

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Moranne McDonnell, Director, Restoration and Infrastructure

RE: **VENDOR OF RECORD ARRANGEMENT FOR SUPPLY AND DELIVERY OF
VARIOUS AGGREGATES**
RFP No. 10021054

KEY ISSUE

Award of Request for Proposal (RFP) No. 10021054 for a Vendor of Record (VOR) arrangement for supply and delivery of various aggregates for TRCA restoration and construction projects.

RECOMMENDATION

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require various aggregates;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria outlined in this report;

THEREFORE THE EXECUTIVE COMMITTEE RECOMMENDS THAT TRCA staff be directed to establish a Vendor of Record arrangement with 1035477 Ontario Limited-Glenn Windrem Trucking, Dufferin Aggregates (CRH Canada Group), Elite Stones Quarries, James Dick Construction Ltd., and J.C. Rock Ltd. for the supply and delivery of various aggregates for one (1) year with the option to extend for an additional year;

AND THAT if a vendor of record is not able to supply certain aggregates for a particular project, that staff be authorized to procure the materials separately in accordance with TRCA's Procurement Policy;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

TRCA requires various aggregates for implementation in a variety of engineering, habitat restoration and trail building projects throughout TRCA's jurisdiction. By establishing a VOR arrangement for various aggregates, vendors are authorized to provide these goods and services for a defined period of time and with fixed pricing.

In accordance with the contract documents for this VOR arrangement, staff will contact the vendor on the list with the lowest total price for material on a project by project basis. Should the materials not be available when required, the TRCA representative shall go to the vendor with the second lowest price, until the materials are obtained. The same process will apply when ordering multiple materials, with the vendor or vendors with the lowest overall price, including

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delivery fees, being contacted first. Services above the \$100,000 threshold are subject to TRCA's Procurement Policy. Vendors will be required to provide all resources required to service the divisional or program needs in accordance with applicable laws, codes, standards, terms and conditions of the VOR agreement.

RATIONALE

RFP documentation was posted on the public procurement website www.biddingo.com on May 7, 2019 and closed on May 21, 2019. One (1) addendum was issued to respond to questions received. A total of twenty-three (23) firms downloaded the documents and twelve (12) proposals were received from the following vendor(s):

- 1035477 Ontario Limited-Glenn Windrem Trucking
- Atlantis Marine Construction Canada Inc.
- Brock Aggregates Inc.
- CDR Young's Aggregates Inc.
- Draglam Salt Inc.
- Dufferin Aggregates (CRH Canada Group)
- Earthco Soils Inc.
- Elite Stones Quarries
- James Dick Construction Ltd.
- J.C. Rock Ltd.
- Miller Paving Limited
- Natural Stone Source Ontario Ltd.

The proposal from Natural Stone Source Ontario Ltd. was disqualified because it did not meet the mandatory criteria set out in the RFP.

An Evaluation Committee comprised of experienced TRCA staff reviewed the proposals. The criteria used to evaluate and select the recommended Proponents included the following:

| Criteria | Minimum Score | Maximum Score |
|--|---------------|---------------|
| Proponents Information and Executive Summary | 10 | 20 |
| Organizational Experience | 35 | 50 |
| Organizational Resources | 20 | 30 |
| Total Points | 65 | 100 |

Through the evaluation process it was determined that 1035477 Ontario Limited-Glenn Windrem Trucking, Dufferin Aggregates (CRH Canada Group), Elite Stones Quarries, James Dick Construction Ltd., and J.C. Rock Ltd. are the five (5) highest scoring vendors meeting the qualifications and requirements set out in the RFP. Therefore, staff recommends that contract No. 10021054 be awarded to 1035477 Ontario Limited-Glenn Windrem Trucking, Dufferin Aggregates (CRH Canada Group), Elite Stones Quarries, James Dick Construction Ltd., and J.C. Rock Ltd. Proponent's scores and staff analysis of the evaluation results can be provided in an in-camera presentation, upon request.

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Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategic priorities set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

Strategy 2 – Manage our regional water resources for current and future generations

FINANCIAL DETAILS

Based upon a review of various aggregates procured under the previous VOR arrangement and a projection of 2019 and 2020 material needs, the anticipated costs for the requested goods and services under this VOR is approximately \$4,000,000. An increase or decrease in workload will have an impact on the value of this contract. All vendors on the VOR list understand both the potential cost and resource implications associated with changes in workload. The goods and services under this VOR will be provided on an “as required” basis with no minimum amount of work guaranteed. Vendors may increase rates annually, to a maximum of the preceding year’s Ontario’s Consumer Price Index as published by Statistics Canada.

Funds for the contract are available in a variety of capital and cost recoverable project accounts managed by the Restoration and Infrastructure Division.

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