

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, September 8, 2023 Meeting

FROM: Richard Ubbens, Director, Conservation Parks and Lands

**RE: REQUEST FOR TENDERS FOR CONSERVATION PARKS AND LANDS
SUPPLY AND INSTALLATION OF 6 PICNIC SHELTERS**
Request for Tenders (RFT) No. 10039976

KEY ISSUE

Award of Request for Tender (RFT) No. 10039976 for supply and installation of picnic shelters within Bruce's Mill, Petticoat Creek Conservation Park, Boyd Conservation Park and Claremont Nature School.

RECOMMENDATION:

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires General Contractor Services for construction of picnic shelters;

AND WHEREAS TRCA solicited tenders through a publicly advertised process;

THEREFORE THE EXECUTIVE COMMITTEE RECOMMENDS THAT RFT No. 10039976 for supply and installation of 6 picnic shelters be awarded to Landco Group Inc. at a total cost not to exceed \$525,000, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$78,750 (approximately 15% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

TRCA was successful in securing a grant for the Canada Community Revitalization Fund (CCRF). This grant aims to reinvent outdoor spaces, create green infrastructure, and increase the accessibility of community spaces. TRCA submitted work packages for new picnic shelters at Petticoat Creek Conservation Park (2 shelters), Bruce's Mill (2 shelters), Boyd Conservation Park (1 Shelter), and Claremont Nature Centre (1 shelter). The project will improve visitors' experiences at these parks by rejuvenating and increasing the provision of various park infrastructure, allowing more people to re-engage with their communities and nature.

Item 8.7

TRCA Conservation Parks offer reservable space to the surrounding community, school groups and park visitors that utilize picnic shelters as an added amenity for their respective events. The picnic shelters provide shelter from the elements and an area for users to congregate for various park activities. Usership and event bookings have increased and grown significantly within the past 10 years with a limited number of existing picnic shelters available at these locations. Having more picnic shelters available for bookings will also increase revenue which helps support the maintenance and upkeep of the parks. Additionally, as part of TRCA's Asset Management Strategy, improving the level of service at TRCA Parks includes meeting the demands for recreational facilities.

Respecting Conservation Park's programming and events, implementation of construction will be completed around events and outside of the identified busy weekends to minimize disruptions. All areas of construction will be sectioned off with appropriate signage to ensure safety and alert park users of the construction activities.

RATIONALE

The RFT was advertised on Bids & Tenders and a mandatory meeting and site meeting was held on July 6, 2023. The RFT closed on July 29, 2023.

The Procurement Opening Committee opened the Tenders on July 29, 2023, with the following results:

Bidders	Total (Plus HST)
Landco Group Inc.	\$525,000
Three Season Landscape Group Inc.	\$657,900
Unique Builders Inc.	\$664,320
GTA General Contractors Ltd.	\$713,000
Berkim Construction Inc.	\$759,500
Image Masonry Ltd.	\$970,000

Staff reviewed the bid received from Landco Group Inc. against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10039976 be awarded to Landco Group Inc. at a total cost not to exceed \$525,000, plus 15% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

Item 8.7

Relationship to TRCA's 2023-2034 Strategic Plan

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 3 Community Prosperity:

3.1 Connect communities to nature and greenspace

FINANCIAL DETAILS

Funding for the picnic shelters installation is part of grant funding from the Canadian Community Revitalization Fund (CCRF) and TRCA Reserves as matching. Bruce's Mill account 331-04, Petticoat Creek and Claremont account 333-03, Boyd Conservation Park account 311-07.

Report prepared by: Aaron J. D'Souza

Email: Aaron.Dsouza@trca.ca

For Information contact: Richard Ubbens, (437) 240-7216

Email: Richard.Ubbens@trca.ca

Date: July 29, 2023