

Section I – Items for Board of Directors Action

TO: Chair and Members of the Board of Directors
Friday, September 22, 2023 Meeting

FROM: Richard Ubbens, Director, Conservation Parks and Lands

RE: **REQUEST FOR TENDER FOR CONSERVATION PARKS AND LANDS
FABRICATION AND INSTALLATION OF 4 WASHROOM BUILDINGS
AT ALBION HILLS CONSERVATION PARK**
Request For Tenders (RFT) No. 10040001

KEY ISSUE

Award of Request for Tender (RFT) No. 10040001 for fabrication and installation of 4 washroom buildings at Albion Hills Conservation Park.

RECOMMENDATION:

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires General Contractor Services for the fabrication and installation of four washroom buildings;

AND WHEREAS TRCA solicited tenders through a publicly advertised process;

THEREFORE BE IT RESOLVED THAT RFT No. 10040001 for Fabrication and Installation of four washroom buildings be awarded to Unique Builders Inc. at a total cost not to exceed \$746,000, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$149,200 (approximately 20% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

TRCA was successful in securing a grant for the Canada Community Revitalization Fund (CCRF). This grant aims to reinvent outdoor spaces, create green infrastructure, and increase the accessibility of community spaces. TRCA submitted work packages for new privy style washroom buildings for 4 sites within Albion Hills Conservation Park. The sites include River Glen, Trail View, Meadowvale, and Lakeview which each provide various recreational activities including camping, event space and trail connections. The new washroom facilities will accommodate the Accessibility for

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Ontarians with Disabilities Act. (AODA) and will improve visitor experience at the park by rejuvenating and increasing the provision of washroom facilities.

TRCA Conservation Parks offer reservable space to the surrounding community, school groups, event campers, and visitors that require washroom facilities. Usership and event bookings have increased and grown significantly within the past ten years. Constant use degraded the existing privy style washroom buildings at these locations. The installation of new washrooms will replace the ageing infrastructure with new, modern facilities more suited to heavy use, thus helping to reduce on-going maintenance costs and upkeep. Additionally, as part of TRCA's Asset Management Strategy, improving the level of service at TRCA Parks includes meeting the infrastructure demands for recreational facilities. Considering Conservation Park's programming and events, the implementation of construction will be completed around events and outside of the identified busy weekends to minimize disruptions. All areas of construction will be sectioned off with appropriate signage to ensure safety and alert park users of the construction activities.

RATIONALE

RFT was advertised on Bids & Tenders on July 17, 2023, with a mandatory meeting and site meeting was held on July 20, 2023. The RFT closed on August 11, 2023.

The Procurement Opening Committee opened the Tenders on August 14, 2023, with the following results:

Bidders	Total (Plus HST)
Unique Builders Inc.	\$746,000
Canada Construction Limited	\$934,200

Staff reviewed the bid received from Unique Builders Inc. against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10040001 be awarded to Unique Builders Inc. at a total cost not to exceed \$746,000, plus 20% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

Relationship to TRCA's 2022-2034 Strategic Plan

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 3 Community Prosperity:

3.1 Connect communities to nature and greenspace

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FINANCIAL DETAILS

Funding for the project is part of grant funding from the Canadian Community Revitalization Fund (CCRF) and TRCA matching funds through the Albion Hills Masterplan funding Account #440-58

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