

Section I – Items for Board of Directors Action

TO: Chair and Members of the Board of Directors
Friday, November 22, 2024 Meeting

FROM: Anil Wijesooriya, Director, Restoration and Infrastructure

**RE: VENDORS OF RECORD ARRANGEMENT FOR SUPPLY
AND DELIVERY OF VARIOUS AGGREGATES – CONTRACT
VALUE EXTENSION**
Contract No. 10039254

KEY ISSUE

Value extension of Contract 10039254 - Vendors of Record (VOR) arrangement for supply and delivery of various aggregates.

RECOMMENDATION:

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require the supply and delivery of a variety of aggregate materials;

WHEREAS TRCA solicited proposals through a publicly advertised process and awarded Contract No. 10039254 to Brock Aggregates, Dufferin Aggregates, Glenn Windrem Trucking, Gott Natural Stone '99 Inc., J.C. Rock Ltd., James Dick Construction Ltd., Miller Paving Products, and Roman Building Materials at Board of Directors Meeting RES.#A107/23;

WHEREAS TRCA staff are satisfied with the goods and services provided to date under the current contract;

AND WHEREAS TRCA staff have observed a significant increase in demand for aggregate materials at TRCA projects than originally forecasted;

THEREFORE LET IT BE RESOLVED THAT TRCA staff be authorized to increase the value of Contract No. 10039254 by an additional \$2,386,000, plus applicable taxes, to account for additional spending forecasted to reach completion of the term;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement this contract value extension, including the obtaining of necessary approvals and the

signing and execution of any documents.

BACKGROUND

TRCA requires the supply and delivery of various aggregates to implement a range of engineering, habitat restoration, and trail building projects throughout TRCA jurisdiction. There are five (5) categories of aggregate utilized by TRCA staff to support project implementation, which include:

1. Granular
2. Gabion & Rip-rap
3. Stackable Armour Stone
4. Non-stackable Armour Stone
5. Round Stone

Through the current VOR arrangement, vendors are authorized to provide the specified goods and services for a defined period and with fixed pricing. In accordance with the contract documents for this VOR, staff may contact any vendor on the list with the type of aggregate and delivery capability required to meet their project needs with a value up to \$500,000 per aggregate type and size, per project, per annum. Aggregate goods and services above this threshold are procured through a separate bidding process subject to TRCA's Procurement Policy.

Furthermore, where vendors on the VOR list do not have the aggregate materials available for a particular project meeting the specifications required for TRCA to meet its deliverables, staff are authorized to procure required aggregate materials separate of this VOR following TRCA's Procurement Policy.

All vendors on the VOR list are required to provide all resources required to service the divisional or program needs in accordance with applicable laws, codes, standards, terms, and conditions of the VOR agreement.

At the Board of Directors Meeting held on June 23, 2023, Resolution #A 107/23 was approved in part as follows:

THEREFORE LET IT BE RESOLVED THAT TRCA staff be directed to award Request for Proposal (RFP) No. 10039254 to Brock Aggregates, Dufferin Aggregates, Glenn Windrem Trucking, Gott Natural Stone '99 Inc., J.C. Rock Ltd., James Dick Construction Ltd.,

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Miller Paving Products, and Roman Building Materials for the supply and delivery of various aggregates from July 1, 2023 to July 1, 2024 for a total cost not exceeding \$3,800,000, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$570,000 (15% of anticipated expenditures), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

AND THAT TRCA staff have the option to extend the term of the contract by one (1) year pending further Board of Director approval.

Furthermore, at the Board of Directors Meeting held on April 19, 2024, Resolution #A 63/24 was approved in part as follows:

THEREFORE LET IT BE RESOLVED THAT TRCA staff be directed to exercise their contractual right to extend the VOR arrangement with Brock Aggregates, Dufferin Aggregates, Glenn Windrem Trucking, Gott Natural Stone '99 Inc., J.C. Rock Ltd., James Dick Construction Ltd., Miller Paving Products, and Roman Building Materials for an additional one (1) year to expire on July 1, 2025;

AND THAT TRCA staff be authorized to increase the value of Contract No. 10039254 by an additional \$1,618,267, plus applicable taxes, to account for additional spending anticipated for the one (1) year term extension;

RATIONALE

While TRCA staff have made reasonable effort to accurately forecast expenditures under this VOR using existing expenditure data and project knowledge, an increased demand for aggregate materials at TRCA's construction sites has led to an overall increase in expenditures under this VOR contract and is forecasted to continue until the end of the contract term. This increase exceeds the original estimate for the contract and the contract term extension, approved at previous TRCA Board of Director meetings.

TRCA staff have developed an updated estimate based on forecasted projects to be implemented before the completion of the contract term on

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July 1, 2025. Projects forecasted to have a significant demand for deliveries of aggregate under this contract include, but are not limited to:

- Ashbridges Bay Treatment Plant Landform Project
- Jim Tovey Lakeview Conservation Area Project
- Cliff Lumsdon Park Major Maintenance Project
- Bluffer's Park Central Major Maintenance Project
- Newtonbrook Creek Bridge Replacement Project
- Colonel Sam Smith Park Major Maintenance Project
- Centennial Park Restoration Project
- Loafers Lake Shoreline Restoration
- Rowntree Mills Wetland Enhancements

Additional projects may be established as funding is secured with TRCA's project partners.

It is estimated that to continue to deliver to TRCA's projects until the completion of the contract term, an additional \$2,386,000, plus applicable taxes will be required.

Relationship to TRCA's 2023-2034 Strategic Plan

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 1 Environmental Protection and Hazard Management:

- 1.1 Deliver provincially mandated services pertaining to flood and erosion hazards

Pillar 4 Service Excellence:

- 4.3 Responsive relationships and a trusted brand with a reputation for excellence

FINANCIAL DETAILS

As of October 23, 2024, the contract (July 1, 2023 – July 1, 2025) has been in place for 15 months and is 61% complete. Funds allocated to this contract as of October 23, 2024 have amounted to \$5,710,461, plus applicable taxes. It is forecasted that the remaining 9 months of the contract term will bring the estimated total allocation to \$8,096,461, plus applicable taxes.

Considering the above forecasted funding allocations, the anticipated value

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extension required to reach term completion for the VOR contract would be a total of \$2,386,000, plus applicable taxes.

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