

**Board of Directors Meeting #1/22 was held at via video conference, on Friday, February 25, 2022.
The Chair Jennifer Innis, called the meeting to order at 9:34 a.m.**

PRESENT

Jennifer Innis Chair
Jack Heath Vice-Chair
Paul Ainslie
Kevin Ashe
Shelley Carroll
Ronald Chopowick
Dipika Damerla
Joanne Dies
Chris Fonseca
Xiao Han
Gordon Highet
Linda Jackson
Mike Layton
Michael Palleschi
James Pasternak
Steve Pellegrini
Anthony Perruzza
Gino Rosati
Rowena Santos
Don Sinclair
Connie Tang
Josh Matlow

ABSENT

Joe DiPaola
Jennifer Drake
Maria Kelleher
Basudeb Mukherjee
Paula Fletcher

The Chair recited the Acknowledgement of Indigenous Territory.

RES.#A1/22 - APPOINTMENTS TO TORONTO AND REGION CONSERVATION AUTHORITY FOR 2022-2023

The Secretary-Treasurer can advise that all the persons listed below have been duly appointed and are entitled to sit as Members of this Board of Directors for the 2022-2023 year, or until their successors are appointed.

**TOWNSHIP OF ADJALA-TOSORONTIO/
TOWN OF MONO**

Mr. Don Sinclair

REGIONAL MUNICIPALITY OF DURHAM

Regional Councillor Kevin Ashe
Regional Councillor Joanne Dies
Regional Councillor Gordon Highet

CITY OF TORONTO

Councillor Paul Ainslie
Councillor Shelley Carroll
Dr. Ronald Chopowick
Dr. Jennifer Drake
Councillor Paula Fletcher
Dr. Xiao Han
Ms. Maria Kelleher
Councillor Mike Layton
Councillor Josh Matlow
Mr. Basudeb Mukherjee
Councillor James Pasternak
Councillor Anthony Perruzza
Ms. Connie Tang
TBD

REGIONAL MUNICIPALITY OF PEEL

Regional and Local Councillor Dipika Damerla
Regional and Local Councillor Chris Fonseca
Regional Councillor Jennifer Innis
Regional Councillor Michael Palleschi
Regional Councillor Rowena Santos

REGIONAL MUNICIPALITY OF YORK

Deputy Mayor and Regional Councillor Joe DiPaola
Regional Councillor Jack Heath
Regional Councillor Linda Jackson
Mayor Steve Pellegrini
Regional Councillor Gino Rosati

Township of Adjala-Tosorontio/Town of Mono, Regional Municipality of Durham, Regional Municipality of York and Regional Municipality of Peel representatives were appointed in December 2018 for the 2018-2022 term of Council.

Seven City of Toronto Councillors were appointed to TRCA's Board of Directors on December 18, 2020 for a term of office from January 1, 2021 to November 14, 2022 and until a successor is appointed. Seven City of Toronto citizen appointees were appointed at various dates for a term of office ending on July 16, 2023.

Section 14 (1.1) of the *Conservation Authorities Act* requires that the Council of a participating municipality ensure that at least 70 per cent of its appointees are selected from among the members of the municipal council. On December 7, 2021, the City of Toronto requested an exception to this requirement under section 14 (1.2) from the Minister, Environment, Conservation and Parks, to appoint Mr. Joseph Ogilvie. The exception is yet to be granted.

YEARS OF SERVICE AWARD PRESENTATIONS TO BOARD MEMBERS

John MacKenzie, TRCA's Chief Executive Officer recognized the following Board Members for their service to TRCA:

Silver Pin, recognizing Three Years of Service: Dipika Damerla, Joanne Dies, Gord Highet, Linda D. Jackson, Michael Palleschi, Steve Pellegrini, Rowena Santos

Gold Pin, recognizing Six Years of Service: Kevin Ashe, Jennifer Drake, Maria Kelleher

RES.#A2/22 - MINUTES OF MEETING HELD ON JANUARY 28, 2022

Moved by: Linda Jackson

Seconded by: Steve Pellegrini

THAT the Minutes of the Board of Directors Meeting held on January 28, 2022, be approved.

CARRIED

PRESENTATIONS

RES.#A3/22 - PRESENTATION 7.1

Moved by: Shelley Carroll

Seconded by: James Pasternak

THAT above-noted presentation 7.1 be received.

CARRIED

RES.#A4/22 - PRESENTATION 7.2

Moved by: Jack Heath

Seconded by: Gino Rosati

THAT above-noted presentation 7.2 be received.

CARRIED

Section I – Items for Board of Directors Action

RES.#A5/22 - REQUEST FOR PROPOSAL FOR PLANNING APPLICATION REVIEW AND ENFORCEMENT SYSTEM (PARES)

RFP No. 10033543

Moved by: Shelley Carroll

Seconded by: James Pasternak

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires a modern planning, application review, and enforcement system.

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria;

THEREFORE LET IT BE RESOLVED THAT Request for Proposal (RFP) No. 10033543 for PLANNING APPLICATION REVIEW AND ENFORCEMENT SYSTEM (PARES) be awarded to Tyler Technologies Inc's EnerGov solution at a total cost not to exceed \$1,118,741 plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized be authorized to approve additional expenditures to a maximum of \$111,874.10 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted proposals, beginning with the next highest ranked Proponent meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

CARRIED

RES.#A6/22 - REQUEST FOR QUOTATION FOR SEEDLING SUPPLY, LIMITED TENDER, SOMERVILLE NURSERIES INC.

RFQ No. 10037209

Moved by: Paul Ainslie

Seconded by: Xiao Han

WHEREAS TRCA is engaged in projects that require supply of reforestation seedlings;
WHEREAS TRCA requires an adequate supply of seedlings to achieve shared TRCA and partner restoration and planting objectives;

AND WHEREAS Somerville Nurseries Inc. was previously approved by the Board as TRCA's primary supplier of seedlings and has a long history of supplying conservation authorities' quality reforestation seedlings;

AND WHEREAS Somerville Nurseries Inc. is the most conveniently located supplier of seedlings, making it the most feasible and cost effective option;

AND WHEREAS staff recommend Somerville Nurseries Inc. as the preferred service provider for supply of reforestation seedlings for the 2022-2026 planting program years;

THEREFORE THE BOARD OF DIRECTORS RECOMMENDS THAT Request for Quotation (RFQ) No. 10037209 for Supply of Seedlings for 2022-2026 Planting Programs be awarded as a limited tender to Somerville Nurseries Inc. at a total cost not to exceed \$750,000 plus applicable taxes, to be expended as authorized by Toronto and Region Conservation Authority (TRCA) staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$75,000 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

CARRIED

RES.#A7/22 - VENDOR OF RECORD ARRANGEMENT FOR RENTAL OF CONSTRUCTION EQUIPMENT

Value Increase Contract No. 10033257

Moved by: Paul Ainslie

Seconded by: Xiao Han

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in ongoing programs/projects that require the utilization of a variety of rented construction equipment;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and awarded Contract No. 10033257 to Aqua-tech Dewatering Company Inc., Atlas Dewatering Corporation, CONEQ Rentals, Herc Rentals, Rapid Equipment Rental Limited, Sunbelt Rentals of Canada, and United Rentals of Canada, Inc. at the June 26, 2020 Board of Directors Meeting (RES.#A101/20);

AND WHEREAS Rental of construction equipment takes place on a as-needed basis, as demand fluctuates with funding of new projects and an increase or decrease in workload has an impact on the value of the contract.

AND WHEREAS TRCA has been involved in projects which have a greater demand for rental construction equipment than originally estimated for the contract;

THEREFORE THE BOARD OF DIRECTORS RECOMMENDS THAT TRCA staff be directed to increase the value of the contract by a total not to exceed \$800,000, plus applicable taxes; in order to allow work to continue until the contract expiry date of August 1, 2022.

CARRIED

RES.#A8/22 - UPDATE ON MEMORANDUMS OF UNDERSTANDING AND SERVICE LEVEL AGREEMENTS WITH MUNICIPALITIES AND REQUESTED BOARD APPROVAL OF TRCA PROGRAMS AND SERVICE INVENTORY AS REQUIRED UNDER THE CONSERVATION AUTHORITIES ACT PHASE 1 REGULATIONS

Moved by: Rowena Santos
Seconded by: Ronald Chopowick

THAT this progress report be received;

THAT the Board of Directors approve the attached draft Programs and Services Inventory, as required by *O.Reg. 687/21: Transition Plans and Agreements for Programs and Services under Section 21.1.2 of the Act*;

THAT staff continue to report back to the Board of Directors on the progress of developing and executing Memorandum of Understanding and Service Level Agreements with our municipal partners;

AND FURTHER THAT the Clerk and Manager, Policy, circulate this report to TRCA's municipal partners and the Ministry of Environment, Conservation and Parks, in fulfillment of requirements associated with the development of a Transition Plan, and that this report also be circulated to Conservation Ontario, neighbouring conservation authorities, the Ministry of Northern Development, Mines, Natural Resources and Forestry, and Ministry of Municipal Affairs and Housing.

CARRIED

RES.#A9/22 - FEDDEV CANADA COMMUNITY REVITALIZATION FUND GRANT APPROVAL

Moved by: Paul Ainslie
Seconded by: Xiao Han

THAT TRCA's Board of Directors authorizes staff to enter into four contribution agreements with FedDev Ontario to support the following capital projects: (1) Improvement to the Oak Ridges Corridor Conservation Reserve; (2) Improvement of Altona Forest Trail; (3) Improvement of Bolton Camp Site; (4) Improvement of Albion Hills Conservation Park.

CARRIED

Section III – Items for the Information of the Board

RES.#A10/22 - 2021 TORONTO AND REGION CONSERVATION AUTHORITY (TRCA) ANNUAL REPORT - PERSPECTIVE

Moved by: Shelley Carroll
Seconded by: Gino Rosati

THAT the 2021 Toronto and Region Conservation Authority annual report be received.

CARRIED

RES.#A11/22 - DRAFT STRATEGIC PLAN 2023-2034

Moved by: Jack Heath

Seconded by: Gino Rosati

THAT staff be directed to report back by Q4 2022 with a Final Draft of the Strategic Plan for 2023-2034 for Board consideration and approval.

AND THAT any input received by Board members at this meeting and in subsequent meetings be considered while preparing the Final Draft.

CARRIED

RES.#A12/22 - UPDATE ON MINISTER'S ZONING ORDERS UNDER THE PLANNING ACT IN TRCA'S JURISDICTION

Moved by: Steve Pellegrini

Seconded by: Gino Rosati

THAT this report providing an update on the state of Minister's Zoning Orders (MZOs) under the *Planning Act* in Toronto and Region Conservation Authority's (TRCA's) jurisdiction be received.

CARRIED

RES.#A13/22 - MINUTES OF NATURAL SCIENCE AND EDUCATION COMMITTEE HELD ON FEBRUARY 7, 2022

Moved by: Shelley Carroll

Seconded by: Gino Rosati

THAT the Minutes of Natural Science and Education Committee held on February 7, 2022, be approved.

CARRIED

MATERIALS FROM EXECUTIVE COMMITTEE MEETING HELD ON FEBRUARY 11, 2022

Section I - Items for Board of Directors Action

RES.#A14/22 - VOLUNTARY PROJECT REVIEW

Works Undertaken by Organizations Exempt from Ontario Regulation 166/06, As Amended
(*Executive Committee RES.#B137/21*)

Moved by: Ronald Chopowick

Seconded by: Mike Layton

THAT the summary information related to provincial and federal Crown Corporation projects reviewed through the Toronto and Region Conservation Authority (TRCA) Voluntary Project Review in accordance with Section 28 of the Conservation Authorities Act, be received;

THAT TRCA staff continue to advocate that Crown corporations undertaking environmental assessments for infrastructure projects consider working with TRCA through its VPR process during the detailed design phase for projects located within TRCAs regulation limit to ensure potential issues related to the control of flooding, erosion, pollution, conservation of land and dynamic beaches, are addressed;

THAT TRCA Administrative Enforcement Officers be given permission to sign Voluntary Project Review letters once staff is satisfied that a review in accordance with the TRCA Living City Policies has been achieved;

AND FURTHER THAT TRCA staff report back to the TRCA Board of Directors through the Executive Committee on projects that completed the Voluntary Project Review process in 2022.

CARRIED

RES.#A15/22 - REQUEST FOR TENDER FOR SUPPLY AND DELIVERY OF VARIOUS AGGREGATES FOR THE PORT UNION PHASE 1 - BEACH CURB MAJOR MAINTENANCE PROJECT, CITY OF TORONTO
RFT No. 10037001, 10037003
(Executive Committee RES.#B138/21)

Moved by: Ronald Chopowick
Seconded by: Mike Layton

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires supply and delivery of various materials to support construction of detailed designs at Port Union;

AND WHEREAS TRCA solicited tenders through a publicly advertised process; and selected the preferred bidder based on the lowest cost;

THEREFORE LET IT BE RESOLVED THAT Request for Tender (RFT) No. 10037001, for the Port Union Phase 1 – Beach Curb Major Maintenance Project be awarded to Doornekamp Construction Ltd. at a total cost not to exceed \$503,200, plus applicable taxes, to be expended as authorized by Toronto and Region Conservation Authority (TRCA) staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$50,320 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT Request for Tender (RFT) No. 10037003, for the Port Union Phase 1 – Beach Curb Major Maintenance Project be awarded to Doornekamp Construction Ltd. at a total cost not to exceed \$502,200, plus applicable taxes, to be expended as authorized by Toronto and Region Conservation Authority (TRCA) staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$50,220 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

AND THAT NOTWITHSTANDING THE ABOVE should Metrolinx require TRCA support to urgently address erosion issues on their property immediately west of Highland Creek in support of efforts to protect the Lake Ontario Waterfront Trail that TRCA staff be authorized to increase the contract at the same per unit rates subject to all costs being covered by an agreement with Metrolinx with total costs to be reported back to the Board by TRCA staff;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned bidder, staff be authorized to enter into and conclude contract negotiations with other bidders that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

CARRIED

Section II - Items for Executive Committee Action

RES.#A16/22 - VENDOR OF RECORD ARRANGEMENT FOR IT RESEARCH AND ADVISORY SERVICES

**Extension of Contract No. 10034756
(Executive Committee RES.#B139/21)**

Moved by: Steve Pellegrini
Seconded by: Linda Jackson

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in ongoing information technology operations and management that requires research, advisory and leadership consulting and expertise;

WHEREAS the Province of Ontario has established a Vendor of Record (VOR) arrangement for the supply of IT Research Subscription Services (Tender #10941) which TRCA has adopted;

WHEREAS TRCA staff originally obtained approval to access the VOR for the period July 27, 2020 to January 20, 2022 at a value not to exceed \$223,235, plus applicable taxes, plus 10% contingency;

THEREFORE LET IT BE RESOLVED that staff be authorized to extend Contract No. 10034756 for an additional cost of \$200,000, plus applicable taxes for the total contract value not to exceed \$423,235, plus applicable taxes, plus 10% contingency;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract extension, including obtaining of any necessary approvals and the signing and execution of any documents.

CARRIED

RES.#A17/22 - REQUEST FOR TENDER FOR SUPPLY AND DELIVERY OF VARIOUS AGGREGATES FOR THE PORT UNION PHASE 1 – BEACH CURB MAJOR MAINTENANCE PROJECT, CITY OF TORONTO

RFT No. 10037000, 10037002

(Executive Committee RES.#B141/21)

Moved by: Steve Pellegrini

Seconded by: Linda Jackson

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires supply and delivery of various materials to support construction of detailed designs at Port Union;

AND WHEREAS TRCA solicited tenders through a publicly advertised process and selected the preferred bidder based on the lowest cost;

THEREFORE LET IT BE RESOLVED THAT Request for Tender (RFT) No. 10037000, for the Port Union Phase 1 – Beach Curb Major Maintenance Project be awarded to Doornekamp Construction Ltd. at a total cost not to exceed \$ 319,200, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$31,920 (approximately 10% of the tender cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT Request for Tender (RFT) No. 10037002, for the Port Union Phase 1 – Beach Curb Major Maintenance Project be awarded to Doornekamp Construction Ltd. at a total cost not to exceed \$ 255,500, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$25,550 (approximately 10% of the tender cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

AND THAT NOTWITHSTANDING THE ABOVE should Metrolinx require TRCA support to urgently address erosion issues on their property immediately west of Highland Creek in support of efforts to protect the Lake Ontario Waterfront Trail that TRCA staff be authorized to increase the contract at the same per unit rates subject to all costs being covered by an agreement with Metrolinx with total costs to be reported back to the Board by TRCA staff;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned bidder, staff be authorized to enter into and conclude contract negotiations with other bidders that submitted tenders, beginning with the next lowest cost bidder meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

CARRIED

**RES.#A18/22 - TRCA DRAFT COMMENTS TO ENVIRONMENTAL REGISTRY OF ONTARIO
POSTING (ERO #019-4610) – REGULATORY AND POLICY PROPOSALS
(PHASE 2) UNDER THE CONSERVATION AUTHORITIES ACT
(Executive Committee RES. #B141/21)**

Moved by: Steve Pellegrini
Seconded by: Linda Jackson

WHEREAS on January 26, 2022, the Ministry of Environment, Conservation and Parks (MECP) posted a “REGULATORY AND POLICY PROPOSAL CONSULTATION GUIDE: Regulations regarding Municipal Levies, Conservation Authority Budget Process, Transparency, and Provincial Policy for the Charging of Fees by Conservation Authorities” for public comment on the Environmental Registry of Ontario (ERO);

AND WHEREAS THE ERO imposes a deadline of February 25, 2022 for submission of comments on Phase 2 of the MECP’s regulatory and policy proposals under the Conservation Authorities Act;

THEREFORE, LET IT BE RESOLVED THAT Toronto and Region Conservation Authority (TRCA) draft comments to ERO #019-4610 be endorsed with any comments from the Executive Committee of the Board of Directors to inform the final submission to the ERO;

AND FURTHER THAT staff report back to the Board of Directors on February 25, 2022, with TRCA’s final ERO submission for information and with any further recommendations based on planned discussions with MECP staff;

AND FURTHER THAT the Chief Financial and Operating Officer, so advise TRCA’s partner municipalities, the Ministry of Environment, Conservation and Parks, and Conservation Ontario

CARRIED

Section III - Items for the Information of the Board

**RES.#A19/22 - FUNDING AND GRANTS PROGRAM
Year-End Program Update
(Executive Committee RES.#142/21)**

Moved by: Joanne Dies
Seconded by: Gordon Highet

THAT the staff report highlighting the year-end Funding and Grants program update for 2021, be received.

CARRIED

RES.#A20/22 - 2021 ECOSYSTEM COMPENSATION PROGRAM SUMMARY REPORT
(Executive Committee RES.#143/21)

Moved by: Joanne Dies
Seconded by: Gordon Highet

THAT the 2021 Compensation Summary Report (January 2022) Appendix 1 to this report be received.

CARRIED

Section IV - Ontario Regulation 166/06, As Amended

RES.#A21/22 - SECTION IV - ONTARIO REGULATION 166/06, AS AMENDED
(Executive Committee RES.B#144/21)

Moved by: Don Sinclair
Seconded by: Jack Heath

THAT item 10.1 – Delegated Permits, contained in Executive Committee Minutes, held on February 11, 2022, be received.

CARRIED

ADJOURNMENT

ON MOTION by Chair Innis, the meeting was adjourned at 11:10am on Friday, February 25, 2022.

Jennifer Innis
Chair

John MacKenzie
Secretary-Treasurer

/ms