

## Item 8.4.

### Section I – Items for Board of Directors Action

**TO:** Chair and Members of the Board of Directors  
Meeting #3/19, Friday, March 29, 2019

**FROM:** Nick Saccone, Senior Director, Restoration and Infrastructure

**RE:** **VENDOR OF RECORD ARRANGEMENT FOR OPERATED HEAVY  
CONSTRUCTION EQUIPMENT RENTAL**  
RFP No. 10020047

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#### KEY ISSUE

Award of Request for Proposal (RFP) No. 10020047 for a Vendor of Record (VOR) arrangement for supply of operated heavy construction and associated specialty equipment from April 1, 2019 to March 31, 2020.

#### RECOMMENDATION

**WHEREAS** Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require the utilization of operated heavy and specialty construction equipment;

**AND WHEREAS** TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria outlined in this report;

**THAT** TRCA staff be directed to establish a Vendor of Record arrangement with Sartor Environmental Group Inc., Dynex Construction Ltd., Valefield Contracting Inc., TMI Contracting and Equipment Rental Ltd. and Trisan Construction for the supply of operated heavy construction equipment during the contract period for one (1) year with the option to extend for an additional year;

**THAT** if a situation is present where the vendors of record are not available for a particular project, that staff be authorized to follow the Procurement Policy;

**AND FURTHER THAT** authorized TRCA officials be directed to take whatever action may be required to implement the contract, including obtaining any necessary approvals and the signing and execution of any documents.

#### BACKGROUND

TRCA requires operated heavy construction equipment rental for completing a variety of engineering, habitat restoration, and trail building projects throughout TRCA's jurisdiction. By establishing a VOR arrangement for the rental of operated heavy construction equipment, vendors are authorized to provide these goods and/or services for a defined period of time and with fixed pricing.

In accordance with the contract documents for this VOR arrangement, staff may contact any vendor on the list with the expertise and experience required for their project or program requirements. Furthermore, where the suppliers on the VOR are not available for a particular project within the timelines required for TRCA to meet its deliverables, staff are authorized to procure the required goods and/or services following TRCA's Procurement Policy. Vendors will

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be required to provide all resources required to service the divisional or program needs in accordance with applicable laws, codes, standards, terms and conditions of the VOR agreement.

### RATIONALE

RFP documentation was posted on the public procurement website [www.biddingo.com](http://www.biddingo.com) on February 11, 2019 and closed on February 25, 2019. Two (2) addendums were issued to respond to questions received. A total of twenty (20) firms downloaded the documents and six (6) proposals were received from the following vendors:

- Sartor Environmental Group Inc.;
- Dynex Construction Ltd.;
- Valefield Contracting Inc.;
- TMI Contracting and Equipment Rental Ltd.;
- Trisan Construction; and
- Superior Disposal

An Evaluation Committee comprised of senior staff from the Restoration and Infrastructure Division reviewed the proposals. The criteria used to evaluate and select the recommended Proponents included the following:

Evaluation Criteria	Minimum Score	Maximum Score
Proponent Information and Executive Summary	15	30
Organizational Experience	40	50
Equipment Stock	10	20
<b>Total Points</b>	<b>65</b>	<b>100</b>

Superior Disposal was disqualified because they failed to provide a technical proposal and therefore received a score of nil, however the five remaining vendors achieved the minimum score required in each of the evaluation categories outlined above, and meet all other qualifications and requirements set out in the RFP. Staff therefore recommends that Contract No.10020047 be awarded to Sartor Environmental Group Inc., Dynex Construction Ltd., Valefield Contracting Inc., TMI Contracting and Equipment Rental Ltd. and Trisan Construction.

Proponents' scores and more information regarding the evaluation process can be provided through an in-camera presentation upon request.

### Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategic priority set forth in the TRCA 2013-2022 Strategic Plan:

#### Strategy 2 – Manage our regional water resources for current and future generations

The operated heavy construction equipment and specialty equipment procured under this VOR arrangement are used to implement a variety of projects which aim to mitigate flooding and erosion hazards, build waterfront parks as well as restore and enhance aquatic and terrestrial habitat in the Toronto region.

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### **Strategy 7 – Build partnerships and new business models**

The operated heavy construction equipment rented under this VOR arrangement are used for assisting our municipal partners with a variety of environmentally sensitive projects.

### **FINANCIAL DETAILS**

Based upon a review of projects scheduled for implementation during the contract period, the anticipated value of the requested goods and/or services under this contract is approximately \$5,000,000. An increase or decrease in workload will have an impact on the value of this contract. All vendors on the VOR list understand both the potential cost and resource implications associated with changes in workload. The goods and/or services will be provided on an “as required” basis with no minimum hours guaranteed. Vendors may increase hourly rates annually, to a maximum of the preceding year’s Ontario’s Consumer Price Index as published by Statistics Canada.

Funds for this contract are identified in a variety of capital and cost recoverable project accounts.

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**Date: March 1, 2019**