

## Item 7.9

### Section I – Items for Board of Directors Action

**TO:** Chair and Members of the Executive Committee  
Friday, June 11, 2021 Meeting

**FROM:** Anil Wijesooriya, Director, Restoration and Infrastructure

**RE:** **EXTENSION OF VENDORS OF RECORD ARRANGEMENT FOR RENTAL OF CONSTRUCTION EQUIPMENT FROM AUGUST 1, 2021 TO AUGUST 1, 2022**  
RFP No. 10033257

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#### KEY ISSUE

Extension of Contract No. 10033257 for a Vendors of Record (VOR) arrangement for rental of construction equipment from August 1, 2021 to August 1, 2022.

#### RECOMMENDATION

**THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS** Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require the utilization of a variety of rented construction equipment;

**AND WHEREAS** TRCA solicited proposals through a publicly advertised process and awarded Contract No. 10033257 to Aqua-tech Dewatering Company Inc., Atlas Dewatering Corporation, CONEQ Rentals, Herc Rentals, Rapid Equipment Rental Limited, Sunbelt Rentals of Canada, and United Rentals of Canada, Inc. at the June 26, 2020 Board of Directors Meeting (RES.#A101/20);

**AND WHEREAS** staff are satisfied with the goods and services provided to date under the current contract;

**THEREFORE, LET IT BE RESOLVED THAT** TRCA staff be directed to exercise their contractual right to extend the Vendors of Record arrangement with Aqua-tech Dewatering Company Inc., Atlas Dewatering Corporation, CONEQ Rentals, Herc Rentals, Rapid Equipment Rental Limited, Sunbelt Rentals of Canada, and United Rentals of Canada, Inc. for rental of construction equipment for an additional year;

**THAT** Contract No. 10033257 for rental of construction equipment be extended at a total cost not to exceed \$415,920, plus applicable taxes, to be expended as authorized by TRCA staff;

**THAT** vendors may increase unit rates at the time of extension in accordance with the original contract terms;

**THAT** if a situation is present where the Vendors of Record are not available for a particular project, staff be authorized to follow the Procurement Policy to retain a Vendor;

**AND FURTHER THAT** authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

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### BACKGROUND

TRCA requires various construction equipment for completing a variety of engineering, habitat restoration, and trail building projects throughout TRCA's jurisdiction. Through a VOR arrangement for rental of construction equipment, Vendors are authorized to provide these goods and services for a defined period of time and with fixed pricing. In accordance with the contract documents for the VOR arrangement, staff may issue Purchase Orders for any Vendor on the list with the goods, expertise and experience required for their project or program needs.

Furthermore, where the rental companies on the VOR list are not available for a particular project within the timelines required for TRCA to meet its deliverables, staff are authorized to procure the required goods and services following TRCA's Procurement Policy. Vendors are required to provide all resources required to service the divisional or program needs in accordance with applicable laws, codes, standards, terms and conditions of the vendor of record agreement.

At Board of Directors Meeting #5/20, held on June 26, 2020, Resolution #A101/20 was approved in part as follows:

*THAT TRCA staff be directed to establish a Vendor of Record arrangement with Aquatech Dewatering Company Inc., Atlas Dewatering Corporation, CONEQ Rentals, Cooper Equipment Rentals, Herc Rentals, Rapid Equipment Rental Limited, Sunbelt Rentals of Canada, and United Rentals of Canada, Inc. for the supply of rented construction equipment for a period of one (1) year with the option to extend for an additional year;*

### RATIONALE

On April 16, 2021, the Evaluation Committee for this contract conducted an annual review of the performance of Vendors for Contract 10033257. The Committee recommended extending the current contract for an additional year with all Vendors, as the value and quality of services delivered by the Vendors under this contract was deemed satisfactory.

Based on the daily expenditures during the term of the contract, the proposed extension period from August 1, 2021 to August 1, 2022 will require an estimated increase in value of the contract by \$415,920, plus applicable taxes. This increase includes a projected increase of unit rates of 0.9% to account for Consumer Price Index (CPI) adjustments.

### Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategic priorities set forth in the TRCA 2013-2022 Strategic Plan:

**Strategy 7 – Build partnerships and new business models**

**Strategy 2 – Manage our regional water resources for current and future generations**

### FINANCIAL DETAILS

The anticipated value of the extension of this contract is approximately \$415,920 plus applicable taxes. An increase or decrease in workload will have an impact on the value of this contract. All vendors on the VOR list understand both the potential cost and resource implications associated with changes in workload. The services will be provided on an "as required" basis with no minimum hours guaranteed.

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Vendors may increase unit rates, to a maximum of the preceding year's [Ontario Consumer Price Index \(Toronto – All Items category\)](#) as published by Statistics Canada, at the time of extension. The most recent data published by Statistics Canada indicates a percentage change of +0.9 for the period of February 2020 – February 2021; which translates to a 0.9% increase in Vendor unit rates across all equipment categories. The value increase being proposed for this contract extension assumes a 0.9% increase of unit rates at the time of extension (August 1, 2021) for all Vendors.

Funds for this contract are identified in a variety of capital and cost recoverable project accounts.

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