

Item 8.1

Section I – Items for Board of Directors Action

TO: Chair and Members of the Board of Directors
Meeting #10/18, Friday, January 04, 2019

FROM: Derek Edwards, Director, Parks and Culture

RE: **SOLID WASTE AND RECYCLING COLLECTION AND MANAGEMENT PROGRAM 2019-2021**
Award of Contract #10009310

KEY ISSUE

Award of contract for Solid Waste and Recycling Collection and Management services for 12 TRCA locations for 2019-2021.

RECOMMENDATION

THAT Contract #10009310 for Solid Waste and Recycling Collection and Management Services for 2019-2021 for twelve (12) Toronto and Region Conservation Authority (TRCA) facilities be awarded to Canadian Waste Management at a total cost not to exceed \$116,000, plus 10% contingency, plus HST for to be expended as authorized by TRCA staff for an initial term of two (2) years (March 1, 2019 to February 28, 2021) with an option to renew for additional two (2) years with revised rate in accordance with Ontario's Consumer Price Index;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted proposals, beginning with the next highest ranked proposal meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

TRCA is committed to moving toward zero solid waste in the day-to-day operations for programs and at facilities, with a target of 80% diversion of waste. Currently TRCA is achieving over 40% diversion. Progress towards increasing diversion rates is directly related to expectations placed on TRCA's waste service provider to help achieve TRCA goals.

TRCA requires Solid Waste and Recycling Collection and Management Services at the following 12 locations:

- Glen Rouge Campground: 7450 Kingston Road, Toronto
- Black Creek Pioneer Village: 1000 Murray Ross Parkway, Toronto
- Petticoat Creek Conservation Area: 1100 Whites Road, Pickering
- Boyd Conservation Area: 8739 Islington Avenue, Woodbridge
- Boyd Office: 9755 Canada Company Avenue, Woodbridge
- Restoration Service Centre: 9741 Canada Company Avenue, Woodbridge
- Kortright Centre for Conservation: 9550 Pine Valley Drive, Woodbridge
- Bruce's Mill Conservation Area: 3291 Stouffville Road, Stouffville

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- Lake St. George Field Centre: 950 Bethesda Side Road, Richmond Hill
- Bathurst Glen Golf Course: 12481 Bathurst Street, Richmond Hill
- Claremont Field Centre: 4290 Westney Road, Claremont
- Swan Lake: 1229 Bethesda Side Road, Richmond Hill

TRCA facilities located in Peel Region receive free waste and recycling services through the Region of Peel and therefore are not included in this contract.

The Request for Proposal (RFP) documentation was reviewed prior to release by TRCA's Corporate Sustainability staff to ensure vendor selection would meet TRCA's Solid Waste Management Plan: Toward Zero Waste. The RFP was structured to ensure traditional hauling and recycling services as well as to help TRCA select an environmentally focused firm.

RATIONALE

RFP documentation was posted on the public procurement website biddingo.com on November 18, 2018 with proposals received from the following firms:

- Waste Management of Canada;
- GFL Environmental Inc.;
- Waste Connection;
- Waste Reduction.

An evaluation committee of TRCA staff reviewed the proposals. The criteria used to evaluate and select the recommended Proponent included the following:

Criteria	Score Weight
TECHNICAL:	
- Proponents Information and Profile	10%
- Experience and Methodology	20%
- Scope of Work Capabilities	30%
TOTAL Technical (a minimum of 40% required)	60%
PRICING	40%
TOTAL WEIGHTED SCORE	100%

The fees summary of the received proposals is as follows:

Firm	Annual Fee (Plus HST)
Waste Reduction Group	\$77,062
GFL Environmental Inc.	\$63,221
Waste Management of Canada	\$58,346
Waste Connection	\$48,140

The scoring was completed by each member of the evaluation committee, and averaged to produce total scores as follows:

Proponent	Proposal Score (/100)
Waste Reduction	82%
GFL Environmental Inc.	84%
Waste Management of Canada	94%
Waste Connection	N/A - Did not meet the minimum 40% technical requirement.

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Based on the Evaluation Committee's review of the proposals, Waste Management of Canada was evaluated to be the highest scoring Proponent. Therefore, staff recommends that Contract #10009310 be awarded to Waste Management of Canada at a total annual cost not to exceed \$58,346, plus 10% contingency, plus HST, for a total two-year contract amount of \$116,692, plus 10% contingency, plus HST, it being the highest ranked proposal meeting TRCA specifications.

Waste Management of Canada demonstrated its qualifications and expertise as a specialist in designing and implementing waste reduction strategies and initiatives, while providing waste and recycling collection services. The firm is committed to waste diversion data collection and evaluation as well as waste audit practices to ensure that all services meet TRCA's Solid Waste Management Plan: Toward Zero Waste.

FINANCIAL DETAILS

Funds have been identified for contract services in the respective facility operating budgets from TRCA's municipal funding partners.

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