

Executive Committee Meeting was held via videoconference, on Friday, March 11, 2022 pursuant to section c.12 of the Toronto and Region Conservation Authority's Board of Directors Administrative By-Law. The Chair Jennifer Innis, called the meeting to order at 9:30 a.m.

PRESENT Jennifer Innis  
Jack Heath Vice-Chair  
Ronald Chopowick  
Dipika Damerla  
Joanne Dies  
Jennifer Drake  
Xiao Han  
Gordon Highet  
Linda Jackson  
Maria Kelleher  
Anthony Perruzza

ABSENT Paula Fletcher

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The Chair recited the Acknowledgement of Indigenous Territory.

**RES.#B1/22 - MINUTES OF MEETING HELD ON FEBRUARY 11, 2022**

Moved By: Linda Jackson

**THAT the Minutes of the Executive Committee Meeting held on February 11, 2022, be approved.**

**CARRIED**

**SECTION I - ITEMS FOR BOARD OF DIRECTORS ACTION**

**RES.#B2/22 - DISPOSITION TO CITY OF TORONTO**

Moved By: Joanne Dies

**THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS Toronto and Region Conservation Authority (TRCA) is in receipt of a request from the City of Toronto for permanent easements of TRCA-owned lands located south of Finch Avenue West and east of Dufferin Street and north of Finch Avenue West and east of Dufferin Street in the City of Toronto, required for Dufferin Sanitary Trunk Sewer Improvements, Don River watershed;**

**AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the Conservation Authorities Act to cooperate with the City of Toronto in this instance,**

**THEREFORE LET IT BE RESOLVED THAT a parcel of TRCA-owned land containing 0.66 hectares (1.62 acres), more or less, of vacant land, required for an access easement for Dufferin Sanitary Trunk Sewer Improvements, designated as Parts 3-7 on draft Plan by Stantec Geomatics Ltd. Project No. 165660126 dated October 1, 2021, in the City of Toronto, be conveyed to the City of Toronto and a parcel of TRCA-owned land containing 1.09 hectares (2.7 acres), more or less, of vacant land, required for an easement for Dufferin Sanitary Trunk Sewer Improvements, designated as Parts 8-18 on draft Plan by Stantec Geomatics Ltd. Project No. 165660126 dated October 1, 2021, be conveyed to the City of Toronto,**

**THAT consideration be the nominal sum of \$2.00 and all legal, survey and other costs to be paid by the City of Toronto;**

**THAT the City of Toronto is to fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this conveyance or the carrying out of construction;**

**THAT an archaeological investigation be completed, with any mitigation measures being carried out to the satisfaction of TRCA staff, at the expense of City of Toronto;**

**THAT a landscape plan be prepared for TRCA staff review and approval, in accordance with existing TRCA landscaping guidelines at the expense of City of Toronto;**

**THAT a permit pursuant to Ontario Regulation 166/06, as amended, be obtained by City of Toronto prior to the commencement of construction;**

**AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.**

**CARRIED**

## **SECTION I - ITEMS FOR BOARD OF DIRECTORS ACTION**

### **RES.#B3/22 - VENDORS OF RECORD SUPPLY AND DELIVERY OF VARIOUS AGGREGATES**

Moved By: Joanne Dies

**WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require various aggregates;**

**WHEREAS TRCA solicited proposals through a publicly advertised process and awarded Contract No. 10035681 to Dufferin Aggregates, Elite Stone Quarries Ltd., Glenn Windrem Trucking, J.C. Rock Ltd, James Dick Construction Limited, Natural Stone Source Ontario, and Strada Aggregates at Board of Directors Meeting RES.#A116/21;**

**WHEREAS staff are satisfied with the goods and services provided to date under the current contract;**

**WHEREAS TRCA increased the maximum spending threshold under this VOR from \$200,000 to \$500,000 per Purchase Order;**

**AND WHEREAS TRCA has been involved in an increased amount of work requiring aggregate during the initial term of the contract;**

**THEREFORE THE EXECUTIVE COMMITTEE RECOMMENDS THAT TRCA staff be directed to exercise their contractual right to extend the Vendor of Record (VOR) arrangement with Dufferin Aggregates, Elite Stone Quarries Ltd., Glenn Windrem Trucking, J.C. Rock Ltd, James Dick Construction Limited, Natural Stone Source Ontario, and Strada Aggregates for one (1) year at a total cost not to exceed \$12,390,000, plus applicable taxes; to be expended as authorized by TRCA staff;**

**AND THAT the value of the contract be increased by an additional \$8,890,000, plus applicable taxes, to account for further spending related to workload and maximum Purchase Order threshold increases within the initial one (1) year term of the contract;**

**AND THAT authorized TRCA officials be directed to take whatever action may be required to implement these extensions, including obtaining any necessary approvals and the signing and execution of any documents.**

**CARRIED**

**RES.#B4/22 - SUPPLY AND DELIVERY OF VARIOUS ARMOURSTONE TO ASHBRIDGES BAY TREATMENT PLANT LANDFORM PROJECT**

Moved By: Joanne Dies

**WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires supply and delivery of various materials to support construction of detailed designs at Ashbridges Bay Treatment Plant Landform Project;**

**AND WHEREAS TRCA solicited tenders through a publicly advertised process and selected the preferred bidder based on the lowest cost;**

**THEREFORE, THE EXECUTIVE COMMITTEE RECOMMENDS THAT Request for Tender (RFT) No. 10037233, for the Supply and Delivery of 0.3 - 0.5 Tonne Piece Armourstone to Ashbridges Bay Treatment Plant Landform Project be awarded to Gott Natural Stone '99 Inc. at a total cost not to exceed \$267,840, plus applicable taxes, to be expended as authorized by TRCA staff;**

**THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$26,784 (approximately 10% of the tender cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;**

**THAT Request for Tender (RFT) No. 10037234, for the Supply and Delivery of 2 - 4 Tonne Piece Non-Stackable Armourstone to Ashbridges Bay Treatment Plant Landform Project be awarded to Glenn Windrem Trucking at a total cost not to exceed \$1,542,250, plus applicable taxes, to be expended as authorized by TRCA staff;**

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$154,225 (approximately 10% of the tender cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT Request for Tender (RFT) No. 10037235, for the Supply and Delivery of 3 – 5 Tonne Piece Stackable Armourstone to Ashbridges Bay Treatment Plant Landform Project be awarded to CDR Young's Aggregates Inc. at a total cost not to exceed \$682,860, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$68,286 (approximately 10% of the tender cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT should TRCA staff be unable to negotiate a contract with the successful Proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

CARRIED

### **SECTION III – ITEMS FOR THE INFORMATION OF THE BOARD**

#### **RES.#B5/22 -Q4 2021 COMMUNICATIONS AND EVENTS SUMMARY**

Moved By: Linda Jackson

THAT the Q4 2021 Communications and Corporate Events Summary report be received.

CARRIED

### **SECTION IV - ONTARIO REGULATION 166/06, AS AMENDED**

#### **RES#.B6/22 – DELEGATED PERMITS**

Moved By: Jack Heath

THAT standard delegated permits, permission for routine infrastructure works, minor works letters of approval, and permits after the fact / resolution of violations granted by Toronto and Region Conservation Authority staff, in accordance with Ontario Regulation 166/06, as amended, which are listed below, be received.

CARRIED

#### **RES#.B7/22 - NORTH PICKERING COMMUNITY MANAGEMENT INCORPORATED**

Moved By: Jack Heath

**THAT permits be granted in accordance with Ontario Regulation 166/06, as amended, for North Pickering Community Management Incorporated CFN 54884.**

**CARRIED**

**RES#.B8/22 - NORTH PICKERING COMMUNITY MANAGEMENT INCORPORATED**

Moved By: Jack Heath

**THAT permits be granted in accordance with Ontario Regulation 166/06, as amended, for North Pickering Community Management Incorporated CFN 66182.**

**CARRIED**

**CLOSED SESSION**

**RES#.B9/22 - CLOSED SESSION**

Moved By: Linda Jackson

**THAT Pursuant to subsection C.4.(2)(d) and C.4.(2)g) of TRCA's Board of Directors Administrative By-Law moved into Closed Session, as the subject matters pertains to Labour relations or employee negotiations and solicitor-client privilege.**

**CARRIED**

**RES#.B10/22 – RISE AND REPORT**

Moved By: Linda Jackson

**THAT the Executive Committee reconvene and report from closed session.**

**CARRIED**

**RES#B.11/22 - PREGNANCY AND PARENTAL LEAVE SUPPLEMENTAL TOP-UP BENEFIT PROGRAM**

Moved By: Linda Jackson

**RESOLVED THAT the report regarding pregnancy and parental leave supplemental top-up benefit program be approved for inclusion in TRCA's Paid Time Off Policy and the 2022 budget.**

**CARRIED**

**RES#B.12/22 - FOOD SERVICES AGREEMENT UPDATE**

Moved By: Linda Jackson

**RESOLVED THAT the report regarding food services agreement update be received and the proposed repayment schedule be approved, in accordance with the conditions contained in the confidential report.**

**CARRIED**

**ADJOURNMENT**

**ON MOTION by** Anthony Perruzza, the meeting was adjourned at 10:25 a.m. on Friday, March 11, 2022.

Jennifer Innis  
Chair

John MacKenzie  
Secretary-Treasurer