

Section III – Items for the Information of the Board

TO: Chair and Members of the Board of Directors
Meeting #9/19, Friday, October 25, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **SENIOR STAFF EXPENSES**
Summary of senior staff expenses for 2018

KEY ISSUE

Summary report of senior staff expenses for 2018.

RECOMMENDATION

THAT the summary of senior staff expenses for Toronto and Region Conservation Authority's (TRCA) Chief Executive Officer, Chief Financial and Operating Officer and divisional Directors for the year ended December 31, 2018, be received.

BACKGROUND

At Toronto City Council on November 29, 30 and December 1, 2011, the following resolution was approved:

City Council approve the publication on the City's public website on a semi-annual basis, commencing with the 2011 calendar year, expenses related to business travel, conferences and training, hospitality and protocol for senior staff positions at the Division Head level and above.

City Council provide a copy of this Item to the City's major agencies and corporations requesting that they adopt a similar policy for their organization if they have not already done so.

In accordance with the above resolution, TRCA staff advised the City of Toronto that TRCA staff will report to the Authority annually on the expenses outlined within the City staff report dated October 19, 2011, *Feasibility of Publishing Expense Details of Senior City Staff on the City's Website*. TRCA commenced this summary reporting practice in 2013 to include expenses of TRCA's Chief Executive Officer, Chief Financial and Operating Officer and divisional Directors. This information will be available on TRCA's website as part of this report in the minutes of the meeting.

The following expenses have been detailed in Attachment 1:

1. Business travel, which includes any mileage reimbursement with a personal vehicle, or operating costs of a TRCA vehicle provided to staff;
2. Conferences and training, which includes registration fees, accommodations and per diem allowances;
3. Hospitality expenses, which includes hosting non-staff at TRCA events, eating establishments or other permitted locations.

Additional expense information can be provided in-camera, upon request.

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Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 9 – Measure performance

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Date: October 7, 2019

Attachment: 1

Attachment 1: Summary of Senior Staff Expenses for 2018

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Attachment 1: Summary of Senior Staff Expenses for 2018

John MacKenzie, Chief Executive Officer

Business Travel	10,769
Conferences and Training	791
Hospitality and Protocol	866
Total	12,426

Michael Tolensky, Chief Financial and Operating Officer

Business Travel	1,222
Conferences and Training	1,126
Hospitality and Protocol	-
Total	2,348

Derek Edwards, Director, Parks and Culture

Business Travel	9,699
Conferences and Training	3,191
Hospitality and Protocol	-
Total	12,890

Darryl Gray, Director, Education and Training

Business Travel	9,143
Conferences and Training	401
Hospitality and Protocol	322
Total	9,866

Nick Saccone, Director, Restoration Services

Business Travel	6,290
Conferences and Training	-
Hospitality and Protocol	-
Total	6,290

Chandra Sharma, Director, Community Engagement and Outreach

Business Travel	2,839
Conferences and Training	1,345
Hospitality and Protocol	421
Total	4,605

Carolyn Woodland, Director, Planning and Development

Business Travel	1,636
Conferences and Training	735
Hospitality and Protocol	180
Total	2,551