

Section III – Items for the Information of the Board

TO: Chair and Members of the Executive Committee
Friday, April 5, 2024 Meeting

FROM: Darryl Gray, Director, Education and Training
On behalf of Finance

RE: SUMMARY OF SENIOR STAFF EXPENSES FOR 2023

KEY ISSUE

Summary report of Toronto and Region Conservation Authority (TRCA) senior staff expenses for 2023.

RECOMMENDATION:

IT IS RECOMMENDED THAT the summary of senior staff expenses for TRCA Chief Executive Officer, Chief Financial and Operating Officer, Chief Human Resources Officer and Divisional Directors for the year ended December 31, 2023, be received.

BACKGROUND

At Toronto City Council held on November 29, 30 and December 1, 2011, Council approved the publication on the City's public website, on a semi-annual basis, expenses related to business travel, conferences and training, hospitality, and protocol for senior staff positions at the Division Head level and above. Additionally, Toronto City Council requested that the City's major agencies and corporations adopt a similar policy for their organization.

RATIONALE

In accordance with the City of Toronto's resolution, commencing in 2013, TRCA staff began reporting to the Board of Directors annually on the expenses outlined within the City of Toronto staff report dated October 19, 2011, Feasibility of Publishing Expense Details of Senior City Staff on the City's Website.

Reporting for 2023 is provided for TRCA senior staff positions of Chief Executive Officer, Chief Financial and Operating Officer, Chief Human Resources Officer and Divisional Directors. Financial information related to this disclosure will be made available on TRCA's website as part of this report in the minutes of the meeting.

The following expenses have been detailed in Attachment 1:

1. Business travel, which includes any mileage reimbursement with a personal vehicle, or operating costs of a TRCA vehicle provided to staff.
2. Conferences and training, which includes registration fees, accommodation, per diem allowances and professional membership dues.

Item 10.1

3. Hospitality and protocol, which includes hosting non-staff at TRCA events, eating establishments or other permitted locations.

Additional expense information can be provided in-camera, upon request.

Relationship to TRCA's 2023-2034 Strategic Plan

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 4 Service Excellence:

4.4 Transparent decision making and accountable results

FINANCIAL DETAILS

A detailed summary of TRCA Senior Staff Expenses for 2023 for the positions of Chief Executive Officer, Chief Financial and Operating Officer, Chief Human Resources Officer and Divisional Directors is enclosed as Attachment 1: Summary of Senior Staff Expenses for 2023. The combined total for all expenses in the above categories for senior staff at TRCA is \$23,526, with allocation for these expenses provided within Divisional and Business Unit administrative budgets.

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Attachments: 1

Attachment 1: Summary of Senior Staff Expenses for 2023