



Toronto and Region Conservation Authority

Executive Committee Meeting Revised Agenda

#5/19

June 7, 2019

10:15 A.M.

Black Creek Pioneer Village, Weston Theatres, 1000 Murrury Ross Parkway, Downsview

Members:

Chair Jennifer Innis

Vice-Chair Jack Heath

Paul Ainslie

Ronald Chopowick

Vincent Crisanti

Dipika Damerla

Joanne Dies

Gordon Highet

Linda Jackson

Mike Mattos

Anthony Perruzza

Pages

1. ACKNOWLEDGEMENT OF INDIGENOUS TERRITORY
2. MINUTES OF MEETING #4/19, HELD ON MAY 3, 2019
[Meeting Minutes Link](#)
3. BUSINESS ARISING FROM THE MINUTES
4. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF
5. DELEGATIONS

6. PRESENTATIONS

6.1 *Kevin Travers, Partner, KPMG, and Michael Tolensky, Chief Financial and Operating Officer, in regard to Agenda Item 9.5. - 2018 Audited Financial Statements*

6.2 *Pamela Papadopoulos, Controller, Finance, in regard to Agenda Item 9.5. - 2018 Audited Financial Statements*

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7. CORRESPONDENCE

8. SECTION I - ITEMS FOR BOARD OF DIRECTORS ACTION

8.1 RISK MANAGEMENT POLICY

18

Approval of Toronto and Region Conservation Authority's (TRCA) Risk Management Policy.

8.2 TOWN OF CALEDON - LICENCE AGREEMENT FOR BASEBALL DIAMOND, HUMBER RIVER WATERSHED

31

Recommendation that Toronto and Region Conservation Authority (TRCA) enter into a licence agreement with Town of Caledon for operation of a baseball diamond, located at 13540 Caledon King Townline South, Palgrave, known as Bolton Camp, in the Town of Caledon, Regional Municipality of Peel, Humber River watershed.

8.3 ONTARIO HERITAGE TRUST AGREEMENT FOR GLASSCO PARK

36

Toronto and Region Conservation Authority (TRCA) to enter into an updated agreement with Ontario Heritage Trust (OHT) for ongoing management, maintenance and stewardship of Glassco Park, located in the City of Vaughan, Regional Municipality of York, Humber River watershed. (CFN 61457)

8.4 GREENLANDS ACQUISITION PROJECT FOR 2016-2020

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Flood Plain and Conservation Component, Rouge River Watershed, Bruno and Michael Spinoso (CFN 61544)

8.5 GREENLANDS ACQUISITION PROJECT FOR 2016-2020

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Flood Plain and Conservation Component, Wetland Compensation and Acquisition, Rouge River Watershed, Neamsby Investments Inc. (CFN 61450)

8.6 REQUEST FOR A PERMANENT EASEMENT FOR THE TORONTO MAPLE COLLECTOR SEWER, CITY OF TORONTO, DON RIVER WATERSHED

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Receipt of a request from the City of Toronto for a permanent easement on Toronto and Region Conservation Authority (TRCA) -owned lands located east of Dufferin Street and north of Finch Avenue, in the City of Toronto, required for the Toronto Maple Collector Sewer, Don River watershed. (CFN 50751)

8.7 REQUEST FOR A PERMANENT EASEMENT FOR EXISTING UTILITY INFRASTRUCTURE, CITY OF BRAMPTON, REGIONAL MUNICIPALITY OF PEEL, ETOBICOKE CREEK WATERSHED 54

Receipt of a request from the Alectra Utilities Corporation for a permanent easement required for existing utility infrastructure located on the east side of Mary Street and south of Moore Street, municipally known as 80 Mary Street, in the City of Brampton, Regional Municipality of Peel, Etobicoke Creek watershed. (CFN 61545)

8.8 REQUEST FOR A PERMANENT EASEMENT, NORTHWOOD PARK (SENTINEL ROAD AND GRANDRAVINE DRIVE), CITY OF TORONTO, HUMBER RIVER WATERSHED 58

Receipt of a request from the City of Toronto for a permanent easement for a storm sewer for the City of Toronto's Basement Flooding Protection Program, on Toronto and Region Conservation Authority-owned lands located north of Sheppard Ave West and west of Keele Street, known as Northwood Park (Sentinel Road and Grandravine Drive), in the City of Toronto, Humber River watershed. (CFN 61458)

8.9 VENDOR OF RECORD ARRANGEMENT FOR SUPPLY AND DELIVERY OF VARIOUS AGGREGATES 62

Award of Request for Proposal (RFP) No. 10021054 for a Vendor of Record (VOR) arrangement for supply and delivery of various aggregates for TRCA restoration and construction projects.

8.10 TRCA INVESTMENT MANAGEMENT STRATEGY 65

Proposed updates to align with partner municipalities.

8.11 TORONTO AND REGION CONSERVATION AUTHORITY ADMINISTRATIVE OFFICE BUILDING PROJECT

Update on construction tenders to-date and budget cost comparison.

(Report forthcoming)

9. SECTION II - ITEMS FOR EXECUTIVE COMMITTEE ACTION

9.1 REQUEST FOR PROPOSAL FOR FLOOD REMEDIATION FEASIBILITY STUDY AND MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT FOR HIGHLAND CREEK – MARKHAM BRANCH CORPORATE DRIVE – CITY OF TORONTO 68

Award of Request for Proposal (RFP) No. 10009966 for engineering consulting services to undertake a feasibility study to examine flood remediation options for a section of Highland Creek - Markham Branch by Corporate Drive as part of a Municipal Class Environmental Assessment.

9.2 GLEN HAFFY CONSERVATION AREA HYDRO SERVICE REPLACEMENT PROJECT 73

Award of Request for Tender (RFT) No. 10009657 for the supply of all labour, equipment and materials necessary to install a new hydro service at the Glen Haffy Conservation Area, in the Town of Caledon, Region of Peel.

9.3	REQUEST TO DELEGATE PERMIT APPROVAL - SEATON COMMUNITY AND JULY 5, 2019 EXECUTIVE COMMITTEE	76
	The development of the new Seaton Community in the City of Pickering and other sites in our jurisdiction requires the approval of multiple TRCA permits to proceed in July 2019. In addition, the July 5, 2019 Executive Committee is proposed to be cancelled. Therefore, staff request the Executive Committee to delegate approval authority of all permits in Seaton all permits for the entire jurisdiction originally scheduled for the July 5, 2019 meeting to staff.	
9.4	SUPPLY AND DELIVERY OF CLEANING SUPPLIES – CONTRACT EXTENSION FOR AN ADDITIONAL ONE (1) YEAR TERM	80
	Extension of contract #10007544 (Purchase Order# P-AG-00020) with Mister Chemical Ltd. until June 2020.	
9.5	2018 AUDITED FINANCIAL STATEMENTS	82
	The 2018 audited financial statements are recommended for approval.	
9.6	<i>REQUEST FOR TORONTO AND REGION CONSERVATION AUTHORITY OWNED LAND</i>	135
	52 Ravendale Court, City of Vaughan, Regional Municipality of York, Humber River Watershed (CFN 61597).	
9.7	<i>REQUEST FOR TORONTO AND REGION CONSERVATION AUTHORITY OWNED LAND</i>	139
	99 Wakelin Court, City of Vaughan, Regional Municipality of York, Humber River Watershed (CFN 61572)	
10.	SECTION III - ITEMS FOR THE INFORMATION OF THE BOARD	
10.1	INSURANCE PROGRAM UPDATE	143
	Report Summarizing Toronto and Region Conservation Authority's (TRCA) Insurance Program.	
10.2	TRCA COMMENTS TO ENVIRONMENTAL REGISTRY OF ONTARIO (ERO)	147
	Toronto and Region Conservation Authority (TRCA) comments on the Government of Ontario's proposed amendments to the Environmental Assessment Act, 2010.	
	Modernizing Ontario's Environmental Assessment Program – Environmental Assessment Act (ERO # 013-5102). Discussion Paper: Modernizing Ontario's Environmental Assessment Program (ERO #013-5101). Bill 108, Schedule 6 (Amendments to Environmental Assessment Act)	
10.3	<i>TRCA COMMENTS TO ENVIRONMENTAL REGISTRY OF ONTARIO (ERO)</i>	
	Bill 108 - (Schedule 12) – The Proposed More Homes, More Choice Act: Amendments to the Planning Act (ERO #019-0016)	
	(Report forthcoming)	

11. **SECTION IV - ONTARIO REGULATION 166/06, AS AMENDED**
MAJOR PERMIT APPLICATION 11.1 – REGULAR – FOR APPROVAL

Applications that involved a more complex suite of technical studies to demonstrate consistency with policies; applications that cover a significant geographic area, extensive modifications to the landscape, major infrastructure projects, applications requiring site specific conditions and permissions that extend beyond two years.

CITY OF PICKERING

11.1 NORTH PICKERING COMMUNITY MANAGEMENT INC. 160

To construct, reconstruct, erect or place a building or structure, site grade, temporarily or permanently place, dump or remove any material originating on the site or elsewhere, interfere with a wetland and alter a watercourse as a result of the Peter Matthews Drive Extension from Taunton Road to Whitevale Road, construction of a new watermain, sanitary sewer and the removal and restoration of a segment of existing Sideline 22, in the City of Pickering, Duffins Creek Watershed, as located on the property owned by Infrastructure Ontario and 11333373 Ontario Incorporated (Lebovic).

11.2 STANDARD DELEGATED PERMITS 164

Delegated Permits are processed by Planning and Development Division staff, authorized by designated staff appointed as Enforcement Officers by the Board of Directors and received monthly by the Executive Committee. Delegated permits are categorized as standard, routine infrastructure works, emergency infrastructure works, minor works and permits after the fact/resolution of violations. Standard permits are non-complex permissions consistent with TRCA approved policies and procedures and issued for a time period of two years or less.

STANDARD DELEGATED PERMITS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 141)

PERMISSION FOR ROUTINE INFRASTRUCTURE WORKS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 158)

MINOR WORKS LETTER OF APPROVAL FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 172)

PERMITS AFTER THE FACT / RESOLUTION OF VIOLATIONS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 179)

12. CLOSED SESSION

The Executive Committee shall enter into closed session, pursuant to Section C.4. of TRCA's Board of Directors Administrative By-law, as the subject matter consists of

C.4.(e) litigation or potential litigation... (being to discuss a staff report regarding proposed minutes of settlement with Outfront Media Canada L.P.)

(Report forthcoming)

13. NEW BUSINESS

NEXT MEETING OF THE EXECUTIVE COMMITTEE #6/19, TO BE HELD
ON FRIDAY, JULY 5, 2019 AT 9:30 A.M. AT HEAD OFFICE, 101 EXCHANGE
AVENUE, VAUGHAN

John MacKenzie, Chief Executive Officer

/af

2018 Financial Review

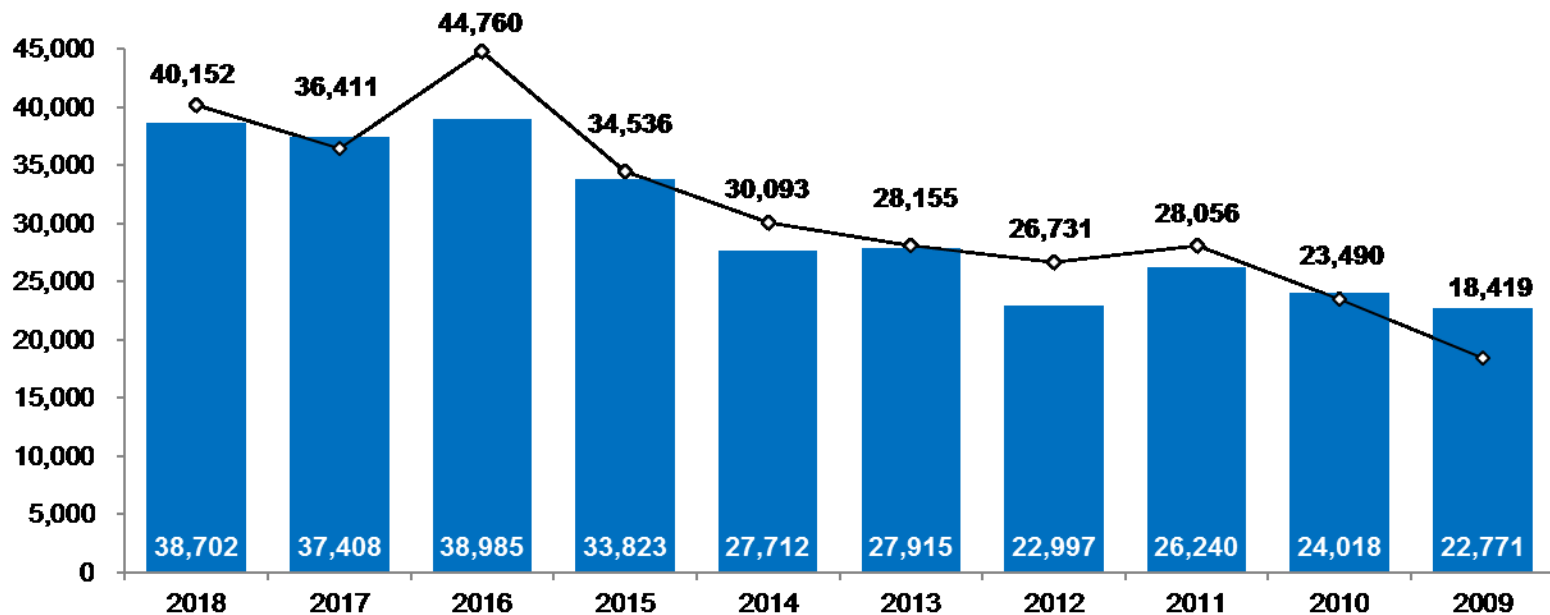
Presented by Finance, Corporate Services

June 7, 2019

Statement of Financial Position and Accumulated Surplus

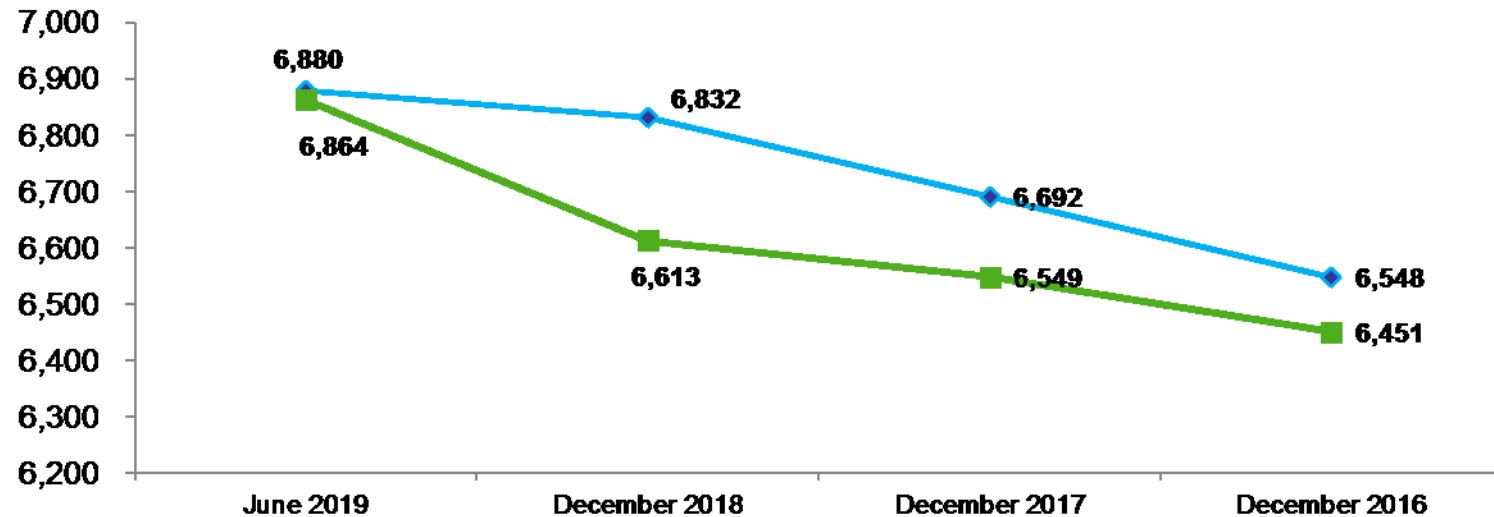
Cash and Investments

The growth in TRCA's cash and investment balances is directly correlated to growth in its deferred revenue balances, as per the following 10-year analysis:



Investments

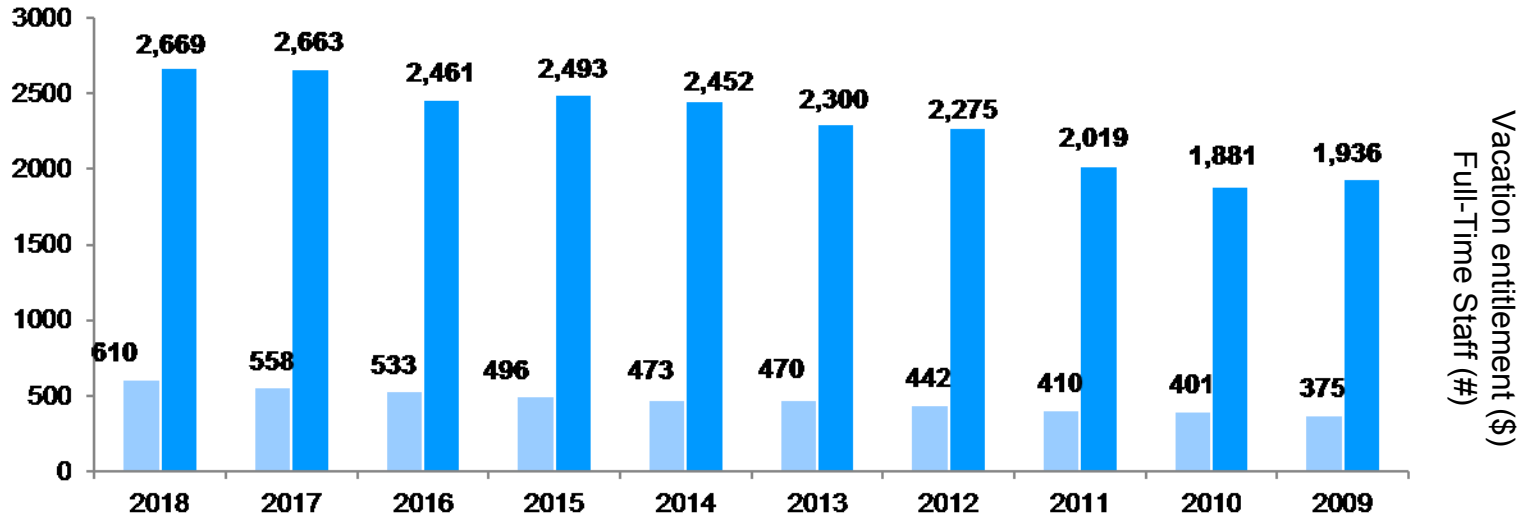
TRCA invested \$6,500 in the One Fund on September 9, 2016. The 20-month return on investment (as



TRCA had \$9,224 invested in bonds and GIC's, in a broker managed account with an average return on investment of 1.96% (ranging from 1.58% - 2.58%). TRCA continually assesses its portfolio performance to determine future investment strategies.

Vacation Pay Entitlements

TRCA continues to monitor this balance and encourages our staff to take vacation. Management recognizes the need to enforce the vacation policy and has developed a plan to address deviations from the policy.

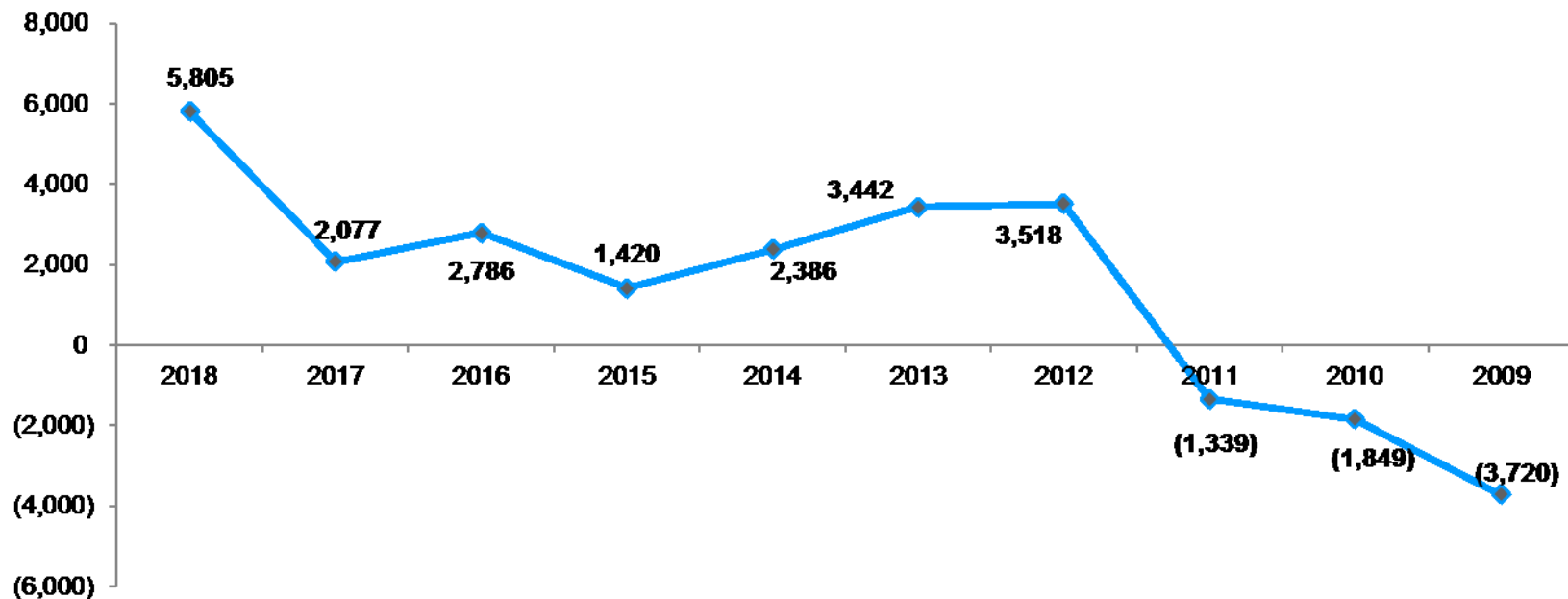


The dark blue bar represents the vacation pay entitlement liability as of December 31 of each fiscal year.

The light blue bar represents the number of full-time staff on payroll as of December 31 of each fiscal year.

Net Financial Assets

For the seventh consecutive year, TRCA's financial assets exceed its financial liabilities, as follows:



Net Financial Assets

In 2018, TRCA's Net Financial Assets increased by **\$3,728**, from **\$2,077** to **\$5,805**

2018 Changes:

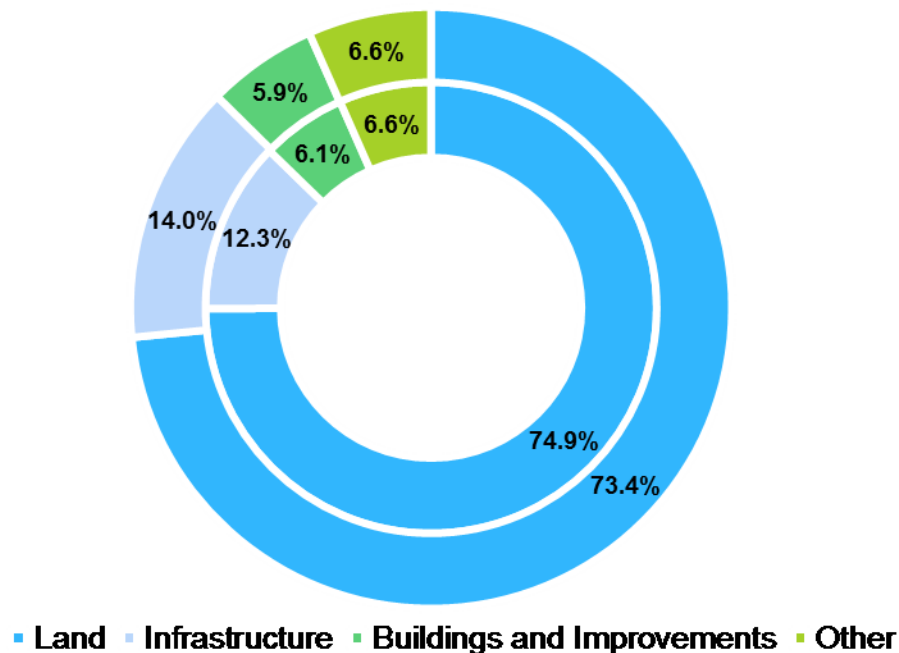
Net Surplus:	\$10,633
Tangible Capital Assets:	(\$6,828)
Other Assets:	<u>(\$77)</u>
Total	\$3,728

In 2017, TRCA's Net Financial Assets decreased by **\$709**, from **\$2,786** to **\$2,077**

2017 Changes:

Net Surplus:	\$9,961
Tangible Capital Assets:	(\$10,450)
Other Assets:	<u>(\$220)</u>
Total	\$709

Tangible Capital Assets



2018:

Purchases/Contributions:	\$17,813
Amortization:	(\$8,085)
Proceeds/Loss on Disposal:	<u>(\$2,900)</u>
Total Change:	\$ 6,828

2017:

Purchases/Contributions:	\$22,305
Amortization:	(\$6,865)
Proceeds/Loss on Disposal:	<u>(\$4,990)</u>
Total Change:	\$10,450

Net Surplus

In 2018, TRCA's Net Surplus increased by **\$10,633**, from **\$464,887** to **\$475,520**

2018 Changes:

Tangible Capital Assets:	\$6,828
Unfunded Vacation Pay Entitlement:	\$269
Operating/Capital Reserves:	\$4,454
Unallocated Surplus/Deficit:	<u>(\$918)</u>
Total	\$10,633

In 2017, TRCA's Net Surplus increased by **\$9,961**, from **\$454,926** to **\$464,887**

2017 Changes:

Tangible Capital Assets:	\$10,450
Unfunded Vacation Pay Entitlement:	\$352
Operating/Capital Reserves:	\$228
Unallocated Surplus/Deficit:	<u>(\$613)</u>
Total	\$9,961

Reserves

TRCA's reserve balance is as follows:

	2018	2017
Operating	\$6,081	\$2,755
Capital	\$1,969	\$1,758
Total	\$8,050	\$4,513

The ending operating reserve for 2018 includes the unallocated surplus transfer of \$918, which has been proposed for transfer.

The ending capital reserve represents funding for unbudgeted tangible capital assets purchases and related expenditures. It is anticipated that any additional surplus available in 2019 will replenish any drawings from reserves identified in the budget.

Thank you.
Any questions?

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **RISK MANAGEMENT POLICY**

KEY ISSUE

Approval of Toronto and Region Conservation Authority's (TRCA) Risk Management Policy.

RECOMMENDATION

THE EXECUTIVE COMMITTEE RECOMMENDS THAT TRCA's Risk Management Policy (the Policy) be approved and take effect upon approval by the Board of Directors;

AND FURTHER THAT TRCA Legal Counsel be appointed to the role of Chief Risk Officer.

BACKGROUND

TRCA's 2018 Strategic Plan Update challenged staff to "build partnerships and new business models" with the aim of fulfilling TRCA's Strategic Plan goals in a sustainable fashion. In the context of a shifting policy landscape, a rapidly urbanizing Greater Toronto and Hamilton area, increasing risk to people and property from erosion and flood risk and many other exposures, a review of the ways TRCA manages risk associated with our business practices and operations is a critical course of action. As a result, staff were directed by Senior Leadership to undertake such a review and furthermore to bring forward a policy on the issue or risk in support of TRCA's risk management activities.

TRCA's current practice of risk management involves certain aspects of loss, incident and insurance management activities, health and safety assessments, contract management activities, business planning components and flood and erosion risk service programs. However, to date no formal mandate has been made by the organization to define or address the issue of risk, or to set thresholds of what levels of risk are acceptable to the organization. The Policy was developed specifically to address this gap in TRCA's business practice and furthermore to assign tasks and authority on the issue of risk for the organization.

Staff developed the Risk Management Policy based on a review of over 70 agencies, including municipal, public and private organizations operating across Canada conducted by TRCA, as well as a survey of over 350 financial executives conducted by the Chartered Professional Accountants of Canada. Both studies revealed that risk management is a major concern in both public and private sectors across the country, and furthermore that the adoption of a risk program to address the issue of risk is rapidly becoming best management practice.

Item 8.1.

RATIONALE

The proposed Policy is developed using the ISO 31000:2009 Risk Management – Principles and Guidelines. The ISO 31000:2009 international standard is a highly adaptable and scalable framework for managing all classes of risk and provides a readily implementable system for managing risk using industry standard business planning tools or processes some of which are already in place at TRCA.

The Policy provides the following guidance on the issue of risk:

- The mandate to manage the issue of risk;
- A common language around the issue of risk;
- Roles and responsibilities on the management of risk;
- A process for the management of risk;
- Principles on how the organization should address risk; and
- Guidance on what level of risk is acceptable to the organization and how it should be managed.

Outcomes of the Policy will include:

- Aligning risk decisions with corporate action;
- Enhancing risk response and decision making;
- Reducing operational surprises and losses;
- Identifying and managing multiple and organization wide risks;
- Seizing opportunities; and
- Improving deployment of resources and capital.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

Strategy 9 – Measure performance

FINANCIAL DETAILS

No additional expenses are expected with this policy change at time of writing. Staffing in support of risk management activities are provided in acct 003-01; Insurance costs are provided for in 012-28, and external legal fees are provided for in 012-30.

DETAILS OF WORK TO BE DONE

The following represent key action items to be completed following the approval of this Policy:

- Development of a Risk Management Implementation Plan as well as performance metrics for TRCA's risk management activities;
- Integration of risk management principles into the corporate work planning and business planning activities including the Centralized Performance and Reporting Database;
- Coordination with service area leads to ensure integration of Policy elements with current operational practices;
- Development of training materials for staff on risk management principles as well as the policy itself;

Item 8.1.

- Reporting to the Board of Directors on an annual basis on the performance of the Policy and TRCA's risk management program.
- Review of the Policy in five years or sooner if required.

Report prepared by: Adam Szaflarski, extension 5596

Emails: aszaflarski@trca.on.ca

For Information contact: Adam Szaflarski, extension 5596

Emails: aszaflarski@trca.on.ca

Date: May 9, 2019

Attachments: 1

Attachment 1: TRCA Risk Policy

STATEMENT OF POLICY AND PROCEDURE			
Chapter:	Corporate Services	SPP No.	PRM1.0
Section:	Property and Risk Management	Issued:	6/21/2019
Subject:	RISK MANAGEMENT	Effective:	6/21/2019
Issue to:	All TRCA Employees	Page:	1 of 10
		Replaces:	
Issued by:	Board of Directors	Dated:	N/A

1. PURPOSE

The risk management program's purpose is to support TRCA's evolving strategic and business objectives as set out in TRCA's Strategic Plan by employing the following goals:

- 1.01. Aligning risk appetite and tolerance with corporate objectives;
- 1.02. Enhancing risk response and decision making;
- 1.03. Reducing operational surprises and losses;
- 1.04. Identifying and managing multiple and organization wide risks;
- 1.05. Seizing opportunities; and
- 1.06. Improving deployment of resources and capital.

2. SCOPE

- 2.01. The Statement of Policy and Procedure applies to all business units, projects, programs and operations of TRCA.

3. POLICY

- 3.01. Risk management will be incorporated into the operations of TRCA;
- 3.02. A framework for managing risk will be adopted by TRCA;
- 3.03. Appropriate resources as well as responsibilities and accountabilities will be assigned to the management of risk;
- 3.04. Risk management practices will be reviewed regularly to ensure continual improvement.

STATEMENT OF POLICY AND PROCEDURE			
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Risk Tolerance and Appetite

- 3.05. Within a diverse organization the size and scale of TRCA, the types and levels of risk will fluctuate significantly from business unit to business unit. The total level of risk that is acceptable to TRCA at any moment is TRCA's risk tolerance, the level to which TRCA seeks out new risks or opportunities, is TRCA's risk appetite. TRCA may have different levels of tolerance and appetite for different classes of risk in certain sectors of its operations, however at all times, one of the objectives of TRCA's risk management program is to align TRCA's risk tolerance and appetite with corporate objectives.
- 3.06. As a local public sector organization, whose mandate is to operate programs and services to further conservation, including core services focused on the long term preservation of TRCA owned lands; the management of significant quantities of public assets; and the management of watershed risks for jurisdictional residents, the overall appetite for risk at TRCA is conservative.
- 3.07. TRCA will tolerate risks that, based on the best information available at any given time, are manageable without significant unexpected diversion or expenditure of TRCA resources.

Hazards

- 3.08. TRCA's risk appetite for unmanaged hazards is low.
- 3.09. TRCA's tolerance for risks that remain a high consequence and likelihood after management activities is low.
- 3.10. TRCA is conservative on risks related to staff health and safety and requires that a detailed assessment of health and safety risk scenarios be carried out and understood before health and safety risks can be tolerated.
- 3.11. Public programming will undergo risk assessment in the course of implementation. TRCA will not tolerate public programming activities that expose the organization to unmanageable liability or operational risks.

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Operational Risk

- 3.12. TRCA constantly aims for high levels of service quality that meet or exceed stakeholder, client and partner expectations. Efforts to meet this high level of service quality as well as modernizing processes will from time to time require systems and operational risks to be weighed and undertaken by the organization.
- 3.13. TRCA will tolerate managed risks that aim to improve operations if it can be demonstrated that negative impacts of those foreseeable risks will be moderate and rare.
- 3.14. TRCA has a moderate appetite for managed risks associated with entering into non-traditional partnerships as well as providing certain classes of risk management services for third parties.
- 3.15. Organizational appetite for reputation risk is low, however, TRCA does acknowledge that as a local public organization striving for continuous improvement and accountability, may from time to time meet operational and other challenges that could fall short of some external expectations.
- 3.16. TRCA will not tolerate conduct that willfully damages TRCA's reputation.

Financial Risks

- 3.17. TRCA is committed to transparent business practices that include comprehensive performance measurement and management, particularly in the area of financial management. TRCA has also stated that it has a goal of increasing financial sustainability by attaining more stable and diversified sources of funding.
- 3.18. As a steward of public resources, TRCA is conservative on matters of financial risk management, and to this end, will avoid taking intolerable financial risks and will utilize a strong system of financial controls.
- 3.19. Financial risks will be tolerated only after it is demonstrated that there will be an acceptable level of exposure to the financial sustainability of TRCA.
- 3.20. TRCA shall explore business practices and techniques that allow the organization to conduct programs that are in keeping with TRCA's goals, while controlling negative exposures to its core operations.
- 3.21. TRCA will not pursue business models or actions that will threaten its registered charitable status, or that TRCA is precluded from undertaking due to regulatory or legal restrictions.

STATEMENT OF POLICY AND PROCEDURE			
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Issued by:	Board of Directors	Dated:	N/A

- 3.22. TRCA will evaluate partnerships and agreements with third parties to ensure that any associated risk exposures are mitigated to an acceptable level.

Strategic Risk

- 3.23. Strategic risks emerge from outside the organization or business unit that is undertaking risk management activities and are outside of their control. As a result, TRCA's primary approach to managing the risks will be to monitor trends that present themselves as risks to the organization with the intent of managing their effects on operations.

Risk Assessment

- 3.24. Risk will be assessed as a product of consequence and likelihood. Tables 1 and 2 shall be used as a guide to quantify both the consequence and likelihood respectively of each risk being analyzed

Table 1: Risk Consequence						
		Consequence Type				
Rating	Desc.	Reputation	Injury	Human Resources	Business Interruption	Financial
1	Incidental	No Reputational Damage	No Injury	Isolated if any staff dissatisfaction.	No organizational effect	\$0-\$5K
2	Minor	Some local media coverage	Minor injury requiring first aid only	Team level dissatisfaction as reported anonymously.	Minimal organizational effect, that can be managed with minimal diversion of resources.	\$5K-\$20K
3	Moderate	Recurring regional media coverage	Moderate injury requiring outpatient visit.	Business Unit dissatisfaction resulting in increased staff turnover, as determined through correspondence or exit interviews.	Moderate organizational effect, including shutdown or partial shutdown that effects a single facility or business unit and requires moderate resources to resolve.	\$20K-\$200K

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Issued by:	Board of Directors	Dated:	N/A

Table 1: Risk Consequence						
		Consequence Type				
Rating	Desc.	Reputation	Injury	Human Resources	Business Interruption	Financial
4	Major	Recurring and evolving national media coverage	Major injury requiring inpatient care;	Division level dissatisfaction resulting in resignation of senior management as, determined through correspondence or exit interviews.	Major destabilizing effect that effects or causes shutdown of operations to more than one business unit but less than a division that requires major resources to resolve.	\$200K-\$2M
5	Extreme	Recurring and evolving national to international media coverage	Major Injury requiring prolonged inpatient care causing death or major disability.	Corporate level dissatisfaction resulting in major turnover in executives and Board members or resignation with public announcement, as determined through exit interviews.	Extreme destabilizing effect that causes cross divisional shutdown of operations that requires major resources to resolve.	\$2M+

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Table 2: Risk Likelihood				
	Annual Frequency		Probability	
Rating	Desc.	Definitions	Description	Definition
1	Rare	Once in 50 years or more	Rare	<10% Chance of occurrence over the life of the asset, project or in a single program year.
2	Unlikely	Once in 25 to 50 Years	Unlikely	10% to 35% chance of occurrence over the life of the asset, project or in a single program year.
3	Possible	Once in 10 to 25 years	Possible	35% to 65% chance of occurrence over the life of the asset, project or in a single program year.
4	Likely	Once in 1 to 10 Years	Likely	65% to 90% chance of occurrence over the life of the asset, project or in a single program year.
5	Frequent	Once every year or more	Almost Certain	>90% chance of occurrence over the life of the asset, project or in a single program year.

Note: Frequency and probability are two different measures of the likelihood of an event or occurrence. The ranges in frequency and probability identified on the chart express the same likelihood in different ways.

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Risk Classification Map

- 3.25. Likelihood and consequence figures in Table 1 and 2 are used in the risk map shown in Table 3 to classify risks and prioritize risks for action.

Table 3: Risk Classification Map						
Consequence	5: Extreme	5	10	15	20	25
	4: Major	4	8	12	16	20
	3: Moderate	3	6	9	12	15
	2: Minor	2	4	6	8	10
	1: Incidental	1	2	3	4	5
		1: Rare	2: Unlikely	3: Possible	4: Likely	5: Frequent
Likelihood						

4. RESPONSIBILITY

- 4.01. On motion from TRCA's Board of Directors, TRCA may accept, revise or rescind this policy.
- 4.02. The Chief Executive Officer (CEO) approves specific risk appetite and tolerance statements within the parameters approved by the Board of Directors.

STATEMENT OF POLICY AND PROCEDURE			
Chapter:	Corporate Services	SPP No.	PRM1.0
Section:	Property and Risk Management	Issued:	6/21/2019
Subject:	RISK MANAGEMENT	Effective:	6/21/2019
Issue to:	All TRCA Employees	Page:	8 of 10
		Replaces:	
Issued by:	Board of Directors	Dated:	N/A

- 4.03. The Chief Financial and Operating Officer (CFOO) will oversee management of financial risk.
- 4.04. The Chief Risk Officer (CRO) will ensure this Statement of Policy and Procedure as well as any underlying program elements up to date; document internal risk management policies structures and processes; co-ordinate risk management activities; compile risk information and report annually to the Board of Directors on TRCA's risk management program; assist in the establishment of program specific risk policy; support investigations; and build a risk aware corporate culture within the organization.
- 4.05. Management will ensure implementation of risk management recommendations; identify and report changed circumstances; participate in incident investigation and resolution; and work with risk management staff to establish specialist risk policies.
- 4.06. Employees will work to understand, accept and implement risk management processes; report inefficient unworkable controls or risk management processes; report loss events and near misses; and cooperate with management and risk management staff in incident investigation and resolution.

5. REFERENCES AND RELATED STATEMENTS OF POLICY AND PROCEDURE

- 5.01. ISO 31000:2009 Risk Management – Principles and Guidelines

6. PROCEDURE

- 6.01. Figure 1 represents TRCA's framework for managing risk ("The Framework"). The Framework is adopted and modified from the ISO 31000:2009 Risk Management Principles and Guidelines. It shows the relationships between the principles that will guide risk management decisions, the cyclical framework through which risk will be managed and finally the TRCA's process for managing risks itself.

STATEMENT OF POLICY AND PROCEDURE			
Chapter:	Corporate Services	SPP No.	PRM1.0
Section:	Property and Risk Management	Issued:	6/21/2019
Subject:	RISK MANAGEMENT	Effective:	6/21/2019
Issue to:	All TRCA Employees	Page:	9 of 10
		Replaces:	
Issued by:	Board of Directors	Dated:	N/A

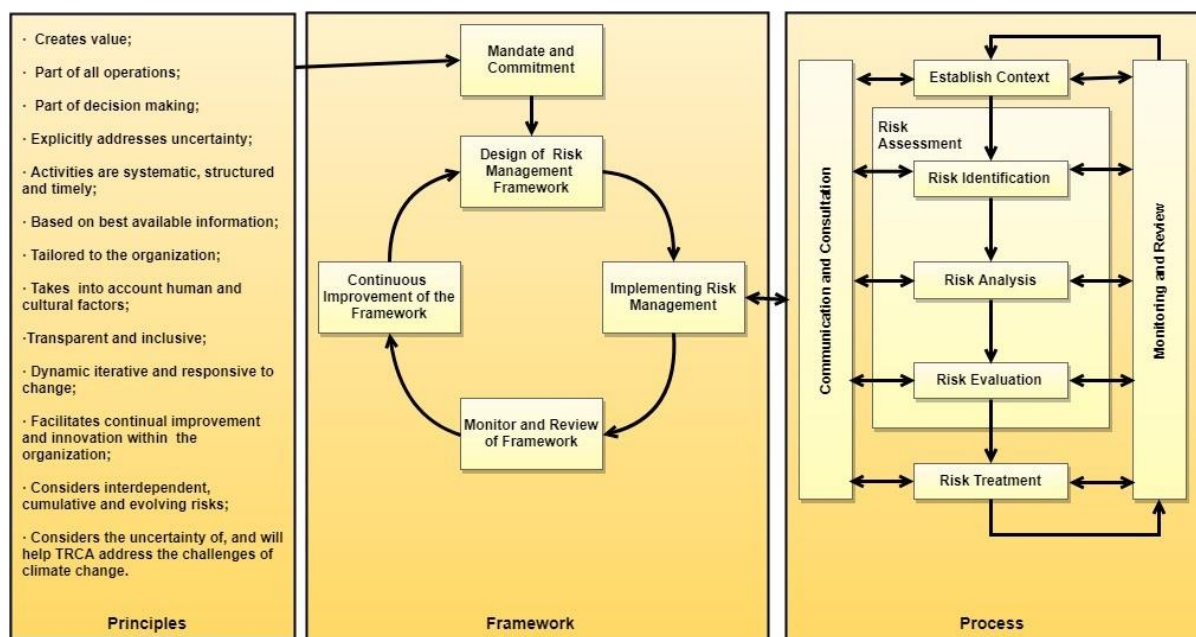


Figure 1: TRCA Risk Management Framework (adopted and modified from ISO 31000:2009)

7. DEFINITIONS

- 7.01. **“Hazard risk”** is the risk that arises from exposure to accidental loss with no exposure to gain. Hazard risks typically arise from property, liability, or personnel loss exposures and are often mitigated by insurance.
- 7.02. **“Operational risk”** is risk arising from people, processes, systems or external events, may include possibility of loss, no loss, or positive returns.
- 7.03. **“Financial risk”** is risk arising from financial operations, may include possibility of loss, no loss or positive returns.
- 7.04. **“Liability”** refers to a legal responsibility for the consequences of an act or omission.
- 7.05. **“Managed risk”** a risk or a group of risks for which a management strategy or plan has been developed.
- 7.06. **“Risk”** is the effect of uncertainty on objectives or outcomes.
- 7.07. **“Risk Appetite”** is the level to which the organization seeks out new risks or opportunities.

STATEMENT OF POLICY AND PROCEDURE			
Chapter:	Corporate Services	SPP No.	PRM1.0
Section:	Property and Risk Management	Issued:	6/21/2019
Subject:	RISK MANAGEMENT	Effective:	6/21/2019
Issue to:	All TRCA Employees	Page:	10 of 10
		Replaces:	
Issued by:	Board of Directors	Dated:	N/A

- 7.08. **“Risk Management”** is the process of making and implementing decisions that enable an organization to optimize its level of risk.
- 7.09. **“Risk Tolerance”** is the total level of risk that is acceptable to the organization at any moment.
- 7.10. **“Strategic risk”** is external and often systemic risk outside the control of the organization, or the project or program being managed.

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Darryl Gray, Director, Education and Training

RE: **TOWN OF CALEDON**
Licence Agreement for Baseball Diamond, Humber River Watershed

KEY ISSUE

Recommendation that Toronto and Region Conservation Authority (TRCA) enter into a licence agreement with Town of Caledon for operation of a baseball diamond, located at 13540 Caledon King Townline South, Palgrave, known as Bolton Camp, in the Town of Caledon, Regional Municipality of Peel, Humber River watershed.

RECOMMENDATION

WHEREAS Town of Caledon constructed an accessible baseball diamond at Bolton Camp in 2018 for the purposes of delivering the Challenger Baseball program for children and youth of all abilities;

AND WHEREAS Town of Caledon and TRCA entered into a short term licence agreement for the operation of the baseball diamond for the 2018 baseball season and the parties now wish to enter into a new arrangement for the ongoing maintenance, shared use and operation of the diamond;

THEREFORE THE EXECUTIVE COMMITTEE RECOMMENDS THAT TRCA enter into an agreement with Town of Caledon for the maintenance, shared use and operation of the diamond with the key following terms and conditions:

- (i) that the term of the agreement be for 3 years together with a renewal option for a further 5 years at the option of TRCA;
- (ii) Town of Caledon has exclusive use of the baseball diamond during each baseball season from Monday to Thursday from 6pm to 11pm and Saturday and Sunday from 9am to 11pm.
- (iii) Town of Caledon is solely responsible for all operating costs and expenses, including insurance and hydro-electricity with respect to lighting of the diamond incurred in connection with the operation of the diamond;
- (iv) Town of Caledon will pay an operating fee to TRCA for use of the land based upon a proportion of TRCA's actual operating costs for Bolton Camp;
- (v) Each party shall retain its own revenues of any nature arising from the use of the baseball for the purposes set out in the agreement.

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the agreement, including the obtaining of necessary approvals and execution of any documents.

Item 8.2.

BACKGROUND

At Authority Meeting #5/10, held on June 25, 2010, Resolution #A102/10 was approved, in part, as follows:

THAT a partial taking containing 105.6 hectares (260.91 acres), more or less, consisting of an irregular shaped parcel of land improved with in excess of 30 buildings and a private water system and sewage system including two sewage lagoons, said lands being Part of Lots 7, 8, 9 and 10, Concession 8, Albion, Town of Caledon, in the Regional Municipality of Peel, municipally known as 13540-13650 Caledon-King Townline South, be purchased from the Hi-Lands of Bolton Corp.;...

Bolton Camp is proposed to have sports fields, a recreation hall/community hub, pool, green fitness equipment, yoga classes, running clinics, an outdoor community kitchen, tree-top tours/canopy tours, ropes courses, theatre and art spaces, retail or market space and outdoor classrooms/collaboration and innovation spaces, amongst others.

Phase one of the redevelopment of Bolton Camp commenced in 2017 with planned completion in 2020. This phase one work includes operational requirements such as site servicing (water, sewer, hydro), a new entrance and internal roadways, parking lots, bridge replacement, and retrofitting the former recreation hall building and outdoor pool into an inclusive community recreation complex.

To realize the Bolton Camp vision, TRCA is developing partnerships with various like-minded community groups and organizations, including the Town of Caledon and Bolton Braves for the purpose of establishing a Challenger Baseball program in Caledon. This partnership has resulted in improved access to baseball programs for people of all abilities through the creation of an accessible baseball diamond at Bolton Camp.

A sketch illustrating the subject lands is attached as Attachment 1.

Licence Agreement

The following are the key terms and conditions of the proposed Agreement:

- (i) that the term of the agreement be for 3 years together with a renewal option for a further 5 years at the option of TRCA;
- (ii) Town of Caledon has exclusive use of the baseball diamond during each baseball season from Monday to Thursday from 6pm to 11pm and Saturday and Sunday from 9am to 11pm.
- (iii) Town of Caledon is solely responsible for all operating costs and expenses, including insurance and hydro-electricity with respect to lighting of the diamond incurred in connection with the operation of the diamond;
- (iv) Town of Caledon will pay an operating fee to TRCA for use of the land based upon a proportion of the TRCA's actual operating costs for Bolton Camp;
- (v) Each party shall retain its own revenues of any nature arising from the use of the baseball for the purposes set out in the agreement.

RATIONALE

A key, and unique, aspect of the Bolton Camp plan is to allow and support a wide range of business models, including social enterprises, co-operatives, not-for profits, and others, that provide youth, community members, service club and local entrepreneurs the opportunity to take an active role in creating, developing and implementing programs, services and activities, while improving employment and economic outcomes in the region.

Item 8.2.

The Challenger Baseball program delivered by Bolton Braves at Bolton Camp improves local services by enabling an otherwise underserved portion of the population to have access to Bolton Camp and participate in sports in a supportive and inclusive environment. The accessible baseball diamond is an important element of Bolton Camp's accessibility program and forms a cornerstone of the inclusive recreation spaces being developed as part of the Bolton Camp plan.

The ongoing shared use of the baseball diamond, will ensure an integrated approach with Bolton Camp and will achieve the following:

- Create new accessible sports facilities for community members of all ages and abilities;
- Contribute to the shared operation and service model for Bolton Camp, in particular achieving efficiencies related to facility management and maintenance.
- Provide for large scale event space within Bolton Camp when the diamond is not in use for baseball purposes.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 4 – Create complete communities that integrate nature and the built environment

Strategy 5 – Foster sustainable citizenship

FINANCIAL DETAILS

Under the terms of the agreement, the 2019 operating fee for use of the land associated with the baseball diamond and shared use of common elements of Bolton Camp is \$7,700 and includes an annual 2% inflationary increase for future years. The Town of Caledon is responsible for maintenance and repairs of the baseball facilities, insurance and hydro-electricity costs for lighting of baseball activities.

Report prepared by: Darryl Gray, extension 5228

Emails: darryl.gray@trca.ca

For Information contact: Darryl Gray, extension 5228

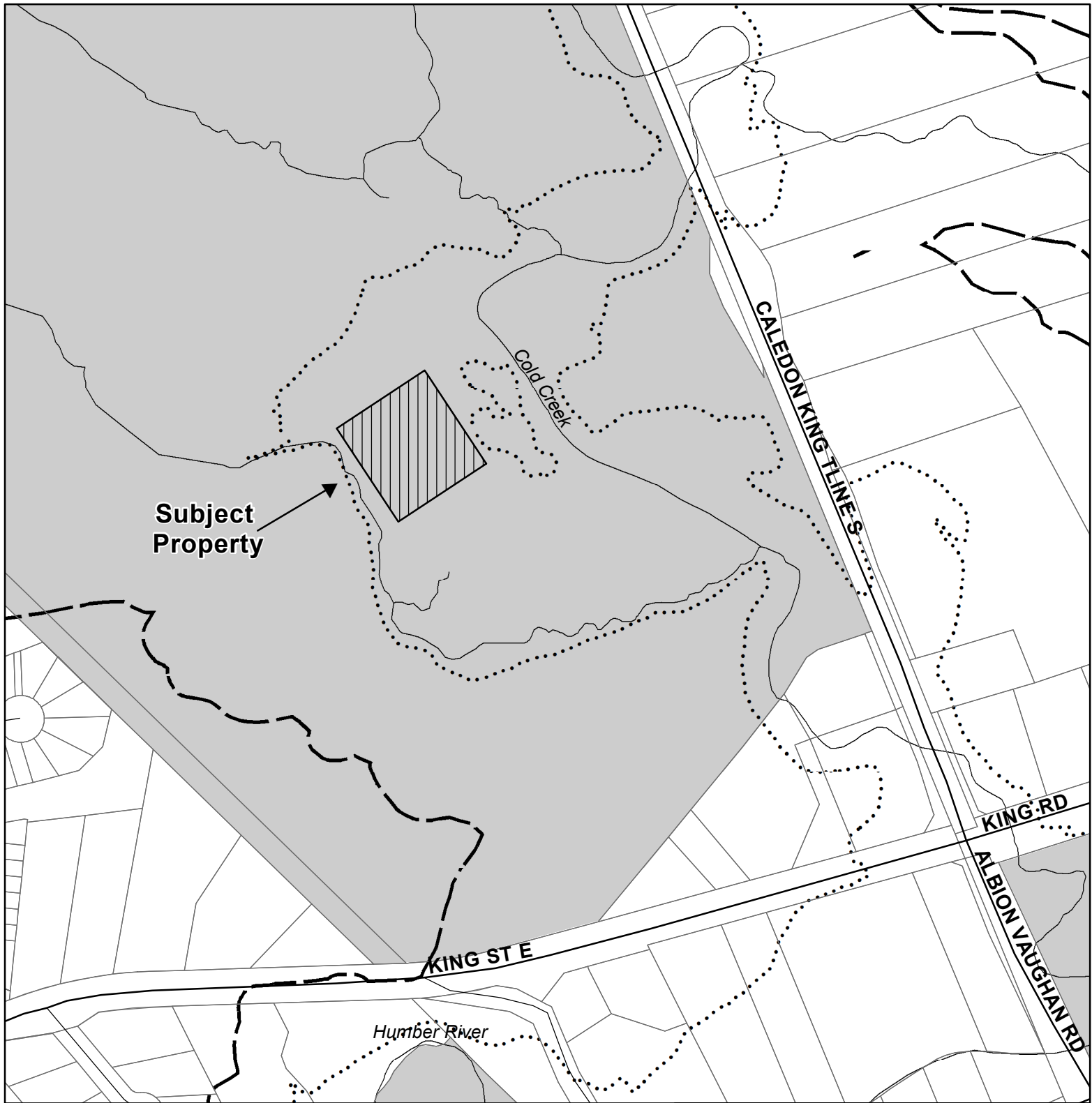
Emails: darryl.gray@trca.ca

Date: May 29, 2019







Attachments: 2

Attachment 1: Location of the subject lands - sketch

Attachment 2: Location of the subject lands - orthophotograph



Legend

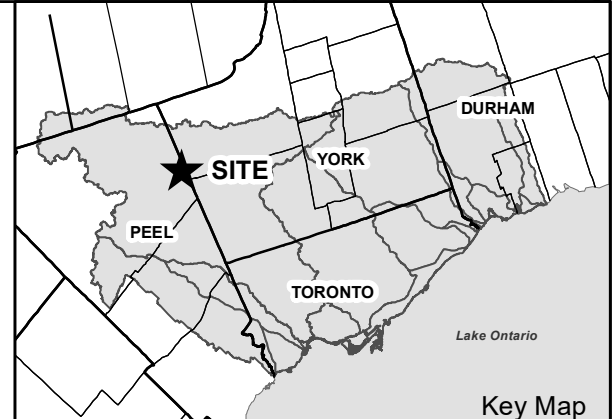
-  Subject Property
-  Watercourses
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment



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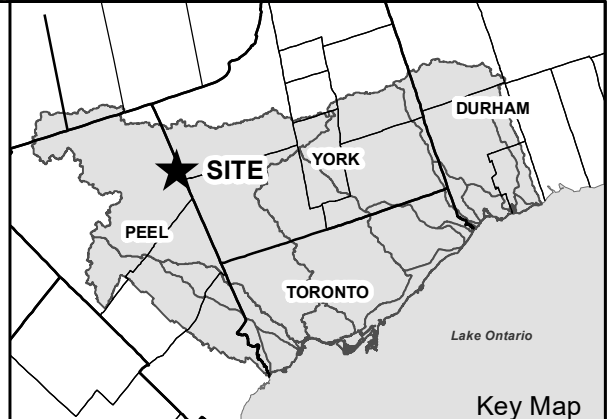
-  Subject Property
-  Watercourses
-  Floodline
-  Regulation Limit
-  Parcel Assessment



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Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **ONTARIO HERITAGE TRUST**
Agreement for Glassco Park
(CFN 61457)

KEY ISSUE

Toronto and Region Conservation Authority (TRCA) enter into an updated agreement with Ontario Heritage Trust (OHT) for ongoing management, maintenance and stewardship of Glassco Park, located in the City of Vaughan, Regional Municipality of York, Humber River watershed.

RECOMMENDATION

WHEREAS Ontario Heritage Trust (OHT) is the owner of lands known as “Glassco Park” located in the City of Vaughan, Regional Municipality of York, Humber River watershed.

AND WHEREAS in 1969 (then) Metropolitan Toronto and Region Conservation Authority and (then) Ontario Heritage Foundation entered into an agreement for the development, maintenance, administration and preservation of Glassco Park, which will expire on July 23, 2019;

AND WHEREAS in 1999 Toronto and Region Conservation Authority (TRCA) approved the Boyd North and Glassco Park Management Plan (Management Plan);

AND WHEREAS TRCA has successfully managed Glassco Park on behalf of OHT and OHT wishes to enter into a new arrangement with TRCA for the ongoing maintenance, administration and stewardship of Glassco Park;

THEREFORE THE EXECUTIVE COMMITTEE RECOMMENDS that TRCA enter into an agreement with OHT for the continued maintenance, administration and stewardship of Glassco Park with the key following terms and conditions:

- (i) that the term of the agreement be for 25 years together with a renewal option for a further 25 years at the option of OHT;
- (ii) that the possession and control of Glassco Park be granted to TRCA to maintain, administer and steward Glassco Park in accordance with the goals, objectives and those stewardship practices specified the Management Plan;
- (iii) TRCA will continue to manage and administer the leases granted for the existing house rentals, agricultural and farming uses;
- (iv) TRCA will undertake a review of the Management Plan once every ten years, subject to available funding;
- (v) TRCA is responsible for all operating costs and expenses, including insurance, taxes and utilities incurred in connection with the management, maintenance and preservation of Glassco Park;
- (vi) any other terms and conditions deemed appropriate by the TRCA staff and solicitor;

Item 8.3.

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the agreement, including the obtaining of necessary approvals and execution of any documents.

BACKGROUND

Glassco Park is owned by the Province of Ontario, through the OHT, and has been managed by the TRCA on behalf of OHT since 1969. Glassco Park is approximately 194 hectares in size is bounded by Stegman's Mill Road and Teston Side Road to the north, Major Mackenzie Drive to the south, Islington Avenue to the west, and Pine Valley Drive to the east.

TRCA owns and manages a large parcel of land adjacent to Glassco Park including Boyd Conservation Area, the Kortright Centre for Conservation, Boyd Centre, Restoration Services Centre, a tree nursery, William T Foster Woods, and lands under agreement with the McMichael Canadian Art Collection.

The Boyd North and Glassco Park Management Plan ("Management Plan") which was approved by the Board in 1999 contains eight management zones which are intended to preserve, protect and enhance the natural, cultural and heritage resources of the area, while directing the kinds of compatible and appropriate uses that may occur within them. Significant community appreciation, enjoyment and stewardship of Boyd North and Glassco Park's unique resources have been achieved through the Management Plan.

TRCA is currently working with OHT staff to develop a proposed timeframe and workplan detailing necessary funding, staffing and resources to undertake a review and update of the Management Plan.

Current Use

Glassco Park currently contains significant forests, areas which have been reforested, house rentals and some lands being leased for agricultural use. There are several archeological resources located at Glassco Park, the most significant including the Late Iroquoian Kleinburg Ossuary and the Thonnakona Burial Ground which is a sacred site of particular significance to the Huron-Wendat Nation.

TRCA will continue to administer the existing leases granted for the rental properties and agricultural uses.

Stewardship Agreement

The following are the key terms and conditions of the proposed Agreement:

- (i) that the term of the agreement be for 25 years together with a renewal option for a further 25 years at the option of OHT;
- (ii) that the possession and control of Glassco Park be granted to TRCA to maintain, administer and steward Glassco Park in accordance with the goals, objectives and those stewardship practices specified the Management Plan;
- (iii) TRCA will continue to manage and administer the leases and licences granted for the existing rental properties and agricultural and farming uses;
- (iv) TRCA will undertake a review of the Management Plan once every ten years, subject to available funding;
- (v) TRCA is responsible for all operating costs and expenses, including insurance, taxes and utilities incurred in connection with the management, maintenance and preservation of Glassco Park;

Item 8.3.

- (vi) any other terms and conditions deemed appropriate by the TRCA staff and solicitor.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

Ongoing management and stewardship of Glassco Park by TRCA on behalf of OHT, will ensure an integrated approach with the adjoining Boyd North lands and will achieve the following:

- providing a framework for determining the ecological appropriateness of any proposed public use to ensure that the integrity, diversity and sustainability of the property is maintained;
- ensure that any major land use changes expected in the surrounding area including residential and commercial development are managed appropriately; and
- ensuring that the property will be a special place for future generations to enjoy environmental learning, recreational activity, natural, cultural and heritage experiences.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 1 – Green the Toronto region’s economy

Strategy 3 – Rethink greenspace to maximize its value

Strategy 4 – Create complete communities that integrate nature and the built environment

Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

The management and administration of Glassco Park by TRCA will be revenue neutral with generated revenues funding operating costs and expenses.

Opportunities for funding for review of the Management Plan and a capital investment strategy are being pursued with OHT. Further opportunities for funding from other sources such as the provincial and federal governments, private foundations, local community groups and private funding sources, will also be pursued.

Report prepared by: Nadia Wells, extension 5859; Lori Colussi, extension 5303

Emails: nadia.wells@trca.ca; lori.colussi@trca.ca

For Information contact: Nadia Wells, extension 5859, Lori Colussi, extension 5303;

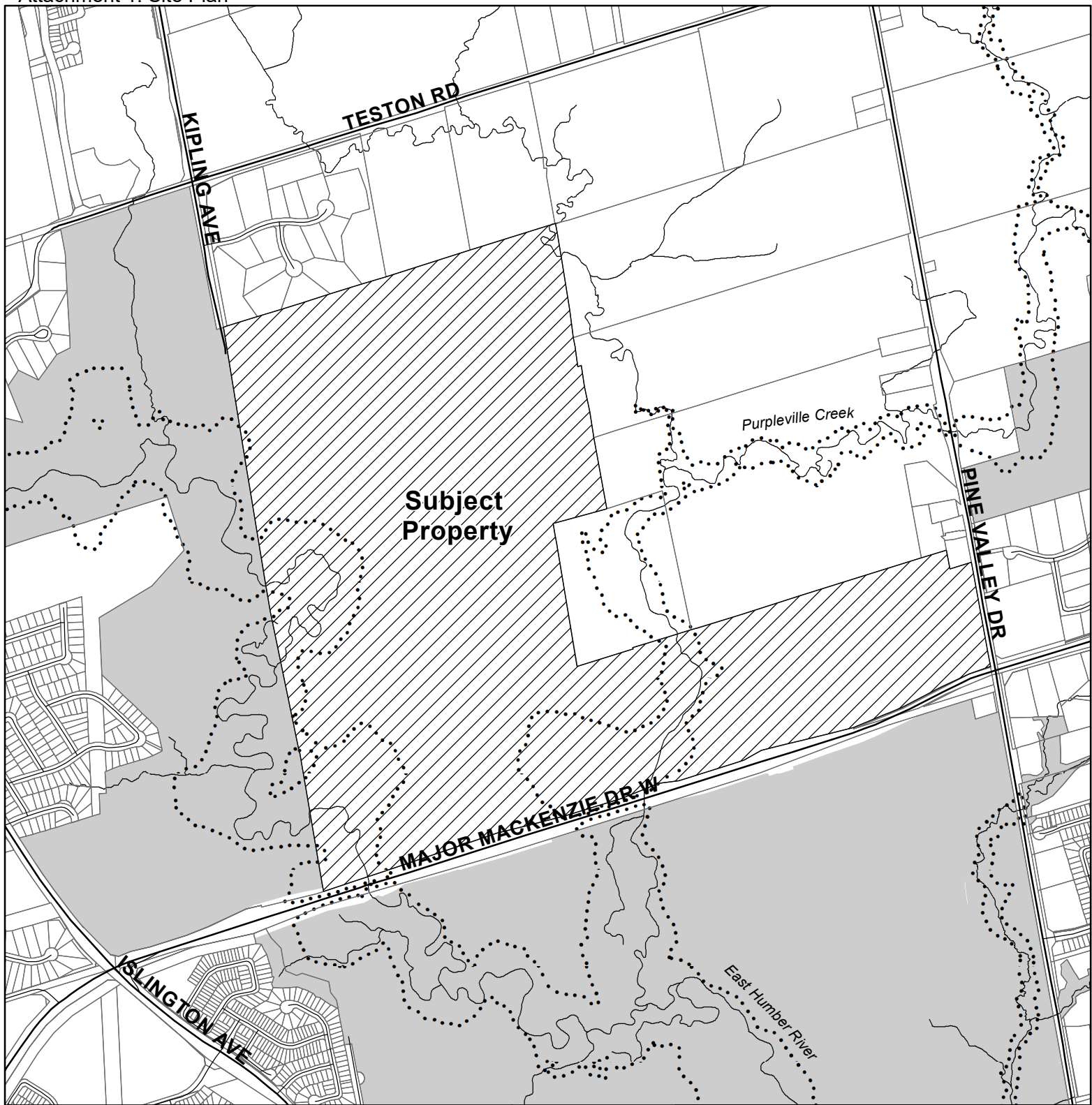
Emails: nadia.wells@trca.on.ca; lori.colussi@trca.ca

Date: May 2, 2019






Attachments: 2

Attachment 1: Site Plan

Attachment 2: Orthophoto



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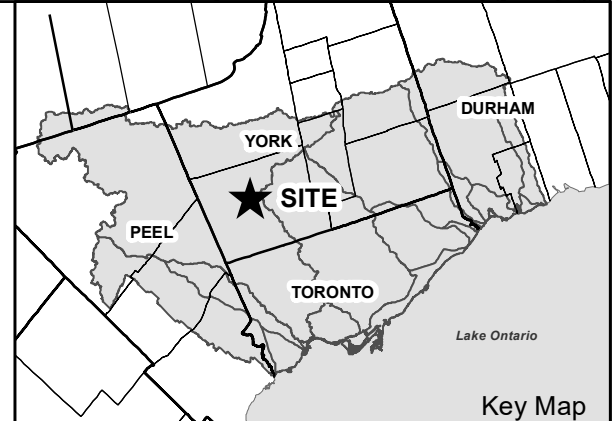
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-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



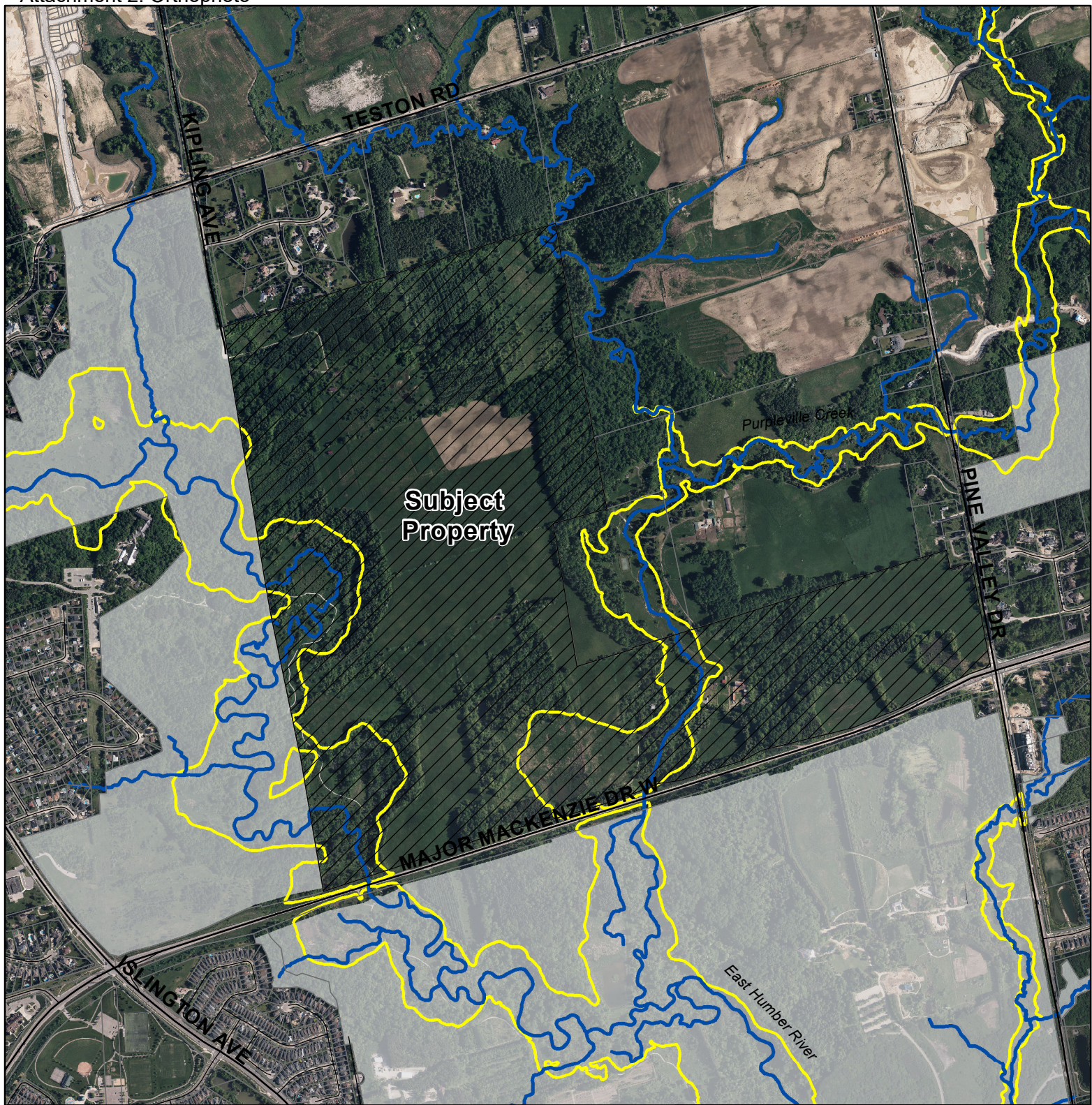
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




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Key Map



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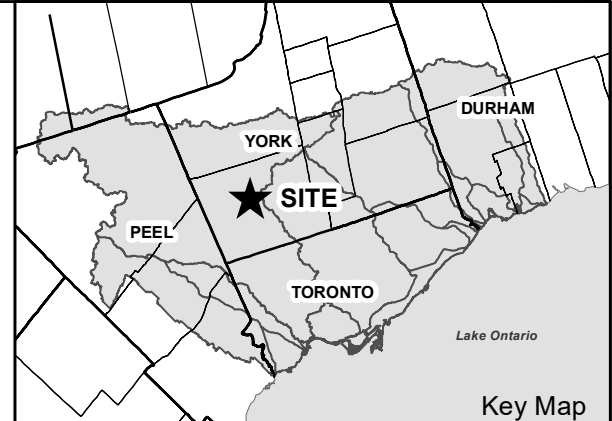
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-  Parcel Assessment



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Key Map

Item 8.4.

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **GREENLANDS ACQUISITION PROJECT FOR 2016-2020**
Flood Plain and Conservation Component, Rouge River Watershed
Bruno and Michael Spinoso (CFN 61544)

KEY ISSUE

Acquisition of a portion of property located at the rear of 506 Rougemount Drive, in the City of Pickering, Regional Municipality of Durham, under the “Greenlands Acquisition Project for 2016-2020,” Flood Plain and Conservation Component, Rouge River watershed.

RECOMMENDATION

THE EXECUTIVE COMMITTEE RECOMMENDS THAT 0.12 hectares (0.29 acres), more or less, of vacant land, located at the rear of 506 Rougemount Drive, said lands being Part of Lots 101, 102, and 103 on Registered Plan 283 and designated as Part 3, Plan 40R-30323, in the City of Pickering, Regional Municipality of Durham, be purchased from Bruno and Michael Spinoso;

THAT the purchase price be \$2.00;

THAT the subject lands be transferred to Parks Canada for inclusion in the Rouge National Urban Park subject to Parks Canada agreeing to accept title;

THAT Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;

THAT the firm Gowling WLG, be instructed to complete the transaction at the earliest possible date and all reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid by TRCA;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

BACKGROUND

Resolution #A161/15 at Authority Meeting #8/15, held on September 25, 2015, approved the Greenlands Acquisition Project for 2016-2020.

The subject property is adjacent to TRCA lands that are scheduled to be conveyed to Parks Canada by the end of May 2019 for inclusion in the Rouge National Urban Park (RNUP). TRCA staff has initiated discussions with Parks Canada staff about a process to deal with future acquisitions of land through the development process in or adjacent to the RNUP. Since there is a current opportunity to acquire the subject property, staff recommend proceeding with the acquisition prior to finalizing discussions with Parks Canada.

Item 8.4.

Negotiations have been conducted with Mr. Michael Spinosa, owner.

Since the adjacent TRCA lands are scheduled to be transferred to Parks Canada, staff will secure appropriate access to the site prior to completing the transaction.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The subject lands fall within TRCA's approved master plan for acquisition for the Rouge River watershed as outlined in the approved Greenlands Acquisition Project for 2016-2020. Through the review of the Severance Application, LD 123/2018, TRCA staff established the limits of the open space land. Further, the subject lands are adjacent to TRCA lands to the south.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 3 – Rethink greenspace to maximize its value

Strategy 4 – Create complete communities that integrate nature and the built environment

TAXES AND MAINTENANCE

Based on TRCA's preliminary review of the environmental criteria for lands that are eligible to receive a property tax exemption under the provincial Conservation Land Tax Incentive Program, the subject property will not be eligible for a tax exemption in 2019 and the taxes will be approximately \$500 annually. It is expected that the subject parcel of land will not significantly impact TRCA's maintenance costs at this location, an assessment of the aggregate acquisitions in the area is being undertaken and the results will be integrated into TRCA's land management program and associated budgets.

FINANCIAL DETAILS

Funds for the costs related to this purchase are available in the TRCA land acquisition capital account.

Report prepared by: Edlyn Wong, extension 5711

Emails: ewong@trca.on.ca

For Information contact: Edlyn Wong, extension 5711, Mike Fenning, extension 5223

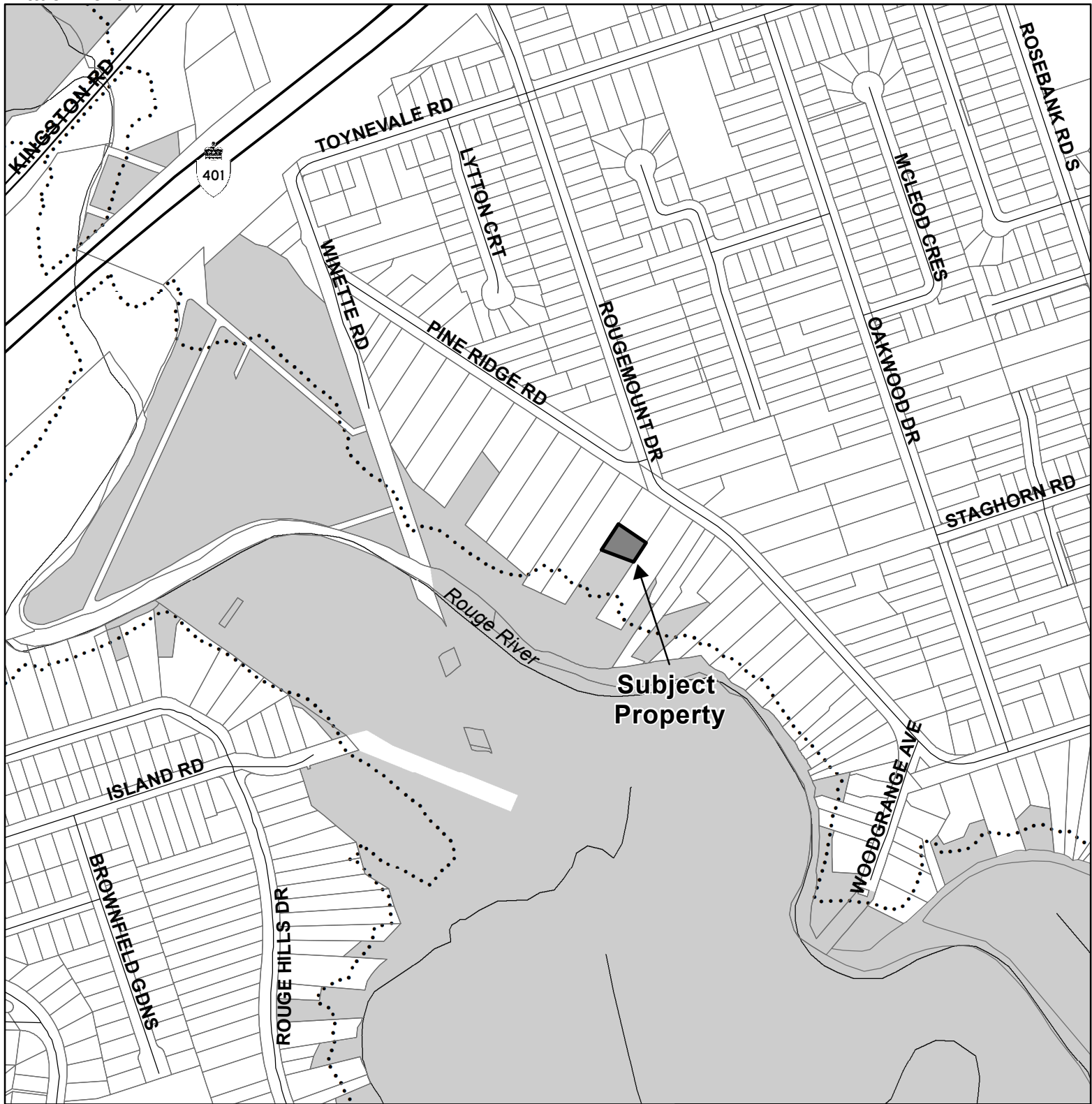
Emails: ewong@trca.on.ca, mfenning@trca.on.ca

Date: May 10, 2019






Attachments: 2

Attachment 1: Site plan

Attachment 2: Orthophoto



Legend

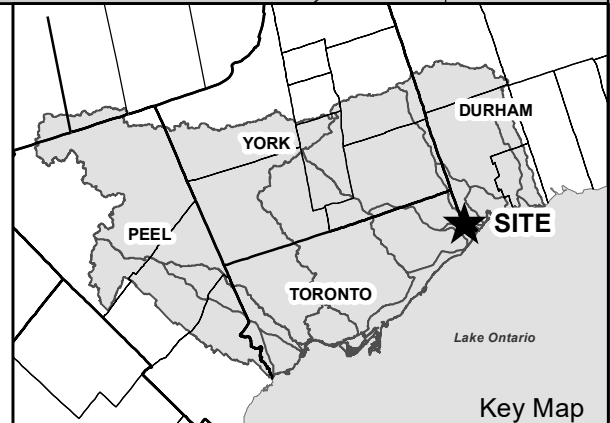
-  Subject Property
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



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Key Map



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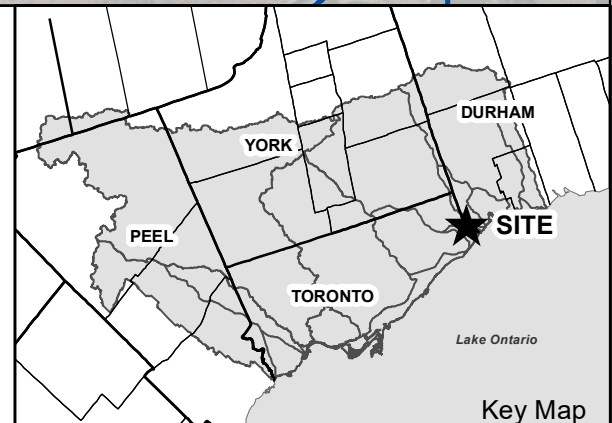
-  Subject Property
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



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Key Map

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **GREENLANDS ACQUISITION PROJECT FOR 2016-2020**
Flood Plain and Conservation Component
Wetland Compensation and Acquisition, Rouge River Watershed
Neamsby Investments Inc. (CFN 61450)

KEY ISSUE

Acquisition of property located north of 14th Avenue, east of McCowan Road, west of Markham Road, and north of the future extension of Travail Road in the City of Markham, under the “Greenlands Acquisition Project for 2016-2020,” Flood Plain and Conservation Component, Rouge River watershed and acceptance of compensation for replacement of ecological features.

RECOMMENDATION

THE EXECUTIVE COMMITTEE RECOMMENDS THAT Toronto and Region Conservation Authority (TRCA) execute an ecosystem compensation agreement with Neamsby Investments Inc., and pursuant to that agreement that TRCA accept conveyance of 1.54 hectares (3.8 acres) of ecosystem compensation lands located north of 14th Avenue, east of McCowan Road, west of Markham Road, and north of the future extension of Travail Road in the City of Markham, said land being Part of Lot 6, Concession 7, designated as Part 1 on Reference Plan 65R-38277 in the City of Markham, Regional Municipality of York;

THAT the ecosystem compensation agreement reflect the terms and conditions set out in this report;

THAT the purchase price of the ecosystem compensation lands be \$2.00;

THAT TRCA accept payment from Neamsby Investments Inc. in the amount of \$200,000 as additional compensation to the land conveyance for off-site ecosystem compensation and costs associated with the land conveyance;

THAT TRCA receive conveyance of the land free from encumbrance, subject to existing service easements;

THAT the firm Gowling WLG, be instructed to complete the transaction at the earliest possible date. All reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid;

AND FURTHER THAT authorized TRCA officials be directed to take all necessary action to finalize the transaction including obtaining any necessary approvals and signing and execution of documents;

BACKGROUND

Resolution #A161/15 at Authority Meeting #8/15, held on September 25, 2015, approved the Greenlands Acquisition Project for 2016-2020.

Development Planning and Permits began negotiations with Jessica Byers, Project Manager-Land Development, and Randy Peddigrew, Vice President of Remington Group Inc., acting on behalf of the landowners in mid-2015 with respect to the removal of a 1.67 hectares wetland to facilitate approval of draft plan of subdivision (19TM-16002) located south of the subject lands. During the review of the draft plan, it was determined the wetland was isolated, low functioning and deemed appropriate to be removed and compensated for elsewhere.

As a result of these discussions, the Owner agreed to provide alternative lands as compensation, including the creation of a complete wetland restoration and enhancement plan. City of Markham Council recommended approval of the draft plan at the April 24, 2018 Council meeting, where TRCA's conditions were appended to the final conditions of draft approval. TRCA's Guideline for Determining Ecosystem Compensation was approved in June 2018, and applies to applications made, and approvals granted, on or after June 22, 2018 and therefore would not apply to this draft plan.

The proposed compensation lands are in the vicinity of the development lands and comprise 1.54 hectares. Approximately 0.83 hectares of these lands were identified by the Ministry of Natural Resources and Forestry as an unevaluated wetland. These lands are proposed to be restored and enhanced and a new wetland area will be created on the remaining lands. Furthermore, the Owner agreed to make a one-time financial contribution to be used as off-site compensation to further address the wetlands that are to be removed from the draft approved lands.

The compensation lands will not have frontage on a municipal road until the extension of Travail Road has been completed. Until that time, access to the subject lands will be achieved through a temporary access easement that will enable access from the existing terminus of Travail Road.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

As noted above, the compensation is being provided in part through a land conveyance and restoration component, and in part through \$200,000 of financial compensation. The development was approved, and the negotiation commenced prior to the approval of TRCA's Guideline for Determining Ecosystem Compensation, and as such is transitioned from full compliance with the guideline. The amount of compensation, in terms of land and financial compensation, is similar to amounts of compensation negotiated for other removals that occurred in this area before the guideline was approved.

The subject lands fall within TRCA's approved master plan for acquisition for the Rouge River watershed as outlined in the approved Greenlands Acquisition Project for 2016-2020. Through the review of the Zoning By-law Amendment Application [ZA 16-130764] and draft plan of subdivision 19TM-16002 (SU 16-130764), draft approved by the City of Markham for residential infill development consisting of a total of 508 residential units, comprised of 222 singles detached dwellings and 286 townhouse units and associated studies. As part of the review of the application, TRCA staff concluded an existing wetland on the development lands was

Item 8.5.

isolated, low functioning, and could be compensated for off-site (see Attachment 1). The removal of the wetland is subject to a TRCA permit pursuant to Ontario Regulation 166/06 as amended (CFN 60527). The restoration and enhancement of the compensation lands, and conveyance of the lands to TRCA, is being secured through an ecosystem compensation agreement. The agreement has been executed by the owner and will be executed by TRCA subject to approval of the recommendations in this report.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 3 – Rethink greenspace to maximize its value

Strategy 4 – Create complete communities that integrate nature and the built environment

TAXES AND MAINTENANCE

Based on TRCA's preliminary review of the environmental criteria for lands that are eligible to receive a property tax exemption under the provincial Conservation Land Tax Incentive Program, it would appear that the subject property should be eligible for a tax exemption. While it is expected that the subject parcel of land will not significantly impact TRCA's maintenance costs at this location, an assessment of the aggregate acquisitions in the area is being undertaken and the results will be integrated into TRCA's land management program and associated budgets.

FINANCIAL DETAILS

Funds for the costs related to this land conveyance will be paid by Neamsby Investments Inc.

Report prepared by: Quentin Hanchard, ext. 5324 and Brandon Hester, ext. 5767

Emails: qhanchard@trca.on.ca, bhester@trca.on.ca

For Information contact: Brandon Hester, ext. 5767 or Quentin Hanchard, ext. 5324

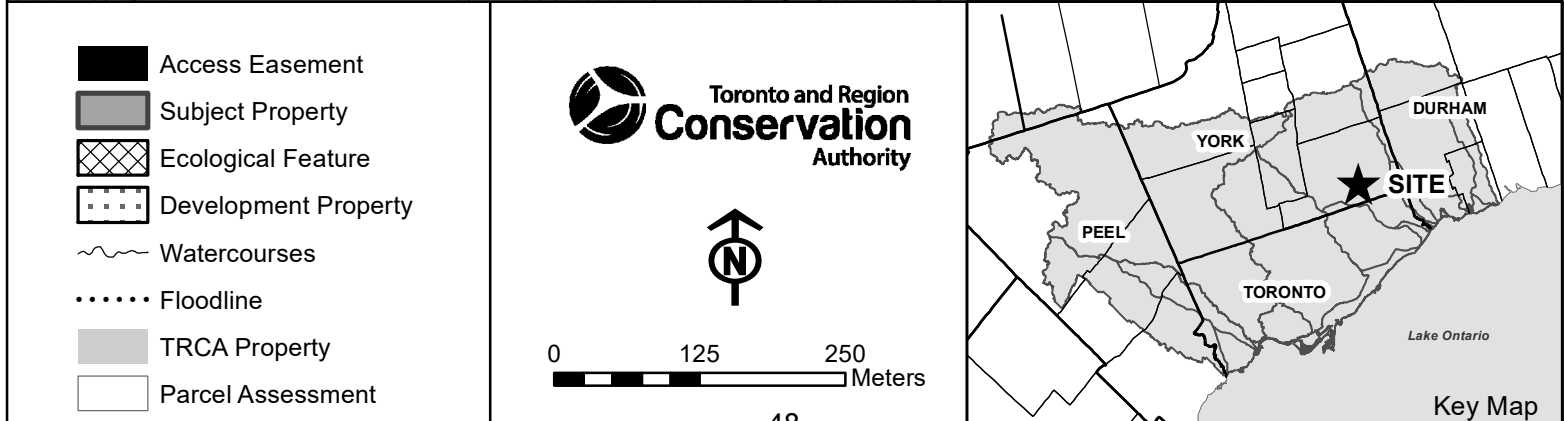
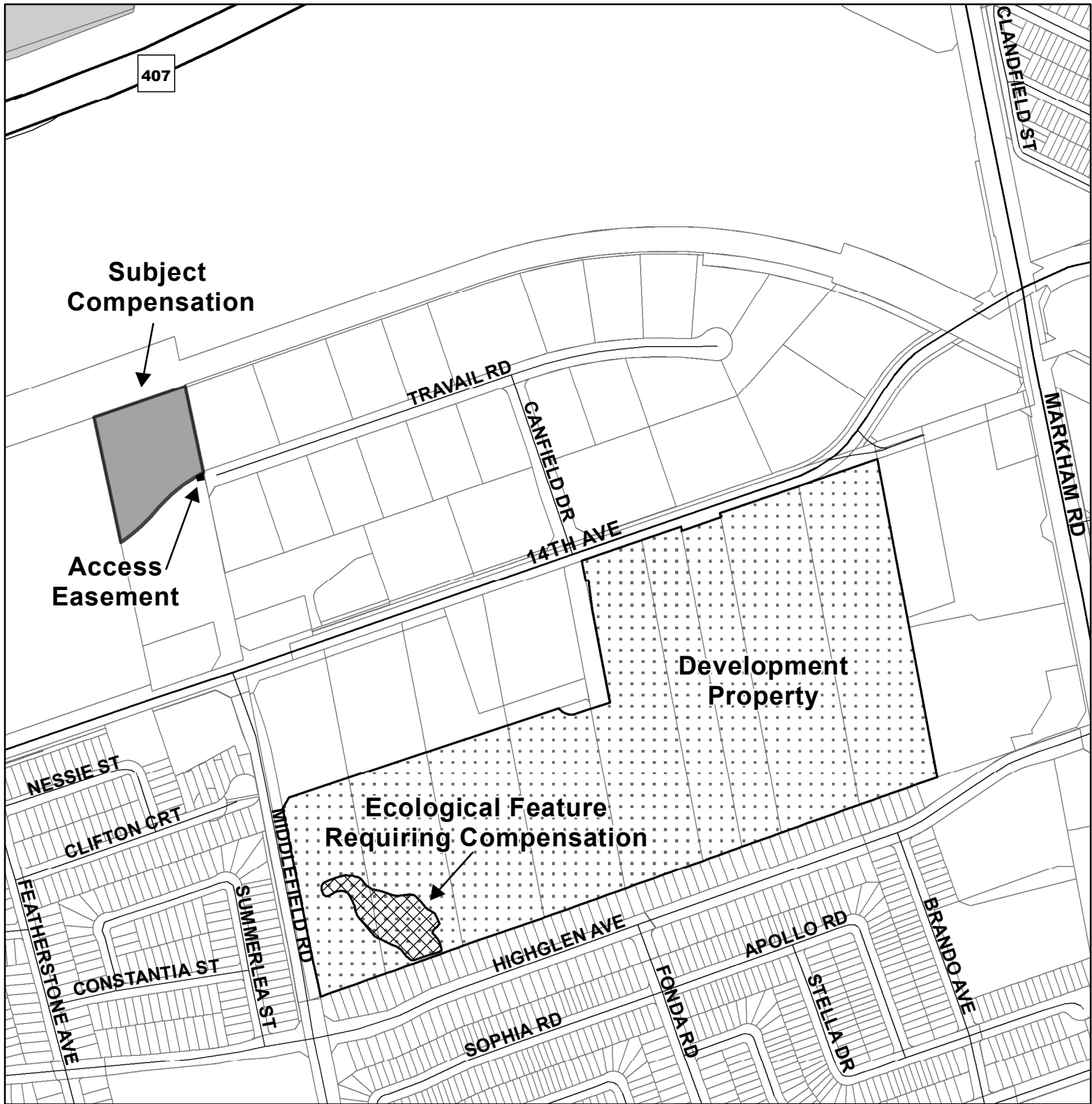
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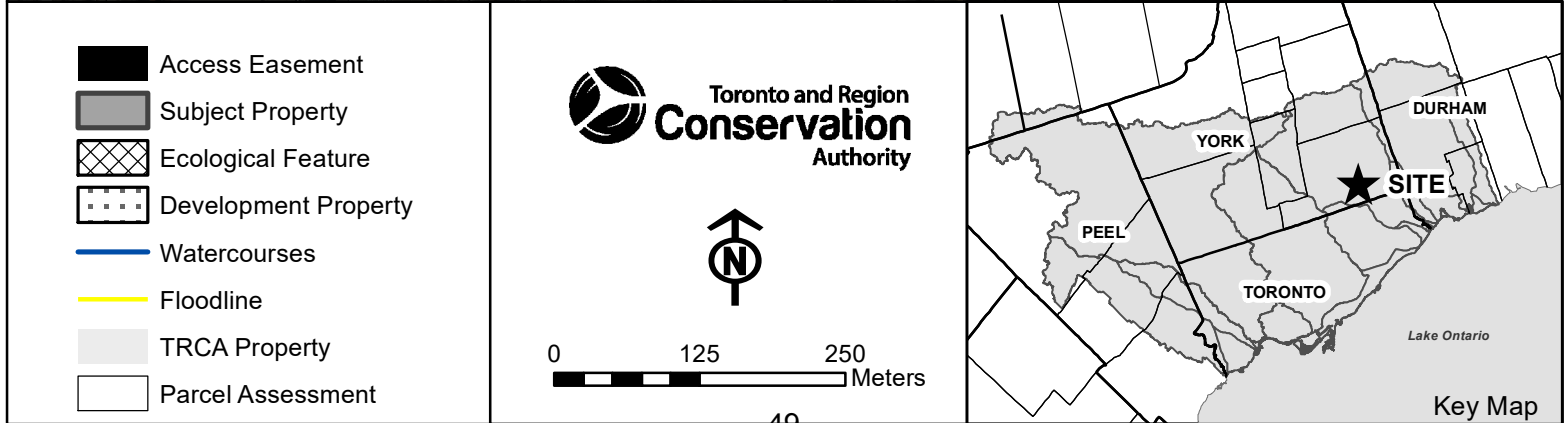
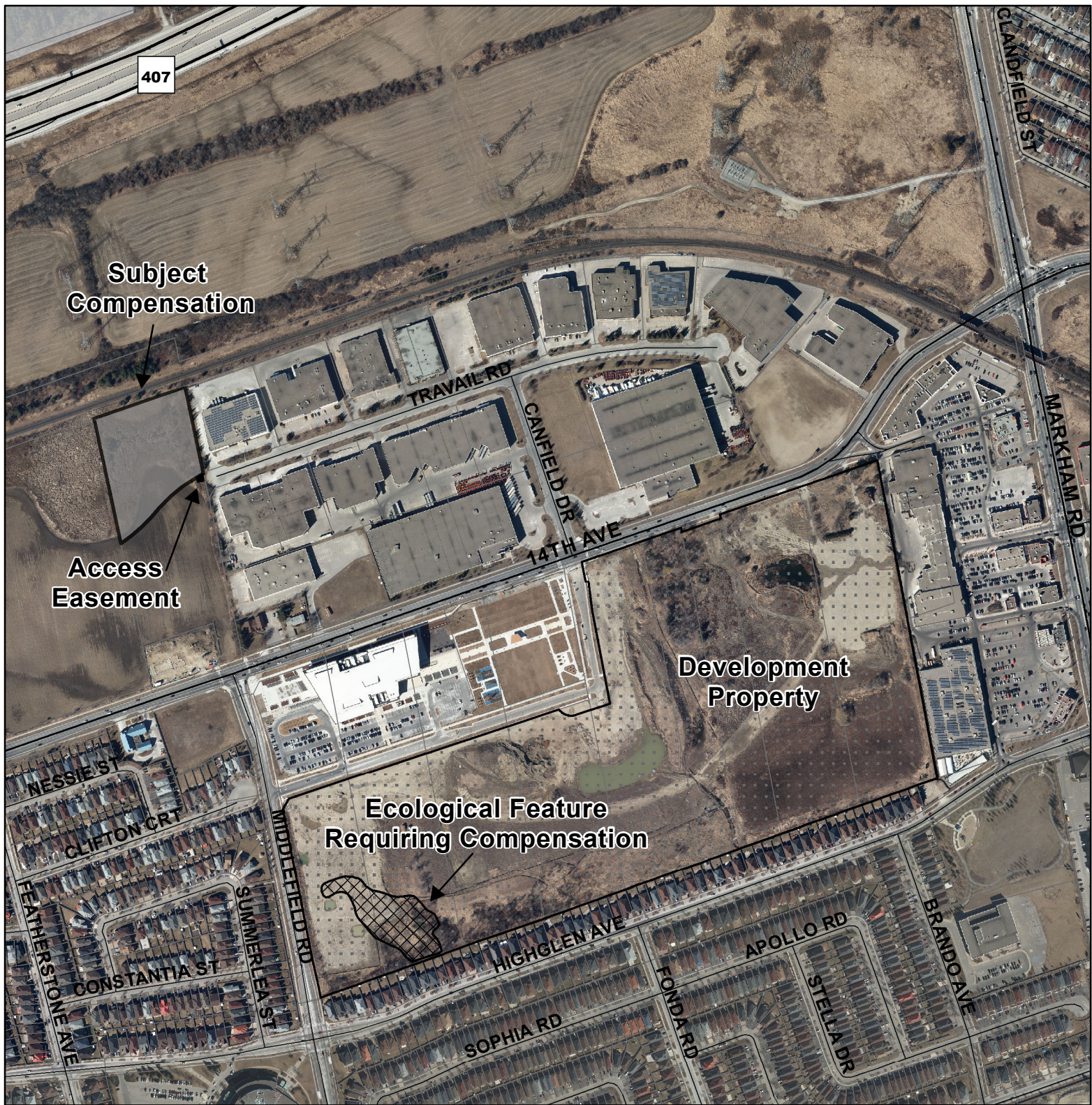
Date: April 5, 2019

Attachments: 2

Attachment 1: Site plan

Attachment 2: Orthophoto





Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **CITY OF TORONTO**
Request from the City of Toronto for a Permanent Easement for the Toronto Maple Collector Sewer, City of Toronto, Don River Watershed (CFN 50751)

KEY ISSUE

Receipt of a request from the City of Toronto, for a permanent easement on Toronto and Region Conservation Authority (TRCA) -owned lands located east of Dufferin Street and north of Finch Avenue, in the City of Toronto, required for the Toronto Maple Collector Sewer, Don River watershed.

RECOMMENDATION

WHEREAS TRCA is in receipt of a request from the City of Toronto for a permanent easement required for the Toronto Maple Collector Sewer, located east of Dufferin Street and north of Finch Avenue, in the City of Toronto, Don River watershed;

AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the *Conservation Authorities Act* to cooperate with City of Toronto in this instance;

THEREFORE THE EXECUTIVE COMMITTEE RECOMMENDS THAT a permanent easement containing 4.41 hectares (10.92 acres), more or less, required for the Toronto Maple Collector Sewer, as shown the plan, 'Sketch- A portion of TRCA land north of Finch Ave. W., South of Steeles Ave. W., and east of Dufferin The Maple Collector Infrastructure' prepared by Toronto Water, dated March, 2019, in the City of Toronto be granted to the City of Toronto;

THAT consideration be the nominal sum of \$2.00 and all legal, survey and other costs to be paid by the City of Toronto;

THAT the City of Toronto is to fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this conveyance;

THAT said conveyance be subject to the notification of the Minister of Natural Resources and Forestry in accordance with Section 21(2) of the *Conservation Authorities Act*, R.S.O. 1990, Chapter C.27, as amended;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

Item 8.6.

BACKGROUND

The City of Toronto has requested the permanent easement on TRCA-owned lands, located east of Dufferin Street and north of Finch Avenue, in the City of Toronto, required for the Toronto Maple Collector Sewer, Don River watershed.

The permanent easement request is related to the City of Toronto's proposed acquisition of the Toronto Maple Collector Sewer System from the Regional Municipality of York.

York Region owns the Maple Collector Sanitary Trunk Sewer (the Maple Collector), which is a concrete sanitary trunk sewer that is located in York Region and Toronto. The City and York Region have a mutual interest to negotiate an agreement to transfer ownership of the 2.4 kilometers of the Maple Collector that is located in the geographical boundaries of Toronto (the Toronto Maple Collector) from York Region to the City. The City is interested in assuming ownership of the Toronto Maple Collector in order to provide wastewater servicing capacity for future development, reduce inflow and infiltration to the City's sewer system, and to achieve operational and maintenance efficiencies and cost savings for Toronto Water. In order for the City of Toronto to assume ownership of the Toronto Maple Collector, the City of Toronto requires a permanent easement from TRCA.

The subject TRCA-owned lands were acquired from Clifford Hicks on May 16, 1972, Garwood Investments Ltd. on April 9, 1963, Westminster Memorial Park Cemetery on December 23, 1966, Summit Holdings Ltd. on May 22, 1963, Governing Council of the University of Toronto on September 28, 1972 and from the Hydro-Electric Power Commission of Ontario on January 16, 1973, under the Finch Dam and Reservoir Project.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The City of Toronto has conveyed lands to TRCA over the years for nominal consideration of \$2.00 and has requested that TRCA lands required for the Maple Collector Sewer Maple Collector Sewer, be conveyed for a nominal consideration of \$2.00.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 4 – Create complete communities that integrate nature and the built environment

FINANCIAL DETAILS

The City of Toronto has agreed to assume all legal, survey and other costs involved in completing this transaction.

Report prepared by: Edlyn Wong, extension 5711

Emails: ewong@trca.on.ca

For Information contact: Edlyn Wong, extension 5711, Mike Fenning, extension 5223

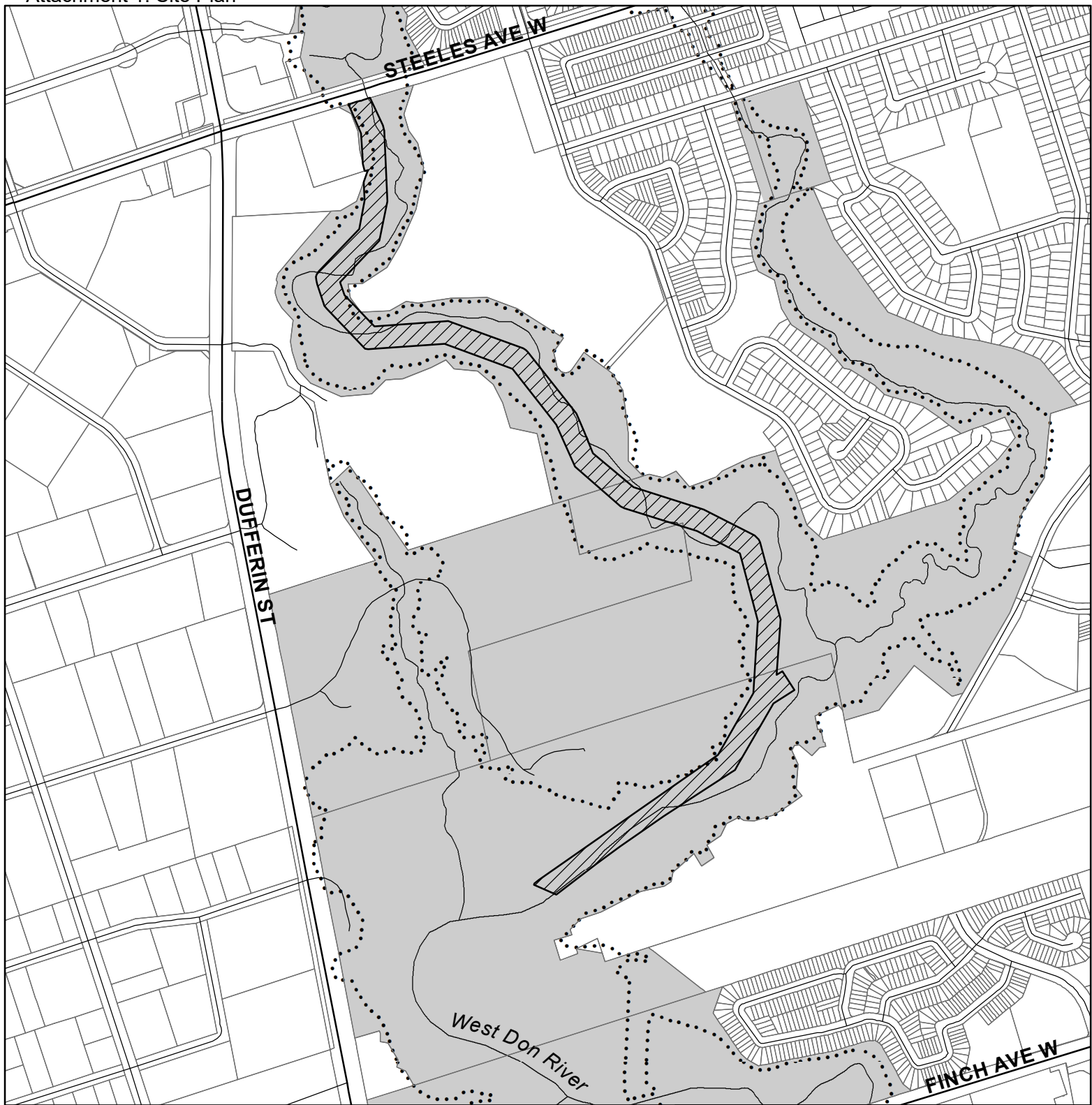
Emails: ewong@trca.on.ca, mfenning@trca.on.ca

Date: May 14, 2019






Attachments: 2

Attachment 1: Site Plan

Attachment 2: Orthophoto



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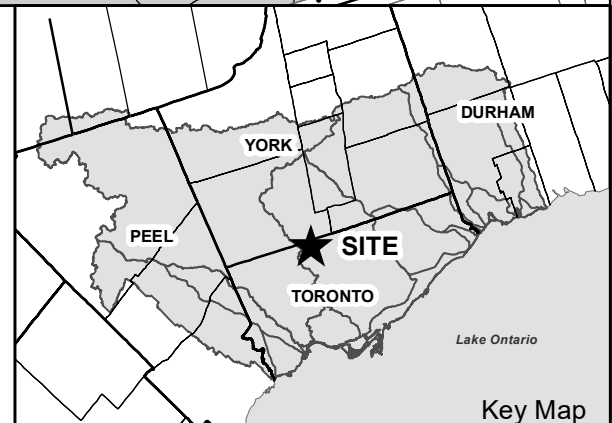
-  Permanent Easement
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment

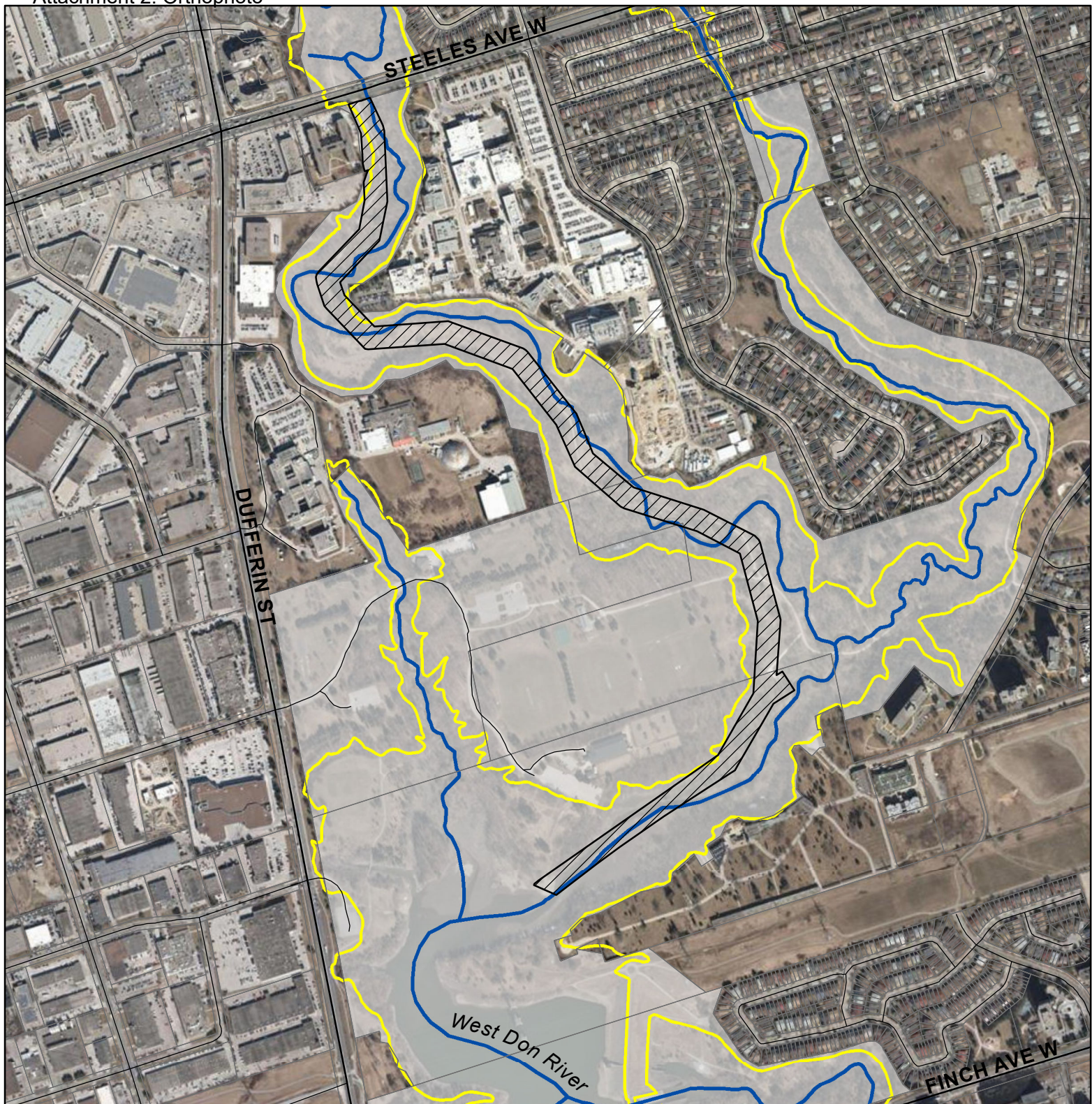


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






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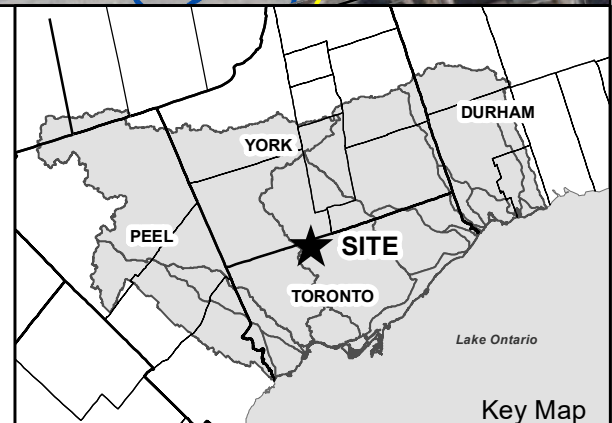
-  Permanent Easement
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



Toronto and Region
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Key Map

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **ALECTRA UTILITIES CORPORATION**
Permanent Easement for existing utility infrastructure, City of Brampton, Regional Municipality of Peel, Etobicoke Creek Watershed (CFN 61545)

KEY ISSUE

Receipt of a request from the Alectra Utilities Corporation, for a permanent easement required for existing utility infrastructure located on the east side of Mary Street and south of Moore Street, municipally known as 80 Mary Street, in the City of Brampton, Regional Municipality of Peel, Etobicoke Creek watershed.

RECOMMENDATION

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS the Toronto and Region Conservation Authority (TRCA) is in receipt of a request from Alectra Utilities Corporation for a permanent easement required for existing utility infrastructure located on the east side of Mary Street and south of Moore Street, municipally known as 80 Mary Street, in the City of Brampton, Etobicoke Creek watershed;

AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the *Conservation Authorities Act* to cooperate with Alectra Utilities Corporation in this instance;

THEREFORE LET IT BE RESOLVED THAT a permanent easement containing 0.017 hectares (0.04 acres), more or less, of vacant land, required for existing utility infrastructure, said land being part of Lot 4, Concession East of Centre Road Chinguacousy and shown as “Proposed 3.0M Hydro Easement Area = 172.1086m²” on drawing by Power Stream Inc. and Alectra Utilities titled, “80 Mary Street, Brampton Extent of Land-Base”, in the City of Brampton, be granted to Alectra Utilities Corporation;

THAT consideration be \$2.00; all legal, appraisal, survey and other costs to be paid by Alectra Utilities Corporation;

THAT Alectra Utilities Corporation remove the existing permanent easement from title of TRCA land;

THAT Alectra Utilities Corporation fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this permanent easement;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

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BACKGROUND

Alectra Utilities Corporation has requested a permanent easement across TRCA-owned lands required for existing utility infrastructure, located east side of Mary Street and south of Moore Street, municipally known as 80 Mary Street, in the City of Brampton, Etobicoke River Watershed.

The subject TRCA-owned lands were acquired from City of Brampton, on April 14, 1972 for a nominal consideration of \$2.00. At the time of acquisition, there was already a permanent easement in place in favour of Hydro-Electric Commission of the Town of Brampton (Instrument VS81294) for utility infrastructure (i.e. ductbanks). This permanent easement was registered on July 16, 1968.

In doing internal audits, Alectra Utilities Corporation (the successor entity to the Hydro-Electric Commission of the Town of Brampton and Hydro One Brampton) has discovered the location of the utility infrastructure is not in the permanent easement area. Alectra Utilities Corporation has proposed to register the permanent easement in the correct location and remove the existing permanent easement.

There will be no ground disturbance.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

This is a transaction to properly locate the existing utility infrastructure within the easement which will help with park planning and management.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:
Strategy 4 – Create complete communities that integrate nature and the built environment

FINANCIAL DETAILS

This transaction will be for a nominal consideration of \$2.00. Alectra Utilities Corporation will pay for survey, legal fees (up to \$5,000) to remove the existing permanent easement and registered the proposed permanent easement.

Report prepared by: Edlyn Wong, extension 5711

Emails: ewong@trca.on.ca

For Information contact: Edlyn Wong, extension 5711, Mike Fenning, extension 5223

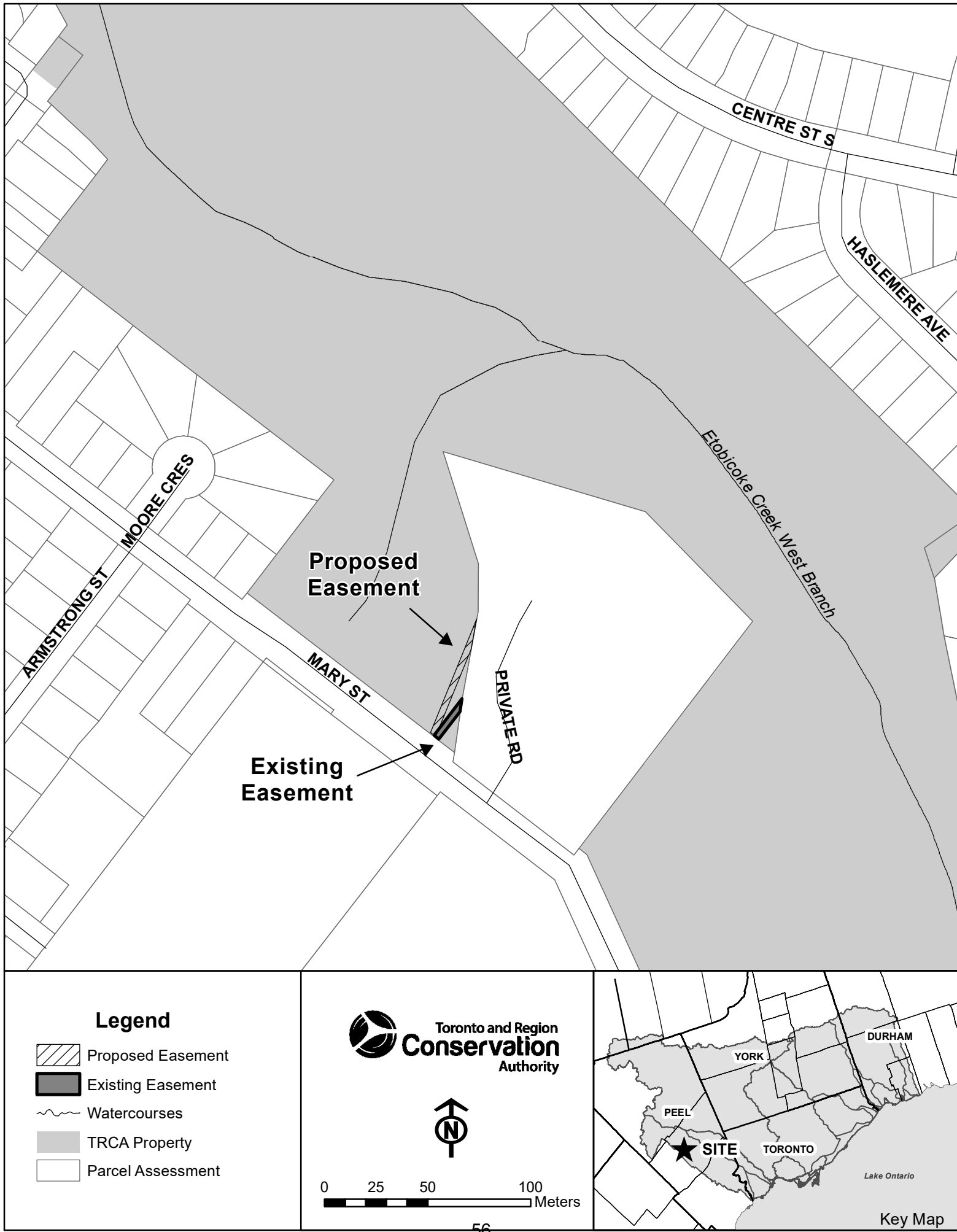
Emails: ewong@trca.on.ca, mfenning@trca.on.ca

Date: May 14, 2019

Attachments: 2






Attachment 1: Site Plan

Attachment 2: Orthophoto





Legend

-  Proposed Easement
-  Existing Easement
-  Watercourses
-  TRCA Property
-  Parcel Assessment

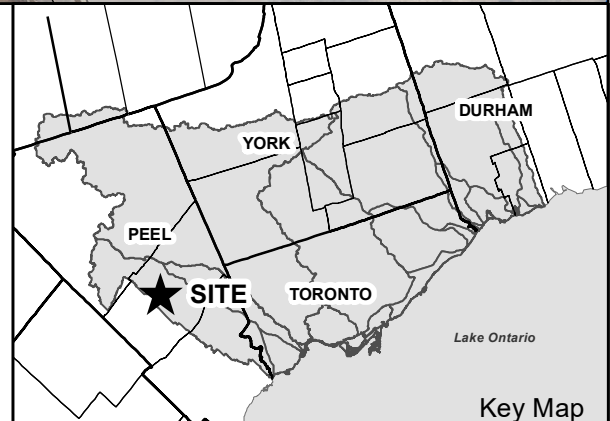


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Key Map

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **CITY OF TORONTO**
Request for a Permanent Easement on Toronto and Region Conservation Authority-owned Lands, Northwood Park (Sentinel Road and Grandravine Drive), City of Toronto, Humber River Watershed (CFN 61458)

KEY ISSUE

Receipt of a request from the City of Toronto, for a permanent easement for a storm sewer for the City of Toronto's Basement Flooding Protection Program, on Toronto and Region Conservation Authority-owned lands located north of Sheppard Ave West and west of Keele Street, known as Northwood Park (Sentinel Road and Grandravine Drive), in the City of Toronto, Humber River watershed.

RECOMMENDATION

WHEREAS the Toronto and Region Conservation Authority (TRCA) is in receipt of a request from the City of Toronto for a permanent easement for a storm sewer for the City of Toronto's Basement Flooding Protection Program, on TRCA-owned lands located north of Sheppard Ave West and west of Keele Street, known as Northwood Park (Sentinel Road and Grandravine Drive), in the City of Toronto, Humber River watershed;

AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the *Conservation Authorities Act* to cooperate with City of Toronto in this instance.

THEREFORE THE EXECUTIVE COMMITTEE RECOMMENDS THAT TRCA grant a permanent easement to the City of Toronto for a storm sewer on a parcel of TRCA-owned land containing 0.1726 hectares (0.4265 acres), more or less, of vacant land, designated as Parts 1 and 2 on Registered Plan 66R-30490, in the City of Toronto.

THAT consideration be the nominal sum of \$2.00 and all legal, survey and other costs to be paid by the City of Toronto;

THAT the City of Toronto is to fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this conveyance or the carrying out of construction;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

Item 8.8.

BACKGROUND

The City of Toronto has requested a permanent easement for a storm sewer for the City of Toronto's Basement Flooding Protection Program on TRCA-owned lands, located north of Sheppard Ave West and west of Keele Street, known as Northwood Park (Sentinel Road and Grandravine Drive), in the City of Toronto, Humber River watershed.

The subject TRCA-owned lands were acquired for nominal value from the Corporation of the Borough of North York, on June 7, 1973 under the Humber River Flood Plain Lands project.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The sewer works have been completed in accordance with a permit under Ontario Regulation 166/06 Permit No. C-130053 dated January 20, 2013 issued by TRCA.

TRCA has conveyed lands for a permanent easement to the City of Toronto over the years for nominal consideration of \$2.00 for the purposes of the Basement Flooding Protection Program.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:
Strategy 4 – Create complete communities that integrate nature and the built environment

FINANCIAL DETAILS

The City of Toronto has agreed to assume all legal, survey and other costs involved in completing this transaction.

Report prepared by: nwells@trca.on.ca, extension 5859

Emails: nwells@trca.on.ca

For Information contact: nwells@trca.on.ca, extension 5859

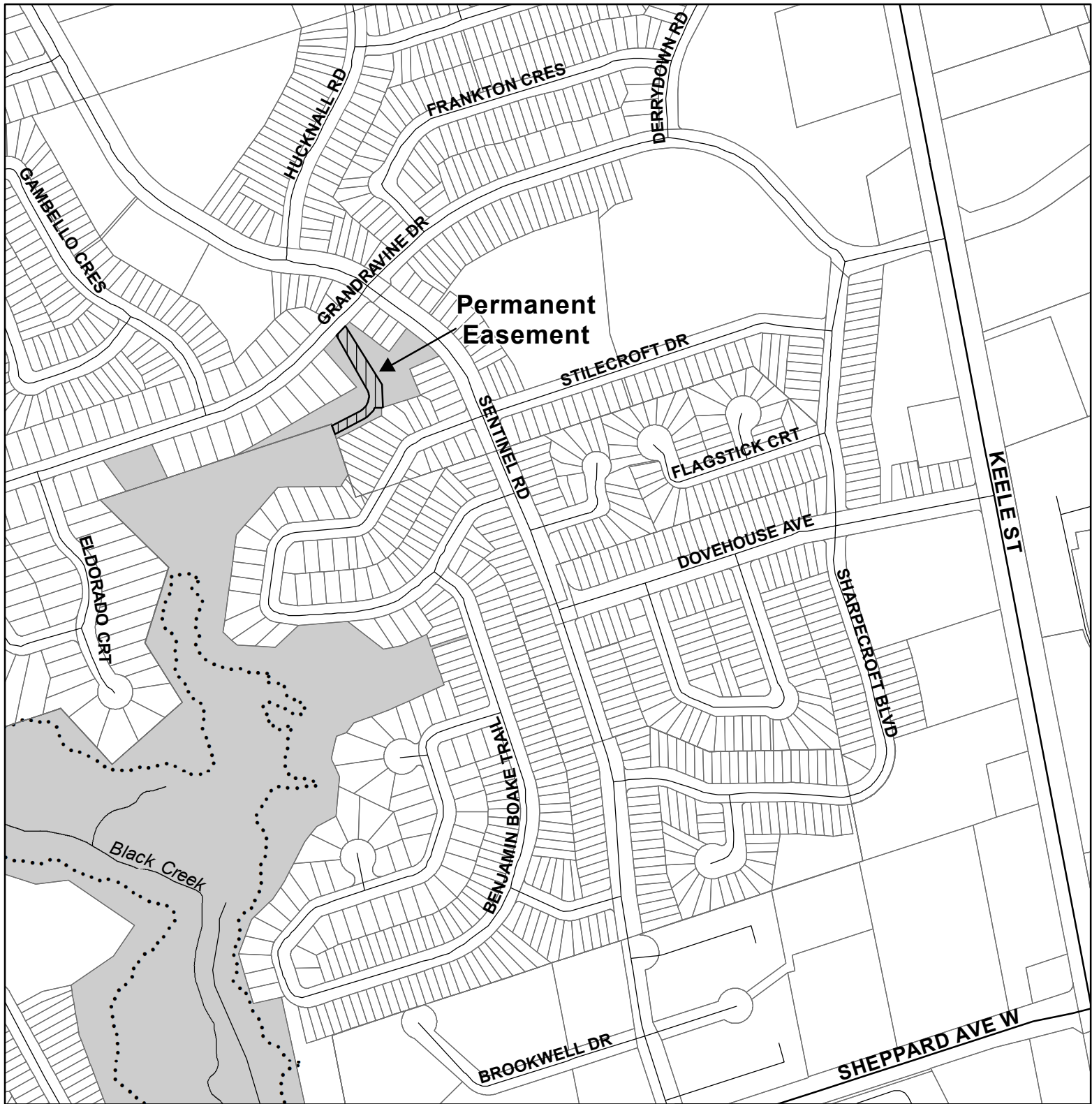
Emails: nwells@trca.on.ca

Date: April 19, 2019






Attachments: 2

Attachment 1: Site Plan

Attachment 2: Orthophoto



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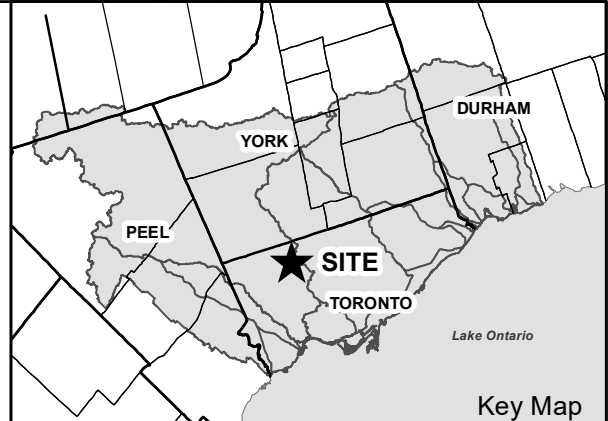
-  Permanent Easement
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



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Key Map



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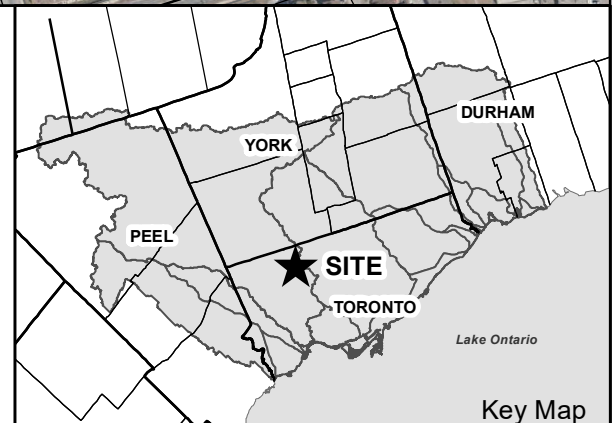
-  Permanent Easement
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



Toronto and Region
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Key Map

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Moranne McDonnell, Director, Restoration and Infrastructure

RE: **VENDOR OF RECORD ARRANGEMENT FOR SUPPLY AND DELIVERY OF
VARIOUS AGGREGATES**
RFP No. 10021054

KEY ISSUE

Award of Request for Proposal (RFP) No. 10021054 for a Vendor of Record (VOR) arrangement for supply and delivery of various aggregates for TRCA restoration and construction projects.

RECOMMENDATION

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require various aggregates;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria outlined in this report;

THEREFORE THE EXECUTIVE COMMITTEE RECOMMENDS THAT TRCA staff be directed to establish a Vendor of Record arrangement with 1035477 Ontario Limited-Glenn Windrem Trucking, Dufferin Aggregates (CRH Canada Group), Elite Stones Quarries, James Dick Construction Ltd., and J.C. Rock Ltd. for the supply and delivery of various aggregates for one (1) year with the option to extend for an additional year;

AND THAT if a vendor of record is not able to supply certain aggregates for a particular project, that staff be authorized to procure the materials separately in accordance with TRCA's Procurement Policy;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

TRCA requires various aggregates for implementation in a variety of engineering, habitat restoration and trail building projects throughout TRCA's jurisdiction. By establishing a VOR arrangement for various aggregates, vendors are authorized to provide these goods and services for a defined period of time and with fixed pricing.

In accordance with the contract documents for this VOR arrangement, staff will contact the vendor on the list with the lowest total price for material on a project by project basis. Should the materials not be available when required, the TRCA representative shall go to the vendor with the second lowest price, until the materials are obtained. The same process will apply when ordering multiple materials, with the vendor or vendors with the lowest overall price, including

Item 8.9.

delivery fees, being contacted first. Services above the \$100,000 threshold are subject to TRCA's Procurement Policy. Vendors will be required to provide all resources required to service the divisional or program needs in accordance with applicable laws, codes, standards, terms and conditions of the VOR agreement.

RATIONALE

RFP documentation was posted on the public procurement website www.biddingo.com on May 7, 2019 and closed on May 21, 2019. One (1) addendum was issued to respond to questions received. A total of twenty-three (23) firms downloaded the documents and twelve (12) proposals were received from the following vendor(s):

- 1035477 Ontario Limited-Glenn Windrem Trucking
- Atlantis Marine Construction Canada Inc.
- Brock Aggregates Inc.
- CDR Young's Aggregates Inc.
- Draglam Salt Inc.
- Dufferin Aggregates (CRH Canada Group)
- Earthco Soils Inc.
- Elite Stones Quarries
- James Dick Construction Ltd.
- J.C. Rock Ltd.
- Miller Paving Limited
- Natural Stone Source Ontario Ltd.

The proposal from Natural Stone Source Ontario Ltd. was disqualified because it did not meet the mandatory criteria set out in the RFP.

An Evaluation Committee comprised of experienced TRCA staff reviewed the proposals. The criteria used to evaluate and select the recommended Proponents included the following:

Criteria	Minimum Score	Maximum Score
Proponents Information and Executive Summary	10	20
Organizational Experience	35	50
Organizational Resources	20	30
Total Points	65	100

Through the evaluation process it was determined that 1035477 Ontario Limited-Glenn Windrem Trucking, Dufferin Aggregates (CRH Canada Group), Elite Stones Quarries, James Dick Construction Ltd., and J.C. Rock Ltd. are the five (5) highest scoring vendors meeting the qualifications and requirements set out in the RFP. Therefore, staff recommends that contract No. 10021054 be awarded to 1035477 Ontario Limited-Glenn Windrem Trucking, Dufferin Aggregates (CRH Canada Group), Elite Stones Quarries, James Dick Construction Ltd., and J.C. Rock Ltd. Proponent's scores and staff analysis of the evaluation results can be provided in an in-camera presentation, upon request.

Item 8.9.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategic priorities set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

Strategy 2 – Manage our regional water resources for current and future generations

FINANCIAL DETAILS

Based upon a review of various aggregates procured under the previous VOR arrangement and a projection of 2019 and 2020 material needs, the anticipated costs for the requested goods and services under this VOR is approximately \$4,000,000. An increase or decrease in workload will have an impact on the value of this contract. All vendors on the VOR list understand both the potential cost and resource implications associated with changes in workload. The goods and services under this VOR will be provided on an “as required” basis with no minimum amount of work guaranteed. Vendors may increase rates annually, to a maximum of the preceding year’s Ontario’s Consumer Price Index as published by Statistics Canada.

Funds for the contract are available in a variety of capital and cost recoverable project accounts managed by the Restoration and Infrastructure Division.

Report prepared by: Alex Barber, extension 5388

Email: alex.barber@trca.ca

For Information contact: Moranne McDonnell, extension 5500

Email: moranne.mcdonnell@trca.ca

Date: May 22, 2019

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **TRCA INVESTMENT MANAGEMENT STRATEGY**
Proposed updates to align with partner municipalities

KEY ISSUE

Toronto and Region Conservation Authority (TRCA) voluntarily adheres to the investing regulations in the Municipal Act (the Act) in order to align its investing activities with those of its partner municipalities. As the Act has been updated and TRCA's partner municipalities are no longer limited to a prescribed restricted list of eligible investments, TRCA is proposing to modernize its investment strategy to achieve greater potential returns.

RECOMMENDATION

THE EXECUTIVE COMMITTEE RECOMMENDS THAT staff be authorized to negotiate an agreement with RBC Dominion Securities, TRCA's existing investment broker, to provide a comprehensive investment management solution.

THAT staff be authorized to sell investment holdings with its current RBC Dominion Securities brokerage and One Investment Program accounts, where deemed advantageous for TRCA.

AND THAT prior to any new investments of funds, TRCA staff and RBC Dominion Securities report back to the Executive Committee with an updated investment policy for approval, that reflects a practical approach to manage risk and improve financial returns.

BACKGROUND

TRCA's current investment policy was written in June 1997, with an update in 2016 to permit the organization to invest in the One Investment Program. The current policy is written in accordance with the investment regulations set out in the Municipal Act.

In 2015, the Province of Ontario approved amendments to Ontario Regulation 610/06, Financial Activities, under the City of Toronto Act, 2006, to provide a framework for Toronto to invest in accordance with the Prudent Investment Standard. This standard is akin to that which governs trustees and pension fund administrators and creates a fiduciary responsibility. These reforms enabled the City to earn improved risk-adjusted rates of returns on its investments as it was no longer restricted to a prescribed and limited list of eligible investments. Under section 418.1 of the Municipal Act, municipalities other than the City of Toronto are authorized to opt into the Prudent Investment Standard. The section of the Act came into effect on March 1, 2018 and is applicable to TRCA's partner municipalities.

In accordance with the Prudent Investment Standard, investments shall be made with judgement and care – under the circumstances then prevailing – which persons of prudence, discretion and integrity exercise in the management of investments, considering the necessity of safety of capital as well as the probable income to be derived.

Item 8.10.

The standard to be used by investment officials shall be the “prudent person” standard as required by the Regulation and shall be applied in the context of managing the overall portfolio. Investment Officers acting in accordance with written procedures and the investment policy and exercising due diligence shall take all necessary actions to ensure the maximum performance of investments on a portfolio basis, subject to the prescribed risk parameters dictated by the investment policy. The duty under the regulation includes a duty to obtain the advice that a prudent investor would obtain under comparable circumstances.

RATIONALE

In compliance with the Municipal Act, TRCA’s investment brokerage account with RBC Dominion Securities has been historically restricted to risk averse investments with limited returns, as proven by the organization’s three-year money-weighted rate of return of 1.64% (2016-2018). Since the beginning of 2017, TRCA staff have purchased only one investment using the brokerage account.

As TRCA’s partner municipalities are no longer bound by the rules previously guiding the TRCA investment strategy, TRCA staff obtained a legal memorandum to further clarify the organization’s regulatory position. The legal memorandum concluded that TRCA’s investment strategy is not required to follow regulations in the Municipal Act. Accordingly, TRCA would like to review its investment strategy with an aim to improve its financial returns and appropriately manage risk. TRCA staff propose to do this by aligning the organization with an investment manager, in order to create a fiduciary relationship between TRCA and an experienced investment manager to better balance risk and return.

In accordance with TRCA’s procurement policy and the Broader Public Sector procurement directive for non-competitive procurement, “procurement of financial services of financial analysts or the management of investments by organizations who have such functions as a primary purpose,” and “procurement of financial services respecting the management of financial assets and liabilities, including ancillary advisory and information services, whether or not delivered by a financial institution” are not required to follow a competitive procurement process. Given that (1) RBC is TRCA’s current banking provider, (2) RBC Dominion Securities have offered to waive transactional fees on the sale of the existing portfolio, and (3) RBC Dominion Securities further offered to waive all fees on an ongoing basis, except for a competitive annual management fee, TRCA staff believe that there is reasonable grounds to engage in a non-competitive process. As a point of reference, the annual management fees currently paid to the One Investment Program are as follows:

- Bond Portfolio - 40 Basis Points
- Corporate Bond Portfolio - 45 Basis Points
- Equity Portfolio - 60 Basis Points

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RBC Dominion Securities' process for developing a strategic investment solution for TRCA's unique needs involves assessing:

- Risk appetite - TRCA's willingness to accept investment risk in the pursuit of the organization's objectives;
- Risk capacity – the amount of investment risk TRCA can financially tolerate;
- Investment objectives – the amount of investment risk TRCA must accept in order to achieve its goals;
- Disbursement quota – the investment cash flow needed to match spending commitments;
- Liquidity considerations – TRCA's need to access long-term funds at short notice; and
- Special considerations – legal restrictions, contractual obligations, time horizons, etc.

The investment manager will work with TRCA staff to tailor its investment strategy and will propose a solution, including an updated investment policy for Executive Committee and Board of Directors approval, as well as implementation and monitoring services. Monitoring will include monthly performance reports, performance review meetings, annual Executive Committee presentations, annual investment policy review and continuous availability for financial advice. The proposed practices will increase transparency and accountability for TRCA's investment decisions.

Regarding the report's second recommendation, it is unclear in the administrative by-law as to whether delegated authority to staff has been provided to sell investment holdings. As a result staff have suggested a recommendation to this effect.

DETAILS OF WORK TO BE DONE

Upon approval of the recommendations, TRCA staff will assess the sale of its investment holdings and work with RBC Dominion Securities to develop an updated investment policy for approval, reflecting a modernized strategy to manage risk and improve financial returns.

Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

Report prepared by: Pamela Papadopoulos, extension 5973

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For information contact: Michael Tolensky, extension 5965

E-Mail: michael.tolensky@trca.ca

Date: June 3, 2019

Section II – Items for Executive Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Sameer Dhalla, Director, Development and Engineering Services

RE: **REQUEST FOR PROPOSAL FOR FLOOD REMEDIATION FEASIBILITY STUDY AND MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT FOR HIGHLAND CREEK – MARKHAM BRANCH CORPORATE DRIVE – CITY OF TORONTO**
RFP No. 10009966

KEY ISSUE

Award of Request for Proposal (RFP) No. 10009966 for engineering consulting services to undertake a feasibility study to examine flood remediation options for a section of Highland Creek - Markham Branch by Corporate Drive as part of a Municipal Class Environmental Assessment.

RECOMMENDATION

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires engineering consulting services.

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on pre-established RFP criteria;

THEREFORE LET IT BE RESOLVED THAT Request for Proposal (RFP) No.10009966 for Highland Creek Markham Branch (Corporate Drive) Flood Remediation Class Environmental Assessment be awarded to Morrison Hershfield Limited at a total cost not to exceed \$299,007.50, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$68,150.50, plus applicable taxes in the event that the Technical Study determines the Municipal Engineers Class Environmental Assessment process should be completed as a Schedule C project;

THAT TRCA staff be authorized to approve a contingency for the project to a maximum of \$55,000 (approximately 15% of the total maximum cost), plus applicable taxes, if deemed necessary;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted proposals, beginning with the next highest ranked Proponent meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

The southeast corner of Corporate Drive & Consilium Place in Scarborough Centre is owned by 8104476 Canada Inc. (Owner). This site and surrounding areas are located within the Regional flood plain of Markham Branch of Highland Creek. At Toronto City Council's meeting on July 23, 24 & 25, 2018, City Council adopted item MM44.52 which requests the TRCA to undertake a Flood Remediation Study to investigate the measures necessary to contain the flood plain in consultation with City of Toronto staff at the expense of the Owner. The TRCA has entered into an agreement with the Owner and the City to undertake the Flood Remediation Study which consists of a Technical Study and an Environmental Assessment (EA). The Owner has provided TRCA the appropriate funds to cover all costs associated with the study including Consultant fees, TRCA staff costs, contingency, legal and other fees related to undertaking the study.

The Markham Branch of Highland Creek spills out of the river and floods urban lands within the study area during storm events greater than the 25-year event. This is a known flood risk area and forms a part of the larger Progress Business Park Flood Vulnerable Area (FVA). At Corporate Drive, storms as low as the 25-year storm event cause water to overtop the road and spill through adjacent lands. The flooding is largely the result of undersized culverts at Corporate Drive, Progress Avenue, and Bellamy Road which restrict flow, causing water to backup upstream of the culverts.

The project will examine options to provide flood protection for an 1800 metre section of the Markham Branch of Highland Creek. The planning and design of the preferred remedial solution will require the expertise of a multi disciplinary professional engineering firm with experience in fluvial geomorphology, water resources engineering, ecology, civil engineering, transportation engineering, geotechnical engineering and EA planning. This project will follow the process outlined in the Municipal Engineers Association (MEA) Municipal Class Environmental Assessment (MCEA) (October 2000, as amended in 2007, 2011 & 2015) parent Class EA document. The Municipal Class EA process is being used because of the cost thresholds of potential works and because it enables flood remediation to facilitate land development and for physical changes to municipal infrastructure.

The project will be split into two phases:

- a) Phase 1: Technical Study to examine a range of floodplain relief alternatives and to determine how much relief is provided by each alternative. The Technical Study will also characterize baseline conditions and identify mitigation measures for impacted infrastructure, ecology, stream stability, and land uses. The Technical Study will also form an opinion of the costs for each alternative, confirm the appropriate EA Schedule, and establish the feasibility of the alternatives. This stage of study will follow Phases 1 and 2 of the Municipal Class EA process, (excluding the public engagement elements of the study) to confirm that a viable alternative can be established.
- b) Phase 2: Undertaking the formal Municipal Class EA process.

The outcome of the Technical Study will determine whether a Schedule B or Schedule C ME Class EA is required. A provisional cost of \$68,150.50 is being requested due to uncertainties associated with the appropriate Environmental Assessment Schedule for the EA component of the study. During the development of the RFP, TRCA and City staff assumed that the EA study would be completed as a Schedule B project which is consistent with similar type flood

Item 9.1.

remediation environmental assessments. However, should the Technical Study determine significant environmental or technical issues resulting in increased implementation complexity and costs, the EA study will be conducted as a Schedule C project requiring an Environmental Study Report to be filed and further public consultation.

DETAILS OF WORK TO BE DONE

The project will include the following key components:

1. **Background Review and Data Gap Analysis**

The Consultant will complete a thorough background review of all available information for the project study area. The Consultant will identify data gaps and work with the study team to fill those gaps.

2. **Baseline Inventory**

Baseline conditions include existing physical, biological, cultural, socioeconomic, flooding and erosion characteristics. The consultant will conduct a site visit, topographic surveys, fluvial geomorphic assessment, erosion threshold assessment, subsurface utility assessment, and cultural assessment for three crossings.

3. **Screening of Initial High-Level Alternative Solutions**

The Consultant will develop detailed one-dimensional and two-dimensional hydraulic models to represent flooding in the study area. The study team will identify high level Alternative Solutions that can provide flood protection. The Consultant will screen high level solutions to those that meet project objectives of flood protection.

4. **Development and Evaluation of Refined Alternative Solutions**

The Consultant will work with the City and TRCA to identify and refine the remaining Alternative Solutions into a number of variations for further evaluation. These new refined Alternatives will explore different configurations and footprints, and incorporate considerations related to soil conditions, infrastructure, and utility conflicts. Factors such as cost, mitigation measures to the watercourse, and traffic impacts will be considered. Based on this analysis a preliminary Preferred Alternative will be identified.

All the work done up to this point will be summarized in a Technical Study report. TRCA, the City, and the Owner will assess the findings of the report. If it is deemed that the project is not technically and/or fiscally feasible then the project will conclude. Otherwise the project will proceed as a Municipal Class EA.

5. **Municipal Class EA**

A Notice of Commencement will be released, and the Consultant will prepare for the first of what is anticipated to be two rounds of public and stakeholder engagement. Following the first round of public engagement the study team will update the evaluation of refined Alternative Solutions and selection of the preliminary Preferred Alternative based on stakeholder and public feedback. The revised information will be presented at the second round of public engagement.

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Following the conclusion of the second round of engagement, and if no significant concerns or issues have been raised, the Project Management team and Consultant will proceed with the completion of the Municipal Class EA. This will include advancing 10% design drawing to 30% design drawings for the selected Preferred Alternative and compiling an EA File Study Report.

RATIONALE

RFP documentation was posted on the public procurement website www.biddingo.com on April 30, 2019 and closed on May 17, 2019. Two (2) addendums were issued to respond to questions received. A total of twenty-seven (27) firms downloaded the documents and two (2) proposals were received from the following Proponents:

- Matrix Solutions Inc.
- Morrison Hershfield

An Evaluation Committee comprised of staff from Development and Engineering Services, Corporate Services, as well as representatives from the City of Toronto Transportation and Development and Planning Services reviewed the proposals. The criteria used to evaluate and select the recommended Proponent included the following:

Criteria	Weight	Minimum Score
Conformance with the terms of the RFP	5	3
Understanding of Project and Scope of Work	15	9
Similar Projects - Scope and Magnitude	10	6
Expertise and Availability of Project Team (Resumes)	20	15
Approach/Methodology/Schedule	30	20
Sub-Total Technical	80	53
Pricing	20	-
Sub-Total Pricing	20	-
Total Points	100	-

Morrison Hershfield Limited was the highest overall ranked firm for both the technical and cost components of the evaluation. Therefore, it is recommended that contract No. 10009966 be awarded to Morrison Hershfield Limited at a total cost not to exceed \$299,007.50, plus 40% contingency, plus applicable taxes, it being the highest ranked Proponent meeting TRCA specifications. Proponent's scores and staff analysis of the evaluation results can be provided in an in-camera presentation, upon request.

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Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategic priorities set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 2 – Manage our regional water resources for current and future generations

Strategy 7 – Build partnerships and new business models

Strategy 8 – Gather and share the best sustainability knowledge

FINANCIAL DETAILS

TRCA at the request of City of Toronto council, has entered into a funding agreement with the owner of the site who will cover all costs associated with the study including Consultant fees, TRCA staff costs, contingency, legal and other fees related to undertaking the study. Funds for the contract are identified in account 107-65 Highland Creek at Markham Branch (Corporate Drive) Flood Remediation Study.

Report prepared by: Robert Chan, extension 5728,

Emails: Robert.chan@trca.ca,

For Information contact: Nick Lorrain, extension 5278,

Emails: nick.lorrain@trca.ca,

Date: May 29, 2019

Section II – Items for Executive Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Derek Edwards, Director, Parks and Culture

RE: **GLEN HAFFY CONSERVATION AREA HYDRO SERVICE REPLACEMENT PROJECT**
Request for Tender No. 10009657

KEY ISSUE

Award of Request for Tender (RFT) No. 10009657 for the supply of all labour, equipment and materials necessary to install a new hydro service at the Glen Haffy Conservation Area, in the Town of Caledon, Region of Peel.

RECOMMENDATION

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires a new hydro service at the Glen Haffy Conservation Area;

AND WHEREAS TRCA solicited tenders through a publicly advertised process;

THEREFORE LET IT BE RESOLVED THAT Request for Tender (RFT) No. 10009657 for the Glen Haffy Conservation Area Hydro Service Replacement Project be awarded to Platinum Electrical Contractors at a total cost not to exceed \$299,095.00 plus applicable taxes, to be expended as authorized by Toronto and Region Conservation Authority (TRCA) staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$59,819.00 (20% of the project cost) plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

Glen Haffy Conservation Area (GHCA) is located in the Town of Caledon, Region of Peel, and features hiking trails, picnic spaces, recreational fishing ponds and a rainbow trout fish hatchery program to stock fishing programs at Glen Haffy Conservation Area and Heart Lake Conservation Area. Situated on 600 acres of pristine conservation land at the crossroads of the Oak Ridges Moraine and the Niagara Escarpment, the GHCA is open seasonally to visitors with the hatchery operating all year round to support the fish restocking programs.

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The existing overhead hydro service has significantly deteriorated in recent years and is beyond its useful lifespan as it was the original service for the property. Due to the systems age, many code related deficiencies would need to be addressed to improve safety conditions within the site. This was recently highlighted by a required emergency replacement of one of the transformers that had critically failed causing a disruption to the programming. Additionally, recent ice and severe windstorms has made the existing system setup susceptible to future damage that would hinder the operations of GHCA.

TRCA retained an Electrical Engineering firm to design a new hydro service as a previous assessment determined no components were reusable. The new hydro design would adhere to the Electrical Safety Association (ESA) requirements and would be installed below grade to protect the infrastructure and mitigate disturbance at the conservation area. The design would also account for growth changes to the property including incorporating the underground conduit to allow for future communications upgrades at the property.

TRCA's assigned project manager will ensure that all works to be undertaken will be coordinated with the contractor and staff with responsibility for the management and operation of Glen Haffy. This measure will help to minimize potential impacts and sustain normal operations, access, and program delivery during construction.

RATIONALE

A Request for Tender (RFT) was publicly advertised on the public procurement website www.biddingo.com on March 12, 2019. A mandatory meeting and site tour of the buildings was held on March 19, 2019. The RFT closed on April 4, 2019.

One (1) addenda was issued to respond to questions received and to extend the closing date to April 4, 2019.

The Procurement Opening Committee opened the Tenders on April 5, 2019 at 10:00am with the following results:

Proponent	Fee (Plus HST)
Platinum Electrical Contractors Inc.	\$ 299,095.00
AECON Utilities	\$344,377.08
PBW High Voltage	\$ 347,497.00
Dilisado Enterprises	\$ 345,000.00
Black & McDonald Ltd.	\$ 427,300.00

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Staff reviewed the bid received from Platinum Electrical Contractors Inc. against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10009657 be awarded to Platinum Electrical Contractors Inc. at a total cost not to exceed \$ 299,095.00, plus 20% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategic priorities set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 3 – Rethink greenspace to maximize its value

The implementation of new or upgraded trails and park infrastructure will ensure the local community has more accessible and safer means to engage with nature.

Strategy 4 – Create complete communities that integrate nature and the built environment

TRCA's work to remediate and improve erosion control and municipal infrastructure within parklands will allow the public to enjoy these areas to their fullest extent.

Strategy 7 – Build partnerships and new business models

TRCA has fostered strong partnership with its municipal partners over the years. The successful completion of projects of this nature will fortify this relationship and encourage future collaborative work.

FINANCIAL DETAILS

Funds for the contract are identified in accounts Peel Asset Management 006-62 and Peel capital account 420-59.

Report prepared by: Amanda Yip, extension 5793

Emails: ayip@trca.on.ca

For Information contact: Aaron J. D'Souza, extension 5775

Emails: ajdsouza@trca.on.ca

Date: April 9, 2019

Section II – Items for Executive Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Sameer Dhalla, Director, Development and Engineering Services

RE: **REQUEST TO DELEGATE PERMIT APPROVAL**
Seaton Community and July 5, 2019 Executive Committee

KEY ISSUE

The development of the new Seaton Community in the City of Pickering and other sites in our jurisdiction requires the approval of multiple TRCA permits to proceed in July 2019. In addition, the July 5, 2019 Executive Committee is proposed to be cancelled. Therefore, staff request the Executive Committee to delegate approval authority of all permits in Seaton all permits for the entire jurisdiction originally scheduled for the July 5, 2019 meeting to staff.

RECOMMENDATION

WHEREAS TRCA supports the provincial government's efforts to improve efficiencies and consistency for regulating development, as evidenced by TRCA's ongoing streamlining initiatives for our roles in the development and infrastructure regulatory permitting process;

AND WHEREAS multiple TRCA permits under O. Reg. 166/06 are required to facilitate the development of the new Seaton Community in the City of Pickering and other sites in our jurisdiction;

AND WHEREAS the timely issuance of TRCA permits is necessary for the construction of the Seaton Community to proceed;

AND WHEREAS the July 5, 2019 Executive Committee meeting is proposed to be cancelled;

AND WHEREAS the timely issuance of multiple TRCA permits across our jurisdiction in the summer construction season is necessary;

NOW THEREFORE LET IT BE RESOLVED THAT the approval of all development and infrastructure permits within the Seaton Community in the City of Pickering be delegated to the Director of TRCA Development and Engineering Services staff;

AND FURTHER THAT the approval of all development and infrastructure permits within the TRCA's regulatory jurisdiction originally scheduled for the July 5, 2019 Executive Committee meeting be delegated to the Director of TRCA Development and Engineering Services staff.

BACKGROUND

At Board of Directors Meeting #2/16, held on April 1, 2016, Resolution #A28/16 was approved as follows:

WHEREAS Toronto and Region Conservation Authority (TRCA) administers Ontario Regulation 166/06, as amended, "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation" under Section 28(1) of the Conservation Authorities Act;

AND WHEREAS the Conservation Authorities Act and Ontario Regulation 166/06, as amended, enables TRCA to approve permits with or without conditions;...

THEREFORE LET IT BE RESOLVED THAT the Standard Permit Conditions as outlined in this staff report be endorsed and applied to all future permits approved by TRCA pursuant to Ontario Regulation 166/06, as amended;...

THAT staff be directed to prepare additional Application-Specific Permit Conditions to be considered on individual permit applications before the Executive Committee, as may be required from time to time at the discretion of staff, in consultation with TRCA's legal counsel, depending on the unique circumstances of the individual application;...

Seaton is a new community in the City of Pickering located north of Taunton Road and south of Highway 7, west of Brock Road, and is planned to accommodate 70,000 residents and 30,000 jobs. There are multiple TRCA permits required to construct the Seaton Community. These applications include *Application-Specific Permit Conditions* that per Resolution #A28/16 must be approved at a meeting of the Executive Committee.

In addition, the July 5, 2019 Executive Committee meeting is proposed to be cancelled. There were permits for the Seaton Community and other "major" permits within the TRCA's regulatory jurisdiction scheduled for approval at that meeting.

RATIONALE

Seaton Community (City of Pickering) – Application-Specific Permit Conditions

Permit approvals required in the Seaton Community include those for site alteration and grading, regional road and servicing infrastructure, utilities, and stormwater management outfalls, ponds and low impact development facilities. Many of these works by their nature must be located in the area regulated under O. Reg. 166/06 in the Natural Heritage System lands owned by Infrastructure Ontario. A number of additional site-specific conditions consistent with Draft Plan of Subdivision approval are required for each permit in Seaton in order to: ensure adequate erosion and sediment control monitoring and maintenance; appropriate landowner authorization from Infrastructure Ontario; and securities to be held to ensure compensation for lost ecosystem services. These conditions in addition to the 13 standard conditions include the following outlined below. Staff are requesting approval to add these conditions, as needed, to site specific applications within the Seaton Community.

14. The Owner shall coordinate a pre-construction meeting with the agent, contractor, engineer, inspector, TRCA, municipality and any other regulatory agencies prior to the commencement of the approved works to the satisfaction of TRCA.

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15. The Owner shall ensure all works within and adjacent to the watercourse are directly supervised by a qualified ecologist and/or fluvial geomorphologist (or an equivalent as approved by TRCA) to the satisfaction of TRCA.
16. The Owner shall ensure all erosion and sediment controls are monitored by an environmental monitoring professional certified by CISEC; and the environmental monitoring professional shall utilize an on-line erosion and sediment control document monitoring software as may be updated from time to time in carrying out their duties; and the appropriate access permissions to the software shall be granted to TRCA staff.
17. No work as authorized by the issuance of this permit may be commenced by the permit holder unless and until all conditions precedent as set out in the Licence of Land for Temporary Use and Access (date to be determined) between Her Majesty The Queen In Right Of Ontario, as represented by The Minister of Economic Development, Employment and Infrastructure ("I/O") and <insert proponent> have been either fulfilled by <insert proponent> or waived by I/O. For greater certainty, the purpose of the foregoing is to ensure that <insert proponent> does not rely on this permit to commence work, or even enter onto the subject lands, unless and until all requisite permissions to enter as granted by I/O are in full force and effect and without outstanding conditions precedent.
18. The Owner shall obtain clearance from TRCA Development and Engineering Services prior to requesting the full or partial release of any Letters of Credit or other securities from the City of Pickering for the approved works and associated compensation plantings.

Seaton Community (Pickering) – Delegation of Major Items

The development of multiple Draft Plans of Subdivision and regional infrastructure is underway. Many of the permits required to facilitate these works require Executive Committee approval as “major” items. This results in an extended permit approval time frame and additional staff resources necessary to prepare for the agenda. Given that the additional conditions are standardized and both the TRCA Board of Directors and the City of Pickering have adopted the TRCA Guideline for Ecosystem Compensation, staff are requesting an exception to Resolution #A28/16 to allow for the approval of all “major” development and infrastructure permits within the Seaton Community to be delegated to TRCA Development Planning and Permits staff. Staff will continue to bring permit applications for extensive infrastructure such as the Whites Road bridge or those with significant environmental impacts requiring ecological or other compensation to the Executive Committee for approval, at their discretion.

Delegation of Major Items for July 5, 2019 Executive Committee

In addition, given the busy summer construction season results in a high volume of permit approval requests, and the proposed cancellation of the July 5, 2019 Executive Committee meeting, staff request an exception to Resolution #A28/16 to allow for the approval of all “major” development and infrastructure permits within the TRCA’s regulatory jurisdiction originally scheduled for the July 5, 2019 Executive Committee meeting to be delegated to TRCA Development and Engineering Services staff.

Further streamlining efforts for permit approvals will be brought to the Executive Committee for their consideration later in 2019.

Item 9.3.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:
Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

Account Code 105-82 has been established to fund for TRCA's permitting. This account is funded by permit application fees.

DETAILS OF WORK TO BE DONE

Staff will continue to work with proponents of "major" permit applications to ensure their timely approval upon satisfaction that the applications meet the five tests of O. Reg. 166/06.

Report prepared by: Steven Heuchert, extension 5311

Emails: steve.heuchert@trca.ca

For Information contact: steve.heuchert, extension 5311

Emails: steve.heuchert@trca.ca

Date: May 24, 2019

Section II – Items for Executive Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Derek Edwards, Director, Parks and Culture

RE: **SUPPLY AND DELIVERY OF CLEANING SUPPLIES – CONTRACT
EXTENSION FOR AN ADDITIONAL ONE (1) YEAR TERM**

KEY ISSUE

Extension of contract #10007544 (Purchase Order# P-AG-00020) with Mister Chemical Ltd. until June 2020.

RECOMMENDATION

WHEREAS TRCA conducted a Request for Proposal (RFP) process #10007544 in 2018 for the supply and delivery of cleaning supplies for the period of June 2018 – June 2019, with an option, in favour of TRCA, to extend for an additional one (1) year period for June 2019 – June 2020;

AND WHEREAS Mister Chemical Ltd. was the successful highest ranked proponent at a total annual cost of \$83,491.07, plus 10% contingency, plus HST and has performed its duties under the contract over the past year;

AND WHEREAS TRCA staff would like to extend the aforementioned contract for an additional year;

THEREFORE, LET IT BE RESOLVED THAT contract #10007544 (Purchase Order# P-AG-00020) be extended for an additional one (1) year period from June 2019 – June 2020 as specified in RFP#10007544 at a total additional cost of \$83,491,07, plus 10% contingency, plus HST.

BACKGROUND

TRCA operates over 15 public use facilities and offices that require cleaning supplies to maintain operations. These supplies ensure the hygiene and safety of visitors and staff that frequent these facilities.

Request for Proposal (RFP) #10007544 documents were issued electronically via Biddingo.com on April 9, 2018. The RFP requested unit pricing for various cleaning supplies, including garbage bags, paper towels, toilet paper, soap, and disinfectant. The RFP also requested information regarding company profile and environmental/sustainable attributes and performance of the products. The bidders provided samples of various types of garbage bags so that staff could assess the composition and strength as part of the evaluation process.

Based on the proposals received, staff recommended the award of the contract to Mr. Chemical Ltd., at a total annual cost \$83,491.07, plus 10% contingency, plus HST it being the highest ranked proposal that met TRCA requirement. The contract award was approved by TRCA's CEO on June 7, 2018 as per TRCA's 2018 Procurement Policy.

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RATIONALE

Mister Chemical Ltd. has performed its duties under the contract over the past year, including the maintenance of an on-line ordering system, site-specific invoicing, guaranteed delivery times and in-stock quantities. Therefore, TRCA would like to extend contract #10007544 (Purchase Order# P-AG-00020) for an additional one (1) year period from June 2019 – June 2020 as specified in RFP#10007544 at a total additional cost of \$83,491,07, plus 10% contingency, plus HST. As per TRCA's 2018 Purchasing Policy, staff seeks Executive Committee approval for the contract extension, as the total contract value exceeds \$100,000.

FINANCIAL DETAILS

Funds have been identified for contract services in the respective facility operating budgets available through TRCA's municipal partners.

For Information contact: Kate Pankov, extension 6418

Emails: kate.pankov@trca.ca

Date: May 22, 2019

Section II – Items for Executive Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **2018 AUDITED FINANCIAL STATEMENTS**
Approval of Financial Statements

KEY ISSUE

The 2018 audited financial statements are recommended for approval.

RECOMMENDATION

THE BOARD RECOMMENDS TO THE AUTHORITY THAT the transfer of funds from surplus to operating reserves in the amount of \$918 as outlined below and reflected in Note 7, “Accumulated Surplus” to the financial statements (Attachment 1) be approved;

AND FURTHER THAT the 2018 audited financial statements, as presented in Attachment 1 be approved, signed by the Chair and Secretary-Treasurer of Toronto and Region Conservation Authority (TRCA), and distributed to each member municipality and the Minister of Natural Resources and Forestry, in accordance with subsection 38(3) of the *Conservation Authorities Act*.

BACKGROUND

The 2018 TRCA audited financial statements are presented for approval. The accounting firm KPMG LLP has completed its audit and has included within the financial statements an unqualified, independent auditor’s report. The audited financial statements are presented as Attachment 1 to the report. Representatives from KPMG LLP will be in attendance to present the auditor’s report on the 2018 financial statements.

Auditor Communication on Audit Strategy and Results

Included as Attachment 2 is a report from KPMG LLP addressed to the Executive Committee, entitled, “Audit Findings Report.” This report addresses various matters, including the auditor’s approach to the audit, materiality, and any adjustments. No audit adjustments were identified. The auditors provided performance improvement observations in their findings, which represent comments intended to improve TRCA’s efficiency and effectiveness of financial policies and procedures.

Financial Statements Summary

The Statement of Operations and Accumulated Surplus includes revenues, expenses and TRCA’s net surplus position for the year and includes the impact of capitalizing Tangible Capital Asset (TCA) expenditures. The Statement of Financial Position reports on financial assets which include cash, investments and account receivables, as well as non-financial assets which include tangible capital assets and other assets, and financial liabilities such as deferred revenue, vacation and pay accrual, and other trade accounts payable. Collectively, these components comprise the net assets of the organization.

Item 9.5.

The Statement of Changes in Net Financial Assets reconciles the surplus for the year to the change in net assets. Finally, the Statement of Cash Flows itemizes the sources of cash inflows and outflows during the year, classified as either operating, investing or capital in nature.

Approval of Transfer from Surplus to Reserves

The status of TRCA reserves is presented in Note 7 of the financial statements. Reserve balances totaled \$8,050 at the end of the year, an increase of \$3,537 from 2017. At year-end, management proposes the following transfer:

	Balance Jan 1, 2018	Pre-Transfer Dec 31, 2018	Proposed Transfer	Ending Balance Dec 31, 2018
Unallocated Surplus	\$ -	\$ 918	\$ (918)	\$ -
Operating Reserve	2,755	5,163	918	\$6,081
Capital Reserve	1,758	1,969	-	\$1,969
Total	<u>\$ 4,513</u>	<u>\$ 8,050</u>	<u>\$ -</u>	<u>\$8,050</u>

The ending operating reserve represents the proposed reserve addition to the 2019 operating and capital budget, which was approved on May 24, 2019, while the ending capital reserve represents funding for unbudgeted tangible capital assets purchases and related expenditures.

Over time, TRCA's goal is to build the operating reserve in line with industry best practices, while continuing to build the capital reserve to help finance future cash outlays to maintain/repair/replace aging infrastructure, over and above available government funding.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:
Strategy 9 – Measure performance

Report prepared by: Pamela Papadopoulos, extension 5973

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For Information contact: Pamela Papadopoulos, extension 5973

Emails: ppapadopoulos@trca.on.ca

Date: May 28, 2019

Attachments: 2

Attachment 1: 2018 Audited Financial Statements

Attachment 2: Audit Findings Report

Financial Statements of

**TORONTO AND REGION
CONSERVATION AUTHORITY**

And Independent Auditors' Report thereon

Year ended December 31, 2018

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the Toronto and Region Conservation Authority

Opinion

We have audited the accompanying financial statements of the Toronto and Region Conservation Authority (the Entity), which comprise:

- the statement of financial position as at December 31, 2018
- the statement of operations and accumulated surplus for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements")

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2018, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the **"Auditors' Responsibilities for the Audit of the Financial Statements"** section of our report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities within the Group Entity to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

DRAFT

Chartered Professional Accountants, Licensed Public Accountants

Vaughan, Canada

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Statement of Financial Position

(In thousands of dollars)

December 31, 2018, with comparative information for 2017

	2018	2017
Assets		
Financial assets:		
Cash (note 2)	\$ 24,095	\$ 14,414
Investments (note 3)	16,057	21,997
Receivables (notes 4 and 13)	24,845	20,192
	<u>64,997</u>	<u>56,603</u>
Liabilities		
Financial liabilities:		
Payables and accrued liabilities	17,821	14,455
Vacation pay entitlements	2,669	2,663
Deferred revenue (note 5)	38,702	37,408
	<u>59,192</u>	<u>54,526</u>
Net financial assets	5,805	2,077
Non-financial assets:		
Other assets	1,018	941
Tangible capital assets (note 6)	468,697	461,869
	<u>469,715</u>	<u>462,810</u>
Accumulated surplus (note 7)	<u>\$ 475,520</u>	<u>\$ 464,887</u>

Contingent liabilities and commitments (note 14)

See accompanying notes to financial statements.

On behalf of Toronto and Region Conservation Authority:

_____ Chair

_____ Secretary Treasurer

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Statement of Operations and Accumulated Surplus

(In thousands of dollars)

Year ended December 31, 2018, with comparative information for 2017

	2018 Budget (note 15)	2018 Actual	2017 Actual
Revenue:			
Government funding (note 8)	\$ 100,645	\$ 92,334	\$ 82,549
Authority generated (notes 9 and 13)	36,986	36,823	38,410
Investment income	681	851	795
Net loss on disposal of tangible capital assets (note 6)	—	(2,817)	(3,111)
	138,312	127,191	118,643
Expenses (note 10):			
Watershed Studies and Strategies	3,728	3,042	3,781
Water Risk Management	34,825	31,774	25,060
Regional Biodiversity	16,952	16,727	14,269
Greenspace Securement and Management	6,817	5,309	6,283
Tourism and Recreation	23,161	20,990	21,845
Planning and Development Review	10,285	10,106	9,290
Education and Outreach	12,174	8,785	8,816
Sustainable Communities	9,406	9,083	8,584
Corporate Services	12,270	10,742	10,754
	129,618	116,558	108,682
Net surplus	8,694	10,633	9,961
Accumulated surplus, beginning of year	464,887	464,887	454,926
Accumulated surplus, end of year	\$ 473,581	\$ 475,520	\$ 464,887

See accompanying notes to financial statements.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Statement of Changes in Net Financial Assets

(In thousands of dollars)

Year ended December 31, 2018, with comparative information for 2017

	2018 Budget (note 15)	2018 Actual	2017 Actual
Net surplus	\$ 8,694	\$ 10,633	\$ 9,961
Acquisition of tangible capital assets	(16,499)	(17,437)	(21,138)
Contributed tangible capital assets (note 6)	—	(376)	(1,167)
Net loss on disposal of tangible capital assets (note 6)	—	2,817	3,111
Write-off of tangible capital assets	—	40	1,429
Proceeds on disposal of tangible capital assets	—	43	450
Amortization	7,600	8,085	6,865
Change in other assets	—	(77)	(220)
Increase (decrease) in net financial assets	(205)	3,728	(709)
Net financial assets, beginning of year	2,077	2,077	2,786
Net financial assets, end of year	\$ 1,872	\$ 5,805	\$ 2,077

See accompanying notes to financial statements.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Statement of Cash Flows

(In thousands of dollars)

Year ended December 31, 2018, with comparative information for 2017

	2018	2017
Cash provided by (used in):		
Operating activities:		
Net surplus	\$ 10,633	\$ 9,961
Items not involving cash:		
Amortization	8,085	6,865
Accrued interest on investments	(264)	(579)
Net loss on disposal of tangible capital assets	2,817	3,111
Write-off of tangible capital assets	40	1,429
Contributed tangible capital assets	(376)	(1,167)
Change in non-cash operating working capital:		
Receivables	(4,653)	(6,306)
Other assets	(77)	(220)
Payables and accrued liabilities	3,366	41
Vacation pay entitlements	6	202
Deferred revenue	1,294	(1,577)
	20,871	11,760
Investing activities:		
Purchase of investments	(140)	(500)
Proceeds on maturity of investments	6,344	7,165
	6,204	6,665
Capital activities:		
Purchase of tangible capital assets	(17,437)	(21,138)
Proceeds on disposal of tangible capital assets	43	450
	(17,394)	(20,688)
Increase (decrease) in cash	9,681	(2,263)
Cash, beginning of year	14,414	16,677
Cash, end of year	\$ 24,095	\$ 14,414

See accompanying notes to financial statements.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements

(In thousands of dollars)

Year ended December 31, 2018

Toronto and Region Conservation Authority ("TRCA") delivers programs and services that further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals. As the largest of the 36 provincial conservation authorities, TRCA's area of jurisdiction spans nine watersheds including those within the City of Toronto and areas in the Regional Municipalities of Durham, Peel and York (including lower tier municipalities), the Township of Adjala-Tosorontio and Town of Mono.

TRCA is incorporated under the Conservation Authorities Act, having commenced operations in 1957. TRCA is a registered charity under the Income Tax Act (Canada) and, as such, is exempt from income taxes.

1. Significant accounting policies:

The financial statements for TRCA are the responsibility of and prepared by management in accordance with the Chartered Professional Accountants of Canada Public Sector Accounting Handbook, that sets out generally accepted accounting principles for government not-for-profit organizations in Canada. The financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards ("PSAS"), excluding Sections PS4200 and PS4270, with the following significant accounting policies:

(a) Basis of accounting:

The financial statements are prepared using an accrual basis of accounting which recognizes the effect of transactions and events in the period in which the transactions and events occur, regardless of whether there has been a receipt or payment of cash or its equivalent. Accrual accounting recognizes a liability until the obligation(s) or condition(s) underlying the liability is partly or wholly satisfied. Accrual accounting recognizes an asset until the future economic benefit underlying the asset is partly or wholly used or lost.

(b) Revenue recognition:

Government funding including transfers, municipal capital and operating levies, grants, contract services and management fees are recognized in the financial statements when the payments are authorized and all eligibility criteria have been met, except when there is a stipulation that gives rise to an obligation that meets the definition of a liability. In that case, the funding is recorded as deferred revenue and recognized as revenue as the stipulations are met.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

1. Significant accounting policies (continued):

Authority generated revenues including property rental income, contract services, admissions and parking, permits (development, camping, picnic, commercial filming and photography), environmental assessments, programs (education, family and community), events (weddings, festivals and corporate events), athletic fees and equipment rentals, program and event sponsorships, product sales (nursery, food, beverage and merchandise) and membership fees are recognized as revenue in the period in which the related services are performed. Amounts collected for which the related services have not been performed are recorded as deferred revenue and recognized as revenue when the related services are performed. Unrestricted donations are recorded as revenue in the period they are received or receivable, when a reasonable estimate can be made of the amount involved. Externally restricted donations are deferred and recognized as revenue in the year in which the related expenses are recognized. Donated tangible capital assets are recorded at fair market value, when fair market value can be reasonably estimated.

(c) Cash:

Cash consists of cash on hand, cashable guaranteed investment certificates, and all deposits in banks including interest bearing savings accounts.

(d) Investments:

Investments, which consist of non-cashable guaranteed investment certificates, bonds and a portfolio with the One Investment Program, are recorded at cost. Investment income, including interest and dividends, is recognized when earned. Any discount or premium arising on purchase is amortized over the period to maturity. If there is a permanent loss in value, an investment will be written down to recognize the loss. Any write-down would be included in the statement of operations and accumulated surplus.

(e) Other assets:

Other assets include inventory for resale and prepaid expenses. Merchandise, food and beverage inventory for resale is valued at the lower of cost and net realizable value. Nursery inventory is valued at the lower of cost and replacement value. Cost is determined on a first-in, first-out basis.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

1. Significant accounting policies (continued):

(f) Tangible capital assets:

Tangible capital assets are recorded at cost, which includes amounts directly attributable to acquisition, design, construction development, improvement or betterment of the assets. Costs include overhead directly attributable to construction and development as well as interest costs that are directly attributable to the acquisition or construction of the asset. The cost, less the residual value of the tangible capital assets, is amortized on a straight-line basis over the estimated useful lives as follows:

Assets	Years
Infrastructure	25 - 50
Buildings and building improvements	10 - 55
Land improvements	20 - 40
Machinery and equipment	5 - 20
Vehicles	6 - 25

Tangible capital assets are written down when conditions indicate they are no longer able to contribute to TRCA's ability to provide goods or services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value. The net write-downs are accounted for as expenses in the statement of operations and accumulated surplus.

Contributed tangible capital assets are recorded at fair market value on the date of contribution, except in circumstances where fair market value cannot be reasonably determined, and a nominal value is recorded.

TRCA's collection of historical treasures, including artifacts and buildings, and works of art are not recognized in the financial statements.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

1. Significant accounting policies (continued):

(g) Vacation pay entitlements:

Vacation entitlements are accrued for as earned by employees. The liability for the accumulated vacation days represents management's best estimate as to TRCA's future liability.

(h) Contaminated sites:

Contaminated sites are the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceed an environmental standard. A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met: (a) an environmental standard exists; (b) contamination exceeds the environmental standard; (c) TRCA is directly responsible or accepts responsibility for the liability; (d) future economic benefits will be given up; and (e) a reasonable estimate of the liability can be made. Changes in this estimate are recorded in TRCA's statement of operations and accumulated surplus.

(i) Employee pension plan:

The cost of the multi-employer defined benefit pension plan is recognized as the required contributions for employees' services are rendered in the year.

(j) Reserves:

TRCA internally allocates its accumulated surplus to capital reserves to finance the cost of tangible capital assets, purchases, maintenance and related expenditures and operating reserves in order to ensure funds are available for financial relief in the event of a significant loss of revenues or other financial emergency for which no other source of funding is available. These reserve allocations are directed by the Board of Directors of TRCA.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

1. Significant accounting policies (continued):

(k) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of the revenue and expenses during the year. Items requiring the use of significant estimates include allowance for doubtful accounts, accrued liabilities, vacation pay entitlements and tangible capital assets. Estimates are based on the best information available at the time of preparation of the financial statements and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from these estimates.

(l) Adoption of accounting policies:

Effective January 1, 2018, TRCA adopted the following standards issued by PSAB:

(i) PS 2200 - Related party disclosures

(ii) PS 3210 - Asset

(iii) PS 3320 - Contingent assets

(iv) PS 3380 - Contractual rights and

(v) PS 3420 - Inter-entity transactions

The adoption of these standards has resulted in additional note disclosures regarding contractual rights as described in note 16.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

2. Cash - CTC Source Protection Region:

The Credit Valley, Toronto and Region and Central Lake Ontario Source Protection Region ("CTC Source Protection Region") was established under the Clean Water Act of Ontario to ensure communities protect their drinking water supplies through prevention - by developing collaborative, watershed based source protection plans that are locally driven and based on science. The CTC Source Protection Region's jurisdiction includes the Credit Valley, Toronto and Region and Central Lake Ontario source protection areas, which are represented by the respective conservation authorities under the Clean Water Act. In the current year, the Ministry of the Environment and Climate Change provided funding of \$491 (2017 - \$461) for source protection projects to the TRCA, which delivers the management function on behalf of the CTC Source Protection Region. Interest of \$10 (2017 - \$8) has been imputed on the unspent balance of the funds. Total funding of \$555 (2017 - \$512) is held in a separate bank account, which is included on the statement of financial position as cash, with a corresponding deferred revenue balance.

3. Investments:

	2018	2017
Provincial bonds:		
Interest rates: 1.75% - 1.97% (2017 - 1.63% - 2.60%)	\$ 3,295	\$ 6,502
Years of maturity: 2020 - 2022 (2017 - 2018 - 2022)		
Guaranteed investment certificates:		
Interest rates: 1.81% - 2.46% (2017 - 1.75% - 2.46%)	2,943	4,991
Years of maturity: 2019 - 2021 (2017 - 2018 - 2021)		
Municipal bonds:		
Interest rates: 1.58% - 1.84% (2017 - 1.58% - 1.85%)	1,670	1,639
Years of maturity: 2020 - 2021 (2017 - 2020 - 2021)		
Corporate bonds:		
Interest rates: 1.80% (2017 - 1.80% - 3.30%)	519	1,395
Years of maturity: 2022 (2017 - 2018 - 2022)		
Financial institution bonds:		
Interest rates: 1.72% - 2.58% (2017 - 1.72% - 2.58%)	797	777
Year of maturity: 2020 (2017 - 2020)		
The One Investment Program:		
Bond Portfolio	3,689	3,610
Universe Corporate Bond Portfolio	2,644	2,583
Equity Portfolio	500	500
	\$ 16,057	\$ 21,997

The fair market value of the investments at December 31, 2018 is \$15,723 (2017 - \$21,743).

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

4. Receivables:

	2018	2017
Government funding:		
Municipal	\$ 17,507	\$ 12,108
Federal	1,218	1,217
Provincial	120	105
Authority generated:		
Trade	4,426	4,374
The Living City Foundation (note 13)	1,574	2,388
	\$ 24,845	\$ 20,192

5. Deferred revenue:

	2018	2017
Government funding (a)	\$ 25,809	\$ 22,617
Authority generated (b)	12,893	14,791
	\$ 38,702	\$ 37,408

(a) Government funding:

				2018	2017
	Balance, beginning of year	Funding received	Funding recognized	Balance, end of year	Balance, end of year
Municipal:					
Capital levies	\$ 13,317	\$ 44,346	\$ 39,967	\$ 17,696	\$ 13,317
Contract services	2,235	26,427	27,474	1,188	2,235
Grants	1,024	1,410	1,399	1,035	1,024
Provincial	1,855	5,375	5,858	1,372	1,855
Federal	239	3,316	3,314	241	239
Revenue sharing policy (i)	3,947	534	204	4,277	3,947
	\$ 22,617	\$ 81,408	\$ 78,216	\$ 25,809	\$ 22,617

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

5. Deferred revenue (continued):

The proceeds on the sale of properties of \$457 (2017 - \$767) is attributed to the province and the member municipalities on the basis of their original contribution when the properties were acquired. The Ministry of Natural Resources and Forestry reserves the right to direct the purpose to which the provincial share of funds may be applied or to request a refund. The balance must always be maintained in proportion to the original contribution by the province and TRCA, represented by the member municipalities. TRCA is permitted to withdraw the municipal share of the funds provided that the corresponding provincial share is either matched by other sources of funding or returned to the province. In the current year, \$204 (2017 - \$522) was applied to the Greenspace acquisition project. Interest of \$77 (2017 - \$45) has been imputed on the unspent balance of the funds.

On May 8, 2018, the Ministry approved \$3,538 in funds to be treated as disposition proceeds from land sales associated with provincial grants toward TRCA's administrative building construction project. As of December 31, 2018, these funds were unspent.

(b) Authority generated:

				2018	2017
	Balance, beginning of year	Funding received	Funding recognized	Balance, end of year	Balance, end of year
Cash in lieu and compensation	\$ 6,513	\$ 4,207	\$ 1,607	\$ 9,113	\$ 6,513
Master environmental servicing	2,579	4,550	4,944	2,185	2,579
Contract services	849	1,872	1,922	799	849
Other	632	23,841	24,044	429	632
Event deposits	948	1,017	1,600	365	948
Property easements	3,270	84	3,352	2	3,270
	\$ 14,791	\$ 35,571	\$ 37,469	\$ 12,893	\$ 14,791

6. Tangible capital assets:

2018 - Cost	Opening	Additions	Transfers	Disposals	Closing
Land	\$ 346,129	\$ 422	\$ 32	\$ (2,438)	\$ 344,145
Infrastructure	168,178	4,884	8,039	—	181,101
Buildings and building improvements	56,918	857	1,162	(1,711)	57,226
Land improvements	15,657	577	421	(13)	16,642
Machinery and equipment	6,802	597	117	(55)	7,461
Vehicles	5,652	360	—	(276)	5,736
Assets under construction	14,541	10,116	(9,771)	(40)	14,846
	\$ 613,877	\$ 17,813	—	\$ (4,533)	\$ 627,157

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

6. Tangible capital assets (continued):

2018 - Accumulated amortization	Opening	Amortization - net	Disposals	Closing
Infrastructure	\$ 111,212	\$ 4,361	\$ –	\$ 115,573
Buildings and building improvements	28,712	1,945	(1,308)	29,349
Land improvements	6,198	678	(13)	6,863
Machinery and equipment	2,727	663	(42)	3,348
Vehicles	3,159	438	(270)	3,327
	\$ 152,008	\$ 8,085	\$ (1,633)	\$ 158,460

Net book value	2018	2017
Land	\$ 344,145	\$ 346,129
Infrastructure	65,528	56,966
Buildings and building improvements	27,877	28,206
Land improvements	9,779	9,459
Machinery and equipment	4,113	4,075
Vehicles	2,409	2,493
Assets under construction	14,846	14,541
	\$ 468,697	\$ 461,869

In the current year, TRCA transferred lands in the amount of nil (2017 - \$3,342) and \$2,744 (2017 - nil) to the City of Mississauga and to Parks Canada, respectively. The land transfers are reflected as net losses on disposal of tangible capital assets in the statement of operations and accumulated surplus. Further, TRCA received \$376 (2017 - \$1,167) of contributed tangible capital assets within the Greenspace Securement and Management service area.

7. Accumulated surplus:

	2018	2017
Tangible capital assets	\$ 468,697	\$ 461,869
Unfunded vacation pay entitlements	(1,227)	(1,496)
Operating reserves	6,081	2,756
Capital reserves	1,969	1,758
	\$ 475,520	\$ 464,887

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

8. Revenue - government funding:

	2018 Budget	2018 Actual	2017 Actual
Municipal:			
Capital levies	\$ 55,403	\$ 39,967	\$ 38,292
Contract services	16,802	27,474	17,721
Operating levies	14,322	14,322	13,928
Other	4,950	1,399	2,721
Provincial	5,835	5,858	6,944
Federal	3,333	3,314	2,943
	\$ 100,645	\$ 92,334	\$ 82,549

9. Revenue - authority generated:

	2018 Budget	2018 Actual	2017 Actual
Watershed Studies and Strategies:			
Watershed planning and reporting	\$ 168	\$ 34	\$ 99
Climate science	–	19	–
Water Risk Management:			
Erosion and flood management	939	1,213	2,116
Water resource science	14	104	57
Regional Biodiversity:			
Biodiversity monitoring	247	162	165
Ecosystem management	432	313	103
Restoration and regeneration	3,082	2,178	1,712
Greenspace Securement and Management:			
Greenspace management	308	222	188
Greenspace securement	648	3,512	1,352
Rentals	2,759	3,325	3,745
Tourism and Recreation:			
Site admissions and athletic fees	3,612	3,054	3,011
Wedding and corporate events	2,250	1,465	2,530
Camping and picnic permits	2,556	2,555	2,503
Heritage Village	1,630	1,939	1,944
Events and festivals	929	1,374	903
Facility rentals and other	209	412	443
Trails	734	206	324
Film and photography permits	163	330	249
Black Creek historic brewery	104	60	108

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

9. Revenue - authority generated (continued):

	2018 Budget	2018 Actual	2017 Actual
Planning and Development Review:			
Development planning	6,842	7,180	5,957
Environmental assessments	1,908	1,186	1,455
Education and Outreach:			
Educational programs	4,585	3,543	6,015
Sustainable Communities:			
Living City transition programs	2,225	1,923	2,217
Community engagement	446	259	293
Corporate Services	196	255	921
	\$ 36,986	\$ 36,823	\$ 38,410

10. Expenses by object:

	2018 Budget	2018 Actual	2017 Actual
Compensation	\$ 70,096	\$ 65,444	\$ 61,535
Contract services	37,122	32,483	28,094
Materials and supplies	12,903	8,456	10,246
Utilities	1,061	1,148	1,021
Property taxes	836	942	921
Amortization	7,600	8,085	6,865
	\$ 129,618	\$ 116,558	\$ 108,682

11. Public sector salary disclosure:

TRCA is subject to The Public Sector Salary Disclosure Act, 1996. Salaries and taxable benefits for the 63 employees (2017 - 54 employees) that have been paid by TRCA and reported to the Province of Ontario in compliance with this legislation can be obtained from the Ministry of Finance or upon request from TRCA.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

12. Employee pension plan:

TRCA makes contributions to the Ontario Municipal Employees Retirement System ("OMERS"), which is a multi-employer pension plan, on behalf of its qualifying full and part-time employees. The plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service, pension formula and best 60 months of earnings. Employees and employers contribute equally to the plan.

As OMERS is a multi-employer defined benefit pension plan, any pension plan surpluses or deficits are a joint responsibility of all eligible organizations and their employees. As a result, TRCA does not recognize any share of the OMERS pension actuarial deficit of \$4,191,000 (2017 - \$5,403,000), as TRCA's portion of the amount is not determinable. TRCA's current service contributions to the OMERS pension plan in the amount of \$4,683 (2017 - \$4,234) are included as compensation in the current year.

13. The Living City Foundation:

The Living City Foundation, operating as Toronto and Region Conservation Foundation (the "Foundation"), is an independent, non-controlled registered charitable organization which has its own Board of Directors. As such, TRCA's financial statements do not include the activities of the Foundation.

In the current year, the Foundation contributed \$1,091 (2017 - \$4,665) to TRCA programs, which is included as part of authority generated revenue. As at December 31, 2018, the Foundation has an externally restricted fund balance of \$4,674 (2017 - \$3,893), which is to be used primarily for undertaking TRCA projects, and an operating fund deficit of \$19 (2017 - \$103). The receivable balance from the Foundation is non-interest bearing, unsecured and has no specified repayment terms.

14. Contingent liabilities and commitments:

(a) Legal actions and claims:

TRCA has received statements of claim as defendant under various legal actions resulting from its involvement in land purchases, fatalities, personal injuries and flooding on or adjacent to its properties. TRCA maintains insurance coverage against such risks and has notified its insurers of the legal actions and claims. It is not possible at this time to determine the outcome of these claims and, therefore, no provision has been made in these financial statements.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

14. Contingent liabilities and commitments (continued):

(b) Land expropriations:

TRCA has completed the acquisition of lands required to undertake various projects which includes acquiring lands under the Expropriations Act. A number of properties required for this Revised Project for the Etobicoke Motel Strip were obtained through expropriation from five owners. Funding was from the City of Etobicoke and the Municipality of Metropolitan Toronto (now collectively known as the City of Toronto) and the Province of Ontario. To date four of the expropriations have been settled and the compensation has been paid.

(c) Lease commitments:

TRCA is committed under operating leases for office spaces over the next five years and thereafter, with minimum lease payments as follows:

2019	\$ 1,075
2020	1,075
2021	585
2022	96
2023	63
Thereafter	16
	<hr/>
	\$ 2,910

(d) Loan guarantee:

TRCA and the City of Toronto have jointly and severally provided a loan guarantee in the amount of \$4,600 (2017 - \$4,600) to Evergreen for the Don Valley Brick Works restoration project from its financial institutional lender. As of December 31, 2018, Evergreen's outstanding loan balance is \$2,236 (2017 - \$2,752), and is repayable in monthly installments, with the final payment due on April 15, 2023.

15. Budget figures:

The budget in the statement of operations was approved on May 25, 2018.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

16. Contractual rights:

In the current year, PS 3380 Contractual Rights, came into effect, requiring TRCA to disclose information about contractual rights, arising from agreements that will result in both an asset and revenue in the future. As at December 31, 2018, TRCA estimates contractual rights of \$32,930 to be earned in future years.

17. Subsequent events:

- (a) On February 22, 2019, the Board authorized TRCA to enter a \$54,000 construction and term financing agreement to support the construction of the new administrative office building at 5 Shoreham Drive. The financing agreement was signed with a Canadian commercial bank on February 26, 2019. As part of the transaction, the Authority entered into an interest rate swap to forward fix the interest payable by TRCA at 3.658% on \$50,000 of the available \$54,000 credit. The municipal partners of TRCA, including the City of Toronto and the Regions of Durham, Peel and York have committed up to \$60,000 of funding for the project over the next 30 years, as approved by their individual Councils.
- (b) On May 22, 2019, TRCA obtained a letter of credit with a Canadian commercial bank to undertake certain work with the Department of Fisheries and Oceans (DFO), as required by Fisheries and Oceans Canada. The available amount of credit for this facility amounted to \$2,600 at a rate of 1.05%. On May 31, 2019, \$2,450 of this credit limit was applied to the Ashbridge's Bay project, and \$77 was applied to the Patterson Creek project. As of December 31, 2018, TRCA had an existing credit facility of \$300 available, with \$273 applied to the Fishleigh Drive project.
- (c) On June _____, 2019, TRCA transferred lands in the amount of \$_____ and buildings in the amount of \$_____ to Parks Canada.

18. Comparative information:

Certain comparative information has been reclassified to conform with the financial statement presentation adopted in the current year.

TORONTO AND REGION CONSERVATION AUTHORITY

DRAFT Notes to Financial Statements (continued)

(In thousands of dollars)

Year ended December 31, 2018

19. Segmented disclosures:

	2018										2017
	Watershed Studies and Strategies	Water Risk Management	Regional Biodiversity	Greenspace Securement and Management	Tourism and Recreation	Planning and Development	Education and Outreach	Sustainable Communities	Corporate Services	Total	Total
Revenue:											
Government funding	\$ 3,078	\$ 35,499	\$ 14,971	\$ 1,850	\$ 10,699	\$ 2,417	\$ 5,582	\$ 6,347	\$ 11,891	\$ 92,334	\$ 82,549
Authority generated	53	1,317	2,653	7,059	11,395	8,366	3,543	2,182	255	36,823	38,410
Investment income	–	10	–	77	–	–	2	–	762	851	795
Net (loss) gain on disposal of tangible capital assets	–	–	–	(2,823)	(14)	–	–	–	20	(2,817)	(3,111)
	3,131	36,826	17,624	6,163	22,080	10,783	9,127	8,529	12,928	127,191	118,643
Expenses:											
Compensation	2,590	9,462	9,811	2,000	9,944	9,244	6,347	6,006	10,040	65,444	61,535
Contract services	267	15,081	4,433	1,288	3,438	443	1,110	1,472	4,951	32,483	28,094
Materials and supplies	64	2,304	2,250	172	1,882	94	576	307	807	8,456	10,246
Utilities	–	31	2	126	706	–	192	–	91	1,148	1,021
Property taxes	–	–	–	938	–	–	–	–	4	942	921
Amortization	2	1,707	57	643	3,598	2	191	449	1,436	8,085	6,865
Internal charges (recoveries)	119	3,189	174	142	1,422	323	369	849	(6,587)	–	–
	3,042	31,774	16,727	5,309	20,990	10,106	8,785	9,083	10,742	116,558	108,682
Net surplus (deficit)	\$ 89	\$ 5,052	\$ 897	\$ 854	\$ 1,090	\$ 677	\$ 342	\$ (554)	\$ 2,186	\$ 10,633	\$ 9,961

Toronto and Region Conservation Authority

Audit Findings Report
for the year ended December 31, 2018

KPMG LLP

May 30, 2019

kpmg.ca/audit

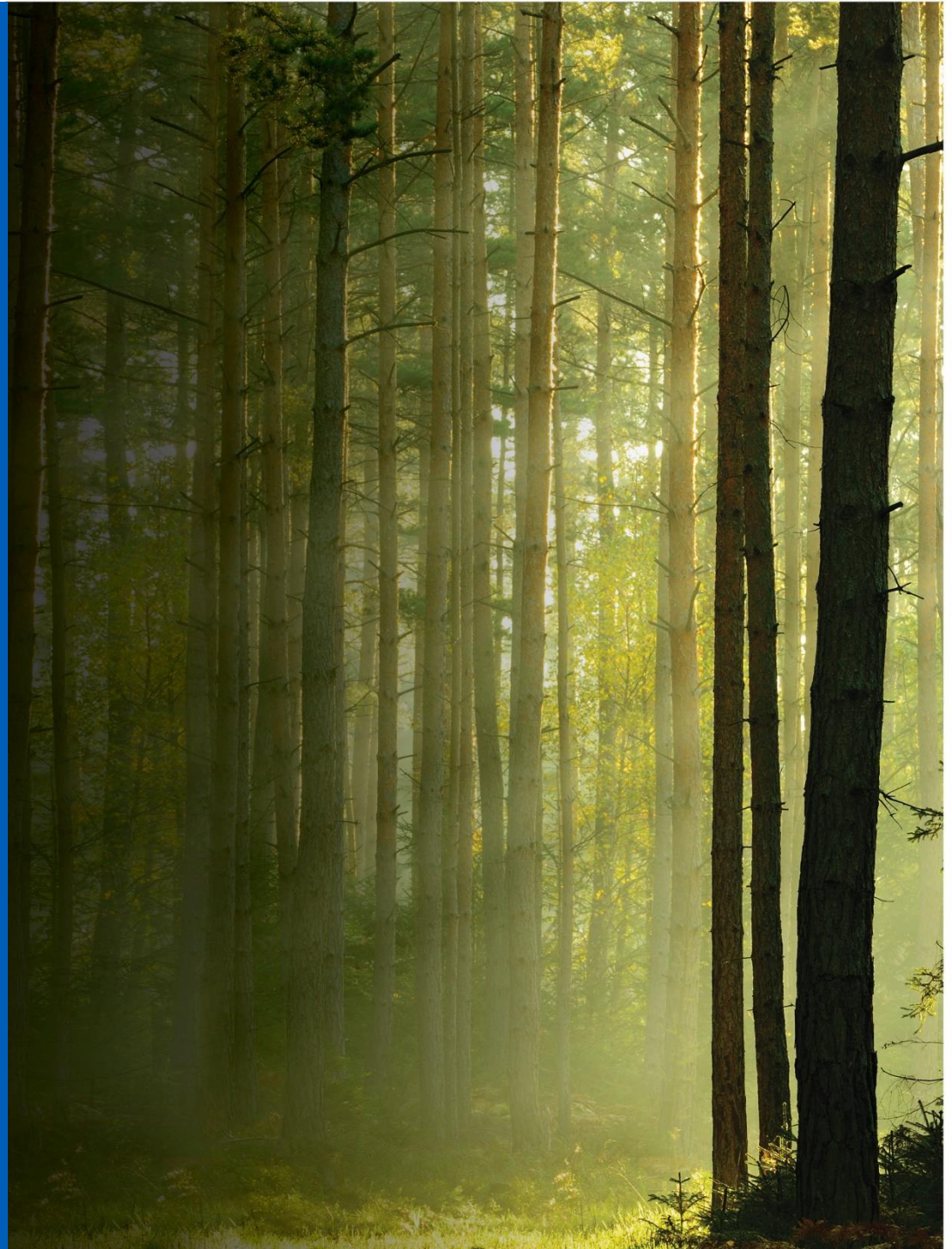


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Executive summary



Purpose of this report*

The purpose of this Audit Findings Report is to assist you, as a member of the Executive Committee, in your review of the results of our audit of the financial statements of Toronto and Region Conservation Authority (“the Authority”) as at and for the year ended December 31, 2018.



Audit risks and results

Our audit is risk-focused. In planning our audit, we have taken into account key areas of focus for financial reporting.



Finalizing the Audit

As of the date of this report, we have completed the audit of the financial statements, with the exception of certain remaining procedures, which include amongst others:

- Receipt of legal confirmation
- Completing our discussions with the Executive Committee
- Completing our subsequent event review procedures
- Receipt of signed management representation letter (dated upon board approval)
- Obtaining evidence of the Board’s approval of the financial statements

We will update the Executive Committee, and not solely the Chair (as required by professional standards), on significant matters, if any, arising from the completion of the audit, including the completion of the above procedures. Our auditors’ report will be dated upon the completion of any remaining procedures.

*This Audit Findings Report should not be used for any other purpose or by anyone other than the Audit Committee. KPMG shall have no responsibility or liability for loss or damages or claims, if any, to or by any third party as this Audit Findings Report has not been prepared for, and is not intended for, and should not be used by, any third party or for any other purpose.





Executive summary



Materiality

Materiality has been determined based on total expenses. We have reviewed the scope of work across segments and businesses across the entity. We have determined materiality to be \$2,184,750 (2017- \$2,717,000) for the year ended December 31, 2018.



Critical accounting estimates

Overall, we are satisfied with the reasonability of critical accounting estimates.

The critical areas of estimates relate to: amortization of capital assets and contingent liabilities.

See pages 10 and 11



Significant accounting policies and practices

The Toronto and Region Conservation Authority adopted five new public sector accounting standards in the current year: See pages 12 and 13 for considerations regarding the implementation of the new standards in the current year financial statements



Control and performance improvement observations

We did not identify any control deficiencies that we determined to be significant deficiencies in ICFR.

See page 15 and 16 for further details of performance improvement observations and management's response.



Executive summary



Independence

We are independent with respect to the Toronto and Region Conservation Authority within the meaning of the relevant rules and related interpretations prescribed by the relevant professional bodies in Canada and any other standards or applicable legislation or regulation.



Audit risks and results

We highlight our significant findings in respect of significant financial reporting risks.

Significant financial reporting risks

Fraud risk from management override of controls

Why is it significant?

This is a presumed fraud risk. We have not identified any specific additional risks of management override relating to this audit.

Our response and significant findings

As the risk is not rebuttable, our audit methodology incorporates the required procedures in professional standards to address this risk. These procedures include testing of journal entries and other adjustments, performing a retrospective review of estimates and evaluating the business rationale of significant unusual transactions.

No issues noted.



Audit risks and results

Significant financial reporting risks

Cash and Investments

Why is it significant?

This is a significant account balance

Our response and significant findings

- Obtain confirmations of cash and investment year-end balances from third parties
- Review bank reconciliations and vouch significant reconciling items to source documents
- Review of investment earnings
- Perform cut-off testing
- Review of financial statement presentation and disclosure
- No issues noted



Audit risks and results

Significant financial reporting risks

Revenue, Deferred revenue and Accounts receivable

Why is it significant?

This is a significant account balance

Our response and significant findings

- Revenue recognition consideration (recognized versus deferred)
- Select a sample of deferred revenue and vouch to supporting documentation
- Select a sample of revenue and vouch to supporting documentation
- Vouch operating and capital levy revenue to supporting documentation
- Subsequent receipts of a sample of amounts receivables post year-end
- Review of accounts receivable sub-ledger for credit balances
- Review of disclosure requirements
- No issues noted



Audit risks and results

Significant financial reporting risks

Tangible capital assets

Why is it significant?

This is a significant account balance

Our response and significant findings

- Select a sample of additions of tangible capital assets and work-in-progress and agree to original invoices to ensure proper accounting treatment
- Review of significant transfer of items out of the work in progress account
- Review of any significant disposals
- No issues noted



Audit risks and results

Significant financial reporting risks

Expenses / Accounts Payable and Accrued Liabilities

Why is it significant?

This is a significant account balance

Our response and significant findings

- Select a sample of expense transactions and agree to original invoices to ensure proper classification of expenses
- Review supporting documentation for significant accruals
- Perform trend analysis
- Review of expense cut-off through the search for unrecorded liabilities
- No issues noted



Audit risks and results

Significant financial reporting risks

Payroll

Why is it significant?

This is a significant account balance

Our response and significant findings

- Obtain an understanding on payroll processes
- Perform substantive analytical procedures over compensation expenses
- Testing of payroll input to source documents
- Review supporting documentation for significant payroll and vacation accrual
- No issues noted



Critical accounting estimates

Certain figures in the financial statements contain elements requiring the use of judgment and assumptions that management makes about the future, and other sources of estimation uncertainty, at the end of the reporting period. These judgments and estimates have a risk of resulting in a material adjustment to carrying amounts of assets and liabilities within the next financial year. Generally, these are considered to be “critical accounting estimates.”

We have summarized our assessment of the subjective areas.

Asset / liability

Contingent liabilities

See discussion below

KPMG comment

Contingent Liabilities:

- The CPA Handbook, PS 3300 Contingent Liabilities, requires that the Authority recognize a liability when “...it is likely that a future event will confirm that a liability has been incurred at the date of the financial statements; and the amount can be reasonably estimated.”
- At any point in time, the Authority is subject to a number of matters which could potentially result in the determination of a contingent liability as defined above, including, but not limited to matters such as land purchases, fatalities, personal injuries, and flooding on or adjacent to properties.
- We reviewed the Authority’s assessments of contingent liabilities and the process employed to develop and record the estimated liabilities. During our review, we noted that the Authority maintains insurance coverage to mitigate its exposure to litigation risk. Over the course of the year, the Authority regularly notifies its insurers of legal claims and actions that arise.
- Where applicable, we met with the individuals responsible for the process and are satisfied that the methodology used is consistent with the approach taken in prior years and has been appropriately reviewed.
- As ongoing legal matters are resolved, it is possible that the amounts recorded as liabilities may change. However, the amounts currently recorded represent management’s best estimates of exposure given the information presently available.



Critical accounting estimates

Asset / liability	Balance (\$'000s)
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Amortization expense	\$ 76,384
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KPMG comment

Amortization expense:

- We have reviewed the estimated useful lives of the various additions from work in progress to tangible capital assets and conclude that they are reasonable.
- Fiscal 2018 amortization expense was recalculated and it was determined that management's calculation of the amortization expense was appropriate.

We believe management's process for identifying critical accounting estimates is appropriate.

Significant accounting policies and practices



Initial selections

The following new significant accounting policies and practices were selected and applied during the period:

PS 2200 – Related Party Disclosures

- This standard defines related parties and requires disclosure of material transactions occurring between related parties at a value that is different from that which would have been arrived at if the parties were unrelated.
- The Authority has internal policies over procurement and conduct that address conflicts of interest and transactions with individuals or parties at non-arms' length. We held discussions with management who informed us that there were no material related party transactions that were not transacted at fair value during the year. Our findings from our review of the Authority and Executive Committee meeting minutes were consistent in this regard. At the completion of the audit, we will obtain from management a signed representation letter indicating that there were no related parties or transactions not identified to us or disclosed in the financial statements.

PS 3420 – Inter-Entity Transactions

- These are transactions occurring between commonly controlled entities. There are no inter-entity transactions to consider as there are no commonly-controlled entities to the Authority.

PS 3380 – Contractual Rights

- Contractual rights, which are rights to economic resources arising from contracts or agreements that will result in both an asset and revenue in the future, must be disclosed and described. As at December 31, 2018, there were a number of contracts for funding support, shared services, and leases. The aggregate amounts for each of these types of contracts are disclosed in note 16 to the financial statements.
- For a sample of contracts, we verified the maximum amount available to the Authority, ensured that amounts are to be earned in future periods, and recalculated the future portions by deducting actual revenues earned to date on the contracts.

PS 3320 – Contingent Assets

- Contingent assets, which exist when an unresolved existing condition exists and an expected future event will resolve that uncertainty as to whether an asset exists, must be disclosed. Management has not identified any contingent assets, which is supported by the Authority's risk management team. No disclosures are required.

PS 3210 – Assets

- Items meeting the expanded definition of assets must be recorded as assets in the statement of financial position. The Authority has recorded all such assets. This standard does not have a significant impact on the financial statements.





Other matters

We have highlighted below other significant matters that we would like to bring to your attention:

Matter	KPMG Comment
Construction and Term Financing Agreement	<p>On February 22, 2019, the Board authorized TRCA to enter into a \$54,000 construction and term financing agreement to support the construction of the new administrative office building at 5 Shoreham Drive. The financing agreement was signed with a Canadian commercial bank on February 26, 2019. As part of the transaction, the Authority entered into an interest rate swap to forward fix the interest payable by TRCA at 3.658% on \$50,000 of the available \$54,000 credit. The municipal partners of the Authority, including the City of Toronto and the Regions of Durham, Peel and York have committed up to \$60,000 of funding for the building over the next 30 years, as approved by their individual Councils.</p> <p>KPMG reviewed the terms of the agreement to obtain an understanding of the loan purpose, commitment period, and the associated financial and non-financial covenants. KPMG also reviewed the financial note disclosure relating to the inception of this agreement. See note 17 to the financial statements.</p>

Technology in the audit

As previously communicated in our Audit Planning Report, we have utilized technology to enhance the quality and effectiveness of the audit.



Areas of the audit where Technology and D&A routines were used

Tool

Our results and insights

Journal Entry Testing

We utilized our proprietary D&A tool, IDEA, to evaluate the completeness of the journal entry population through a roll-forward of all accounts, analyze journal entries and determine sub-populations for more focused and risk-based testing, and apply certain criteria to sub-populations to identify potential high-risk journal entries for further testing.

We did not identify any issues in regards to the completeness of journal entries. Moreover, we are satisfied with the results of our testing of specific relevant journal entries



Performance improvement observations



We have previously communicated to management some performance improvement observations identified during the prior year audit. Below is a summary of these performance improvement observations and updated management's response:

Observation	Description and Potential effect	2018 Management Response
Manual adjustments	<p><u>2016 audit observation:</u></p> <p>During the audit, we noted that management focuses its in-year financial information needs on subproject/program statements of operations which leads to a high volume of manual journal entries subsequent to year-end related to payroll, tangible capital assets, deferred revenue and other correcting entries. Given the extent of entries occurring at year-end, it is possible that management does not have full visibility of the in-year actual results and resources available across the organization.</p> <p>By permitting all employees, regardless of their level of relevant financial training, access to the general ledger accounts for processing transactions, it increases the risk of error. During the audit, we noted many entries recorded to correct originally recorded journal entries.</p> <p>We further noted several adjustments relating to employees' time coded to various projects. Project statements are available to review during the year; however, review may not happen until year-end. By delaying a fulsome review to year-end, it increases the risk of undetected errors during the year.</p> <p>We noted that Tangible Capital Asset (TCA) entries are coded to expense accounts, requiring manual effort to review whether expenditures should have been capitalized if they were capital in nature at year-end. As part of this annual assessment, we noted no formal process to provide evidence to support an asset being moved from an asset under construction to its completed state. We recommend management review acquisitions throughout the year and implement a formal process to acknowledge the completion of an asset.</p>	<p>Management is constantly exploring processes and modifying procedures to improve the efficiency of financial reporting. Specifically, in the current year management created certain budget reports to assist in better information in year for actuals to budget comparisons. Also, the tangible capital asset process was streamlined from six weeks to three weeks by evaluating and refining the existing processes as well as better utilizing excel tools to work with the data.</p> <p>In fiscal 2018, management implemented its first full year cycle of quarterly reporting deadlines to provide more current in-year financial information. This resulted in providing more complete and accurate data to municipal and other partners for reporting deadlines.</p>



Observation	Description and Potential effect	2018 Management Response
	<p>We noted a manual process related to the reporting of deferred revenue. At year-end, manual effort is required to identify all revenue that should be deferred. This increases the risk of missing an item for deferral or the risk of an error related to the recognition of revenue subject to restrictions. We recommend that management:</p> <ul style="list-style-type: none"> – Consider implementing a semi-annual review of in-year financial information to identify corrections to projects/programs on a more timely basis. – Review its current process with deferred revenue, and consider recording deferred revenue on a quarterly or semi-annual basis. <p>We recommend management provide training to individuals who post journal entries, charge and/or approve time to ensure they understand the financial reporting implications and that permission to record entries be restricted to users with appropriate training to do so.</p> <p><u>2018 update:</u> We obtained an update on the status of the recommendations. Refer to 2018 Management Response column.</p>	
Reporting system (Business World)	<p><u>2016 audit observation:</u></p> <p>A different set of codes and chart of accounts exist, creating additional steps for all users to cross reference to in order to search for any transactions within the two systems.</p> <p>We note that management has not maximized the functionality of Business World which could help alleviate some of the manual processes. We recommend management explore the options available with the ERP system to simplify and automate some of its current processes, such as allowing users to record journal entries directly in the ERP.</p> <p><u>2018 update:</u> We obtained an update on the status of the recommendation. Refer to 2018 Management Response column.</p>	<p>On December 22, 2018 the organization launched Ceridian Dayforce's HCM product for payroll, time and attendance, core HR, scheduling and benefits administration, moving away from an in-house server-based delivery model to a cloud based software as a service model to better suit the growing needs of the organization.</p> <p>TRCA will continue to build out the remaining human resources modules of the Dayforce product throughout 2019 and 2020, including recruiting, onboarding, performance management and learning and development.</p> <p>Towards the end of 2018, TRCA also hired a Chief Information Officer to evaluate the existing IT infrastructure for the organization and to propose a sound overall IT plan for the organization. In April 2019, TRCA migrated to Microsoft Outlook for email from Lotus Notes. Amongst TRCA's IT priorities is the evaluation of the costs and benefits of fully implementing</p>

Observation	Description and Potential effect	2018 Management Response
		<p>the existing financial system software (Business World), as compared with other products in the marketplace. The decision will be approved by the Board of Directors and will ultimately integrate with all other TRCA software and replace the numerous Lotus Notes databases currently used to process the majority of the organization's transactions.</p>
<p>Compliance with vacation policy</p>	<p><u>2016 audit observation:</u></p> <p>Upon examination of the vacation accrual schedule, we noted that certain employees appear to have accumulated vacation days in excess of what is allowed in the vacation policy. Through discussion with management, we noted that payroll does not have the documented approval for exceptions to the vacation policy on file.</p> <p>We recommend that management enforce the policy and develop a plan to bring the organization in line with the policy within a reasonable timeframe.</p> <p>We further recommend that as a best practice, documented approvals for all banked day requests and exceptions be provided to payroll for record keeping, to ensure consistent application of the vacation policy across the organization.</p> <p><u>2018 update:</u> We obtained an update on the status of the recommendations. Refer to 2018 Management Response column.</p>	<p>Management recognizes the need to enforce its vacation policy, and accordingly revised the policy that will be effective on December 31, 2019. The new policy will allow employees to carryover a maximum of their annual vacation entitlement year over year.</p> <p>In anticipation of the effective date of the new vacation policy, TRCA's Dayforce software has already been configured to reflect the change. As such, management expects this matter to be resolved as of the end of 2019.</p>

Current developments and audit trends

Standard	Summary and implications	Reference
Public Sector Update - connection series	Public Sector Accounting Standards are evolving – Get a comprehensive update on the latest developments from our PSAB professionals. Learn about current changes to the standards, active projects and exposure drafts, and other items.	Contact your KPMG team representative to sign up for these webinars.

Our discussions with you, our audit opinion and what KPMG is seeing in the marketplace—both from an audit and industry perspective—indicate the following is specific information that will be of particular interest to you. We would, of course, be happy to further discuss this information with you at your convenience.

Thought Leadership	Overview	Links
Accelerate	Accelerate is a KPMG trends report and video series that includes the perspective of subject matter leaders from across KPMG in Canada on seven key issues impacting organizations today that are disrupting the audit committee mandate.	Link to report
The Blockchain shift will be seismic	Blockchain technology is a focused disruptor of the very foundations of external and internal audit: financial recordkeeping and reporting. This Audit Point of View article offers insight on how blockchain technology is impacting business and what audit committees should be thinking about to prepare for certain risks.	Link to report
Audit Quality 2018	Learn about KPMG's ongoing commitment to continuous audit quality improvement. We are investing in new innovative technologies and building strategic alliances with leading technology companies that will have a transformative impact on the auditing process and profession. How do we seek to make an impact on society through the work that we do?	Link to report
Cyber defense in depth	High walls alone won't defend the castle Assume that you have been compromised and work on what needs to be done to address it.	Link to report

Current developments and audit trends

Public Sector Accounting Standards

The following are upcoming changes that will be effective in future periods. We have provided an overview of what these standards are and what they mean to your financial reporting so that you may evaluate any impact to your future financial statements.

Standard	Summary and implications
Asset Retirement Obligations	<ul style="list-style-type: none"> – A new standard has been approved that is effective for fiscal years beginning on or after April 1, 2021. – The new standard addresses the recognition, measurement, presentation and disclosure of legal obligations associated with retirement of tangible capital assets in productive use. Retirement costs would be recognized as an integral cost of owning and operating tangible capital assets. PSAB currently contains no specific guidance in this area. – The ARO standard would require the public sector entity to record a liability related to future costs of any legal obligations to be incurred upon retirement of any controlled tangible capital assets (“TCA”). The amount of the initial liability would be added to the historical cost of the asset and amortized over its useful life. – As a result of the new standard, the public sector entity would have to: <ul style="list-style-type: none"> • consider how the additional liability will impact net debt, as a new liability will be recognized with no corresponding increase in a financial asset; • carefully review legal agreements, senior government directives and legislation in relation to all controlled TCA to determine if any legal obligations exist with respect to asset retirements; • begin considering the potential effects on the organization as soon as possible to coordinate with resources outside the finance department to identify AROs and obtain information to estimate the value of potential AROs to avoid unexpected issues.
Revenue	<ul style="list-style-type: none"> – A new standard has been approved that is effective for fiscal years beginning on or after April 1, 2022. – The new standard establishes a single framework to categorize revenues to enhance the consistency of revenue recognition and its measurement. – The standard notes that in the case of revenues arising from an exchange, a public sector entity must ensure the recognition of revenue aligns with the satisfaction of related performance obligations. – The standard notes that unilateral revenues arise when no performance obligations are present, and recognition occurs when there is authority to record the revenue and an event has happened that gives the public sector entity the right to the revenue.

Financial Instruments and Foreign Currency Translation

- New accounting standards, PS3450 *Financial Instruments*, PS2601 *Foreign Currency Translation*, PS1201 *Financial Statement Presentation* and PS3041 *Portfolio Investments* have been approved by PSAB and are effective for years commencing on or after April 1, 2021.
- Equity instruments quoted in an active market and free-standing derivatives are to be carried at fair value. All other financial instruments, including bonds, can be carried at cost or fair value depending on the government's choice and this choice must be made on initial recognition of the financial instrument and is irrevocable.
- Hedge accounting is not permitted.
- A new statement, the Statement of Remeasurement Gains and Losses, will be included in the financial statements. Unrealized gains and losses incurred on fair value accounted financial instruments will be presented in this statement. Realized gains and losses will continue to be presented in the statement of operations.
- Based on stakeholder feedback received, PSAB is considering certain scope amendments to PS 3450 *Financial Instruments*. An exposure draft with the amendments is expected to be issued in December 2018. The proposed amendments are expected to include the accounting treatment of bond repurchases, scope exclusions for certain activities by the federal government, and improvements to the transitional provisions.

Employee Future Benefit Obligations

- PSAB has initiated a review of sections PS3250 *Retirement Benefits* and PS3255 *Post-Employment Benefits, Compensated Absences and Termination Benefits*. Given the complexity of issues involved and potential implications of any changes that may arise from this review, the project will be undertaken in phases. Phase I will address specific issues related to measurement of employment benefits. Phase II will address accounting for plans with risk sharing features, multi-employer defined benefit plans and sick leave benefits.
- Three Invitations to Comment were issued and have closed. The first Invitation to Comment sought guidance on whether the deferral provisions in existing public sector standards remain appropriate and justified and the appropriateness of accounting for various components of changes in the value of the accrued benefit obligation and plan assets. The second Invitation to Comment sought guidance on the present value measurement of accrued benefit obligations. A third Invitation to Comment sought guidance on non-traditional pension plans.
- The ultimate objective of this project is to issue a new employment benefits section to replace existing guidance.

Public Private Partnerships ("P3")

- A taskforce was established in 2016 as a result of increasing use of public private partnerships for the delivery of services and provision of assets.
- A Statement of Principles ("SOP") was issued in August 2017 which proposes new requirements for recognizing, measuring and classifying infrastructure procured through a public private partnership. An Exposure Draft of the new standard is expected to be issued in December 2018.
- The SOP proposes that recognition of infrastructure by the public sector entity would occur when it controls the purpose and use of the infrastructure, when it controls access and the price, if any, charged for use, and it controls any significant interest accumulated in the infrastructure when the P3 ends.
- The SOP proposes the public sector entity recognize a liability when it needs to pay cash or non-cash consideration to the private sector partner for the infrastructure.
- The infrastructure would be valued at cost, with a liability of the same amount if one exists. Cost would be measured by discounting the expected cash flows by a discount rate that reflects the time value of money and risks specific to the project.

Concepts Underlying Financial Performance

- PSAB is in the process of reviewing the conceptual framework that provides the core concepts and objectives underlying Canadian public sector accounting standards.
- A Statement of Concepts ("SOC") and Statement of Principles ("SOP") were issued for comment in May 2018 and has closed.

- The SOC proposes a revised, ten chapter conceptual framework intended to replace PS 1000 *Financial Statement Concepts* and PS 1100 *Financial Statement Objectives*. The revised conceptual framework would be defined and elaborate on the characteristics of public sector entities and their financial reporting objectives. Additional information would be provided about financial statement objectives, qualitative characteristics and elements. General recognition and measurement criteria, and presentation concepts would be introduced.
- The SOP includes principles intended to replace PS 1201 *Financial Statement Presentation*. The SOP proposes:
 - Removal of the net debt indicator, except for on the statement of net debt where it would be calculated exclusive of financial assets and liabilities that are externally restricted and/or not available to settle the liabilities or financial assets.
 - Changes to common terminology used in the financial statements, including re-naming accumulated surplus (deficit) to net assets (liabilities).
 - Restructuring the statement of financial position to present non-financial assets before liabilities.
 - Removal of the statement of remeasurement gains (losses) with the information instead included on a new statement called the statement of changes in net assets (liabilities). This new statement would present the changes in each component of net assets (liabilities).
 - A new provision whereby an entity can use an amended budget in certain circumstances.
- Inclusion of disclosures related to risks and uncertainties that could affect the entity's financial position.

International Strategy

- PSAB is in the process of reviewing its current approach towards International Public Sector Accounting Standards. This project may result in changes to the role PSAB plays in setting standards in Canada.
 - A consultation paper was released for comment in May 2018 and has closed. The consultation paper described the decision-making criteria PSAB expects to consider in evaluating the international strategy that best serves the public sector. It also introduced four proposed international strategies that PSAB considers to be viable.
-



Appendices



Appendix 1: Required communications



Appendix 2: Audit Quality and Risk Management



Appendix 3: Background and professional standards

Appendix 1: Required communications



In accordance with professional standards, there are a number of communications that are required during the course of and upon completion of our audit. These include:



Auditors' report

The conclusion of our audit is set out in our draft auditors' report attached to the draft financial statements.



Management representation letter

In accordance with professional standards, copies of the management representation letter are provided to the Executive Committee. Management have provided you with a copy of the representation letter for the audit of the financial statements. / The management representation letter is attached.

Appendix 2: Audit Quality and Risk Management



KPMG maintains a system of quality control designed to reflect our drive and determination to deliver independent, unbiased advice and opinions, and also meet the requirements of Canadian professional standards.

Quality control is fundamental to our business and is the responsibility of every partner and employee. The following diagram summarizes the six key elements of our quality control system.

Visit our [Audit Quality Resources page](#) for more information including access to our [Audit Quality Report](#).

Other controls include:

- Before the firm issues its audit report, the Engagement Quality Control Reviewer reviews the appropriateness of key elements of publicly listed client audits
- Technical department and specialist resources provide real-time support to audit teams in the field

We conduct regular reviews of engagements and partners. Review teams are independent and the work of every audit partner is reviewed at least once every three years.

We have policies and guidance to ensure that work performed by engagement personnel meets applicable professional standards, regulatory requirements and the firm's standards of quality.

- All KPMG partners and staff are required to act with integrity and objectivity and comply with applicable laws, regulations and professional standards at all times.



We do not offer services that would impair our independence.

The processes we employ to help retain and develop people include:

- Assignment based on skills and experience
- Rotation of partners
- Performance evaluation
- Development and training
- Appropriate supervision and coaching

We have policies and procedures for deciding whether to accept or continue a client relationship or to perform a specific engagement for that client.

Existing audit relationships are reviewed annually and evaluated to identify instances where we should discontinue our professional association with the client.

Appendix 3: Background and professional standards



Internal control over financial reporting

As your auditors, we are required to obtain an understanding of internal control over financial reporting (ICFR) relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements but not for the purpose of expressing an opinion on internal control. Accordingly, we do not express an opinion on the effectiveness of internal control

Our understanding of ICFR was for the limited purpose described above and was not designed to identify all control deficiencies that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all significant deficiencies or material weaknesses and other control deficiencies have been identified. Our awareness of control deficiencies varies with each audit and is influenced by the nature, timing, and extent of audit procedures performed, as well as other factors.

The control deficiencies communicated to you are limited to those control deficiencies that we identified during the audit.

Documents containing or referring to the audited financial statements

We are required by our professional standards to read only documents containing or referring to audited financial statements and our related auditors' report that are available through to the date of our auditors' report. The objective of reading these documents through to the date of our auditors' report is to identify material inconsistencies, if any, between the audited financial statements and the other information. We also have certain responsibilities, if on reading the other information for the purpose of identifying material inconsistencies, we become aware of an apparent material misstatement of fact.

We are also required by our professional standards when the financial statements are translated into another language to consider whether each version, available through to the date of our auditors' report, contains the same information and carries the same meaning.



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Section II – Items for Executive Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **REQUEST FOR TORONTO AND REGION CONSERVATION AUTHORITY OWNED LAND**
52 Ravendale Court, City of Vaughan, Regional Municipality of York, Humber River Watershed (CFN 61597)

KEY ISSUE

Receipt of a request from the owner of 52 Ravendale Court, for the conveyance of Toronto and Region Conservation Authority owned lands located east of Islington Avenue and north of Major MacKenzie Drive, adjacent to 52 Ravendale Court, City of Vaughan, Regional Municipality of York, Humber River watershed.

RECOMMENDATION

THAT the potential disposal of a portion of Toronto and Region Conservation Authority owned lands located adjacent to 52 Ravendale Court, City of Vaughan, Regional Municipality of York, Humber River watershed, be referred to TRCA staff for review and discussion in accordance with established TRCA policies;

AND FURTHER THAT a report be brought forward to the Executive Committee at a future date recommending further action.

BACKGROUND

The subject TRCA-owned lands were acquired from James F. Renwick, on 7 November 1962 under the Humber River Flood Plain Lands Project.

The subject property is adjacent to Boyd Conservation Area, north of TRCA owned lands currently under management agreement with the McMichael Canadian Art Collection and north east of Bindertwine Park, owned by the City of Vaughan.

On May 7, 2019, the owner, Mr James Slater met with TRCA staff to discuss whether TRCA would be interested in a land exchange of part of TRCA owned lands that have been privately used and maintained for over 40 years as an extension of his existing yard with a portion of his property located below top of bank.

Later that day, Mr Slater formally requested that the encroachment be rectified by way of a land exchange with a portion of the property located in the south eastern corner, which is below top of bank.

TRCA property staff is making arrangements to meet with the owner at his property to view the site.

Item 9.6.

DETAILS OF WORK TO BE DONE

In accordance with TRCA's Land Sale Policy, TRCA Property and Risk Management staff will circulate this request for disposal to TRCA technical staff as well as municipal staff for review and comment. Staff will report to the Executive Committee on the comments received and make a recommendation to either retain the property or declare it surplus. The proponent will be advised of the results of the staff review at the time a report is prepared for the Executive Committee. The owner will have the opportunity to make a delegation at the Executive Committee meeting when the matter is considered.

A sketch illustrating the subject lands is attached at Attachment 1. An orthophoto illustrating the subject lands is attached as Attachment 2.

Report prepared by: Nadia Wells, extension 5859; Mike Fenning, extension 5223

Emails: nadia.wells@trca.ca; mike.fenning@trca.ca

For Information contact: Nadia Wells, extension 5859; Mike Fenning, extension 5223

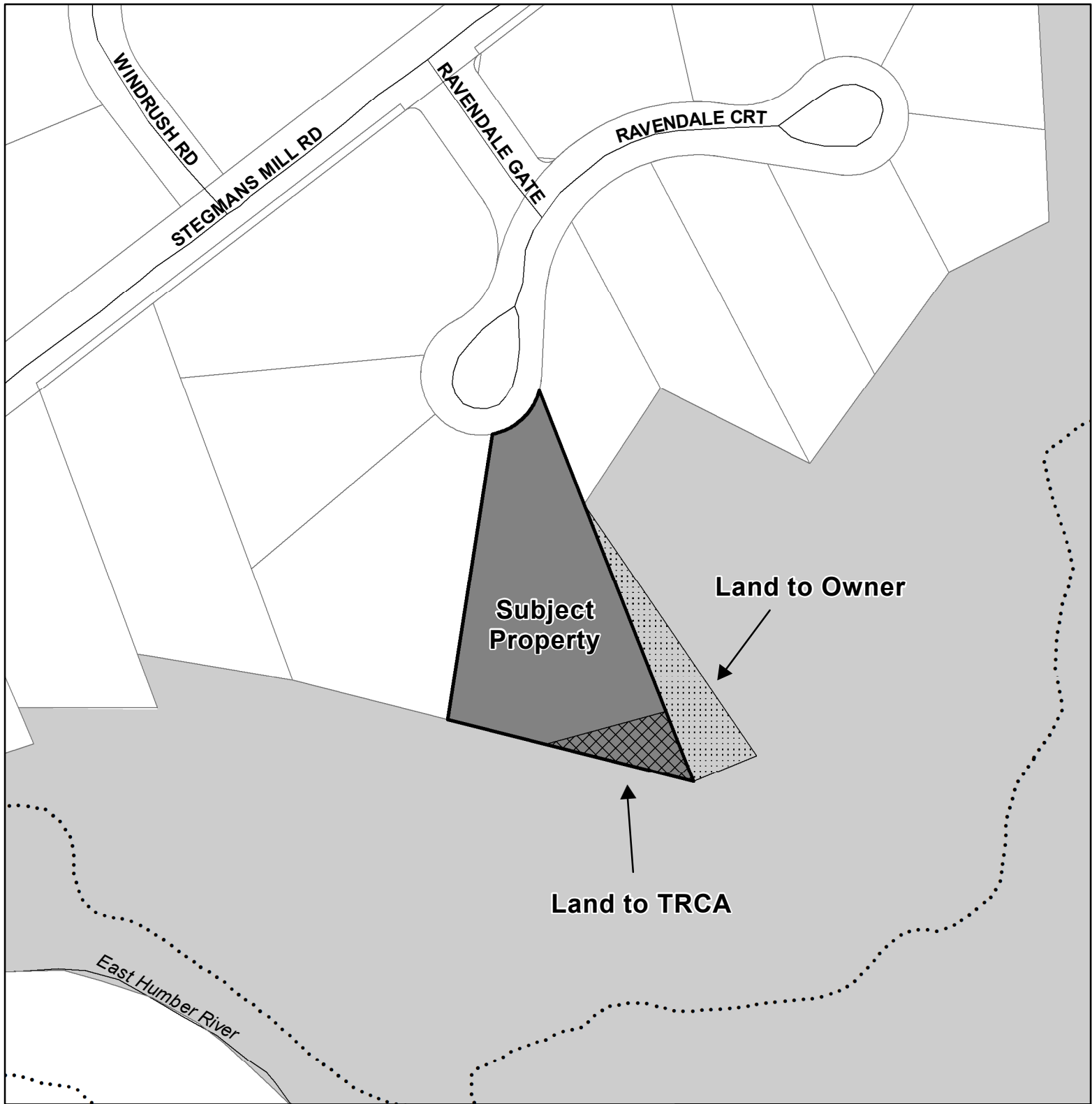
Emails: nadia.wells@trca.ca; mike.fenning@trca.ca

Date: May 28, 2019








Attachments: 1

Attachment 1: Site Plan

Attachment 2: Orthophoto



Legend

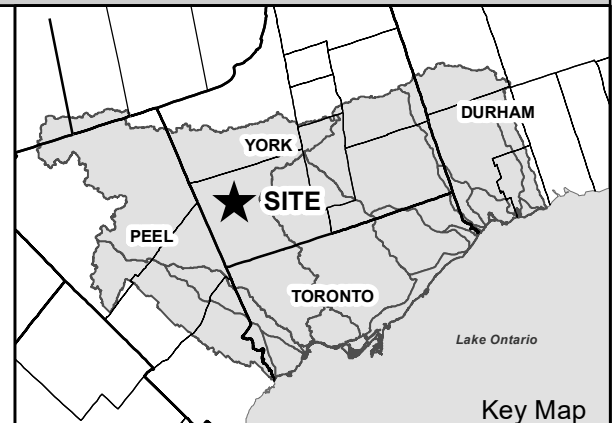
-  Land to Owner
-  Land to TRCA
-  Subject Property
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



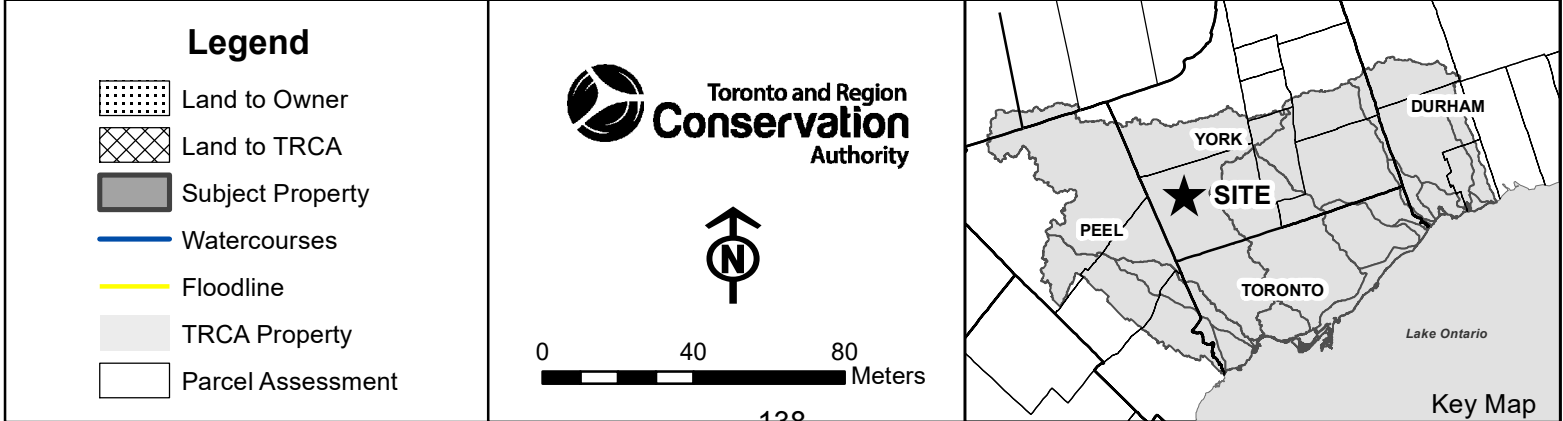
Toronto and Region
Conservation
Authority



0 40 80 Meters



Key Map



Section II – Items for Executive Action

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **REQUEST FOR TORONTO AND REGION CONSERVATION AUTHORITY OWNED LAND**
99 Wakelin Court, City of Vaughan, Regional Municipality of York, Humber River Watershed (CFN 61572)

KEY ISSUE

Receipt of a request from the owner of 99 Wakelin Court, for the conveyance of Toronto and Region Conservation Authority owned lands located north of Regional Road 7 and east of Kipling Avenue, at the rear of 99 Wakelin Court, City of Vaughan, Regional Municipality of York, Humber River watershed.

RECOMMENDATION

THAT the potential disposal of a portion of Toronto and Region Conservation Authority owned lands located at the rear of 99 Wakelin Court, City of Vaughan, Regional Municipality of York, Humber River watershed, be referred to TRCA staff for review and discussion in accordance with established TRCA policies;

AND FURTHER THAT a report be brought forward to the Executive Committee at a future date recommending further action.

BACKGROUND

The subject TRCA-owned lands were expropriated from Sinai Day Camp Limited, in 1962 for the Woodbridge Channelization Project.

The lands are under management agreement with the City of Vaughan and form part of Doctors Maclean District Park. The lands are located within a tiered, historically altered valley corridor that is associated with the main Humber River. The subject property is located within a historically engineered plateau within the overall valley feature and is partially regulated under Ontario Regulation 166/06 (Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses).

On 1 April 2019, an application was submitted to TRCA for an in-ground pool and deck in the rear yard of 99 Wakelin Court. This application is still under review. In mid April 2019, City of Vaughan staff notified TRCA staff of an encroachment of this property by previous owner into Doctors Maclean District Park comprising a grassed lawn area, playground equipment and chain link boundary fence. TRCA staff subsequently visited the property on May 3, 2019 and May 10, 2019.

On May 6, 2019, the owner, Mrs Utilia Amaral formally requested that the TRCA consider this historical encroachment being rectified by way of a land exchange with a portion of the property located in the south western corner, which is below top of bank. Since the site visits, the playground equipment has been relocated, however the existing fencing has remained in place on advice from TRCA property staff.

Item 9.7.

DETAILS OF WORK TO BE DONE

In accordance with TRCA's Land Sale Policy, TRCA Property and Risk Management staff will circulate this request for disposal to TRCA technical staff as well as municipal staff for review and comment. Staff will report to the Executive Committee on the comments received and make a recommendation to either retain the property or declare it surplus. The proponent will be advised of the results of the staff review at the time a report is prepared for the Executive Committee. The owner will have the opportunity to make a delegation at the Executive Committee meeting when the matter is considered.

A sketch illustrating the subject lands is attached as Attachment 1. An orthophoto illustrating the subject lands is attached as Attachment 2.

Report prepared by: Nadia Wells, extension 5859; Mike Fenning, extension 5223

Emails: nadia.wells@trca.ca; mike.fenning@trca.ca

For Information contact: Nadia Wells, extension 5859; Mike Fenning, extension 5223

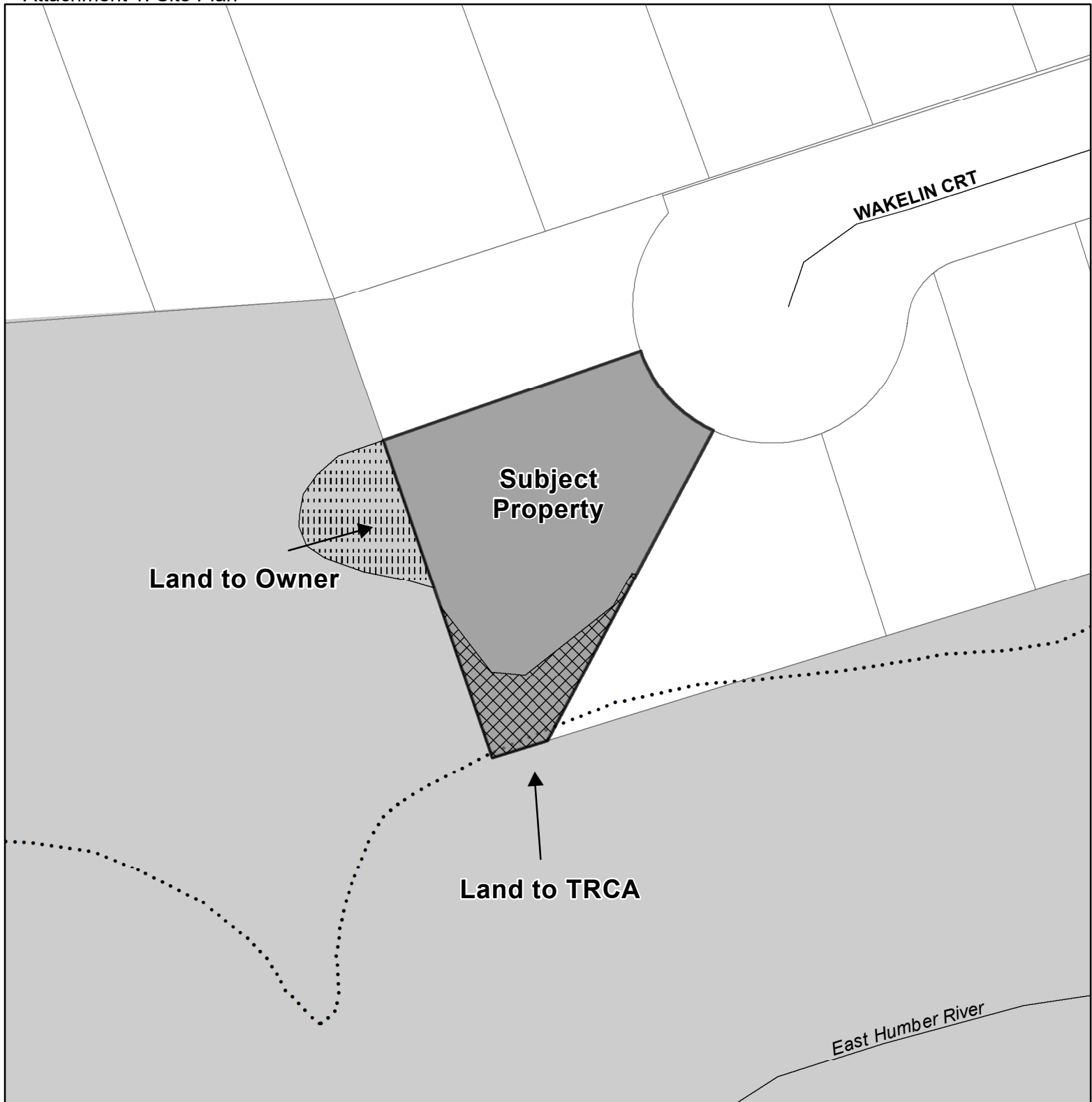
Emails: nadia.wells@trca.ca; mike.fenning@trca.ca

Date: May 28, 2019








Attachments: 2

Attachment 1: Site Plan

Attachment 2: Orthophoto

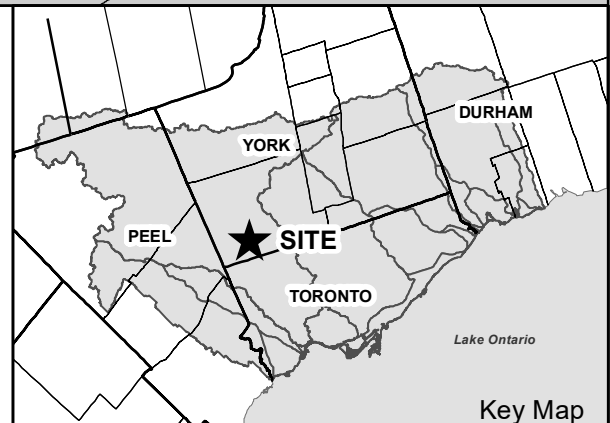


Legend

-  Land to Owner
-  Land to TRCA
-  Subject Property
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment










0 10 20
Meters



Key Map

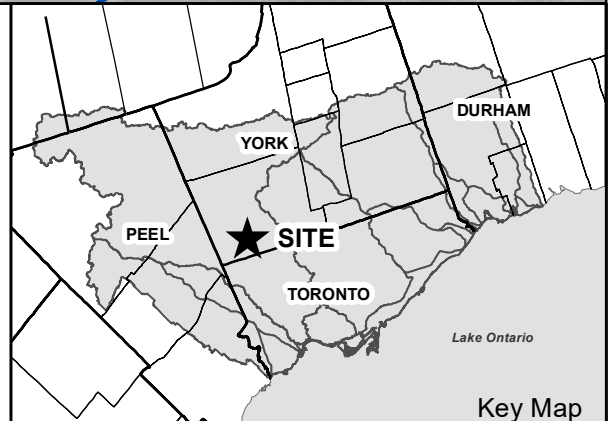


Legend

-  Land to Owner
-  Land to TRCA
-  Subject Property
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



0 10 20
Meters



Key Map

Section III – Items for the Information of the Board

TO: Chair and Members of the Executive Committee
Meeting #5/19, Friday, June 07, 2019

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **INSURANCE PROGRAM UPDATE**

KEY ISSUE

Report Summarizing Toronto and Region Conservation Authority's (TRCA) Insurance Program.

RECOMMENDATION

IT IS RECOMMENDED THAT the staff report summarizing TRCA's insurance program be received.

BACKGROUND

Conservation Ontario Insurance Committee Cooperative Insurance Program

As a constituent member of Conservation Ontario, TRCA participates in a cooperative insurance program available to all 36 conservation authorities. The Conservation Ontario Insurance Committee (COIC), a sub-committee of the Conservation Ontario Council has delegated authority to select both health benefits and property/casualty insurance providers for participating member CAs. TRCA's Associate Director, Property and Risk Management currently serves on the COIC along with representatives from other participating authorities.

The COIC procures the following insurance policies on behalf of its participating members through a brokerage agreement with Marsh Canada Limited:

- Property
- Crime
- Auto
- Commercial General Liability (CGL)
(Includes Statutory Defense)
- Errors and Omissions Liability (E&O)
- Umbrella Liability,
- Directors and Officers Liability (D&O)
- Boiler and Machinery (Boiler)

The above policies are purchased by COIC and issued by the underwriter to each member CA. Payable premiums under each policy are subsequently divided among each member CA based upon COIC approved allocation models. The allocation models are subject to review by the COIC membership.

Other Insurance

In addition to the policies procured through COIC, TRCA has identified several additional exposures for which it requires coverage to conduct its business. In order to get the most competitive and cost-effective pricing for each coverage line, these policies have also been brokered through Marsh Canada and include:

- Non-Owned Aircraft
- Group Travel Insurance (includes Volunteer Accident Benefits)
- Remote Piloted Aircraft System (RPAS)
- Marine
- Contractors Pollution Liability Insurance (CPL)
- Bathurst Glen Golf Course Club Package
- Cyber
- Other Project Specific Insurance

Item 10.1.

In addition to the above listed specialty lines of insurance, TRCA from time to time needs to place project specific coverages as either part of restoration and infrastructure projects or as part of major construction exercises. TRCA will be placing builder's risk and wrap-up liability policies for the new TRCA Administrative Office and expects to be placing similar project specific coverages for the Ashbridges Bay Landform Construction Project in 2019.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

Total insurance premiums payable by year by TRCA are summarized in the table below.

2015 – 2019 Premium Summaries (All dollar amounts are in thousands of dollars)

Insurance Line	2015	2016	2017	2018	2019
Auto	\$58	\$60	\$63	\$60	\$58
Commercial General Liability	\$128	\$128	\$149	\$171	\$186
Crime	\$3	\$4	\$4	\$4	\$4
Errors and Omissions	\$157	\$148	\$140	\$140	\$141
Property and Boiler	\$208	\$221	\$229	\$232	\$253
Umbrella	\$48	\$48	\$49	\$49	\$49
Bathurst Glen	\$17	\$18	\$15	\$13	\$13
Non-Owned Aircraft	\$1	\$1	\$1	\$1	\$1
Marine	\$7	\$8	\$9	\$14	\$14
Directors and Officers	\$1	\$1	\$1	\$1	\$2
Contractor's Pollution		\$19	\$17	\$27	\$27
Cyber			\$9	\$9	\$9
Group and Travel	\$2	\$2	\$2	\$2	\$2
Remote Piloted Aircraft System (Drone)	\$3	\$3	\$3	\$3	\$3
SUBTOTAL	\$633	\$661	\$691	\$726	\$762
% Change		4%	5%	5%	5%
Other Projects		\$121			
TOTAL	\$633	\$782	\$691	\$726	\$762

Premiums for most lines of coverage have remained consistent for the period of 2015-2019. Where premium increases were incurred, they were attributable to a reallocation of the cost sharing model between COIC committee members for the CGL, as well as increases in the reported total insured value of property insured or reported revenue year over year.

2019 also saw the first major increase in rates for many of TRCA's lines of coverage including Property, CGL and D&O in 5 years. 2019-2020 rate increases for both Property and CGL were 2.5% and 2% respectively, while the D&O increase was 41%. In the case of both the Property and CGL renewals the rate increases were in line or below global insurance indices. The D&O increase was attributable to an increase in claims during the 2018-2019 reporting year and represents an approximately \$1,000 increase in premiums.

Item 10.1.

Staff work closely with COIC as well as its brokers to address fluctuations in premiums as they are presented. Corporate wide lines of insurance, including CGL, E&O, D&O, Umbrella, Crime, and Group and Travel, are funded through the corporate insurance account 012-29 from municipal funding partners.

TRCA expects the premiums for project specific coverages associated with the new administrative office to cost in the range of \$300k-800k, coverages for the Ashbridges Bay Landform Project are expected to cost between \$800k-\$1.6M. Funding for these projects as well as all other lines of insurance are covered by project specific accounts.

DETAILS OF WORK TO BE DONE

While insurance is not the only tool available to the organization in managing risk, it has been and will be the major component of TRCA's risk management program for the foreseeable future. At the time of writing, TRCA has not suffered any significant losses outside of coverage offered by some form of insurance.

Staff are constantly reviewing exposure levels against current insurance limits to ensure adequate coverage. TRCA staff will continue to ensure that the correct balance between risk retention and risk transfer is achieved while ensuring both proper coverage but also maximum value from premium dollars spent.

Report prepared by: Adam Szaflarski, extension 5596

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For Information contact: Adam Szaflarski, extension 5596

Emails: adam.szaflarski@trca.ca

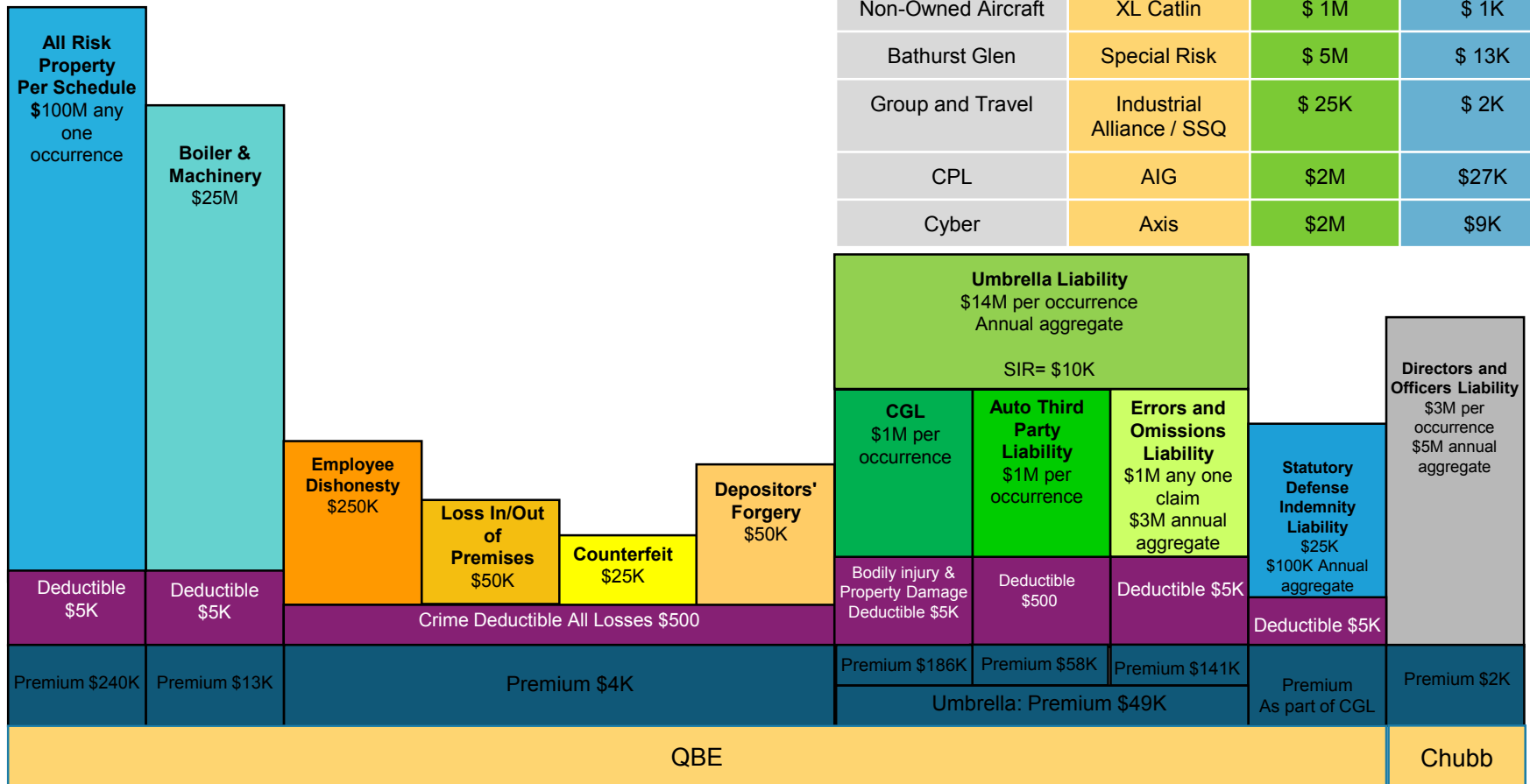
Date: May 15, 2019

Attachments: 1

Attachment 1: Insurance Policy Summary 2019-2020 Policy Term

Insurance Policy Summary

2019-2020 Policy Term



Section III – Items for Board of Directors Information

TO: Chair and Members of the Board of Directors
Meeting #5/19, Friday, June 07, 2019

FROM: John MacKenzie, Chief Executive Officer

RE: **TRCA COMMENTS TO ENVIRONMENTAL REGISTRY OF ONTARIO (ERO)**
Modernizing Ontario's Environmental Assessment Program –
Environmental Assessment Act (ERO # 013-5102)
Discussion Paper: Modernizing Ontario's Environmental Assessment
Program (ERO #013-5101)
Bill 108, Schedule 6 (Amendments to Environmental Assessment Act)

KEY ISSUE

Toronto and Region Conservation Authority (TRCA) comments on the Government of Ontario's proposed amendments to the *Environmental Assessment Act*, 2010.

RECOMMENDATION

WHEREAS the Province of Ontario has posted the proposed amendments to the Environmental Assessment Act, 2010, for public comment on the Environmental Registry of Ontario (ERO);

AND WHEREAS TRCA staff submitted comments to the Province in response to the ERO postings by the May 25, 2019 deadline;

THEREFORE LET IT BE RESOLVED THAT the Toronto and Region Conservation Authority (TRCA) staff report and comments on the Ontario government's proposed amendments to the Environmental Assessment Act, 2010 be received;

AND FURTHER THAT municipal partners and Conservation Ontario be so advised.

BACKGROUND

On April 25, 2019, the Ministry of the Environment, Conservation and Parks (MECP) released a [proposed amendment to the Environmental Assessment Act, 2010](#), on the Environmental Registry of Ontario (ERO), due May 25, 2019. Accompanying this posting is [a separate one containing a review document](#), *Modernizing Ontario's Environmental Assessment Program: Discussion Paper*, comments for which are also due May 25, 2019. The ERO postings did not include the proposed written amendments to the Act. On May 2, 2019, the government introduced Bill 108, the *More Homes, More Choice Act*, as part of the Province's Housing Supply Action Plan of the same name. Bill 108 is an Act to amend several provincial statutes, including the EA Act. Schedule 6 of Bill 108 contains proposed legislative amendments to the EA Act.

Item 10.2.

The Province has stated that the proposed amendments to the *Environmental Assessment Act* (EA Act) involve the following:

- Focus on higher-risk projects by exempting low-risk activities (e.g. snow plowing and de-icing operations, constructing roadside parks and adding bike lanes) from class EAs;
- Ensure timeliness and certainty for the review of requests to the Minister asking for a higher level of assessment on a project (i.e. “bump-up”), specifically by:
 - Clearly defining on which matters bump-ups can be requested, including matters related to Aboriginal or treaty rights and other matters of provincial importance as prescribed;
 - Authorizing the creation of a regulation that would prescribe limits on when the Minister must make decisions on requests, and deadlines for requesting a bump-up to provide transparency for all involved in the process;
 - Ensuring that Ontarians are given priority over other interests by limiting bump-up requests to only those that live in Ontario; and
 - Clarifying the Minister’s authority to reconsider an approval of a project and ask for additional information on an individual environmental assessment, if deemed appropriate.

RATIONALE

Through service level agreements with municipalities, and other public infrastructure providers (e.g., Metrolinx, Enbridge Gas Distribution), TRCA provides technical advice during the completion of various EAs, as well as at later stages of detailed design and construction under our regulatory role. Where a Crown agency is exempt from the regulatory requirements of the CA Act, TRCA has service agreements in place with select agencies to offer review and comment on a voluntary basis; uptake on voluntary review highlights the need for provincial infrastructure to be protected from natural hazards, including flooding and erosion.

TRCA’s “The Living City Policies” (2014) directs staff participating in the review of applications under the EA Act and the Planning Act, to ensure that the applicant and municipal planning authority are aware of TRCA permitting requirements under our CA Act regulation, where applicable; and further, our staff assist in the coordination of these applications to avoid ambiguity, conflict and unnecessary delay or duplication in the process.

As a major landowner and close working partner with our member municipalities, TRCA is also a proponent or co-proponent of several remediation and infrastructure-related projects, in which the processes set out in the Conservation Ontario Class Environmental Assessment for Remedial Flood and Erosion Control Projects document (CO Class EA) and/or the Municipal Class EA document are followed. As a landowner, the CO Class EA allows TRCA to undertake remedial flood and erosion control projects without applying for formal approval under the EA Act, on condition that the planning and design process in the document is followed, and that all necessary federal and provincial approvals are obtained. Examples of current TRCA projects under the CO Class EA are erosion protection works along the Scarborough Bluffs and other sections of the Lake Ontario shoreline, as well as joint CA-municipal Class EA undertakings for flood remediation to facilitate urban renewal, e.g. Downtown Brampton flood protection EA.

Item 10.2.

The proposed amendments to enhance existing Class EAs by enabling exemptions for low-risk activities aligns well with the objectives of current TRCA-CO discussions and plans to update the CO Class EA. The discussions are contemplating a major amendment to the CO document for developing classes of undertakings and establishing exemptions based on screening criteria in the CO Class EA.

With TRCA's diverse roles and experience in mind, TRCA submitted comments to the Province organized by the Discussion Paper questions and then the government's summary of the amendments to the EA Act under Bill 108. The key messages from TRCA comments are as follows:

- **TRCA is supportive of streamlining opportunities for the EA process and has the expertise and experience to partner with stakeholders to assist the government and contribute to realizing efficiencies, especially where multiple approval processes apply.**
- **As a reviewer, TRCA routinely collaborates with other approval agencies in its roles as a service provider, public commenting body and regulator. As a landowner and proponent of CO Class EAs and as a co-proponent of Municipal Class EAs, TRCA works regularly with its municipal partners to reduce duplication and delay.**
- **The principle of ensuring a robust assessment of environmental, social and economic considerations and public consultation processes, appropriately scoped for project scale and location, should be maintained with any proposed amendments or process changes.**

TRCA's full submission to the Province on the EA Act can be found in Attachment 1.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 2 – Manage our regional water resources for current and future generations

Strategy 4 – Create complete communities that integrate nature and the built environment

Strategy 8 – Gather and share the best sustainability knowledge

Strategy 12 – Facilitate a region-wide approach to sustainability

FINANCIAL DETAILS

Staff are engaged in this policy analysis work per the normal course of duty, with funding support provided by TRCA's participating municipalities to account 120-12. No additional funding is proposed to support the policy analysis work associated with the preparation of these comments.

Item 10.2.

DETAILS OF WORK TO BE DONE

TRCA has relayed the message to the Province that we would be pleased to discuss opportunities for enhancing certainty and efficiencies in the infrastructure review process while maintaining the objectives of the EA process. We understand that the Ministry will be consulting on regulations that are developed as a result of changes to the EA Act, and will be hosting webinars for Indigenous communities and organizations, as well as stakeholder groups. We have asked that the government convey the details of these engagement sessions to TRCA as applicable. Staff will continue to brief the Board on other legislative changes that result from this circulation.

Report prepared by: Mary-Ann Burns, extension 5763; Daniel Brent, extension 5774

Emails: mary-ann.burns@trca.on.ca; daniel.brent@trca.on.ca

For Information contact: Mary-Ann Burns, extension 5763

Emails: mary-ann.burns@trca.on.ca

Date: May 27, 2019

Attachments: 1

Attachment 1: TRCA EA Act Review Comments, May 24, 2019

May 24, 2019

BY E-MAIL ONLY (eamodernization.mecp@ontario.ca)

Sharifa Wyndham-Nguyen
Client Services and Permissions Branch
135 St. Clair Ave. W, 1st Floor
Toronto, ON
M4V 1P5

Dear Sharifa Wyndham-Nguyen:

Re: Modernizing Ontario's Environmental Assessment Program: Environmental Assessment Act (ERO #013-5102)
Discussion paper: Modernizing Ontario's Environmental Assessment Program (ERO #013-5101)
Schedule 6 of Bill 108, "More Homes, More Choices Act"

Thank you for the opportunity to comment on the Ministry of Environment, Conservation and Parks' proposed changes to the *Environmental Assessment Act, 2010* (the EA Act) and the accompanying Discussion Paper, "Modernizing Ontario's Environmental Assessment Program".

The Toronto and Region Conservation Authority (TRCA) is a key participant in the environmental assessment (EA) process within its watershed-based jurisdiction, both as a reviewer of EAs and as a proponent of undertakings under the EA Act. TRCA conducts itself in accordance with the objects, powers, roles and responsibilities set out for conservation authorities (CA) under the *Conservation Authorities Act* and the MNR Procedural Manual chapter on CA policies and procedures:

- A public commenting body under the *Planning Act* and *Environmental Assessment Act*;
- An agency delegated the responsibility to represent the provincial interest on natural hazards under Section 3.1 of the Provincial Policy Statement (PPS);
- A regulatory authority under section 28 of the *Conservation Authorities Act*;
- A service provider to municipal partners and other public agencies;
- A resource management agency; and
- A landowner, being second only to the Province in area of land ownership in the GTA.

TRCA understands the government's review of the EA Act is intended to modernize Ontario's EA program and to ensure strong environmental protections. At the same time, the review is meant to address duplication and delay through streamlining processes, providing clarity to applicants, and improving service standards, while better recognizing other planning processes that have evolved since the Act was established nearly 45 years ago.

The two separate postings for this review are requesting public input on proposed changes to the EA Act and on a Discussion Paper that raises the above noted process issues. Further to these postings, on May 2, 2019, the government introduced Bill 108, the *More Homes, More Choice Act*, as part of the Province's Housing Supply Action Plan of the same name. Bill 108 is an Act to amend several

provincial statutes, including the EA Act. Schedule 6 of Bill 108 contains proposed legislative amendments to the EA Act.

General Comments

TRCA is an active jurisdiction with major urban growth, redevelopment, and intensification with substantial ongoing infrastructure projects required to service this growth. Given that TRCA is a commenting body under both the planning and EA processes and an advisor to our municipal partners on their Master Plans, TRCA reviews several types of public infrastructure proposals from both public and private proponents. This is important for consideration of the cumulative impacts that come from multiple infrastructure projects being proposed in TRCA watersheds combined with numerous private development proposals under the *Planning Act*.

In TRCA's highly urbanized and intensifying jurisdiction, aging infrastructure in need of renewal is prevalent. Where exposed, at-risk infrastructure is proposed for replacement, repair, or expansion, TRCA works with public and private proponents to improve conditions. This is often accomplished through adapting and retrofitting infrastructure and remediating existing natural hazards that reduces the risk to public safety and enhances the long-term functioning of infrastructure.

Through service level agreements with municipalities, and other public infrastructure providers (e.g., Metrolinx, Enbridge Gas Distribution), TRCA provides technical advice during the completion of various EAs, as well as at later stages of detailed design and construction under our regulatory role. Where a Crown agency is exempt from the regulatory requirements of the CA Act, TRCA has service agreements in place with select agencies to offer review and comment on a voluntary basis; uptake on voluntary review highlights the need for provincial infrastructure to be protected from natural hazards, including flooding and erosion.

TRCA's "The Living City Policies" (2014) directs staff participating in the review of applications under the EA Act and the *Planning Act*, to ensure that the applicant and municipal planning authority are aware of TRCA permitting requirements under our CA Act regulation, where applicable; and further, our staff assist in the coordination of these applications to avoid ambiguity, conflict and unnecessary delay or duplication in the process.

As a major landowner and close working partner with our member municipalities, TRCA is also a proponent or co-proponent of several remediation and infrastructure-related projects, in which the processes set out in the Conservation Ontario Class Environmental Assessment for Remedial Flood and Erosion Control Projects document (CO Class EA) and/or the Municipal Class EA document are followed. As a landowner, the CO Class EA allows TRCA to undertake remedial flood and erosion control projects without applying for formal approval under the EA Act, on condition that the planning and design process in the document is followed, and that all necessary federal and provincial approvals are obtained. Examples of current TRCA projects under the CO Class EA are erosion protection works along the Scarborough Bluffs and other sections of the Lake Ontario shoreline, as well as joint CA-municipal Class EA undertakings for flood remediation to facilitate urban renewal, e.g. Downtown Brampton flood protection EA.

TRCA understands the proposed amendments to the EA Act involve the following:

- Focus on higher-risk projects by exempting low-risk activities (e.g. snow plowing and de-icing operations, constructing roadside parks and adding bike lanes) from class EAs;
- Ensure timeliness and certainty for the review of requests to the Minister asking for a higher level of assessment on a project (i.e. "bump-up"), specifically by:

- Clearly defining on which matters bump-ups can be requested, including matters related to Aboriginal or treaty rights and other matters of provincial importance as prescribed;
- Authorizing the creation of a regulation that would prescribe limits on when the Minister must make decisions on requests, and deadlines for requesting a bump-up to provide transparency for all involved in the process;
- Ensuring that Ontarians are given priority over other interests by limiting bump-up requests to only those that live in Ontario; and
- Clarifying the Minister's authority to reconsider an approval of a project and ask for additional information on an individual environmental assessment, if deemed appropriate.

The proposed amendments to enhance existing Class EAs by enabling exemptions for low-risk activities aligns well with the objectives of current TRCA-CO discussions and plans to update the CO Class EA. The discussions are contemplating a major amendment to the CO document for developing classes of undertakings and establishing exemptions based on screening criteria in the CO Class EA.

With TRCA's diverse roles and experience in mind, we offer the following comments to the proposed changes to the Act. Our detailed comments below are organized by the Discussion Paper questions and then the government's summary of the amendments to the EA Act under Bill 108.

Discussion Paper Questions	TRCA Comments
p. 16 - What kind of projects should require environmental assessment in Ontario? Are there some types of projects where a streamlined assessment process is appropriate?	TRCA supports streamlining low risk undertakings subject to meeting criteria vetted through a formal amendment process to Class EA documents. For example, TRCA and Conservation Ontario have begun discussions to propose amendments to the CO Class EA that would include additional screening criteria and project categories.
p. 18 - What could a one-project-one-review process look like for projects in Ontario subject to both provincial and municipal requirements?	TRCA is supportive of enhanced coordination between the federal and provincial EA processes where both may apply to an undertaking in order to avoid duplication, conflict or delay. During the EA review it would be helpful to EA proponents if reviewing provincial and municipal agencies could stipulate at the outset of their reviews permits and approvals required and provide a comprehensive of list of additional information needed to facilitate approvals.

<p>p. 20 - Can you identify any other examples of provincial processes that could be better integrated?</p> <p>What other actions can the ministry take to eliminate duplicative or redundant processes or approvals?</p>	<p>For partnership projects which may involve multiple agencies the completion of more than one EA for the same undertaking may be required, e.g. the proponent completes one Class EA and the landowner a separate EA. Only one EA per project should be required contingent on meeting the requirements of the EA process.</p> <p>TRCA is supportive of enhanced coordination between <i>Planning Act</i> and EA review and approval processes where both may apply to an undertaking in order to avoid duplication, conflict or delay. It is important to note that some coordination and exemption already exists, i.e., a new stormwater management pond servicing a proposed subdivision would be reviewed under the <i>Planning Act</i> application process and not require an EA; further, a conservation authority permit for detailed design of the SWM infrastructure would likely be expedited given that the CA would have been in its advisory capacity to the municipality from the start of the <i>Planning Act</i> review. TRCA notes that some duplication would still exist if a Certificate of Approval (CofA) were required under s. 53 of the <i>Ontario Water Resources Act</i>.</p> <p>Also of note is that provincial agencies are not always participants in the EA process, meaning that when projects are reviewed that require provincial permits or approvals, ministerial comments are deferred to detailed design. This can lead to inefficiencies in project review if provincial concerns are delayed, resulting in project changes that should have been earlier raised and addressed during the EA stage. This could be avoided if the Province were to play a role during the initial commenting stages of the EA process, or a one-window approach to environmental reviews was (e.g., <i>Endangered Species Act</i>, CofAs, etc.) delegated to CAs where CAs exist and have capacity.</p> <p>TRCA's approach to coordination of its advisory roles (planning and EAs) and regulatory role (CA Act permits), through upfront collaboration and clarity to support certainty of requirements early in the application review process, is a good model for achieving streamlined approvals. For example, TRCA has augmented the municipal Class EA recommended contact points to include recommended contact points with TRCA, including the submission and reviews of draft environmental assessment documents and background technical reports.</p>
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<p>p. 24 - What could a coordinated one-window approach look like for Ontario projects?</p> <p>Can you identify any areas in the environmental assessment process that could be better streamlined with the municipal planning process or with other provincial processes?</p> <p>What advantages and disadvantages do you see with the ministry's environmental assessment process being the one-window for other approval/permit processes?</p>	<p>TRCA is supportive of a one window approach where multiple approval processes apply. As a reviewer, TRCA routinely collaborates with other approval agencies in its roles as a service provider, public commenting body and regulator. As a landowner and proponent of CO Class EAs and as a co-proponent of Municipal Class EAs, TRCA works regularly with its municipal partners to reduce duplication and delay. At the same time, we recognize the importance of a robust assessment of environmental, social and economic considerations and public consultation processes, appropriately scoped for project scale and location.</p>
<p>p. 25 - What areas of the environmental assessment program could benefit from clearer guidance from the ministry?</p> <p>What other actions can we take to reduce delays and provide certainty on timelines for environmental assessment?</p>	<p>TRCA has a "recommended consultation points" flow chart that is an adaptation of the Municipal Engineers' Association work. We use this to receive and review draft information, including technical studies and reports, 30% detailed design of preferred alternatives, and the draft Environmental Study Report (ESR). This approach facilitates an expedited "sign off" upon the final ESR being filed for public review. TRCA will initiate the review of detailed design related to the EA prior to approval of the EA if required/requested by the proponent, recognizing that the TRCA permit cannot be approved in advance of the EA approval. Through this process, TRCA has found that the typical EA review is 1 to 2 years, and that the permit review and issuance is less than 6 months (where the proponent provides complete submissions and does not delay turn-around times).</p> <p>In TRCA's experience, the Transit Project Assessment Process (TPAP) works well for transit projects and should be expanded for all Class EA level work. By having the technical studies completed and reviewed in advance of public consultation, there is opportunity to address technical concerns and ensure accuracy. The expedited 120-day public consultation process with improved timelines for ministerial review and approval is also of public benefit and results in more timely reviews and approvals.</p>

p. 26 - What are the advantages and disadvantages of using a sector-based terms of reference?	TRCA would support the development of sector-based terms of reference and would be pleased to work with the government and other stakeholders to contribute to their development where conservation authority interests are affected.
p. 27 - Are there other ways we could improve our review timelines?	In TRCA's experience working with provincial and municipal public infrastructure providers, sector-based service level agreements that standardize review roles, fees and timelines, and stakeholder workshops to educate proponents about agency requirements, are exceedingly helpful for reviewers and proponents. A number of neighbouring CAs have adopted these approaches and TRCA staff would be pleased to meet with the Province to outline how these arrangements have worked to improve review and approval processes.
<p>p. 29 - How would you like to be consulted on environmental assessment projects?</p> <p>Would an online environmental assessment registry be helpful for you in submitting an environmental assessment or accessing environmental assessment information?</p> <p>What type(s) of environmental assessment project information would you like to access online? Are there any existing online tools that would be appropriate to use for environmental assessment information?</p>	<p>A centralized online tool for submission of EA notices and other documentation that directs proponents to appropriate provincial contacts would be beneficial.</p> <p>As a proponent, TRCA believes that an online tool that shows spatial information and key project details for all active/initiated EAs linking to project specific webpages for more detail would be helpful. Information could include project name, proponent, location of project area in a map, category of EA, and links to other online resources. This would allow for more integrated planning between projects.</p> <p>All key information in a web portal including public notices, the ESR document, a tool that allows for submission of public comments and posting of responses, and up-to-date status of the EA, including status of current review by agencies would also be useful.</p> <p>Online tools where public comments and proponent responses for projects are posted may also be helpful to ensure adequate consultation and allow transparency in decision-making.</p> <p>As a review agency, it would also be of benefit for TRCA to be able to access appropriate EA documentation on-line.</p>

Environmental Assessment Act Summary of Significant Amendments	TRCA Comments
<p>The new section 15.3 provides that a class environmental assessment may exempt specified categories of undertakings within the class from the Act. It would also exempt certain undertakings that are currently subject to approved class environmental assessments.</p> <p>The new section 15.4 provides a new process governing amendment to approved class environmental assessments. This includes enabling the Minister of the Environment, Conservation and Parks to exempt other undertakings from the Act by amending class environmental assessments and providing rules governing those amendments, including requirements for public consultation.</p>	<p>TRCA supports these amendments to provide screening criteria in Class EA documents that if met would exempt an undertaking from a Class EA review process (new subsections 15.3 (1) and (2)). TRCA is currently conducting a review of the CO Class EA document that aligns well with the intent of these amendments to the Act. Subject to Ministerial approval, the CO Class EA document may be amended to include classes of undertakings and to establish exemptions based on screening criteria for low-risk undertakings.</p> <p>The next sub-section of the Act that the government is proposing, however, requires clarification. New sub-section 15.3 (3) lists a number of Class EA documents that would fall under the screening criteria and exemption scenarios described in new 15.3 (1) and (2). The list does not include the CO Class EA document. TRCA requests clarification that the CO Class EA document would still be eligible for amendments for exemption screening criteria, despite it not being in the list of Class EAs in sub-section 15.3 (3).</p> <p>With respect to new sub-section 15.4, TRCA acknowledges that any amendments to the CO Class EA document and any associated public consultation requirements are subject to Minister's approval.</p> <p>It is important to note that undertakings determined to be exempt from the Class EA process subject to new screening criteria within Class EA documents, and as permitted through the amendments to the EA Act, may still be subject to regulations under section 28 of the <i>Conservation Authorities Act</i>. For example, projects meeting the definition of development under the CA Act being undertaken within TRCA's jurisdiction, would still require permission under Ontario Regulation 166/06. However, to ensure that low-risk projects are not unduly delayed, TRCA has expedited review processes in place such as "Routine Infrastructure Works", "Emergency Works" and staff delegated permits or clearances.</p>

<p>Section 6 of the Schedule adds several new subsections to section 16 of the Act.</p> <p>These amendments would specify when the Minister could issue orders under section 16.</p> <p>An order under section 16 could, among other matters, require a proponent of an undertaking subject to a class environmental assessment process to carry out further study. The amendments would limit the Minister's ability to issue such orders to only prevent, mitigate or remedy adverse impacts on constitutionally protected aboriginal or treaty rights or any other matters as may be prescribed.</p>	<p>TRCA has no concerns with the amendments regarding the Part II order process ("bump up" requests to an Individual EA (IEA) process). We note that subsection 16 (4.1) (b) states that the Minister may issue an order as it relates a prescribed matter of provincial importance. When developing the regulation to identify matters of provincial importance, TRCA would argue that these should align with those matters of provincial interest under the <i>Planning Act</i> as described in the Provincial Policy Statement, i.e., natural hazards, natural heritage and water resources, cultural heritage, etc. For example, TRCA works with municipalities in their Master Planning efforts to ensure appropriate schedules are determined based on the perceived level of risk to the natural environment, flood plains or shorelines, as well as public concern, and advocate through this process whether an IEA should be completed. By designating the IEA process at the start of the EA rather than waiting for a potential Part II Order at the end of the EA process, the municipality minimizes risk and ensures a streamlined approval process at the outset. Municipalities have been receptive to this approach.</p>
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To summarize:

- **TRCA is supportive of streamlining opportunities for the EA process and has the expertise and experience to partner with stakeholders to assist the government and contribute to realizing efficiencies, especially where multiple approval processes apply.**
- **As a reviewer, TRCA routinely collaborates with other approval agencies in its roles as a service provider, public commenting body and regulator. As a landowner and proponent of CO Class EAs and as a co-proponent of Municipal Class EAs, TRCA works regularly with its municipal partners to reduce duplication and delay.**
- **The principle of ensuring of a robust assessment of environmental, social and economic considerations and public consultation processes, appropriately scoped for project scale and location should be maintained with any proposed amendments or process changes.**

Thank you once again for the opportunity to provide comments on the amendments to the EA Act and the associated Discussion Paper. TRCA would be pleased to discuss these and other opportunities for enhancing certainty and efficiencies in the infrastructure review process while maintaining the objectives of the EA process. We understand that the Ministry will be consulting on regulations that are developed as a result of changes to the EA Act, and will be hosting webinars for Indigenous

communities and organizations, as well as stakeholder groups. Kindly forward details of any of these engagement sessions when they are known.

Should you have any questions, require clarification on any of the above, or wish to meet to discuss our remarks, please contact the undersigned at 416.667.6290 or at john.mackenzie@trca.ca.

Sincerely,



John MacKenzie, M.Sc.(PI), MCIP, RPP
Chief Executive Officer

BY E-MAIL

cc:

TRCA: Sameer Dhalla, Director, Development and Engineering Services
Moranne McDonnell, Director, Restoration and Infrastructure
Laurie Nelson, Director, Policy Planning
Beth Williston, Associate Director, Infrastructure Planning and Permits

Section IV – Ontario Regulation 166/06, As Amended

TO: Chair and Members of the Executive Committee
Meeting #5/19, June 7, 2019

FROM: Sameer Dhalla, Director, Development and Engineering Services

RE: **APPLICATIONS FOR PERMITS PURSUANT TO ONTARIO REGULATION 166/06, AS AMENDED**
Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

KEY ISSUE

Pursuant to Ontario Regulation 166/06, as amended, written permission from the Authority is required for:

- a) straightening, changing, diverting or interfering in any way with the existing channel of a river, creek, stream or watercourse, or for changing or interfering in any way with a wetland;
- b) development, if in the opinion of the Authority, the control of flooding, erosion, dynamic beaches or pollution or the conservation of land may be affected by the development.

A permit may be refused through a Hearing Process, if in the opinion of the Authority, the control of flooding, erosion, dynamic beaches, pollution or the conservation of land is affected.

RECOMMENDATION

THAT permits be granted in accordance with Ontario Regulation 166/06, as amended, for the applications which are listed below:

MAJOR PERMIT APPLICATIONS 11.1 – REGULAR – FOR APPROVAL

Applications that involved a more complex suite of technical studies to demonstrate consistency with policies; applications that cover a significant geographic area, extensive modifications to the landscape, major infrastructure projects, applications requiring site specific conditions and permissions that extend beyond two years.

CITY OF PICKERING

NORTH PICKERING COMMUNITY MANAGEMENT INC.

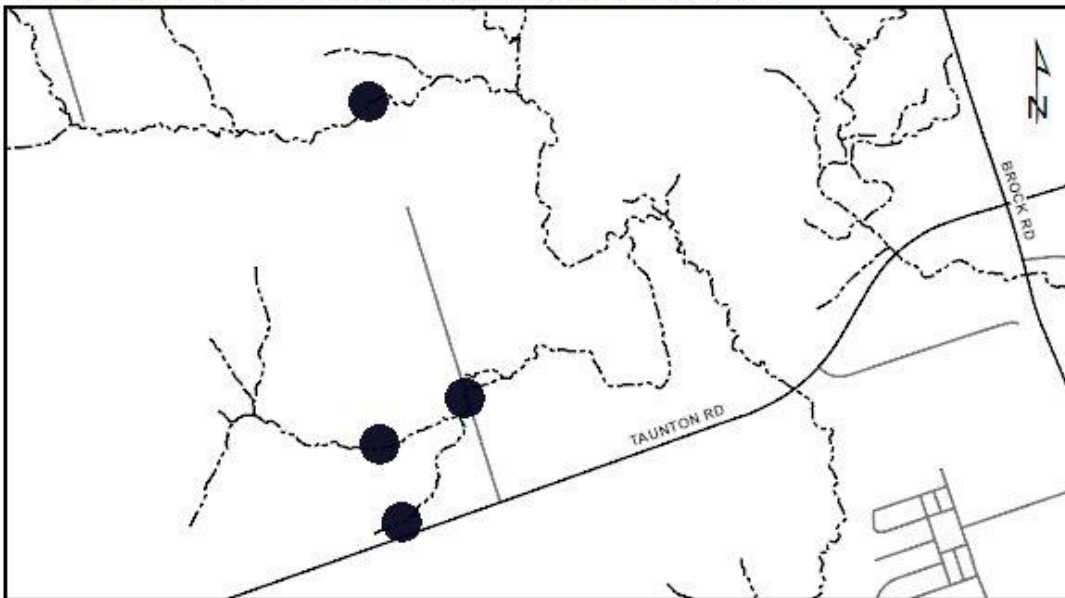
To construct, reconstruct, erect or place a building or structure, site grade, temporarily or permanently place, dump or remove any material originating on the site or elsewhere, interfere with a wetland and alter a watercourse as a result of the Peter Matthews Drive Extension from Taunton Road to Whitevale Road, construction of a new watermain, sanitary sewer and the removal and restoration of a segment of existing Sideline 22, in the City of Pickering, Duffins

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Creek Watershed, as located on the property owned by Infrastructure Ontario and 11333373 Ontario Incorporated (Lebovic).

The purpose is to construct the Peter Matthews Drive Extension from Taunton Road to Whitevale Road including a new watermain along future Peter Matthews Drive and a new sanitary sewer along existing Sideline 22. Work will also include the removal of approximately 140 m of existing Sideline 22 and re-naturalization of the site. These works are part of the servicing for the new Seaton community in the City of Pickering and were previously reviewed through the Central Pickering Development Plan Class Environmental Assessment (EA) for Regional Services (June 2014). The Redside Dace construction timing window will be applied at two of the watercourse crossings associated with the work along future Peter Matthews Drive (watercourse crossings i-26 and i-28), as well as along Sideline 22 where the road removal work is expected to take place, unless otherwise specified in writing by the Ministry of the Environment, Conservation and Parks.

MAP LOCATION: Peter Matthews Drive Extension, Sanitary and Watermain Construction



The permit will be issued for the period of June 7, 2019 to June 6, 2021.

- **Letter of Undertaking to provide revisions to the engineering and landscape/restoration drawings to the satisfaction of TRCA staff; dated May 27, 2019; received May 27, 2019; prepared by North Pickering Community Management Inc.**

Application-Specific Permit Conditions

14. No work as authorized by the issuance of this permit may be commenced by the permit holder unless and until all conditions precedent as set out in the fully executed License of Land for Temporary Use and Access between Her Majesty The Queen In Right Of Ontario, as represented by The Minister of Economic Development, Employment and Infrastructure ("I/O") and North Pickering Community Management Inc. ("NPCMI"). For greater certainty, the purpose of the foregoing is to ensure that NPCMI does not rely on this permit to commence work, or even enter onto the subject lands, unless and until all requisite permissions to enter as granted by I/O are in full force and effect and without outstanding conditions precedent.

RATIONALE

The application was reviewed by staff on the basis of the following information:

Proposal:

This proposal involves constructing Peter Matthews Drive from Taunton Road to Whitevale Road (approximately 2.2 km), as well as underground infrastructure to service the new Seaton Community. Peter Matthews Drive will be located just west of existing Sideline 22 with an urban road configuration of 4 lanes (2 lanes in each direction), a right-of-way width of 36 m and will include a multi-use path on the east side and a sidewalk on the west side.

The road construction will need to cross 3 watercourses, each of which will be conveyed through structures. The small tributary located just north of Taunton Road (i-25) will be conveyed through a 750 mm diameter culvert. The second crossing located approximately 200 m north of Taunton Road (i-26) will be conveyed through a 8.53 m wide by 2 m high precast concrete open span culvert which will include dry animal passage areas on either side of the culvert. The existing fish barrier and pond located upstream of this crossing will be removed and replaced with a natural channel which will extend approximately 85 m upstream of the crossing and 23 m downstream of the crossing. The channel design will incorporate resting pools to facilitate fish movement. The third crossing (i-28) is the main crossing of the Ganatsekiagon Creek located approximately mid way between Taunton Road and Whitevale Road. This crossing will be conveyed through a 46 m wide by 5 m high single span concrete bridge. In addition, a 400 mm to 500 mm diameter watermain will be constructed generally within the limits of the new road or within the road right-of-way by open cut, with the exception of the crossing at i-28 where it will be constructed using horizontal directional drilling.

Furthermore, a trunk sanitary sewer will be constructed along existing Sideline 22 from Taunton Road to Whitevale Road using trenchless technology which will require the construction of several temporary drilling shafts. The sanitary sewer will continue along the east side of future Peter Matthews Drive where Sideline 22 ends and will then proceed north to Whitevale Road. Once the sanitary sewer has been installed, the existing culvert on Sideline 22 together with approximately 140 m of existing Sideline 22 in the location of the watercourse crossing will be removed and re-naturalized. Re-naturalization will include the planting of live stakes along the banks of the channel as well as shrub and tree plantings within the area of the removed road bed. The remainder of Sideline 22 located just north of Taunton Road, as well as the segment of road located to the north will need to remain in place to allow for Durham Region to access their sanitary sewer for future maintenance purposes.

Road drainage will be conveyed through storm sewers and treated through a series of stormwater management ponds which will be constructed within development lands, in parallel with the Peter Matthews Drive extension work.

Control of Flooding:

The proposed project is not anticipated to impact flooding, conveyance or storage of floodwaters.

Pollution:

Standard erosion and sediment control measures, including fibre logs and erosion control blankets will be implemented prior to construction and maintained for the duration of construction, and until the site is stabilized.

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Dynamic Beaches:

Not applicable.

Erosion:

No geotechnical/slope stability issues have been identified.

Conservation of Land:

The Redside Dace construction timing window (July 1 to September 15) will be applied to this project for the two main watercourse crossings associated with the road work (i-26 and i-28), as well as the Sideline 22 road and culvert removal, unless otherwise specified in writing by the Ministry of the Environment, Conservation and Parks.

Plantings

All disturbed areas will be stabilized with either an upland native meadow seed mix or a valleyland restoration seed mix. In addition, at this time, the forest edge management plantings include approximately 366 deciduous tree whips, 237 coniferous trees, 1,779 shrubs and 616 live stakes. Plantings at watercourse crossings i-25, i-26 and i-28, as well as the realigned stream corridor include approximately 255 deciduous tree whips, 149 coniferous trees and 2,010 shrubs. It is anticipated that additional plantings will be incorporated into the final permitted design given the nature of disturbance to this area and on-going discussions with the proponent.

Policy Guidelines:

This proposal complies with Section 8.7 Interference with Wetlands, Section 8.8 Interference with a Watercourse and Section 8.9 Infrastructure Policies of The Living City Policies for Planning and Development in the Watersheds of the Toronto and Region Conservation Authority.

CFN: 58953 - Application #: 1429/17/PICK

Report Prepared by: Sharon Lingertat, extension 5717, email sharon.lingertat@trca.ca

For information contact: Sharon Lingertat, extension 5717, email sharon.lingertat@trca.ca

Date: May 27, 2019

11.2 STANDARD DELEGATED PERMITS

STANDARD DELEGATED PERMITS FOR RECEIPT– STAFF APPROVED AND ISSUED

Delegated Permits are processed by Planning and Development Division staff, authorized by designated staff appointed as Enforcement Officers by the Board of Directors and received monthly by the Executive Committee. Delegated permits are categorized as standard, routine infrastructure works, emergency infrastructure works, minor works and permits after the fact/resolution of violations. Standard permits are non-complex permissions consistent with TRCA approved policies and procedures and issued for a time period of two years or less.

CITY OF BRAMPTON

CITY OF BRAMPTON - Humber River Watershed

The purpose is to construct a recreational cricket field at 10150 The Gore Road in the City of Brampton. The Redside Dace construction timing window will be applied to this project unless otherwise specified in writing by the Ministry of the Environment, Conservation and Parks (MECP).

CFN: 60928 - Application #: 0117/19/BRAM

Report Prepared by: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

For information contact: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

Date: April 29, 2019

6 ANGELBLUFF COURT - Humber River Watershed

The purpose is to construct a 117 square metre garage, an inground pool, and septic system within a TRCA Regulated Area of the Humber River Watershed associated with a municipal Site Plan Application.

CFN: 61427 - Application #: 0443/19/BRAM

Report Prepared by: Jason Wagler, extension 5370, email jason.wagler@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 9, 2019

151 BELLCHASE TRAIL - Humber River Watershed

The purpose is to construct an unenclosed deck at the rear of an existing dwelling associated with a municipal building permit.

CFN: 61434 - Application #: 0440/19/BRAM

Report Prepared by: Jason Wagler, extension 5370, email jason.wagler@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 10, 2019

CITY OF MARKHAM

39 ARTISAN TRAIL - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River watershed to facilitate the restoration of an existing heritage dwelling and the construction of a

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new two-storey addition at 39 Artisan Trail, Markham. The works also consist of the construction of a deck, patio and landscaping.

CFN: 61560 - Application #: 0490/19/MARK

Report Prepared by: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

For information contact: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

Date: May 22, 2019

20 SQUIRE BAKERS LANE - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River watershed to facilitate the restoration of an area disturbed by the unauthorized construction of a deck and site alteration within a TRCA Regulated Area. The proposed works will resolve the outstanding TRCA Violation No. V3183 on the subject property.

CFN: 60411 - Application #: 0958/18/MARK

Report Prepared by: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

For information contact: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

Date: October 16, 2018

5 BILLY JOEL CRESCENT - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River watershed to facilitate the construction of an in-ground swimming pool, cabana and minor rear yard hardscaping at 5 Billy Joel Crescent, Markham.

CFN: 61465 - Application #: 0442/19/MARK

Report Prepared by: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

For information contact: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

Date: May 5, 2019

75 SCIBERRAS ROAD - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to facilitate the construction of a new dwelling with an attached garage, porch and deck located at 75 Sciberras Road, Markham.

CFN: 61403 - Application #: 0386/19/MARK

Report Prepared by: Michelle Bates, extension 5618, email michelle.bates@trca.ca

For information contact: Michelle Bates, extension 5618, email michelle.bates@trca.ca

Date: May 6, 2019

CITY OF MISSISSAUGA

7715 WRENWOOD CRESCENT - Mimico Creek Watershed

The purpose is to undertake work within TRCA's Regulated Area of the Mimico Creek Watershed in order to create a secondary residential unit within the existing basement of a single family dwelling at 7715 Wrenwood Crescent, in the City of Mississauga. The proposed works are associated with a municipal building permit and are located at 7715 Wrenwood Crescent, in the City of Mississauga.

Item 11.2.

CFN: 61038 - Application #: 0272/19/MISS

Report Prepared by: Andrea Terella, extension 5657, email andrea.terella@trca.ca

For information contact: Andrea Terella, extension 5657, email andrea.terella@trca.ca

Date: May 16, 2019

CITY OF MISSISSAUGA - Mimico Creek Watershed

The purpose is to replace the superstructures of two (2) pedestrian bridges along Mimico Creek, located between Goreway Drive and Darcel Avenue, south of Morning Star Drive, in the City of Mississauga. The warm water construction timing window will apply to this project.

CFN: 60502 - Application #: 1046/18/MISS

Report Prepared by: Annette Lister, extension 5266, email annette.lister@trca.ca

For information contact: Zack Carlan, extension 5310, email zack.carlan@trca.ca

Date: May 16, 2019

THE ROSEDALE GROUP INC. - Etobicoke Creek Watershed

The purpose is to construct a 3221 square metre addition to an existing industrial building associated with a municipal building permit.

CFN: 61301 - Application #: 0325/19/MISS

Report Prepared by: Jason Wagler, extension 5370, email jason.wagler@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 10, 2019

CITY OF PICKERING

676 BALATON AVENUE - Frenchman's Bay Watershed

The purpose is to construct new one storey addition on the west side and one storey and basement addition to the east side, with a new sunroom and wooden deck to the rear of the one-storey single detached dwelling at 676 Balaton Avenue in the City of Pickering.

CFN: 61388 - Application #: 0357/19/PICK

Report Prepared by: Vanessa Aubrey, extension 5662, email vanessa.aubrey@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: April 23, 2019

EMIX LTD. - Frenchman's Bay Watershed

The purpose is to construct a one storey addition to the rear existing industrial building with surface parking to north and south sides building at 895 Sandy Beach Road in the City of Pickering.

CFN: 61028 - Application #: 0202/19/PICK

Report Prepared by: Vanessa Aubrey, extension 5662, email vanessa.aubrey@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: April 25, 2019

Item 11.2.

506 ROUGEMOUNT DRIVE - Rouge River Watershed

The purpose is to undertake site grading required to facilitate the creation of two new residential lots at 506 Rougemount Drive. This proposal also includes the restoration and planting of areas adjacent to the valleylands at the rear. The subject site is located south of Kingston Road and west of Rosebank Road South in the City of Pickering.

CFN: 61417 - Application #: 0393/19/PICK

Report Prepared by: Vanessa Aubrey, extension 5662, email vanessa.aubrey@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: May 2, 2019

1918 WOODVIEW AVENUE - Petticoat Creek Watershed

The purpose is to construct a new two storey duplex dwelling on the residential lot at 1918 Woodview Avenue in the City of Pickering.

CFN: 61033 - Application #: 0225/19/PICK

Report Prepared by: Vanessa Aubrey, extension 5662, email vanessa.aubrey@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: May 2, 2019

CITY OF RICHMOND HILL

4 BLYTH STREET - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the construction of a new dwelling with an attached garage and covered loggia located at 4 Blyth Street, Richmond Hill.

CFN: 59314 - Application #: 0114/18/RH

Report Prepared by: Michelle Bates, extension 5618, email michelle.bates@trca.ca

For information contact: Michelle Bates, extension 5618, email michelle.bates@trca.ca

Date: April 30, 2019

VOICE OF THE VEDAS CULTURAL SABHA INC. - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River watershed to facilitate the expansion and regrading of an existing paved parking area; construction of a stormwater sewer line with catchbasins and manhole to intercept drainage; and undertake structural improvements to an existing outfall at 8640 Yonge Street, Richmond Hill.

CFN: 61478 - Application #: 0462/19/RH

Report Prepared by: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

For information contact: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

Date: May 14, 2019

Item 11.2.

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)

4 ALLAN PARK ROAD - Mimico Creek Watershed

The purpose is to construct a two-storey single family detached replacement dwelling, a rear wood deck, and a sunken patio at 4 Allan Park Road in the City of Toronto (Etobicoke York Community Council Area). The existing dwelling is to be demolished.

CFN: 60708 - Application #: 1157/18/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: April 26, 2019

CITY OF TORONTO - Etobicoke Creek Watershed

The purpose is to rehabilitate an existing culvert (Culvert 661) over Elmcrest Creek, on Toledo Road, between Renforth Drive and Arbroath Crescent, in the City of Toronto. The warm water construction timing window applies to this project.

CFN: 60544 - Application #: 1148/18/TOR

Report Prepared by: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

For information contact: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

Date: May 16, 2019

CITY OF TORONTO - Humber River Watershed

The purpose is to rehabilitate an existing culvert (Culvert 668), over Berry Creek, on Redwater Drive, between Elmhurst Drive and Cricklewood Road, in the City of Toronto. The cold water construction timing window applies to this project.

CFN: 60545 - Application #: 1149/18/TOR

Report Prepared by: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

For information contact: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

Date: May 14, 2019

CITY OF TORONTO - Mimico Creek Watershed

The purpose is to rehabilitate an existing bridge (bridge No. 615) on Rathburn Road over Mimico Creek, located east of Martin Grove Road, in the City of Toronto. The warm Water construction timing window applies to this project.

CFN: 60746 - Application #: 0043/19/TOR

Report Prepared by: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

For information contact: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

Date: January 15, 2019

CITY OF TORONTO - Humber River Watershed

The purpose is to rehabilitate an existing bridge over the West Humber River, located on Islington Avenue, south of Albion Road, in the City of Toronto. The warm water construction timing window applies to this project.

Item 11.2.

CFN: 60883 - Application #: 0030/19/TOR

Report Prepared by: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

For information contact: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

Date: May 3, 2019

81 CYNTHIA ROAD - Humber River Watershed

The purpose is to construct a detached garage at 81 Cynthia Road in the City of Toronto (Etobicoke York Community Council Area).

CFN: 61316 - Application #: 0312/19/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 26, 2019

37 NORTH DRIVE - Humber River Watershed

The purpose is to construct a rear porch and a second storey balcony to the existing two-storey single family dwelling at 37 North Drive in the City of Toronto (Etobicoke York Community Council Area).

CFN: 61431 - Application #: 0418/19/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 15, 2019

1 TRILLIUM TERRACE - Humber River Watershed

The purpose is to construct a second storey addition over the existing one storey single family detached dwelling at 1 Trillium Terrace in the City of Toronto (Etobicoke York Community Council Area).

CFN: 61456 - Application #: 0446/19/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 29, 2019

TORONTO DISTRICT SCHOOL BOARD - Humber River Watershed

The purpose is to remove and replace the existing asphalt parking lot and construct a new accessible pedestrian walkway on the south face of the existing institutional building (Roselands Junior Public School) on lands municipally described as 990 Jane Street in the City of Toronto (Etobicoke York).

CFN: 61393 - Application #: 0378/19/TOR

Report Prepared by: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

For information contact: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

Date: May 3, 2019

Item 11.2.

WEST PARK HEALTHCARE CENTRE - Humber River Watershed

The purpose is to construct a new hospital building and associated parking and servicing at 82 Buttonwood Avenue in the City of Toronto (Etobicoke-York Community Council Area).

CFN: 60450 - Application #: 0998/18/TOR

Report Prepared by: Mark Rapus, extension 5259, email mark.rapus@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 13, 2019

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

CITY OF TORONTO - Don River Watershed

The purpose is to undertake emergency repair works for an exposed watermain in German Mills Creek, near Leslie Street and Equestrian Court, in the City of Toronto. Due to the emergency works a construction timing window does not apply to this project.

CFN: 61102 - Application #: 0246/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 10, 2019

22 OVERBROOK PLACE - Don River Watershed

The purpose is to construct a front cantilevered second storey addition, a second storey addition over the existing footprint, and a rear at grade patio where an existing two and a half storey single family detached dwelling located at 22 Overbrook Place in the City of Toronto (North York Community Council Area).

CFN: 61453 - Application #: 0436/19/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 16, 2019

GRANITE CLUB LIMITED - Don River Watershed

The purpose is to permit the construction of new tennis courts, a maintenance shed and associated servicing as well as landscaping improvements in the rear yard of 2350, 2374 and 2378 Bayview Avenue in the City of Toronto (North York Community Council).

CFN: 60454 - Application #: 1024/18/TOR

Report Prepared by: Mark Rapus, extension 5259, email mark.rapus@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 17, 2019

135 MILDENHALL ROAD - Don River Watershed

The purpose is to construct a two storey replacement dwelling with rear attached concrete terrace where an existing two storey single family detached dwelling is currently located at 135 Mildenhall Road in the City of Toronto (North York Community Council Area).

Item 11.2.

CFN: 61297 - Application #: 0306/19/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 16, 2019

5 OXBOW ROAD - Don River Watershed

The purpose is to construct a two storey replacement dwelling with rear inground pool and associated hardscaping where an existing one storey dwelling and inground pool are currently located at 5 Oxbow Road in the City of Toronto (North York Community Council Area).

CFN: 61449 - Application #: 0421/19/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 14, 2019

29 SWANSDOWN DRIVE - Don River Watershed

The purpose is to construct a two storey replacement dwelling with attached rear terrace and rear yard inground pool with hardscaping where an existing two storey single family detached dwelling is currently located at 29 Swansdown Drive in the City of Toronto (North York Community Council Area).

CFN: 59328 - Application #: 0130/18/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 1, 2019

21 ALDERBROOK DRIVE - Don River Watershed

The purpose is to construct a two storey replacement dwelling, rear at grade patio, and inground pool where an existing one storey single family detached dwelling and inground pool are currently located at 21 Alderbrook Drive in the City of Toronto (North York Community Council Area).

CFN: 58305 - Application #: 0889/17/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 9, 2019

133 WHITBURN CRESCENT - Humber River Watershed

The purpose is to construct a front one storey addition and garage extension to an existing one storey single family detached dwelling located at 133 Whitburn Crescent in the City of Toronto (North York Community Council Area).

CFN: 61441 - Application #: 0405/19/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 16, 2019

Item 11.2.

86 RYKERT CRESCENT - Don River Watershed

The purpose is to construct a two storey single family dwelling with rear deck at 86 Rykert Crescent in the City of Toronto (North York Community Council Area).

CFN: 60408 - Application #: 0950/18/TOR

Report Prepared by: Anna Lim, extension 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 7, 2019

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

CITY OF TORONTO - Don River Watershed

The purpose is to remove an existing culvert (Culvert No. 902) over Adam's Creek, located on the north end of Centennial Road, near Lawson Road, in the City of Toronto. The warm water construction timing window applies to this project.

CFN: 60541 - Application #: 1077/18/TOR

Report Prepared by: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

For information contact: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

Date: May 10, 2019

CITY OF TORONTO - Don River Watershed

The purpose is to rehabilitate an existing culvert (Culvert No. 291) over Massey Creek, located at Ellesmere Road, approximately 400 m west of Warden Avenue, in the City of Toronto. The warm water construction timing window applies to this project.

CFN: 60542 - Application #: 1076/18/TOR

Report Prepared by: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

For information contact: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

Date: May 10, 2019

CITY OF TORONTO - Highland Creek Watershed

The purpose is to undertake the construction of new playground and walkway areas in Knob Hill Park at 625 Brimley Road, near Brimley Road and Citadel Drive, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61157 - Application #: 0245/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 21, 2019

59 WANITA ROAD - Highland Creek Watershed

The purpose is to construct an at grade patio, stone terrace, and an inground pool with associated hardscaping where an existing two storey single family detached dwelling is currently located at 59 Wanita Road in the City of Toronto (Scarborough Community Council Area).

Item 11.2.

CFN: 60100 - Application #: 0683/18/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 15, 2019

CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

462 DEVELOPMENTS INC - Don River Watershed

The purpose is to construct an 8 storey mixed use building with two levels of underground parking at 462 Eastern Avenue in the City of Toronto (Toronto and East York Community Council Area).

CFN: 61202 - Application #: 0251/19/TOR

Report Prepared by: Anna Lim, extension 5284, email anna.lim@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: May 10, 2019

50 GLEN ELM AVENUE HOLDINGS INC. - Don River Watershed

The purpose is to undertake minor site grading and to construct a bioswale and riprap channel to the north side and rear of the property at 50 Glen Elm Avenue in the City of Toronto (Toronto and East York Community Council Area). The proposed works also involve additional planting to the rear of the site.

CFN: 60607 - Application #: 1175/18/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 2, 2018

940412 ONTARIO LTD. - Don River Watershed

The purpose is to construct a new three storey and basement addition with an attached deck to the rear of the existing two-storey townhouse located at 45 Saulters Street in the City of Toronto (Toronto & East York).

CFN: 59321 - Application #: 0121/18/TOR

Report Prepared by: Vanessa Aubrey, extension 5662, email vanessa.aubrey@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 23, 2019

940412 ONTARIO LTD. - Don River Watershed

The purpose is to construct a new three storey and basement addition with an attached deck to the rear of the existing two-storey townhouse located at 47 Saulters Street in the City of Toronto (Toronto & East York).

CFN: 59322 - Application #: 0122/18/TOR

Report Prepared by: Vanessa Aubrey, extension 5662, email vanessa.aubrey@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 22, 2018

Item 11.2.

940412 ONTARIO LTD. - Don River Watershed

The purpose is to construct a new three storey and basement addition with an attached deck to the rear of the existing two-storey townhouse located at 51 Saulter Street in the City of Toronto (Toronto & East York).

CFN: 59323 - Application #: 0124/18/TOR

Report Prepared by: Vanessa Aubrey, extension 5662, email vanessa.aubrey@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 22, 2019

940412 ONTARIO LTD. - Don River Watershed

The purpose is to construct a new three storey and basement addition with an attached deck to the rear of the existing two-storey townhouse located at 49 Saulter Street in the City of Toronto (Toronto & East York).

CFN: 59324 - Application #: 0123/18/TOR

Report Prepared by: Vanessa Aubrey, extension 5662, email vanessa.aubrey@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 22, 2019

CITY OF TORONTO - Don River Watershed

The purpose is to construct a direct near-surface wet weather flow connection between an existing stormwater infrastructure and the Coxwell Bypass tunnel shaft adjacent to the North Toronto Treatment Plant, located near 21 Redway Road, in the City of Toronto. There are no in water works associated with these works.

CFN: 57852 - Application #: 0563/17/TOR

Report Prepared by: Renee Afoom-Boateng, extension 5714, email renee.afoom-boateng@trca.ca

For information contact: Renee Afoom-Boateng, extension 5714, email renee.afoom-boateng@trca.ca

Date: April 18, 2019

CITY OF TORONTO - Don River Watershed

The purpose is to construct an adit tunnel, a deaeration chamber and shafts that will connect to the proposed Coxwell Bypass Tunnel within the Bayview Avenue and Bloor Street ramp area in the City of Toronto. There are no in-water works associated with this project.

CFN: 57855 - Application #: 0566/17/TOR

Report Prepared by: Renee Afoom-Boateng, extension 5714, email renee.afoom-boateng@trca.ca

For information contact: Renee Afoom-Boateng, extension 5714, email renee.afoom-boateng@trca.ca

Date: May 9, 2019

Item 11.2.

96 SOUTH KINGSWAY - Humber River Watershed

The purpose is to construct a new three storey single family detached residential dwelling at 96 South Kingsway in the City of Toronto (Toronto and East York). The existing dwelling has been demolished.

CFN: 59566 - Application #: 0343/18/TOR

Report Prepared by: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

For information contact: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

Date: May 6, 2019

15 BRULE CRESCENT - Humber River Watershed

The purpose is to convert and expand an existing solarium into habitable space at 15 Brule Crescent in the City of Toronto (Toronto and East York Community Council Area).

CFN: 61439 - Application #: 0404/19/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 26, 2019

17 NOTLEY PLACE - Don River Watershed

The purpose is to construct a two-storey single family replacement dwelling and a rear deck at 17 Notley Place in the City of Toronto (Toronto & East York Community Council Area).

CFN: 60610 - Application #: 1126/18/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 26, 2019

9 CONNAUGHT AVENUE - Don River Watershed

The purpose is to enclose a front porch and convert it into habitable space at 9 Connaught Avenue in the City of Toronto (Toronto and East York Community Council Area).

CFN: 60615 - Application #: 1142/18/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 24, 2019

144 HUMBERCREST BOULEVARD - Humber River Watershed

The purpose is to construct a two-storey rear addition including basement, basement and ground floor walkouts, and associated patio/deck at the rear of the existing dwelling at 144 Humbercrest Boulevard in the City of Toronto (Toronto and East York). The existing one-storey rear addition is to be demolished and the rear yard deck maintained.

CFN: 61211 - Application #: 0275/19/TOR

Report Prepared by: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

For information contact: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

Date: May 2, 2019

Item 11.2.

253 RIVERSIDE DRIVE - Humber River Watershed

The purpose is to construct a rear tiered deck (replacement and extension), replacement landscape retaining wall(s), and associated stairs in the rear yard of the existing single family detached dwelling at 253 Riverside Drive in the City of Toronto (Toronto and East York Community Council Area).

CFN: 60471 - Application #: 1035/18/TOR

Report Prepared by: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

For information contact: Nicole Moxley, extension 5968, email nicole.moxley@trca.ca

Date: May 3, 2019

O'SHANTER DEVELOPMENT COMPANY LTD. - Don River Watershed

The purpose is to undertake minor site grading and to construct a bioswale to the south side of the property at 42 Glen Elm Avenue in the City of Toronto (Toronto and East York Community Council Area).

CFN: 60734 - Application #: 1176/18/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 2, 2019

CITY OF VAUGHAN

CITY OF VAUGHAN - Humber River Watershed

The purpose is to undertake cleanout of the Ashbridge Circle dry pond and construction of riprap channel and maintenance path located northeast of Highway 27 and Highway 7. The warm water construction timing window will apply to this project.

CFN: 58141 - Application #: 0082/19/VAUG

Report Prepared by: Manirul Islam, extension 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, extension 5715, email manirul.islam@trca.ca

Date: April 22, 2019

CITY OF VAUGHAN - Don River Watershed

The purpose is to control erosion and stabilize the slope in the backyards of 2 and 6 Cherry Hills Road, in the City of Vaughan.

CFN: 61347 - Application #: 0425/19/VAUG

Report Prepared by: Manirul Islam, extension 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, extension 5715, email manirul.islam@trca.ca

Date: May 13, 2019

39 VALLEYVIEW COURT - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate a 546.47 sq.m. (5882.20 sq.ft.) one storey replacement dwelling with a basement and new septic system at the property municipally known as 39 Valleyview Court in the City of Vaughan. The works are associated with a municipal building permit.

Item 11.2.

CFN: 59992 - Application #: 0617/18/VAUG

Report Prepared by: Polina Bam, extension 5256, email polina.bam@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: April 22, 2019

OSMINGTON INC. - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed in order to facilitate the construction of an approximately 240 sq. m. (2583 sq. ft.) pedestrian plaza consisting of concrete unit pavers, a planter bed and a post and rail fence. The subject works are located at the northeastern corner of the intersection of Major Mackenzie Drive and Dufferin Street, within the City of Vaughan.

CFN: 61117 - Application #: 0187/19/VAUG

Report Prepared by: Stephen Bohan, extension 5743, email stephen.bohan@trca.ca

For information contact: Stephen Bohan, extension 5743, email stephen.bohan@trca.ca

Date: April 25, 2019

24 DEW DROP COURT - Don River Watershed

The purpose is to facilitate, within TRCA's Regulated Area of the Don River watershed, the development of a 74 sq. m. (792 sq. ft.) garage on lands known municipally as 24 Dew Drop Court, in the City of Vaughan.

CFN: 61451 - Application #: 0435/19/VAUG

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, extension 5307, email colleen.bonner@trca.ca

Date: May 3, 2019

TOWN OF CALEDON

TOWN OF CALEDON - Humber River Watershed

The purpose is to replace a culvert located at 17930 Centreville Creek Road approximately 350 m south of Finnerty Side Road in the Town of Caledon. The cold water construction timing window will be applied to this project.

CFN: 60635 - Application #: 1130/18/CAL

Report Prepared by: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

For information contact: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

Date: May 9, 2019

TOWN OF CALEDON - Etobicoke Creek Watershed

The purpose is to replace three existing box culverts located along Chinguacousy Road from approximately 450 metres south of Old School Road in the Town of Caledon. The warm water construction timing window will be applied to this project.

Item 11.2.

CFN: 60743 - Application #: 0023/19/CAL

Report Prepared by: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

For information contact: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

Date: May 6, 2019

0 MOUNTAINVIEW ROAD - Humber River Watershed

The purpose is to construct a 279 square metre dwelling, septic system and inground swimming pool on a vacant lot of record associated with a municipal building permit.

CFN: 61426 - Application #: 0420/19/CAL

Report Prepared by: Jason Wagler, extension 5370, email jason.wagler@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 10, 2019

1 CEDAR ALLAN PLACE - Humber River Watershed

The purpose is to construct an inground swimming pool and cabana within a TRCA Regulated Area of the Humber River Watershed associated with a municipal Site Plan Application.

CFN: 60973 - Application #: 0046/19/CAL

Report Prepared by: Jason Wagler, extension 5370, email jason.wagler@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 9, 2019

TOWN OF RICHMOND HILL

18 KELLOGG CRESCENT - Humber River Watershed

The purpose is to undertake works within a TRCA Regulated Area of the Humber Watershed in order to facilitate the construction of an addition to the existing dwelling.

CFN: 61401 - Application #: 0388/19/RH

Report Prepared by: Michelle Bates, extension 5618, email michelle.bates@trca.ca

For information contact: Michelle Bates, extension 5618, email michelle.bates@trca.ca

Date: May 6, 2019

TOWN OF WHITCHURCH-STOUFFVILLE

2073236 ONTARIO INC. - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to facilitate the construction of a 232 sq.m. (2497.23 sq. ft.) commercial building on 5226 Stouffville Road and a parking lot. This permit will also facilitate site alteration works for the installation of site servicing consisting of sanitary sewer connections and stormwater management infrastructure including infiltration galleries and a new headwall and associated outfall structure. The subject lands are located within the Stouffville Gateway Community at the northwest corner of Stouffville Road and Highway 48, in the Town of Whitchurch-Stouffville.

Item 11.2.

CFN: 58538 - Application #: 1085/17/WS

Report Prepared by: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 10, 2019

34 LAKEVIEW AVENUE - Rouge River Watershed

The purpose is to facilitate, within TRCA's Regulated Area of the Rouge River Watershed, the development of a replacement two storey dwelling with a footprint of 271 sq. m. (2917 sq. ft.) and new septic system on lands known municipally as 34 Lakeview Avenue, in the Town of Whitchurch-Stouffville.

CFN: 61464 - Application #: 0448/19/WS

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 6, 2019

TOWNSHIP OF KING

1312359 ONTARIO LIMITED - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate farm access lanes and accessory spaces required for horse husbandry. The works are being contemplated as part of an overall new residential development with accessory agricultural uses, which also include a new residential dwelling, a riding arena with an indoor swimming pool, a stable, pond, geothermal loop, additional accessory spaces required for horse husbandry, and two septic systems. The works are being proposed at the property municipally known as 14290 11th Concession in the Township of King and are associated with a municipal building permit.

CFN: 61397 - Application #: 0373/19/KING

Report Prepared by: Polina Bam, extension 5256, email polina.bam@trca.ca

For information contact: Colleen Bonner, extension 5307, email colleen.bonner@trca.ca

Date: May 6, 2019

52 NORMAN DRIVE - Humber River Watershed

The purpose is to facilitate, within TRCA's Regulated Area of the Humber River watershed, the development of a replacement single residential dwelling with a footprint of 240 sq. m. (2583 sq. ft.), a 63 sq. m. (678 sq. ft.) in-ground pool with an associated paverstone patio area, and a 69 sq. m. (742 sq. ft.) covered porch, on lands known municipally as 52 Norman Drive in the Township of King.

CFN: 61446 - Application #: 0396/19/KING

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: April 23, 2019

Item 11.2.

12699 JANE STREET - Humber River Watershed

The purpose is to facilitate, within TRCA's Regulated Area of the Humber Watershed, the development of a single family dwelling with a footprint of 344 sq. m. (3702 sq. ft.), and 58 sq. m. (624 sq. ft.) detached garage on lands known municipally as 12699 Jane Street, in the Township of King.

CFN: 61479 - Application #: 0465/19/KING

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, extension 5307, email colleen.bonner@trca.ca

Date: May 14, 2019

G. PEACH HOMES INC. - Humber River Watershed

The purpose is to facilitate, within TRCA's Regulated Area of the Humber River Watershed, the development of a replacement single residential dwelling with a footprint of 520.8 sq. m. (5606 sq. ft.), an 88.63 sq. m. (954 sq. ft.) garage, a 56.5 sq. m. (608 sq. ft.) cabana, a 78 sq. m. (839.6 sq. ft.) in-ground pool, and associated landscaping on lands known municipally as 292 Burns Boulevard, in the Township of King.

CFN: 61473 - Application #: 0474/19/KING

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, extension 5307, email colleen.bonner@trca.ca

Date: May 15, 2019

5815 15TH SIDEROAD - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate a new two-storey 255.75 sq.m. (2,752.87 sq.ft.) agricultural building with an associated septic system and new gravel driveway on the property municipally known as 5815 15th Sideroad in the Township of King. The works are associated with a municipal building permit.

CFN: 60068 - Application #: 0622/18/KING

Report Prepared by: Polina Bam, extension 5256, email polina.bam@trca.ca

For information contact: Colleen Bonner, extension 5307, email colleen.bonner@trca.ca

Date: May 13, 2019

REGIONAL MUNICIPALITY OF YORK - Humber River Watershed

The purpose is to undertake the rehabilitation of an existing bridge located over a watercourse on King Road, 800 metres east of Highway 400, in the Township of King. The Ministry of Environment, Conservation and Parks (MECP) Redside Dace timing window will apply to this proposal, unless otherwise specified in writing by MECP.

CFN: 55273 - Application #: 0079/16/KING

Report Prepared by: Ron Ofer, extension 5798, email ron.ofer@trca.ca

For information contact: Harsimrat Pruthi, extension 5744, email harsimrat.pruthi@trca.ca

Date: April 24, 2019

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REGIONAL MUNICIPALITY OF YORK - Humber River Watershed

The purpose is to undertake the rehabilitation of an existing bridge located over a watercourse on Jane Street, 150 metres north of King Road, in the Township of King. The Ministry of Environment, Conservation and Parks (MECP) Redside Dace timing window will apply to this proposal, unless otherwise specified in writing by MECP.

CFN: 55275 - Application #: 0080/16/KING

Report Prepared by: Ron Ofer, extension 5798, email ron.ofer@trca.ca

For information contact: Harsimrat Pruthi, extension 5744, email harsimrat.pruthi@trca.ca

Date: April 24, 2019

PERMISSION FOR ROUTINE INFRASTRUCTURE WORKS FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for Routine Infrastructure Works, including Emergency Infrastructure Works permissions, are subject to authorization by staff designated as Enforcement Officers as per Authority Res. #A198/13 and #A103/15, respectively. All routine and emergency infrastructure works are located within a regulated area, generally within or adjacent to the hazard or natural feature and in the opinion of staff do not affect the control of flooding, erosion, dynamic beaches, pollution or the conservation of land.

CITY OF BRAMPTON

2193914 CANADA LTD.

To undertake structure maintenance within an existing utility easement approximately 370 m west of The Gore Road, and 1.3 km north of Castlemore Road, in the City of Brampton, Humber River Watershed as located on property owned by a private landowner where Enbridge Gas Inc. has obtained an easement. The purpose is to undertake an integrity dig to inspect an existing 24 inch diameter gas pipeline on an easement approximately 370 m west of The Gore Road, and 1.3 km north of Castlemore Road, in the City of Brampton. No in-water work is associated with this project.

CFN: 61246 - Application #: 0335/19/BRAM

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

Date: May 24, 2019

2193914 CANADA LTD.

To undertake structure maintenance within an existing utility easement approximately 320 metres south of Sandalwood Parkway, east of Torbram Road, in the City of Brampton, Humber River Watershed as located on the property owned by Enbridge Gas Inc. and on property owned by the City of Brampton where Enbridge Gas Inc. has obtained an easement. The purpose is to undertake an integrity dig to inspect an existing 24" gas pipeline on an easement approximately 320 metres south of Sandalwood Parkway, east of Torbram Road, in the City of Brampton. No in-water work is associated with this project.

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CFN: 61247 - Application #: 0333/19/BRAM

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

Date: May 21, 2019

CITY OF MARKHAM

ALECTRA UTILITIES CORPORATION

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Ninth Line from 19th Avenue to Elgin Mills Road East, in the City of Markham, Rouge River Watershed as located on the property owned by Regional Municipality of York. The purpose is to undertake conversion of an existing overhead hydropole line to an underground crossing of the Metrolinx tracks on Ninth Line between Elgin Mills Road and 19th Avenue. A steel cased duct bank under the rail tracks will be installed by using directional bore method.

CFN: 61079 - Application #: 0153/19/MARK

Report Prepared by: Harsha Gammanpila, extension 5629, email

harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, extension 5629, email

harsha.gammanpila@trca.ca

Date: May 23, 2019

ALECTRA UTILITIES CORPORATION

To undertake sewer and watermain or utility installation or maintenance within an existing right-of-way on Quail Valley Drive, in the City of Markham, Don River Watershed as located on the property owned by York Condominium Corporation No. 219. The purpose is to install 75mm and 113mm conduits and electrical cables, including new padmount transformers, on both the east and west sides of the houses at 32 to 54 Quail Valley Drive, in the City of Markham, on property owned by York Condominium Corporation Number 219. The conduits will be installed using open trench and trenchless methods. No in-water/near-water works are proposed.

CFN: 61351 - Application #: 0372/19/MARK

Report Prepared by: Ron Ofer, extension 5798, email ron.ofer@trca.ca

For information contact: Harsha Gammanpila, extension 5629, email

harsha.gammanpila@trca.ca

Date: May 14, 2019

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway along the north side of YMCA Boulevard, east of 155 YMCA Boulevard, in the City of Markham, Rouge River Watershed as located on property owned by the City of Markham as per the Franchise Agreement with Enbridge Gas Inc. The purpose is to install a NPS 6 PE IP gas pipeline along the north side of YMCA Boulevard, east of 155 YMCA Boulevard, in the City of Markham. The warm water construction timing window will apply to this project.

Item 11.2.

CFN: 61356 - Application #: 0395/19/MARK

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Harsha Gammanpila, extension 5629, email harsha.gammanpila@trca.ca

Date: May 24, 2019

REGIONAL MUNICIPALITY OF YORK

To undertake drainage structure general maintenance on the south side of Langstaff Road from Planchet Road to 280m east of Planchet Road, in the City of Vaughan; the west side of York/Durham Line from 815m south of Tenth Line to 930m south of Tenth Line, and the west side of Warden Avenue from International Parkway to 130m south of International Parkway, and from 300m south of International Parkway to Logan Court, in the Town of Whitchurch Stouffville; the west side of York/Durham Line from Elgin Mills Road East to 760m north of Elgin Mills Road East, and from 1542m south of Major Mackenzie Drive to 1789m south of Major Mackenzie Drive, and the east side of Kennedy Road from 850m north of Elgin Mills Road to 1170m north of Elgin Mills Road, in the City of Markham; and the west side of Jane Street from 105m south of Westgate Boulevard to 265m south of Westgate Boulevard, in the Town of King. as located on the property owned by Regional Municipality of York. The purpose is to undertake regular roadside maintenance works including ditching, and driveway culvert removal and replacement at: the south side of Langstaff Road from Planchet Road to 280m east of Planchet Road, in the City of Vaughan; the west side of York/Durham Line from 815m south of Tenth Line to 930m south of Tenth Line, and the west side of Warden Avenue from International Parkway to 130m south of International Parkway, and from 300m south of International Parkway to Logan Court, in the Town of Whitchurch Stouffville; the west side of York/Durham Line from Elgin Mills Road East to 760m north of Elgin Mills Road East, and from 1542m south of Major Mackenzie Drive to 1789m south of Major Mackenzie Drive, and the east side of Kennedy Road from 850m north of Elgin Mills Road to 1170m north of Elgin Mills Road, in the City of Markham; and the west side of Jane Street from 105m south of Westgate Boulevard to 265m south of Westgate Boulevard, in the Town of King. The Ministry of Environment, Conservation, and Parks (MECP) Redside Dace timing window will apply to the project, unless otherwise specified in writing by MECP.

CFN: 61251 - Application #: 0330/19/MARK

Report Prepared by: Ron Ofer, extension 5798, email ron.ofer@trca.ca

For information contact: Harsimrat Pruthi, extension 5744, email harsimrat.pruthi@trca.ca

Date: May 14, 2019

CITY OF MISSISSAUGA

IMPERIAL OIL LIMITED

To undertake structure maintenance on an existing pipeline at an Imperial Oil Limited site, located north of Eastgate Parkway and east of Tomken Road, in the City of Mississauga, Etobicoke Creek Watershed as located on the property owned by the City of Mississauga and Infrastructure Ontario as managed by Hydro One Network Inc. (HONI). The purpose is to undertake an integrity dig to inspect and maintain, repair or replace a section of an existing pipeline at an Imperial Oil Limited site, located north of Eastgate Parkway and east of Tomken Road. No in-water work is associated with this project.

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CFN: 61223 - Application #: 0273/19/MISS

Report Prepared by: Zack Carlan, extension 5310, email zack.carlan@trca.ca

For information contact: Zack Carlan, extension 5310, email zack.carlan@trca.ca

Date: April 29, 2019

CITY OF PICKERING

ENBRIDGE PIPELINES INC.

To undertake structure maintenance on an existing Enbridge Pipelines site, located west of Whites Road and north of Sunbird Trail, in the City of Pickering, Frenchman's Bay Watershed as located on the property owned by 1413319 Ontario Limited and Ashburton Group, Infrastructure Ontario, Her Majesty The Queen in the Right of Ontario as represented by the Minister of Infrastructure, and on an existing Enbridge Pipelines Inc. easement. The purpose is to undertake an integrity dig to inspect, maintain, repair or replace an existing pipeline at an Enbridge Pipelines Inc. site, located west of Whites Road and north of Sunbird Trail, in the City of Pickering. No in-water works are associated with this project.

CFN: 61139 - Application #: 0257/19/PICK

Report Prepared by: Zack Carlan, extension 5310, email zack.carlan@trca.ca

For information contact: Zack Carlan, extension 5310, email zack.carlan@trca.ca

Date: April 26, 2019

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Greenbrook Drive, between Trethewey Drive and Keele Street, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on Greenbrook Drive, between Trethewey Drive and Keele Street, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61082 - Application #: 0168/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 13, 2019

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Hyde Avenue, between Nashville Avenue and the dead end, near Weston Road, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on Hyde Avenue, between Nashville Avenue and the dead end, near Weston Road, in the City of Toronto. No in-water work is within the scope of this project.

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CFN: 61083 - Application #: 0167/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 13, 2019

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on James Street, between Forty Second Street and Forty First Street, south of Lake Shore Boulevard West, in the City of Toronto (Etobicoke York Community Council Area), Etobicoke Creek Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on James Street, between Forty Second Street and Forty First Street, south of Lake Shore Boulevard West, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61085 - Application #: 0165/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 13, 2019

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Lake Promenade, between Forty Second Street and Thirty Sixth Street, in the City of Toronto (Etobicoke York Community Council Area), Waterfront Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on Lake Promenade, between Forty Second Street and Thirty Sixth Street, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61086 - Application #: 0170/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 13, 2019

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Lorne Avenue, between Bonnyview Drive and Park Lawn Road, in the City of Toronto (Etobicoke York Community Council Area), Mimico Creek Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on Lorne Avenue, between Bonnyview Drive and Park Lawn Road, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61087 - Application #: 0175/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 13, 2019

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CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Vanellan Court, near Bloor Street West and Royal York Road, in the City of Toronto (Etobicoke York Community Council Area), Mimico Creek Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on Vanellan Court, near Bloor Street West and Royal York Road, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61091 - Application #: 0180/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 10, 2019

COGECO PEER 1

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Municipal Drive, north of Eglinton Avenue West, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto. The purpose is to install 80 m of a new conduit on Municipal Drive, north of Eglinton Avenue West, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61228 - Application #: 0287/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: April 29, 2019

ENBRIDGE GAS INC.

To undertake structure maintenance and to undertake sewer, watermain or utility installation or maintenance within an existing roadway on the west side of The West Mall, approximately 260 metres north of The Queensway, in the City of Toronto (Etobicoke York Community Council Area), Etobicoke Creek Watershed as located on property owned by the Toronto and Region Conservation Authority (TRCA) under Management Agreement with the City of Toronto and where a permanent easement with Enbridge Gas Inc. has been obtained. The purpose is to construct and remove several structures within an existing gas utility feeder station, located on the west side of The West Mall, approximately 260 metres north of The Queensway, in the City of Toronto. No in water works are within the scope of this project.

CFN: 61248 - Application #: 0334/19/TOR

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

Date: April 30, 2019

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

BELL CANADA

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Dana Avenue, on William Craig Drive, on Epsom Downs Drive and on Wilson Avenue, near Jane Street, in the City of Toronto (North York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto. The purpose is to install new

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communication conduits on Dana Avenue, between William Craig Drive and the dead end; on William Craig Drive between Epic Lane Road and Jane Street; on Epsom Downs Drive, from the dead end to 15 m east; on Wilson Avenue, between Epic Lane Road to 35 m east, in the City of Toronto. No in-water works are within the scope of this project.

CFN: 59639 - Application #: 0437/18/TOR

Report Prepared by: Tayo Apampa, extension 5650, email tayo.apampa@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: April 29, 2019

CITY OF TORONTO

To undertake road/pathway reconstruction on Walker Road and on Franklin Avenue, near Sheppard Avenue East and Yonge Street, in the City of Toronto (North York Community Council Area), Don River Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction on Walker Road, between Cameron Avenue and Franklin Avenue; on Franklin Avenue, from the cul-de-sac to 75 m west to Walker Road; and on Franklin Avenue, from the dead end to 35 m east before Bassono Drive, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 59831 - Application #: 0495/18/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 9, 2019

CITY OF TORONTO

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Chipping Road, from 30 m south of the dead end to 15 m north of the dead end, in the City of Toronto (North York Community Council Area), Don River Watershed as located on property owned by the City of Toronto and the Toronto and Region Conservation Authority under Management Agreement with the City of Toronto. The purpose is to abandon and replace an existing 150 mm diameter watermain with a new 200 mm diameter watermain on Chipping Road, from 30 m south of the dead end to 15 m north of the dead end, in Toronto. No in-water work is within the scope of the project.

CFN: 60431 - Application #: 0995/18/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: April 30, 2019

CITY OF TORONTO

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 10 Edgecliff Golfway, in the City of Toronto (North York Community Council Area), Don River Watershed as located on property owned by the York Condominium Corp 165. The purpose is to install a catchbasin on 10 Edgecliff Golfway, in the City of Toronto. No in-water work is within the scope of this project.

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CFN: 60489 - Application #: 1011/18/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 16, 2019

CITY OF TORONTO

To undertake sewer, watermain, utility installation or maintenance within an existing roadway on Old Leslie Street, from Sheppard Avenue East to the east side of the Metrolinx railway tracks, in the City of Toronto (North York Community Council Area), Don River Watershed as located on property owned by the City of Toronto. The purpose is to abandon and replace an existing 300 mm diameter watermain with a new 300 mm diameter watermain on Old Leslie Street, from Sheppard Avenue East to the east side of the Metrolinx railway tracks, in the City of Toronto. No in-water work is within the scope of the project.

CFN: 60503 - Application #: 1050/18/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: April 30, 2019

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Gordon MacKay Road, approximately 125 metres west of Jane Street, in the City of Toronto (North York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto as per the Franchise Agreement with Enbridge Gas Inc. The purpose is to recoat the outside of an existing NPS 2 ST HP gas pipeline, tied to the southern edge of an existing bridge over Black Creek, located on Gordon MacKay Road, approximately 125 metres west of Jane Street, in the City of Toronto. No in-water work is associated with this project.

CFN: 61164 - Application #: 0263/19/TOR

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

Date: May 3, 2019

THE CADILLAC FAIRVIEW CORPORATION LIMITED

To undertake structure maintenance on 4100 Yonge Street, near Yonge Street and Wilson Avenue, in the City of Toronto (North York Community Council Area), Don River Watershed as located on property owned by The Cadillac Fairview Corporation Limited. The purpose is to undertake underground parking waterproofing on 4100 Yonge Street, near Yonge Street and Wilson Avenue, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61243 - Application #: 0316/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 9, 2019

Item 11.2.

TORONTO HYDRO ELECTRIC SYSTEM LIMITED

To undertake utility pole installation on Finch Avenue West, between Dufferin Street and Wilmington Avenue, in the City of Toronto (North York Community Council Area), Don River Watershed as located on property owned by the City of Toronto. The purpose is to undertake hydro pole replacement on Finch Avenue West, between Dufferin Street and Wilmington Avenue, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61156 - Application #: 0241/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 23, 2019

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Midland Avenue, from Lawrence Avenue East to south of Marcos Boulevard, in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto. The purpose is to rehabilitate Midland Avenue, from Lawrence Avenue East to south of Marcos Boulevard, in the City of Toronto. No in-water works are within the scope of this project.

CFN: 60921 - Application #: 0125/19/TOR

Report Prepared by: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

For information contact: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

Date: May 9, 2019

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Euclid Avenue, between Zaph Avenue and Meadowvale Road, in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on Euclid Avenue, between Zaph Avenue and Meadowvale Road, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61081 - Application #: 0164/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 13, 2019

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Island Road, between Rouge Hills Drive and the dead end, in the City of Toronto (Scarborough Community Council Area), Rouge River Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on Island Road, between Rouge Hills Drive and the dead end, in the City of Toronto. No in-water work is within the scope of this project.

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CFN: 61084 - Application #: 0166/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 13, 2019

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on St. Andrews Road, between Brimley Road and Suraty Avenue, in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on St. Andrews Road, between Brimley Road and Suraty Avenue, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61090 - Application #: 0179/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 10, 2019

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Deep Dene Drive, between Ellesmere Road and Kingston Road, in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on Deep Dene Drive, between Ellesmere Road and Kingston Road, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61098 - Application #: 0162/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 10, 2019

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Milner Avenue, between Dailing Gate and Burrows Hall Boulevard, in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on Milner Avenue, between Dailing Gate and Burrows Hall Boulevard, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61155 - Application #: 0243/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: April 29, 2019

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CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

CITY OF TORONTO

To undertake structure maintenance in High Park, near Colborne Lodge Drive and The Queensway, in the City of Toronto (Toronto and East York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto. The purpose is to undertake the replacement of an existing wooden staircase with a new corten steel staircase and handrails on helical piers in High Park, near Colborne Lodge Drive and The Queensway, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 57965 - Application #: 0083/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 8, 2019

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Rexleigh Drive, between St. Clair Avenue East and Ferris Road, in the City of Toronto (Toronto and East York Community Council Area), Don River Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on Rexleigh Drive, between St. Clair Avenue East and Ferris Road, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61088 - Application #: 0176/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 10, 2019

CITY OF TORONTO

To undertake road/pathway resurfacing or reconstruction on Sandra Road, between St. Clair Avenue East and O'Connor Drive, in the City of Toronto (Toronto and East York Community Council Area), Don River Watershed as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and road resurfacing on Sandra Road, between St. Clair Avenue East and O'Connor Drive, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 61089 - Application #: 0177/19/TOR

Report Prepared by: Luka Medved, extension 5766, email luka.medved@trca.ca

For information contact: Luka Medved, extension 5766, email luka.medved@trca.ca

Date: May 10, 2019

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Pasadena Gardens, west of St. Marks Road, in the City of Toronto (Toronto and East York Community Council Area), Humber River Watershed as located on property owned by the City of Toronto as per the Franchise Agreement with Enbridge Gas Inc. The purpose is to install a NPS 2 PE IP and NPS 1 PE IP gas pipeline on the west side of Pasadena Gardens to an

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existing pump house, located at 6 Pasadena Gardens, in the City of Toronto. No in-water work is associated with this project.

CFN: 60894 - Application #: 0055/19/TOR

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Leila Sotoudeh, extension 5925, email leila.sotoudeh@trca.ca

Date: May 3, 2019

CITY OF VAUGHAN

ALECTRA UTILITIES CORPORATION

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Major Mackenzie Drive West east of McNaughton Road, in the City of Vaughan, Don River Watershed as located on the property owned by Regional Municipality of York. The purpose is to install new hydropoles and anchors on existing hydropoles along the road right-of-way (ROW) of Major Mackenzie Drive West just east of McNaughton Road, in the City of Vaughan. The Redside Dace fisheries timing window will apply to this proposal unless otherwise specified in writing by Ministry of Environment, Conservation and Parks (MECP).

CFN: 61370 - Application #: 0434/19/VAUG

Report Prepared by: Manirul Islam, extension 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, extension 5715, email manirul.islam@trca.ca

Date: May 24, 2019

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway along various new streets west of Pine Valley Drive and south of Teston Road, in the City of Vaughan, Humber River Watershed as located on the property owned by the City of Vaughan under Franchise Agreement with Enbridge Gas Inc. The purpose is to install a NPS 2 PE IP gas pipeline on multiple new roads in order to service a new subdivision development west of Pine Valley Drive and south of Teston Road, in the City of Vaughan. No in-water work is associated with this project.

CFN: 58428 - Application #: 1016/17/VAUG

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Manirul Islam, extension 5715, email manirul.islam@trca.ca

Date: May 14, 2019

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway, and undertake sewer and watermain or utility watercourse crossing by trenchless technology on Rutherford Road, east of Jane Street, in the City of Vaughan, Don River Watershed, as located on property owned by the City of Vaughan as per the Franchise Agreement with Enbridge Gas Inc. The purpose is to install a NPS 8 ST DFBE HP gas pipeline. No in-water work is associated with this project.

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CFN: 61170 - Application #: 0324/19/VAUG

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Manirul Islam, extension 5715, email manirul.islam@trca.ca

Date: April 29, 2019

TOWN OF CALEDON

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility watercourse crossing by trenchless technology on the north side of Walker Road from Swamp Sparrow Avenue to approximately 170 metres east connecting to existing main on the south side of Walker Road, in the Town of Caledon, Humber River Watershed as located on the property owned by the Town of Caledon as per the Franchise Agreement with Enbridge Gas Inc. The purpose is to install a NPS 4 PE IP gas pipeline on the north side of Walker Road from Swamp Sparrow Avenue to approximately 170 metres east connecting to existing main on the south side of Walker Road in the Town of Caledon. The Redside Dace construction timing window applies to this project unless otherwise stated in writing by the Ministry of the Environment, Conservation and Parks (MECP).

CFN: 58895 - Application #: 1445/17/CAL

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Caroline Mugo, extension 5689, email caroline.mugo@trca.ca

Date: May 9, 2019

REGIONAL MUNICIPALITY OF PEEL

To undertake structure maintenance on an existing watermain and sanitary drain line and install new utility service lines for 60 Jane Street in the Town of Caledon, Humber River Watershed as located on the property owned by the Regional Municipality of Peel. The purpose is to replace an existing watermain and sanitary drain line and install new utility service lines at 60 Jane Street in the Town of Caledon. No in-water work is associated with this project.

CFN: 61256 - Application #: 0349/19/CAL

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

Date: May 21, 2019

TOWN OF RICHMOND HILL

BELL CANADA

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 1100 Bethesda Sideroad, in the Town of Richmond Hill, Humber River Watershed, as located on the property owned by the Town of Richmond Hill. The purpose is to undertake communication conduit relocation and lowering at 1100 Bethesda Sideroad. There are no in-water or near water works involved within the scope of the project.

CFN: 61145 - Application #: 0214/19/RH

Report Prepared by: Shirin Varzgani, extension 5785, email shirin.varzgani@trca.ca

For information contact: Shirin Varzgani, extension 5785, email shirin.varzgani@trca.ca

Date: May 3, 2019

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ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on the south side of Snively Street between Wellman Drive and Wolfson Crescent, in the Town of Richmond Hill, Humber River Watershed as located on property owned by the Town of Richmond Hill as per the Franchise Agreement with Enbridge Gas Inc. The purpose is to install a NPS 4 PE IP gas pipeline on the south side of Snively Street between Wellman Drive and Wolfson Crescent, in the Town of Richmond Hill. No in-water work is associated with this project.

CFN: 60931 - Application #: 0122/19/RH

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Shirin Varzgani, extension 5785, email shirin.varzgani@trca.ca

Date: May 24, 2019

TOWN OF WHITCHURCH-STOUFFVILLE

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway as part of a new subdivision located west of Tenth Line, approximately 400 metres north of 19th Avenue, in the Town of Whitchurch-Stouffville, Duffins Creek Watershed as located on the property owned by the Regional Municipality of York as per the Franchise Agreement with Enbridge Gas Inc. The purpose is to install NPS 2 and NPS 4 PE IP gas pipelines along various streets within a new subdivision. No in-water work is associated with this project.

CFN: 61169 - Application #: 0270/19/WS

Report Prepared by: Nathan Jenkins, extension 5508, email nathan.jenkins@trca.ca

For information contact: Shirin Varzgani, extension 5785, email shirin.varzgani@trca.ca

Date: May 14, 2019

TOWNSHIP OF KING

BELL CANADA

To undertake sewer, watermain or utility installation or maintenance on Hill Farm Road, Highway 27, Lynwood Crescent, Wellar Avenue, Goodfellow Crescent, King Road, and Elizabeth Drive, in the Township of King, Humber River Watershed as located on property owned by the Township of King and the Regional Municipality of York. The purpose is to install 30mm, 44mm, and 61mm Bell micro-ducts within the road right-of-way (ROW) of Hill Farm Road, Highway 27, Lynwood Crescent, Wellar Avenue, Goodfellow Crescent, King Road, and Elizabeth Drive, in the Township of King. The cold water construction timing window will apply to this proposal.

CFN: 61229 - Application #: 0292/19/KING

Report Prepared by: Ron Ofer, extension 5798, email ron.ofer@trca.ca

For information contact: Manirul Islam, extension 5715, email manirul.islam@trca.ca

Date: April 25, 2019

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BELL CANADA

To undertake sewer, watermain or utility watercourse crossing by trenchless technology on King Road, Chinook Drive, Hawman Avenue, in the Township of King, Humber River Watershed as located on property owned by the Township of King. The purpose is to install 100mm Bell micro-ducts within the road right-of-way (ROW) of King Road, Chinook Drive, and Hawman Avenue, in the Township of King. The Ministry of Environment, Conservation, and Parks (MECP) Redside Dace timing window will apply to this proposal unless otherwise specified in writing by MECP.

CFN: 61348 - Application #: 0369/19/KING

Report Prepared by: Ron Ofer, extension 5798, email ron.ofer@trca.ca

For information contact: Manirul Islam, extension 5715, email manirul.islam@trca.ca

Date: May 3, 2019

MINOR WORKS LETTER OF APPROVAL FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for Minor Works Letter of Approval are issued for works located within a regulated area, adjacent to a natural feature or natural hazard, that do not affect the control of flooding, erosion, dynamic beaches, pollution or the conservation of land. Permissions include ancillary structures such as decks, garages, sheds, pools and minor fill placement/landscaping.

CITY OF BRAMPTON

161 WHITWELL DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 10, Plan 43M-1506, (161 Whitwell Drive), in the City of Brampton, Humber River Watershed.

CFN: 61428 - Application #: 0410/19/BRAM

Report Prepared by: Jason Wagler, extension 5370, email jason.wagler@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 10, 2019

17 TOVEY TERRACE

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 88, Plan 43M-1691, 17 Tovey Terrace, in the City of Brampton, Humber River Watershed.

CFN: 61390 - Application #: 0356/19/BRAM

Report Prepared by: Colleen Bain, extension 5657, email colleen.bain@trca.ca

For information contact: Colleen Bain, extension 5657, email colleen.bain@trca.ca

Date: May 1, 2019

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14 TOWNLEY CRESCENT

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 52, (14 Townley Crescent), in the City of Brampton, Etobicoke Creek Watershed.

CFN: 61424 - Application #: 0402/19/BRAM

Report Prepared by: Michelle Bates, extension 5618, email michelle.bates@trca.ca

For information contact: Michelle Bates, extension 5618, email michelle.bates@trca.ca

Date: May 10, 2019

12 PONTIAC COURT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part Lot 38, Plan M102, (12 Pontiac Court), in the City of Brampton, Etobicoke Creek Watershed.

CFN: 61485 - Application #: 0454/19/BRAM

Report Prepared by: Andrea Terella, extension 5657, email andrea.terella@trca.ca

For information contact: Andrea Terella, extension 5657, email andrea.terella@trca.ca

Date: May 22, 2019

CITY OF MARKHAM

20 SQUIRE BAKERS LANE

To construct a ground floor addition or structure greater than 50 sq. m (538 sq. ft) but less than 150 sq. m (1614 sq. ft) on Lot 88, Plan 7980, (20 Squire Bakers Lane), in the City of Markham, Rouge River Watershed.

CFN: 61558 - Application #: 0488/19/MARK

Report Prepared by: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

For information contact: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

Date: May 22, 2019

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)

11 GREENBROOK DRIVE

To construct a ground floor addition up to 50 sq. m (538 sq. ft) on Part Lot 17, 18, Plan 4308, (11 Greenbrook Drive), in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed.

CFN: 61468 - Application #: 0431/19/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 2, 2019

Item 11.2.

24 GOLF VALLEY LANE

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 226, Plan M-1082, (24 Golf Valley Lane), in the City of Toronto (Etobicoke York Community Council Area), Etobicoke Creek Watershed.

CFN: 61394 - Application #: 0367/19/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 13, 2019

METROPOLITAN TORONTO CONDOMINIUM CORPORATION 1061

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part Lot 37, 38, Concession A FRONTING THE HUMBER, (1 Rowntree Road), in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed.

CFN: 61481 - Application #: 0463/19/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 22, 2019

168 HUMBERVALE BOULEVARD

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Part Lot 4, Range 1, (168 Humbervale Boulevard), in the City of Toronto (Etobicoke York Community Council Area), Mimico Creek Watershed.

CFN: 61321 - Application #: 0311/19/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 27, 2019

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

31 BUXTON ROAD

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and construct a ground floor addition up to 50 sq. m (538 sq. ft) on Lot 41, Plan M-799, (31 Buxton Road), in the City of Toronto (North York Community Council Area), Humber River Watershed.

CFN: 61437 - Application #: 0381/19/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 24, 2019

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CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

212 STAINES ROAD

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 24, Block 299, Plan, (212 Staines Road), in the City of Toronto (Scarborough Community Council Area), Rouge River Watershed.

CFN: 61404 - Application #: 0382/19/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 30, 2019

CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

115 PARK ROAD

To install a swimming pool and construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part Lot 2, 3, Plan 596E, (115 Park Road), in the City of Toronto (Toronto and East York Community Council Area), Don River Watershed.

CFN: 61447 - Application #: 0400/19/TOR

Report Prepared by: Daniel Pina, extension 5250, email daniel.pina@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: May 7, 2019

CITY OF VAUGHAN

335 MACTIER DRIVE

To install a swimming pool and undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Part Lot 24, Concession 9, (335 Mactier Drive), in the City of Vaughan, Humber River Watershed.

CFN: 61471 - Application #: 0447/19/VAUG

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 16, 2019

127 VAUGHAN MILLS ROAD

To install a swimming pool and undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Part Lot 11, Concession 8 Lot 3, Plan 65M-3241, (127 Vaughan Mills Road), in the City of Vaughan, Humber River Watershed.

CFN: 61455 - Application #: 0412/19/VAUG

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 16, 2019

Item 11.2.

338 WESTRIDGE DRIVE

To install a swimming pool and undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Lot 16, Plan 65M-2863, (338 Westridge Drive), in the City of Vaughan, Humber River Watershed.

CFN: 61548 - Application #: 0471/19/VAUG

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 24, 2019

8323 ISLINGTON AVENUE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 12, Plan M1111, (8323 Islington Avenue), in the City of Vaughan, Humber River Watershed.

CFN: 61467 - Application #: 0429/19/VAUG

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 3, 2019

49 ANDREA LANE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) and construct a ground floor addition up to 50 sq. m (538 sq. ft) on Lot F-32, Plan M-1855, (49 Andrea Lane), in the City of Vaughan, Humber River Watershed.

CFN: 61561 - Application #: 0489/19/VAUG

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 29, 2019

485 STEPHANIE BOULEVARD

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 30, Plan M-2031, (485 Stephanie Boulevard), in the City of Vaughan, Humber River Watershed.

CFN: 61452 - Application #: 0411/19/VAUG

Report Prepared by: Polina Bam, extension 5256, email polina.bam@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 3, 2019

2035 KING VAUGHAN ROAD

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 35, Concession 3, (2035 King Vaughan Road), in the City of Vaughan, Humber River Watershed.

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CFN: 61463 - Application #: 0416/19/VAUG

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, extension 5307, email colleen.bonner@trca.ca

Date: May 22, 2019

10 FRANCESCA COURT

To install a swimming pool on Part Lot 15, Concession 6, (10 Francesca Court), in the City of Vaughan, Humber River Watershed.

CFN: 61398 - Application #: 0366/19/VAUG

Report Prepared by: Polina Bam, extension 5256, email polina.bam@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 8, 2019

596 MARC SANTI BOULEVARD

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part Lot 17, Concession 2, (596 Marc Santi Boulevard), in the City of Vaughan, Don River Watershed.

CFN: 61482 - Application #: 0464/19/VAUG

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, extension 5307, email colleen.bonner@trca.ca

Date: May 24, 2019

TOWN OF AJAX

4 DUCKFIELD CRESCENT

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 2, Plan 40M-2239, (4 Duckfield Crescent), in the Town of Ajax, Carruthers Creek Watershed.

CFN: 61490 - Application #: 0476/19/AJAX

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: May 16, 2019

TOWN OF CALEDON

47 SUNKIST VALLEY ROAD

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 4, Plan 43M-1159, (47 Sunkist Valley Road), in the Town of Caledon, Humber River Watershed.

CFN: 61488 - Application #: 0455/19/CAL

Report Prepared by: Andrea Terella, extension 5657, email andrea.terella@trca.ca

For information contact: Andrea Terella, extension 5657, email andrea.terella@trca.ca

Date: May 21, 2019

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205 FOUNDRY STREET

To install a swimming pool on Lot 129, (205 Foundry Street), in the Town of Caledon, Humber River Watershed.

CFN: 61423 - Application #: 0403/19/CAL

Report Prepared by: Andrea Terella, extension 5657, email andrea.terella@trca.ca

For information contact: Andrea Terella, extension 5657, email andrea.terella@trca.ca

Date: May 16, 2019

40 BORLAND CRESCENT

To install a swimming pool on Lot 59, Plan 43R-31075, (40 Borland Crescent), in the Town of Caledon, Humber River Watershed.

CFN: 61429 - Application #: 0409/19/CAL

Report Prepared by: Jason Wagler, extension 5370, email jason.wagler@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 10, 2019

7171 COOLIHANS SIDEROAD

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 35, Concession 3 Plan 43R-1516, (7171 Coolihans Sideroad), in the Town of Caledon, Humber River Watershed.

CFN: 61422 - Application #: 0394/19/CAL

Report Prepared by: Michelle Bates, extension 5618, email michelle.bates@trca.ca

For information contact: Michelle Bates, extension 5618, email michelle.bates@trca.ca

Date: May 10, 2019

TOWNSHIP OF KING

20 COPPERMINE COURT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 24, Plan 65M-4443, (20 Coppermine Court), in the Township of King, Humber River Watershed.

CFN: 61549 - Application #: 0472/19/KING

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 23, 2019

46 RIA COURT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 44S, Plan 65M-4497, (46 Ria Court), in the Township of King, Humber River Watershed.

CFN: 61474 - Application #: 0450/19/KING

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, extension 5307, email colleen.bonner@trca.ca

Date: May 16, 2019

Item 11.2.

5 LOCKHART LANE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 50, Plan M-32, (5 Lockhart Lane), in the Township of King, Humber River Watershed.

CFN: 61565 - Application #: 0499/19/KING

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, extension 5307, email colleen.bonner@trca.ca

Date: May 28, 2019

178 NORMAN DRIVE

To install a swimming pool on Lot 21, Plan 573, (178 Norman Drive), in the Township of King, Humber River Watershed.

CFN: 61579 - Application #: 0509/19/KING

Report Prepared by: Anthony Syhlonyk, extension 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, extension 5307, email colleen.bonner@trca.ca

Date: May 29, 2019

8000 KING ROAD

To construct a ground floor addition or structure greater than 50 sq. m (538 sq. ft) but less than 150 sq. m (1614 sq. ft) on Part Lot 6, Concession 11, (8000 King Road), in the Township of King, Humber River Watershed.

CFN: 61323 - Application #: 0318/19/KING

Report Prepared by: Polina Bam, extension 5256, email polina.bam@trca.ca

For information contact: Jackie Burkart, extension 5304, email jackie.burkart@trca.ca

Date: May 3, 2019

PERMITS AFTER THE FACT / RESOLUTION OF VIOLATIONS FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for works undertaken without the benefit of a TRCA permit in a regulated area, where such works comply with TRCA policies and procedures, are considered permits after the fact and subject to an additional administrative fee.

CITY OF BRAMPTON

57 SORBONNE DRIVE - Humber River Watershed

The purpose is to complete the construction of a 3.8 m by 3.8 m (12.6 ft by 12.6 ft) gazebo located at the rear of an existing dwelling within TRCA's Regulated Area of the Humber River Watershed. The described works were initiated without the issuance of a TRCA or municipal building permit. As such, an additional permit application fee of 100% was charged for this "after-the-fact" permit. The subject property is located at 51 Sorbonne Drive, in the City of Brampton.

Item 11.2.

CFN: 61308 - Application #: 0375/19/BRAM

Report Prepared by: Andrea Terella, extension 5657, email andrea.terella@trca.ca

For information contact: Andrea Terella, extension 5657, email andrea.terella@trca.ca

Date: May 17, 2019

CITY OF MARKHAM

11530 MCCOWAN ROAD - Rouge River Watershed

The purpose is to recognize the construction of a one-storey barn (approximately 198.44 square metres in size) located within TRCA's Regulated Area of the Rouge River watershed. The described works at 11530 McCowan Road, Markham were completed without the issuance of a TRCA or municipal building permit.

CFN: 61466 - Application #: 0438/19/MARK

Report Prepared by: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

For information contact: Aidan Pereira, extension 5723, email aidan.pereira@trca.ca

Date: May 3, 2019

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

35 SATOK TERRACE - Highland Creek Watershed

The purpose is to legalize an existing gazebo in the rear yard of an existing one storey single family detached dwelling located at 35 Satok Terrace in the City of Toronto (Scarborough Community Council Area).

CFN: 61213 - Application #: 0280/19/TOR

Report Prepared by: Stephanie Worrone, extension 5907, email stephanie.worrone@trca.ca

For information contact: Mark Rapus, extension 5259, email mark.rapus@trca.ca

Date: April 24, 2019

CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

13 PINE CRESCENT - Don River Watershed

The purpose is to legalize the reconstruction of a wooden deck with minor landscaping works to the rear of the existing single detached dwelling at 13 Pine Crescent in the City of Toronto (Toronto and East York).

CFN: 60709 - Application #: 1158/18/TOR

Report Prepared by: Vanessa Aubrey, extension 5662, email vanessa.aubrey@trca.ca

For information contact: Steve Heuchert, extension 5311, email steve.heuchert@trca.ca

Date: May 6, 2019

TOWN OF CALEDON

12199 HIGHWAY 50 - Humber River Watershed

The purpose is to reconstruct a 202 square metre single family dwelling at 12199 Highway 50, in the Village of Bolton, Town of Caledon associated with a municipal building permit.

Item 11.2.

CFN: 59452 - Application #: 0218/18/CAL

Report Prepared by: Jason Wagler, extension 5370, email jason.wagler@trca.ca

For information contact: Jason Wagler, extension 5370, email jason.wagler@trca.ca

Date: May 10, 2019