

Section II – Items for Executive Action

TO: Chair and Members of the Executive Committee
Friday, April 09, 2021 Meeting

FROM: Sameer Dhalla, Director, Development and Engineering Services

RE: **APPOINTMENT OF ADMINISTRATIVE ENFORCEMENT OFFICERS**
Zack Carlan, Caroline Mugo, Harsimrat Pruthi

KEY ISSUE

Recommended appointment of Administrative Enforcement Officers for the purposes of signing authority in the administration of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 166/06, as amended).

RECOMMENDATION

THAT Zack Carlan, Caroline Mugo, and Harsimrat Pruthi be appointed as Administrative Enforcement Officers for the purposes of Section 3(3) of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 166/06, as amended) by the Board of Directors of the Toronto and Region Conservation Authority (TRCA), pursuant to Section 28 of the *Conservation Authorities Act*.

BACKGROUND

Section 3(3) of Ontario Regulation 166/06 enables the Executive Committee of the Board of Directors, or one or more employees of the Authority, to be designated for the purposes of granting of permissions pursuant to Section 28 of the *Conservation Authorities Act*. Staff delegated with this responsibility historically include the Chief Executive Officer, Director, Policy Planning and senior staff members within our Development and Engineering Services Division (Director, Associate Directors, Senior Managers, Managers, Senior Planners). TRCA has a tradition of having permissions/permits signed by Enforcement Officers. The appointments requested in this report are for administrative purposes only and not intended as designations to enforce provisions of the Act or Regulation as provided by enforcement officers within TRCA's Enforcement and Compliance business unit.

RATIONALE

Zack Carlan, Caroline Mugo, and Harsimrat Pruthi have recently been appointed to the position of Senior Planner within the Development and Engineering Services Division responsible for oversight and supervision of staff associated with the review and approval of permit applications. Their recommended appointment as Administrative Enforcement Officers will allow them to authorize the issuance of approvals for the work that they supervise.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 2 – Manage our regional water resources for current and future generations

Strategy 4 – Create complete communities that integrate nature and the built environment

Strategy 7 – Build partnerships and new business models

Strategy 9 – Measure performance

Item 8.2

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