

Section III – Items for the Information of the Board

TO: Chair and Members of the Board of Directors
Friday, September 23, 2022 Meeting

FROM: Anil Wijesooriya, Director, Restoration and Infrastructure

RE: **UPDATE ON PROCUREMENTS APPROVED UNDER DELEGATED AUTHORITY**
Report back on procurements approved under delegated authority.

KEY ISSUE

Report back to on time sensitive procurements approved by the Chief Executive Officer under delegated authority over the “summer recess” to ensure business continuity including support for municipal and partner supported programs and projects.

RECOMMENDATION:

IT IS RECOMMENDED THAT the update on procurements approved by the Chief Executive Officer under delegated authority over ‘summer recess’ be received.

BACKGROUND

At Board of Directors Meeting held on June 24, 2022, Resolution #A78/22 was approved as follows:

WHEREAS Toronto and Region Conservation Authority’s (TRCA) Procurement Policies require reporting to the Executive Committee for procurements over \$250,000 and to the Board of Directors for procurements over \$500,000;

AND WHEREAS from June 24, 2022 to September 9, 2022 there is a break in Executive Committee and Board of Director meetings for the “summer recess”;

AND WHEREAS Resolution #A227/21, adopted at the November 19, 2021, Board of Directors meeting, delegated the approval of time sensitive procurements for the months of July and August to the Chief Executive Officer or his designate;

THEREFORE LET IT BE RESOLVED THAT during the 2022 summer recess the Chief Executive Officer be delegated authority to approve, grant or authorize all activities in connection with acquisition of goods and services that would otherwise require Executive Committee of Board of Directors approval;

THAT any approval under the delegated authority comply with TRCA’s Procurement Policies;

THAT should TRCA staff be unable to negotiate contracts with successful Proponents, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted proposals, beginning with the next highest ranked meeting TRCA specifications;

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THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents;

AND FURTHER THAT staff report back at the September 23, 2022 Board of Directors meeting with a list of all procurements that were approved under the delegated authority.

RATIONALE

The Executive Committee and Board of Directors schedule does not include meetings from June 24, 2022 to September 9, 2022 for a “summer recess.” During this period there were a number of time sensitive procurements anticipated that would need to move forward to align with project workbacks. It was also recognized that there may be unexpected work requests from partners that TRCA would need to respond to on an urgent basis. As a result, during the summer recess the Chief Executive Officer was granted delegated authority to approve, grant or authorize all activities in connection with acquisition of goods and services that would otherwise require Executive Committee or Board of Directors approval.

TRCA staff proceeded with time sensitive procurements during the summer recess to ensure business continuity during summer months and prevent interruptions of project delivery and/or avoid unnecessary costs. The following chart outlines the status of all procurements identified at the June 24, 2022 Board of Directors meeting. Not all procurements previously identified proceeded, and as a result if these procurements move forward at a later date, they will follow the regular approval process. It should also be noted that there were no unexpected procurements that required consideration for delegated authority approval.

Project	Description	Type of Goods/ Services	Type of Procurement	Status of Procurement	Staff Lead
Humber Bay Park East Revitalization Project: Electrical Services	Pond naturalization, bridges and a boardwalk construction, building demolition, and overall site restoration in support of the Humber Bay Park Master Plan. Delivered in partnership with the City of Toronto.	Supply and installation of electrical services at Humber Bay Park East area. Specifically, the main hydro connection to the park from the road, the connection to the new building and surrounding trail lighting.	Competitive Tender	Awarded to low bid Dilisado Enterprises for \$465,000 plus 10% contingency +HST	Ralph Toningher 365-566-2434

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Project	Description	Type of Goods/ Services	Type of Procurement	Status of Procurement	Staff Lead
Humber Bay Park East Revitalization Project: Pump Services	<p>Pond naturalization, bridges and a boardwalk construction, building demolition, and overall site restoration in support of the Humber Bay Park Master Plan.</p> <p>Delivered in partnership with the City of Toronto.</p>	Supply and installation of a new pump system required for the Humber Bay Park East wetland feature. Given this area is not directly connected to the lake, a pump is required to bring water from the lake into this new wetland system. This work needs to be completed by the end of 2022.	Competitive Tender	<p>Tender cancelled due to the sole bid received not meeting the project budget</p> <p>Pump and associated materials will be procured separately, and internal labour forces combined with VOR services will be used to advance work</p>	<p>Ralph Tonerger</p> <p>365-566-2434</p>
East Don Trail Tunnel and Bridge Construction	Phase 1 of the East Don Trail is 80% completed with the bridge and tunnel across the Metrolinx rail line remaining. This final piece will provide safe user crossing and open up a significant trail network.	Construction of tunnel and pedestrian overpass to complete Phase 1 of East Don Trail.	Competitive Tender	Awarded to low bid SONCIN Construction for \$ 7,535,325 plus 15% contingency + HST	<p>Mark Preston</p> <p>437-880-1935</p>
Bolton Camp New Entrance	Improve traffic sight lines and allow for a larger capacity of community users to safely park on the property.	Road widening and Right of Way improvements.	Competitive Tender	Not awarded due to current capacity of previously retained service provider	<p>Aaron D'Souza</p> <p>437-880-1949</p>

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Project	Description	Type of Goods/Services	Type of Procurement	Status of Procurement	Staff Lead
Head Office POI Furniture and Move	Furniture relocation and furniture purchases	Tear down, move and re-install existing furniture from 101 Exchange and receive, deliver, and install new furniture for 5 Shoreham.	Limited Tender	Postponed due to work underway to revise furniture plans	Aaron D'Souza 437-880-1949
Head Office Geothermal Open Loop Installation	Installation of an open loop geo-thermal system for the supply of water for the new administration building's mechanical system	Installation of an open loop geo-thermal system.	Competitive Tender	Not awarded as the procurement will now be led by TRCA's construction manager	Aaron D'Souza 437-880-1949
Vendors of Record for Rental of Construction Equipment	TRCA's current 'Vendor of Record' (VOR) for rental of construction equipment expired on August 1, 2022. By establishing a VOR arrangement for rental of construction equipment, Vendors are authorized to provide these goods and services for a defined period and with fixed pricing.	Vendors provided TRCA with a catalog of upwards of 180 different pieces of rental equipment. Rental equipment includes everything from earthmoving equipment, like excavators and front-end loaders, all the way to pumps and generators to conduct by-pass pumping activities.	Competitive Vendor of Record	Awarded on August 9, 2022 to Atlas Dewatering Corporation, Battlefield Equipment Rentals, Cooper Equipment Rentals, Matthews Equipment Limited O/A Herc Rentals, Sunbelt Rentals of Canada, Inc., and United Rentals of Canada Inc. for an anticipated annual value of \$1,665,000 plus 15% contingency	Mike Puusa 365-566-2344

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Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:
Strategy 1 – Green the Toronto region's economy

FINANCIAL DETAILS

The following outlines financial considerations for the procurements awarded:

Humber Bay Park East Revitalization Project: Electrical Services

- Fully recoverable under letter agreement with the City of Toronto. Funds tracked in account: 113-50

East Don Trail Tunnel and Bridge Construction

- Fully recoverable under letter agreement with the City of Toronto. Funds tracked in account: 117-82

Vendors of Record for Rental of Construction Equipment

- Funds are identified in a variety of capital and cost recoverable project accounts.

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