

Section I – Items for the Information of the Board

TO: Chair and Members of the Executive Committee
Meeting #7/19, Friday, September 06, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **2019 FIRST QUARTER FINANCIAL REPORT**

KEY ISSUE

Receipt of Toronto and Region Conservation Authority's (TRCA) unaudited revenue and expenditures as of the end of the first quarter, March 31, 2019 for informational purposes.

RECOMMENDATION

IT IS RECOMMENDED THAT the 2019 First Quarter Financial Report ending March 31, be received.

BACKGROUND

As part of TRCA's financial governance procedures, staff are presenting the 2019 First Quarter Financial Report, which covers the period January 1, 2019 through to March 31, 2019. This report provides information on both the spend rate of expenditures as well as the revenue targets (excluding levy) for the first quarter of 2019.

RATIONALE

TRCA believes in transparency and accountability for its spending, revenue recognition and performance of service delivery objectives in line with approved budgets, for both the organization and for each project and program as an individual endeavour. This is further supported by TRCA's core values which prioritize accountability of staff to be increasingly responsible for their actions, behaviors and outcomes. TRCA recognizes that all projects and programs offered have cost implications and that all costs incurred are in support of services being practical and affordable. Transparency throughout the budget management process is achieved in part through the analysis and reporting on year to date revenues and expenses as compared to the current fiscal year budget. In order to improve the accuracy in reporting anticipated issues in expenditures, TRCA established a seasonal forecasting baseline using historical data from the past three years to estimate the quarterly seasonal variances within each program area.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:
Strategy 9 – Measure performance

FINANCIAL DETAILS

The operating and capital report by Service Area and underlying Program Areas are provided in Attachments 1, 2 and 3 respectively. The attachments provide a summary analysis of expenditures and revenues to date and the variance explanations by Program Area which have a variance threshold of +/- 10% and \$500,000 from anticipated quarterly spend rates. Variances within these thresholds are deemed to be within the expected range. The operating report contains no reportable variance for the first quarter, whereas the capital report contains four

Item 10.2.

Program Areas that have reportable variances. Attachment 3 provides more detail on these variances.

Report prepared by: Jenifer Moravek, extension 5659

Emails: Jenifer.moravek@trca.ca

For Information contact: Michael Tolensky, extension 5965

Emails: Michael.tolensky@trca.ca

Date: July 5, 2019

Attachments: 3

Attachment 1 – First Quarter Report – Operating Budget

Attachment 2 – First Quarter Report – Capital Budget

Attachment 3 – First Quarter Report – Reportable Variance Notes