

Section III – Items for the Information of the Board

TO: Chair and Members of the Executive Committee
Meeting #11/19, Friday, February 07, 2020

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **Q4 2019 COMMUNICATIONS SUMMARY**

KEY ISSUE

Information report regarding Toronto and Region Conservation Authority's (TRCA) corporate media communication activities during the fourth quarter of 2019 (October – December).

RECOMMENDATION

IT IS RECOMMENDED THAT the Q4 2019 Communications Summary report be received.

BACKGROUND

The CEO's Office and Marketing and Events business units with involvement of program areas across TRCA's Divisions carry out corporate communications programs to provide TRCA with a unified voice that aligns consistently with strategic priorities, and monitors results to identify opportunities for improvements. Working with staff from all divisions and external program and service providers, the business units deliver communications campaigns through traditional media outlets and online media channels. Content is typically disseminated through materials such as news releases and media advisories, direct outreach to targeted journalists, producers and editors, and responses to incoming media inquiries. Digital campaigns involve posting of visual and written content on websites and distribution via social media platforms. All media activity is supported by ongoing assessment and deployment of technology tools and processes to maximize effectiveness. While TRCA produces communications materials for multiple programs and projects managed by business units across the organization, this report provided in Attachment 1 focuses on notable media coverage during the reporting period.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:
Strategy 6 – Tell the story of the Toronto region

DETAILS OF WORK TO BE DONE

TRCA is preparing a Communications Plan to ensure more streamlined and strategically focused media relations that will guide our approach in working with media.

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Attachments: 1

Attachment 1: Notable TRCA Media Coverage: October – December 2019