

AMENDED SCHEDULE "B"
PROJECT SPECIFIC INFORMATION AND TIMELINES
TORONTO & REGIONAL CONSERVATION AUTHORITY
EMPLOYER ENGAGEMENT – STRATEGIES FOR INTEGRATION AND RETENTION
Grant File Number: 2015-08-1-214461350

PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS		
Maximum Funding	\$320,762 Subject to Additional Provisions below.	
Maximum Funding Allocation per Fiscal Year	FINAL YEAR OF FUNDING \$320,762 for Fiscal Years 2015-2016, 2016-2017, 2017-2018 (PAID) \$170,000 for Fiscal Year 2016-17 (Paid) \$150,000 for Fiscal Year 2015-16 (Paid)	
Funding Instalments and Reporting Requirements for Fiscal Year 2015-2016	\$150,000 upon receipt and acceptance of the following: Contract, duly signed by project contact with authority to do so, as well as the following: <ol style="list-style-type: none"> 1. Organizational chart for the project 2. Work plan for 2016- 2017 3. Updated Budget for 2016-2017 4. An insurance certificate for the Project, as required in Article 11.0 of the Ontario Bridge Funding Agreement 	Due: March 4, 2016 (Deliverables received and payment issued)
Funding Instalments and Reporting Requirements for Fiscal Year 2016-2017	Receipt and acceptance of a status report, including an update on the following: <ol style="list-style-type: none"> 1. Update on advisory consultations through the PAIE advisory process 2. Update on implementation of research into and analysis of existing tools for employers 3. Update on the development of training workshops and online modules 4. Update on strategy to engage employers 	Due: August 31, 2016 (Deliverables received)
	A site visit organized by the Province. The Province will provide an agenda for the visit once the date has been determined and the project is expected to submit the minutes of the meeting and any action notes that were discussed.	Due: July- October, 2016 (Completed)
	\$100,000 upon receipt and acceptance of the following: Status Report, including an update on the following: <ol style="list-style-type: none"> 1. Update on the development of training workshops and online modules 	Due: November 30, 2016 (Deliverables received and payment issued)


PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS		
	<ol style="list-style-type: none"> Update on strategy to engage employers Update on the launch of the training and tool, and the strategy to evaluate the tool and training. Update on the third-party review of this project 	
	<p>\$70,762 Upon receipt and acceptance of the following:</p> <ol style="list-style-type: none"> Work plan for 2017-2018 Budget forecast for 2017-2018 Updated cash flow statement accompanied by the Statement of Revenue and Expenditure Report for the period of March 1 up to December 31, 2016, including the identification of any unspent funds to date. Budget to actual variance report 	<p>Due: January 15, 2017 (Deliverables received and payment issued)</p>
<p>Reporting Requirements for Fiscal Year 2017-2018</p>	<p>Receipt and acceptance of the following:</p> <ol style="list-style-type: none"> Draft Final Report, including: <ul style="list-style-type: none"> Overview of research and analysis of tools, including an analysis of the effectiveness of this approach Overview of the project advisory process Overview of stakeholder/partner participation in the project, including a review of roles and responsibilities, and effectiveness of partnerships Overview of strategy to engage employers, including an analysis of the effectiveness of this approach Overview of the development of training and tools for employers Overview of launch of training and tools Overview of the third-party review of this project. 	<p>Due: April 20, 2017 (Deliverables received)</p>
	<p>Receipt and acceptance of the following:</p> <ol style="list-style-type: none"> Final Report, including: <ul style="list-style-type: none"> Overview of research and analysis of tools, including an analysis of the effectiveness of this approach Overview of the project advisory process Overview of stakeholder/partner participation in the project, including a review of roles and responsibilities, and effectiveness of partnerships 	<p>Due: June 15, 2017 (Deliverables received)</p>

PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

	<ul style="list-style-type: none"> • Overview of strategy to engage employers, including an analysis of the effectiveness of this approach • Overview of the development of training and tools for employers • Overview of launch of training and tools • Overview of the third-party review of this project. 	
	<p>Receipt and acceptance of the following</p> <ol style="list-style-type: none"> 1. 1st Amending Agreement, duly signed by project contact with authority to do so 2. Organizational chart for the project 3. Workplan for 2017-2018 4. Budget for 2017-2018 5. Monthly Cashflow projection for 2017-2018 6. Budget to Actual Variance Report for 2016-17 with a rationale for variances of 10 percent or more. 7. An insurance certificate for the Project, as required in Article 11.0 of the Ontario Bridge Funding Agreement 8. Status Report on: <ul style="list-style-type: none"> • Overview of the project advisory process • Overview of stakeholder/partner participation in the project, including a review of roles and responsibilities, and effectiveness of partnerships • Overview of strategy to engage employers, including an analysis of the effectiveness of this approach • Overview of the development of training and tools for employers • Overview of the third-party review of this project. 	Due: October 13, 2017
	<p>Receipt and acceptance of the following:</p> <ol style="list-style-type: none"> 1. Final Report, including: <ul style="list-style-type: none"> • Overview of the project advisory process • Overview of stakeholder/partner participation in the project, including a review of roles and responsibilities, and effectiveness of partnerships • Overview of strategy to engage employers, including an analysis of the effectiveness of this approach • Overview of the development of training for employers • Overview of launch of training and tools 	Due: March 15, 2018

PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS		
	<ul style="list-style-type: none"> Overview of the third-party review of this project. <ol style="list-style-type: none"> Completed Project Success Stories Template, Provided by the Province, describing both and individual successes. A long- term financial plan or plan for continuation of the project or program beyond the end of this funding. 	
Funding Instalments and Reporting requirements for remaining Fiscal Year(s)	Final Year of Funding.	
Service Delivery End Date	March 31, 2018	
Expiration Date	March 31, 2018	
Address for notice under Article 18.1 if to the Province	Doug Dixon Director Immigration Programs Branch Ministry of Citizenship, Immigration 400 University Avenue, 3 rd Floor Toronto, ON, M7A 2R9 Phone: 416-212-4290 E-mail: Doug.Dixon@ontario.ca	
Address for notice under Article 18.1 if to the Recipient	Kathy Stranks Senior Manager, Corporate Secretariat CEO's Office Toronto and Region Conservation Authority 5 Shoreham Dr. Downsview, Ontario M3N 1S4 Phone: 416-661-6600 ext. 5264 Fax: 416-661-6898 Email: kstranks@trca.on.ca	
Province Contact Person and Address for the purposes of Article 35	Benilda Silkowska-Masior Senior Program Advisor Labour Market Integration Unit Immigration Programs Branch Ministry of Citizenship, Immigration and International Trade 400 University Avenue, Toronto, ON, M7A 2R9 Phone: 416-325-7233 Fax: 416-326-6265 E-mail: Benilda.Silkowka-Masior@ontario.ca	

PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Recipient Contact Person and Address for the purposes of Article 35	<p>Leigha Howard Supervisor, eNewcomer Programs Toronto and Region Conservation Authority 5 Shoreham Dr. Downsview, Ontario M3N 1S4 Phone: (416) 661-6600 ext. 5343 Fax: 416-661-6898 Email: Lhoward@TRCA.on.ca</p>
Additional Requirements	<p>An audit for the time period covered by the start of this project up to June 30, 2017 will be required by November 30, 2017.</p> <p>An audit for the time period July 1, 2017 to March 31, 2018 will be required by June 30, 2018.</p> <p>Please note: audits are required for each fiscal year of funding for the project and are due in the first three months of the Province's new fiscal year. The Province fiscal year is April 1 to March 31.</p>
Additional Provisions	<p>All Recipients will acknowledge the support of the Government of Ontario in all materials related to the Project. Recipients will also make known on any premises used in connection with the Project that it is funded by the Government of Ontario.</p> <p>Below are the requirements for acknowledgement of funding from the Government of Ontario.</p> <ol style="list-style-type: none"> 1. All print and electronic communications must acknowledge provincial government funding. Communications may include, but are not limited to: <ul style="list-style-type: none"> • Program brochures • News releases • Newsletters • Newspaper advertisements • E-bulletins • Program websites • Videos/DVDs <p>Recipients will use the following wording to acknowledge funding:</p> <p>English:</p> <p style="text-align: center;"><i>Funded by:</i></p> <div style="text-align: center;">  Ontario </div> <p>French:</p> <p style="text-align: center;"><i>Financé par :</i></p>

PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS



2. Organizations will ensure that any premises used in connection with the Project will acknowledge funding from the Government of Ontario. The following wording will be used on a sign or other visual media placed in a conspicuous location on any premises used in connection with the Project

English:

[Name of program]

An Ontario Bridge Training Program for Internationally Trained Individuals

Funded by:



French:

[Nom du programme]

Un programme ontarien de formation relais pour les personnes formées à l'étranger

Financé par :



3. Projects will provide to the Province, prior to release, an electronic copy of all reports, announcements, brochures, audiovisual materials, internet materials, advertising and publicity, including design or other public communication or publication.