

### Section II – Items for Executive Committee Action

**TO:** Chair and Members of the Executive Committee  
Friday, September 10, 2021 Meeting

**FROM:** Michael Tolensky, Chief Financial and Operating Officer

**RE:** **STANDING OFFER SUPPLY FOR INFORMATION TECHNOLOGY SOLUTIONS**  
Contract No. 10035438

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#### KEY ISSUE

Adoption of Kinetic Group Purchasing Organization (Kinetic GPO) contract for Information Technology infrastructure equipment, hardware products, and related services.

#### RECOMMENDATION

**WHEREAS** Toronto and Region Conservation Authority (TRCA) is engaged in ongoing business operations that require IT infrastructure equipment, hardware products, and related services;

**AND WHEREAS** Kinetic GPO has solicited and evaluated proposals through a publicly advertised process for a standing offer method of supply for information technology solutions;

**THEREFORE, LET IT BE RESOLVED THAT** TRCA staff be directed to utilize the Kinetic GPO contract (#17-02) for the supply of network technology products and services for the balance of the contract term ending in October 19, 2022;

**AND FURTHER THAT** authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

#### BACKGROUND

TRCA business operations require Information Technology infrastructure hardware, software, solutions and services including, but not limited to:

- Data Centre Solutions;
- Wired and Wireless Networking;
- Power and Cooling;
- Software; and
- Professional and Managed Services.

CDW Canada, a leading provider of technology solutions for Canadian private and public sector organizations has been awarded the standing offer contract with Kinetic GPO, which allows CDW Canada to offer guaranteed minimum discounts, as well as unmatched levels of service, advice, and support from expert teams.

#### RATIONALE

Kinetic GPO is a cooperative purchasing organization established for Broader Public Sector entities across Canada with the specific purpose of leveraging group buying to reduce

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procurement costs. Kinetic GPO has conducted a competitive procurement process to establish an Information Technology Solutions (#17-02) contract with CDW Canada.

The Kinetic GPO contract is available to Broader Public Sector agencies which allows TRCA to leverage the goods and services provided by CDW Canada.

### **Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan**

This report supports the following strategic priority set forth in the TRCA 2013-2022 Strategic Plan:

**Strategy 7 – Build partnerships and new business models**

**Strategy 10 – Accelerate innovation**

**Strategy 11 – Invest in our staff**

### **FINANCIAL DETAILS**

Based upon a review of business operations initiatives scheduled for implementation during the contract period, the anticipated costs for the requested goods and/or services are approximately \$400,000, plus applicable taxes. CDW Canada understands both the potential cost and resource implications associated with changes in workload. The goods and/or services will be provided on an “as required” basis with no minimum hours guaranteed.

Funds for the contract are identified in the 5 Shoreham Office project budget and ITRM Capital and Operating budgets.

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