

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, January 15, 2021 Meeting

FROM: Richard Ubbens, Director, Parks and Culture

RE: **VENDOR OF RECORD ARRANGEMENT FOR HERITAGE RESTORATION AT
BLACK CREEK PIONEER VILLAGE**
RFP No. 10033027

KEY ISSUE

Award of Request for Proposal (RFP) No.10033027 for a Vendor of Record (VOR) arrangement for heritage restoration work required at Black Creek Pioneer Village.

RECOMMENDATION

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS Toronto and Region Conservation Authority (TRCA) requires heritage restoration work for the preservation of heritage buildings at Black Creek Pioneer Village;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria outlined in this report;

THEREFORE, LET IT BE RESOLVED THAT TRCA staff be directed to establish a Vendor of Record arrangement with Action Buildworks, Adem's Restoration, B. A. Construction, Brooks Restoration, DJ McRae and J.D. Strachan for the supply of heritage restoration work for a period of three (3) years with the option to extend for two (2) additional years.

THAT should the vendors not be able to supply heritage restoration goods and services for a particular project, staff be authorized to conduct a separate procurement process per TRCA's Procurement Policy;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

TRCA requires heritage restoration work for the preservation of heritage buildings at Black Creek Pioneer Village. By establishing a VOR arrangement for heritage restoration work, vendors are authorized to provide these goods and/or services for a defined period and with fixed pricing. Staff may contact a vendor on the list to provide carpentry, masonry, painting, roofing and/or stucco services with a value up to \$25,000 per occurrence. Services above the \$25,000 threshold are subject to further TRCA procurement policies. Vendors will be required to provide all resources required to service the divisional or program needs in accordance with applicable laws, codes, standards, terms and conditions of the VOR agreement. The VOR arrangement will be subject to annual review in order to confirm that the vendor(s) is/are providing an adequate level of service and to update any applicable insurance, certifications, or policies of the vendors.

RATIONALE

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RFP documentation was posted on the public procurement website www.biddingo.com on August 5th, 2020 and closed on August 21st, 2020. Five (5) addendums were issued to respond to questions received. A total of sixty-one (61) firms downloaded the documents and fifteen (15) proposals were received from the following vendor(s):

- 818185 Ontario Inc.
- AAA Roofmasters Ltd.
- Action Buildworks Ltd.
- Adem's Restoration
- B.A. Construction and Restoration Inc.
- Brook Restoration Ltd.
- Clifford Restoration Ltd.
- COSGAR GC.PM
- DJ McRae Contractors Ltd.
- G.V.Miller Custom Contracting
- JD Strachan Construction Ltd.
- Limen Group Const. Ltd.
- MASI Group Inc.
- Northeast Roofing Inc.
- RAINFORCES LTD.

An Evaluation Committee comprised of staff from Procurement Services, Black Creek Pioneer Village and Business Services reviewed the proposals. The criteria used to evaluate and select the recommended Proponents included the following:

Criteria	Weight	Minimum Score
Proponent Information	15	
Key Personnel	15	
Experience and Qualifications	30	
Health and Safety	15	
Sub-Total	75	30
Pricing	25	10
Sub-Total	25	10
Total Points	100	40

Proponents had the option to provide pricing for one or more of the five (5) categories: carpentry, masonry, painting, roofing and/or stucco services. The four (4) highest scoring Proponents for each service category are recommended for contract award. Through the evaluation process it was determined that **Action Buildworks, Adem's Restoration, B. A. Construction, Brooks Restoration, DJ McRae and J.D. Strachan** are the highest scoring vendors meeting the qualifications and requirements set out in the RFP, as follows (In alphabetical order):

Carpentry:

Adem's Restoration
B.A. Construction
DJ McRae
J.D. Strachan

Masonry:

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Adem's Restoration
B.A. Construction
DJ McRae
J.D. Strachan

Painting:

Adem's Restoration
B.A. Construction
Brooks Restoration
DJ McRae

Roofing:

Action Buildworks
Adem's Restoration
B.A. Construction
Brooks Restoration

Stucco:

Adem's Restoration
B.A. Construction
Brooks Restoration
J.D. Strachan

Therefore, staff recommend the award of contract No.10033027 to the aforementioned Proponents. Proponent's scores and staff analysis of the evaluation results can be provided in an in-camera presentation, upon request.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategic priority set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

Strategy 6 – Tell the story of the Toronto region

FINANCIAL DETAILS

Based upon a review of previous work completed for 2018 – 2020, the anticipated costs for the requested goods and/or services are approximately \$400,000 in total over the next 3 years. An increase or decrease in workload will have an impact on the value of this contract. All vendors on the VOR list understand both the potential cost and resource implications associated with changes in workload. The goods and/or services will be provided on an “as required” basis with no minimum hours guaranteed. Vendor(s) may increase hourly rates annually, to a maximum of the preceding year's Ontario's Consumer Price Index as published by Statistics Canada.

Funds for the contract are identified in the 2021- Black Creek Pioneer Village capital budget.

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