

Executive Committee Meeting #4/20 was held via videoconference, on Friday, June 12, 2020, pursuant to section C.12, subsections (3) and (4), of the TRCA's Board of Directors Administrative By-Law. The Chair Jennifer Innis, called the meeting to order at 9:30 a.m.

PRESENT

Jennifer Innis	Chair
Jack Heath	Vice-Chair
Paul Ainslie	Member
Ronald Chopowick	Member
Dipika Damerla	Member
Joanne Dies	Member
Gordon Highet	Member
Linda Jackson	Member
Cynthia Lai	Member
Anthony Perruzza (<i>in: 9:39 a.m.</i>)	Member

ABSENT

Jennifer Drake	Member
Paula Fletcher	Member

The Chair recited the Acknowledgement of Indigenous Territory.

RES.#B21/20 - MINUTES

Moved by: Paul Ainslie
Seconded by: Ronald Chopowick

THAT the Minutes of Meeting #3/20 of the Executive Committee, held on May 1, 2020 be approved.

CARRIED

PRESENTATIONS

5.1 A presentation by Joane Mui, Partner, KPMG and Vladimir Servan, Senior Manager, KPMG in regard to item 7.1 – 2019 Audited Financial Statements.

RES.#B22/20 - PRESENTATIONS

Moved by: Linda Jackson
Seconded by: Jack Heath

THAT above-noted presentation 5.1 be received.

CARRIED

Section I – Items for Board of Directors Action

RES.#B23/20 - 2019 AUDITED FINANCIAL STATEMENTS

The 2019 audited financial statements are recommended for approval.

Moved by: Linda Jackson

Seconded by: Jack Heath

THE EXECUTIVE COMMITTEE RECOMMENDS THAT the transfer of funds from surplus to unrestricted reserves in the amount of \$6,189,000 as outlined below and reflected in Note 7, “Accumulated Surplus” to the financial statements (Attachment 1) be approved;

AND FURTHER THAT the 2019 audited financial statements, as presented in Attachment 1 be approved, signed by the Chair and Secretary-Treasurer of Toronto and Region Conservation Authority (TRCA) and distributed to each member municipality and the Minister, in accordance with subsection 38(3) of the *Conservation Authorities Act*.

CARRIED

BACKGROUND AND RATIONALE

The 2019 TRCA audited financial statements are presented for approval. The accounting firm KPMG LLP has completed its audit and has included within the financial statements an unqualified, independent auditor’s report. The audited financial statements are presented as Attachment 1 to the report. Representatives from KPMG LLP will be in attendance to present the auditor’s report on the 2019 financial statements.

Auditor Communication on Audit Strategy and Results

Included as Attachment 2 is a report from KPMG LLP addressed to the Executive Committee, entitled, “Audit Findings Report”. This report addresses various matters, including the auditor’s approach to the audit, materiality and any adjustments. Two audit adjustments were identified, regarding the treatment of the interest rate exchange agreement and prepaid insurance, which was not actually paid until after year-end. The auditors provided performance improvement observations in their finding, which represent comments intended to improve TRCA’s efficiency and effectiveness of financial policies and procedures.

Financial Statement Summary - Statement of Financial Position

- **Cash and Investments**

The cumulative balance of these two financial statement line items has grown to \$42,596,000, an increase of 6% since the prior year (2018 - \$40,152,000), which exceed deferred revenue obligations of \$40,485,000 (2018 - \$38,702,000).

- **Investments**

On September 6, 2016, TRCA invested \$6,500,000 in the One Fund’s Bond/Equity accounts. As of year-end, the Book Value (BV) has grown to \$6,976,000, which exceeded the Fair Value (FV) by \$42,000. Subsequent to year end, the portfolio has continued to strengthen, and the Fair Value now exceeds the Book Value by \$81,000 as of the end of May 2020.

	December 31 2019 (BV)	December 31 2019 (FMV)	May 31 2020 (BV)	May 31 2020 (FMV)
Bond Portfolio	\$3,771,000	\$3,624,000	\$3,803,000	\$3,749,000
Universe Corporate Bond Portfolio	\$2,705,000	\$2,641,000	\$2,730,000	\$2,761,000
Equity Portfolio	\$500,000	\$669,000	\$500,000	\$604,000
Total	\$6,976,000	\$6,934,000	\$7,033,000	\$7,114,000
Unrealized Gain (Loss)		(\$42,000)		\$81,000

As of the end of year, the balance of funds with RBC Dominion Securities was \$3,027,000 (2018 - \$9,224,000), as TRCA staff worked to divest its holdings when financially viable, in accordance with Board of Directors direction. No funds have been re-invested with RBC Dominion Securities at this time, but staff are assessing opportunities in accordance with the newly approved investment policy.

- **Receivables**

This balance has grown to \$29,573,000, an increase of 19% since the prior year (2018 - \$24,845,000). Most of this growth pertains to the timeliness of billings/collections from authority generated sources (trade receivables and the Living City Foundation). With COVID-19 impacting TRCA's stakeholders, including government sources, TRCA is working pragmatically to ensure timely recovery of outstanding balances.

- **Derivative Financial Instrument**

The derivative financial instrument of \$3,100,000 represents the Mark-to-Market valuation of the interest rate swap entered by TRCA. Even though this loss would never be realized by TRCA unless it were to sell the instrument, which is not the intention, accounting standards require that the changes in market value of the interest rate swap be reflected in TRCA's financial statements.

- **Tangible Capital Assets (TCA)**

In the current year, there were financial acquisitions of tangible capital assets totaling \$8,665,000 (2018 - \$17,437,000) and acquisitions through donations of \$1,710,000 (2018 - \$376,000) offset by amortization of \$8,080,000 (2018 - \$8,085,000) and disposals of \$30,972,000 (2018 - \$2,817,000), primarily related to the transfer of lands due to the creation of Rouge National Urban Park. These essential factors resulted in a net decrease of tangible capital assets by \$28,842,000.

Financial Statement Summary - Statement of Operations and Accumulated Surplus

- **Revenue**

TRCA's revenue increased to \$138,010,000 from \$130,008,000 in the prior year, representing a 6% increase, primarily driven by the value-added work provided to its municipal partners through capital levies and contract services, which increased by \$7,498,000 over the prior year.

- **Expenses**

TRCA's expenses increased to \$129,621,000 from \$116,558,000 in the prior year, representing an 11% increase, primarily driven by the value-added work provided to its municipal partners through water risk management project work, which increased by \$14,780,000 over the prior year.

- **Accumulated Surplus**

TRCA's accumulated surplus decreased by \$25,683,000 in the year, which is primarily due to three factors included in the statement of financial position: (1) the decrease in tangible capital assets of \$28,842,000, (2) the recognition of the \$3,100,000 unrealized loss on the derivative financial instrument and a reduction in unfunded vacation pay entitlements of \$70,000. Taking these elements into account, TRCA's unrestricted reserves increased by \$6,189,000 to \$14,239,000, which will be vital in addressing the expected impact of COVID-19 on operations in 2020.

- **Variance Explanation**

At the April 24, 2020 Board of Directors Meeting, the 2019 Year End Financial Report was approved, which explained variances based on unaudited financial information compiled by Finance.

	April 24 Report	Final Financial Statements	Difference
Total Revenues	\$135,485,000	\$138,010,000	\$2,525,000
Total Expenses	\$131,104,000	\$129,621,000	\$1,483,000
Net Impact	\$4,381,000	\$8,389,000	\$4,008,000

The increase in total revenues is primarily attributed to final billings and recognition of 2020 municipal capital levies for work approved and completed in 2019. The decrease in total expenses is due to the conclusion of TRCA's annual tangible capital asset assessment.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TCA 2013-2022 Strategic Plan:

Strategy 9 – Measure performance

Report prepared by: Michael Tolensky, extension 5965

Email: michael.tolensky@trca.ca

For information contact: Michael Tolensky, extension 5965

Email: michael.tolensky@trca.ca

Date: June 1, 2020

Attachments: 2

Attachment 1: 2019 Audited Financial Statements

Attachment 2: Audit Findings Report

(Letterhead of Client)

KPMG LLP
Vaughan Metropolitan Centre
100 New Park Place, Suite 1400
Vaughan, ON L4K 0J3
Canada

June 26, 2020

Ladies and Gentlemen:

We are writing at your request to confirm our understanding that your audit was for the purpose of expressing an opinion on the financial statements (hereinafter referred to as “financial statements”) of Toronto and Region Conservation Authority (“the Entity”) as at and for the period ended December 31, 2019.

General:

We confirm that the representations we make in this letter are in accordance with the definitions as set out in [Attachment I](#) to this letter.

We also confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Responsibilities:

- 1) We have fulfilled our responsibilities, as set out in the terms of the engagement letter dated November 17, 2017, including for:
 - a) the preparation and fair presentation of the financial statements and believe that these financial statements have been prepared and present fairly in accordance with the relevant financial reporting framework.
 - b) providing you with all information of which we are aware that is relevant to the preparation of the financial statements (“relevant information”), such as financial records, documentation and other matters, including:
 - the names of all related parties and information regarding all relationships and transactions with related parties;
 - the complete minutes of meetings, or summaries of actions of recent meetings for which minutes have not yet been prepared, of shareholders, board of directors and committees of the board of directors that may affect the financial statements. All significant actions are included in such summaries.
 - c) providing you with unrestricted access to such relevant information.

- d) providing you with complete responses to all enquiries made by you during the engagement.
- e) providing you with additional information that you may request from us for the purpose of the engagement.
- f) providing you with unrestricted access to persons within the Entity from whom you determined it necessary to obtain audit evidence.
- g) such internal control as we determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. We also acknowledge and understand that we are responsible for the design, implementation and maintenance of internal control to prevent and detect fraud.
- h) ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements.
- i) ensuring that internal auditors providing direct assistance to you, if any, were instructed to follow your instructions and that we, and others within the entity, did not intervene in the work the internal auditors performed for you.

Internal control over financial reporting:

- 2) We have communicated to you all deficiencies in the design and implementation or maintenance of internal control over financial reporting of which we are aware.

Fraud & non-compliance with laws and regulations:

- 3) We have disclosed to you:
 - a) the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
 - b) all information in relation to fraud or suspected fraud that we are aware of that involves:
 - management;
 - employees who have significant roles in internal control over financial reporting; or
 - others
 where such fraud or suspected fraud could have a material effect on the financial statements.
 - c) all information in relation to allegations of fraud, or suspected fraud, affecting the financial statements, communicated by employees, former employees, analysts, regulators, or others.
 - d) all known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements, whose effects should be considered when preparing financial statements.

- e) all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements.

Subsequent events:

- 4) All events subsequent to the date of the financial statements and for which the relevant financial reporting framework requires adjustment or disclosure in the financial statements have been adjusted or disclosed.

Related parties:

- 5) We have disclosed to you the identity of the Entity's related parties.
- 6) We have disclosed to you all the related party relationships and transactions/balances of which we are aware.
- 7) All related party relationships and transactions/balances have been appropriately accounted for and disclosed in accordance with the relevant financial reporting framework.

Estimates:

- 8) Measurement methods and significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

Going concern:

- 9) We have provided you with all information relevant to the use of the going concern assumption in the financial statements.

Misstatements:

- 10) We approve the corrected misstatements identified by you during the audit described in [Attachment II](#).

Non-SEC registrants or non-reporting issuers:

- 11) We confirm that the Entity is not a Canadian reporting issuer (as defined under any applicable Canadian securities act) and is not a United States Securities and Exchange Commission ("SEC") Issuer (as defined by the Sarbanes-Oxley Act of 2002).
- 12) We also confirm that the financial statements of the Entity will not be included in the group financial statements of a Canadian reporting issuer audited by KPMG or an SEC Issuer audited by any member of the KPMG organization.

Yours very truly,

By: Mr. John Mackenzie, Chief Executive Officer

By: Mr. Michael Tolensky, Chief Financial and Operating Officer

Attachment I – Definitions

Materiality

Certain representations in this letter are described as being limited to matters that are material. Misstatements, including omissions, are considered to be material if they, individually or in the aggregate, could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements. Judgments about materiality are made in light of surrounding circumstances, and are affected by the size or nature of a misstatement, or a combination of both.

Fraud & error

Fraudulent financial reporting involves intentional misstatements including omissions of amounts or disclosures in financial statements to deceive financial statement users.

Misappropriation of assets involves the theft of an entity's assets. It is often accompanied by false or misleading records or documents in order to conceal the fact that the assets are missing or have been pledged without proper authorization.

An error is an unintentional misstatement in financial statements, including the omission of an amount or a disclosure.

Related parties

In accordance with Canadian public sector accounting standards *related party* is defined as:

- Related parties exist when one party has the ability to exercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or common significant influence. Related parties also include management and immediate family members.

In accordance with Canadian public sector accounting standards a *related party transaction* is defined as:

- A related party transaction is a transfer of economic resources or obligations between related parties, or the provision of services by one party to a related party, regardless of whether any consideration is exchanged. The parties to the transaction are related prior to the transaction. When the relationship arises as a result of the transaction, the transaction is not one between related parties.

Attachment II – Summary of Audit Misstatements Schedule(s)

#	Account Name	Description/ Identified During	Error Type	Amount	Income Effect DR (CR)	Balance Sheet Effect					Cash Flow Effect		
						Accumulate d surplus	Financial Assets	Non-fina ncial Assets	Financial Liabilities	Non-fina ncial Liabilitie s	Operating Activities	Investing Activities	Financing Activities
				DR (CR)	Income effect								
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1	Payable and accrued liabilities	To adjust invoices erroneously recorded both prepaid expenses and accounts payable at December 31, 2019	Factual	1,965,147					1,965,147		(1,965,147)		
	Other Assets			(1,965,147)			(1,965,147)				1,965,147		
2	Unrealized loss on derivative financial instrument	To record Mark to Market adjustment on interest rate swap	Factual	3,100,000	3,100,000	3,100,000	-				(3,100,000)		-
	Derivative financial instrument			(3,100,000)					(3,100,000)		3,100,000		-
Total effect of corrected misstatements					3,100,000	3,100,000	(1,965,147)		(1,134,853)		0		

DRAFT #4
June 3, 2020

Financial Statements of

**TORONTO AND REGION
CONSERVATION AUTHORITY**

And Independent Auditors' Report thereon

Year ended December 31, 2019

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the Toronto and Region Conservation Authority

Opinion

We have audited the financial statements of the Toronto and Region Conservation Authority (the Entity), which comprise:

- the statement of financial position as at December 31, 2019
- the statement of operations and accumulated surplus for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements")

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2019, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the **"Auditors' Responsibilities for the Audit of the Financial Statements"** section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities within the group Entity to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

DRAFT

Chartered Professional Accountants, Licensed Public Accountants

Vaughan, Canada

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Statement of Financial Position

(In thousands of dollars)

December 31, 2019, with comparative information for 2018

	2019	2018
Assets		
Financial assets:		
Cash (note 2)	\$ 32,593	\$ 24,095
Investments (note 3)	10,003	16,057
Receivables (notes 4 and 14)	29,573	24,845
	<u>72,169</u>	<u>64,997</u>
Liabilities		
Financial liabilities:		
Payables and accrued liabilities	16,663	17,821
Vacation pay entitlements	2,882	2,669
Deferred revenue (note 5)	40,485	38,702
Derivative financial instrument (note 6)	3,100	—
	<u>63,130</u>	<u>59,192</u>
Net financial assets	9,039	5,805
Non-financial assets:		
Other assets	943	1,018
Tangible capital assets (note 7)	439,855	468,697
	<u>440,798</u>	<u>469,715</u>
Accumulated surplus (note 8)	<u>\$ 449,837</u>	<u>\$ 475,520</u>

Contingent liabilities and commitments (note 15)

Subsequent event (note 18)

See accompanying notes to financial statements.

On behalf of Toronto and Region Conservation Authority:

_____ Chair

_____ Secretary Treasurer

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Statement of Operations and Accumulated Surplus

(In thousands of dollars)

Year ended December 31, 2019, with comparative information for 2018

	2019 Budget (note 16)	2019 Actual	2018 Actual
Revenue:			
Government funding (note 9)	\$ 161,480	\$ 100,991	\$ 92,334
Authority generated (notes 10 and 14)	41,954	36,063	36,823
Investment income	716	956	851
	204,150	138,010	130,008
Expenses (note 11):			
Watershed Studies and Strategies	3,806	3,805	3,042
Water Risk Management	93,610	46,554	31,774
Regional Biodiversity	22,249	16,261	16,727
Greenspace Securement and Management	10,577	4,087	5,309
Tourism and Recreation	18,922	19,581	20,990
Planning and Development Review	11,401	9,890	10,106
Education and Outreach	16,267	9,737	8,785
Sustainable Communities	10,434	8,464	9,083
Corporate Services	26,709	11,242	10,742
	213,975	129,621	116,558
Net surplus (deficit) before the undernoted	(9,825)	8,389	13,450
Unrealized loss on derivative financial instrument (note 6)	–	(3,100)	–
Net loss on disposal of tangible capital assets (note 7)	–	(30,972)	(2,817)
Net surplus (deficit)	(9,825)	(25,683)	10,633
Accumulated surplus, beginning of year	475,520	475,520	464,887
Accumulated surplus, end of year	\$ 465,695	\$ 449,837	\$ 475,520

See accompanying notes to financial statements.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Statement of Changes in Net Financial Assets

(In thousands of dollars)

Year ended December 31, 2019, with comparative information for 2018

	2019 Budget (note 16)	2019 Actual	2018 Actual
Net surplus (deficit)	\$ (9,825)	\$ (25,683)	\$ 10,633
Acquisition of tangible capital assets	—	(8,665)	(17,437)
Contributed tangible capital assets (note 7)	—	(1,710)	(376)
Net loss on disposal of tangible capital assets (note 7)	—	30,972	2,817
Write-off of tangible capital assets	—	91	40
Proceeds on disposal of tangible capital assets	—	74	43
Amortization of tangible capital assets	—	8,080	8,085
Change in other assets	—	75	(77)
Increase (decrease) in net financial assets	(9,825)	3,234	3,728
Net financial assets, beginning of year	5,805	5,805	2,077
Net financial assets, end of year	\$ (4,020)	\$ 9,039	\$ 5,805

See accompanying notes to financial statements.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Statement of Cash Flows

(In thousands of dollars)

Year ended December 31, 2019, with comparative information for 2018

	2019	2018
Cash provided by (used in):		
Operating activities:		
Net surplus (deficit)	\$ (25,683)	\$ 10,633
Items not involving cash:		
Amortization of tangible capital assets	8,080	8,085
Accrued interest income on investments	(222)	(264)
Unrealized loss on derivative financial instrument	3,100	—
Net loss on disposal of tangible capital assets	30,972	2,817
Write-off of tangible capital assets	91	40
Contributed tangible capital assets	(1,710)	(376)
Change in non-cash operating working capital:		
Receivables	(4,728)	(4,653)
Other assets	75	(77)
Payables and accrued liabilities	(1,158)	3,366
Vacation pay entitlements	213	6
Deferred revenue	1,783	1,294
	10,813	20,871
Investing activities:		
Purchase of investments	(142)	(140)
Proceeds on maturity of investments	6,418	6,344
	6,276	6,204
Capital activities:		
Purchase of tangible capital assets	(8,665)	(17,437)
Proceeds on disposal of tangible capital assets	74	43
	(8,591)	(17,394)
Increase in cash	8,498	9,681
Cash, beginning of year	24,095	14,414
Cash, end of year	\$ 32,593	\$ 24,095

See accompanying notes to financial statements.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements

(In thousands of dollars)

Year ended December 31, 2019

Toronto and Region Conservation Authority ("TRCA") delivers programs and services that further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals. As the largest of the 36 provincial conservation authorities, TRCA's area of jurisdiction spans nine watersheds including those within the City of Toronto and areas in the Regional Municipalities of Durham, Peel and York (including lower tier municipalities), the Township of Adjala-Tosorontio and Town of Mono.

TRCA is incorporated under the Conservation Authorities Act, having commenced operations in 1957. TRCA is a registered charity under the Income Tax Act (Canada) and, as such, is exempt from income taxes.

1. Significant accounting policies:

The financial statements for TRCA are the responsibility of and prepared by management in accordance with the Chartered Professional Accountants of Canada Public Sector Accounting Handbook, that sets out generally accepted accounting principles for government not-for-profit organizations in Canada. The financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards ("PSAS"), excluding Sections PS4200 and PS4270, with the following significant accounting policies:

(a) Basis of accounting:

The financial statements are prepared using an accrual basis of accounting which recognizes the effect of transactions and events in the period in which the transactions and events occur, regardless of whether there has been a receipt or payment of cash or its equivalent. Accrual accounting recognizes a liability until the obligation(s) or condition(s) underlying the liability is partly or wholly satisfied. Accrual accounting recognizes an asset until the future economic benefit underlying the asset is partly or wholly used or lost.

(b) Revenue recognition:

Government funding including transfers, municipal capital and operating levies, grants, contract services and management fees are recognized in the financial statements when the payments are authorized and all eligibility criteria have been met, except when there is a stipulation that gives rise to an obligation that meets the definition of a liability. In that case, the funding is recorded as deferred revenue and recognized as revenue as the stipulations are met.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

1. Significant accounting policies (continued):

Authority generated revenues including property rental income, contract services, admissions and parking, permits (development, camping, picnic, commercial filming and photography), environmental assessments, programs (education, family and community), events (weddings, festivals and corporate events), athletic fees and equipment rentals, program and event sponsorships, product sales (nursery, food, beverage and merchandise) and membership fees are recognized as revenue in the period in which the related services are performed. Amounts collected for which the related services have not been performed are recorded as deferred revenue and recognized as revenue when the related services are performed. Unrestricted donations are recorded as revenue in the period they are received or receivable, when a reasonable estimate can be made of the amount involved. Externally restricted donations are deferred and recognized as revenue in the year in which the related expenses are recognized. Donated tangible capital assets are recorded at fair market value, when fair market value can be reasonably estimated.

(c) Cash:

Cash consists of cash on hand, cashable guaranteed investment certificates, and all deposits in banks including interest bearing savings accounts.

(d) Investments:

Investments, which consist of non-cashable guaranteed investment certificates, bonds and a portfolio with the One Investment Program, are recorded at cost. Investment income, including interest and dividends, is recognized when earned. Any discount or premium arising on purchase is amortized over the period to maturity. If there is a permanent loss in value, an investment will be written down to recognize the loss. Any write-down would be included in the statement of operations and accumulated surplus.

(e) Other assets:

Other assets include inventory for resale and prepaid expenses. Merchandise, food and beverage inventory for resale is valued at the lower of cost and net realizable value. Nursery inventory is valued at the lower of cost and replacement value. Cost is determined on a first-in, first-out basis.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

1. Significant accounting policies (continued):

(f) Tangible capital assets:

Tangible capital assets are recorded at cost, which includes amounts directly attributable to acquisition, design, construction development, improvement or betterment of the assets. Costs include overhead directly attributable to construction and development as well as interest costs that are directly attributable to the acquisition or construction of the asset. The cost, less the residual value of the tangible capital assets, is amortized on a straight-line basis over the estimated useful lives as follows:

Assets	Years
Infrastructure	25 - 50
Buildings and building improvements	10 - 55
Land improvements	20 - 40
Machinery and equipment	5 - 20
Vehicles	6 - 25

Tangible capital assets are written down when conditions indicate they are no longer able to contribute to TRCA's ability to provide goods or services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value. The net write-downs are accounted for as expenses in the statement of operations and accumulated surplus.

Contributed tangible capital assets are recorded at fair market value on the date of contribution, except in circumstances where fair market value cannot be reasonably determined, and a nominal value is recorded.

TRCA's collection of historical treasures, including artifacts and buildings, and works of art are not recognized in the financial statements.

(g) Vacation pay entitlements:

Vacation entitlements are accrued for as earned by employees. The liability for the accumulated vacation days represents management's best estimate as to TRCA's future liability.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

1. Significant accounting policies (continued):

(h) Contaminated sites:

Contaminated sites are the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceed an environmental standard. A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met: (a) an environmental standard exists; (b) contamination exceeds the environmental standard; (c) TRCA is directly responsible or accepts responsibility for the liability; (d) future economic benefits will be given up; and (e) a reasonable estimate of the liability can be made. Changes in this estimate are recorded in TRCA's statement of operations and accumulated surplus.

(i) Employee pension plan:

The cost of the multi-employer defined benefit pension plan is recognized as the required contributions for employees' services rendered in the year.

(j) Reserves:

TRCA internally allocates its accumulated surplus to capital reserves to finance the cost of tangible capital assets, purchases, maintenance and related expenditures and operating reserves in order to ensure funds are available for financial relief in the event of a significant loss of revenues or other financial emergency for which no other source of funding is available. These reserve allocations are directed by the Board of Directors of TRCA.

(k) Derivative financial instrument:

Derivative financial instruments are initially recorded and subsequently measured at fair value.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

1. Significant accounting policies (continued):

(l) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of the revenue and expenses during the year. Items requiring the use of significant estimates include allowance for doubtful accounts, accrued liabilities, vacation pay entitlements, derivative financial instrument and tangible capital assets. Estimates are based on the best information available at the time of preparation of the financial statements and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from these estimates.

(m) Adoption of accounting policy:

Effective January 1, 2019, TRCA adopted the following standard issued by PSAB:

PS 3430, Restructuring Transactions

The adoption of this standard has not resulted in additional note disclosure.

2. Cash - CTC Source Protection Region:

The Credit Valley, Toronto and Region and Central Lake Ontario Source Protection Region ("CTC Source Protection Region") was established under the Clean Water Act of Ontario to ensure communities protect their drinking water supplies through prevention - by developing collaborative, watershed based source protection plans that are locally driven and based on science. The CTC Source Protection Region's jurisdiction includes the Credit Valley, Toronto and Region and Central Lake Ontario source protection areas, which are represented by the respective conservation authorities under the Clean Water Act. In the current year, the Ministry of the Environment, Conservation and Parks provided funding of \$416 (2018 - \$491) for source protection projects to the TRCA, which delivers the management function on behalf of the CTC Source Protection Region. Interest income of \$7 (2018 - \$10) has been imputed on the unspent balance of the funds. Total funding of \$192 (2018 - \$555) is held in a separate bank account as of December 31, which is included on the statement of financial position as cash, with a corresponding deferred revenue balance.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

3. Investments:

	2019	2018
The One Investment Program:		
Bond Portfolio	\$ 3,771	\$ 3,689
Universe Corporate Bond Portfolio	2,705	2,644
Equity Portfolio	500	500
Guaranteed investment certificates:		
Interest rates: 1.96% - 2.26% (2018 - 1.81% - 2.46%)	1,905	2,943
Years of maturity: 2020 - 2021 (2018 - 2019 - 2021)		
Municipal bonds:		
Interest rates: 1.58% (2018 - 1.58% - 1.84%)	592	1,670
Years of maturity: 2020 (2018 - 2020 - 2021)		
Corporate bond:	530	519
Interest rate: 1.80% (2018 - 1.80%)		
Year of maturity: 2022 (2018 - 2022)		
Provincial bonds:		
Interest rates: nil (2018 - 1.75% - 1.97%)	—	3,295
Years of maturity: nil (2018 - 2020 - 2022)		
Financial institution bonds:		
Interest rates: nil (2018 - 1.72% - 2.58%)	—	797
Year of maturity: nil (2018 - 2020)		
	\$ 10,003	\$ 16,057

The fair market value of the investments at December 31, 2019 is \$9,950 (2018 - \$15,723).

4. Receivables:

	2019	2018
Government funding:		
Municipal	\$ 14,642	\$ 17,507
Federal	2,249	1,218
Provincial	2,963	120
Authority generated:		
Trade	5,946	4,426
The Living City Foundation (note 14)	3,773	1,574
	\$ 29,573	\$ 24,845

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

5. Deferred revenue:

	2019	2018
Government funding (a)	\$ 26,771	\$ 25,809
Authority generated (b)	13,714	12,893
	\$ 40,485	\$ 38,702

(a) Government funding:

	Balance, beginning of year	Funding received	Funding recognized	2019 Balance, end of year	2018 Balance, end of year
Municipal (note 6(a)):					
Capital levies	\$ 17,696	\$ 44,311	\$ (42,860)	\$ 19,147	\$ 17,696
Contract services	1,188	31,824	(30,783)	2,229	1,188
Grants	1,035	885	(1,020)	900	1,035
Provincial	1,372	5,115	(5,333)	1,154	1,372
Federal	241	3,339	(3,148)	432	241
Revenue sharing policy (i)	4,277	355	(1,723)	2,909	4,277
	\$ 25,809	\$ 85,829	\$ (84,867)	\$ 26,771	\$ 25,809

- (i) The proceeds on the sale of properties in the amount of \$256 (2018 - \$457) is attributed to the Province of Ontario (the "Province") and the member municipalities on the basis of their original contribution when the properties were acquired. The Ministry of Natural Resources and Forestry reserves the right to direct the purpose to which the Province's share of funds may be applied or to request a refund. The balance must always be maintained in proportion to the original contribution by the Province and TRCA, represented by the member municipalities. TRCA is permitted to withdraw the municipal share of the funds provided that the Province's corresponding share is either matched by other sources of funding or returned to the Province. In the current year, nil (2018 - \$204) in funding was recognized in relation to the Greenspace acquisition project. Interest income of \$99 (2018 - \$77) has been including in funding received.

On May 8, 2018, the Ministry of Natural Resources and Forestry approved \$3,538 in funds to be treated as disposition proceeds from land sales associated with the Province's grants toward TRCA's administrative building construction project. In the current year, \$1,723 (2018 - nil) of these funds were recognized.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

5. Deferred revenue (continued):

(b) Authority generated:

				2019	2018
	Balance, beginning of year	Funding received	Funding recognized	Balance, end of year	Balance, end of year
Cash in lieu and compensation	\$ 9,113	\$ 2,134	\$ (1,099)	\$ 10,148	\$ 9,113
Master environmental servicing	2,185	3,626	(3,958)	1,853	2,185
Contract services	799	2,159	(1,784)	1,174	799
Other	429	28,314	(28,489)	254	429
Event deposits	365	511	(593)	283	365
Property easements	2	1,125	(1,125)	2	2
	\$ 12,893	\$ 37,869	\$ (37,048)	\$ 13,714	\$ 12,893

6. Credit facility agreement and derivative financial instrument:

(a) On February 22, 2019, the Board of Directors authorized TRCA to enter into a \$54,000 unsecured, non-committed and non-revolving construction and term loan agreement to support the construction of TRCA's new administrative office building at 5 Shoreham Drive. The agreement was entered into on February 26, 2019 with a Canadian commercial bank and bears interest at the applicable Canada Bankers' Acceptances plus 0.74%, fixed rate by way of interest rate swap or prime rates, depending on the form of borrowing. All amounts drawn under the agreement will be available with a commitment period of up to 10 years from the date of initial drawdown. The construction loan will convert to the term loan on the earlier of substantial completion of the project and November 1, 2021. The principal amount of the term loan is to be repaid in full over a maximum of 30 years from the conversion date. Under the terms of the loan agreement, TRCA is required to comply with certain financial and non-financial covenants.

As at December 31, 2019, no funds have been drawn under the loan agreement.

The municipal partners of TRCA, including the City of Toronto and the Regions of Durham, Peel and York have committed up to \$60,000 of funding for the project over the next 29 years, as approved by their individual Councils.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

6. Credit facility agreement and derivative financial instrument (continued):

- (b) In concurrence with the loan agreement, TRCA entered into an interest rate swap to forwards fix the interest payable at 3.658% on \$50,000 of the available \$54,000 facility.

At December 31, 2019, TRCA has an interest rate exchange agreement in the amount of \$50,000 outstanding and maturing on January 1, 2047. The change in fair value of this contract at December 31, 2019 was an unrealized loss of \$3,100 which has been recorded as a liability on the statement of financial position and unrealized loss on derivative financial instrument on the statement of operations and accumulated surplus.

- (c) On May 22, 2019, TRCA obtained a letter of credit with a Canadian commercial bank to undertake certain work with the Department of Fisheries and Oceans, as required by Fisheries and Oceans Canada. The available amount of credit for this facility amounted to \$2,600 at a rate of 1.05%. On May 31, 2019, \$2,450 of this credit limit was applied to the Ashbridge's Bay project, and \$77 was applied to the Patterson Creek project, expiring on June 12, 2020.

As of December 31, 2019, TRCA had an existing credit facility of \$300 (2018 - \$300) available, with \$273 (2018 - \$273) applied to the Fishleigh Drive project.

7. Tangible capital assets:

2019 - Cost	Opening	Additions	Transfers	Disposals	Closing
Land	\$ 344,145	\$ 1,501	\$ 29	\$ (28,158)	\$ 317,517
Infrastructure	181,101	1,094	2,371	—	184,566
Buildings and building improvements	57,226	359	81	(11,062)	46,604
Land improvements	16,642	408	—	(28)	17,022
Machinery and equipment	7,461	607	—	—	8,068
Vehicles	5,736	439	—	(426)	5,749
Assets under construction	14,846	5,967	(2,481)	(91)	18,241
	\$ 627,157	\$ 10,375	\$ —	\$ (39,765)	\$ 597,767

2019 - Accumulated amortization	Opening	Amortization - net	Disposals	Closing
Infrastructure	\$ 115,573	\$ 4,666	\$ —	\$ 120,239
Buildings and building improvements	29,349	1,673	(8,202)	22,820
Land improvements	6,863	618	(28)	7,453
Machinery and equipment	3,348	685	—	4,033
Vehicles	3,327	438	(398)	3,367
	\$ 158,460	\$ 8,080	\$ (8,628)	\$ 157,912

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

7. Tangible capital assets (continued):

Net book value	2019	2018
Land	\$ 317,517	\$ 344,145
Infrastructure	64,327	65,528
Buildings and building improvements	23,784	27,877
Land improvements	9,569	9,779
Machinery and equipment	4,035	4,113
Vehicles	2,382	2,409
Assets under construction	18,241	14,846
	\$ 439,855	\$ 468,697

In the current year, TRCA transferred certain lands with a carrying value of \$30,141 (2018 - \$2,744) to Parks Canada for nominal consideration. The land transfers are reflected as a net loss on disposal of tangible capital assets in the statement of operations and accumulated surplus. Further, TRCA received from individual private owners \$1,710 (2018 - \$376) of contributed land and buildings within the Greenspace Securement and Management service area.

8. Accumulated surplus:

	2019	2018
Tangible capital assets	\$ 439,855	\$ 468,697
Unfunded vacation pay entitlements	(1,157)	(1,227)
Unrestricted reserves	14,239	8,050
Unrealized loss on derivative financial instrument	(3,100)	—
	\$ 449,837	\$ 475,520

9. Revenue - government funding:

	2019 Budget	2019 Actual	2018 Actual
Municipal:			
Capital levies	\$ 59,425	\$ 44,156	\$ 39,967
Contract services	69,983	30,783	27,474
Operating levies	14,828	14,828	14,322
Other	3,412	1,020	1,399
Provincial	5,432	7,056	5,858
Federal	8,400	3,148	3,314
	\$ 161,480	\$ 100,991	\$ 92,334

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

9. Revenue - government funding (continued):

Municipal capital levies includes \$1,296 (2018 - nil) of funding recognized and receivable as at December 31, 2019.

10. Revenue - authority generated:

	2019 Budget	2019 Actual	2018 Actual
Watershed Studies and Strategies	\$ 31	\$ 828	\$ 53
Water Risk Management	1,439	1,232	1,317
Regional Biodiversity	8,126	3,024	2,653
Greenspace Securement and Management	5,118	5,963	7,059
Tourism and Recreation	10,517	9,925	11,395
Planning and Development Review	9,440	7,419	8,366
Education and Outreach	4,450	3,794	3,543
Sustainable Communities	2,694	2,180	2,182
Corporate Services	139	1,698	255
	\$ 41,954	\$ 36,063	\$ 36,823

11. Expenses by object:

	2019 Budget	2019 Actual	2018 Actual
Compensation (note 13)	\$ 75,943	\$ 67,533	\$ 65,444
Contract services	110,785	43,074	32,483
Materials and supplies	25,369	9,004	8,456
Utilities	1,078	1,245	1,148
Property taxes	800	685	942
Amortization of tangible capital assets	—	8,080	8,085
	\$ 213,975	\$ 129,621	\$ 116,558

12. Public sector salary disclosure:

TRCA is subject to The Public Sector Salary Disclosure Act, 1996, due to funding received from the Province during the current year being in excess of \$1,000. Salaries and taxable benefits for the 73 employees (2018 - 63 employees) that have been paid by TRCA and reported to the Province in compliance with this legislation can be obtained from the Ministry of Finance or upon request from TRCA.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

13. Employee pension plan:

TRCA makes contributions to the Ontario Municipal Employees Retirement System ("OMERS"), a multi-employer pension plan, on behalf of its qualifying full-time and part-time employees. The plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service, pension formula and best 60 months of earnings. Employees and employers contribute equally to the plan.

As OMERS is a multi-employer defined benefit pension plan, any pension plan surpluses or deficits are a joint responsibility of all eligible organizations and their employees. As a result, TRCA does not recognize any share of the OMERS pension funding deficit of \$3,397,000 (2018 - \$4,191,000), as TRCA's portion of the amount is not determinable. TRCA's current service contributions to the OMERS pension plan in the amount of \$4,698 (2018 - \$4,683) are included as compensation expense in the current year.

14. The Living City Foundation:

The Living City Foundation, operating as Toronto and Region Conservation Foundation (the "Foundation"), is an independent, non-controlled registered charitable organization which has its own Board of Directors. As such, TRCA's financial statements do not include the activities of the Foundation.

In the current year, the Foundation contributed \$3,397 (2018 - \$1,091) to TRCA programs, which is included as part of authority generated revenue. As at December 31, 2019, the Foundation has an externally restricted fund balance of \$4,176 (2018 - \$4,674), which is to be used primarily for undertaking TRCA projects, and an operating fund surplus of \$246 (2018 - deficit of \$19). The receivable balance from the Foundation is non-interest bearing, unsecured and has no specified repayment terms.

15. Contingent liabilities and commitments:

(a) Legal actions and claims:

TRCA has received statements of claim as defendant under various legal actions resulting from its involvement in land purchases, fatalities, personal injuries and flooding on or adjacent to its properties. TRCA maintains insurance coverage against such risks and has notified its insurers of the legal actions and claims. It is not possible at this time to determine the outcome of these claims and, therefore, no provision has been made in these financial statements.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

15. Contingent liabilities and commitments (continued):

(b) Land expropriations:

TRCA has completed the acquisition of lands required to undertake various projects which includes acquiring lands under the Expropriations Act. A number of properties required for the Revised Project for the Etobicoke Motel Strip were obtained through expropriation from five owners. Funding was from the City of Etobicoke and the Municipality of Metropolitan Toronto (now collectively known as the City of Toronto) and the Province of Ontario. To date four of the expropriations have been settled in the amount of \$23,765 and the compensation has been paid during the 2008 to 2012 fiscal periods.

(c) Lease commitments:

TRCA is committed under various operating leases for office spaces over the next five years and thereafter, with minimum lease payments as follows:

2020	\$ 1,075
2021	585
2022	96
2023	63
2024	16
Thereafter	16
	<hr/>
	\$ 1,851

(d) Loan guarantee:

TRCA and the City of Toronto have jointly and severally provided a loan guarantee in the amount of \$4,600 (2018 - \$4,600) to Evergreen for its financial institutional lender for the Don Valley Brick Works restoration project. As of December 31, 2019, Evergreen's outstanding loan balance is \$1,720 (2018 - \$2,236), and is repayable in monthly installments, with the final payment due on April 15, 2023.

16. Budget figures:

The budget in the statement of operations and accumulated surplus was approved on May 24, 2019.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

17. Contractual rights:

As at December 31, 2019, TRCA estimates contractual rights of \$20,152 (2018 - \$32,930) will be earned in future years.

18. Subsequent event:

Subsequent to year end, on March 11, 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization. The COVID-19 pandemic is currently impacting many organizations, as all levels of government are advising individuals to self-isolate or to practice social-distancing. The situation is dynamic and the ultimate duration and magnitude of the impact on the economy and the financial effect on TRCA is unknown at this time.

19. Comparative information:

Certain comparative information has been reclassified to conform with the financial statement presentation adopted in the current year.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2019

20. Segmented disclosures:

2019											2018
	Watershed Studies and Strategies	Water Risk Management	Regional Biodiversity	Greenspace Securement and Management	Tourism and Recreation	Planning and Development	Education and Outreach	Sustainable Communities	Corporate Services	Total	Total
Revenue:											
Government funding	\$ 3,045	\$ 46,314	\$ 14,384	\$ 2,420	\$ 8,077	\$ 2,089	\$ 6,571	\$ 5,944	\$ 12,147	\$ 100,991	\$ 92,334
Authority generated	828	1,232	3,024	5,963	9,925	7,419	3,794	2,180	1,698	36,063	36,823
Investment income	—	7	—	97	—	—	3	—	849	956	851
	3,873	47,553	17,408	8,480	18,002	9,508	10,368	8,124	14,694	138,010	130,008
Expenses:											
Compensation	3,242	11,342	8,854	1,586	9,278	9,136	6,740	5,860	11,495	67,533	65,444
Contract services	400	25,988	4,046	475	2,709	356	1,968	1,160	5,972	43,074	32,483
Materials and supplies	19	3,272	1,981	460	1,560	128	495	193	896	9,004	8,456
Utilities	—	30	6	107	804	—	212	—	86	1,245	1,148
Property taxes	—	—	6	674	—	—	—	—	5	685	942
Amortization of tangible capital assets	1	2,013	88	414	3,500	2	187	445	1,430	8,080	8,085
Internal charges (recoveries)	143	3,909	1,280	371	1,730	268	135	806	(8,642)	—	—
	3,805	46,554	16,261	4,087	19,581	9,890	9,737	8,464	11,242	129,621	116,558
Unrealized loss on derivative financial instrument	—	—	—	—	—	—	—	—	(3,100)	(3,100)	—
Net loss on disposal of tangible capital assets	—	—	—	(30,190)	(49)	—	—	—	(733)	(30,972)	(2,817)
Net surplus (deficit)	\$ 68	\$ 999	\$ 1,147	\$ (25,797)	\$ (1,628)	\$ (382)	\$ 631	\$ (340)	\$ (381)	\$ (25,683)	\$ 10,633

Toronto and Region Conservation Authority

Audit Findings Report
for the year ended December 31, 2019

KPMG LLP

June 12, 2020

kpmg.ca/audit

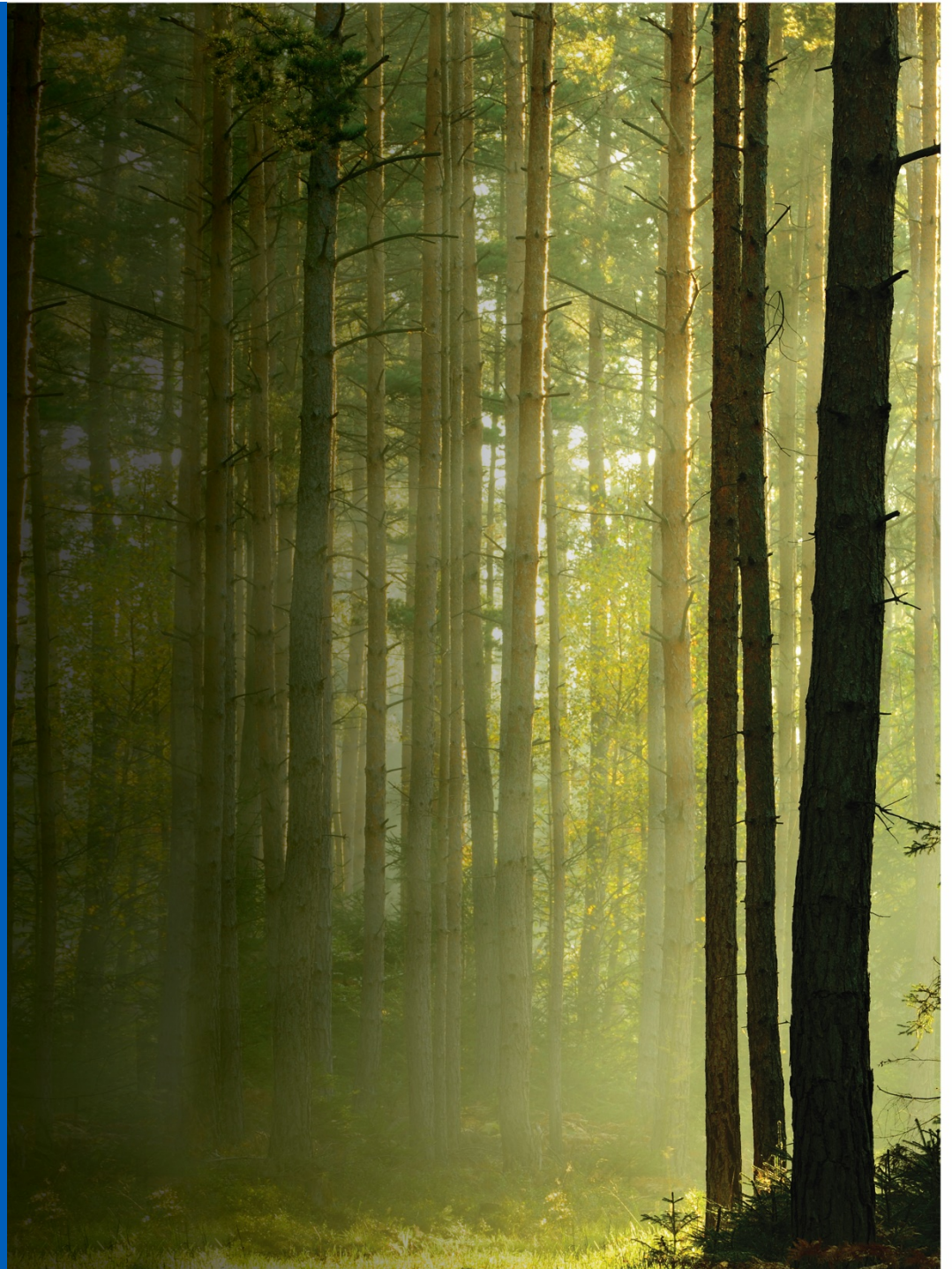


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Executive summary

Purpose of this report¹

The purpose of this Audit Findings Report is to assist you, as a member of the Executive Committee, in your review of the results of our audit of the financial statements of Toronto and Region Conservation Authority (“the Authority”) as at and for the year ended December 31, 2019.

Audit risks and results

Our audit is risk-focused. In planning our audit, we have taken into account key areas of focus for financial reporting.

Finalizing the Audit

As of the date of this report, we have completed the audit of the financial statements, with the exception of certain remaining procedures, which include amongst others:

- Receipt of investment confirmation from CIBC Mellon
- Completing our discussions with the Executive Committee
- Completing our subsequent event review procedures
- Receipt of signed management representation letter (dated upon board approval)
- Obtaining evidence of the Board's approval of the financial statements

We will update the Executive Committee, and not solely the Chair (as required by professional standards), on significant matters, if any, arising from the completion of the audit, including the completion of the above procedures. Our auditors' report will be dated upon the completion of any remaining procedures.

Independence

We are independent with respect to Toronto and Region Conservation Authority within the meaning of the relevant rules and related interpretations prescribed by the relevant professional bodies in Canada and any other standards or applicable legislation or regulation.

Audit Materiality

Materiality has been determined based on total expenses. We have reviewed the scope of work across segments and activities across the entity. We have determined materiality to be \$3.2M (2018 - \$2.9M) for the year ended December 31, 2019.

See page 5.

¹ This Audit Findings Report should not be used for any other purpose or by anyone other than the executive committee. KPMG shall have no responsibility or liability for loss or damages or claims, if any, to or by any third party as this Audit Findings Report has not been prepared for, and is not intended for, and should not be used by, any third party or for any other purpose.

Uncorrected differences

We did not identify differences that remain uncorrected.

Accounting estimates

Overall, we are satisfied with the reasonability of accounting estimates.

Items requiring the use of significant estimates include allowance for doubtful accounts, accrued liabilities, vacation pay entitlements, derivative financial instrument and tangible capital assets. Please refer to note 1 (I) to the financial statements.

Significant accounting policies and practices

There was no change to the significant accounting policies during the year.

The Authority adopted a new public sector accounting standard in 2019. See page 13 for consideration regarding the implementation of the new standard in the current year financial statements.

Performance improvement observations

We did not identify any control deficiencies that we determined to be significant deficiencies in internal control over financial reporting.

We have identified performance improvement observations which were communicated to management. See page 15 for further details of our observations and management's response.

Financial impact of COVID-19

We have discussed the financial impact of COVID-19 on the operations of the Authority with management, and the Authority's response to the pandemic. Due to the uncertainty of the future financial impact to the Authority, management has added a subsequent event to the notes to the financial statements.

See pages 3 and 4.

Audit Response to COVID-19 Pandemic

Subsequent Events	Our audit approach
Timing regarding the year-end audit	Our Firm is fully paperless and the audit was conducted remotely. Our platform, CLARA, provided management and the audit team with a digital collaboration site. As such, we were ready to complete the audit as scheduled and as communicated in the audit planning report.
Investments	<ul style="list-style-type: none"> — Considerations for any permanent impairment in investments as at December 31, 2019 and subsequent to year-end. — We recalculated gains/losses recognized relating to change in investment balances and ensured all investments are presented at their appropriate fair market value and obtained third party confirmations. <p>We reviewed investment statements as at April 30, 2020 and noted no significant or adverse changes in the fair value of the investments.</p>
Accounts Receivable	<ul style="list-style-type: none"> — Consideration of any changes in collectability assessment in light of COVID-19. <p>We substantively tested a sample of accounts receivable by tracing to subsequent receipt and noted no issues with valuation.</p>
Subsequent Events	<p>Subsequent to December 31, 2019, the COVID-19 outbreak was declared a pandemic by the World Health Organization and has had a significant financial market and social dislocating impact. As such enhanced subsequent events procedures are warranted.</p> <p>There are two types of subsequent events, with the accounting treatment dependent on the categorization as follows:</p> <ul style="list-style-type: none"> — Type 1 - Events that provide future evidence of conditions that existed at the financial statement date. For these conditions, the financial statements should be adjusted for measurable impact to the assets, liabilities, revenues and expenditures. — Type 2 - Events that are indicative of conditions that rose subsequent to the financial statement date. For these conditions, disclosures, at a minimum, should include a description of the event and an estimate of the financial impact, when practicable or a statement that an estimate cannot be made. <p>Audit response:</p> <ul style="list-style-type: none"> — This qualifies as a Type 2 subsequent event — A description of the assessment of the impact of these events has been disclosed in note 19 to the financial statements — We discussed the going concern assumption and reviewed management's 2021 forecast in response to COVID-19.

Audit Response to COVID-19 Pandemic (continued)

Subsequent Events	
Resources for Management, Board and Committee members	<p><u>COVID-19 Alerts (Live Link)</u></p> <p><i>Please visit our COVID-19 website for resources regarding the topics below. This site is being <u>updated daily</u> based on information being released by Federal, Provincial and Municipal news releases.</i></p> <ul style="list-style-type: none">— <i>Business continuity guide</i>— <i>Immediate actions to take</i>— <i>Medium to long-term actions</i>— <i>Tax considerations and a summary of Federal and Provincial programs</i>— <i>Legal considerations</i>— <i>Financial reporting and audit considerations</i>— <i>Global perspectives</i>

NOTE: the remainder of this document is normalized for our audit approach as undertaken.

Materiality

Materiality is used to identify risks of material misstatements, develop an appropriate audit response to such risks, and evaluate the level at which we think misstatements will reasonably influence users of the financial statements. It considers both quantitative and qualitative factors. To respond to aggregation risk, we design our procedures to detect misstatements at a lower level of materiality.

Materiality determination	Comments	Amount
Materiality	Determined to perform the audit and to evaluate the effects of identified misstatements on the audit and of any uncorrected misstatements on the financial statements. The corresponding amount for the prior year's audit was \$2.9 million	\$3.2 million
Benchmark	Based on total expenses for the year. This benchmark is consistent with the prior year. The corresponding amount for the prior year's audit was \$116.5 million	\$129.6 million
% of Benchmark	The corresponding percentage for the prior year's audit was 2.50%	2.50%

Audit risks and results

We highlight our significant findings in respect of significant financial reporting risks as identified in our discussion with you in the Audit Plan, as well as any additional significant risks identified.

1 Significant Risk	Management override of controls
Significant financial reporting risk	Why is it significant?
Fraud risk from management override of controls	<p>This is a presumed fraud risk. Professional standards presume the risk of management override of controls exist in all companies.</p> <p>We have not identified any specific additional risks of management override relating to this audit.</p>

Our response and significant findings

Professional standards require certain procedures to be performed to address the presumed risks of management override of controls.

- Using our Data & Analytics software, we tested manual and automated journal entries by extracting all journal entries recorded in the general ledger system and other adjustments. Using these extractions, we selected a sample of journal entries and verified if they were supported by proper documentation and followed the journal entry initiation and approval controls and process in place. We did not find any exceptions in our testing over journal entries.
- We evaluated the reasonableness of estimates. We found that management's process for identifying accounting estimates is considered adequate.
- We did not identify any significant unusual transactions or any specific additional risks of management override during our audit.

No issues were noted.

Audit risks and results

2 Other areas of focus

Audit procedures performed over significant accounts and transactions

Other area of focus	Why is it significant?
Cash and Investments	These are material account balances and disclosures

Our response and significant findings

- We confirmed cash balances at year end with RBC Royal Bank.
- We reviewed the year end bank reconciliations for all accounts, vouching significant items to supporting documentation.
- We confirmed the investment balances at year end with RBC Dominion Securities Inc. and CIBC Mellon.
- We performed substantive analytical procedures on investment income and gains/losses on investments.
- We reviewed the carrying value of investments in comparison with their fair value to assess if an impairment charge is required.
- We performed cut-off testing over a sample of transactions in the last month of 2020 and the first month of 2021 to assess if they were recognized in the correct period.
- We reviewed the Authority's compliance with the Investment policy dated June 24, 2016 which outlines policies and controls over investment policies. As at December 31, 2019, the Authority was in compliance with all policies.
- We reviewed management's presentation of cash and investments in the financial statements and the disclosures in the notes to the financial statements and find them to be appropriate

No exceptions were noted during testing.

Audit risks and results

3 Other areas of focus (Con't) Audit procedures performed over significant accounts and transactions

Other area of focus	Why is it significant?
Revenue, Deferred Revenue and Accounts Receivable	These are material account balances and disclosures.

Our response and significant findings

- We tested each revenue stream by vouching revenue items to source documentation on a sample basis:
 - We tested a sample of deferred revenue receipt and release transactions and agreed to supporting documentation.
 - We tested a sample of government funding and authority generated revenue by agreeing to supporting documentation.
 - We agreed municipal levies revenues to approved budgeted amounts and to payment receipts.
- We performed testing over the completeness of revenue by reviewing a sample of transactions at the end of 2020 and the beginning of 2021 to assess whether they were recorded in the correct period.
- For all revenue sources, we reviewed the Authority's revenue recognition policy in accordance with appropriate PSAB standards.
- We reviewed accounts receivable sub-ledgers for credit balances, unusual amounts, and aged balances, and we vouched a sample of balances to supporting documentation including payment receipt.
- We obtained a confirmation from the Living City Foundation with respect to amounts owing to the Authority.
- We reviewed management's presentation of revenue sources in the financial statements and the disclosures in the notes to the financial statements and find them to be appropriate.

No exceptions were noted during testing.

Audit risks and results

4 Other areas of focus (Con't) Audit procedures performed over significant accounts and transactions

Other area of focus	Why is it significant?
Tangible Capital Assets	These are material account balances and disclosures.
Compensation Expense and Vacation Pay Entitlements	These are material account balances and disclosures.

Our response and significant findings

- We tested a sample of additions to tangible capital assets and work-in-progress and agreed each sample to supporting documentation.
- We tested a sample of transfer of tangible capital assets out of the work in progress account and agreed to sufficient appropriate evidence that the asset was completed and put into use.
- We performed substantive analytical procedures over amortization of tangible capital assets.
- We tested a sample of disposals and agreed to board minutes authorizing significant dispositions.
- We reviewed management's presentation of tangible capital assets in the financial statements and the disclosures in the notes to the financial statements and find them to be appropriate.

No exceptions were noted during testing.

- We obtained an understanding of the processes surrounding payroll.
- We performed substantive analytical procedures over compensation expenses and substantively tested employee headcount for existence and completeness.
- We tested significant payroll accruals as at year-end by agreeing to payroll registers and payment subsequent to year-end.
- We reviewed the listing of employee vacation accruals and tested on a sample basis by agreeing to employee files and reviewing the maximum allowable carry-forward amounts in accordance with the Authority's policies.
- We reviewed management's presentation of compensation on expenses in the financial statements and the disclosures in the notes to the financial statements and find them to be appropriate.

No exceptions were noted during testing.

Audit risks and results

5 Other areas of focus (Con't) Audit procedures performed over significant accounts and transactions

Other area of focus	Why is it significant?
Expenses, Payables and Accrued Liabilities	These are material account balances and disclosures.

Our response and significant findings

- We selected a sample of expense transactions and agreed to supporting invoices to assess accuracy of amounts recorded and their classification.
- We reviewed supporting documentation for significant accruals.
- We performed a trend analysis and actual version budget of expenses and reviewed significant variances with management
- We performed a search for unrecorded liabilities to assess the completeness of liabilities.
- We held inquiries with management, reviewed Board minutes, and reviewed all legal correspondence during the fiscal year to evaluate potential legal liabilities and contingencies. To assess the existence and completeness of liabilities, we obtained a legal confirmation letter from the Authority's legal counsel.
- We reviewed management's presentation of expenses and liabilities in the financial statements and the disclosures in the notes to the financial statements and find them to be appropriate with the reporting framework.

During our testing, we noted that certain invoices that related to insurance coverage of periods after December 31, 2019, were recorded in payables and accrued liabilities with a corresponding entry in prepaid expenses (other assets). As at year-end, the Authority did not prepay the invoices therefore we proposed an adjusting entry to reduce payables and accrued liabilities and prepaid expenses (other assets) in the amount of \$1.97M. Management has agreed to record this adjustment and the adjustment has been reflected in the financial statements.

Audit risks and results

6 Other areas of focus (Con't) Audit procedures performed over significant accounts and transactions

Other area of focus	Why is it significant?
Financing and Interest Rate Swap Agreements dated February 26, 2019	Significant financial statement disclosures.

Our response and significant findings

- With respect to the financing agreement between the Authority and CIBC dated February 26, 2019:
 - We reviewed the terms and conditions of the executed financing agreement with CIBC dated February 26, 2019.
 - We obtained confirmation of the debt balance as at December 31, 2019 from CIBC.
 - We reviewed the Authority's compliance with certain financial and non-financial covenants in accordance with the financing agreement.
- With respect to the interest rate swap agreement with CIBC dated February 26, 2019:
 - We reviewed the terms and conditions of the interest rate swap agreement with CIBC dated February 26, 2019.
 - We obtained a confirmation from CIBC of the mark-to-market value of the interest rate swap as at December 31, 2019.
 - We engaged KPMG valuations specialist to assess the reasonability of CIBC's estimates of the mark-to-market value of the swap as at December 31, 2019.
- We reviewed management's presentation of the financing and interest rate swap agreement in the financial statements and the disclosures in the notes to the financial statements and find them to be appropriate with the reporting framework.

During our testing we noted that the interest rate swap mark-to-market value of \$3.1M was not being recognized in the financial records. Since the interest rate swap qualifies as a derivative financial instrument as at December 31, 2019, we have proposed an entry to recognize the derivative financial instrument liability in the amount of \$3.1M with an offsetting entry to unrealized loss on derivative financial instrument. Management has agreed to record this adjustment and the adjustment has been reflected in the financial statements.

Technology in the audit

We have utilized technology to enhance the quality and effectiveness of the audit.



Areas of the audit where Technology and D&A routines were used

Tool	Our results and insights
Journal Entry Analysis	<p>We utilized our proprietary D&A tool, IDEA, to analyze journal entries and apply certain criteria to identify potential high-risk journal entries for further testing.</p> <p>We are satisfied with the results of our testing of specific relevant journal entries.</p>
Data Extraction & Analytics Tools	<p>We utilized data and analytics in the audit to evaluate the completeness of the journal entry population through a roll-forward of selected accounts. This consists of a summation of all automated and manual journal entries posted in the selected GL accounts during the fiscal year and comparison of the calculated final balances to the account balances as at and for the year ended December 31, 2019 as reported by management.</p> <p>We did not identify any issues in regards to the completeness of journal entries.</p>

Significant accounting policies and practices



Initial selections

There were no initial selections of significant accounting policies and practices. The following new other accounting policy was selected and applied during the period as per the requirement of Public Sector Accounting Standards. This accounting policy was applied prospectively for the consolidated financial statements for the year ended December 31, 2019.



Changes

Changes to significant accounting policies and practices and the impact on the financial statements are disclosed in Note 1(l) to the financial statements.

Beginning in fiscal 2019, the Authority is now required to adopt the following new public sector accounting standard (PSAS):

PS 3430 – Restructuring Transactions

- This section establishes standards on how to account for and report restructuring transactions by both transferors and recipients of asset and/or liabilities, together with related program and operating responsibilities. Individual assets and liabilities received in a restructuring transaction should be recognized by the recipient if they meet the definitions of assets and liabilities and applicable recognition criteria at the restructuring date. Individual assets and liabilities transferred in a restructuring transaction should be derecognized by the transferor if they no longer meet the definition of assets and liabilities and applicable recognition criteria at the restructuring date.
- The Authority has internal policies to identify and monitor restructuring transactions. Our findings from our review of internal policies and procedures were consistent in this regard. At the completion of the audit, we will obtain from management a signed representation letter indicating that there were no restructuring transactions not identified to us or disclosed in the consolidated financial statements.

As at December 31, 2019 and for the year then ended, the Authority does not have any restructuring transactions, as defined by the PS3430, to report.

Uncorrected differences and Corrected Adjustments

Differences and adjustments include disclosure differences and adjustments.

Professional standards require that we request of management that all identified differences be corrected. We have already made this request of management.

Uncorrected differences

We did not identify differences that remain uncorrected.

Corrected adjustments

The management representation letter includes all adjustments identified as a result of the audit, communicated to management and subsequently corrected in the financial statements.

Performance improvement observations

We have communicated to management some performance improvement observations identified during the audit. Below is a summary of these performance improvement observations and management's response:

Observation	Description and potential effect	Management Response
Accounting procedures manual – documentation required	<p>During the audit, we noted that the Authority does not have formal written procedures available for certain reporting processes and activities performed by accounting personnel. For instance, it took the finance team a considerable amount of time to produce the deferred revenue continuity schedules due to the departure of the analyst who was previously responsible for this and the absence of the Controller (due to maternity leave). Further, it was noted that the finance team had to retrieve the emails of the previous employee to determine how to complete the procedure.</p> <p>Although the Authority regularly communicates changes in organizational policies through memoranda, due to the growth and continued diversity of the Authority's operations, we believe additional standardization would benefit the organization in its efforts to maintain timely, accurate, and reliable financial information. Such standardization can be achieved in the form of an accounting manual and checklists that documents the procedures for key accounting and reporting activities.</p> <p>In view of the continuing growth of the Authority and the resulting increase in complexity of the accounting functions and reporting requirements, failure to have such a process manual could result in disruption of operations, lost time in training new personnel in the event of employee departures, and misunderstandings of required procedures. Also, effective designation of responsibilities and duties, as well as modification of existing systems, is more difficult when adequate documentation of existing responsibilities, activities and systems is not available.</p> <p>We recommend that an accounting procedures manual be developed and implemented to provide an effective system for financial reporting. The procedures manual should address all major financial reporting activities.</p>	<p>Through the development of TRCA's Policy Committee, this observation has also been noted internally by staff, who have commenced developing policies and procedures impacting TRCA's operations. Several financial policies have already been brought forward and approved, including those pertaining to procurement, and there are existing plans to continue development throughout 2020 and 2021, to ensure that written procedures are sufficient to support standardization of the organization's financial procedures.</p>

Current developments and audit trends

Public Sector Accounting Standards

Title	Details	Link
Public Sector Update – connection series	Public Sector Accounting Standards are evolving – Get a comprehensive update on the latest developments from our PSAB professionals. Learn about current changes to the standards, active projects and exposure drafts, and other items.	Contact your KPMG team representative to sign up for these webinars. Public Sector Minute Link

The following are upcoming changes that will be effective in future periods as they pertain to Public Sector Accounting Standards. We have provided an overview of what these standards are and what they mean to your financial reporting so that you may evaluate any impact to your future financial statements.

Standard	Summary and implications
Asset Retirement Obligations (applicable for the year ending December 31, 2022 with a retrospective application effective December 31, 2020)	<ul style="list-style-type: none"> – A new standard has been approved that is effective for fiscal years beginning on or after April 1, 2021 (Authority's 2022 year-end). – The new standard addresses the recognition, measurement, presentation and disclosure of legal obligations associated with retirement of tangible capital assets in productive use. Retirement costs would be recognized as an integral cost of owning and operating tangible capital assets. PSAB currently contains no specific guidance in this area. – The ARO standard would require the public sector entity to record a liability related to future costs of any legal obligations to be incurred upon retirement of any controlled tangible capital assets ("TCA"). The amount of the initial liability would be added to the historical cost of the asset and amortized over its useful life. – As a result of the new standard, the public sector entity would have to: <ul style="list-style-type: none"> ○ consider how the additional liability will impact net debt, as a new liability will be recognized with no corresponding increase in a financial asset; ○ carefully review legal agreements, senior government directives and legislation in relation to all controlled TCA to determine if any legal obligations exist with respect to asset retirements; ○ begin considering the potential effects on the organization as soon as possible to coordinate with resources outside the finance department to identify AROs and obtain information to estimate the value of potential AROs to avoid unexpected issues.

Standard	Summary and implications
Revenue	<ul style="list-style-type: none"> – A new standard has been approved that is effective for fiscal years beginning on or after April 1, 2022 (Authority's 2023 year-end). – The new standard establishes a single framework to categorize revenues to enhance the consistency of revenue recognition and its measurement. – The standard notes that in the case of revenues arising from an exchange, a public sector entity must ensure the recognition of revenue aligns with the satisfaction of related performance obligations. – The standard notes that unilateral revenues arise when no performance obligations are present, and recognition occurs when there is authority to record the revenue and an event has happened that gives the public sector entity the right to the revenue.
Financial Instruments and Foreign Currency Translation	<ul style="list-style-type: none"> – New accounting standards, PS3450 Financial Instruments, PS2601 Foreign Currency Translation, PS1201 <i>Financial Statement Presentation</i> and PS3041 <i>Portfolio Investments</i> have been approved by PSAB and are effective for years commencing on or after April 1, 2021 (the Authority's 2022 year-end). – Equity instruments quoted in an active market and free-standing derivatives are to be carried at fair value. All other financial instruments, including bonds, can be carried at cost or fair value depending on the government's choice and this choice must be made on initial recognition of the financial instrument and is irrevocable. – Hedge accounting is not permitted. – A new statement, the Statement of Remeasurement Gains and Losses, will be included in the financial statements. Unrealized gains and losses incurred on fair value accounted financial instruments will be presented in this statement. Realized gains and losses will continue to be presented in the statement of operations. – Based on stakeholder feedback received, PSAB is considering certain scope amendments to PS 3450 <i>Financial Instruments</i>. An exposure draft with the amendments was issued in December 2018. The proposed amendments are expected to include the accounting treatment of bond repurchases, scope exclusions for certain activities by the federal government, and improvements to the transitional provisions.
Employee Future Benefit Obligations	<ul style="list-style-type: none"> – PSAB has initiated a review of sections PS3250 <i>Retirement Benefits</i> and PS3255 <i>Post-Employment Benefits</i>, Compensated Absences and Termination Benefits. Given the complexity of issues involved and potential implications of any changes that may arise from this review, the project will be undertaken in phases. Phase I will address specific issues related to measurement of employment benefits. Phase II will address accounting for plans with risk sharing features, multi-employer defined benefit plans and sick leave benefits. – Three Invitations to Comment were issued and have closed. The first Invitation to Comment sought guidance on whether the deferral provisions in existing public sector standards remain appropriate and justified and the appropriateness of accounting for various components of changes in the value of the accrued benefit obligation and plan assets. The second Invitation to Comment sought guidance on the present value measurement of accrued benefit obligations. A third Invitation to Comment sought guidance on non-traditional pension plans. The ultimate objective of this project is to issue a new employment benefits section to replace existing guidance.

Standard	Summary and implications
2019 – 2020 Annual Improvements	<ul style="list-style-type: none"> – PSAB adopted an annual improvements process to make minor improvements to the CPA Canada Public Sector Accounting (PSA) Handbook or Statements of Recommended Practices (other guidance). – The annual improvement process: <ul style="list-style-type: none"> ○ clarifies standards or other guidance; or ○ corrects relatively minor unintended consequences, conflicts or oversights. – Major or narrow scope amendments to the standards or other guidance are not included in the annual improvement process.
Public Private Partnerships (“P3”)	<ul style="list-style-type: none"> – A taskforce was established in 2016 as a result of increasing use of public private partnerships for the delivery of services and provision of assets. – A Statement of Principles (“SOP”) was issued in August 2017 which proposes new requirements for recognizing, measuring and classifying infrastructure procured through a public private partnership. – The SOP proposes that recognition of infrastructure by the public sector entity would occur when it controls the purpose and use of the infrastructure, when it controls access and the price, if any, charged for use, and it controls any significant interest accumulated in the infrastructure when the P3 ends. – The SOP proposes the public sector entity recognize a liability when it needs to pay cash or non-cash consideration to the private sector partner for the infrastructure. – The infrastructure would be valued at cost, with a liability of the same amount if one exists. Cost would be measured by discounting the expected cash flows by a discount rate that reflects the time value of money and risks specific to the project.
International Strategy	<ul style="list-style-type: none"> – PSAB is in the process of reviewing its current approach towards International Public Sector Accounting Standards (IPSAS). This project may result in changes to the role PSAB plays in setting standards in Canada. – A consultation paper was released for comment in May 2018 and has closed. The consultation paper described the decision-making criteria PSAB expects to consider in evaluating the international strategy that best serves the public sector. It also introduced four proposed international strategies that PSAB considers to be viable. Over 2017-2021 period, PSAB intends to do the following: <ul style="list-style-type: none"> ○ conduct research on differences between Canadian Public Sector Accounting Standards and International Accounting Standards; ○ learn about experiences of other jurisdictions that choose to follow IPSAS; publish a consultation paper to get the opinion of stakeholders; – and, develop options for PSAB’s International strategy.

Standard	Summary and implications
Concepts Underlying Financial Performance	<ul style="list-style-type: none"> – PSAB is in the process of reviewing the conceptual framework that provides the core concepts and objectives underlying Canadian public sector accounting standards. – A Statement of Concepts (“SOC”) and Statement of Principles (“SOP”) were issued for comment in May 2018 and has closed. – The SOC proposes a revised, ten chapter conceptual framework intended to replace PS 1000 Financial Statement Concepts and PS 1100 Financial Statement Objectives. The revised conceptual framework would be defined and elaborate on the characteristics of public sector entities and their financial reporting objectives. Additional information would be provided about financial statement objectives, qualitative characteristics and elements. General recognition and measurement criteria, and presentation concepts would be introduced. – The SOP includes principles intended to replace PS 1201 <i>Financial Statement Presentation</i>. The SOP proposes: <ul style="list-style-type: none"> ○ Removal of the net debt indicator, except for on the statement of net debt where it would be calculated exclusive of financial assets and liabilities that are externally restricted and/or not available to settle the liabilities or financial assets. ○ Changes to common terminology used in the financial statements, including re-naming accumulated surplus (deficit) to net assets (liabilities). ○ Restructuring the statement of financial position to present non-financial assets before liabilities. ○ Removal of the statement of remeasurement gains (losses) with the information instead included on a new statement called the statement of changes in net assets (liabilities). This new statement would present the changes in each component of net assets (liabilities). ○ A new provision whereby an entity can use an amended budget in certain circumstances. – Inclusion of disclosures related to risks and uncertainties that could affect the entity’s financial position.
Purchased Intangibles	<ul style="list-style-type: none"> – PSAB is in the process of reviewing its current approach towards International Public Sector Accounting Standards. This project may result in changes to the role PSAB plays in setting standards in Canada. – A consultation paper was released for comment in May 2018 and has closed. The consultation paper described the decision-making criteria PSAB expects to consider in evaluating the international strategy that best serves the public sector. It also introduced four proposed international strategies that PSAB considers to be viable.

Current developments and audit trends

Our discussions with you and what KPMG is seeing in the marketplace—both from an audit and industry perspective—indicate the following is specific information that will be of particular interest to you. We would, of course, be happy to further discuss this information with you at your convenience.

Thought Leadership	Overview	Links
Accelerate	Accelerate is a KPMG trends report and video series that includes the perspective of subject matter leaders from across KPMG in Canada on seven key issues impacting organizations today that are disrupting the audit committee mandate.	Link to report
Bracing for digital disruption	The digital revolution may be well into its prime, but the disruption is far from over. New and emerging technologies continue to shape (and reshape) how organizations operate and adapt to their customers. While these tools have opened the doors to new capabilities and market opportunities, they have also driven the need for stronger and more adaptive risk management strategies.	Link to report

Appendices

Content

Appendix 1: Required communications

Appendix 2: Audit Quality and Risk Management

Appendix 3: Key Audit Matters – Identification

Appendix 4: Preparing for PSAB Standard Changes



Appendix 1: Other Required Communications

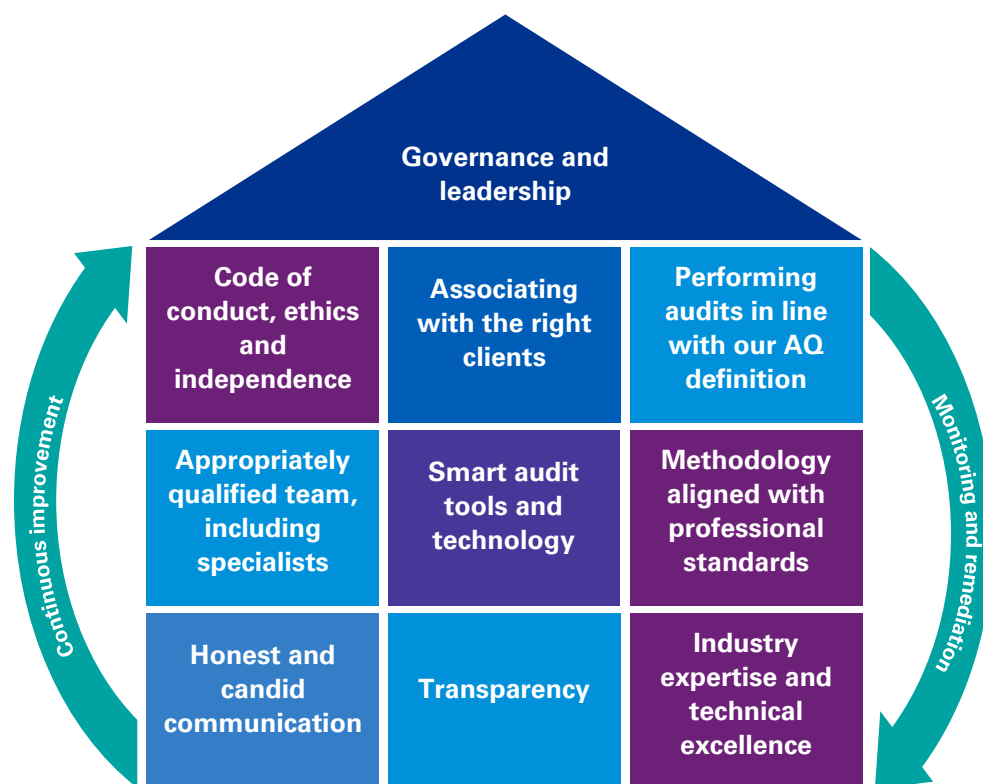
In accordance with professional standards, there are a number of communications that are required during the course of and upon completion of our audit. These include:

Auditor's report	Management representation letter
The conclusion of our audit is set out in our draft auditors' report attached to the draft financial statements.	In accordance with professional standards, a copy of the management representation letter are provided to the Executive Committee. The management representation letter is attached.
Audit quality	
Audit Quality (AQ) is at the core of everything we do at KPMG. Appendix 2 provides more information on AQ. The following links are external audit quality reports for referral by the Executive Committee:	
<ul style="list-style-type: none">• <u>CPAB Audit Quality Insights Report: 2019 Annual Inspections Results</u>• <u>CPAB Audit Quality Insights Report: 2019 Fall Inspection Results</u>	

Appendix 2: Audit Quality and Risk Management

KPMG maintains a system of quality control designed to reflect our drive and determination to deliver independent, unbiased advice and opinions, and also meet the requirements of Canadian professional standards.

Quality control is fundamental to our business and is the responsibility of every partner and employee. The following diagram summarizes the key elements of our quality control system.



Audit Quality Framework

What do we mean by audit quality?

Audit Quality (AQ) is at the core of everything we do at KPMG.

We believe that it is not just about reaching the right opinion, but how we reach that opinion.

We define 'audit quality' as being the outcome when audits are:

- Executed consistently, in line with the requirements and intent of applicable professional standards within a strong system of quality controls and
- All of our related activities are undertaken in an environment of the utmost level of **objectivity, independence, ethics, and integrity**.

Our AQ Framework summarises how we deliver AQ. Visit our [Audit Quality Resources page](#) for more information including access to our [Audit Quality and Transparency report](#).

Appendix 3: Key Audit Matters — Identification

Key audit matters (KAMs) are those matters that were communicated to those charged with governance which required significant audit attention in performing the audit and that, in the auditor's professional judgment, were of the most significance in the audit of the financial statements in the current period.

Currently, the communication of KAMs in the auditors' report is only applicable when:

1. The auditors' report will refer to International Standards on Auditing and the audit is for a complete set of general purpose financial statements of a listed entity
2. Required by law or regulation; or
3. The auditor is engaged to do so

However, the AASB approved amendments to bullet #1 which now require auditors' to communicate KAMs in the auditors' report for audits of complete sets of general purpose financial statements of:

- Toronto Stock Exchange listed entities (TSX listed entities) for periods ending on or after December 15, 2020.
- Other listed entities (non-TSX listed entities) for periods ending on or after December 15, 2022.

The above excludes TSX listed entities / Non-TSX listed entities that comply with National Instrument 81-106, *Investment Fund Continuous Disclosure*.

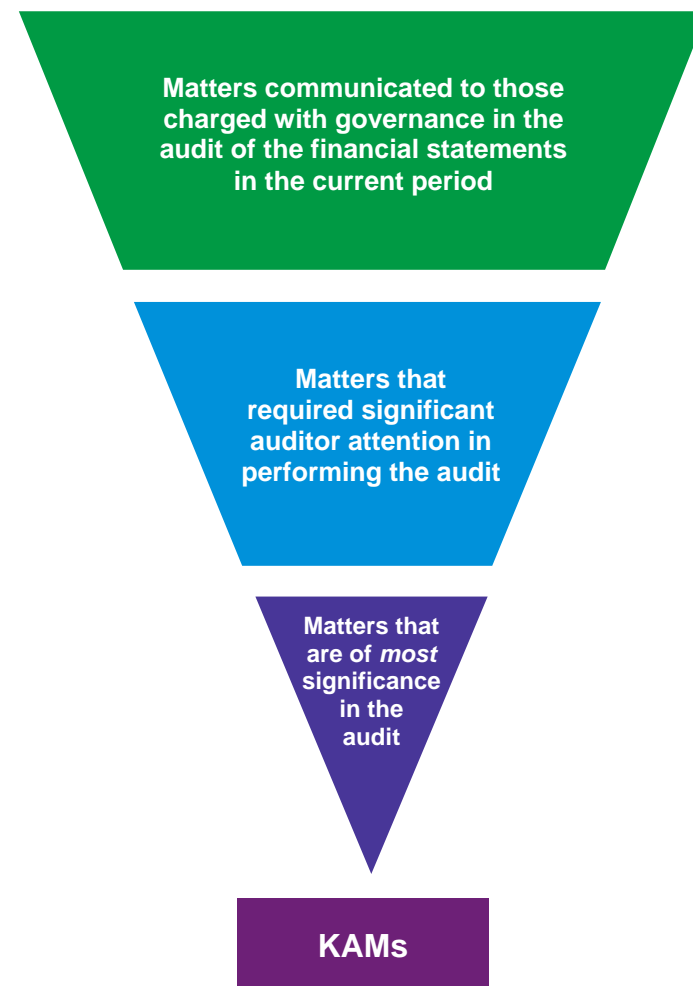
The above includes auditors' reports on separate/non-consolidated financial statements.

The total population of potential KAMs begins with all matters communicated to the audit committee during the audit of the current period.

The auditor is required to identify from that total population of potential KAMs, which matters required significant auditor attention in performing the audit. In doing so, the auditor is required to take into account the following:

- Areas of higher assessed risks of material misstatement identified
- Areas of significant risks identified
- Significant auditor judgments relating to areas in the financial statements that are subject to a high degree of estimation uncertainty
- The effect of the audit of significant events or transactions that occurred during the period

From that population of potential KAMs, the auditor identifies those matters that are of "most" significance in the audit. The use of the term "most" is not intended to limit the number of KAMs to one. However, lengthy lists of KAMs may be contrary to the notion that such matters are of most significance to the audit.



Appendix 4: Preparing for PSAB Standard Changes

See attached on following pages.



Preparing for PSAB Standard Changes

Are you ready to implement PSAB's impactful series of new standards?



Public sector entities are preparing to implement three significant Public Sector Accounting standards through 2022. These standards will impact not only your accounting policies, but also how Finance engages key stakeholders.

Asset Retirement Obligations

PS3280 addresses the reporting of legal obligations associated with the retirement of certain tangible capital assets and solid waste landfill sites by public sector entities.

PS3280 will apply to fiscal years beginning on or after April 1, 2021. Earlier adoption is permitted. Three transition options are available – retroactive, modified retroactive, prospective.

Asset retirement activities are defined to include all activities related to an asset retirement obligation. These may include but are not limited to:

- decommissioning or dismantling a tangible capital asset that was acquired, constructed or developed
- decontamination created by the normal use of the tangible capital asset
- post-retirement activities such as monitoring
- constructing other tangible capital assets in order to perform postretirement activities

With the introduction of PS3280 PSAB has withdrawn existing Section PS3270, solid waste landfill closure and post-closure liability.

Some examples of asset retirement obligations which fall under scope of proposed PS3280 include:

- end of lease provisions (from a lessee perspective)
- removal of radiologically contaminated medical equipment
- wastewater or sewage treatment facilities
- firewater holding tanks
- closure and post-closure obligations associated with landfills
- septic beds
- fuel storage tank removal

Under PS3280, an asset retirement obligation should be recognized when, as at the financial reporting date, ALL of the following criteria are met:

- there is a legal obligation to incur retirement costs in relation to a tangible capital asset
- the past transaction or event giving rise to the liability has occurred
- it is expected that future economic benefits will be given up
- a reasonable estimate of the amount can be made

Whether you are an education or health institution or a government entity (federal, provincial, municipal or Indigenous) this accounting standard will have implications for your organization if you report under the Public Sector Accounting Standards.

Are You Ready?

1. *Has a project plan been developed for the implementation of this section?*
2. *Has Finance communicated with key stakeholders, including Council or Board on the impact of this section?*
3. *Does Finance communicate with representatives of the Public Works, Asset Management, Facilities Management or Legal functions through the financial reporting process?*
4. *Has a complete inventory been developed of all inactive or active assets or sites, to provide a baseline for scoping of potential retirement obligations?*
5. *If a complete inventory has been developed, does it reconcile back to information currently reported in the entity's financial statements for tangible capital assets or contaminated sites?*
6. *Does your entity have data on non-recorded assets or sites (ie: assets which were originally expensed on purchase, or recorded at no book value) which could have retirement obligations?*
7. *Does your entity have an active solid waste landfill site?*
8. *If yes, does your entity have an existing estimate of the full costs to retire and monitor the landfill site?*
9. *Is your entity aware of any of its buildings which have asbestos?*
10. *If so, does your entity have information to inform a cost estimate to remove/ treat the asbestos?*
11. *Is your entity aware of underground fuel storage tanks or boilers which must be removed at end of life?*
12. *If so, does your entity have information to inform a cost estimate to remove the tanks?*
13. *Is your entity aware of any lease arrangements where it will be required to incur costs to return the premises to pre-existing conditions at the end of the lease?*
14. *Has your entity determined if it has any sewage or wastewater treatment plants which have closure plans or environmental approvals which require full or partial retirement of the plant at the end of its life?*
15. *Is your entity aware of any other contractual or legal obligations to retire or otherwise dismantle or remove an asset at the end of its life?*

Revenues

PS3400 outlines a framework describing two categories of revenue – transactions with performance obligations (exchange transactions) and transactions without performance obligations (unilateral transactions).

- This section will apply to fiscal years beginning on or after April 1, 2022, with earlier adoption permitted.
- This Section may be applied retroactively or prospectively.
- This section will not impact the present accounting for taxation revenues and government transfers.

Transactions which give rise to one or more performance obligations are considered to be exchange transactions. Performance obligations are defined as enforceable promises to provide goods or services to a payer as a result of exchange transactions. Revenue from an exchange transaction would be recognized when the public sector entity has satisfied the performance obligation(s), at a point in time or over a period of time.

If no performance obligations are present, the transaction would represent unilateral revenue, and be recognized when the public sector entity has the authority to claim or retain an inflow of economic resources and a past event gives rise to a claim of economic resources.

Public sector entities will need to review their revenue recognition policies for in-scope transaction types. Impacted areas may include:

- Development charges
- Permits
- Licences
- Advertising programs

Are You Ready?

1. *Has the entity identified any revenue-generating transactions other than taxation or government transfer revenues which create performance obligations (ie: the entity is required to provide a good or service to earn that revenue)?*
2. *If so, has the entity reviewed its accounting policies for these transactions to verify revenue is recognized only as performance obligations are being met?*
3. *Has the entity quantified the impact of any change in accounting policy, or determined that there is no impact?*

Financial Instruments

PS3450 establishes standards on how to account for and report all types of financial instruments including derivatives.

- This Section applies to fiscal years beginning on or after April 1, 2021. Earlier adoption is permitted.
- Government organizations that applied the CPA Canada Handbook – Accounting prior to their adoption of the CPA Canada Public Sector Accounting Handbook applied this Section to fiscal years beginning on or after April 1, 2012.
- This section must be adopted with Section PS 2601, Foreign Currency Translation.
- Specific transition requirements are outlined in the section.

This section prescribes a fair value measurement framework for derivatives, and equity instruments that are quoted in an active market.

Where an entity manages risks, the investment strategy, or performance of a group of financial assets, financial liabilities or both on a fair value basis, they may also be measured at fair value.

Other financial instruments are measured at cost/ amortized cost.

Changes in the fair value of a financial instrument in the fair value category are recognized in the Statement of Remeasurement Gains and Losses as a remeasurement gain or loss until the financial instrument is derecognized.

- Upon derecognition, the remeasurement gain or loss is realized in the Statement of Operations.

Are You Ready?

1. *Does the entity hold any financial assets which are equity or derivative instruments?*
2. *Has the entity determined if it has any embedded derivatives that might arise from existing contractual arrangements?*
3. *Does the entity have other financial assets which it assesses performance of based on fair value, and for which it might elect a fair value measure?*
4. *If yes to any of the above three questions, does the entity have readily observable market data to inform a fair value measure?*
5. *Has the entity reviewed existing financial instrument note disclosure in the financial statements to determine any required revisions to meet the requirements of this section?*
6. *Does the entity enter into transactions involving foreign exchange?*
7. *Does the entity hold any monetary assets and monetary liabilities, or non-monetary assets denominated in a foreign currency?*

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RES.#B24/20 -

GREENLANDS ACQUISITION PROJECT FOR 2016-2020 (6351 STEELES AVENUE EAST)

Acquisition of property located south of Steeles Avenue East and east of Tapscott Road, municipally known as 6351 Steeles Avenue East, in the City of Toronto, under the "Greenlands Acquisition Project for 2016-2020," Flood Plain and Conservation Component, Rouge River Watershed (CFN 62393 and CFN 62396).

Moved by: Cynthia Lai
Seconded by: Gordon Highet

THE EXECUTIVE COMMITTEE RECOMMENDS THAT 6.468 hectares (15.983 acres), more or less, of vacant land, located south of Steeles Avenue East and east of Tapscott Road, said land being Part of Lots 14 and 15, Concession 5, formerly City of Scarborough, designated as Blocks 2, 3 and 4 on the Draft Plan of Proposed Subdivision, and 8.387 hectares (20.725 acres), more or less, of vacant land, also located south of Steeles Avenue East and east of Tapscott Road, said land being all of PIN 06053-0003, municipally known as 6351 Steeles Avenue East, in the City of Toronto, be purchased from The Manufacturer's Life Insurance Company;

THAT the purchase price be \$2.00;

THAT Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;

THAT the firm Gowling WLG, be instructed to complete the transaction at the earliest possible date. All reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid by TRCA;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

BACKGROUND

Resolution #A161/15 at Authority Meeting #8/15, held on September 25, 2015, approved the Greenlands Acquisition Project for 2016-2020.

Negotiations have been conducted with Andrew Sgro, Broccolini, acting as agent for the owners.

Access to the northern portion of the subject lands will be achieved through its frontage on Steeles Avenue East and access to the southern portion of the subject lands will be achieved through Passmore Avenue.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The subject lands are represented by two areas, together totalling 14.855 hectares (36.708 acres), both located within TRCA's approved master plan for acquisition for the Rouge River watershed as outlined in the approved Greenlands Acquisition Project for 2016-2020.

The first acquisition area is 6.468 hectares (15.983 acres) and represents the limits of the open space land as established by TRCA staff through the review of the Draft Plan of Subdivision and Site Plan Application.

The second acquisition area is 8.387 hectares (20.725 acres) and is a triangular parcel located in the valley and stream corridor of Morningside Creek southeast of the first acquisition area. Although the second acquisition area is located outside of the Draft Plan of Subdivision and Site Plan Application area, through discussions with TRCA staff as part of the development process, The Manufacturer's Life Insurance Company has agreed to convey this valley and stream corridor parcel to TRCA.

Environmental Site Assessment(s) will be conducted prior to acceptance of the transfer of lands.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 3 – Rethink greenspace to maximize its value

FINANCIAL DETAILS

This parcel of land managed by the City of Toronto under the terms of the existing management agreement.

Funds for the costs related to this purchase are available in the TRCA land acquisition capital account.

DETAILS OF WORK TO BE DONE

Staff will undertake all necessary actions to finalize the transaction and receive conveyance of the land.

Report prepared by: Trina Seguin, extension 6433

Emails: trina.seguin@trca.ca

For Information contact: Trina Seguin, extension 6433, Daniel Byskal, extension 6452

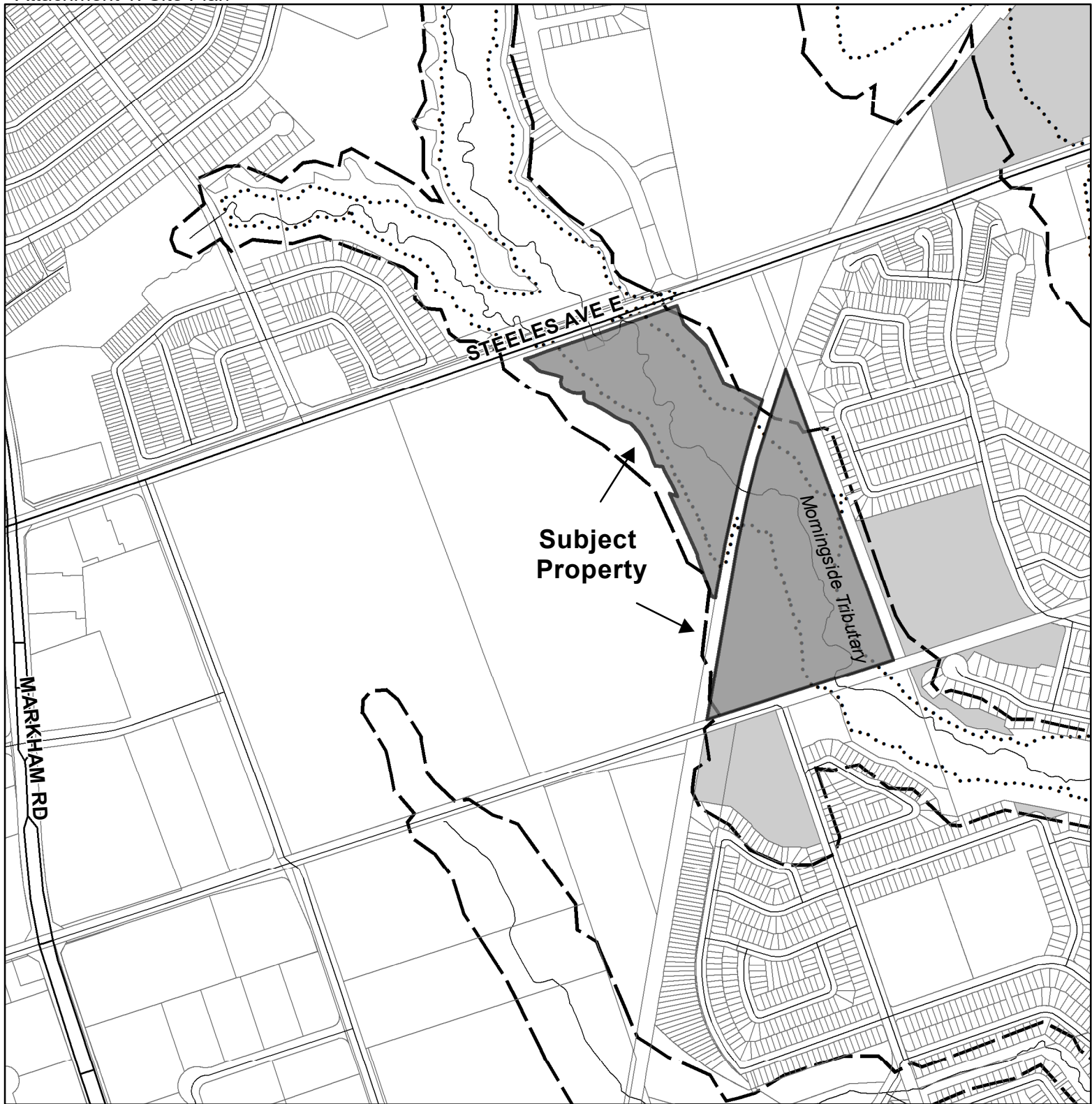
Emails: trina.seguin@trca.ca, daniel.byskal@trca.ca







Date: May 12, 2020

Attachments: 2

Attachment 1: Site Plan

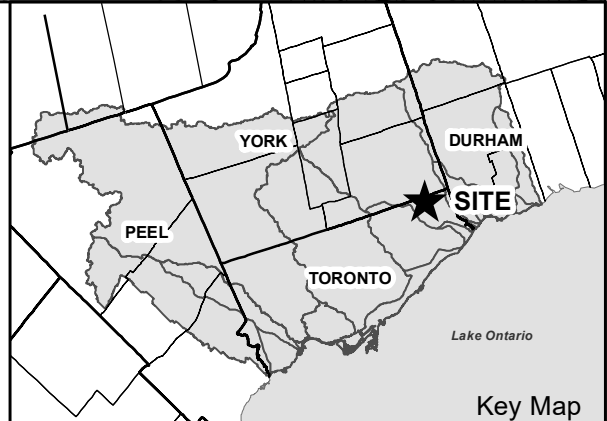
Attachment 2: Orthophoto



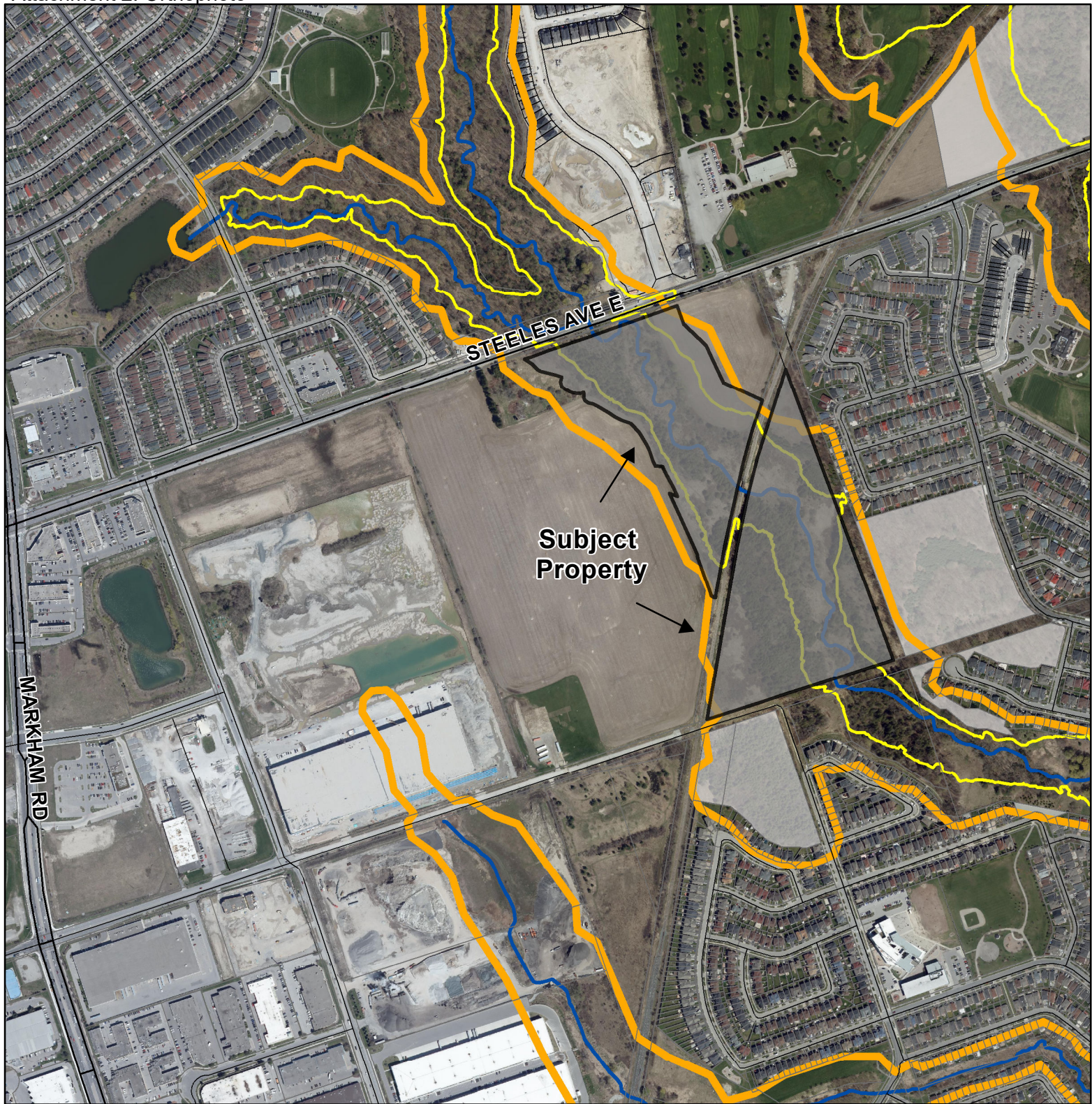
-  Subject Property
-  Watercourse
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment









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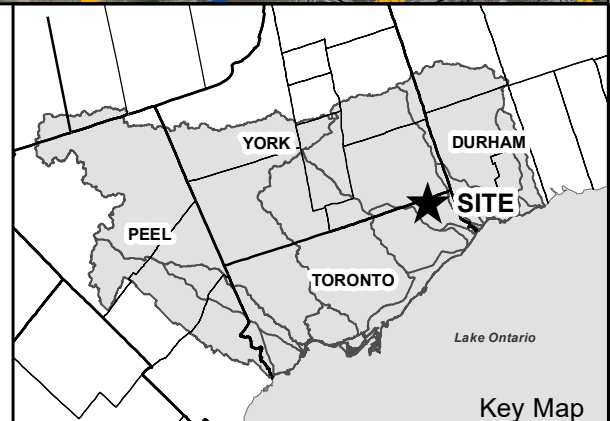
Key Map



-  Subject Property
-  Watercourses
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment



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Key Map

RES.#B25/20 -

GREENLANDS ACQUISITION PROJECT FOR 2016-2020 (12785 NINTH LINE, TOWN OF WHITCHURCH-STOUFFVILLE)

Acquisition of 3 property parcels located south of Bethesda Sideroad and east of Ninth Line, known as 12785 Ninth Line, in the Town of Whichurch-Stouffville, Regional Municipality of York, under the "Greenlands Acquisition Project for 2016-2020," Flood Plain and Conservation Component, Rouge River watershed (CFN 63122).

Moved by: Cynthia Lai
Seconded by: Gordon Highet

THE EXECUTIVE COMMITTEE RECOMMENDS THAT 3.58 hectares (8.84 acres), more or less, of vacant land, located south of Bethesda Sideroad and east of Ninth Line, said land being Part of Lot 4, Concession 9, designated as Parts A, B and C on Draft Plan of Subdivision, municipally known as 12785 Ninth Line, in the Town of Whichurch-Stouffville, Regional Municipality of York, be purchased from Savena Cove Homes Inc.;

THAT the purchase price be \$2.00;

THAT Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;

THAT the firm Gowling WLG, be instructed to complete the transaction at the earliest possible date and all reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid by TRCA;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

CARRIED

BACKGROUND

Resolution #A161/15 at Authority Meeting #8/15, held on September 25, 2015, approved the Greenlands Acquisition Project for 2016-2020.

Negotiations have been conducted with Justin Pica, Development Manager, acting as agent for the owner.

Access to the subject lands will be achieved through municipal streets to be named within the subdivision.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The subject lands fall within TRCA's approved master plan for acquisition for the Rouge River watershed as outlined in the approved Greenlands Acquisition Project for 2016-2020. Through the review of the Draft Plan of Subdivision 19T(W)-17.002, TRCA staff established the limits of the open space land being conveyed to TRCA.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 3 – Rethink greenspace to maximize its value

Strategy 4 – Create complete communities that integrate nature and the built environment

TAXES AND MAINTENANCE

The subject lands will be managed, insurance and taxes included, by the Town of Whitchurch-Stouffville under terms of the 2015 management agreement with The Corporation of the Town of Whitchurch-Stouffville.

FINANCIAL DETAILS

Funds for the costs related to this purchase are available in the TRCA land acquisition capital account.

Report prepared by: Edlyn Wong, extension 5711

Emails: edlyn.wong@trca.ca

For Information contact: Edlyn Wong, extension 5711, Daniel Byskal, extension 6452

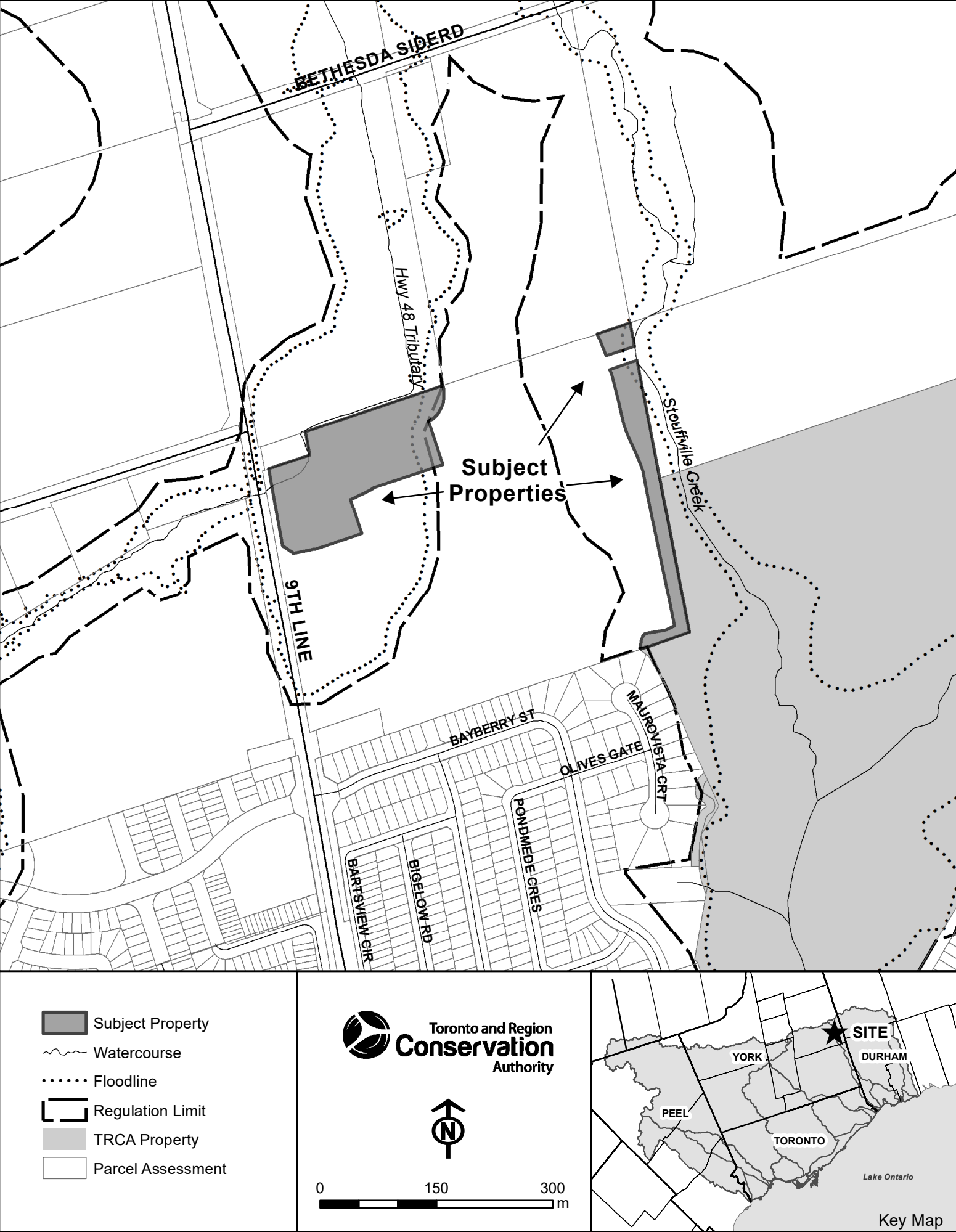
Emails: edlyn.wong@trca.ca, daniel.byskal@trca.ca

Date: May 12, 2020







Attachments: 2

Attachment 1: Site Plan

Attachment 2: Orthophoto

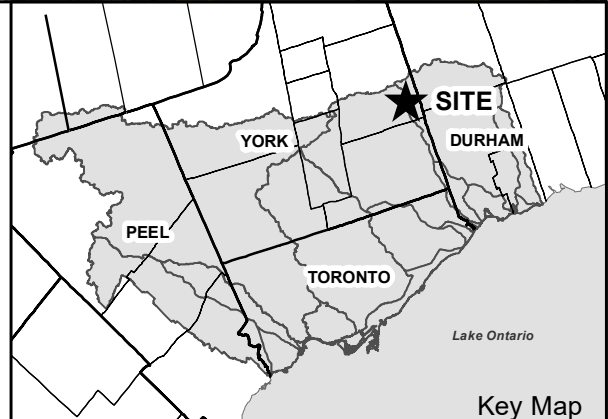




-  Subject Property
-  Watercourses
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment



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Key Map

RES.#B26/20 -

GREENLANDS ACQUISITION PROJECT FOR 2016-2020 (50 HUMBERWOOD BOULEVARD, CITY OF TORONTO)

Acquisition of two property parcels, one property parcel located on the northeast corner of Humberwood Boulevard and Rexdale Boulevard municipally known as 50 Humberwood Boulevard, in the City of Toronto ("Parcel 1"), and the second property parcel located on the west side of Humberwood Boulevard south of Honeyview Place, in the City of Toronto ("Parcel 2") under the "Greenlands Acquisition Project for 2016-2020," Flood Plain and Conservation Component, Humber River watershed (CFN 63121).

Moved by: Cynthia Lai
Seconded by: Gordon Highet

THE EXECUTIVE COMMITTEE RECOMMENDS THAT 0.473 hectares (1.17 acres), more or less, of vacant land, located on the northeast corner of Humberwood Boulevard and Rexdale Boulevard, said land being Block 247, Registered Plan 66M-2258 and designated as Block 9 on draft Plan of Subdivision prepared by J.D. Barnes Limited, Reference No. 16-15-008-00, municipally known as 50 Humberwood Boulevard, in the City of Toronto, be purchased from Humberwood Holding Corp.;

AND FURTHER THAT 0.109 hectares (.27 acres), more or less, of vacant land located on the west side of Humberwood Boulevard south of Honeyview Place, said lands being Block 118, Registered Plan 66M-2227, in the City of Toronto, be purchased from Humberwood Holding Corp.;

THAT the purchase price be \$2.00;

THAT Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;

THAT the firm Gowling WLG, be instructed to complete the transaction at the earliest possible date and all reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid by TRCA;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

CARRIED

BACKGROUND

Resolution #A161/15 at Authority Meeting #8/15, held on September 25, 2015, approved the Greenlands Acquisition Project for 2016-2020.

Negotiations have been conducted with Louise Foster, Vice -President, Land Development, Tribute Communities acting as agent for the owners.

Parcel 1 is acquired pursuant to a condition of subdivision with the developer. Parcel 2 is a remnant parcel from a 1980's Plan of Subdivision that ended up being constrained by the flood plain after it was created. As a result, it has no development potential and therefore we negotiated with the owner to have it conveyed as part of the 50 Humberwood Plan of Subdivision. Both subject lands are contiguous with the TRCA-owned lands.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The subject lands fall within TRCA's approved master plan for acquisition for the Humber River watershed as outlined in the approved Greenlands Acquisition Project for 2016-2020. Through the review of the Plan of Subdivision Application 16 133595 WET 02 SB, TRCA staff established the limits of the open space land.

Environmental Site Assessment(s) will be conducted prior to acceptance of the transfer of lands.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following item set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 4 – Create complete communities that integrate nature and the built environment

TAXES AND MAINTENANCE

These parcels of land will be managed by the City of Toronto under the terms of the existing management agreement.

FINANCIAL DETAILS

Funds for the costs related to this purchase are available in the TRCA land acquisition capital account.

Report prepared by: Cheryl Waters, extension 5859

Emails: cheryl.waters@trca.ca

For Information contact: Cheryl Waters, extension 5859 or Daniel Byskal, extension 6452

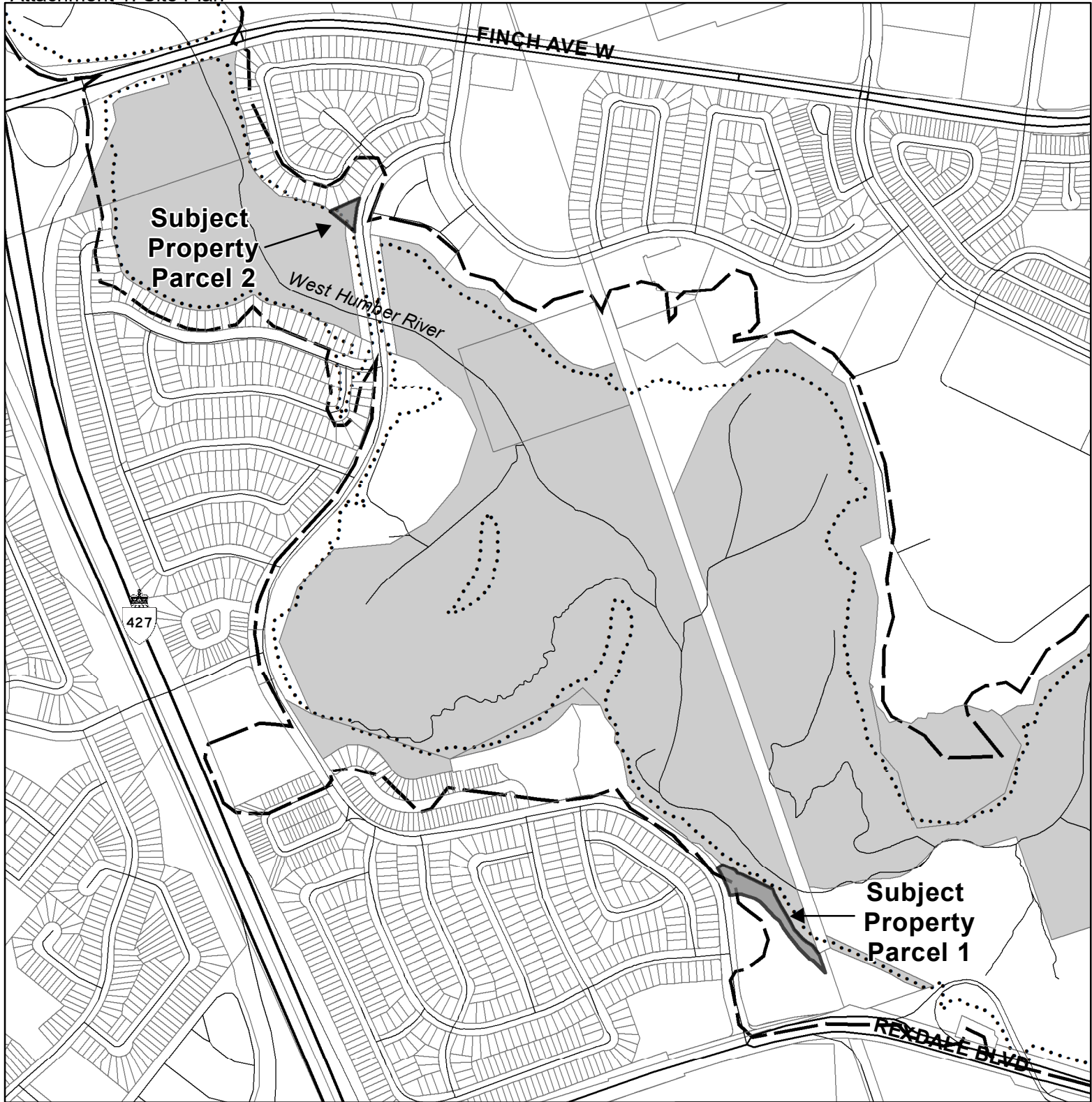
Emails: cheryl.waters@trca.ca or daniel.byskal@trca.ca







Date: May 29, 2020

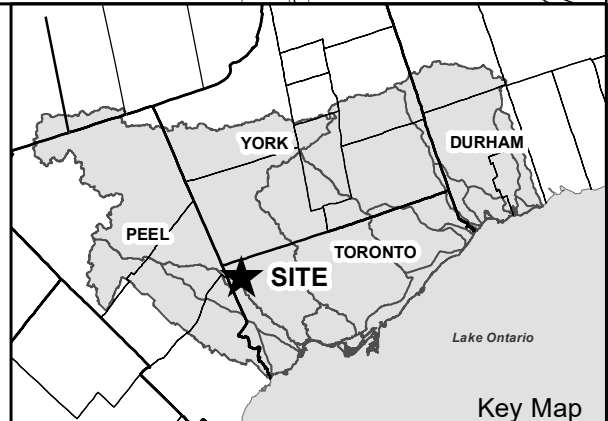
Attachments: 2

Attachment 1: Site Plan







Attachment 2: Orthophoto



-  Subject Property
-  Watercourse
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment

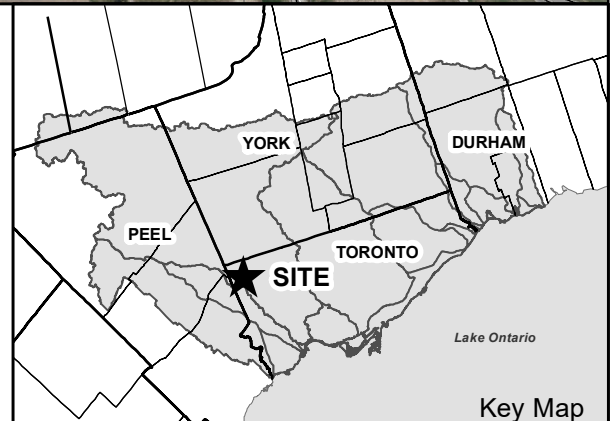




-  Subject Property
-  Watercourses
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment



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RES.#B27/20 -

CITY OF VAUGHAN REQUEST FOR A PERMANENT EASEMENT

Receipt of a request from the City of Vaughan, for a permanent easement of Toronto and Region Conservation Authority (TRCA) owned lands located east of Canada Company Avenue and south of Major Mackenzie Drive, in the City of Vaughan, Regional Municipality of York, required for Canada Company Avenue Road Rehabilitation Project, Humber River watershed (CFN 63205).

Moved by: Cynthia Lai
Seconded by: Gordon Highet

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS TRCA is in receipt of a request from the City of Vaughan for the conveyance of TRCA-owned lands located east of Canada Company Avenue and south of Major Mackenzie Drive, in the City of Vaughan, Regional Municipality of York, required for Canada Company Avenue Road Rehabilitation Project, Humber River watershed;

AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the *Conservation Authorities Act* to cooperate with the City of Vaughan in this instance;

THEREFORE LET IT BE RESOLVED THAT a parcel of TRCA-owned land containing 0.0056 hectares, (0.0138 acres), more or less, of vacant land, required for Canada Company Avenue Road Rehabilitation Project, designated as Permanent Easement #1 and Permanent Easement #2 on design drawing titled Canada Company Avenue – Property Acquisition Impacts TRCA (East Side) by WSP, Project No. 20-04RD, in the City of Vaughan, Regional Municipality of York, be conveyed to the City of Vaughan;

THAT consideration be the nominal sum of \$2.00 and all legal, survey and other costs to be paid by the City of Vaughan;

THAT the City of Vaughan is to fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this conveyance or the carrying out of construction;

THAT an archaeological investigation be completed, with any mitigation measures being carried out to the satisfaction of TRCA staff, at the expense of City of Vaughan;

THAT a landscape plan be prepared for TRCA staff review and approval, in accordance with existing TRCA landscaping guidelines at the expense of City of Vaughan;

THAT a permit pursuant to Ontario Regulation 166/06, as amended, be obtained by City of Vaughan prior to the commencement of construction;

THAT said conveyance be subject to notice to the Ministry of Environment, Conservation and Parks in accordance with Section 21(2) of the *Conservation Authorities Act*, R.S.O. 1990, Chapter C.27, as amended;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

CARRIED

BACKGROUND

The City of Vaughan has requested a permanent easement across TRCA-owned lands, located east of Canada Company Avenue and south of Major Mackenzie Drive, in the City of Vaughan, Regional Municipality of York, as it is required for their Canada Company Avenue Road Rehabilitation Project, Humber River watershed.

The Canada Company Avenue Road Rehabilitation Project is a municipal infrastructure project which involves the reconstruction of approximately 600 m of Canada Company Avenue from Islington Avenue to the cul-de-sac, in the City of Vaughan. The project proposes rehabilitation/reconstruction and widening of the roadway to create 3.0 m to 3.5 m wide lane for each direction, associated grading, cuts and fills, replacement of two culverts, construction of retaining walls on both sides of the road.

The subject TRCA-owned lands were expropriated from Estate of H.J. Farr on October 1, 1964 under Boyd Dam and Reservoir Project and Thomson Groceries Ltd. on July 12, 1963. under Boyd Conservation Area Project. The subject TRCA-owned lands are currently vacant lands at the west border of Restoration Services Centre.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The City of Vaughan has conveyed lands to TRCA over the years for nominal consideration of \$2.00 and has requested that TRCA lands required for Canada Company Avenue Road Rehabilitation Project, be conveyed for a nominal consideration of \$2.00.

Plantings

All lands disturbed by construction will be stabilized and, where deemed appropriate by TRCA staff, revegetated with native woody and herbaceous plant material in accordance with existing TRCA landscaping guidelines. A landscape plan will be prepared as part of the permit application submission.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 4 – Create complete communities that integrate nature and the built environment

FINANCIAL DETAILS

The City of Vaughan has agreed to assume all legal, survey and other costs involved in completing this transaction.

Report prepared by: Edlyn Wong, extension 5711

Emails: edlyn.wong@trca.ca

For Information contact: Edlyn Wong, extension 5711, Daniel Byskal, extension 6452

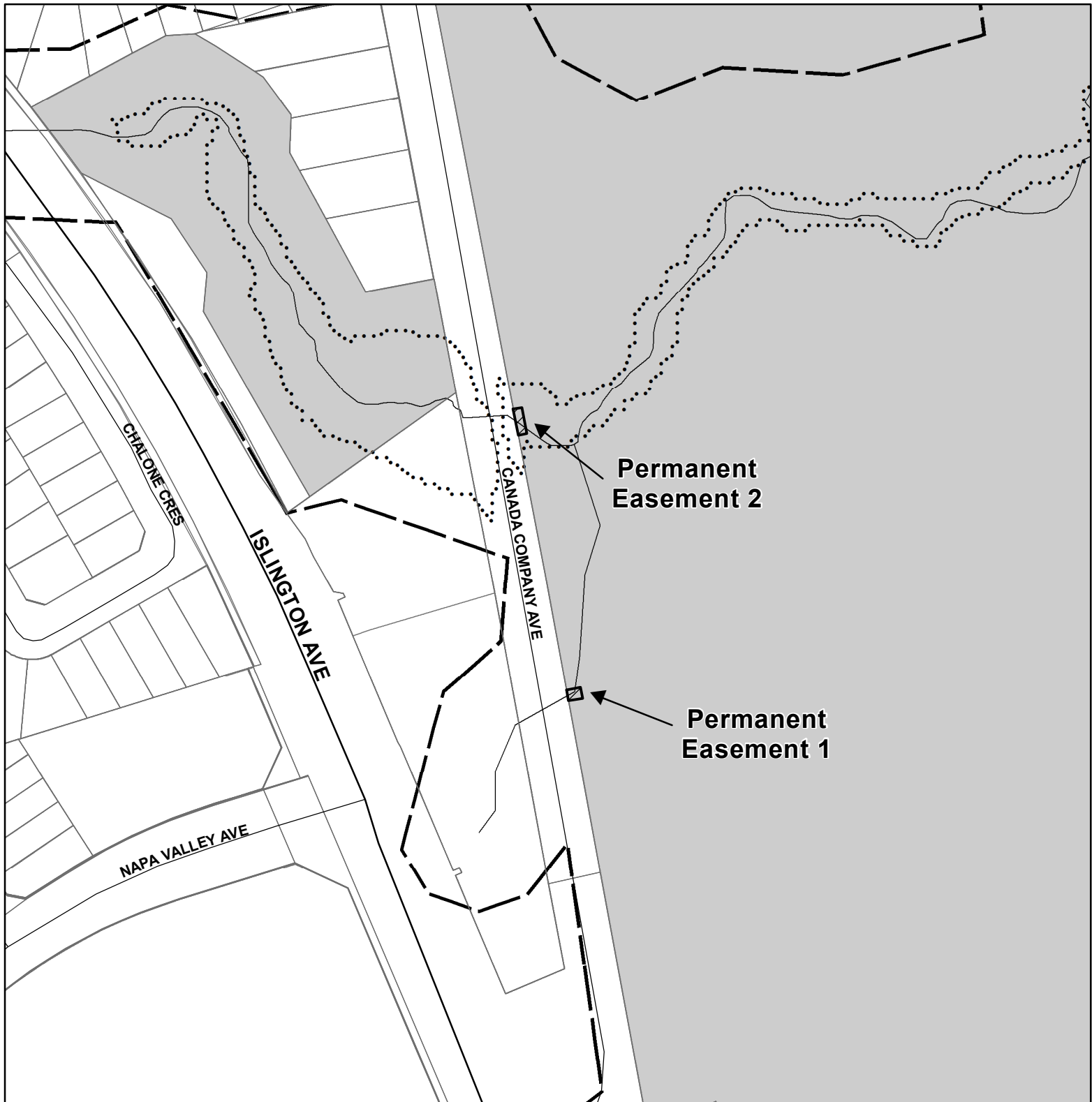
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





Date: May 13, 2020

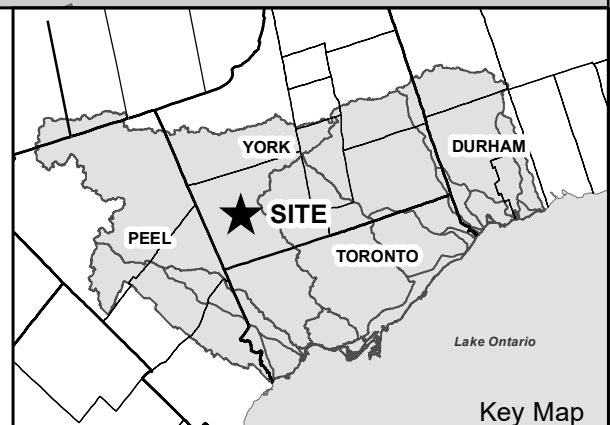
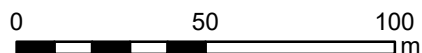
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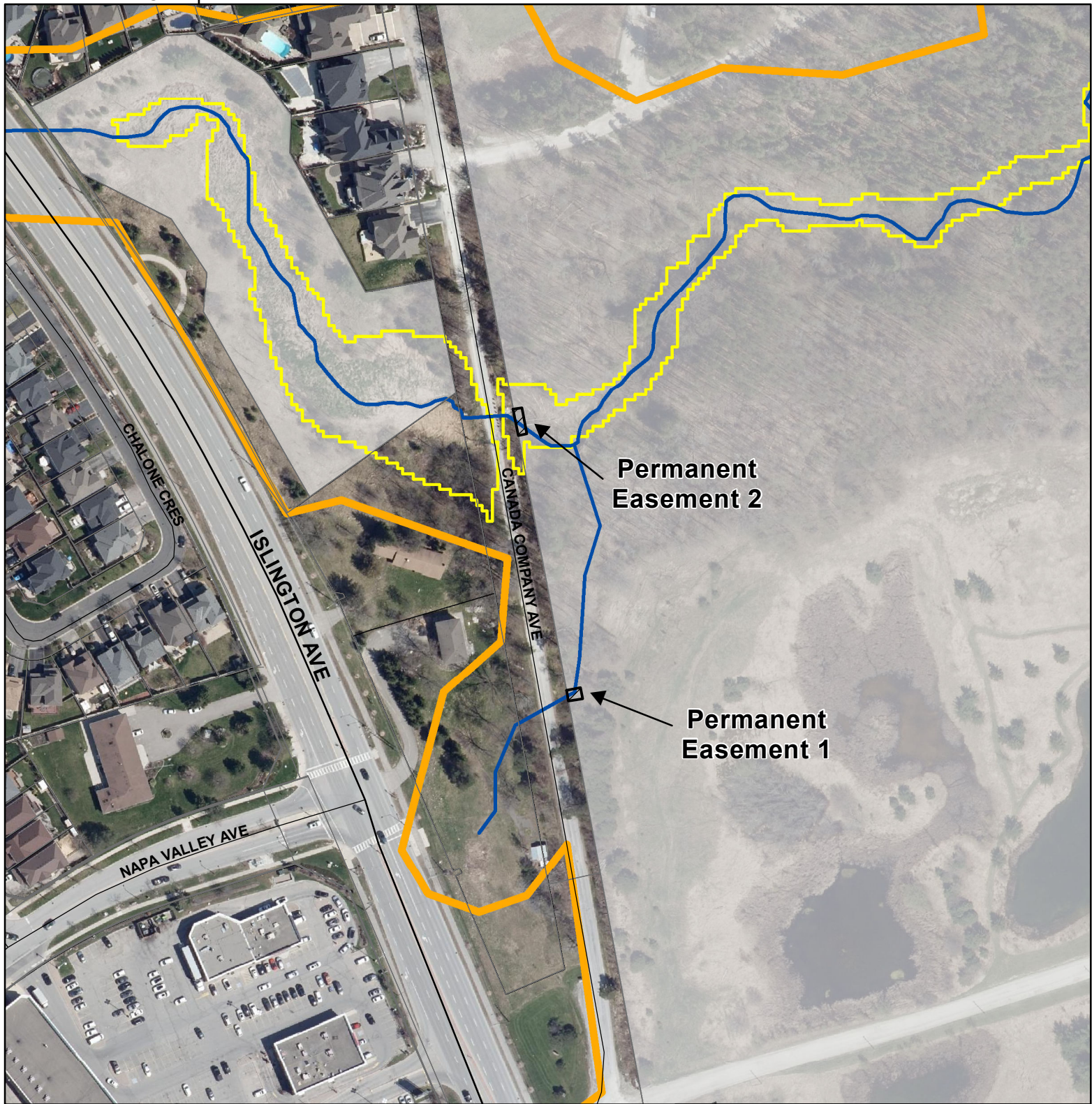
Attachment 1: Site Plan







Attachment 2: Orthophoto

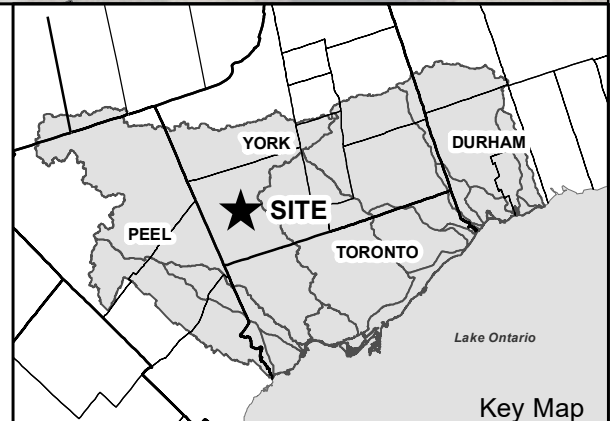
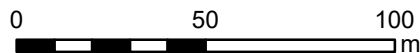


-  Permanent Easement
-  Watercourse
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment





-  Permanent Easement
-  Watercourses
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment



RES.#B28/20 -

CITY OF TORONTO REQUEST FOR PERMANENT EASEMENT

Receipt of a request from the City of Toronto, for Permanent Easements on Toronto and Region Conservation Authority-owned lands in Baby Point located between Old Mill Drive to Home Smith Road in the City of Toronto, required for the Baby Point Force Main Replacement Project, Humber River watershed (CFN 63119).

Moved by: Cynthia Lai
Seconded by: Gordon Highet

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS Toronto and Region Conservation Authority (TRCA) is in receipt of a request for a Permanent Easement under and along the Humber River between Old Mill Drive to Home Smith Road in the City of Toronto, required for the Baby Point Force Main Replacement Project, Humber River watershed;

AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the *Conservation Authorities Act* to cooperate with the City of Toronto in this instance;

THEREFORE LET IT BE RESOLVED THAT a Permanent Easement containing 1.16 hectares (2.87 acres) more or less, required for the Baby Point Force Main Replacement Project, said lands being Part Lot 1-3 Concession 2 & 3 on Humber, Township of York in the City of Toronto be granted in favour of the City of Toronto;

THAT consideration be the nominal sum of \$2 and all legal, survey and other costs to be paid by the City of Toronto;

THAT the City of Toronto is to fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this conveyance;

THAT an archeological investigation be completed, with any mitigation measures being carried out to the satisfaction of TRCA staff, at the expense of the City of Toronto;

THAT a permit pursuant to Ontario Regulation 166/06, as amended, be obtained by the City of Toronto prior to the commencement of construction;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

CARRIED

BACKGROUND

The City of Toronto has requested a Permanent Easement on TRCA-owned lands, under and along the Humber River located at Baby Point between Old Mill Drive to Home Smith Road in the City of Toronto, required for the Baby Point Force Main Replacement Project.

The City of Toronto is proposing a project that involves the installation of a new force main from the Baby Point Pumping Station to approximately 1km north through the park connecting to the existing force main at Home Smith Park. A portion of the force main is proposed to be drilled

beneath the Humber River and the remaining segment to the Baby Point SPS will be installed via open trench.

The subject TRCA-owned lands were acquired July 17, 1962, from the City of Toronto under Water Control Scheme 4 (W.C.4) Lower Humber River, for a nominal fee (\$2.00).

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The City of Toronto has conveyed lands to TRCA over the years for nominal consideration (\$2.00) and has requested that Permanent Easements on TRCA lands required for the Baby Point Force Main Project be conveyed for a nominal consideration of \$2.00.

The City has been advised by TRCA that a TRCA permit will be required for this work and that mitigation measures will be required. The works in this area will need to also consider impacts to the Humber River Trail in this location.

All lands disturbed by construction will be stabilized and, where deemed appropriate by TRCA staff, revegetated with native trees and shrubs material in accordance with existing TRCA landscaping guidelines. A landscape plan has been prepared as part of the permit application submission.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 4 – Create complete communities that integrate nature and the built environment

FINANCIAL DETAILS

The City of Toronto has agreed to assume all legal, survey and other costs involved in completing this transaction.

Report prepared by: Cheryl Waters, extension 5859

Emails: cheryl.waters@trca.ca

For Information contact: Cheryl Waters, extension 5859 or Daniel Byskal, extension 5223

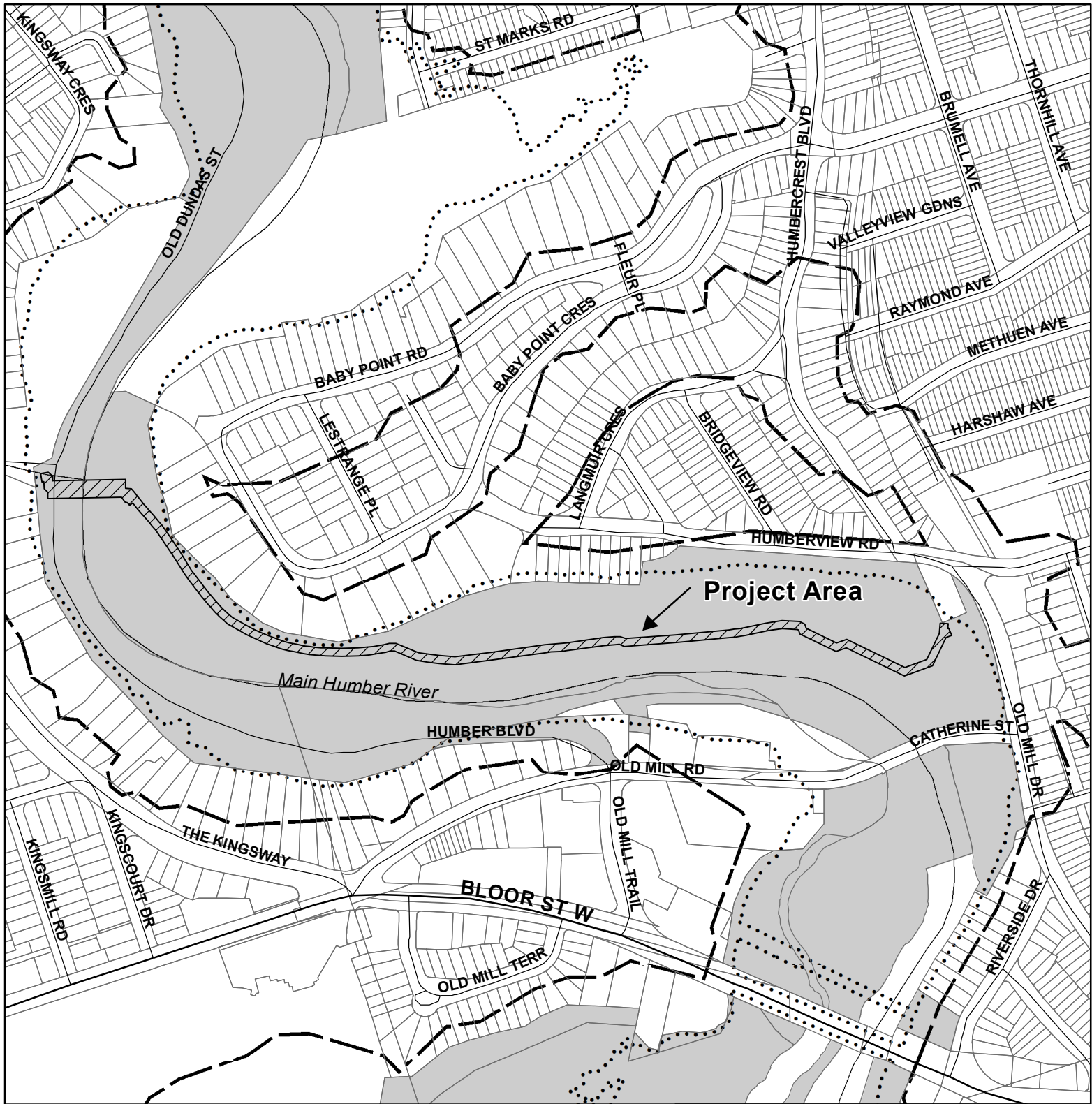
Emails: cheryl.waters@trca.ca or daniel.byskal@trca.ca







Date: April 15, 2020

Attachments: 2

Attachment 1: Site Plan

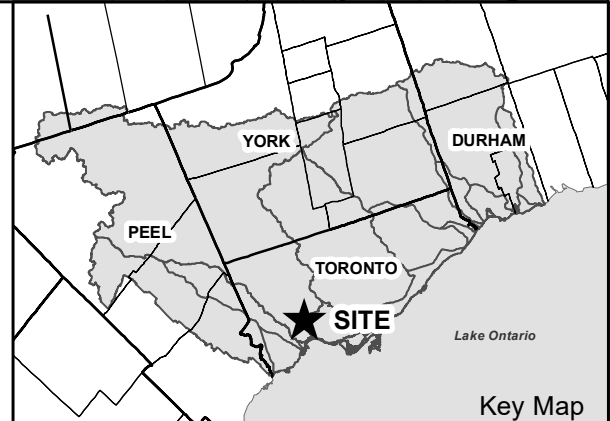
Attachment 2: Orthophoto









-  Project Area
-  Watercourse
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Owner



0 150 300 m

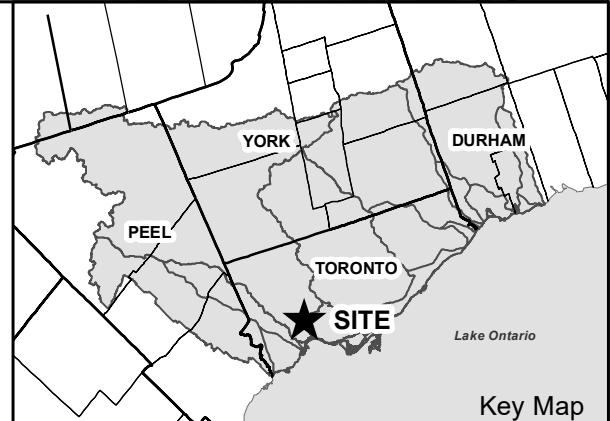




-  Project Area
-  Watercourses
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Owner



0 150 300 m



Key Map

RES.#B29/20 -

CITY OF TORONTO REQUEST FOR PERMANENT EASEMENT

Receipt of a request from the City of Toronto, for a Permanent Easement on Toronto and Region Conservation Authority (TRCA) owned lands located at the northwest corner of Leslie Street and Sheppard Avenue East in the City of Toronto, required for the Sheppard Avenue East and Leslie Street Dry Weather Storage Tank and Sanitary Sewer Upgrades, Don River watershed (CFN 62982).

Moved by: Cynthia Lai
Seconded by: Gordon Highet

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS TRCA is in receipt of a request for a Permanent Easement on TRCA owned lands located at the northwest corner of Leslie Street and Sheppard Avenue East in the City of Toronto, required for the Sheppard Avenue East and Leslie Street Dry Weather Storage Tank (DWST) and Sanitary Sewer Upgrades, Don River watershed;

AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the *Conservation Authorities Act* to cooperate with the City of Toronto in this instance;

THEREFORE LET IT BE RESOLVED THAT Permanent Easement containing .376 hectares (.93 acres) more or less, required for the Sheppard Avenue East and Leslie Street DWST and Sanitary Sewer Upgrades, said lands being Part 2 and 3 on draft reference plan prepared by City of Toronto, Engineering and Construction Service, file no. 2018-04316 in the City of Toronto be granted in favour of the City of Toronto;

THAT consideration be the nominal sum of \$2 and all legal, survey and other costs to be paid by the City of Toronto;

THAT the City of Toronto is to fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this conveyance;

THAT an archeological investigation will be completed, with any mitigation measures being carried out to the satisfaction of TRCA staff, at the expense of the City of Toronto;

THAT a permit pursuant to Ontario Regulation 166/06, as amended, be obtained by the City of Toronto prior to the commencement of construction;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

CARRIED

BACKGROUND

The City of Toronto has requested Permanent Easements on TRCA-owned lands, located at the northwest corner of Leslie Street and Sheppard Avenue East in the City of Toronto, required for Sheppard Avenue East and Leslie Street DWST and Sanitary Sewer Upgrades.

The City of Toronto is proposing a project that involves the enlargement of the Sheppard Avenue sanitary and sewer connection to the East Don Sanitary Trunk and a 4,500 m³ underground Dry Weather Storage Tank for the East Don River Sanitary Trunk Sewer. The subject TRCA-owned lands were acquired February 27, 1961, from the City of Toronto under Water Control Scheme 16 (W.C.16) Don River Floodplain for \$13,870.00.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The City of Toronto has conveyed lands to TRCA over the years for nominal consideration (\$2.00) and has requested that Permanent Easements on TRCA lands required for the East Don River Sanitary Trunk Sewer be conveyed for a nominal consideration of \$2.00.

All lands disturbed by construction will be stabilized, and where deemed appropriate by TRCA staff, revegetated with native trees and shrubs material in accordance with existing TRCA landscaping guidelines. A landscape plan has been prepared as part of the permit application.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 4 – Create complete communities that integrate nature and the built environment

FINANCIAL DETAILS

The City of Toronto has agreed to assume all legal, survey and other costs involved in completing this transaction.

Report prepared by: Cheryl Waters, extension 5859

Emails: cheryl.waters@trca.ca

For Information contact: Cheryl Waters, extension 5859 or Daniel Byskal, extension 6452

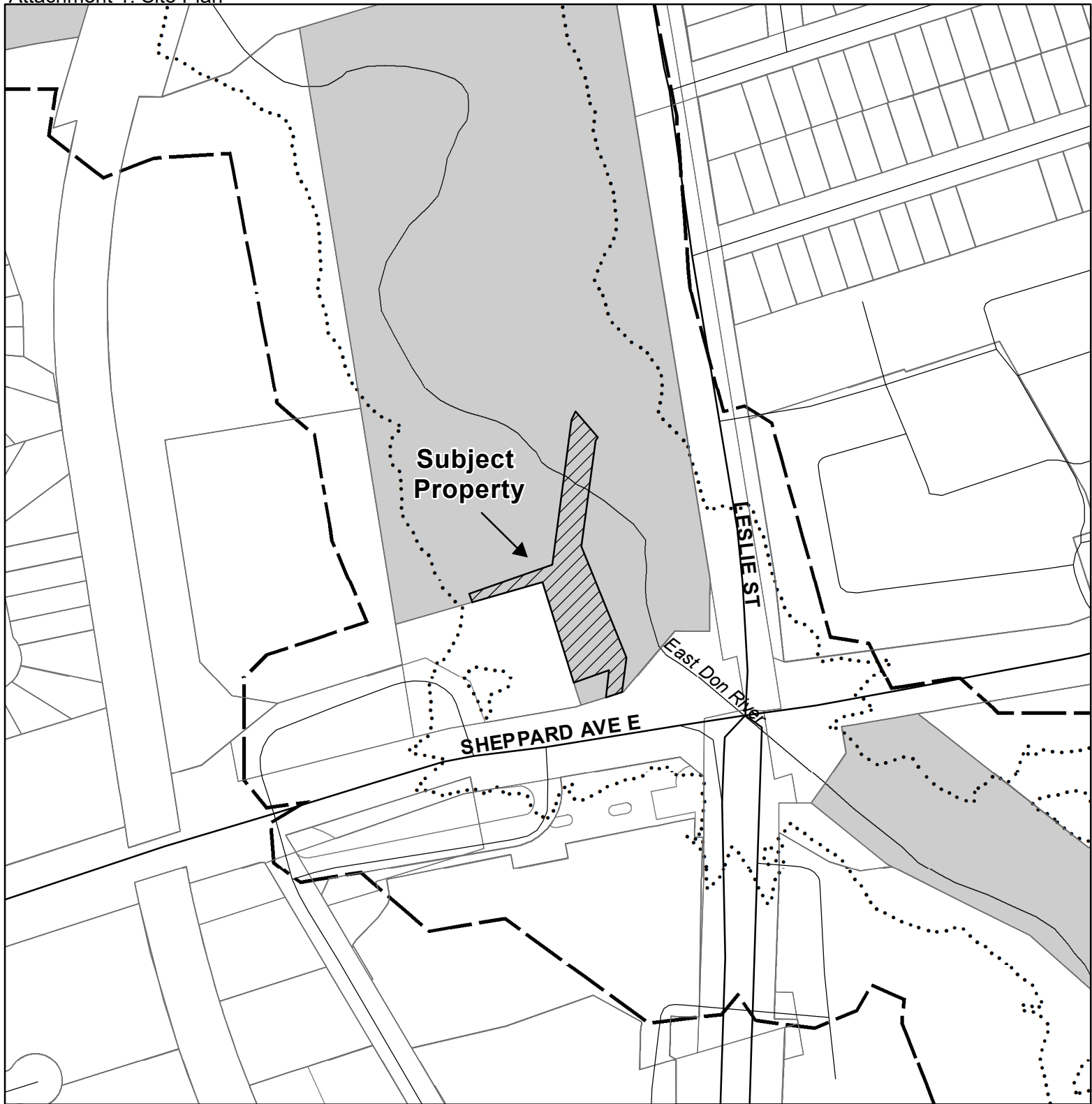
Emails: cheryl.waters@trca.ca or daniel.byskal@trca.ca







Date: May 11, 2020

Attachments: 2

Attachment 1: Site Plan


Attachment 2: Orthophoto



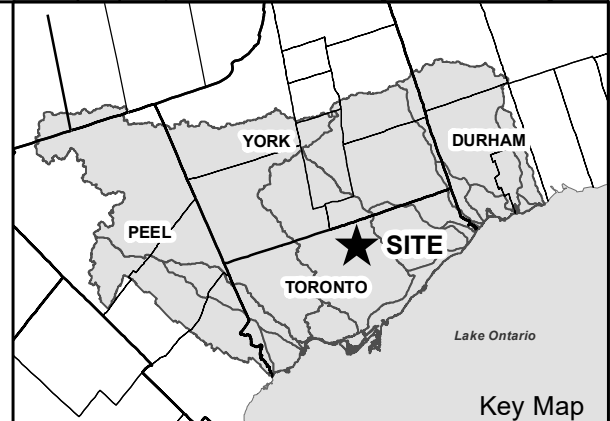
-  Permanent Easement
-  Watercourse
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment



0 75 150 m









A scale bar showing distances in meters, with markings for 0, 75, and 150 meters.



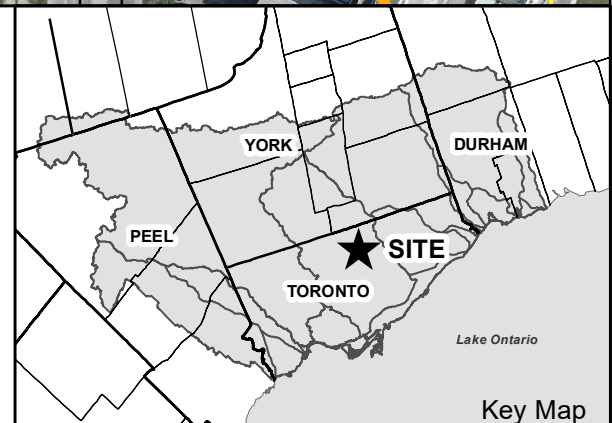
Key Map



-  Permanent Easement
-  Watercourses
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment



0 75 150 m



Key Map

RES.#B30/20 -

SOUTH MIMICO CREEK TRAIL – CITY OF TORONTO – CONSENT TO ENTER INTO ENCROACHMENT AND MAINTENANCE AGREEMENTS

Receipt of a request from the City of Toronto (City) for consent of Toronto and Region Conservation Authority (TRCA) to allow for the City to negotiate an encroachment and enter into a maintenance agreement with three condominium corporations to address trail connections from adjacent condominium buildings to the South Mimico Creek Trail (CFN 63123).

Moved by: Cynthia Lai
Seconded by: Gordon Highet

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS TRCA is the owner of Part of Lot 7 Registered Plan 83 Designated as Parts 2, 3, 5, 6, 7, 8, 9, 10, 11, 12, 13 and 14 on Plan 66R-27521;

AND WHEREAS the subject lands have been previously turned over to the City of Toronto for management purposes, in accordance with the terms of an agreement dated June 14, 1961;

THEREFORE, LET IT BE RESOLVED THAT TRCA consent to the City of Toronto entering into encroachment and maintenance agreements with condominium corporations TSCC 2490, TSCC 2443 and TSCC 2671 (“Condominiums”);

AND FURTHER THAT the authorized TRCA officials be directed to take the necessary action to finalize the transaction including obtaining any necessary approvals and signing and execution of documents.

CARRIED

BACKGROUND

TRCA acquired two parcels in 2015 and 2016 as conditions of site plan approval resulting from the construction of three condominium buildings in the vicinity of Lakeshore Boulevard West and Park Lawn Road (2212 Lake Shore Boulevard West, 2220 Lake Shore Boulevard West and 10 Park Lawn Road). The South Mimico Creek Trail is located on TRCA lands south of the said three condominium buildings and the City manages the South Mimico Trail on behalf of TRCA. Historically, the condominiums had trail connections linking the condominium buildings to the South Mimico Trail. The trail connections consist of approximately fourteen (14) paved paths from the townhouse entrances to the trail.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

City staff notified TRCA staff of the existence of the linkages and have requested that TRCA consent to the City negotiating with the Condominiums for permanent encroachment agreements for all instances of linkages as well as establishing a maintenance agreement with the three condominium corporations for the area between the public part of the trail path and the entrances to the townhouses. Additionally, TRCA providing consent to the City to enter into the maintenance and encroachment agreements would support Toronto by providing local recreational opportunities.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:
Strategy 4 – Create complete communities that integrate nature and the built environment

FINANCIAL DETAILS

In accordance with the terms and conditions of the management agreement, no revenue or expenses will be incurred in this instance by TRCA. The City of Toronto staff has advised that this proposal is satisfactory to the City.

DETAILS OF WORK TO BE DONE

TRCA will enter into encroachment agreements with the Condominiums, as negotiated by the City of Toronto. TRCA consents to the City of Toronto to enter into maintenance agreements with the Condominiums for the maintenance of said encroachment.

Report prepared by: Trina Seguin, extension 6433

Emails: trina.seguin@trca.ca

For Information contact: Trina Seguin, extension 6433, Daniel Byskal, extension 6452

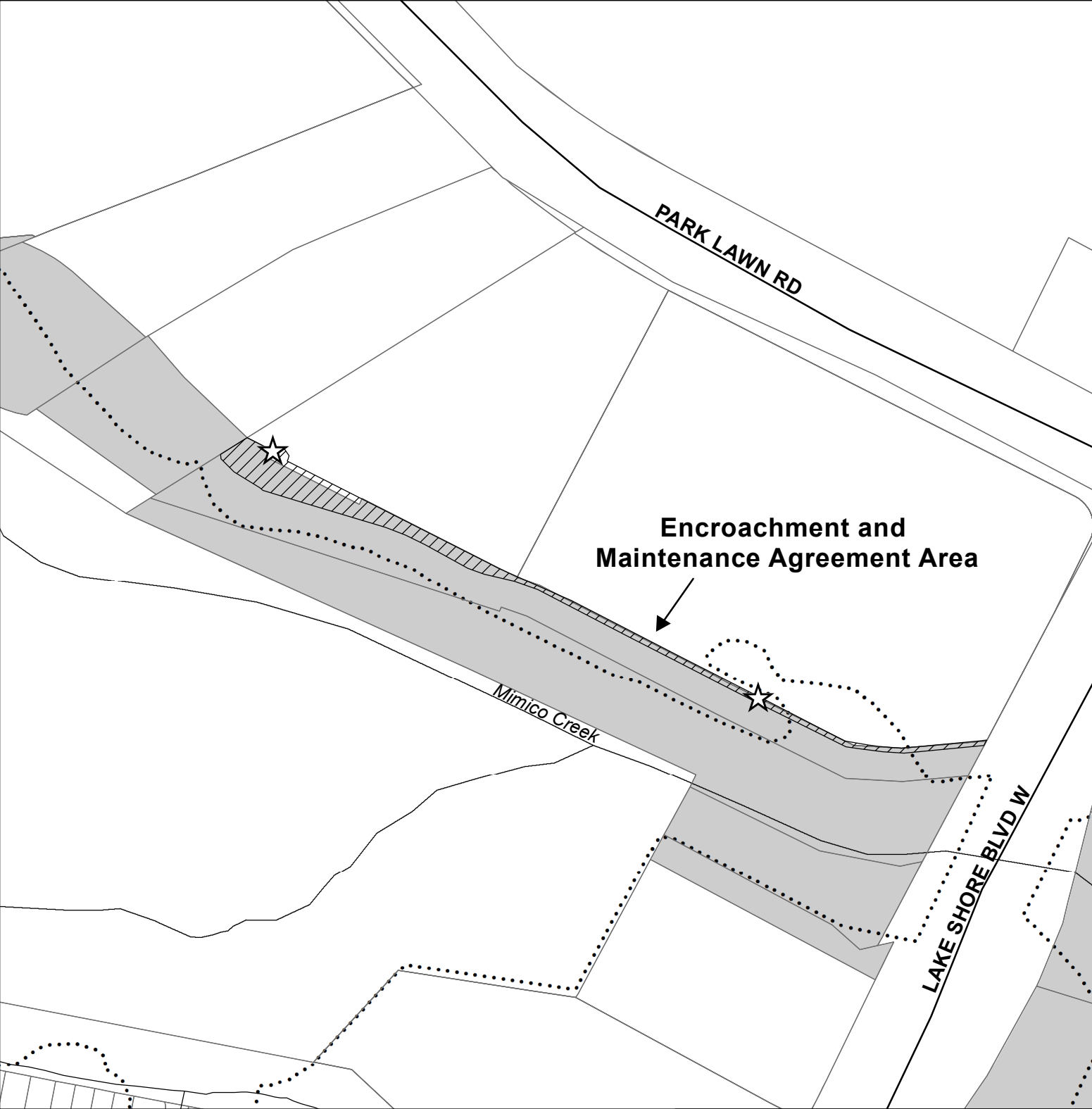
Emails: trina.seguin@trca.ca, daniel.byskal@trca.ca

Date: May 12, 2020

Attachments: 2

Attachment 1: Site Plan

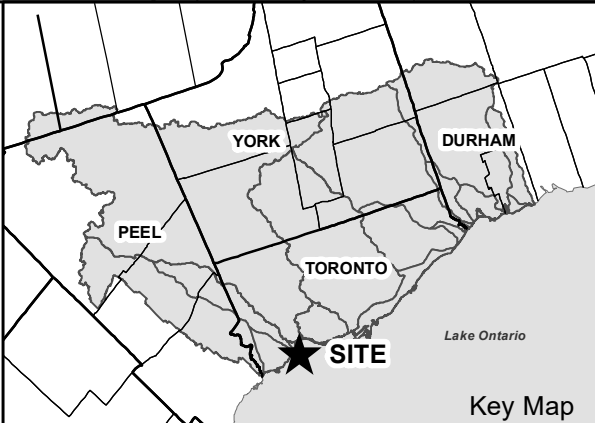
Attachment 2: Orthophoto



- ☆ Trail Connection
- Encroachment and Maintenance Agreement Area
- Watercourse
- Floodline
- TRCA Property
- Parcel Owner

Toronto and Region Conservation Authority

0 40 80 m





Trail Connection



Encroachment and Maintenance Agreement Area

Watercourses

Floodline

TRCA Property

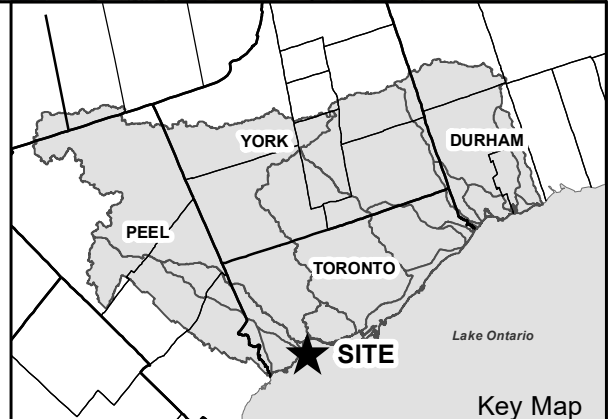
Parcel Owner



Toronto and Region
Conservation
Authority



0 40 80 m



Key Map

RES.#B31/20 -

PROPOSAL TO LEASE TRCA-OWNED LAND FOR ADVERTISING PURPOSES

Receipt of a proposal from Pattison Outdoor Advertising LP, to lease Toronto and Region Conservation Authority-owned lands for the construction and operation of both electronic and static advertising signs (CFN 62783).

Moved by: Cynthia Lai
Seconded by: Gordon Highet

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS Toronto and Region Conservation Authority (TRCA) is in receipt of a proposal from Pattison Outdoor Advertising LP, to enter into a Master Lease for the use of TRCA-owned lands located at various locations for outdoor advertising;

AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the *Conservation Authorities Act* to cooperate with Pattison Outdoor Advertising LP, in this instance;

THEREFORE, LET IT BE RESOLVED THAT TRCA enter into a Master Lease with Pattison Outdoor Advertising LP, for the use of TRCA land for outdoor advertising;

THAT the following locations be included in the Master Lease:

- (1) Part of Lot 5, Concession 9, Northern Division, Toronto Gore, City of Brampton, Regional Municipality of Peel
- (2) Part of Lot 6, Concession 8, Northern Division, Toronto Gore, City of Brampton, Regional Municipality of Peel
- (3) Part of Lot 17, Concession 2, East of Centre Road, Chinguacousy, City of Brampton, Regional Municipality of Peel

THAT staff be directed to work with Pattison Outdoor Advertising LP or any other interested party for additional outdoor advertising sites that may be identified;

THAT the Master Lease with Pattison Outdoor Advertising LP be subject to the following general terms and conditions:

- (I) The term of the lease will be for five years, with three further renewal options of five years each, at TRCA's sole option;
- (II) Pattison Outdoor Advertising LP will pay a share of the gross revenue of 35% in years one to five and 40% for three subsequent lease renewals;
- (III) Each sign will have minimum annual guaranteed base rent payment;
- (IV) Pattison Outdoor Advertising LP will be responsible for any permitting approvals required for the construction and operation of the advertising signs;
- (V) Pattison Outdoor Advertising LP will be responsible for any costs associated with the construction and operation of the advertising signs and associated equipment;
- (VI) TRCA receive up to 12.5% of available advertising time at no cost to TRCA;
- (VII) The final terms and conditions of the Master Lease be satisfactory to TRCA staff and solicitor;

(VIII) The sign(s) not be illuminated between 11:00 pm and 7:00 am or as regulated by local municipal guidelines.

THAT archeological reviews be completed with any mitigative measures being carried out to the satisfaction of TRCA staff at the expense of Pattison Outdoor Advertising LP;

THAT the CEO be granted delegated authority to approve the addition of another 11 sites proposed by Pattison Outdoor Advertising LP to the Master Lease that comply with TRCA policies and procedures;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the Master Lease, including obtaining any necessary approvals and the signing and execution of documents.

CARRIED

BACKGROUND

At Authority Meeting # 8/16, held on Friday, October 28, 2016, Resolution #A180/16 authorized staff to enter into lease agreements for 14 sites with OUTFRONT Media.

On February 28, 2017, Toronto and Region Conservation Authority and OUTFRONT Media Canada L.P., entered into leases for seven of the 14 sites for the placement of digital and/or static advertising signs on lands owned by TRCA.

Each lease was to commence on August 30, 2017, but due to changing business conditions, the projected advertising value of the signs was diminished to the extent that it was no longer in the financial interest of OUTFRONT Media to construct the signs. Arising from the decision to no longer pursue the construction of the signs, OUTFRONT terminated each of the Leases by separate written notices to TRCA on July 6, 2018.

On June 7, 2019, in a closed session TRCA's Executive Committee by Resolution #B80/19, approved a Settlement Agreement with OUTFRONT Media respecting the terminated leases. To move forward with the implementation of an outdoor advertising and signage program (Program), on September 10, 2019, TRCA staff issued an Expression of Interest (EOI) to identify parties with the capacity to partner with TRCA in the implementation of the Program.

Pattison Outdoor Advertising LP submitted a response to the EOI issued by TRCA and scored the highest in meeting the intention and parameters of the EOI. As a result, staff propose to engage the services of Pattison Outdoor Advertising LP, to assist staff in the implementation of the Program on TRCA lands.

The three sites that are the subject of this report are part of the initial 14 sites approved for leasing to OUTFRONT Media.

Attached are maps illustrating the locations of the lands.

RATIONALE

The Outdoor Advertising Program as approved by the Board in 2016, remains a viable option for creating a new and sustainable financial business model. Partnering with Pattison Outdoor Advertising LP, fulfills the TRCA Strategic Plan priority of desired outcomes by diversifying revenues and exploring new business models that include partnerships with private companies.

In an effort to reduce their environmental footprint Pattison Outdoor Advertising LP have partnered with Bullfrog Power. Bullfrog Power provides electricity from renewable energy

sources such as wind and water. Further environmental footprint reduction efforts implemented by Pattison Outdoor Advertising LP include:

- Digital displays that do not require paper or vinyl substrates or printing inks, which eliminates the need to facilitate the disposal of such materials;
- No carbon footprint stemming from the shipping of substrates from their source to the printer, from the printer to the warehouses, or from the warehouses to the advertising site;
- Digital displays that show multiple advertisements in sequence (a standard 60-second rotation will accommodate between 6-8 advertisers), so that one structure does the work of (and generates revenues equivalent to) multiple static sign structures, which would each have their own lighting devices and structural components;
- Site visits for maintenance are reduced because digital displays are monitored and maintained remotely. No site visits are required for advertising copy changes, which results in less driving and fuel consumption than with static sign structures;
- Digital displays are equipped with a video camera mounted to monitor each screen, and continuously feed images of the digital display to their Network Operations Centre in Mississauga; and;
- The power consumption required by digital displays is offset by eliminating the standard printing requirements and installation / maintenance methods.

Pattison Outdoor Advertising LP will make available, at no cost to TRCA, one advertising spot consisting of at least 6 seconds to a maximum of 12.5% of the advertising time during each loop of the broadcast day on each display to promote TRCA, its operations, projects, events and services.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 3 – Rethink greenspace to maximize its value

Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

The annual base rent for the three signs is projected to be \$57,500 per site for the first 10 years, the annual base rent will be re-negotiated when the third and fourth renewal options are exercised by Pattison. The base rent amount will be paid to TRCA irrespective of Pattison Outdoor Advertising LP sales performance. In addition, Pattison Outdoor Advertising LP will provide a revenue sharing program that would see TRCA receive 35% in years one to five and 40% for each subsequent five-year renewal of the gross advertising revenue from space and time sold less the annual base rent. The revenue sharing percentage remains at 40% for the duration of the lease to offset capital costs to replace, upgrade and maintain the signs and screens as they age.

The Master Lease with Pattison Outdoor Advertising LP does not exclude TRCA from dealing with other interested parties, however, they will undertake to evaluate all TRCA lands to establish additional optimal locations for signs. These sites will be vetted by all appropriate TRCA staff, and if acceptable, be added to the existing Master Lease with projected revenues to be negotiated at that time.

Report prepared by: Cheryl Waters, extension 5859

Emails: cheryl.waters@trca.ca

For Information contact: Cheryl Waters, extension 5859 or Daniel Byskal, extension 5223

Emails: cheryl.waters@trca.ca or daniel.byskal@trca.ca

Date: April 3, 2020

Attachments: 4

Attachment 1: Site Plan Locations 1 and 2

Attachment 2: Orthophoto Locations 1 and 2


Attachment 3: Site Plan Location 3


Attachment 4: Orthophoto Location 3



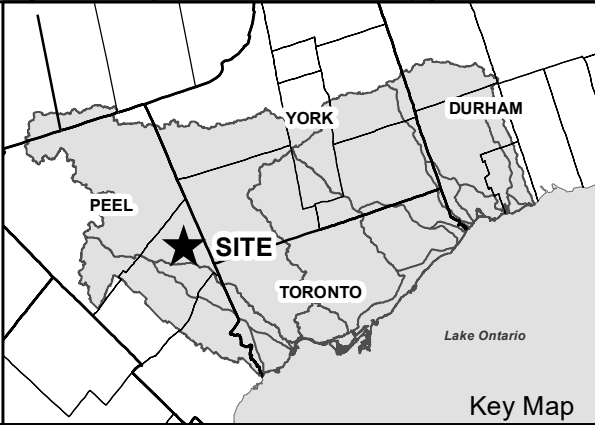
Legend

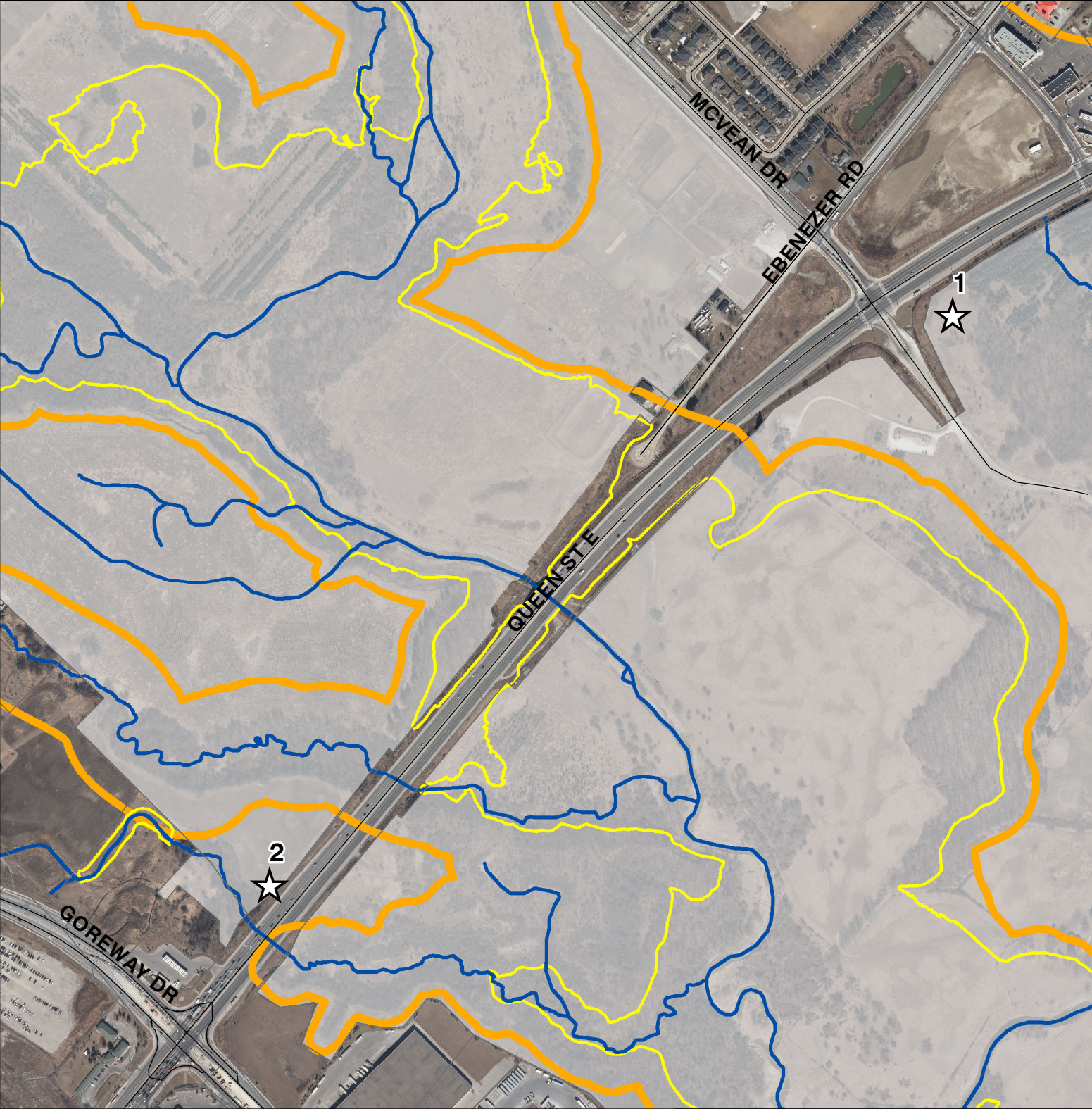
- ☆ Proposed Location
- Watercourses
- Floodline
- [] Regulation Limit
- TRCA Property
- Parcel Assessment

 **Toronto and Region Conservation Authority**



0 50 100 200 Meters





Legend

Proposed Location

Watercourses

Floodline

Regulation Limit

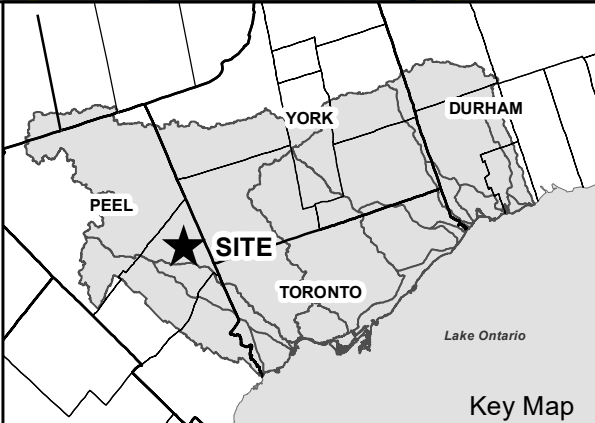
TRCA Property

Parcel Assessment

N

050100200


Meters






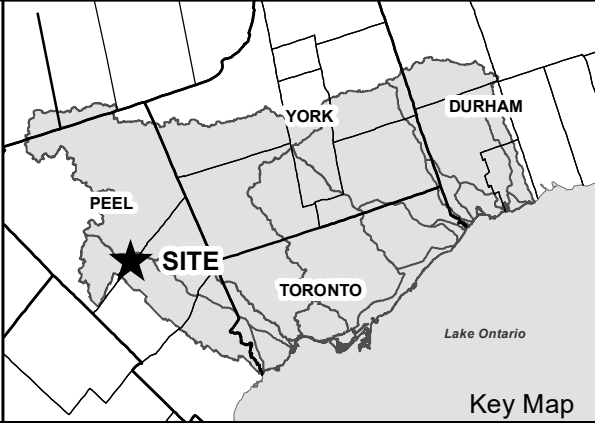
Legend

- ☆ Master Lease Locations
- Watercourses
- Floodline
- ▬ Regulation Limit
- TRCA Property
- Parcel Assessment



 **Toronto and Region Conservation Authority**



0 50 100 200 Meters





<p>Legend</p> <ul style="list-style-type: none">☆ Master Lease Locations— Watercourses— Floodline▭ Regulation Limit▭ TRCA Property▭ Parcel Assessment	<p> Toronto and Region Conservation Authority</p> <p></p> <p>0 50 100 200 Meters</p>	<p>YORK DURHAM</p> <p>PEEL</p> <p>★ SITE</p> <p>TORONTO</p> <p>Key Map</p>
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RES.#B32/20 -

VENDORS OF RECORD FOR SUPPLY AND DELIVERY OF VARIOUS AGGREGATE – CONTRACT EXTENSION

Extension of Contract No. 10021054 expiry date from July 1, 2020 to July 1, 2021

Moved by: Cynthia Lai
Seconded by: Gordon Highet

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require various aggregates;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and awarded Contract No. 10021054 to 1035477 Ontario Limited-Glenn Windrem Trucking, Dufferin Aggregates (CRH Canada Group), Elite Stones Quarries, James Dick Construction Ltd., and J.C. Rock Ltd. at Board of Directors Meeting RES.#A132/19;

AND WHEREAS staff are satisfied with the goods and services provided to date under the current contract;

THE EXECUTIVE COMMITTEE RECOMMENDS THAT TRCA staff be directed to exercise their contractual right to extend the Vendor of Record (VOR) arrangement with 1035477 Ontario Limited-Glenn Windrem Trucking, Dufferin Aggregates (CRH Canada Group), Elite Stones Quarries, James Dick Construction Ltd., and J.C. Rock Ltd. for the supply and delivery of various aggregate for an additional year;

THAT Contract No. 10021054 for supply and delivery of various aggregate be extended at a total cost not to exceed \$2,449,910, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT vendors may increase unit rates at the time of extension in accordance with the original contract terms;

THAT the threshold for the VOR extension term be set at \$500,000 per aggregate type and size per project;

THAT should the vendors not be able to supply aggregate materials for a particular project, staff be authorized to conduct a separate procurement process per TRCA's Procurement Policy;

AND THAT authorized TRCA officials be directed to take whatever action may be required to implement the vendor of record extension, including obtaining any necessary approvals and the signing and execution of any documents.

CARRIED

BACKGROUND

TRCA requires various aggregates for implementation in a variety of engineering, habitat restoration and trail building projects throughout TRCA's jurisdiction. Through a VOR arrangement for various aggregates, vendors are authorized to provide these goods and services for a defined period of time and with fixed pricing. In accordance with the contract documents for the VOR arrangement, staff may issue Purchase Orders for any vendor on the list with the goods, expertise and experience required for their project or program requirements.

Furthermore, where the suppliers on the VOR list are not available for a particular project within the timelines required for TRCA to meet its deliverables, staff are authorized to procure the required goods and services following TRCA's Procurement Policy. Vendors are to provide all resources required to service the divisional or program needs in accordance with applicable laws, codes, standards, terms and conditions of the vendor of record agreement.

At Board of Directors Meeting #6/19, held on June 21, 2019, Resolution #A132/19 was approved in part as follows:

THAT TRCA staff be directed to establish a Vendor of Record arrangement with 1035477 Ontario Limited-Glenn Windrem Trucking, Dufferin Aggregates (CRH Canada Group), Elite Stones Quarries, James Dick Construction Ltd., and J.C. Rock Ltd. for the supply and delivery of various aggregates for one (1) year with the option to extend for an additional year;

RATIONALE

On May 11, 2020 the Evaluation Committee for this contract conducted an annual review of the performance of vendors for Contract 10021054. The Committee recommended extending the current contract for an additional year with all vendors, as the value and quality of services delivered under this contract was deemed satisfactory.

For the initial term of this contract TRCA staff were instructed to procure aggregate up to a limit of \$200,000 per project until a formal threshold could be evaluated and established. With the approval of this extension, this threshold will be set at \$500,000, per aggregate type and size per project, for the term of the VOR extension. This increase in threshold will significantly reduce contract administration costs associated with issuing multiple Requests for Tenders (RFTs), while remaining aligned with the Board of Director's approval threshold and similar thresholds for bonding requirements for public contracts in the construction industry. With this increase in threshold it is expected that the value for this extension will be increased by \$2,060,000, plus applicable taxes.

Based upon a review of various aggregates procured under the previous VOR arrangement and a projection of 2019 and 2020 material needs, the anticipated costs for the requested goods and services under this VOR was approximately \$4,000,000. However, based on the daily expenditures during the term of the contract, the proposed extension period from July 1, 2020 to July 1, 2021 would require an additional \$28,150, plus applicable taxes. An additional \$22,610 is required for a potential increase of vendor unit rates by 1%, to account for Consumer Price Index (CPI) adjustments; plus \$339,150 to account for a projected increase in aggregate requirements by 15% during the extension as a result of increased workload.

Based on the forecasted expenditures mentioned above and the current contract value, the total value increase required for this extension is approximately \$2,449,910, plus applicable taxes. The revised anticipated costs under the entire term of this VOR would therefore be \$6,449,910, plus applicable taxes.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

Strategy 2 – Manage our regional water resources for current and future generations

FINANCIAL DETAILS

The anticipated value of the extension of this contract is approximately \$2,449,910, plus applicable taxes. An increase or decrease in workload will have an impact on the value of this contract. All vendors on the VOR list understand both the potential cost and resource implications associated with changes in workload. The services will be provided on an “as required” basis with no minimum orders guaranteed.

Vendors may increase unit rates, to a maximum of the preceding year's [Ontario Consumer Price Index \(Toronto – All Items category\)](#) as published by Statistics Canada, at the time of extension. The most recent data published by Statistics Canada indicates a percentage change of +0.4 for the period of March 2019 – March 2020; which translates to a 0.4% increase in vendor unit rates across all aggregate categories. The value increase being proposed for this contract extension assumes a 1% increase of unit rates at the time of extension (July 1, 2020) for all Vendors.

Funds for this contract are identified in a variety of capital and cost recoverable project accounts.

Report prepared by: Alex Barber, extension 5388

Emails: alex.barber@trca.ca

For Information contact: Moranne McDonnell, extension 5500

Emails: moranne.mcdonnell@trca.ca

Date: May 12, 2020

RES.#B33/20 -

VENDOR OF RECORD ARRANGEMENT FOR RENTAL OF CONSTRUCTION EQUIPMENT

Award of Request for Proposal (RFP) No. 10033257 for a Vendor of Record (VOR) arrangement for rental of construction equipment from August 1, 2020 to August 1, 2021.

Moved by: Cynthia Lai
Seconded by: Gordon Highet

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require the utilization of a variety of rented construction equipment;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria outlined in this report;

THE EXECUTIVE COMMITTEE RECOMMENDS THAT TRCA staff be directed to establish a Vendor of Record arrangement with Aqua-tech Dewatering Company Inc., Atlas Dewatering Corporation, CONEQ Rentals, Cooper Equipment Rentals, Herc Rentals, Rapid Equipment Rental Limited, Sunbelt Rentals of Canada, and United Rentals of Canada, Inc. for the supply of rented construction equipment for a period of one (1) year with the option to extend for an additional year;

THAT should the vendors not be able to supply rented construction equipment for a particular project, staff be authorized to conduct a separate procurement process per TRCA's Procurement Policy;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

CARRIED

BACKGROUND

TRCA requires various construction equipment for completing a variety of engineering, habitat restoration, and trail building projects throughout TRCA's jurisdiction. By establishing a VOR arrangement for the rental of construction equipment, vendors are authorized to provide these goods and/or services for a defined period of time and with fixed pricing.

Staff may contact a vendor on the list to provide rental construction equipment with a value up to \$100,000 per project. Services above the \$100,000 threshold will be procured through a separate competition and are subject to TRCA's Procurement Policy. Vendors will provide all resources required to service the divisional or program needs in accordance with applicable laws, codes, standards, terms and conditions of the VOR agreement. The VOR arrangement will be subject to annual review in order to confirm that the vendor(s) is/are providing an adequate level of service and to update any applicable insurance, certifications, or policies of the vendors.

RATIONALE

RFP documentation was posted on the public procurement website www.biddingo.com on April 20, 2020 and closed on May 7, 2020. One (1) addendum was issued to respond to questions received. A total of twenty-two (22) firms downloaded the documents and ten (10) proposals were received from the following vendor(s):

- Aqua-tech Dewatering Company Inc.
- Atlas Dewatering Corporation

- CONEQ Rentals
- Cooper Equipment Rentals
- Herc Rentals
- Rain for Rent Canada ULC
- Rapid Equipment Rental Limited
- Sunbelt Rentals of Canada
- Battlefield Equipment Rentals – Div. of Toromont Industries Ltd.
- United Rentals of Canada, Inc.

The proposal from Battlefield Equipment Rentals – Div. of Toromont Industries Ltd. did not meet the minimum score of 30 points for their technical proposal and was not evaluated further.

An Evaluation Committee comprised of staff from the Restoration & Infrastructure division reviewed the proposals. The criteria used to evaluate and select the recommended Proponents included the following:

Criteria	Weight	Minimum Score
Proponent's Information and Profile	5	
Organizational Experience and Servicing Locations	10	
Company Structure	10	
Maintenance and Repair Policy	10	
Environmental Consideration	5	
Sub-Total	40	30
Pricing	60	
Sub-Total	60	
Total Score	100	

Proponents had the option to provide pricing for one or more of the nine (9) different categories of equipment. The four (4) highest scoring Proponents for each equipment category are recommended for contract award.

Through the evaluation process it was determined that Aqua-tech Dewatering Company Inc., Atlas Dewatering Corporation, CONEQ Rentals, Cooper Equipment Rentals, Herc Rentals, Rapid Equipment Rental Limited, Sunbelt Rentals of Canada, and United Rentals of Canada, Inc. are one of the four (4) highest scoring vendors for each category, meeting the qualifications and requirements set out in the RFP. Therefore, staff recommends the award of contract No. 10033257 to the aforementioned Proponents. Proponent's scores and staff analysis of the evaluation results can be provided in an in-camera presentation, upon request.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategic priority set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

Strategy 2 – Manage our regional water resources for current and future generations

FINANCIAL DETAILS

Based upon a review of previous work completed for 2018 - 2020, the anticipated costs for the requested goods and/or services are approximately \$735,000, plus applicable taxes. An increase or decrease in workload will have an impact on the value of this contract. All vendors on the VOR list understand both the potential cost and resource implications associated with changes in workload. The goods and/or services will be provided on an "as required" basis with

no minimum hours guaranteed. Vendors may increase unit rates annually, to a maximum of the preceding year's Ontario's Consumer Price Index as published by Statistics Canada.

Funds for the contract are identified in a variety of capital and cost recoverable project accounts.

Report prepared by: Alex Barber, extension 5388

Email: alex.barber@trca.ca

For Information contact: Moranne McDonnell, extension 5500

Email: moranne.mcdonnell@trca.ca

Date: May 13, 2020

RES.#B34/20 -

REQUEST FOR TENDER FOR SUPPLY AND DELIVERY OF 100-700 MILLIMETRE CORE STONE MATERIAL FOR THE ASHBRIDGES BAY TREATMENT PLANT LANDFORM PROJECT

Award of Request for Tender (RFT) No. 10033378 for the supply and delivery of 148,000 tonnes of 100-700 millimetre core stone material for the Cell 2 perimeter berm of the Ashbridges Bay Treatment Plant Landform Project.

Moved by: Cynthia Lai
Seconded by: Gordon Highet

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires the supply and delivery of 148,000 tonnes of 100-700 millimetre core stone material;

AND WHEREAS TRCA solicited tenders through a publicly advertised process;

THEREFORE, THE EXECUTIVE COMMITTEE RECOMMENDS THAT RFT No. 10033378 for the Ashbridges Bay Treatment Plant Landform Project be awarded to Dufferin Aggregates at a total cost not to exceed \$5,132,640, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$513,264 (10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

CARRIED

BACKGROUND

TRCA, in partnership with the City of Toronto, has commenced construction of three shore-connected breakwaters and a headland-beach system as part of the Ashbridges Bay Treatment Plant (ABTP) Landform Project located on the north shore of Lake Ontario, in the City of Toronto.

The Ashbridges Bay area has been the subject of several environmental assessments intended to identify a solution to local shoreline erosion and sediment deposition issues while considering approved planning initiatives and current uses in the project area.

Erosion control for long-term shoreline stability and protection of existing facilities, as well as management of sediment from the Coatsworth Cut navigation channel were identified as critically important to the City of Toronto. An integrated approach was decided upon which included the development of detailed designs and construction of the ABTP Landform as a solution to the erosion and sediment control issues at Ashbridges Bay.

Construction of the ABTP Landform, in accordance with the detailed designs, was authorized during the City Council meetings on April 16 and 17, 2019.

At TRCA's Board of Directors meeting #4/19, held on April 26, 2019, RES.#A56/19 provided staff with direction to negotiate and enter into and execute one or more service agreements with the City of Toronto to construct the Ashbridges Bay Treatment Plant Landform. The final agreement for construction of the ABTP Landform Project was executed on December 23, 2019 and construction activities officially began on January 13, 2020.

A comprehensive implementation phasing plan for the landform was prepared as part of detailed design. Construction of the Landform will be split into three components and three corresponding cells, which will be constructed from west to east. Each phase involves the construction of a confinement berm to isolate the fill area from the lake, the filling of the cell, the construction of a protective headland-beach system, and submerged shoal habitat features.

There is also a central and east breakwater, which together, provides a long-term solution to address the sedimentation issue within the Coatsworth Cut navigation channel which TRCA currently maintains through a \$250,000 per year dredging program.

Given the scope of the Landform Project, an estimated five to six-year phased approach is required to construct the work. The phases are as follows and are depicted in Figure 1:

- Phase 1 – Construction of the Cell 1 confinement berm, filling of Cell 1, and construction of the headland-beach system and submerged shoals associated with Cell 1
- Phase 2 – Construction of Cell 2 confinement berm, filling of Cell 2, construction of headland-beach system and submerged shoals associated with Cell 2
- Phase 3 – Construction of the Cell 3 confinement berm, filling of Cell 3, and armourstone and rip-rap placement
- Phase 4 and 5 – Construction of Eastern and Central Breakwater, and shoal construction

Approval to award Contract #10020798 for supply and delivery of material required for the construction of the Cell 1 confinement berm was recommended for approval at Executive Committee meeting #4/19 held on Friday May 03, 2019 and was approved at the Board of Directors meeting #5/19 held on Friday May 24, 2019.

Construction of the Cell 1 confinement berm commenced on February 5, 2020 and is scheduled to be completed in September 2020, having used all the material provided for under Contract #10020798. Following completion of the Cell 1 confinement berm, TRCA staff plan to continue seamlessly with the construction of Cell 2 confinement berm; RFT No. 10033378 was issued to this end.

RATIONALE

A Request for Tender for general contractors for materials required to build the second cell of the Landform was publicly advertised on the public procurement website www.biddingo.com on April 23, 2020. Due to COVID-19 restrictions, optional bidders meetings were scheduled for April 29, 2020; three vendors attended at separate scheduled times. The RFT closed on May 8, 2020.

One addendum was issued to respond to questions received.

A total of 24 firms downloaded the documents and submissions were received from the following Proponent(s):

- Dufferin Aggregates
- Glenn Windrem Trucking
- Gott Natural Stone '99 Inc.
- Lafarge Canada Inc.
- Miller Paving Limited

The Procurement Opening Committee opened the Tenders via Biddingo on May 8, 2020 at 12:00 p.m. with the following results:

Proponent	Fee (Plus HST)
Dufferin Aggregates	\$5,132,640.00
Glenn Windrem Trucking	\$5,846,000.00
Gott Natural Stone Inc.	\$7,104,000.00
Lafarge Canada Inc.	\$5,178,520.00
Miller Paving Limited	\$5,547,040.00

Staff reviewed the bid received from Dufferin Aggregates against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10033378 be awarded to Dufferin Aggregates at a total cost not to exceed \$5,132,640, plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 2 – Manage our regional water resources for current and future generations

Strategy 7 – Build partnerships and new business models

Strategy 12 – Facilitate a region-wide approach to sustainability

FINANCIAL DETAILS

The maximum agreement price for construction of the Ashbridges Bay Treatment Plant Landform Project is \$106,220,000 net of all applicable taxes. Funds to support the contract for RFT 10033378 will be recovered through the agreement with the City of Toronto and tracked under account code 183-02.

Report prepared by: Jet Taylor, extension 5526

Emails: jet.taylor@trca.ca

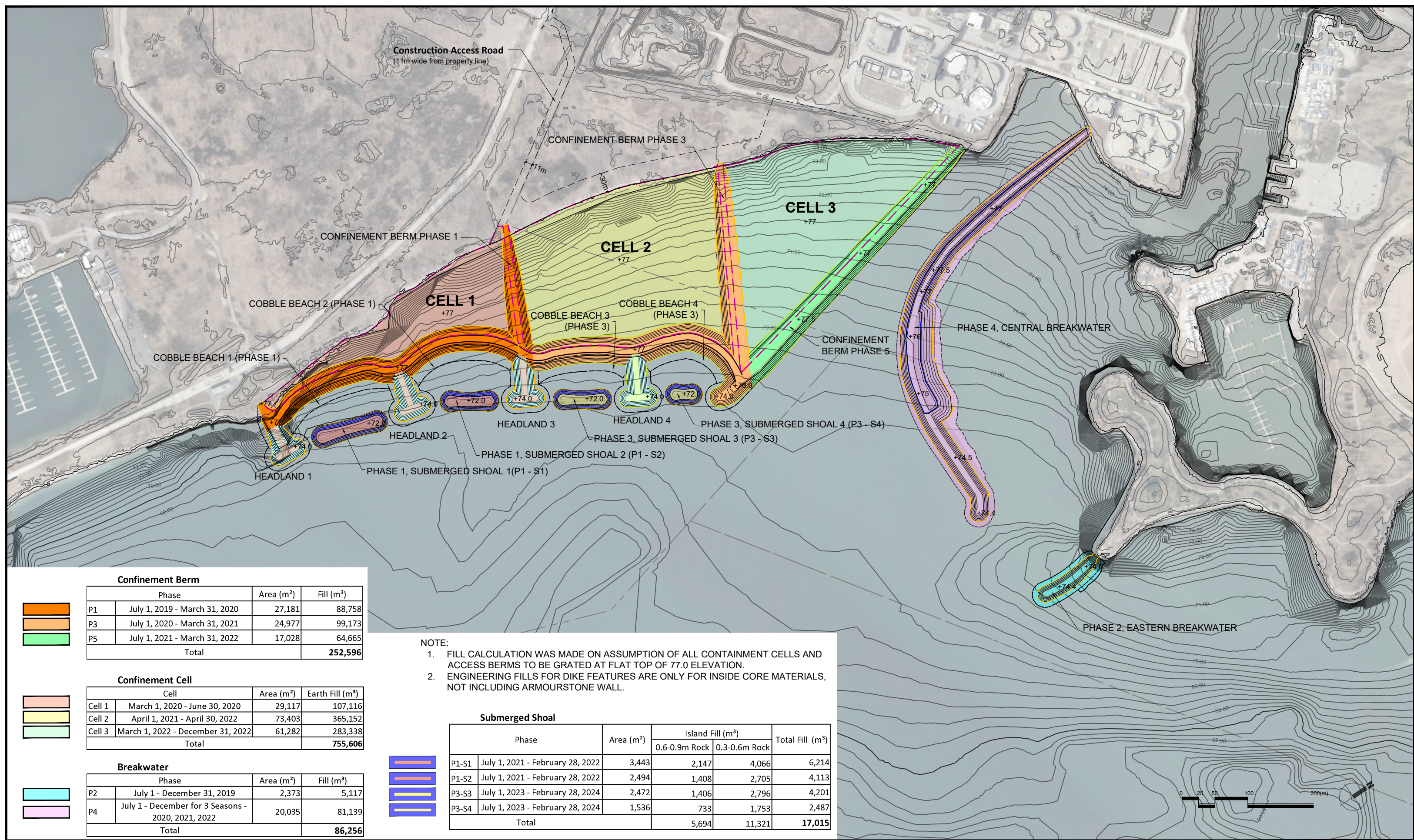
For Information contact: Jet Taylor, extension 5526

Emails: jet.taylor@trca.ca

Attachments: 2

Attachment 1: Construction Phasing Plan

Attachment 2: Core stone delivery route



Confinement Berm				
Phase		Area (m²)	Fill (m³)	
<div></div>	P1	July 1, 2019 - March 31, 2020	27,181	88,758
<div></div>	P3	July 1, 2020 - March 31, 2021	24,977	99,173
<div></div>	P5	July 1, 2021 - March 31, 2022	17,028	64,665
Total			252,596	

Confinement Cell			
Cell		Area (m²)	Earth Fill (m³)
<div></div>	Cell 1	March 1, 2020 - June 30, 2020	29,117
<div></div>	Cell 2	April 1, 2021 - April 30, 2022	73,403
<div></div>	Cell 3	March 1, 2022 - December 31, 2022	61,282
Total		755,606	

Breakwater			
Phase		Area (m²)	Fill (m³)
<div></div>	P2	July 1 - December 31, 2019	2,373
<div></div>	P4	July 1 - December for 3 Seasons - 2020, 2021, 2022	20,035
Total		86,256	

- NOTE:
- FILL CALCULATION WAS MADE ON ASSUMPTION OF ALL CONTAINMENT CELLS AND ACCESS BERMS TO BE GRATED AT FLAT TOP OF 77.0 ELEVATION.
 - ENGINEERING FILLS FOR DIKE FEATURES ARE ONLY FOR INSIDE CORE MATERIALS, NOT INCLUDING ARMOURSTONE WALL.

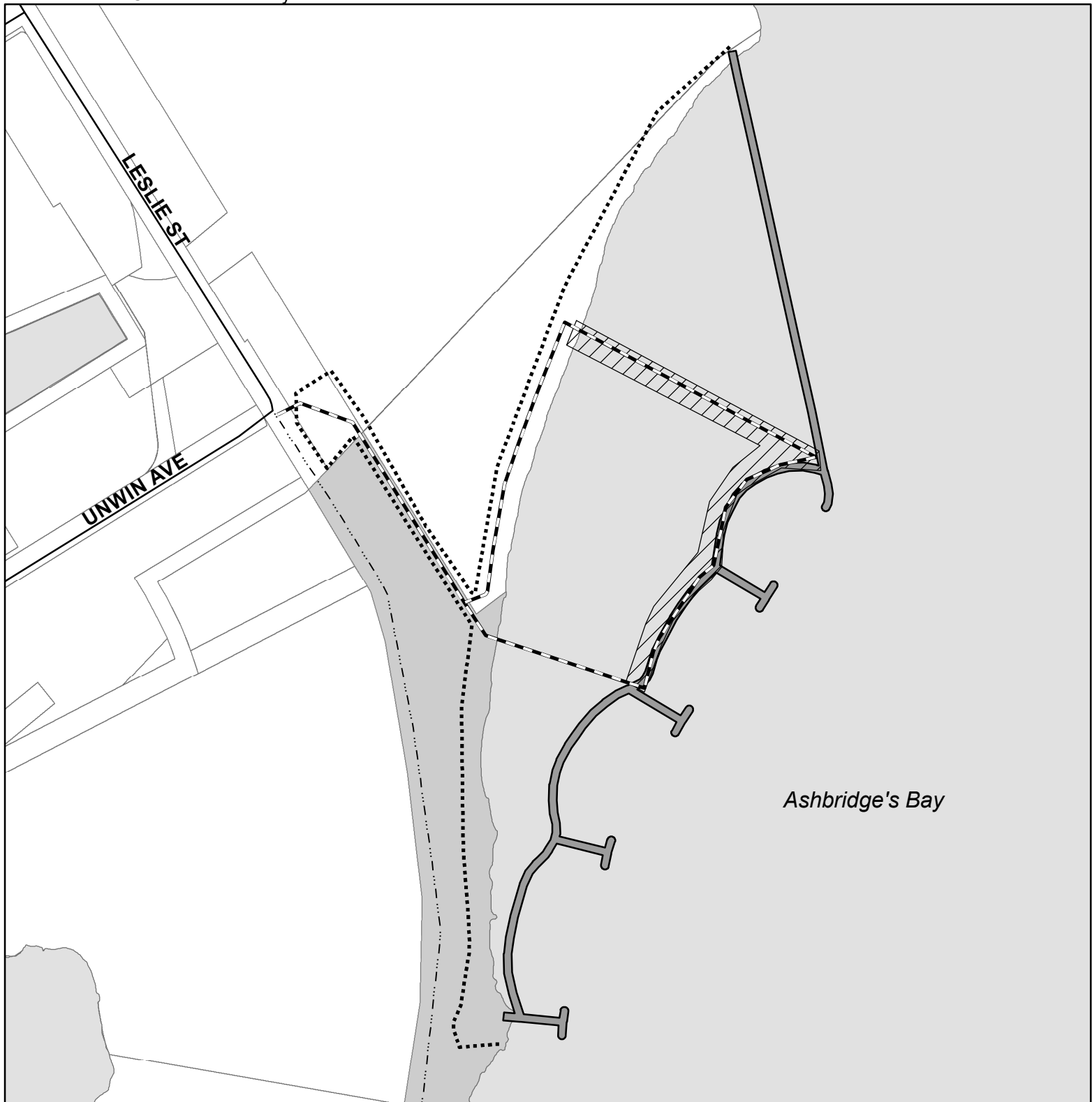
Submerged Shoal					
Phase		Area (m²)	Island Fill (m³)		Total Fill (m³)
			0.6-0.9m Rock	0.3-0.6m Rock	
P1-S1	July 1, 2021 - February 28, 2022	3,443	2,147	4,066	6,214
P1-S2	July 1, 2021 - February 28, 2022	2,494	1,408	2,705	4,113
P3-S3	July 1, 2023 - February 28, 2024	2,472	1,406	2,796	4,201
P3-S4	July 1, 2023 - February 28, 2024	1,536	733	1,753	2,487
Total				5,694	11,321
				17,015	



PROJECT TITLE: Ashbridges Bay Landform Project

DRAWING TITLE: Construction Phase Plan

REVISIONS				SCALE:	DATE:
NO.	DATE	DESCRIPTION	APPD.	BAR SCALE	2019-04-12
				DWG. NO	REV.
DESIGN	M.P., J.T.	DRAWN	S.K./M.Y.	CHECKED	M.P., J.T.
				C01	

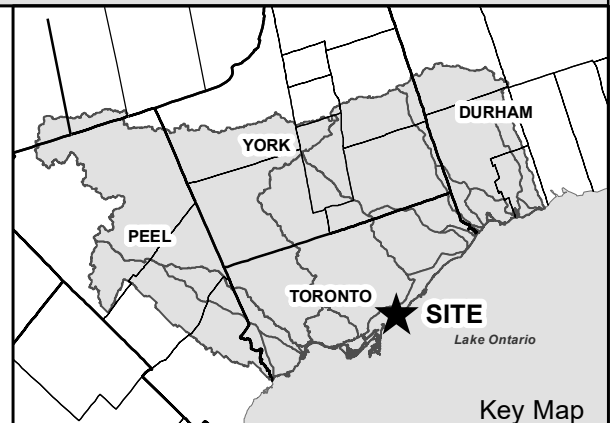


Legend

- Tommy Thompson Park Trail
- Truck Access
- Project Fencing
- Core Material Dumping Area
- Proposed Landform
- TRCA Property
- Parcel Assessment



0 125 250 Meters



Key Map

RES.#B35/20 -

**REQUEST FOR TENDER FOR CONSTRUCTION SERVICES FOR
PALACE PIER COURT HEADLAND MAINTENANCE PROJECT**

Award of Request for Tender (RFT) No. 10033095 for the supply of all labour, equipment and materials necessary to repair a failing armourstone revetment and gravel trail along the Lake Ontario shoreline for the Palace Pier Court Headland Maintenance Project in the City of Toronto.

Moved by: Cynthia Lai
Seconded by: Gordon Highet

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires shoreline stabilization works including erosion control structure maintenance and trail reinstatement;

AND WHEREAS TRCA solicited tenders through a publicly advertised process;

THE EXECUTIVE COMMITTEE RECOMMENDS THAT Request for Tender (RFT) No. 10033095 for the Palace Pier Court Headland Maintenance Project be awarded to 560789 Ontario Ltd. o/a R&M Construction at a total cost not to exceed \$1,552,253.00, plus applicable taxes, to be expended as authorized by Toronto and Region Conservation Authority (TRCA) staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$310,500.00 (approximately 20% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

CARRIED

BACKGROUND

TRCA, in partnership with the City of Toronto, is planning to undertake major maintenance works on an existing shoreline erosion control structure located at the base of Palace Pier Court, near the eastern limits of Humber Bay Shores Park in Etobicoke, City of Toronto. The project area is part of a continuous stretch of waterfront parklands along the north shore of Lake Ontario, between Humber Bay Park and the Humber River, that are armoured by a series of shoreline erosion control structures. The parks feature formal multi-use trails, gravel walking trails, several cobble beaches, lake viewing nodes, and various other public amenities. The project area is heavily utilized by the local community as a lake viewing node and recreational green space.

The site includes an armourstone revetment for shoreline protection with a gravel trail located along the crest of the revetment. The area was damaged during the April 14-15, 2018 windstorm event which displaced portions of the revetment and washed out most of the gravel trail. Subsequent storm and high lake level events have exacerbated damage to the revetment, including continued material displacement and scouring of the backshore. The failing state of

the structure is causing erosion to the park tableland and remaining trail, raising concerns for public safety. The site has been fenced off to prevent access until repairs can be made.

GHD Limited was retained by TRCA in the spring of 2019 to complete a coastal analysis and develop detailed designs for major maintenance work. The scope of work includes reconstruction of the armourstone revetment to stabilize the toe and slope utilizing both existing and imported stone material. The crest of the structure will be raised to provide protection from future wave activity and overtopping events. In addition to repair of the erosion control structure, the gravel trail will be reinstated and reinforced along the shoreline to prevent future washout.

RATIONALE

A Request for Pre-Qualification (RFPQ) for general contractors was publicly advertised on the public procurement website www.biddingo.com on March 5, 2020 and closed on March 25, 2020. General contractors interested in pre-qualifying were advised that in order to receive a tender package they must meet the following criteria:

- Submission of a complete pre-qualification package;
- Experience in the construction of coastal erosion control and major maintenance projects;
- Experience with works along the Lake Ontario shoreline;
- Experience dealing with projects with construction budgets of \$650,000 to \$1,500,000;
- Ability to meet construction schedule milestones;
- Ability to coordinate work by others;
- Resumes of key personnel;
- Adherence to Health and Safety policies and requirements; and
- Feedback received from references provided by the contractor on their CCDC 11 – 2019 Form as well as internal TRCA references, where applicable.

Four (4) addendums were issued to respond to questions received and to amend the submission details to allow for digital submissions.

A total of sixty-three (63) firms downloaded the documents and eleven (11) pre-qualification submissions were received from the following Proponent(s):

- 1269016 Ontario Ltd. o/a Superior Disposal Excavating and Demolition
- 2220742 Ontario Ltd. o/a Bronte Construction
- 560789 Ontario Ltd. o/a R&M Construction
- Atlantis Marine Construction Canada Inc.
- Cambridge Landscaping & Construction Ltd.
- CSL Group Ltd.
- Dynex Construction Inc.
- Esposito Bros. Construction Ltd.
- Forest Ridge Landscaping Inc.
- Galcon Marine Ltd.
- Midome Construction Services Ltd.

The submissions from Atlantis Marine Construction Canada Inc., Cambridge Landscaping & Construction Ltd., CSL Group Ltd., and Esposito Bros. Construction Ltd. did not meet all mandatory submission requirements and failed to submit a complete pre-qualification package. In addition, the submissions from 1269016 Ontario Ltd. o/a Superior Disposal Excavating and Demolition, Forest Ridge Landscaping Inc., and Midome Construction Services Ltd. did not

demonstrate adequate experience related to the scope of work as identified in the RFPQ evaluation criteria. The submission from 2220742 Ontario Ltd. o/a Bronte Construction did not pass the reference check phase.

An Evaluation Committee comprised of staff from Engineering Projects and Construction Services reviewed the pre-qualification documents based on the criteria above. Based on the evaluation results, Request for Tender documents were issued on April 27, 2020 to the following three (3) Proponent(s):

- 560789 Ontario Ltd. o/a R&M Construction
- Dynex Construction Inc.
- Galcon Marine Ltd.

A mandatory meeting and virtual site tour was held through GoToMeeting on May 4, 2020 and the RFT closed on May 12, 2020.

One (1) addendum was issued to respond to questions received.

One (1) Proponent, Galcon Marine Ltd. declined the opportunity to bid.

The Procurement Opening Committee opened the Tenders on May 12, 2020 with the following results:

Proponent	Fee (Plus HST)
560789 Ontario Ltd. o/a R&M Construction	\$1,552,253.00
Dynex Construction Inc.	\$2,387,800.00

Staff reviewed the bid received from 560789 Ontario Ltd. o/a R&M Construction against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10033095 be awarded to 560789 Ontario Ltd. o/a R&M Construction at a total cost not to exceed \$1,552,253.00, plus 20% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategic priority set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 2 – Manage our regional water resources for current and future generations

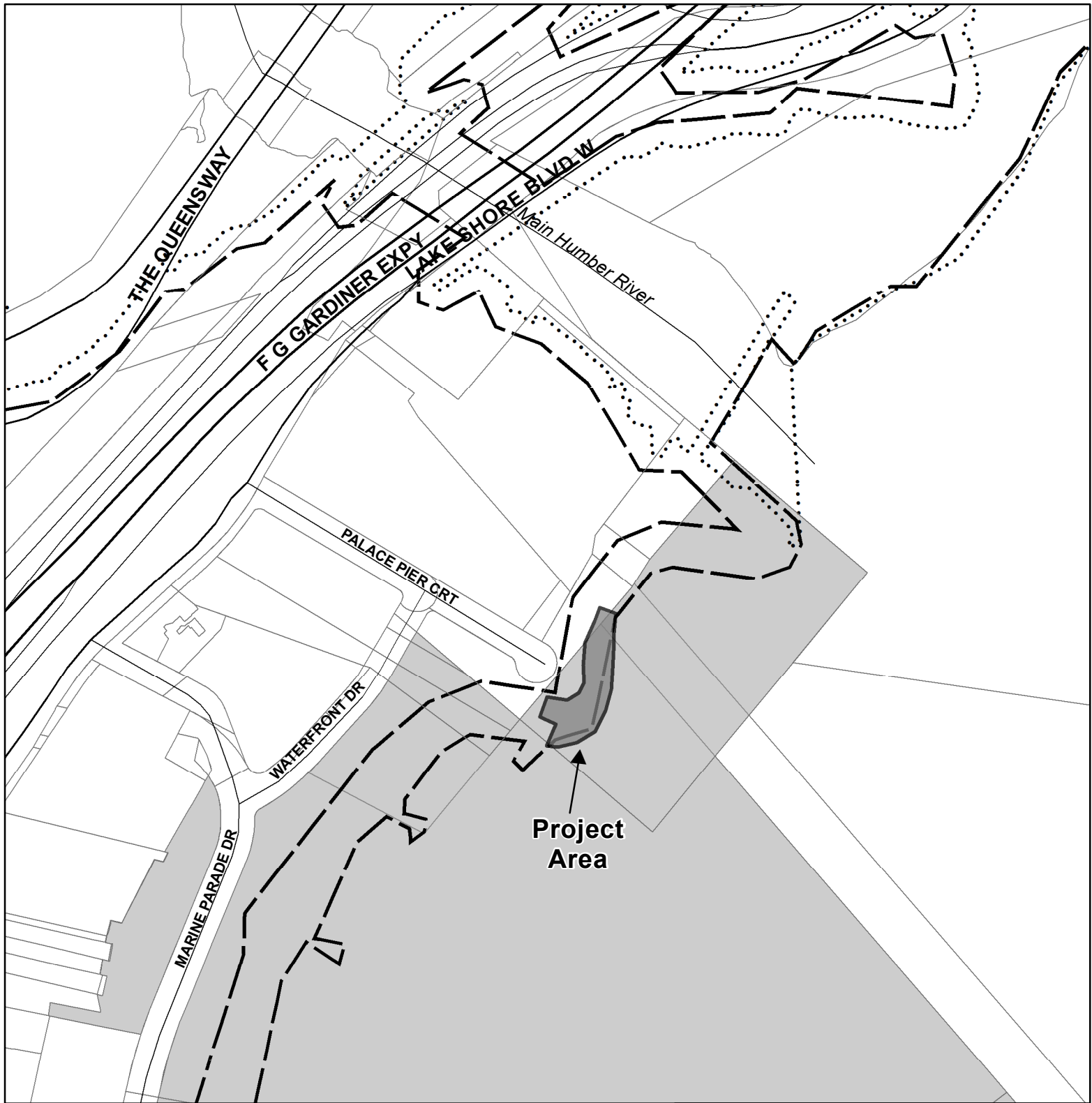
Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

Funds for the contract will be recovered from Parks, Forestry and Recreation through the City of Toronto Master Service Agreement dated August 15, 2018. Expenses are being tracked through account code 186-27.

Report prepared by: Rebecca Salvatore, extension 5516
Emails: rebecca.salvatore@trca.ca
For Information contact: Rebecca Salvatore, extension 5516
Emails: rebecca.salvatore@trca.ca
Date: May 14, 2020
Attachments: 1

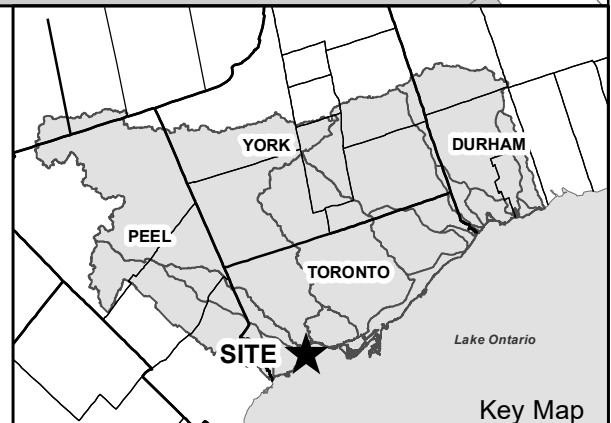
Attachment 1: Key Map – Palace Pier Court Headland Maintenance Project



Toronto and Region
Conservation
Authority



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Section II – Items for Executive Action

RES.#B36/20 -

REQUEST TO ENTER INTO SINGLE SOURCE AGREEMENT WITH PORTSTORONTO FOR DREDGING OF COATSWORTH CUT

RFT No. 10033498. Approval to enter into single source agreement with PortsToronto (formally Toronto Port Authority) for dredging of Coatsworth Cut Channel near Ashbridges Bay Park in the City of Toronto in accordance with the established Memorandum of Understanding (MOU).

Moved by: Jack Heath
Seconded by: Paul Ainslie

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires dredging services;

AND WHEREAS the value and benefits of working with PortsToronto on this project, in accordance with the existing MOU, make sense based on unit rates of recent tender processes and other sustainability benefits;

THEREFORE, LET IT BE RESOLVED THAT TRCA enter into an agreement with PortsToronto for the dredging of Coatsworth Cut Channel at a total cost not to exceed \$392,250 plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$39,225 (10% of the project cost), plus applicable taxes, in excess of the contract agreement cost as a contingency allowance if deemed necessary;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract agreement, including the obtaining of necessary approvals and the signing and execution of any documents.

CARRIED

BACKGROUND

In 1983, TRCA began dredging operations at the mouth of Coatsworth Cut to maintain navigation between Lake Ontario and the boating facilities located at Ashbridges Bay Park. Maintenance dredging is undertaken on an annual basis, typically in the fall months following the end of the summer boating season. On average, 3,000-5,000 cubic meters (m³) of sediment is dredged each year to maintain the 1.8 meter below datum depth that is required for safe passage.

In preparation for 2018 dredging activities, material sampling and testing was conducted. Of the four samples analyzed, three samples failed Ministry of Environment, Conservation and Parks (MECP) Table 3 Residential/Parkland/Institutional criteria. As such, the dredged material was trucked offsite to a licensed MECP disposal facility. Due to the high cost associated with this disposal method and budget limitations, only 1,500 m³ of sediment was removed during maintenance dredging, a significantly lower amount than the historic annual average. Given the minimal amount of material dredged in 2018, a survey was conducted in March 2019 to assess the channel depth and potential risk to navigation. The survey indicated that, given average water levels, the channel depth may pose a risk to navigation. Staff began planning for a spring dredge, including material sampling and testing, but the record high 2019 lake levels negated the navigation risk. As the lake levels were slow to recede and remained high during the summer and fall of 2019, the annual dredging (along with budget) was deferred to 2020 in

order to avoid two mobilization/demobilization expenditures and thereby allow for a larger volume of material to be dredged.

Material testing in spring of 2020 indicated that the sediment is contaminated (as it was in 2018) and requires proper disposal. In order to reduce the costs and disruption to the public, TRCA approached PortsToronto to discuss disposal of the material in the nearby Cell 3 confined disposal facility (CDF) within Leslie Street Spit. This proposed approach would substantially reduce disposal costs, allowing more funds to be directed to dredging a greater amount of material, and is less impactful to Ashbridges Bay Park users as all work will be marine based, negating the need for trucks entering and exiting the park.

A bathymetric survey was completed on March 5, 2020 to determine the existing depth of the channel and inform the volume of material recommended to be dredged. In order to realize a 30 metre channel at a minimum depth of 1.8 metres below chart datum, TRCA staff are recommending the removal of 3,550 m³.

The long-term solution to the sedimentation problem in Coatsworth Cut is being undertaken as part of the Ashbridges Bay Treatment Plant Landform Project; however, maintenance dredging will be required until the final solution is in place and sedimentation rates are confirmed to be declining in response. The components of the Ashbridges Treatment Plant Landform Project that will substantially reduce sedimentation in Coatsworth Cut are currently scheduled to be completed in 2024.

RATIONALE

At Board of Directors Meeting #6/19, held on June 21, 2019, Resolution #A110/19 was approved directing TRCA staff to:

enter into a nonbinding Memorandum of Understanding (MOU) with TPA (PortsToronto) setting the guiding principles of a long-term partnership to advance a variety of mutually beneficial infrastructure, planning and environmental initiatives;

and specified that TRCA staff:

be directed to enter into a subsequent Master Service Agreement and Letter Agreements with TPA (PortsToronto) for TRCA to undertake a variety of activities on behalf of TPA that may include but not be limited to activities such as:

- a) environmental monitoring;*
- b) project planning;*
- c) landscape design and construction;*
- d) stakeholder consultation; and*
- e) obtaining environmental permits and approvals.*

This MOU was subsequently signed and executed by TRCA and PortsToronto on August 28th 2019, with Section 3 of this document stating:

Subject to complying with its procurement and purchasing policies, TRCA agrees to give due consideration to the TPA (PortsToronto) when procuring services which are a core competency of the TPA (PortsToronto), namely services including but not limited to, operating businesses, dredging and marine based construction.

Given Resolution #A110/19, the subsequent MOU, and in consideration that Coatsworth Cut Channel and the disposal location in Cell 3 Confined Disposal Facility (CDF) within Leslie Street Spit are co-owned by PortsToronto and TRCA staff requested information from PortsToronto on unit prices. Upon review of information on dredging costs and discussions to confirm how PortsToronto could help move material in a more sustainable and less disruptive manner staff are recommending that Request for Tender (RFT) #10033498 be issued directly to PortsToronto. As per our Procurement Policy, TRCA Board of Directors approval is required for a sole source agreement of this nature.

TRCA staff recommends that Contract #10033498 be awarded to PortsToronto for a total cost not to exceed \$392,250, plus a 10% contract contingency, plus HST. The price provided is of reasonable value given that alternative disposal options would require trucking the material off-site. By depositing the material in Cell 3 of Leslie Street Spit, all dredging and hauling activities can be undertaken by barge providing significant cost savings and reducing disturbance to the public as it eliminates the need to truck out material through Ashbridges Bay Park.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 2 – Manage our regional water resources for current and future generations

Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

Funding for this work is provided from TRCA's annual capital budget for Coatsworth Cut maintenance dredging, including the carry-over of unspent 2019 funding. Expenditures are being tracked within account 211-16.

DETAILS OF WORK TO BE DONE

Work is anticipated to begin in Summer or Fall 2020. Project updates, including start date, estimated duration and any delays will be communicated to primary stakeholders such as the City Councillor, Parks Supervisor and the Ashbridges Bay Yacht Club through ongoing email correspondence. Any negative impact to the public is anticipated to be minimal as no material will be trucked off-site and all activities will be completed by barge.

Report prepared by: Jet Taylor, extension 5526

Emails: jet.taylor@trca.ca

For Information contact: Jet Taylor, extension 5526

Emails: jet.taylor@trca.ca

Date: May 14, 2020

Attachments: 1

Attachment 1: Coatsworth Cut Channel Dredging Limits

N.T.S.

THE TORONTO AND REGION CONSERVATION AUTHORITY (TRCA) IS NOT LIABLE FOR INFORMATION SHOWN ON THIS DRAWING. PLEASE CONTACT THE TRCA BEFORE REPRODUCING, ALTERING, OR USING THE INFORMATION CONTAINED IN THIS DRAWING IN WHOLE OR IN PART.

1. CHANNEL SOUNDINGS WERE MEASURED ON MARCH 05, 2020. WATER LEVEL WAS $\pm 0.95\text{m}$ ABOVE CHART DATUM.
2. CONTOURS ARE SHOWN IN METRES FROM LAKE ONTARIO DATUM WHICH IS 74.20m IGLD, 1985. NEGATIVE DEPTH SOUNDINGS REPRESENT METRES BELOW DATUM, POSITIVE SOUNDINGS REPRESENT METRES ABOVE DATUM.
3. CONTOUR INTERVAL IS 0.25 METERS.

N.I.C	NOT IN CONTRACT
▲ STA 9	LOCAL CONTROL POINT
	AREA OF CHANNEL ABOVE -1.9m DEPTH

[illegible]

DESIGN	DRAWN M.Las	CHECKED X.X.	APPROVED
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PROJECT TITLE

COATSWORTH CUT
CITY OF TORONTO

DRAWING TITLE

CHANNEL SOUNDED
MARCH 05, 2020

DRAWING NO. F1835-1		FILE NO. AutoCad F1835-1.dwg	
DATE MARCH 06, 2020	SCALE 1:750 A1	REV.	



RES.#B37/20 -

**REQUEST FOR TENDER FOR THE SUPPLY AND DELIVERY OF
VARIOUS AGGREGATES AT LAKEVIEW WATERFRONT
CONNECTION PROJECT- NORTH ISLAND**

Award of Request for Tender (RFT) No. 10033247, 10033248 and 10033300, for the supply and delivery of various aggregate material for the Lakeview Waterfront Connection Project.

Moved by: Joanne Dies
Seconded by: Linda Jackson

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in the Lakeview Waterfront Connection Project that requires 5,100 tonnes of 0.2 - 0.5 tonne piece armourstone, 4,000 tonnes of 2 - 5 tonne piece non-stackable armourstone, 4,100 tonnes of 3 – 5 tonne piece stackable armourstone for the North Island Works;

AND WHEREAS TRCA solicited tenders through a publicly advertised process;

THEREFORE, LET IT BE RESOLVED THAT RFT No. 10033247 be awarded to Gott Natural Stone '99 Inc. at a total cost not to exceed \$248,625, plus applicable taxes, plus a contingency of 10% to be expended as authorized by TRCA staff;

THAT RFT No. 10033248 be awarded to Gott Natural Stone '99 Inc, at a total cost not to exceed \$253,000, plus applicable taxes, plus a contingency of 10% to be expended as authorized by TRCA staff;

THAT RFT No. 10033300 be awarded to Gott Natural Stone '99 Inc. at a total cost not to exceed \$259,325, plus applicable taxes, plus a contingency of 10% to be expended as authorized by TRCA staff;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

CARRIED

BACKGROUND

The Regional Municipality of Peel, Credit Valley Conservation, and TRCA are collaborating in the development of a new natural waterfront park amenity along the eastern waterfront in the City of Mississauga, known as the Lakeview Waterfront Connection. The project goals and objectives are to provide public access to and along the waterfront, recreate lost coastal wetlands, allow fish access to Serson Creek, re-establish extensive new meadow and forest coastal habitats, and to soften the existing shoreline by increasing the amount of beach habitat within the area.

The Lakeview Waterfront Connection Project is being constructed in various stages which includes construction of three off-shore islands as part of the overall project implementation. Rubble core filling of the North Island was completed in 2019 with final protection scheduled to commence in July 2020 to coincide with the warm water fisheries window for in water work. Contracts No. 10033247, 10033248 and 10033300 are for the supply and delivery of materials

for shoreline protection of the North Island.

RATIONALE

A Request for Tender was publicly advertised on the public procurement website www.biddingo.com on April 8, 2020 and closed on April 22, 2020. Optional site visits were coordinated by the Supervisor, Construction in accordance with the procedures of Incident Management System for the COVID-19 pandemic.

Eighteen (18) firms from TRCA vendor list were invited and additional sixteen (16) firms downloaded the documents from www.biddingo.com. Six (6) digital bids were received via www.biddingo.com from the following Proponents:

- Atlantis Marine Construction
- CDR Young Aggregates
- Elite Stone Quarry
- Glenn Windrem Trucking
- Gott Natural Stone '99 Inc.
- Rafat General Contractor

The procurement team opened the bids on Wednesday, April 22, 2020 with the following results:

RFT # 10033247 - Supply and Delivery of 5,100 tonnes of 0.2 - 0.5 tonne armourstone

Proponent	Fee (Plus HST)
Gott Natural Stone '99 Inc.	\$248,625
Glenn Windrem Trucking	\$253,980
CDR Young Aggregates	\$484,449
Rafat General Contractor	\$586,500

RFT #10033248 - supply and delivery of 4,000 tonnes of 2 - 5 tonne armourstone

Proponent	Fee (Plus HST)
Gott Natural Stone '99 Inc.	\$253,000
Atlantis Marine Construction Inc.	\$284,000
Glenn Windrem Trucking	\$285,000
CDR Young Aggregates	\$299,960
Rafat General Contractor	\$460,000

RFT # 10033300 for supply and delivery of 4,100 tonnes of 3 – 5 tonne stackable armourstone

Proponent	Fee (Plus HST)
Gott Natural Stone '99 Inc.	\$259,325
CDR Young Aggregates	\$307,459
Glenn Windrem Trucking	\$307,500
Atlantis Marine Construction Inc.	\$307,500
Rafat General Contractor	\$471,500

Staff reviewed the bids received against its own cost estimate and has determined that the bids are of reasonable value and meets the requirements as outlined in the RFT documents.

Based on the bids received, staff recommend that:

- Gott Natural Stone '99 Inc. be awarded Contract No. 10033247 for the supply and

delivery of 5,100 tonnes of 0.2 - 0.5 tonne piece armourstone at a total cost not to exceed \$248,625, plus HST; it being the lowest bidder meeting TRCA staff specifications.

- Gott Natural Stone '99 Inc. be awarded Contract No. 10033248 for the supply and delivery of 4,000 tonnes of 2 - 5 tonne armourstone at a total cost not to exceed \$253,000, plus HST; it being the lowest bidder meeting TRCA staff specifications.
- Gott Natural Stone '99 Inc. be awarded Contract No. 10033300 for the supply and delivery of 4,100 tonnes of 3 – 5 tonne stackable armourstone at a total cost not to exceed \$259,325, plus HST; it being the lowest bidder meeting TRCA staff specifications.

These contracts are subject to a 10% contingency to be expended as authorized by TRCA staff.

Given the fact that Gott Natural Stone '99 Inc. were the lowest bidder for all the above contracts, staff conducted both a questionnaire and a quarry visit to ensure that Gott Natural Stone will be capable of fulfilling the contracts successfully. Reference checks were also conducted with positive feedback. All three (3) reference clients confirmed the bidder's ability to supply quality stone on schedule. The bidder's representative has also provided written confirmation that they can supply all the stone to fulfill all of the contracts, and that they have no concerns regarding the production and delivery of the stone of the subject contracts.

TRCA staff will be conducting quarry inspections during the period of the contracts as necessary to verify that the material is of good quality and meets contract specifications.

The licenses of the quarries which the lowest bidders will use to supply the aggregates have been verified to be legitimate and fully licensed using the Ontario government's "find pits and quarries" online tool with the following link: <https://www.ontario.ca/page/find-pits-and-quarries>

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 3 – Rethink greenspace to maximize its value

Strategy 4 – Create complete communities that integrate nature and the built environment

Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

Funding for this project is available from the Region of Peel capital budget, Account 252-53 .

DETAILS OF WORK TO BE DONE

Supply and Delivery of Various Aggregates for Lakeview Waterfront Connection Project - North Island.

Report prepared by: Ahmed Al-Allo, extension 5610

Emails: ahmed.alallo@trca.ca

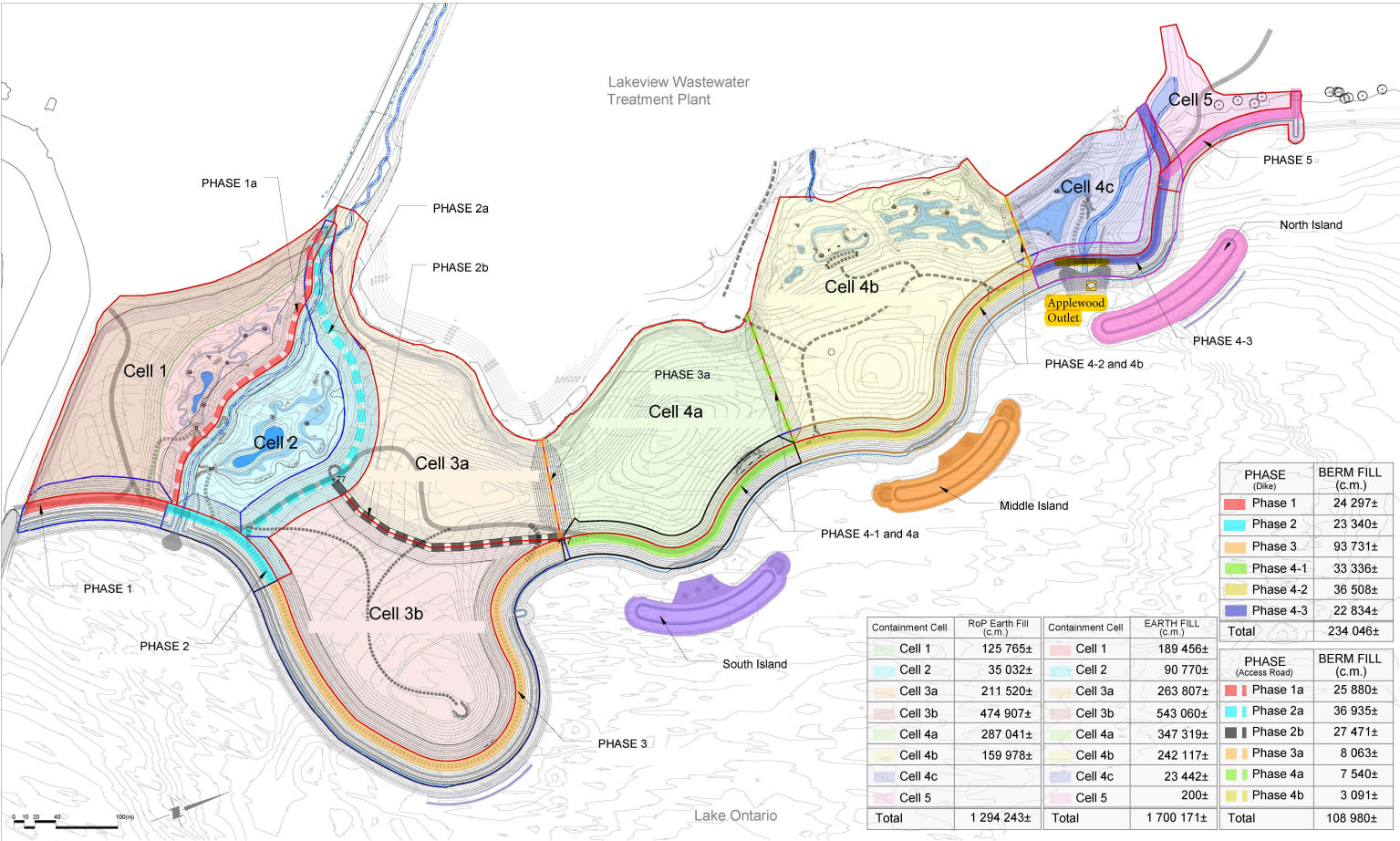
For Information contact: Ahmed Al-Allo, extension 5610

Emails: ahmed.alallo@trca.ca

Date: May 20, 2020

Attachments: 1

Attachment 1: Phasing Plan



PHASE (Dike)	BERM FILL (c.m.)
Phase 1	24 297±
Phase 2	23 340±
Phase 3	93 731±
Phase 4-1	33 336±
Phase 4-2	36 508±
Phase 4-3	22 834±
Total	234 046±

Containment Cell	RoP Earth Fill (c.m.)	Containment Cell	EARTH FILL (c.m.)
Cell 1	125 765±	Cell 1	189 456±
Cell 2	35 032±	Cell 2	90 770±
Cell 3a	211 520±	Cell 3a	263 807±
Cell 3b	474 907±	Cell 3b	543 060±
Cell 4a	287 041±	Cell 4a	347 319±
Cell 4b	159 978±	Cell 4b	242 117±
Cell 4c		Cell 4c	23 442±
Cell 5		Cell 5	200±
Total	1 294 243±	Total	1 700 171±

PHASE (Access Road)	BERM FILL (c.m.)
Phase 1a	25 880±
Phase 2a	36 935±
Phase 2b	27 471±
Phase 3a	8 063±
Phase 4a	7 540±
Phase 4b	3 091±
Total	108 980±

Revised Jan. 24, 2018



SUBJECT TO CHANGE

Lakeview Waterfront Connection
Containment Cell & Access Berm - Fill Volume Calculation

RES.#B38/20 -

REQUEST FOR PROPOSAL FOR EAST DON TRAIL DETAILED DESIGN FOR A TUNNEL AND PEDESTRIAN OVERPASS WITHIN THE METROLINX BALA SUBDIVISION RAILWAY CORRIDOR

Award of Request for Proposal (RFP) No. 10021137 for the detailed design, securement of permits/ approvals, and tender and contract administration support for the construction of a pedestrian tunnel and bridge within the Metrolinx Bala Subdivision Railway Corridor located in the City of Toronto.

Moved by: Joanne Dies
Seconded by: Linda Jackson

WHEREAS Toronto and Region Conservation Authority (TRCA) and the City of Toronto have a Master Service Agreement to allow TRCA to undertake certain projects in partnership and/or on behalf of the City's Parks, Forestry and Recreation Division and the Transportation Services Division;

AND WHEREAS the City's Transportation Services Division has a Letter Agreement with TRCA, executed under the Master Service Agreement, for construction of Phase 1 of the East Don Trail Project;

AND WHEREAS TRCA requires engineering and construction support services to deliver the East Don Trail project;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria;

THEREFORE, LET IT BE RESOLVED THAT Request for Proposal (RFP) No. #10021137 for Detail Design for a Tunnel and Pedestrian Overpass within the Metrolinx Bala Subdivision Railway Corridor be awarded to R.J. Burnside & Associates Ltd. at a total cost not to exceed \$409,040, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$40,904 (10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted proposals, beginning with the next highest ranked Proponent meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

CARRIED

BACKGROUND

The East Don Trail Project is being completed by the City of Toronto in partnership with TRCA. The purpose of the East Don Trail Project is to create a key connection in the City of Toronto's multi-use trail system to provide safe and equitable access to nature and recreational opportunities for the public, and to create a safe travel route. Currently, a significant gap in the

multi-use trail network exists within the East Don Corridor between the existing East Don Trail (East of Wynford Heights Crescent), the Gatineau Corridor Trail (at approximately Bermondsey Road), and the Lower Don Trail System. The proposed East Don Trail will fill this existing gap, thus creating a continuous connected trail network.

The City of Toronto's Bikeway Trails Implementation Plan approved by Toronto City Council in 2012 identified the need for a trail connection in the East Don Corridor, while the East Don Trail Master Plan Update, completed in 2012, determined that the trail connection was feasible and recommended that further environmental studies were necessary. The East Don Trail Municipal Class Schedule C Environmental Assessment (EA) identified, evaluated and selected a preferred East Don Trail route. The EA was filed with the Ministry of Environment and Climate Change and was approved in the fall of 2016.

The recommended solution (preferred trail route), as documented in the Environmental Study Report, is a 3.6 to 4 meter wide, approximately 5 kilometers long asphalt multi-use trail routed within the East Don Corridor (not including access routes). The route includes nine bridges over the East Don River, one over Taylor Massey Creek and two over drainage tributaries, as well as five crossings of the Metrolinx railway corridor. The preferred trail route has been divided into three (3) distinct phases for detailed design and construction, with Phases 1 and 2 being prioritized. Phase 1 spans from the Lower Don Trail to the Gatineau Corridor Trail at Bermondsey Road, while Phase 2 spans from the existing East Don Trail north of Wynford Heights Crescent connecting to Wigmore Park in the east and to Eglinton Avenue in the south.

TRCA tendered construction of Phase 1 and 2 of the East Don Trail project in October 2017 with award at the Board of Directors Meeting #10/17 RES.#A241/17 to Metric Contracting Services for both phases of work. Construction commenced in September 2018 with estimated completion dates for Phases 1 and 2 of Summer 2021 and Summer 2020, respectively. Issuance of the RFP to initiate the proposed tunnel and bridge designs was delayed pending receipt of permits/approvals and execution of a signed agreement between the City of Toronto and Metrolinx in order to proceed with the geotechnical investigation within the rail corridor. The investigation for the tunnel was subsequently completed on February 11th and 18th, 2020 with receipt of the final report on April 15th, 2020. Geotechnical investigation for the proposed bridge crossing was completed the week of May 5th with preliminary information to be provided by May 22nd. The geotechnical investigation is critical information required by proponents to accurately price the design of the future tunnel and pedestrian bridge crossing.

The proposed scope of work and deliverables for this RFP includes the following:

- Pre-design and site assessment including review of available information, license agreements, East Don Trail Phase 1 detailed design drawings, geotechnical information, site access requirements, and as-builts;
- Preparation of detailed design drawings and costing at 30%, 60% & 90% design;
- Permits and approvals including; Hydro One, AECOM (Metrolinx third party reviewer) and Metrolinx;
- Preparation of tender documents including; technical support during the tendering process and review of bids received; and
- Site inspections and contract administration.

RATIONALE

Request for Pre-Qualification (RFPQ) statements to provide engineering and construction

services for the East Don Trail Project was publicly advertised on the electronic procurement website Biddingo (www.biddingo.com) on February 6, 2019. Proponents interested in pre-qualifying were advised that the evaluation criteria would include the following in order to advance to the next stage of the Request for Proposal (RFP) process:

- Statement of Interest;
- Firm Profile;
- Consultant Team/Resumes;
- Reference Projects;
- Previous Metrolinx workplans and permit submissions; and
- Overall Quality of Pre-Qualification statements.

Through the RFPQ stage, a high level of due diligence is undertaken by TRCA to determine the proponents capabilities and experience to provide the specialized services in response to the RFP.

On March 14, 2019, TRCA received RFPQ statements from the following 9 proponents:

- AECOM;
- Brown and Company Engineering Ltd.;
- CH2M HILL Canada Limited (Jacobs);
- GHD Limited;
- Planmac Engineering Inc.;
- R.J. Burnside & Associates Ltd.;
- R.V. Anderson Associates Ltd.;
- Wood Environment and Infrastructure Solutions; and
- WSP Canada Group Limited.

RFPQ statements were reviewed by TRCA staff based on the evaluation criteria set out above. Based on the evaluation process, RFP packages were made available on March 13, 2020 to the following 6 proponents:

- AECOM;
- Brown and Company Engineering Ltd.;
- CH2M HILL Canada Limited (Jacobs);
- R.J. Burnside & Associates Ltd.;
- R.V. Anderson Associates Ltd.; and
- Wood Environment and Infrastructure Solutions.

A site meeting was offered to perspective bidders commencing on March 24, 2020. The RFP closed on May 22, 2020 and the four (4) proponents submitted proposals:

- Brown and Company Engineering Ltd.;
- CH2M HILL Canada Limited (Jacobs);
- R.J. Burnside & Associates Ltd.; and
- Wood Environment and Infrastructure Solutions.

The proposal submissions followed a two-envelope system that separated the technical proposal from the fee proposal. An Evaluation Committee comprised of staff from the Project Management Office reviewed the proposals based on the following criteria and weighted scores:

Criteria	Weight (%)
1. Score from Pre-Qualification Stage	15
2. Proponents Information and Profile	5
3. Scope of Work Capabilities	15
4. Construction Methodology	20
5. Proposed Work Plan and Timeframe	10
6. Pricing	35
Total Weighted Points	100

Through the evaluation process it was determined that R.J. Burnside & Associates Ltd. is the highest-ranking vendor meeting the qualifications and requirements set out in the RFP. Therefore, staff recommends the award of contract #10021137 be awarded to R.J. Burnside & Associates Ltd. Proponent's scores and staff analysis of the evaluation results can be provided in an in-camera presentation, upon request.

FINANCIAL DETAILS

Funding for this project will be fully recoverable from the City of Toronto's Transportation Services Division through a Letter of Agreement under the Master Services Agreement. Funds will be tracked through account 117-82.

Report prepared by: Aaron J. D'Souza, extension 5775

Emails: aaron.dsouza@trca.ca

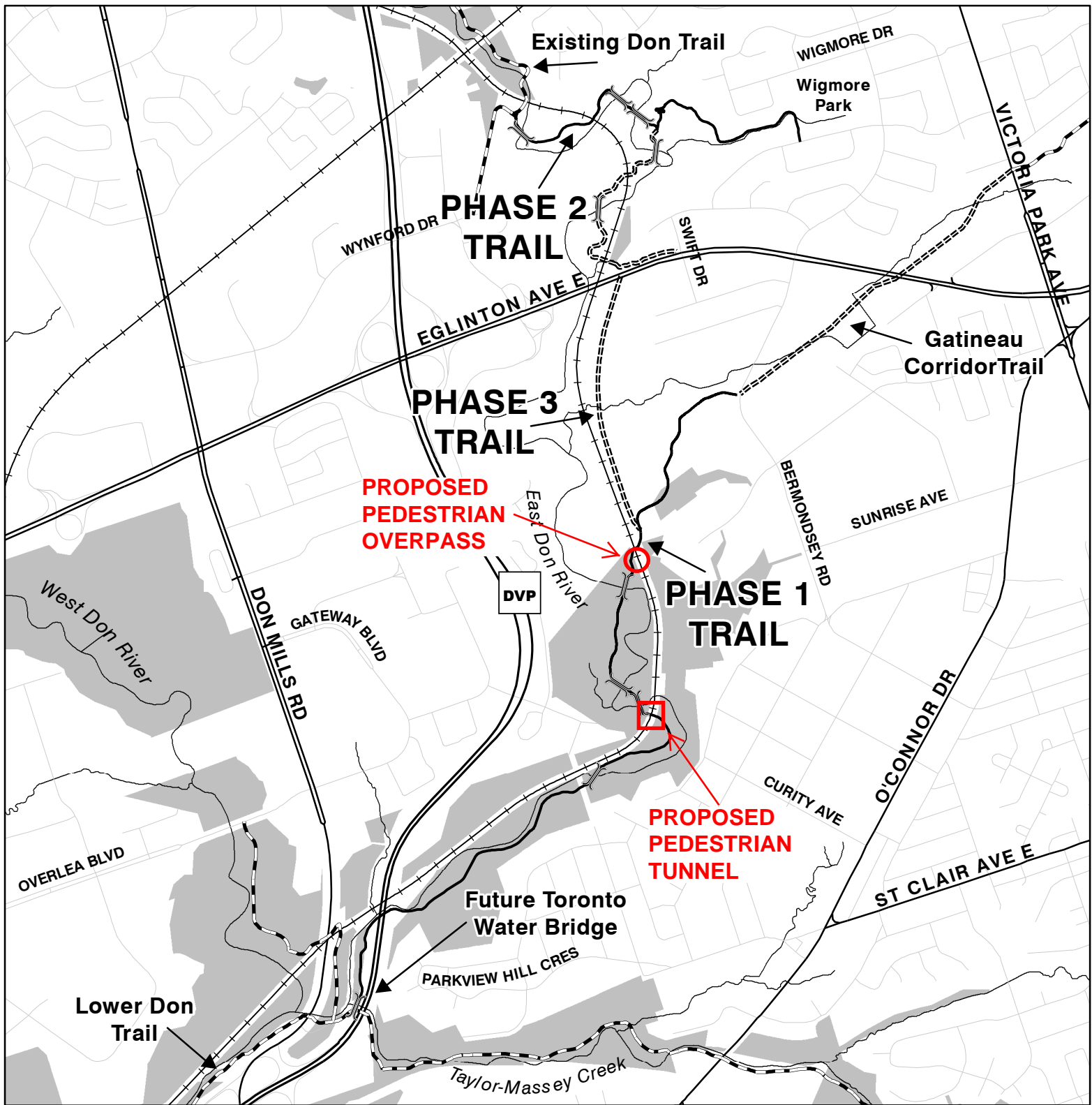
For Information contact: Mark Preston, extension 4858

Emails: mark.preston@trca.ca

Date: June 1, 2020

Attachments: 1

Attachment 1: Figure #1-East Don Trail Proposed Works

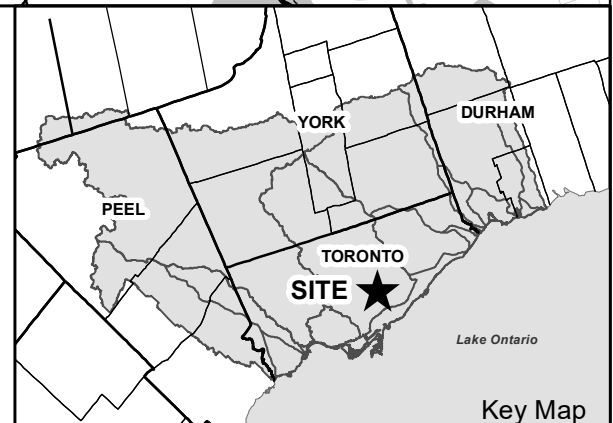


Legend

- Future Toronto Water Bridge
- Future Trail
- Existing Trail
- Trail Under Construction
- Railways
- Watercourses
- TRCA Property



0 250 500
Meters



Key Map

Section III – Items for the Information of the Board

RES.#B39/20 - 2020 INSURANCE PROGRAM UPDATE

Report Summarizing Toronto and Region Conservation Authority's (TRCA) Insurance and Surety Programs.

Moved by: Cynthia Lai
Seconded by: Anthony Perruzza

IT IS RECOMMENDED THAT the staff report summarizing TRCA's insurance and surety programs be received.

CARRIED

BACKGROUND

Conservation Ontario Insurance Committee Cooperative Insurance Program

As a constituent member of Conservation Ontario, TRCA participates in a cooperative insurance program available to all 36 conservation authorities ("CAs"). The Conservation Ontario Insurance Committee ("COIC"), a sub-committee of the Conservation Ontario Council has delegated authority to select both health benefits and property/casualty insurance providers for participating member CAs.

The COIC procures the following insurance policies on behalf of its participating members through a brokerage agreement with Marsh Canada Limited:

- Property
- Crime
- Auto
- Commercial General Liability ("CGL")
(Includes Statutory Defense)
- Errors and Omissions Liability ("E&O")
- Umbrella Liability,
- Directors and Officers Liability ("D&O")
- Boiler and Machinery ("Boiler")

The above policies are purchased by COIC and issued by the insurer to each member CA. Payable premiums under each policy are subsequently divided among each member CA based upon COIC approved allocation models. The allocation models are subject to review by the COIC membership.

Other Insurance

In addition to the policies procured through COIC, TRCA has identified several additional exposures for which it requires coverage to conduct its business. To get the most competitive and cost-effective pricing for each coverage line, these policies have also been brokered through Marsh Canada and include:

- Non-Owned Aircraft
- Group Travel Insurance (includes Volunteer Accident Benefits)
- Remote Piloted Aircraft System (RPAS)
- Marine
- Contractors Pollution Liability Insurance (CPL)
- Bathurst Glen Golf Course Club Package
- Cyber

In addition to the above listed specialty lines of insurance, from time to time TRCA also procures project specific coverages, most often to facilitate major construction projects. Examples include Lakeview Waterfront Connection, Ashbridges Bay Landform Connection, and TRCA's new head office construction.

Surety Update

As per Board of Directors resolution RES.#A165/18, TRCA entered into a standby surety facility arrangement with Trisura Guarantee Insurance Company (Trisura) in 2018. TRCA entered into this facility arrangement in order to be able to issue bonds for public contracts in compliance with the *Construction Act*, but also to ensure best possible rates in situations where TRCA needs to post bonds for projects within its construction portfolio. Table 1 provides a summary of bonds outstanding at the time of writing.

Table 1: Outstanding Bonds (all figures in 000's)				
Bond Number	Amount	Project	Obligee	Est Project End
TCS0122707	\$341	Remedial erosion control works at various hazard sites along Patterson Creek within the City's Patterson Creek Lands, Contract No. 10021237 - 2019 Works at Site CC and C8 & 2020 Works at Site C11	City of Richmond Hill	8/1/2020
TCS0122800	\$ 50,328	Ashbridges Bay Treatment Plant Landform Construction	City of Toronto	4/23/2024

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

The global insurance industry has been hardening consistently since the first quarter of 2018. A hardening market is characterized by increased premiums, reduced coverage offerings and increased underwriting or scrutiny of individual risks. Marsh Canada's 2020 Insurance Market Conditions Update reported that globally, the commercial property and casualty market, was seeking premium increases of 20% and higher. TRCA reviewed this market report with its municipal risk management counterparts and confirmed that the public market was experiencing renewals on similar terms with some municipalities posting premium increases as high as 40%.

While TRCA was exposed to similar increases on specific lines, TRCA's overall increase in premiums for its non-project specific is expected to be approximately 13% for the 2020 renewal year. Table 2 provides a summary of premiums paid by TRCA by line of coverage for the period of 2016-2020.

Table 2: Insurance and Surety Premium Summary 2016-2020 (All figures in \$000's)					
Insurance/ Surety Line	2016	2017	2018	2019	2020
Auto	\$60	\$63	\$60	\$58	\$75
Commercial General Liability	\$128	\$149	\$171	\$186	\$210
Crime	\$4	\$4	\$4	\$4	\$4
Errors and Omissions	\$148	\$140	\$140	\$141	\$132

Property and Boiler	\$221	\$229	\$232	\$253	\$303
Umbrella	\$48	\$49	\$49	\$49	\$50
Bathurst Glen	\$18	\$15	\$13	\$13	\$13
Non-Owned Aircraft	\$1	\$1	\$1	\$1	\$1
Marine	\$8	\$9	\$14	\$14	\$11
Directors and Officers	\$1	\$1	\$1	\$2	\$3
Contractor's Pollution	\$19	\$17	\$27	\$27	\$46
Cyber		\$9	\$9	\$9	\$9
Group and Travel	\$2	\$2	\$2	\$2	\$2
Remote Piloted Aircraft System (Drone)	\$3	\$3	\$3	\$3	\$3
Surety Maintenance					\$2
SUBTOTAL	\$661	\$691	\$726	\$762	\$864
% Change	4%	5%	5%	5%	13%
Project Specific	\$121			\$2,001	\$196
TOTAL	\$782	\$691	\$726	\$2,763	\$1,003

Corporate wide lines of insurance, including CGL, E&O, D&O, Umbrella, Crime, and Group and Travel, are funded through the corporate insurance account 012-29 from municipal funding partners. Funding for project specific insurance as well as all other lines of insurance are covered by project specific accounts.

While insurance is not the only tool available to the organization in managing risk, it has been and will be the major component of TRCA's risk financing program for the foreseeable future. At the time of writing, TRCA had not suffered any significant losses outside of coverage offered by some form of insurance.

DETAILS OF WORK TO BE DONE

Staff are constantly reviewing exposure levels against current insurance limits to ensure adequate coverage. TRCA staff will continue to ensure that the correct balance between risk retention and risk transfer is achieved while ensuring both proper coverage but also maximum value from premium dollars spent.

Report prepared by: Adam Szaflarski, extension 5596

Emails: adam.szaflarski@trca.ca

For Information contact: Adam Szaflarski, extension 5596

Emails: adam.szaflarski@trca.ca

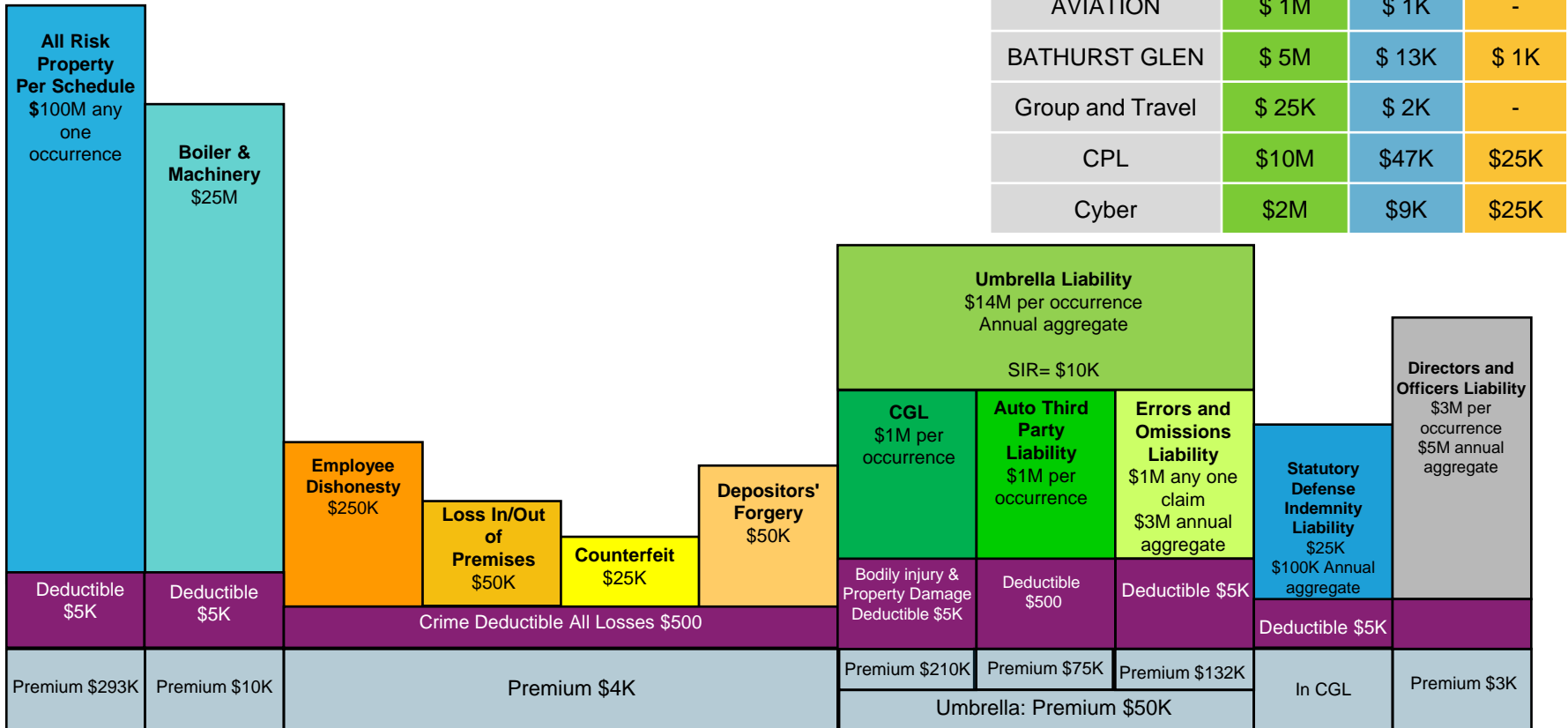
Date: May 15, 2019

Attachments: 1

Attachment 1: TRCA Insurance Coverage Summary

Insurance Policies Overview

■ Premiums
■ Deductibles



RES.#B40/20 -

2020 RISK MANAGEMENT PROGRAM UPDATE

Update on Toronto and Region Conservation Authority's (TRCA) Risk Management Program.

Moved by: Cynthia Lai
Seconded by: Anthony Perruzza

IT IS RECOMMENDED THAT this report on TRCA's Risk Management Program be received.

CARRIED

BACKGROUND

At Board of Directors Meeting #6/19, held on June 21, 2019, Resolution #A124/19 was approved as follows:

THAT TRCA's Risk Management Policy (the Policy) be approved and take effect upon approval by the Board of Directors;

The Policy provides the following guidance on the issue of risk:

- The mandate to manage the issue of risk;
- A common language around the issue of risk;
- Roles and responsibilities on the management of risk;
- A process for the management of risk;
- Principles on how the organization should address risk;
- Guidance on what level of risk is acceptable to the organization and how it should be managed; and
- A requirement to report annually on the status of TRCA's Risk Program.

RATIONALE

TRCA's Risk Program (the Program) includes traditional aspects of loss, incident and insurance management activities, health and safety assessments, contract management activities, business planning components and flood and erosion risk service programs. TRCA's adoption of the Policy introduced additional enterprise risk management concepts into TRCA's risk management practice and is being guided broadly by ISO 31000:2009 Risk Management Principles and Guidelines.

More specific risk management guidance is offered by TRCA's Risk Committee (the "Committee") which consists of:

- Chief Financial and Operating Officer (Chair);
- Associate Director, Property and Risk Management;
- Legal Counsel;
- Advisor, Risk Management;
- Controller; and
- Other subject matter experts as necessary to support the work of the Committee.

The Committee's work is focused primarily on providing direction to the Risk Management Program, prioritizing action to manage risk and acts as a formal risk assessment group for the organization. The day to day management of various risk issues is, however, an enterprise-wide effort supported by the diligent contribution of staff across the entire organization, which is facilitated by a variety of systems including TRCA's incident reporting, procurement and claims management databases. The Centralized Planning and Reporting Database, safety checks, hazard assessments, incident plans, claims processes, incident response teams and many

other operations are part of the enterprise wide risk management system.

The endorsement of the Policy by the Board in 2019 was a significant milestone in moving TRCA towards adopting a formal position on risk. Upon the approval of the Policy in 2019, the TRCA took significant steps to improve its risk resiliency, including but not limited to:

- Adopting and implementing a new Incident Planning Policy;
- Undertaking comprehensive updates to each of TRCA's Facility Emergency Action Plans;
- Implementing new Incident Reporting and Incident Investigation Policies;
- Development of insurance, risk management and risk assessment training material for TRCA staff.
- Standardizing TRCA's insurance and contract security requirements through the adoption of an Insurance and Surety Policy;
- Development of Business Interruption and Contingency Plans for each TRCA Facility as well as defining and developing plans for essential services; and
- The establishment of a Corporate Risk Register to track and prioritize enterprise wide risk exposures.

While TRCA has been faced with challenges and unexpected losses in the past, perhaps no event has highlighted the need for both risk forecasting and corporate resilience planning like the current COVID-19 global pandemic. Through the leadership and guidance of TRCA's Senior Leadership Team Pandemic Response Committee, TRCA established an unprecedented enterprise-wide incident response to COVID-19. Early successes of TRCA's response, combined with investments in IT systems from 2019 onwards, are highlighted by TRCA's ability to mobilize remote work immediately, ensuring that the essential work provided by TRCA was able to continue with minimal or no disruption. It should be noted that TRCA did experience a reduction of service in non-essential work, largely due to senior government directives, and staff are continuing to review all options to recoup any monetary losses including through TRCA's Business Interruption insurance policy, grants and other government programs.

TRCA will be using the lessons learned and the experience gained from its COVID-19 response efforts as a learning opportunity to improve its enterprise-wide contingency plans in the coming months.

RISK OUTLOOK AND PRIORITIES

In 2019, TRCA undertook a review of its risk exposures including vulnerabilities in select corporate services. This review was based on available information including incident reports, loss data, staff interviews, industry data and global risk reports. The review highlighted specific priority areas for action as well as aspects of TRCA's operations where it could improve its preparedness to certain exposures. Specific priority areas for action include:

- Asset Management

TRCA is the owner or manager of over 700 buildings on 16,000 hectares of land, with 7 TRCA managed conservation areas, multiple municipally managed and TRCA owned conservation areas, 2 campgrounds, 1 golf course, 4 education centres and hundreds of kilometres of trail. This sizeable portfolio of assets is subject to wear and tear, continuous maintenance, and without management and investment eventual deterioration and degradation due to high levels of increasing use by our region's rapidly

growing and intensifying population.

As part of strategic corporate planning, TRCA has undertaken to create a comprehensive asset management plan to ensure that TRCA adequately evaluates asset conditions and needs on a proactive basis. To this end, TRCA has established a Tangible Capital Asset Management Policy, a framework for asset management, and is currently in the process of undertaking comprehensive conditions assessments of its current asset holdings. The outcome of this work will not only help plan for asset renewal but will also ensure that TRCA's other asset risk exposures are adequately planned for.

- Cyber and Information and Technology (IT) Exposures

Cyber security and IT are systemic risks present in almost any modern corporation. Few other areas of risk can cause enterprise wide disruptions the way that a breakdown in a corporation's IT system can. Recognizing this exposure, TRCA's Information Technology and Records Management (ITRM) business unit is in the process of reviewing TRCA's Cyber and Information Technology systems to address priority areas of vulnerability and risk within TRCA's systems. To cover for many exposures associated with ITRM operations, TRCA has consistently maintained a cyber risk insurance policy since 2017. TRCA has not incurred any claims against that insurance since it was put in place.

- Operational Risks

Operational risks are often associated with the way a company undertakes its business and usually arise from processes or systems employed by an organization. Sometimes called 'business risks', they are often uninsurable exposures that are difficult to quantify and are therefore absorbed as losses by an organization. To address these exposures, TRCA is undertaking a complete review of its internal policy structure to ensure that the best processes are put into place for its operations. TRCA's Senior Leadership also launched a Policy Committee in 2019 which has advanced over 50 new or updated policies and procedures to reduce risk. As part of that review, TRCA launched its Strategic Business Planning Policy and Procedure to review new projects and programs as well as modifications to existing programs for financial feasibility as well as other risks. As improvements are made to other systems such as TRCA's Centralized Planning and Reporting Database, risk management concepts will be further integrated to ensure that operational risks are continually addressed.

- First Party and Third-Party Auto Exposures

TRCA maintains a large and varied fleet of vehicles and equipment, hence fleet risks remain a consistent area of concern for TRCA. Recognizing the need to make improvements to our fleet operations, TRCA's Fleet program is continually reviewing its Fleet Safety and Driver Certification program. Highlights of that program include the standardization of training, integration of driver abstract requirements, operator risk reviews, trip planning guidance and numerous other critical elements of a fleet program. TRCA has also introduced the use of geomatics software which has enabled the organization to track the use and performance of its growing fleet. TRCA expects that these developments to the program will result in a corresponding improvement in TRCA's fleet performance.

- Contractual Liability

In 2019, TRCA entered into over 1,600 contracts to facilitate its work (not including purchase orders, permits and other routine transactions). In each agreement, there is a certain element of contractual liability exposure undertaken by the organization. To ensure that TRCA is well prepared for these risks, TRCA's Legal Counsel, in cooperation with TRCA's Procurement team has begun the process of reviewing TRCA's library of standard legal templates to ensure that TRCA's interests are protected when entering into these contracts. To support this work, TRCA has also strengthened its review of non-standard forms, implemented uniform certificates of insurance, and made improvements to its signing practices to reinforce control over the contractual obligations TRCA is committing to. Contract management training modules have also been developed and will be made available to all project management staff to promote compliance with TRCA's contractual requirements.

- Corporate Level Disruptions

While TRCA has responded well to the COVID-19 pandemic, the crisis has highlighted the need for a formal enterprise-wide incident management framework. In early 2020, TRCA adopted a new Incident Planning Policy and has since that time undertaken an update to the emergency action plans for each of its facilities. In response to the COVID-19 crisis, TRCA has also put into place business contingency plans for each facility as well as several essential services. Building on the COVID-19 response, TRCA will be reviewing each of these elements in combination with the pandemic response plan to build an improved enterprise wide incident response framework.

- Employment Practices

Employment related risks are characterized by complaints or claims against the organization related to a current or former employment relationship with TRCA. While claims are not frequent and may not be meritorious, TRCA, like any organization of a similar size, has had some exposure to employment related legal claims. To manage this risk, TRCA's Human Resources team has undertaken several proactive initiatives in the last nine (9) months to minimize the likelihood and liability of claims being made against TRCA. Key actions that have been taken include enhanced recruitment processes and the development and implementation of a robust suite of human resources policies that comply with relevant legislation, are aligned to best practices, and meet the organization's unique needs. TRCA has also recently undertaken a complete review of TRCA's offer letter templates and employment related documentation to ensure they are legislatively compliant.

Furthermore, TRCA is developing fundamental management training to increase the organization's capability to manage employment related risks on a broader and more consistent basis. TRCA has also brought online a new Performance Development Program to ensure that where there are challenges in employee performance, that their superiors take timely corrective action to mitigate future employment related issues. Where sensitive issues arise, legal counsel is consulted to ensure alignment with relevant legislation and case law. In response to claims, when they are made, each claim is reviewed on its own merits and a claim management strategy is developed that balances the need to protect the organization with the need to efficiently manage each matter, recognizing confidentiality concerns.

In addition to these priority areas, TRCA is actively addressing exposures to other risks by regularly reviewing its business practices and making improvements to the way TRCA does its business. Some of these initiatives include Health and Safety and Human Resources work in pursuing Certificate of Recognition (COR) health and safety certification, greater inter-divisional coordination on property inspections and hazard assessments, post incident reviews, and numerous other initiatives.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

DETAILS OF WORK TO BE DONE

In addition to the items previously described in the report, the following items represent key action to be completed to further TRCA's Risk Management Program:

- Development of a corporate business continuity strategy;
- Establishment of a corporate Incident Management System Framework;
- Development of an Enterprise Risk Management implementation plan;
- Development of performance metrics for the Risk Management program; and
- Integration of risk management principles into corporate work planning and business planning activities including the Centralized Performance and Reporting Database;

In addition to the above action items the Risk team will continue to work with service area leads to ensure integration of risk management elements with current operational practices.

Report prepared by: Adam Szaflarski, extension 5596

Emails: adam.szaflarski@trca.ca

For Information contact: Adam Szaflarski, extension 5596

Emails: adam.szaflarski@trca.ca

Date: May 15, 2020

Section IV – Ontario Regulation 166/06, As Amended

RES.#B41/20 -

APPLICATIONS FOR PERMITS PURSUANT TO ONTARIO REGULATION 166/06, AS AMENDED

Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. Pursuant to Ontario Regulation 166/06, as amended, written permission from the Authority is required for:

a) straightening, changing, diverting or interfering in any way with the existing channel of a river, creek, stream or watercourse, or for changing or interfering in any way with a wetland;

b) development, if in the opinion of the Authority, the control of flooding, erosion, dynamic beaches or pollution or the conservation of land may be affected by the development.

A permit may be refused through a Hearing Process, if in the opinion of the Authority, the control of flooding, erosion, dynamic beaches, pollution or the conservation of land is affected.

Moved by: Linda Jackson
Seconded by: Joanne Dies

THAT permits be granted in accordance with Ontario Regulation 166/06, as amended, for the applications 10.1 - 10.3, which are listed below.

CARRIED

MAJOR PERMIT APPLICATIONS 10.1 - 10.3 – REGULAR – FOR APPROVAL

Applications that involved a more complex suite of technical studies to demonstrate consistency with policies; applications that cover a significant geographic area, extensive modifications to the landscape, major infrastructure projects, applications requiring site specific conditions and permissions that extend beyond two years.

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

10.1 CITY OF TORONTO

To construct, reconstruct, erect or place a building or structure, site grade, temporarily or permanently place, dump or remove any material originating on the site or elsewhere on Jane Street, Troutbrooke Drive, Monclova Road, Chalkfarm Drive, Neames Crescent, William Cragg Drive, Dana Avenue, Heathrow Drive, Epsom Downs Drive, Forthbridge Crescent and Tavistock Road, north of Wilson Avenue, in the City of Toronto (North York and Etobicoke York Community Council Areas), Humber River Watershed as located on property owned by the City of Toronto. The purpose is to undertake storm and sanitary sewer system upgrades as part of the Basement Flooding Protection Program Area 15 works on Jane Street, Troutbrooke Drive, Monclova Road, Chalkfarm Drive, Neames Crescent, William Cragg Drive, Dana Avenue, Heathrow Drive, Epsom Downs Drive, Forthbridge Crescent and Tavistock Road, north of Wilson Avenue, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 62209 - Application #: 1043/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 28, 2020

CITY OF VAUGHAN

10.2 COUNTRY WIDE HOMES (PINE VALLEY ESTATES) INC.

To site grade and temporarily or permanently place, dump or remove any material, originating on the site or elsewhere on Lot 23, 24, Concession 7, (Pine Valley Drive and Teston Road), in the City of Vaughan, Humber River Watershed as located on the property owned by Country Wide Homes (Pine Valley Estates) Inc. The purpose is to facilitate, within TRCA's Regulated Area of the Humber River Watershed, final grading, servicing and construction associated with Stage 1, Stage 2 and Stage 3 works on lands known municipally as 10390 Pine Valley Drive, in the City of Vaughan.

CFN: 58875 - Application #: 1352/17/VAUG

Report Prepared by: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 28, 2020

CITY OF VAUGHAN

10.3 LONGYARD PROPERTIES INC.

To construct, reconstruct, erect or place a building or structure, site grade, temporarily or permanently place, dump or remove any material, originating on the site or elsewhere, interfere with a wetland and alter a watercourse on Lot 21, Concession 2, (Major MacKenzie Drive and Bathurst Street), in the City of Vaughan, Don River Watershed as located on the property owned by Longyard Properties Inc. The purpose is to undertake works within TRCA's Regulated Area of the Don River watershed in order to facilitate site alteration and watercourse alteration works associated with the removal of a partially decommissioned water control structure and realignment and restoration of a stream and valley corridor. The subject property is located at the south eastern corner of Major Mackenzie Drive and Bathurst Street, on lands identified as Block 288 within draft approved plan of subdivision 19T-03V12, in the City of Vaughan.

CFN: 58732 - Application #: 1234/17/VAUG

Report Prepared by: Stephen Bohan, extension 5743, email stephen.bohan@trca.ca

For information contact: Stephen Bohan, extension 5743, email stephen.bohan@trca.ca

Joel Smith, extension 5654, email joel.smith@trca.ca

Clifton Coppolino, extension 5772, email clifton.coppolino@trca.ca

Date: June 1, 2020

RES.#B42/20 -**DELEGATED PERMITS**

Moved by: Linda Jackson
Seconded by: Joanne Dies

THAT standard delegated permits, permission for routine infrastructure works, minor works letters of approval, and permits after the fact / resolution of violations granted by Toronto and Region Conservation Authority staff, in accordance with Ontario Regulation 166/06, as amended, which are listed below, be received.

CARRIED

STANDARD PERMITS FOR RECEIPT – STAFF APPROVED AND ISSUED

Standard permits are non-complex permissions consistent with TRCA approved policies and procedures and issued for a time period of two years or less.

CITY OF BRAMPTON**ALPA STONE INC. - Humber River Watershed**

The purpose is to undertake works within a TRCA Regulated Area of the Humber River Watershed in order to tie in the upstream watercourse realignment works to the existing tributary bisecting the subject property associated with a draft plan of subdivision, official plan amendment and zoning by-law amendment applications to permit residential townhouse development on the adjacent property to the north.

CFN: 63018 - Application #: 0389/20/BRAM

Report Prepared by: Adam Miller, extension 5244, email adam.miller@trca.ca

For information contact: Adam Miller, extension 5244, email adam.miller@trca.ca

Date: May 21, 2020

NATIONAL HOMES (GOREWAY) INC. - Humber River Watershed

The purpose is to undertake works within a TRCA Regulated Area of the Humber River Watershed in order to facilitate the realignment of a stream corridor bisecting the subject property and complete final grading operations and servicing associated with a draft plan of subdivision, official plan amendment and zoning by-law amendment applications to permit a residential townhouse development.

CFN: 62897 - Application #: 0148/20/BRAM

Report Prepared by: Adam Miller, extension 5244, email adam.miller@trca.ca

For information contact: Adam Miller, extension 5244, email adam.miller@trca.ca

Date: April 24, 2020

29 LINSTOCK DRIVE - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the development of a secondary dwelling unit, a below grade entrance, a new window, and the enlargement of an existing window, located at the basement of the existing house. The subject property is located at 29 Linstock Drive, at the City of Brampton.

CFN: 63129 - Application #: 0380/20/BRAM

Report Prepared by: Lina Alhabash, extension 5657, email lina.alhabash@trca.ca

For information contact: Lina Alhabash, extension 5657, email lina.alhabash@trca.ca

Date: May 11, 2020

REGIONAL MUNICIPALITY OF PEEL - Humber River Watershed

The purpose is to remove and replace the existing head-walls at the existing storm outlets and install two jellyfish units on the east side of Airport Road, approximately 300 m south of Braydon Boulevard in the City of Brampton. No in-water works are associated with this project.

CFN: 62958 - Application #: 0297/20/BRAM

Report Prepared by: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

For information contact: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

Date: May 15, 2020

48 NORTHFACE CRESCENT - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the development of a secondary dwelling unit, a below grade entrance, a window and the enlargement of an existing window, located at the basement of the existing house. The subject property is located at 48 Northface Crescent, in the City of Brampton.

CFN: 63021 - Application #: 0392/20/BRAM

Report Prepared by: Lina Alhabash, extension 5657, email lina.alhabash@trca.ca

For information contact: Lina Alhabash, extension 5657, email lina.alhabash@trca.ca

Date: May 15, 2020

VANDYK UPTOWNS LTD. C/O VANDYK GROUP OF COMPANIES - Etobicoke Creek Watershed

The purpose is to undertake works within a TRCA Regulated Area of the Etobicoke Creek Watershed in order to facilitate grading operations and servicing to construct thirteen (13) blocks of four storey townhouses, including an underground parking structure associated with a zoning by-law amendment application and site plan application.

CFN: 62363 - Application #: 1122/19/BRAM

Report Prepared by: Adam Miller, extension 5244, email adam.miller@trca.ca

For information contact: Adam Miller, extension 5244, email adam.miller@trca.ca

Date: April 29, 2020

CITY OF MARKHAM

CITY OF MARKHAM - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to facilitate the construction of a new entry vestibule addition for the southeast entrance to the Markham Pan Am Centre, located at 16 Main Street, Unionville, Markham.

CFN: 63115 - Application #: 0355/20/MARK

Report Prepared by: Andrea Lam, extension 5306, email andrea.lam@trca.ca

For information contact: Andrea Lam, extension 5306, email andrea.lam@trca.ca

Date: May 5, 2020

CITY OF MISSISSAUGA

ONTARIO KHALSA DARBAR INC. - Etobicoke Creek Watershed

The purpose is to undertake site grading to install a memorial garden consisting of landscape features, a gazebo, small retaining walls and stairs in the City of Mississauga.

CFN: 62925 - Application #: 0219/20/MISS

Report Prepared by: Jason Wagler, extension 5370, email jason.wagler@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 22, 2020

REGIONAL MUNICIPALITY OF PEEL - Etobicoke Creek Watershed

The purpose is to install an underground interconnection chamber, a 1800 mm diameter feedermain and a 400 mm diameter watermain on the north side of Burnhamthorpe Road East between Tomken Road and Dixie Road, in the City of Mississauga. The warm water construction timing window will apply to this project.

CFN: 48899 - Application #: 0152/13/MISS

Report Prepared by: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

For information contact: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

Date: April 20, 2020

REGIONAL MUNICIPALITY OF PEEL - Mimico Creek Watershed

The purpose is to upgrade the existing Malton Four Corners stormwater pumping station, located at 2 Hull Street, in the City of Mississauga. No in-water work is associated with this project.

CFN: 58697 - Application #: 1252/17/MISS

Report Prepared by: Annette Lister, extension 6443, email annette.lister@trca.ca

For information contact: Annette Lister, extension 6443, email annette.lister@trca.ca

Date: May 11, 2020

CITY OF PICKERING

372 DYSON ROAD - Rouge River Watershed

The purpose is to construct a two storey replacement deck at the rear of the existing dwelling at 372 Dyson Road in the City of Pickering.

CFN: 63034 - Application #: 0282/20/PICK

Report Prepared by: Terina Tam, extension 6431, email terina.tam@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: March 24, 2020

ICON FOREST DISTRICT LIMITED - Petticoat Creek Watershed

The purpose is to construct a townhouse development and install a culvert under Altona Road at 240 - 244 Finch Avenue in the City of Pickering.

CFN: 63126 - Application #: 0364/20/PICK

Report Prepared by: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: April 28, 2020

KUBOTA CANADA LTD. - Duffins Creek Watershed

The purpose is to construct a stormwater management facility outfall and site grade at 1155 Kubota Drive in the City of Pickering.

CFN: 63128 - Application #: 0368/20/PICK

Report Prepared by: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: April 29, 2020

WHITE SUN DEVELOPMENTS LIMITED (C/O SUNDIAL HOMES LIMITED) - Duffins Creek Watershed

The purpose is to site grade and construct a temporary stormwater management outfall in the Seaton Community south of Whitevale Road and Sideline 28.

CFN: 60089 - Application #: 0648/18/PICK

Report Prepared by: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: July 16, 2018

CITY OF RICHMOND HILL**CITY OF RICHMOND HILL - Rouge River Watershed**

The purpose is to undertake the replacement of an existing wooden pedestrian bridge at Phyllis Rawlinson Park located at 11715 Leslie Street, north of 19th Avenue. The Redside Dace Construction Timing Window applies to the proposed works at this location unless otherwise specified in writing by the Ministry of Environment, Conservation and Parks.

CFN: 62808 - Application #: 0092/20/RH

Report Prepared by: Shirin Varzgani, extension 5785, email shirin.varzgani@trca.ca

For information contact: Shirin Varzgani, extension 5785, email shirin.varzgani@trca.ca

Date: April 28, 2020

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)**1 GROVETREE ROAD - Humber River Watershed**

The purpose is to reconstruct the existing sunroom addition and construct a new deck to the south side of the existing single family detached dwelling at 1 Grovetree Road in the City of Toronto (Etobicoke York).

CFN: 63130 - Application #: 0387/20/TOR

Report Prepared by: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

For information contact: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

Date: May 6, 2020

18 NORTH DRIVE - Humber River Watershed

The purpose is to construct a replacement dwelling including a rear patio at 18 North Drive in the City of Toronto (Etobicoke York). The existing dwelling is to be demolished.

CFN: 61928 - Application #: 0752/19/TOR

Report Prepared by: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

For information contact: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

Date: May 28, 2020

CITY OF TORONTO - Humber River Watershed

The purpose is to rehabilitate the existing Drumheller Road bridge over Berry Creek, just west of Elmhurst Drive and Islington Avenue, in the City of Toronto. The warm water construction timing window will apply to this project.

CFN: 62471 - Application #: 1170/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 12, 2020

CITY OF TORONTO - Humber River Watershed

The purpose is to rehabilitate the existing Berry Creek Drive bridge over Berry Creek, just east of Kipling Avenue, in the City of Toronto. The warm water construction timing window will apply to this project.

CFN: 62472 - Application #: 1169/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 13, 2020

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

3100 KS FT LP - Humber River Watershed

The purpose is to construct a new 13 storey residential building with three levels of underground parking and associated site servicing at 3100 Keele Street in the City of Toronto (North York Community Council Area).

CFN: 62637 - Application #: 1192/19/TOR

Report Prepared by: Mark Rapus, extension 5259, email mark.rapus@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 23, 2020

GOVERNING COUNCIL OF THE UNIVERSITY OF TORONTO - Don River Watershed

The purpose is to facilitate the remediation of a portion of the slope on the south side of 2075 Bayview Avenue (Sunnybrook Health Sciences Centre) in the City of Toronto (North York Community Council Area).

CFN: 61741 - Application #: 0609/19/TOR

Report Prepared by: Anna Lim, extension 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 28, 2020

42 MILLGATE CRESCENT - Don River Watershed

The purpose is to construct a two storey single family detached dwelling at 42 Millgate Crescent in the City of Toronto (North York Community Council Area).

CFN: 57439 - Application #: 0220/17/TOR

Report Prepared by: Anna Lim, extension 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: June 1, 2020

35 SAGEBRUSH LANE - Don River Watershed

The purpose is to construct a front garage extension, front addition with covered porch and associated landscaping at 35 Sagebrush Lane in the City of Toronto (North York Community Council).

CFN: 63001 - Application #: 0280/20/TOR

Report Prepared by: Terina Tam, extension 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: March 24, 2020

YORK UNIVERSITY - Don River Watershed

The purpose is to construct two new vehicle entrances and lay-by to the existing parking lot at 2275 Bayview Avenue - York University in the City of Toronto (North York Community Council Area). The property is adjacent to Crestwood School at 411 Lawrence Avenue East and Crestwood School is leasing the land from York University to facilitate the new entrances and lay-by to the parking lot.

CFN: 62855 - Application #: 0129/20/TOR

Report Prepared by: Anna Lim, extension 5284, email anna.lim@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: May 12, 2020

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)**5 REDLAND CRESCENT EAST - Waterfront Watershed**

The purpose is to construct a modular shed in the rear yard of the existing dwelling at 5 Redland Crescent East in the City of Toronto (Scarborough Community Council).

CFN: 63112 - Application #: 0352/20/TOR

Report Prepared by: Terina Tam, extension 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 21, 2020

24 MABERLEY CRESCENT - Waterfront Watershed

The purpose is to permit alterations to facilitate a secondary suite in the basement of the existing dwelling at 24 Maberley Crescent in the City of Toronto (Scarborough Community Council).

CFN: 63037 - Application #: 0309/20/TOR

Report Prepared by: Terina Tam, extension 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 6, 2020

7 KINGSBURY CRESCENT - Waterfront Watershed

The purpose is to construct a two storey replacement dwelling with rear at grade patio and second floor deck where an existing one and a half storey single family dwelling is currently located at 7 Kingsbury Crescent in the City of Toronto (Scarborough Community Council Area).

CFN: 60902 - Application #: 1190/18/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 5, 2020

93 CONFEDERATION DRIVE - Highland Creek Watershed

The purpose is to construct a second storey and front addition to the existing single family dwelling at 93 Confederation Drive in the City of Toronto (Scarborough Community Council Area).

CFN: 63111 - Application #: 0350/20/TOR

Report Prepared by: Terina Tam, extension 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 21, 2020

17 BELLEHAVEN CRESCENT - Waterfront Watershed

The purpose is to construct a two storey replacement dwelling with rear attached deck and basement walkout where an existing one storey single family detached dwelling is currently located at 17 Bellehaven Crescent in the City of Toronto (Scarborough Community Council Area).

CFN: 60392 - Application #: 1010/18/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 22, 2020

CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

52 VICTORIA PARK AVENUE - Waterfront Watershed

The purpose is to construct a new shed, stone terrace, wood deck and associated landscaping at the rear of the dwelling at 52 Victoria Park Avenue in the City of Toronto (Toronto and East York Community Council Area). The existing pool and wood deck is to be removed.

CFN: 62890 - Application #: 0198/20/TOR

Report Prepared by: Anna Lim, extension 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 30, 2020

146 GLENWOOD CRESCENT - Don River Watershed

The purpose is to construct a second storey addition to the existing single storey detached dwelling at 146 Glenwood Crescent in the City of Toronto (Toronto and East York Community Council Area).

CFN: 62994 - Application #: 0272/20/TOR

Report Prepared by: Anna Lim, extension 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 27, 2020

51 FERRIS ROAD - Don River Watershed

The purpose is to construct a rear two storey addition and second storey addition above the existing footprint of the single storey detached dwelling at 51 Ferris Road in the City of Toronto (Toronto and East York Community Council Area). The proposal also includes a rear wood deck.

CFN: 62399 - Application #: 1080/19/TOR

Report Prepared by: Anna Lim, extension 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 13, 2020

CITY OF TORONTO - Don River Watershed

The purpose is to construct an adit tunnel, a deaeration chamber and shafts that will connect to the proposed Coxwell Bypass Tunnel at a location near Bayview Avenue, Don Mills Road and the Don Valley Parkway. The DCAD shaft and adit tunnel system is one of eleven (11) wet weather flow connections (or diversion structures) designed to connect the proposed Coxwell Bypass tunnel to existing sewer infrastructure along the Don River. There will be no in-water works associated with the project.

CFN: 57854 - Application #: 0565/17/TOR

Report Prepared by: Renee Afoom-Boateng, extension 5714, email renee.afoom-boateng@trca.ca

For information contact: Renee Afoom-Boateng, extension 5714, email renee.afoom-boateng@trca.ca

Date: April 21, 2020

CITY OF TORONTO - Humber River Watershed

The purpose is to upgrade and repair the Warren Park Pumping Station (SPS) located at 6 Pasadena Gardens and the Baby Point SPS located at 61 Humberview Road, north of Bloor Street West, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 60505 - Application #: 1051/18/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: April 28, 2020

107 MORSE STREET - Waterfront Watershed

The purpose is to underpin the existing basement at the single family detached dwelling at 107 Morse Street in the City of Toronto (Toronto and East York Community Council Area).

CFN: 63131 - Application #: 0388/20/TOR

Report Prepared by: Anna Lim, extension 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 6, 2020

81 LEWIS STREET - Don River Watershed

The purpose is to construct a rear three storey addition with replacement foundation and associated landscaping at 81 Lewis Street in the City of Toronto (Toronto & East York Community Council).

CFN: 63138 - Application #: 0411/20/TOR

Report Prepared by: Terina Tam, extension 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 13, 2020

19 RIVERSIDE CRESCENT - Humber River Watershed

The purpose is to construct a two storey replacement dwelling with a rear basement walkout at 19 Riverside Crescent in the City of Toronto (Toronto and East York Community Council Area). The proposal also includes associated at grade landscaping at the rear, side and front of the replacement dwelling.

CFN: 59257 - Application #: 0097/18/TOR

Report Prepared by: Anna Lim, extension 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 6, 2020

HYDRO ONE NETWORKS INC. - Don River Watershed

The purpose is to relocate existing towers for Hydro One Networks Inc. along Don Roadway and Commissioners Street, in the City of Toronto to support the construction of the new Don River Valley System within the Port Lands Flood Protection and Enabling Infrastructure (PLFPEI) Project. No in-water work is within the scope of this project.

CFN: 62285 - Application #: 0190/20/TOR

Report Prepared by: Madison Antonangeli, extension 5650, email madison.antonangeli@trca.ca

For information contact: Renee Afoom-Boateng, extension 5714, email renee.afoom-boateng@trca.ca

Date: May 11, 2020

625 RUSHTON ROAD - Don River Watershed

The purpose is to construct a third storey addition over the existing footprint at 625 Rushton Road in the City of Toronto (Toronto and East York Community Council Area).

CFN: 62796 - Application #: 0138/20/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 27, 2020

166 CRESCENT ROAD - Don River Watershed

The purpose is to construct a garage addition to the side, an in-ground pool and patio to the rear of the existing single family dwelling at 166 Crescent Road in the City of Toronto (Toronto and East York Community Council Area).

CFN: 63108 - Application #: 0344/20/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 22, 2020

32 WINNIFRED AVENUE - Don River Watershed

The purpose is to construct a three storey single family dwelling with basement walkout and rear deck at 32 Winnifred Avenue in the City of Toronto (Toronto and East York Community Council Area).

CFN: 62313 - Application #: 0247/20/TOR

Report Prepared by: Anna Lim, extension 5284, email anna.lim@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: June 1, 2020

WATERFRONT TORONTO - Waterfront Watershed

The purpose is to undertake demolition, removals and installation of rigid inclusion and ground improvements measures to facilitate the construction of Commissioners Street, in the City of Toronto as part of the Port Lands Flood Protection and Enabling Infrastructure (PLFPEI) Project. No in-water works is within the scope of this project.

CFN: 63157 - Application #: 0438/20/TOR

**Report Prepared by: Madison Antonangeli, extension 5650, email
madison.antonangeli@trca.ca**

For information contact: Renee Afoom-Boateng, extension 5714, email renee.afoom-boateng@trca.ca

Date: May 26, 2020

CITY OF VAUGHAN

190 WILLIS ROAD - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the construction of a 37.4 sq.m (403 sq.ft) swimming pool. The subject property is located on lands known municipally as 190 Willis Road, in the City of Vaughan.

CFN: 62667 - Application #: 1201/19/VAUG

Report Prepared by: Hamedeh Razavi, extension 5256, email hamedeh.razavi@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 14, 2020

CITY OF VAUGHAN - Humber River Watershed

The purpose is to remove the Humber Bridge Trail bridge, abutments and abandoned City owned residential property located at 5789 Humber Bridge Trail, in the City of Vaughan. The Redside Dace fisheries timing window will apply to this proposal unless otherwise specified in writing by the Ministry of Environment, Conservation and Parks (MECP).

CFN: 62809 - Application #: 0091/20/VAUG

Report Prepared by: Manirul Islam, extension 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, extension 5715, email manirul.islam@trca.ca

Date: April 30, 2020

140 FIRGLEN RIDGE - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the construction of a 47.6 sq.m (512 sq.ft) swimming pool, a 75.6 sq.m (814 sq.ft) pool deck, a 38.4 sq.m (413 sq.ft) deck and associated soft landscape. The subject property is located on lands known municipally as 140 Firglen Ridge, in the City of Vaughan.

CFN: 62875 - Application #: 0159/20/VAUG

Report Prepared by: Hamedeh Razavi, extension 5256, email hamedeh.razavi@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 7, 2020

TDC MEDICAL PROPERTIES INC. - Don River Watershed

The purpose is to undertake internal changes to an existing building located within TRCA's Regulated Area of the Don River watershed that will have the effect of changing the use of the building from a business and professional office to a regulated health professional office. The

subject property is located on lands known municipally as 400 Bradwick Drive, in the City of Vaughan.

CFN: 63100 - Application #: 0323/20/VAUG

Report Prepared by: Hamedeh Razavi, extension 5256, email hamedeh.razavi@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 06, 2020

TOWN OF AJAX

REGIONAL MUNICIPALITY OF DURHAM - Carruthers Creek Watershed

The purpose is to widen Kingston Road/Highway 2 from east of Salem Road to approximately 35 m west of Carruthers Creek as part of The Regional Municipality of Durham's plans for improved transit services along Kingston Road/Highway 2. No in-water work is expected to take place.

CFN: 60264 - Application #: 0800/18/AJAX

Report Prepared by: Sharon Lingertat, extension 5717, email sharon.lingertat@trca.ca

For information contact: Sharon Lingertat, extension 5717, email sharon.lingertat@trca.ca

Date: May 7, 2020

TOWN OF CALEDON

CALEDON DEVELOPMENT GENERAL PARTNER LTD. CALEDON DEVELOPMENT #2 LP - Etobicoke Creek Watershed

The purpose is to construct a stormwater management facility, outfall and wetland associated with a residential subdivision in the Town of Caledon.

CFN: 62983 - Application #: 0236/20/CAL

Report Prepared by: Jason Wagler, extension 5370, email jason.wagler@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 13, 2020

REGIONAL MUNICIPALITY OF PEEL - Humber River Watershed

The purpose is to upgrade and increase the capacity of an existing sewage pumping station in order to meet future flow demands and to meet current design standards. No in-water work is associated with this project.

CFN: 61691 - Application #: 0623/19/CAL

Report Prepared by: Annette Lister, extension 6443, email annette.lister@trca.ca

For information contact: Annette Lister, extension 6443, email annette.lister@trca.ca

Date: May 26, 2020

REGIONAL MUNICIPALITY OF PEEL - Humber River Watershed

The purpose is to rehabilitate an existing bridge structure located approximately 450 m east of The Gore Road on Old Church Road, in the Town of Caledon. The cool water construction timing window has been extended and will apply to this project.

CFN: 62706 - Application #: 0082/20/CAL

Report Prepared by: Emma Benko, extension 5648, email emma.benko@trca.ca

For information contact: Emma Benko, extension 5648, email emma.benko@trca.ca

Date: May 20, 2020

TOWN OF CALEDON - Humber River Watershed

The purpose is to reconstruct Castlederg Sideroad from Airport Road to Innis Lake Road and from Centreville Creek Road to The Gore Road, in the Town of Caledon. The cold water construction timing window applies to this project.

CFN: 58335 - Application #: 0901/17/CAL

Report Prepared by: Zack Carlan, extension 5310, email zack.carlan@trca.ca

For information contact: Zack Carlan, extension 5310, email zack.carlan@trca.ca

Date: April 15, 2020

TOWN OF WHITCHURCH-STOUFFVILLE**60 TINDALE ROAD - Duffins Creek Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Duffins Creek Watershed in order to facilitate the development of a replacement dwelling located at 60 Tindale Road, Whitchurch-Stouffville.

CFN: 63041 - Application #: 0292/20/WS

Report Prepared by: Andrea Lam, extension 5306, email andrea.lam@trca.ca

For information contact: Andrea Lam, extension 5306, email andrea.lam@trca.ca

Date: May 7, 2020

TOWNSHIP OF KING**6 CURTIS CRESCENT - Humber River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the construction of a 425.58 sq.m. (4581.0 sq.ft) single-family dwelling with a front porch and a rear porch. The subject property is located on lands known municipally as 6 Curtis Crescent, in the Township of King.

CFN: 63008 - Application #: 0265/20/KING

Report Prepared by: Toomaj Haghshenas, extension 6447, email toomaj.haghshenas@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: April 22, 2020

TOWNSHIP OF KING - Humber River Watershed

The purpose is to reconstruct Sideroad 15 from Highway 27 to Concession Road 8, including removal and replacement of road base and surface asphalt, installation of 3.5 meter wide lane in each direction, shoulders, guiderails and intersection improvement at Keewaydin Drive. The scope of works also include replacement of existing CSP culverts and driveway culverts, reconstruction of roadside ditches, installation of permanent rockcheck dams, and subdrain to improve road drainage. The Redside Dace timing window will apply to this proposal unless otherwise specified in writing by Ministry of Environment, Conservation and Parks (MECP).

CFN: 61846 - Application #: 1209/19/KING

Report Prepared by: Manirul Islam, extension 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, extension 5715, email manirul.islam@trca.ca

Date: May 13, 2020

PERMISSION FOR ROUTINE INFRASTRUCTURE WORKS FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for Routine Infrastructure Works, including Emergency Infrastructure Works permissions, are subject to authorization by staff designated as Enforcement Officers as per Authority Res. #A198/13 and #A103/15, respectively. All routine and emergency infrastructure works are located within a regulated area, generally within or adjacent to the hazard or natural feature and in the opinion of staff do not affect the control of flooding, erosion, dynamic beaches, pollution or the conservation of land.

CITY OF BRAMPTON**ENBRIDGE GAS INC.**

To undertake sewer, watermain or utility installation or maintenance within an existing roadway, undertake sewer, watermain or utility watercourse crossing by trenchless technology along the north side of Mayfield Road, approximately 40 m east of Gordon Randle Drive, in the City of Brampton, Humber River Watershed, as located on property owned by the Regional Municipality of Peel under Franchise Agreement with Enbridge Gas Inc. The purpose is to install 300 metres of NPS 4 PE IP gas pipeline along the north side of Mayfield Road, approximately 40 m east of Gordon Randle Drive, in the City of Brampton. The Redside Dace construction timing window applies to this project unless otherwise stated in writing by the Ministry of the Environment, Conservation and Parks (MECP).

CFN: 61682 - Application #: 0276/20/BRAM

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: May 6, 2020

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 10398 The Gore Road, in the City of Brampton, Humber River Watershed, as located on property owned by a private landowner from whom Enbridge Gas Inc. has obtained an easement. The purpose is to replace an existing valve and the associated NPS 24 XHP gas

pipeline located at 10398 The Gore Road, in the City of Brampton. No in-water work is associated with this project.

CFN: 63061 - Application #: 0333/20/BRAM

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: May 13, 2020

REGIONAL MUNICIPALITY OF PEEL

To undertake structure maintenance south of Dantek Court; north of 20 Hyde Park Court; at 398 Main Street South; at 10 Kensington Road; east of Ashton Crescent; north of Turtlecreek Boulevard; south of 346 Orenda Road and at two structures south of 300 Biscayne Crescent, in the City of Brampton, Etobicoke Creek Watershed as located on properties owned by various landowners within easements obtained by the Regional Municipality of Peel. The purpose is to rehabilitate nine sanitary sewer maintenance holes located south of Dantek Court; north of 20 Hyde Park Court; at 398 Main Street South; at 10 Kensington Road; east of Ashton Crescent; north of Turtlecreek Boulevard; south of 346 Orenda Road and at two structures south of 300 Biscayne Crescent, in the City of Brampton. No in-water works are associated with this project.

CFN: 62295 - Application #: 0209/20/BRAM

Report Prepared by: Emma Benko, extension 5648, email emma.benko@trca.ca

For information contact: Emma Benko, extension 5648, email emma.benko@trca.ca

Date: May 5, 2020

REGIONAL MUNICIPALITY OF PEEL

To undertake sewer and watermain or utility installation or maintenance in Calvert Park, southeast of Williams Parkway and Main Street North, in the City of Brampton, Etobicoke Creek Watershed as located on property owned by City of Brampton within easements obtained by the Regional Municipality of Peel. The purpose is to excavate and remove an existing maintenance hole and install a new 1200 mm diameter precast maintenance hole located in Calvert Park, southeast of Williams Parkway and Main Street North, in the City of Brampton. No in-water works are associated with this project.

CFN: 62457 - Application #: 1156/19/BRAM

Report Prepared by: Emma Benko, extension 5648, email emma.benko@trca.ca

For information contact: Emma Benko, extension 5648, email emma.benko@trca.ca

Date: May 5, 2020

CITY OF MARKHAM

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at the northwest corner of Clark Avenue and Henderson Avenue, in the City of Markham, Don River Watershed, as located on property owned by the City of Markham under Franchise Agreement with Enbridge Gas Inc. The purpose is to relocate an existing NPS 2 ST IP gas pipeline at the northwest corner of Clark Avenue and Henderson Avenue, in the City of Markham. No in-water work is associated with this project.

CFN: 63063 - Application #: 0377/20/MARK

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: May 27, 2020

REGIONAL MUNICIPALITY OF YORK

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on Highway 7 west of Main Street North, in the City of Markham, Rouge River Watershed as located on property owned by the Regional Municipality of York. The purpose is to undertake installation of High-Density Polyethylene (HDPE) conduit above a culvert on north side of Highway 7, from Milne Lane to Main Street Markham. The proposed works include installation of 2-47.2mm HDPE conduits and fibre optic cable through the conduits. The Redside Dace construction timing window will apply to this project, unless otherwise specified in writing by the Ministry of Environment, Conservation and Parks (MECP).

CFN: 63065 - Application #: 0331/20/MARK

Report Prepared by: Nasim Shakouri, extension 5798, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, extension 5798, email nasim.shakouri@trca.ca

Date: May 21, 2020

REGIONAL MUNICIPALITY OF YORK

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on Highway 7 west of Savannah Crescent, in the City of Markham, Rouge River Watershed as located on property owned by the Regional Municipality of York. The purpose is to undertake installation of High-Density Polyethylene (HDPE) conduit above a culvert on north side of Highway 7 west of Savannah Crescent. The proposed works include installation of 2-47.2mm HDPE conduits and fibre optic cable through the conduits. There are no in-water works within the scope of the proposed works.

CFN: 63072 - Application #: 0359/20/MARK

Report Prepared by: Nasim Shakouri, extension 5798, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, extension 5798, email nasim.shakouri@trca.ca

Date: May 27, 2020

REGIONAL MUNICIPALITY OF YORK

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on Highway 7 west of Bur Oak Avenue, in the City of Markham, Rouge River Watershed as located on property owned by the Regional Municipality of York and City of Markham. The purpose is to undertake installation of High-Density Polyethylene (HDPE) conduit above a culvert on north side of Highway 7 west of Bur Oak Avenue. The proposed works include installation of 2-47.2mm HDPE conduits and fibre optic cable through the conduits and one 762mm x 1219mm x 610mm HDPE handwell. There are no in-water works within the scope of the proposed works.

CFN: 63073 - Application #: 0360/20/MARK

Report Prepared by: Nasim Shakouri, extension 5798, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, extension 5798, email nasim.shakouri@trca.ca

Date: May 26, 2020

REGIONAL MUNICIPALITY OF YORK

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on the north side of Highway 7 east of Laidlaw Boulevard, in the City of Markham, Rouge River Watershed as located on property owned by the Regional Municipality of York. The purpose is to undertake installation of High-Density Polyethylene (HDPE) conduit above a culvert on the north side of Highway 7, east of Laidlaw Boulevard. The proposed works include installation of 2-47.2mm HDPE conduits and fibre optic cable through the conduits. There are no in-water works within the scope of the proposed works.

CFN: 63076 - Application #: 0358/20/MARK

Report Prepared by: Nasim Shakouri, extension 5798, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, extension 5798, email nasim.shakouri@trca.ca

Date: May 27, 2020

CITY OF MISSISSAUGA

REGIONAL MUNICIPALITY OF PEEL

To undertake structure maintenance west of Stonecreek Crescent; north of Eglinton Avenue East and Tahoe Boulevard; north of 6740 Professional Court; north of Goreway Drive and Derry Road and north of Derry Road East and Legion Road, in the City of Mississauga, Etobicoke Creek Watershed as located on property owned by various landowners within easements obtained by Regional Municipality of Peel. The purpose is to rehabilitate five sanitary sewer maintenance holes located west of Stonecreek Crescent; north of Eglinton Avenue East and Tahoe Boulevard; north of 6740 Professional Court; north of Goreway Drive and Derry Road and north of Derry Road East and Legion Road, in the City of Mississauga. No in-water works are associated with this project.

CFN: 62296 - Application #: 0211/20/MISS

Report Prepared by: Emma Benko, extension 5648, email emma.benko@trca.ca

For information contact: Emma Benko, extension 5648, email emma.benko@trca.ca

Date: May 5, 2020

REGIONAL MUNICIPALITY OF PEEL

To undertake sewer and watermain or utility installation or maintenance approximately 80 m north of 2750 Drew Road, in the City of Mississauga, Mimico Creek Watershed, as located on property owned by the City of Mississauga within easements obtained by the Regional Municipality of Peel. The purpose is to excavate and remove an existing maintenance hole and install a new 1200 mm diameter precast maintenance hole located approximately 80 m north of 2750 Drew Road, in the City of Mississauga. No in-water works are associated with this project.

CFN: 62456 - Application #: 1155/19/MISS

Report Prepared by: Emma Benko, extension 5648, email emma.benko@trca.ca

For information contact: Emma Benko, extension 5648, email emma.benko@trca.ca

Date: May 4, 2020

CITY OF RICHMOND HILL

ALECTRA UTILITIES CORPORATION

To undertake utility pole installations on 19th Avenue, from Leslie Street to Woodbine Avenue, in the City of Richmond Hill, Rouge River Watershed as located on property owned by the City of Markham; City of Richmond Hill; Ministry of Transportation (MTO) and the Regional Municipality of York. The purpose is to undertake utility pole relocations on 19th Avenue, from Leslie Street to Woodbine Avenue. There are no in-water works within the scope of this project.

CFN: 60217 - Application #: 0795/18/RH

Report Prepared by: Shirin Varzgani, extension 5785, email shirin.varzgani@trca.ca

For information contact: Shirin Varzgani, extension 5785, email shirin.varzgani@trca.ca

Date: May 14, 2020

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within a new roadway named Montorio Drive within a new subdivision (approved under TRCA permit C-200146) located at 12860 Leslie Street, in the City of Richmond Hill, Rouge River Watershed, as located on property owned by the subdivision developer to whom Enbridge Gas Inc. is providing service at their request. The purpose is to install NPS 2 and NPS 4 PE IP gas pipelines along a new road named Montorio Drive within a new subdivision (approved under TRCA permit C-200146) located at 12860 Leslie Street, in the City of Richmond Hill. No in-water work is associated with this project.

CFN: 62933 - Application #: 0313/20/RH

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: May 5, 2020

ENBRIDGE GAS INC.

To undertake borehole investigations on the west side of Bayview Avenue, approximately 450 metres south of 19th Avenue, in the City of Richmond Hill, Rouge River Watershed, as located on property owned by the City of Richmond Hill under Franchise Agreement with Enbridge Gas Inc. The purpose is to install and drill one (1) groundwater monitoring well on the west side of Bayview Avenue, approximately 450 metres south of 19th Avenue, in the City of Richmond Hill. This groundwater monitoring well is being installed to collect groundwater quality samples to inform future aquifer depressurization works required for an installation of a gas pipeline at this location (to be reviewed and approved under two separate TRCA permits in the future). No in-water work is associated with this project.

CFN: 62935 - Application #: 0339/20/RH

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: May 6, 2020

REGIONAL MUNICIPALITY OF YORK

To undertake road/pathway resurfacing or reconstruction on Leslie Street from 364 m north of 19th Avenue to 15 m south of CN Railway, in the City of Richmond Hill, Rouge River Watershed

as located on property owned by the Regional Municipality of York. The purpose is to undertake road resurfacing on Leslie Street from 364 m north of 19th Avenue to 15 m south of CN Railway, in City of Richmond Hill. The proposed works also include two Corrugated Steel Pipe (CSP) culverts removal and replacement with the same size on Leslie Street at 1.020 km and 1.518 km north of 19th Avenue. The Redside Dace construction timing window will apply to this proposal unless otherwise specified in writing by the Ministry of Environment, Conservation and Parks (MECP).

CFN: 62277 - Application #: 0174/20/RH

Report Prepared by: Nasim Shakouri, extension 5798, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, extension 5798, email nasim.shakouri@trca.ca

Date: April 27, 2020

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)

CITY OF TORONTO

To undertake structure maintenance on the existing Rexdale Boulevard bridge over Jockey Club Road, west of Highway 27, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto and the Woodbine Entertainment Group. The purpose is to rehabilitate the existing Rexdale Boulevard bridge over Jockey Club Road, west of Highway 27, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 60748 - Application #: 0029/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: April 28, 2020

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway crossing Stevenson Road from the north side of the road to a proposed building on the south side located at 6100 Finch Avenue West, in the City of Toronto, Humber River Watershed, as located on property owned by a private landowner to whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto under Franchise Agreement with Enbridge Gas Inc. The purpose is to install a NPS 1 ¼ PE IP gas pipeline crossing Stevenson Road from the north side of the road to a proposed building on the south side at 6100 Finch Avenue West, in the City of Toronto. No in-water work is associated with this project.

CFN: 62932 - Application #: 0312/20/TOR

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: May 6, 2020

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Rathburn Road, Melbert Road, Warlingham Court, Norbert Crescent and Old Burnhamthorpe Road, north of Burnhamthorpe Road, in the City of Toronto (Etobicoke York Community Council

Area), Etobicoke Creek Watershed as located on property owned by the City of Toronto. The purpose is to install new communication conduits and new vaults for Rogers Communications Canada Inc. on Rathburn Road, Melbert Road, Warlingham Court, Norbert Crescent and Old Burnhamthorpe Road, north of Burnhamthorpe Road, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61345 - Application #: 0407/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 1, 2020

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Laskay Crescent, Hoover Crescent and Driftwood Avenue, northeast of Jane Street and Finch Avenue West, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto. The purpose is to install new communication conduits and new vaults for Rogers Communications Canada Inc. on Laskay Crescent, Hoover Crescent and Driftwood Avenue, northeast of Jane Street and Finch Avenue West, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61985 - Application #: 0834/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 13, 2020

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Beaconhill Road and Mount Olive Drive, east of Martin Grove Road, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto. The purpose is to install new communication conduits and new vaults for Rogers Communications Canada Inc. on Beaconhill Road and Mount Olive Drive, east of Martin Grove Road, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 62335 - Application #: 0334/20/TOR

Report Prepared by: Madison Antonangeli, extension 5650, email madison.antonangeli@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 13, 2020

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

CITY OF TORONTO

To undertake structure maintenance on the existing Downsview Avenue bridge over Black Creek, just east of Jane Street, in the City of Toronto (North York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto, the Toronto and Region Conservation Authority under Management Agreement with the City of Toronto, the Ministry of Transportation and Infrastructure Ontario. The purpose is to rehabilitate the existing

Downsview Avenue bridge over Black Creek, just east of Jane Street, in the City of Toronto. The warm water construction timing window will apply to this project.

CFN: 62336 - Application #: 1087/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 21, 2020

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within existing roadways along Paul Markway and Steeles Avenue East in the City of Toronto, Don River Watershed, as located on property owned by a private landowner to whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto under Franchise Agreement with Enbridge Gas Inc. The purpose is to install NPS 1 ¼ ST YJ HP, NPS 2 ST IP, and NPS ½ PE IP gas pipelines along Paul Markway and Steeles Avenue East in the City of Toronto. No in-water work is associated with this project.

CFN: 62934 - Application #: 0314/20/TOR

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: May 6, 2020

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 34 Medalist Road, located northwest of York Mills Road and Bayview Avenue, in the City of Toronto, Don River Watershed, as located on property owned by a private landowner to whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto under Franchise Agreement with Enbridge Gas Inc. The purpose is to install a NPS 1 PE IP gas pipeline at 34 Medalist Road, located northwest of York Mills Road and Bayview Avenue, in the City of Toronto. No in-water work is associated with this project.

CFN: 63164 - Application #: 0441/20/TOR

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: June 1, 2020

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Finch Avenue East and Bayview Avenue, north of Feldbar Court, in the City of Toronto (North York Community Council Area), Don River Watershed as located on property owned by the City of Toronto. The purpose is to install new communication conduit and new vaults for Rogers Communications Canada Inc. on Finch Avenue East and Bayview Avenue, north of Feldbar Court, in the City of Toronto. No in-water works within the scope of this project.

CFN: 61533 - Application #: 1172/19/TOR

**Report Prepared by: Madison Antonangeli, extension 5650, email
madison.antonangeli@trca.ca**

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 5, 2020

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway on Lynedock Crescent and Dukinfield Crescent, north of York Mills Road, in the City of Toronto (North York Community Council Area), Don River Watershed as located on property owned by the City of Toronto. The purpose is to install new communication conduits and new vaults for Rogers Communications Canada Inc. on Lynedock Crescent and Dukinfield Crescent, north of York Mills Road, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 62334 - Application #: 0335/20/TOR

**Report Prepared by: Madison Antonangeli, extension 5650, email
madison.antonangeli@trca.ca**

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 13, 2020

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

CITY OF TORONTO

To undertake structure maintenance on Kingston Road bridge over Highland Creek, just south of Military Trail and Colonel Danforth Trail, in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto and the Toronto Region and Conservation Authority under Management Agreement with the City of Toronto. The purpose is to rehabilitate the failed slope paving beneath the Kingston Road bridge on the east side of the Highland Creek, just south of Military Trail and Colonel Danforth Trail, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 62372 - Application #: 1135/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 5, 2020

CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

CITY OF TORONTO

To undertake structure maintenance at the Humber Sewage Pumping Station (SPS) located at 490 Riverside Drive and the Old Mill SPS located at 5 Old Mill Road, just north of Bloor Street West, in the City of Toronto (Toronto and East York Community Council Area and Etobicoke York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto and the Toronto Region and Conservation Authority under Management Agreement with the City of Toronto. The purpose is to upgrade and repair the Humber Sewage Pumping Station (SPS) located at 490 Riverside Drive and the Old Mill SPS located at 5 Old Mill

Road, just north of Bloor Street West, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 60504 - Application #: 1052/18/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 5, 2020

CITY OF TORONTO

To undertake borehole investigations at the mouth of the lower Don River, just north of Lake Shore Boulevard East, in the City of Toronto (Toronto and East York Community Council Area), Don River Watershed as located on the property owned by the City of Toronto. The purpose is to advance four boreholes for a geotechnical investigation at the mouth of the lower Don River in support of the design for the replacement of the Gardiner Expressway, just north of Lake Shore Boulevard East, in the City of Toronto. The warm water construction timing window will apply to this project.

CFN: 62305 - Application #: 0214/20/TOR

Report Prepared by: Madison Antonangeli, extension 5650, email madison.antonangeli@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 6, 2020

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway along Commissioners Street, at Munition Street and at Cherry Street, in the City of Toronto, Don River Watershed, as located on property owned by the City of Toronto under Franchise Agreement with Enbridge Gas Inc. The purpose is to abandon an existing NPS 2 ST IP gas pipeline along Commissioners Street through the excavation of pits located at Munition Street and at Cherry Street to cap the existing pipeline in place, in the City of Toronto. The proposed pipeline abandonment is being completed at the request of Waterfront Toronto to accommodate their works in the area. No in-water work is associated with this project.

CFN: 63060 - Application #: 0332/20/TOR

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: May 6, 2020

TORONTO TRANSIT COMMISSION

To undertake structure maintenance at 1411 Queen Street East, between Queen Street East and Eastern Avenue, in the City of Toronto (Toronto and East York Community Council Area), Waterfront Watershed as located on property owned by the Toronto Transit Commission. The purpose is to construct a new noise wall at 1411 Queen Street East, between Queen Street East and Eastern Avenue, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 63079 - Application #: 0379/20/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 27, 2020

CITY OF VAUGHAN

CITY OF VAUGHAN

To undertake structure maintenance on trail at 8100 Islington Avenue near Highway 7, in the City of Vaughan, Humber River Watershed as located on the property owned by Toronto and Region Conservation Authority (TRCA) under management agreement with the City of Vaughan. The purpose is to construct asphalt walkway, corrugated steel pipe culvert for trail and trail signage within Doctors McLean Park, located at 8100 Islington Avenue just north of Highway 7, in the City of Vaughan. No in-water works are within the scope of the project.

CFN: 61666 - Application #: 0086/20/VAUG

Report Prepared by: Manirul Islam, extension 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, extension 5715, email manirul.islam@trca.ca

Date: May 1, 2020

TOWN OF AJAX

BELL CANADA

To undertake sewer, watermain or utility installation or maintenance within an existing roadway crossing Kingston Road, just east of Galea Drive, in the Town of Ajax, Carruthers Creek Watershed, as located on property owned by the Regional Municipality of Durham. The purpose is to install a new cable pedestal and conduit crossing Kingston Road, just east of Galea Drive, in the Town of Ajax. No in-water work is associated with this project.

CFN: 62306 - Application #: 0215/20/AJAX

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: May 7, 2020

TOWN OF CALEDON

REGIONAL MUNICIPALITY OF PEEL

To undertake structure maintenance north of King Street East and James Street, in the Town of Caledon, Humber River Watershed as located on property owned by Toronto and Region Conservation Authority, under Management Agreement with the Town of Caledon. The purpose is to rehabilitate a sanitary sewer maintenance hole located north of King Street East and James Street, in the Town of Caledon. No in-water works are associated with this project.

CFN: 62294 - Application #: 0216/20/CAL

Report Prepared by: Emma Benko, extension 5648, email emma.benko@trca.ca

For information contact: Emma Benko, extension 5648, email emma.benko@trca.ca

Date: May 5, 2020

TOWN OF WHITCHURCH-STOUFFVILLE

BELL CANADA

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Ninth Line south of Bethesda Side Road, in the Town of Whitchurch-Stouffville, Rouge River Watershed as located on property owned by the Regional Municipality of York. The purpose is to replace and relocate pedestals at four (4) locations along Ninth Line south of Bethesda Side Road. There are no in-water works involved within the scope of this project.

CFN: 62822 - Application #: 0135/20/WS

Report Prepared by: Shirin Varzgani, extension 5785, email shirin.varzgani@trca.ca

For information contact: Shirin Varzgani, extension 5785, email shirin.varzgani@trca.ca

Date: May 28, 2020

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 12153 Woodbine Avenue, approximately 130 metres south of Stouffville Road, in the Town of Whitchurch-Stouffville, Rouge River Watershed, as located on property owned by a private landowner to whom Enbridge Gas Inc. is providing service at their request and on property owned by the Regional Municipality of York under Franchise Agreement with Enbridge Gas Inc. The purpose is to install a NPS 1 ST YJ XHP gas pipeline at 12153 Woodbine Avenue, approximately 130 metres south of Stouffville Road, in the Town of Whitchurch-Stouffville. No in-water work is associated with this project.

CFN: 63094 - Application #: 0401/20/WS

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: May 28, 2020

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway and within a new subdivision (approved under TRCA permit C-200249) located southeast of Ninth Line and Bethesda Side Road, in the Town of Whitchurch-Stouffville, Rouge River Watershed, as located on property owned by the Town of Whitchurch-Stouffville under Franchise Agreement with Enbridge Gas Inc. The purpose is to install NPS 4, NPS 2 PE IP and NPS 1 PE IP gas pipelines within Ninth Line and a new subdivision (approved under TRCA permit C-200249) located southeast of Ninth Line and Bethesda Side Road, in the Town of Whitchurch-Stouffville. No in-water work is associated with this project.

CFN: 63152 - Application #: 0421/20/WS

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: June 1, 2020

TOWNSHIP OF KING

TOWNSHIP OF KING

To undertake structure maintenance on the north side of King Road between Keele Street and immediately west of John Street, in the Township of King, Humber River Watershed as located on the property owned by the Regional Municipality of York. The purpose is to remove and replace sidewalk, curb and gutter along the north side of King Road between Keele Street and immediately west of John Street, in the Township of King. No in-water works are within the scope of this project.

CFN: 63150 - Application #: 0394/20/KING

Report Prepared by: Manirul Islam, extension 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, extension 5715, email manirul.islam@trca.ca

Date: May 26, 2020

MINOR WORKS LETTER OF APPROVAL FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for Minor Works Letter of Approval are issued for works located within a regulated area, adjacent to a natural feature or natural hazard, that do not affect the control of flooding, erosion, dynamic beaches, pollution or the conservation of land. Permissions include ancillary structures such as decks, garages, sheds, pools and minor fill placement/landscaping.

CITY OF PICKERING

4717 CARPENTER COURT

To install a swimming pool and undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Part Lot 19, 20, Concession 8, (4717 Carpenter Court), in the City of Pickering, Duffins Creek Watershed.

CFN: 62235 - Application #: 0248/20/PICK

Report Prepared by: Terina Tam, extension 6431, email terina.tam@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: May 11, 2020

CITY OF RICHMOND HILL

64 TRENCH STREET

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on 64 Trench Street, in the City of Richmond Hill, Don River Watershed.

CFN: 62978 - Application #: 0238/20/RH

Report Prepared by: Diane Pi, extension 5723, email diane.pi@trca.ca

For information contact: Anthony Sun, extension 5724, email anthony.sun@trca.ca

Date: May 26, 2020

12 COLLIN COURT

To construct, reconstruct, erect or place a building or structure on Block 60, Plan 65M-4316, (12 Collin Court), in the City of Richmond Hill, Don River Watershed.

CFN: 63196 - Application #: 0432/20/RH

Report Prepared by: Diane Pi, extension 5723, email diane.pi@trca.ca

For information contact: Anthony Sun, extension 5724, email anthony.sun@trca.ca

Date: May 28, 2020

59 CARRINGTON DRIVE

To install a swimming pool on Lot 90, Plan 65M-2174, (59 Carrington Drive), in the City of Richmond Hill, Don River Watershed.

CFN: 63101 - Application #: 0337/20/RH

Report Prepared by: Diane Pi, extension 5723, email diane.pi@trca.ca

For information contact: Diane Pi, extension 5723, email diane.pi@trca.ca

Date: May 22, 2020

36 KENSINGTON DRIVE

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Lot 12, Plan 65M2968, (36 Kensington Drive), in the City of Richmond Hill, Rouge River Watershed.

CFN: 62868 - Application #: 0140/20/RH

Report Prepared by: Diane Pi, extension 5723, email diane.pi@trca.ca

For information contact: Anthony Sun, extension 5724, email anthony.sun@trca.ca

Date: May 21, 2020

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

4 KINGSBURY CRESCENT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part Lot 56, Plan 1538, (4 Kingsbury Crescent), in the City of Toronto (Scarborough Community Council Area), Waterfront Watershed.

CFN: 63212 - Application #: 0450/20/TOR

Report Prepared by: Terina Tam, extension 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: June 2, 2020

CITY OF VAUGHAN

133 TREELAWN BOULEVARD

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part Lot 25, Concession 8 Lot 41, Plan 65M-3377, 133 Treelawn Boulevard, in the City of Vaughan, Humber River Watershed.

CFN: 63199 - Application #: 0466/20/VAUG

Report Prepared by: Hamedeh Razavi, extension 5256, email hamedeh.razavi@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: June 2, 2020

8013 ISLINGTON AVENUE

To construct, reconstruct, erect or place a building or structure and change a building or structure so that it alters its use or potential use, increases its size or increases the number of dwelling units on Lot 7, Concession 7, (8013 Islington Avenue), in the City of Vaughan, Humber River Watershed.

CFN: 63189 - Application #: 0424/20/VAUG

Report Prepared by: Stephen Bohan, extension 5743, email stephen.bohan@trca.ca

For information contact: Stephen Bohan, extension 5743, email stephen.bohan@trca.ca

Date: May 26, 2020

136 LEBOVIC CAMPUS DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on 136 Lebovic Campus Drive in the City of Vaughan, Don River Watershed.

CFN: 63191 - Application #: 0427/20/VAUG

Report Prepared by: Hamedeh Razavi, extension 5256, email hamedeh.razavi@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 20, 2020

107 ROSELAWN DRIVE

To install a swimming pool on Part Lot 13, Concession 8 Lot 15, Plan 65M-2809, 107 Roselawn Drive, in the City of Vaughan, Humber River Watershed.

CFN: 63193 - Application #: 0435/20/VAUG

Report Prepared by: Hamedeh Razavi, extension 5256, email hamedeh.razavi@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 26, 2020

18 RONDEEN ROAD

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on 18 Rondeen Road, in the City of Vaughan, Don River Watershed.

CFN: 63192 - Application #: 0465/20/VAUG

Report Prepared by: Hamedeh Razavi, extension 5256, email hamedeh.razavi@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: June 2, 2020

137 LADY NADIA DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on 137 Lady Nadia Drive, in the City of Vaughan, Don River Watershed.

CFN: 63201 - Application #: 0460/20/VAUG

Report Prepared by: Hamedeh Razavi, extension 5256, email hamedeh.razavi@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: June 2, 2020

47 NOAH CRESCENT

To install a swimming pool and undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on 47 Noah Crescent, in the City of Vaughan, Humber River Watershed.

CFN: 63188 - Application #: 0426/20/VAUG

Report Prepared by: Hamedeh Razavi, extension 5256, email hamedeh.razavi@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 20, 2020

TOWN OF CALEDON

21 ELITE ROAD

To construct a ground floor addition up to 50 sq. m (538 sq. ft) on Lot 4, Plan 998, (21 Elite Road), in the Town of Caledon, Humber River Watershed.

CFN: 63106 - Application #: 0343/20/CAL

Report Prepared by: Lina Alhabash, extension 5657, email lina.alhabash@trca.ca

For information contact: Lina Alhabash, extension 5657, email lina.alhabash@trca.ca

Date: April 22, 2020

14568 MOUNT PLEASANT ROAD

To construct a ground floor addition or structure greater than 50 sq. m (538 sq. ft) but less than 150 sq. m (1614 sq. ft) on Part Lot 13, Concession 8, (14568 Mount Pleasant Road), in the Town of Caledon, Humber River Watershed.

CFN: 63022 - Application #: 0393/20/CAL

Report Prepared by: Lina Alhabash, extension 5657, email lina.alhabash@trca.ca

For information contact: Lina Alhabash, extension 5657, email lina.alhabash@trca.ca

Date: May 19, 2020

116 ROLLING HILLS LANE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on, (116 Rolling Hills Lane), in the Town of Caledon, Humber River Watershed.

CFN: 63004 - Application #: 0232/20/CAL

Report Prepared by: Toomaj Haghshenas, extension 6447, email toomaj.haghshenas@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 22, 2020

TOWN OF WHITCHURCH-STOUFFVILLE

47 SPOFFORD DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 20, Plan 65M-4598, (47 Spofford Drive), in the Town of Whitchurch-Stouffville, Rouge River Watershed.

CFN: 63116 - Application #: 0354/20/WS

Report Prepared by: Andrea Lam, extension 5306, email andrea.lam@trca.ca

For information contact: Andrea Lam, extension 5306, email andrea.lam@trca.ca

Date: May 6, 2020

51 SPOFFORD DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 21, Plan 65M-4598, (51 Spofford Drive), in the Town of Whitchurch-Stouffville, Rouge River Watershed.

CFN: 63114 - Application #: 0353/20/WS

Report Prepared by: Andrea Lam, extension 5306, email andrea.lam@trca.ca

For information contact: Andrea Lam, extension 5306, email andrea.lam@trca.ca

Date: May 6, 2020

TOWNSHIP OF KING

92 SIR HENRY COURT

To install a swimming pool and undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on 92 Sir Henry Court, in the Township of King, Humber River Watershed.

CFN: 63048 - Application #: 0310/20/KING

Report Prepared by: Toomaj Haghshenas, extension 6447, email

toomaj.haghshenas@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: April 6, 2020

140 MELROSE AVENUE

To install a swimming pool on 140 Melrose Avenue, in the Township of King, Humber River Watershed.

CFN: 63110 - Application #: 0347/20/KING

Report Prepared by: Toomaj Haghshenas, extension 6447, email

toomaj.haghshenas@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: April 28, 2020

51 HUMBER VALLEY CRESCENT

To install a swimming pool, undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and construct a

non-habitable accessory structure up to 50 sq. m (538 sq. ft) on, (51 Humber Valley Crescent), in the Township of King, Humber River Watershed.

CFN: 63105 - Application #: 0342/20/KING

Report Prepared by: Toomaj Haghshenas, extension 6447, email toomaj.haghshenas@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 7, 2020

PERMITS AFTER THE FACT / RESOLUTION OF VIOLATIONS FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for works undertaken without the benefit of a TRCA permit in a regulated area, where such works comply with TRCA policies and procedures, are considered permits after the fact and subject to an additional administrative fee.

CITY OF VAUGHAN

133 LONGVIEW CRESCENT - Humber River Watershed

The purpose is to recognize the construction of a deck/ patio replacement, new retaining wall, new walkway, and a new permanent patio cover within TRCA's Regulated Area of the Humber River Watershed. The subject property is located on lands known municipally as 133 Longview Crescent, in the City of Vaughan. The described works were constructed without TRCA or municipal permits. As such, the applicant has paid double the application fee as required for voluntary compliance related to resolution of a violation of Ontario Regulation 166/06.

CFN: 60263 - Application #: 0809/18/VAUG

Report Prepared by: Hamedeh Razavi, extension 5256, email hamedeh.razavi@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 8, 2020

11650 KEELE STREET - Don River Watershed

The purpose is to undertake a cut fill balance and restoration of a stream/valley corridor to rectify a violation under Ontario Regulation 166/06 for the placement of fill within a Regulated Area of the Don River Watershed. The subject property is located on lands known municipally as 11650 Keele Street, City of Vaughan.

CFN: 63038 - Application #: 0287/20/VAUG

Report Prepared by: Stephen Bohan, extension 5743, email stephen.bohan@trca.ca

For information contact: Stephen Bohan, extension 5743, email stephen.bohan@trca.ca

Date: April 24, 2020

CLOSED SESSION

RES.#B43/20 - MOTION TO AMEND THE AGENDA

Moved by: Anthony Perruzza
Seconded by: Jack Heath

THAT item 11.2 - Toronto and Region Conservation Authority's (TRCA) New Administrative Building Verbal Update be added to the closed session agenda, pursuant to Section C.4(l) of the TRCA's Board of Directors Administrative Bylaw.

CARRIED

RES.#B44/20 - CLOSED SESSION

Moved by: Paul Ainslie
Seconded by: Joanne Dies

THAT pursuant to Sections C.4.(e) and C.4(l) of the Toronto and Region Conservation Authority's (TRCA) Board of Directors Administrative Bylaw, the Executive Committee move into the closed session to discuss items 11.1 – 2020 Litigation Summary and 11.2 – TRCA'S New Administrative Building Verbal Update, as the former subject matter consists of litigation or potential litigation, affecting TRCA, while the latter pertains to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of TRCA.

CARRIED

RES.#B45/20 - RECONVENE AND REPORT

Moved by: Ronald Chopowick
Seconded by: Dipika Damerla

THAT the Executive Committee reconvene and report from closed session.

CARRIED

RES.#B46/20 - 2020 LITIGATION SUMMARY

Moved by: Ronald Chopowick
Seconded by: Dipika Damerla

THAT the report and confidential attachment on Toronto and Region Conservation Authority's (TRCA) litigation summary be received.

CARRIED

RES.#B47/20 - TRCA'S NEW ADMINISTRATIVE BUILDING VERBAL UPDATE

Moved by: Ronald Chopowick
Seconded by: Dipika Damerla

THAT Toronto and Region Conservation Authority staff be directed to continue negotiations with Tennis Canada led by the City of Toronto and report back on the status of negotiations at the June 26, 2020 Board of Directors meeting.

CARRIED

ADJOURNMENT

ON MOTION by Anthony Perruzza, the meeting adjourned at 10:57 a.m., on June 12, 2020.

Jennifer Innis
Chair

John MacKenzie
Chief Executive Officer

/am