

Section II – Items for Executive Action

TO: Chair and Members of the Executive Committee
Meeting #8/19, Friday, October 04, 2019

FROM: Moranne McDonnell, Director, Restoration and Infrastructure

RE: **REQUEST FOR TENDER FOR UNIT PAVING AND CONCRETE WORKS AT DON MILLS ACCESS TRAIL**
RFT No. 10021850

KEY ISSUE

Award of Request for Tender (RFT) No. 10021850 for a contractor to supply labour, equipment and materials necessary to install unit paving, concrete foundations and a concrete sign for the Don Mills Access Trail in the City of Toronto.

RECOMMENDATION

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires the supply and installation of precast unit paving and concrete structures;

AND WHEREAS TRCA has partnered with the City of Toronto to implement this project;

AND WHEREAS TRCA solicited tenders through a publicly advertised process;

THEREFORE, LET IT BE RESOLVED THAT Request for Tender (RFT) No. 10021850 for Don Mills Access Trail – Unit Paving and Concrete Works be awarded to CSL Group Ltd. at a total cost not to exceed \$257,180.00, plus applicable taxes, to be expended as authorized by Toronto and Region Conservation Authority (TRCA) staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$25,718.00 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

The objective of the proposed Don Mills Access Trail project is to provide the Flemingdon Park and Thorncliffe Park communities within the City of Toronto with a formalized access trail connected to the Lower Don Trail system through upgrading and improving an existing, well used informal path. An approximately 300 m asphalt trail will be implemented along the location of the existing informal trail with seating areas and custom art work.

The project will greatly improve public safety, trail user experience and help protect the ravine

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and valley system. The key objectives are to improve accessibility to the Lower Don Trail network for persons with disabilities, improve the aesthetics of the property, and to create a formal cycling route into the ravine and valley system.

RATIONALE

A Request for Pre-Qualification (RFPQ) for general contractors was publicly advertised on the public procurement website www.biddingo.com on August 13, 2019 and closed on August 21, 2019. General contractors interested in pre-qualifying were advised that in order to receive a tender package they would be evaluated on a pass/fail basis in consideration of the following criteria;

- Completeness of submission
- Previous experience with precast concrete unit paving, cast in place concrete, precast concrete, custom concrete forming, creating and reviewing shop drawings and creating custom signs
- Value of completed works and experience dealing with construction budgets of \$200,000.00 to \$300,000.00
- Ability to meet construction schedule milestones
- Ability to coordinate work, scheduling and construction management
- Adherence to Health and Safety policies and requirements
- Resumes of key personnel
- Feedback received from references provided by the contractor on their CCDC 11 – 2016 Form as well as internal TRCA references, where applicable.

A total of eighteen (18) firms downloaded the documents and three (3) pre-qualification submissions were received from the following Proponent(s):

- CSL Group Ltd.
- Dufferin Construction Company
- Forest Ridge Landscaping Inc.

An Evaluation Committee comprised of staff from Resource Management Projects reviewed the pre-qualification documents based on the criteria above. Based on the evaluation results, Request for Tender documents were issued on August 26, 2010 to the following two (2) Proponent(s):

- CSL Group Ltd.
- Dufferin Construction Company

A mandatory meeting and site tour was held on August 29, 2019. The RFT closed on September 13, 2019.

Three (3) addendums were issued to respond to questions received.

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The Procurement Opening Committee opened the Tenders on September 13, 2019 at 12:15 PM with the following results:

Proponent	Fee (Plus HST)
CSL Group Ltd.	\$257,180.00
Dufferin Construction Company	\$429,046.00

Staff reviewed the bid received from CSL Group Ltd. against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10021850 be awarded to CSL Group Ltd. at a total cost not to exceed \$257,180.00, plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategic priority set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 3 – Rethink greenspace to maximize its value

Strategy 4 – Create complete communities that integrate nature and the built environment

Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

Funds for this contract will be provided by the City of Toronto through both Federal Transit Infrastructure Funds, and also City of Toronto Cycling Infrastructure Funds. The costs of executing this contract, including all staff time and associated costs to manage the project, is being tracked under account 117-29, and are recoverable through a Letter of agreement with the City of Toronto.

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Date: September 13, 2019

Attachments: 1

Attachment 1: Key Map of Don Mills Access Trail