

### Section I – Items for Board of Directors Action

**TO:** Chair and Members of the Executive Committee  
Friday, September 8, 2023 Meeting

**FROM:** Richard Ubbens, Director, Conservation Parks and Lands

**RE: REQUEST FOR TENDER FOR ALBION HILLS FIELD CENTRE AND  
CHALET CONCRETE WALKWAY REPLACEMENT PROJECT**  
RFT No. 10038949

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#### KEY ISSUE

Award of Request for Tender (RFT) No. 10038949 for Chalet-Field Centre Walkway construction at Albion Hills Chalet and Field Centre.

#### RECOMMENDATION:

**WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires contract services for concrete pathway installation works;**

**AND WHEREAS TRCA solicited tenders through a publicly advertised process;**

**THEREFORE THE EXECUTIVE COMMITTEE RECOMMENDS THAT RFT No. 10038949 for Albion Hills Conservation Park Chalet and Field Centre Walkway construction be awarded to Lyncon Construction Inc. at a total cost not to exceed \$288,195, plus applicable taxes, to be expended as authorized by TRCA staff;**

**THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$28,819 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;**

**THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;**

**AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.**

#### BACKGROUND

The Albion Hill Conservation Area Master Plan (2017) identified that the walkways entering the Albion Hills Chalet building and the main entrance to the Albion Hills Field Centre needed replacement due to degrading flag stone walkways at the Field Centre and improper drainage and crumbling concrete at the Albion Hills Chalet. The drainage and broken concrete at the Chalet have created hazards to the public accessing the building and affected the building itself with water entering the main entrance doors in high rain and melt events. Repairs and patchwork have been completed to minimize the hazards to the public and have left the area looking unfinished and in need of substantial refurbishment.

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The Field Centre walkways were not designed to exterior paths of travel standards in O. Reg. 191/11 Integrated Accessibility Standards under Accessibility for Ontarians with Disability Act (AODA) and have degraded over time with the mortar loosening and separating from the stone. This has created cracks and trip hazards for staff and visitors to the area. Sharp turning radius and loose stones make snow removal in the winter difficult. A new walkway design with minimized sharp turns and that complies with accessibility standards for exterior paths of travel was prepared to alleviate this problem.

### **RATIONALE**

Albion Hills Field Centre and Chalet Walkway Replacement Project RFT #10038949 was advertised on Bids and Tenders on June 12, 2023, and closed on July 17, 2023. 1 addendum was issued to respond to questions received. A total of seventeen (17) firms downloaded the documents.

A mandatory meeting and site tour was held on June 21, 2023. One (1) proponent was unable to quote competitive so declined the opportunity to bid.

The Procurement Opening Committee opened the Tenders on July 17, 2023 with the following results:

| <b>Proponent</b>            | <b>Fee (Plus HST)</b> |
|-----------------------------|-----------------------|
| Lyncon Construction Inc     | \$288,195             |
| Gabro con Inc.              | \$396,050             |
| Rutherford Contracting Ltd. | \$759,384             |

Staff reviewed the bid received from Lyncon Construction Inc. against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract #10038949 be awarded to Lyncon Construction Inc. at a total cost not to exceed \$288,195, plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

### **Relationship to TRCA's 2023-2034 Strategic Plan**

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

#### **Pillar 3 Community Prosperity:**

3.1 Connect communities to nature and greenspace

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### **FINANCIAL DETAILS**

Funds for the contract are identified in the Albion Hills Master Plan Implementation account 440-58.

**Report prepared by: Brian Bertrand**

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**Date: July 26, 2023**