

Item 8.

TO: Chair and Members of the Board of Directors
Meeting #7/19, Friday, July 26, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **EXECUTIVE COMMITTEE ELECTION FOR TWO CITY OF TORONTO REPRESENTATIVES**

KEY ISSUE

An election for two vacant City of Toronto positions on TRCA's Executive Committee is required following the appointment of new City of Toronto members to TRCA's Board of Directors.

RECOMMENDATION

IT IS RECOMMENDED THAT the Board of Directors receives this report regarding elections to TRCA's Executive Committee.

BACKGROUND

Following the appointment of City of Toronto members to TRCA's Board of Directors on July 16, 2019, there are two vacant City of Toronto positions on TRCA's Executive Committee which must be filled.

TRCA is governed by a 28 member Board of Directors and a 12 member Executive Committee. The Executive Committee meets once per month at TRCA Head Office (see Attachment 1).

Executive Committee Membership is comprised of:

- The Chair of the Board of Directors
- The Vice-Chair of the Board of Directors;
- Two (2) Board Members appointed by the Region of Durham, who may or may not be the Chair and/or Vice-Chair of the Board of Directors;
- Two (2) Board Members appointed by the Region of Peel, who may or may not be the Chair and/or Vice-Chair of the Board of Directors;
- Two (2) Board Members appointed by the Region of York, who may or may not be the Chair and/or Vice-Chair of the Board of Directors;
- Six (6) Board Members appointed by The City of Toronto, who may or may not be the Chair and/or Vice-Chair of the Board of Directors.

The Board of Directors has delegated certain powers to the Executive Committee related to:

- Contractual and purchasing/disposal (e.g., procurements with values between \$250,000 and \$500,000);
- Staff and legal (e.g., direction of staff);
- Financial (e.g., review and make recommendations to the Board of Directors on the budget); and
- Permit approvals

The full list of delegated powers is included in the Executive Committee Terms of Reference, Appendix 5 of the Board of Directors Administrative By-law (see Attachment 2).

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RATIONALE

Section B.10 of the Board of Directors Administrative By-law states:

“Should a vacancy on the Executive Committee arise between Annual meetings, election for such positions will be held at the next regular meeting of the Board of Directors. All elections shall be in accordance with the Board of Directors Procedures for Election of Officials (Appendix 3).”

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:
Strategy 7 – Build partnerships and new business models

DETAILS OF WORK TO BE DONE

An election for the two open positions shall be held at the July 26, 2019 meeting of the Board of Directors as per the procedure described in the Board of Directors Administrative By-law, Appendix 3 (see Attachment 2).

The next meeting of the Executive Committee is scheduled for August 9, 2019. However, the Board of Directors will consider a motion at its meeting of July 26, 2019 to cancel the August meeting, in which case the Executive Committee will meet next on September, 6, 2019.

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Date: July 16, 2019

Attachments: 3

Attachment 1: TRCA Board of Directors and Executive Committee meeting schedule, 2019-2020.

Attachment 2: Board of Directors Administrative By-law, Appendix 5 – Executive Committee Terms of Reference

Attachment 3: Board of Directors Administrative By-law, Appendix 3 – Procedures for Election of Officers