

Section II – Items for Executive Committee Action

TO: Chair and Members of the Executive Committee
Friday, November 8, 2024 Meeting

FROM: Richard Ubbens, Director, Conservation Parks and Lands

**RE: VOR FOR HERITAGE BUILDING SPECIALISTS FOR THE
VILLAGE AT BLACK CREEK**
RFP No. 10033027

KEY ISSUE

Extension of Contract No. 10033027 for a Vendor of Record (VOR) arrangement for Heritage Building Specialists – The Village at Black Creek (“The Village”) from March 1, 2024 to March 1, 2026.

RECOMMENDATION:

WHEREAS the Toronto and Region Conservation Authority (TRCA) requires specialized services for the preservation, maintenance, and restoration of historic buildings at The Village;

AND WHEREAS TRCA has established a VOR arrangement under Contract No. 10033027 with selected Heritage Building Specialists for these services;

AND WHEREAS the current contract under Contract No. 10033027 has expired, and TRCA staff are satisfied with the services provided to date;

THEREFORE BE IT RESOLVED THAT TRCA staff be authorized to exercise their contractual option to extend the VOR arrangement with Action Buildworks, Adem’s Restoration, B. A. Construction, Brooks Restoration, DJ McRae, and J.D. Strachan for an additional two (2) years, until March 2026, at a total cost not to exceed \$650,000, plus applicable taxes;

AND FURTHER THAT authorized TRCA officials be directed to take all necessary actions to implement the extension, including obtaining the necessary approvals and signing and executing any required documents.

BACKGROUND

At the Executive Committee Meeting held on January 15, 2021, Resolution #B84/20 was approved, authorizing the establishment of a Vendor of Record (VOR) arrangement for heritage restoration services at The Village. Under this resolution, the contract (Contract No. 10033027) was awarded to Action Buildworks, Adem's Restoration, B. A. Construction, Brooks Restoration, DJ McRae, and J.D. Strachan.

The initial term of the contract was set for three (3) years, with the option to extend for an additional two (2) years, to provide specialized heritage building services, including the preservation, maintenance, and restoration of The Village's historic structures.

This VOR arrangement was established to ensure the continuity of high-quality restoration and conservation services required for the ongoing upkeep of The Village, a heritage site managed by the TRCA.

The selected contractors possess the specialized expertise needed to carry out heritage restoration work, adhering to the specific requirements for preserving the authenticity and historical integrity of The Village's buildings.

RATIONALE

TRCA staff reviewed Contract No. 10033027 for heritage restoration services at The Village. Staff are satisfied with the high-quality work delivered by Action Buildworks, Adem's Restoration, B. A. Construction, Brooks Restoration, DJ McRae, and J.D. Strachan.

Staff recommend extending the contracts for an additional two (2) years, until March 2026. This extension will ensure that TRCA continues to receive the specialized restoration services needed to preserve the historic buildings at The Village.

Relationship to TRCA's 2023-2034 Strategic Plan

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 3 Community Prosperity:

3.1 Connect communities to nature and greenspace

Pillar 4 Service Excellence:

4.2 Provide and manage an efficient and adaptable organization

FINANCIAL DETAILS

The anticipated cost to extend the contract for heritage restoration services from March 1, 2024 to March 1, 2026, is up to \$650,000, plus applicable taxes. This extension will cover continued services provided by Action Buildworks, Adem's Restoration, B. A. Construction, Brooks Restoration, DJ McRae, and J.D. Strachan.

Vendors may adjust their rates based on the Ontario Consumer Price Index (Toronto – All Items category) as published by Statistics Canada.

TRCA staff have estimated the budget required for this contract extension based on current rates and anticipated workload. However, actual expenditures may vary depending on the volume of work required. Services under this contract are provided on an "as required" basis, with no minimum order guarantees.

The funds for this contract extension are allocated within TRCA's Conservation Parks and Lands budget for and are directly managed and charged within the respective accounts.

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