

Section I – Items for Board of Directors Action

TO: Chair and Members of the Board of Directors
Friday, April 30, 2021 Meeting

FROM: Laurie Nelson, Director, Policy Planning

RE: **APPOINTMENT OF OFFICERS AND DESIGNATION AS PROVINCIAL OFFENCES OFFICERS**

KEY ISSUE

Recommended appointment of officers under Section 28(1)(d) of the *Conservation Authorities Act*, and Provincial Offences Officers be approved for the purposes of:

- i) Enforcing Regulations of the Toronto and Region Conservation Authority pursuant to Section 28 and 29 of the *Conservation Authorities Act*, R.S.O. 1990, c. C.27
- ii) Enforcing the *Trespass to Property Act*, R.S.O. 1990, c. T.21

RECOMMENDATION

THAT Emily Lacroix and Griffin De Guzman be appointed as Officers and Provincial Offences Officers for the purposes of compliance and enforcement of Section 28 and 29 of the *Conservation Authorities Act*, R.R.O. 1990, and the *Trespass to Property Act*, by the Board of Directors of the Toronto and Region Conservation Authority (TRCA), pursuant to Section 28(1)(d) of the *Conservation Authorities Act*.

BACKGROUND

The *Conservation Authorities Act* provides for a conservation authority to appoint officers to enforce its regulations. Furthermore, the Minister of Natural Resources and Forestry has implemented, under the authority of Subsection 1(3) of the *Provincial Offences Act*, a class designation process for all conservation authorities whereby any conservation authority officer appointed under Section 28 (1)(d) of the *Conservation Authorities Act* shall be designated by the Minister simultaneously as a Provincial Offences Officer. Once appointed, officers have the authority to enforce offences and Regulations under the *Conservation Authorities Act*, in addition to the *Trespass to Property Act* when carrying out their duties within the jurisdiction of the conservation authority.

The prerequisite to the Minister's Provincial Offences Officer appointment is that all candidate officers:

- i) Be adequately trained in the legislation to be enforced, including the *Provincial Offences Act*;
- ii) Have proof of a clean criminal record check; and
- iii) Be appointed as an officer to enforce conservation authority legislation at an official board meeting.

Pursuant to the approval of the above noted appointment, the Minister's requirements have been addressed.

RATIONALE

Emily Lacroix and Griffin De Guzman have recently been hired as full-time employees to fulfill the enhancements to the Enforcement and Compliance Section, as identified within the "Enforcement and Compliance Program Review and Business Case" [report](#) to the Board of

Item 7.4

Directors at Meeting #6/20 held on September 25, 2020. These appointments will enable our new staff members to assist with the regulatory requirements and compliance objectives of TRCA.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 2 – Manage our regional water resources for current and future generations

Strategy 4 – Create complete communities that integrate nature and the built environment

Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

These are two new positions within the Enforcement and Compliance business unit. The additional expenses to the Enforcement and Compliance budget have been secured within TRCA's 2021 Operating Budget.

DETAILS OF WORK TO BE DONE

New officers of TRCA undertake Confrontation Management training, training to become Certified Inspector of Sediment and Erosion Control (Can-CISEC), and other training relevant to the position.

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Date: April 19, 2021

Attachments: 1

Attachment 1: Background Information