

PRESENT                      Dave Barton, Vice Chair  
                                    Joanne Dies  
                                    Paula Fletcher  
                                    Chris Fonseca  
                                    Laura Isidean  
                                    Steve Pellegrini  
                                    Rowena Santos

ABSENT                      Paul Ainslie, Chair  
                                    Linda Jackson  
                                    Parthi Kandavel  
                                    Nick Mantas  
                                    Anthony Perruzza

**1. CALL TO ORDER**

Executive Committee Meeting #4/25 was held via videoconference, on May 9, 2025 pursuant to section c.12 of the Toronto and Region Conservation Authority Board of Directors Administrative By-Law. The Vice-Chair, Dave Barton, called the meeting to order at 9:30 a.m.

**2. ACKNOWLEDGEMENT OF INDIGENOUS TERRITORY**

The Vice-Chair recited the Acknowledgement of Indigenous Territory.

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

**4. MINUTES OF EXECUTIVE COMMITTEE MEETING #3/25 HELD ON APRIL 4, 2025**

**RES.#B 17/25**

Moved By: Steve Pellegrini

**THAT the Minutes of Executive Committee Meeting held on April 4, 2025, be approved.**

**Carried**

**5. DELEGATIONS**

None.

**6. PRESENTATIONS**

None.

**7. CORRESPONDENCE**

None.

**8. SECTION I - ITEMS FOR BOARD OF DIRECTORS ACTION**

**8.1 MEMORANDUM OF UNDERSTANDING FOR CYBERSECURITY  
MANDATE OF THE CITY OF TORONTO**

**RES.#B 18/25**

Moved By: Paula Fletcher

**IT IS RECOMMENDED THAT the Memorandum of Understanding  
for Cybersecurity be approved.**

**Carried**

**9. SECTION II - ITEMS FOR EXECUTIVE COMMITTEE ACTION**

**9.1 DISPOSITION TO METROLINX FOR THE FINCH WEST LIGHT  
RAIL TRANSIT (FWLRT) PROJECT (CFN 71368)**

**RES.#B 19/25**

Moved By: Paula Fletcher

**IT IS RECOMMENDED THAT WHEREAS TRCA is in receipt of a  
request from Metrolinx for a land conveyance of TRCA-owned  
land located 205 Humber College Blvd, Etobicoke, ON M9W 5L7,  
required for the FWLRT Project, Humber River watershed;**

**AND WHEREAS it is in the best interest of TRCA in furthering its  
objectives as set out in Section 20 of the Conservation  
Authorities Act to cooperate with Metrolinx in this instance;**

**THEREFORE, LET IT BE RESOLVED THAT the parcel of TRCA-  
owned land, containing a total of 0.000498 hectares  
(0.0012305848 acres), more or less, of vacant land, and identified**

as Part 2 on Registered Plan M-1954, required for the FLWRT Project (PIN 073712122), in Etobicoke, be conveyed to Metrolinx;

THAT consideration be \$2,572.80 and all legal, survey and other costs to be paid by Metrolinx;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

Carried

**9.2 DISPOSITION OF PERMANENT EASEMENT TO THE CITY OF TORONTO FOR TORONTO RAVINE SEWER REPLACEMENT PROJECT (CFN 71373)**

**RES.#B 20/25**

Moved By: Paula Fletcher

**IT IS RECOMMENDED THAT WHEREAS TRCA is in receipt of a request from the City of Toronto for a permanent easement on TRCA-owned lands located south of St. Clair Avenue East and Woodbine Heights Boulevard intersection, in the City of Toronto, required for Toronto Ravine Sewer Replacement Project, Don River watershed;**

**AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the Conservation Authorities Act to cooperate with City of Toronto in this instance;**

**THEREFORE LET IT BE RESOLVED THAT a permanent easement on a parcel of TRCA-owned land containing 0.113 hectares (0.28 acres), more or less, of vacant land, required for Toronto Ravine Sewer Replacement Project, said lands being Part of Lot 10 and Part of Road allowance between Lots 5 and 10, Concession 2 from the Bay and Part of Park Lands registered Plan 3437, designated as Part 2 on Draft Plan prepared by Land and Property Surveys as job number 2024-04812 on March 25, 2025, in the City of Toronto, be conveyed to the City of Toronto;**

**THAT consideration be the nominal sum of \$2.00 and all legal, survey and other costs to be paid by the City of Toronto;**

**THAT the City of Toronto is to fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this conveyance or the carrying out of construction;**

**THAT an archaeological investigation be completed, with any mitigation measures being carried out to the satisfaction of TRCA staff, at the expense of City of Toronto;**

**THAT a permit pursuant to the Conservation Authorities Act and Ontario Regulation 41/24 be obtained prior to the commencement of construction;**

**AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.**

**Carried**

### **9.3 METROLINX LAND REQUIREMENTS ON TRCA PROPERTY FOR EGLINTON CROSSTOWN WEST EXTENSION (CFN 71381)**

#### **RES.#B 21/25**

Moved By: Paula Fletcher

**IT IS RECOMMENDED THAT a settlement of compensation be completed with Metrolinx with respect to an expropriation of lands municipally known as 565 Scarlett Rd; 101 Emmett Ave; 3650 Eglinton Ave W; and 3601 Eglinton Ave W, and more specifically described in Attachment 1 – Expropriated Lands Description (collectively the “Expropriated lands”);**

**THAT the total compensation be \$200,000.00, consisting of \$95,102.00 on account of the market value for the expropriated lands pursuant to the s. 25 Offers, and \$104,898.00 as an administrative cost of settlement, inclusive of statutory interest in accordance with Section 33 of the Expropriations Act;**



**THAT TRCA provide Metrolinx with a full and complete release of all claims on expropriated lands pursuant to the Expropriations Act;**

**AND FURTHER THAT authorized TRCA officials be directed to take whatever actions may be required to give effect thereto including the obtaining of necessary approvals and the signing and execution of any documents, including an agreement on full and final release and settlement.**

**Carried**

**9.4 REQUEST FOR A RELEASE OF CONSERVATION EASEMENT AT 50 LAKE FOREST DRIVE, RICHMOND HILL, REGIONAL MUNICIPALITY OF YORK (CFN 71367)**

**RES.#B 22/25**

Moved By: Paula Fletcher

**WHEREAS TRCA is in receipt of a request from Mr. Mauro Brancato, the owner of 50 Lake Forest Drive, to free the property and title from a TRCA easement and a restrictive covenant as part of his effort to secure planning approvals for this property;**

**AND WHEREAS pursuant to Sections 4.2 and 4.3 of the Conservation Land Act the release of the easement and discharge of a restrictive covenant require the consent of the Minister of Natural Resources (Minister);**

**AND WHEREAS staff have reviewed the request and deem that the proposed development will not result in any negative environmental impact related to TRCA's mandated areas of review;**

**THEREFORE IT IS RECOMMENDED THAT TRCA staff proceed with a request to the Minister for a consent for the disposition of the easement and discharge of the restrictive covenant;**

**AND THAT, if the Minister grants consent pursuant to Sections 4.2 and 4.3 of the Conservation Land Act, that TRCA receive compensation of \$459,000, in addition to the proponent paying all legal, survey, and other costs that may be required for closing;**

**AND FURTHER THAT, if the Minister grants consent pursuant to Sections 4.2 and 4.3 of the Conservation Land Act, authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.**

**Carried**

**9.5 REQUEST FOR TENDER OF GENERAL CONTRACTORS FOR EAST HUMBER RIVER BANK STABILIZATION PROJECT**

**RES.#B 23/25**

Moved By: Joanne Dies

**WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires general contracting services;**

**AND WHEREAS TRCA solicited tenders through a publicly advertised process;**

**THEREFORE LET IT BE RESOLVED THAT RFT No. 10042488 for the East Humber River Bank Stabilization Project be awarded to Dynex Construction Inc. at a total cost not to exceed \$293,684.00, plus applicable taxes, to be expended as authorized by Toronto and Region Conservation Authority (TRCA) staff;**

**THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$29,368.40 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;**

**THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;**

**AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.**

**Carried**

**10. SECTION III - ITEMS FOR THE INFORMATION OF THE BOARD**

**10.1 Q1 COMMUNICATIONS, MARKETING, AND EVENTS REPORT SUMMARY (JANUARY 1 - MARCH 31, 2025)**

**RES.#B 24/25**

Moved By: Steve Pellegrini

**THAT the Q1 Communications, Marketing and Events Report Summary for January 1 - March 31, 2025, be received.**

**Carried**

**10.2 2025 THREE MONTH FINANCIAL REPORT**

**RES.#B 25/25**

Moved By: Steve Pellegrini

**IT IS RECOMMENDED THAT the 2025 financial report for the three-month period ending March 31, 2025, be received for information.**

**Carried**

**11. SECTION IV - PERMITS ISSUED UNDER SECTION 28.1 OF THE CONSERVATION AUTHORITIES ACT**

**11.1 STANDARD DELEGATED PERMITS FOR RECEIPT - STAFF APPROVED AND ISSUED - MAY 9, 2025**

**RES.#B 26/25**

Moved By: Steve Pellegrini

**THAT standard delegated permits, permission for routine infrastructure works, emergency infrastructure works, letters of**

approval, and permits after the fact/resolution of violations granted by Toronto and Region Conservation Authority (TRCA) staff, in accordance with Section 28.1 of the Conservation Authorities Act, which are listed within this report, be received.

Carried

## 12. CLOSED SESSION

None.

## 13. NEW BUSINESS

John MacKenzie, Chief Executive Officer, noted that TRCA will be hosting a number of community events in the coming months. He thanked members for taking great interest in participating in and supporting these events.

The first is the [Spring Bird Festival](#), taking place this Saturday, May 10, 2025, at Tommy Thompson Park. This free, family-friendly event celebrates the spring bird migration and offers an opportunity to learn more about local wildlife in a unique natural setting.

In addition, the TRCA Youth Council will host [TurtleFest](#) at Heart Lake Conservation Park on May 18, 2025. This event focuses on turtle conservation efforts and provides a chance to explore the beauty of the park, engage in educational activities, and connect with others who share an interest in environmental stewardship. TurtleFest is also free and open to all ages.

For more information on upcoming events, please visit [TRCA's Calendar of Events page](#).

John MacKenzie also thanked members for participating and attending the official ceremony for the opening of the new administrative office. TRCA's new administrative office building at [5 Shoreham Drive](#) in Toronto is a groundbreaking example of sustainable building design and innovation. He noted that TRCA will be participating in [Doors Open Toronto](#) on May 24, 2025, where people will get a chance to explore one of the most sustainable buildings in North America. Discover the innovative green technologies integrated into TRCA's new Administrative Office

through interactive displays and drop-in guided tours happening every 30 minutes.

**14. ADJOURNMENT**

ON MOTION from Joanne Dies, the Executive Committee meeting was adjourned at 9:38 a.m.

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Dave Barton,  
Vice-Chair

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John MacKenzie,  
Secretary-Treasurer

**Section I – Items for Board of Directors Action**

**TO:** Chair and Members of the Executive Committee  
Friday, May 9, 2025 Meeting

**FROM:** Linda Charlebois, Director, Corporate Services

**RE: MEMORANDUM OF UNDERSTANDING FOR  
CYBERSECURITY MANDATE OF THE CITY OF  
TORONTO**

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**KEY ISSUE**

Seek approval of a Memorandum of Understanding (MOU) between Toronto and Region Conservation Authority (TRCA) and the City of Toronto (the City) in response to Toronto City Council's decision to expand the mandate of the Chief Information Security Office (CISO). The MOU will establish the terms and conditions of a collaboration between the two organizations in working towards common cybersecurity goals.

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT the Memorandum of Understanding for Cybersecurity be approved.**

**BACKGROUND**

In May 2024, Toronto City Council adopted City Council Decision EX14.3 - Extending the Mandate of the City's Chief Information Security Officer with a goal to effectively identify and mitigate cyber risks in the City's wider cybersecurity network which includes agencies and corporations.

Under this mandate, the City requested that TRCA, in collaboration with the CISO, formulate organizational cybersecurity frameworks aligned with the following objectives:

- Provide the necessary information, access and visibility into their cyber security programs to facilitate the cybersecurity risk management partnership with the CISO;
- Operationalize CISO's recommendations to mitigate identified risks identified in the cybersecurity risk management partnership with CISO;
- Engage in consultation with the CISO on all initiatives that could potentially affect cybersecurity, including but not limited to rates of

- compliance, remediation plans and strategies aimed at reducing risks and promoting compliance, and
- Engage with CISO in the event of a cybersecurity incident or data breach affecting the agency or corporation, and to work with CISO to contain, mitigate and resolve the cybersecurity incident or data breach.

The full directive outlining the relationship to TRCA is included in Attachment 1. The CISO presented this request to TRCA through its Memo of May 23, 2024. The letter is included in Attachment 2.

On November 8, 2024, a report providing a Cybersecurity Update – Response to City of Toronto Expansion of CISO Mandate was provided to TRCA’s Board of Directors. The report outlined the scope of the new mandate for the Chief Information Security Office for the City, and the request being made for TRCA and other agencies and partners of the City to align programs and participate in shared cybersecurity activities.

Further, the report confirmed TRCA’s support for the overall program and identified two actions for TRCA:

1. Negotiate a Memorandum of Understanding to guide TRCA’s commitment and support for the goals of the expanded mandate of the CISO; and
2. Negotiate a Professional Services Agreement (PSA) – to provide a framework for potential cybersecurity services to be delivered by the City of Toronto through CISO.

At Board of Directors Meeting, held on November 8, 2024, Resolution #A 164/24 was approved as follows:

IT IS RECOMMENDED THAT the Cybersecurity Update – Response to City of Toronto Expansion of CISO Mandate report be received for information.

TRCA staff have informally supported CISO activities, contributed to its initial report to City Council in November 2024, and explored opportunities to extend City services to complement TRCA’s cybersecurity program. TRCA and City staff have also completed the development of the Memorandum of Understanding for the Cybersecurity Mandate.

The MOU document is included in Attachment 3.

## **RATIONALE**

The MOU for the CISO's Cybersecurity Mandate provides a framework for the ongoing support of the expanded mandate of the CISO. The MOU outlines:

- The term of agreement and renewal periods;
- The review period for Confirmation Program updates and any changes in services or mandate;
- Criteria for monitoring TRCA's compliance with the goals of the CISO mandate, including:
  - Scope of information sharing through the Confirmation Program to support Council reporting;
  - Consultation on cybersecurity program changes; and
  - Engagement of the CISO to provide advisory services, and for support in the event of a cybersecurity incident.

TRCA supports the mandate's goals and continues to collaborate with the CISO to meet City Council's reporting requirements. The MOU defines specific terms and expectations of the partners and is distinct from any professional services agreement for cybersecurity services, which TRCA may or may not engage in at its discretion.

## **Relationship to TRCA's 2023-2034 Strategic Plan**

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

### **Pillar 4 Service Excellence:**

4.1 A strong and skilled workforce

### **Pillar 4 Service Excellence:**

4.2 Provide and manage an efficient and adaptable organization

## **FINANCIAL DETAILS**

As noted in the November 2024 report to the Board, the identified projects and immediate operational services for the Cybersecurity and Data Protection Program (015-16) will be funded through deferred contributions to reserves. ITRM continues to work with Strategic Business Planning and Performance to determine ongoing operational funding strategies.

The opportunity to outsource portions of the program to the City of Toronto



through the CISO will potentially enable TRCA to relieve a portion of this budget pressure, while also gaining access to tier-one applications and services. TRCA may also be able to leverage existing City of Toronto contracts for cybersecurity services to deploy services independently.

ITRM is continuing to evaluate the potential cost savings and operational impacts of outsourcing multiple cybersecurity services to the City.

## **DETAILS OF WORK TO BE DONE**

MOU must be executed between TRCA's Chair, Chief Executive Officer, and CISO.

Following the execution of the agreement, TRCA will:

- Continue to participate in meetings of the Executive Cyber Risk Management Group (ECRMG);
- Work with City staff in the CISO to complete the formal Onboarding process for the Confirmation program; and
- Continue to collaborate with City staff on cybersecurity activities within the scope of the program.

TRCA and City staff will continue to develop the Professional Services Agreement (PSA), which will provide the framework for potential cybersecurity services to be delivered by the City of Toronto through the CISO. The PSA will outline:

- The terms and conditions for outsourcing cybersecurity services to the City through the CISO, including:
  - General responsibilities and roles in service delivery;
  - Service Level Agreements for support and access to services; and
  - Protection of privacy, confidentiality and custody of information.

TRCA and City staff will continue to develop individual Statements of Work (SOW) for cybersecurity services to be provided by the City. Each SOW will detail the specific service delivery terms, operational requirements and standard procedures for each service of interest to TRCA. The PSA and SOW's will be executed following TRCA's procurement policy as a standard IT Agreement.

**Report prepared by: Mark McKnight, Chief Information Officer**

**Email: mark.mcknight@trca.ca**

**For Information contact: Mark McKnight, (437) 880-2312**

**Email: mark.mcknight@trca.ca**

**Date: March 4, 2025**

**Attachments: 3**

Attachment 1: City Council Decision - EX14.3.pdf

Attachment 2: Letter to City of Toronto Agencies - EX14.3.pdf

Attachment 3: City of Toronto CISO – MOU for Cybersecurity.pdf

**City Council**

**Executive Committee - Meeting 14**

EX14.3	ACTION	Adopted		Ward: All
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**Extending the Mandate of the City’s Chief Information Security Officer**

**City Council Decision**

City Council on May 22 and 23, 2024, adopted the following:

1. City Council direct the Chief Information Security Officer to establish a cyber security risk management partnership with agencies and corporations by:
  - a. incorporating their identified cyber risks into the City’s governance and compliance risk management program;
  - b. conducting ongoing cyber security assessments on agencies and corporations;
  - c. assessing rates of compliance; and
  - d. developing remediation plans and strategies to reduce risk and promote compliance.
2. City Council direct the following Agencies, and as Shareholder direct the following corporations, in collaboration with the Chief Information Security Officer, to formulate organizational cyber security frameworks aligned with:
  - a. overarching City cyber security objectives;
  - b. established international cyber security standards including International Organization for Standardization ISO 27001, Statement on Standards for Attestation Engagement, the International Society of Automation / the International Electrotechnical Commission, National Institute of Standards and Technology NIST 800-171 and NIST 800-171A, and the Payment Card Industry Data Security Standard; and
  - c. the City’s Digital Infrastructure Strategic Framework;

City of Toronto Agencies:

CreateTO;  
Exhibition Place;  
Heritage Toronto;  
TOLive;  
Toronto Atmospheric Fund;  
Toronto Investment Board;  
Toronto Parking Authority;  
Toronto Zoo;

Yonge-Dundas Square;  
Toronto Transit Commission;

George Bell Arena;  
Larry Grossman Forest Hill Arena;  
Leaside Memorial Community Gardens Arena;  
McCormick Playground Arena;  
Moss Park Arena;  
North Toronto Memorial Arena;  
Ted Reeve Community Arena;  
William H. Bolton Arena;

519 Church St Community Centre;  
Applegrove Community Complex;  
Cecil Community Centre;  
Central Eglinton Community Centre;  
Community Centre 55;  
Eastview Neighbourhood Community Centre;  
Ralph Thornton Community Centre;  
Scadding Court Community Centre;  
Swansea Town Hall Community Centre;  
Waterfront Neighbourhood Centre;

City of Toronto Corporations:

Build Toronto Corporation;  
Casa Loma Corporation;  
Lakeshore Arena Corporation;  
Toronto Community Housing Corporation;  
Toronto Hydro Corporation;  
Toronto Port Lands Company;  
Toronto Seniors Housing Corporation.

3. City Council direct the Boards of the Agencies, and as Shareholder direct the Boards of the Corporations set out in Part 2 above to:

- a. provide the necessary information, access, and visibility into their cyber security programs to facilitate the cyber security risk management partnership with the Chief Information Security Officer;
- b. operationalize the Chief Information Security Officer's recommendations to mitigate cyber risks identified in the cyber security risk management partnership; and
- c. engage in consultation with the Chief Information Security Officer on all initiatives that could potentially affect cyber security, including but not limited to rates of compliance, remediation plans and strategies aimed at reducing risks and promoting compliance.

4. City Council request the following Agencies, in collaboration with the Chief Information Security Officer, to formulate organizational cyber security frameworks aligned with:

- a. overarching City cyber security objectives;
- b. established international cyber security standards including International Organization for Standardization, Statement on Standards for Attestation Engagement, the International

Society of Automation/the International Electrotechnical Commission, National Institute of Standards and Technology, and the Payment Card Industry Data Security Standard; and

c. the City's Digital Infrastructure Strategic Framework

City of Toronto Agencies:

Toronto and Region Conservation Authority;  
Toronto Pan Am Sports Centre;  
Toronto Police Service;  
Toronto Public Library;  
Waterfront Toronto.

5. City Council request the Agencies set out in Part 4 above to provide the necessary information, access and visibility into their cyber security programs to facilitate the cyber security risk management partnership with the Chief Information Security Officer.
6. City Council request the Agencies set out in Part 4 above to operationalize the Chief Information Security Officer's recommendations to mitigate identified risks identified in the cyber security risk management partnership.
7. City Council request the Agencies set out in Part 4 above to engage in consultation with the Chief Information Security Officer on all initiatives that could potentially affect cyber security, including but not limited to rates of compliance, remediation plans and strategies aimed at reducing risks and promoting compliance.
8. City Council forward the report (April 30, 2024) from the Chief Information Security Officer to the following Boards for their review of the issues and recommendations and consider the relevance to their respective organizations for implementation appropriate to their governance structure:  
  
Partnered Boards (Shared Governance):  
  
Toronto and Region Conservation Authority;  
Waterfront Toronto;  
Toronto Pan Am Sports Centre Corporation.
9. City Council direct the Agencies listed in Part 2 above and, as a Shareholder direct the corporations listed in Part 2 above and request the Agencies listed in Part 4 above to engage with the Chief Information Security Officer in the event of a cyber security incident or data breach affecting the agency or corporation, and to work with the Chief Information Security Officer to contain, mitigate and resolve the cyber security incident or data breach.
10. City Council direct the Chief Information Security Officer to engage with the Boards of the Agencies and Corporations on an as-needed basis to facilitate City Council's decision.
11. City Council direct the Chief Information Security Officer to report on specific responses and compliance rates of each Agency and Corporation on an annual basis in October of each year to the Executive Committee.
12. City Council direct the Chief Information Security Officer to report on instances of non-compliance with the above directives or requests to the Executive Committee as often as needed.

13. City Council direct that Confidential Attachment 1 to the report (April 30, 2024) from the Chief Information Security Officer remain confidential in its entirety.

Confidential Attachment 1 to the report (April 30, 2024) from the Chief Information Security Officer remains confidential in its entirety in accordance with the provisions of the City of Toronto Act, 2006, as it pertains to the security of property belonging to the City of Toronto and its agencies and corporations.

## **Summary**

This report responds to a request from City Council for the Chief Information Security Officer to report on the progress of developing an implementation plan for an independent and centralized information technology risk and compliance, privacy, and cyber security function, as per item #15 of [2021.AU8.8](#).

Additionally, this report recommends extending the scope of the authority of the Chief Information Security Officer to mitigate cyber security risks across all City agencies and corporations.

In 2020, City Council established the Office of the Chief Information Security Officer, an independent cyber security division based on the Auditor General's recommendation. Initially established with just five staff members, the division has since expanded significantly to meet the growing need for cyber expertise with a team of 84 cyber security experts approved 2024 complement to address emerging cyber threats.

The team, alongside four directors, is organized into distinct business sections, each with unique functions and responsibilities, and work horizontally to provide comprehensive support. The senior management team, which consists of the Chief Information Security Officer, Deputy Chief Information Security Officer, and directors from each business section, play a pivotal role in crafting and executing the City's comprehensive cyber strategy.

Within four years, the Chief Information Security Officer has formulated the organizational structure, vision, mission, and strategy of the division and has implemented a robust and effective cyber program across the City's divisions. This program is based on established international cyber security standards including International Organization for Standardization (ISO), Statement on Standards for Attestation Engagement (SSAE), the International Society of Automation / the International Electrotechnical Commission (ISA/IEC), National Institute of Standards and Technology (NIST), and the Payment Card Industry Data Security Standard (PCI DSS).

Agencies and corporations have emerged as prime targets for cyber attacks. Government and public-sector organizations are likely to continue to be among the top targets of cyber criminals seeking financial gain or competitive intelligence in the coming years.<sup>1</sup>

Over the past 24 months, Toronto Zoo, Toronto Library, and Toronto Transit Commission have each experienced debilitating cyber attacks, resulting in significant disruptions to essential services provided to residents. In February 2024, the City of Hamilton suffered from a widespread and significant cyber attack which has compromised several aspects of key technology and critical infrastructure. Most recently, on March 10, 2024, the Town of Huntsville was also hit by a cyber attack, making this the second cyber attack on a municipality within a period of only three weeks.

The impact of these disruptions highlights the importance of implementing robust and effective cyber security measures to safeguard against future threats and ensure uninterrupted delivery of services to residents.

Recent cyber incidents have highlighted the vulnerability of various agencies and corporations, particularly amidst the growing trend of threat actors targeting public organizations. In light of these incidents, there is a pressing need for agencies and corporations to leverage the capabilities offered by the Chief Information Security Officer to reinforce cyber security defences and controls and be better prepared against potential breaches.

Currently, the Chief Information Security Officer's authority with respect to agencies and corporations derives from two Council Items: [2019.AU4.1](#) and [2021.AU10.4](#). These authorities do not cover the scope required by the Chief Information Security Officer to effectively address and mitigate cyber risks in agencies and corporations.

In response to these escalating threats, this report recommends extending the role of the Chief Information Security Officer to effectively identify and mitigate cyber risks across the City's wider cyber security network through more widespread use of modern cyber security techniques and technology across all agencies and corporations.

Securing digital assets owned and directly managed by the City is just one aspect of safeguarding the City's digital realm. The City invests significant resources in thoroughly assessing the cyber security measures of all suppliers and other organizations it engages with. Likewise, City agencies and corporations contribute significantly to the City's overall cyber posture, and would benefit from additional support, oversight, direction, and expertise from the City.

Fostering an environment of partnership and collaboration between the City and its agencies and corporations will serve to bolster the City's digital defences in an ever-evolving digital world.

#### [1 The Emerging cyber security risks facing Canada's public sector](#)

#### **Background Information (Committee)**

(April 30, 2024) Report from the Chief Information Security Officer on Extending the Mandate of the City's Chief Information Security Officer

(<https://www.toronto.ca/legdocs/mmis/2024/ex/bgrd/backgroundfile-245373.pdf>)

Confidential Attachment 1



**John D. Elvidge**  
City Clerk

City Clerk's Office

**Secretariat**  
Sylvia Przewdziecki  
Council Secretariat Support  
City Hall, 12<sup>th</sup> Floor, West  
100 Queen Street West  
Toronto, Ontario M5H 2N2

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Sylvia.Przewdziecki@toronto.ca  
web: www.toronto.ca

**In reply please quote:  
Ref.: 24- EX14.3**

(Sent by Email)

June 14, 2024

**CITY OF TORONTO AGENCIES:**

**Subject: Executive Committee Item 14.3  
Extending the Mandate of the City's Chief Information Security Officer  
(Ward All)**

City Council on May 22 and 23, 2024, adopted [Item EX14.3](#) and, in so doing, has:

1. Requested the following Agencies, in collaboration with the Chief Information Security Officer, to formulate organizational cyber security frameworks aligned with:

- a. overarching City cyber security objectives;
- b. established international cyber security standards including International Organization for Standardization, Statement on Standards for Attestation Engagement, the International Society of Automation/the International Electrotechnical Commission, National Institute of Standards and Technology, and the Payment Card Industry Data Security Standard; and
- c. the City's Digital Infrastructure Strategic Framework

City of Toronto Agencies:

Toronto and Region Conservation Authority;  
Toronto Pan Am Sports Centre;  
Toronto Police Service;  
Toronto Public Library;  
Waterfront Toronto.

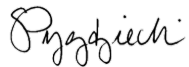
2. Requested the Agencies set out [...] above to provide the necessary information, access and visibility into their cyber security programs to facilitate the cyber security risk management partnership with the Chief Information Security Officer.

3. Requested the Agencies set out [...] above to operationalize the Chief Information Security Officer's recommendations to mitigate identified risks identified in the cyber security risk management partnership.



4. Requested the Agencies set out [...] above to engage in consultation with the Chief Information Security Officer on all initiatives that could potentially affect cyber security, including but not limited to rates of compliance, remediation plans and strategies aimed at reducing risks and promoting compliance.

5. [...] Requested the Agencies listed [...] above to engage with the Chief Information Security Officer in the event of a cyber security incident or data breach affecting the agency or corporation, and to work with the Chief Information Security Officer to contain, mitigate and resolve the cyber security incident or data breach.



for City Clerk

S. Przewdziecki/wg

Attachment

Sent to: Toronto and Region Conservation Authority  
 Toronto Pan Am Sports Centre  
 Toronto Police Service  
 Toronto Public Library  
 Waterfront Toronto

c. City Manager

**THIS MEMORANDUM OF UNDERSTANDING (“MOU”)** is made as of the ##<sup>th</sup> day of MM, 2024 (the “Effective Date”).

**BETWEEN:**

**CITY OF TORONTO**  
(hereinafter, “City”)

**AND:**

**TORONTO AND REGION CONSERVATION AUTHORITY**  
(hereinafter, “TRCA”)

**WHEREAS** TRCA is a conservation authority established under the *Conservation Authorities Act* (“Act”) providing programs and services that further the conservation, restoration, development and management of natural resources in its watersheds;

**AND WHEREAS** the City is a single-tier municipality located wholly within the geographic area of the TRCA, and is designated as a participating municipality under the Act whose mandate is determined through City Council;

**AND WHEREAS** the City operates a cybersecurity program to protect the digital assets of the City through the Office of the Chief Information Security Officer (CISO);

**AND WHEREAS** the City Council approved City Council Decision EX14.3 - Extending the Mandate of the City’s Chief Information Security Officer in May 2024, attached as Appendix A with the primary objective to establish a cyber security risk management partnership with agencies and corporations;

**AND WHEREAS** the City categorizes the TRCA as an agency in this Decision, but the parties acknowledge that TRCA operates independently of the decisions or mandate of the City or City Council;

**AND WHEREAS** the City sent a formal request on June 14, 2024 to the TRCA specifically requesting that the TRCA collaborate with the CISO to formulate organizational cyber security frameworks as follows:

- a) Provide the necessary information, access and visibility into their cyber security programs to facilitate the cyber security risk management partnership with the Chief Information Security Officer.
- b) Operationalize the Chief Information Security Officer’s recommendations to mitigate identified risks identified in the cyber security risk management partnership with the Chief Information Security Officer.
- c) Engage in consultation with the Chief Information Security Officer on all initiatives that could potentially affect cyber security, including but not limited to rates of compliance, remediation plans and strategies aimed at reducing risks and promoting compliance.
- d) Engage with the Chief Information Security Officer in the event of a cyber security incident or data breach affecting the agency or corporation, and to work with the Chief Information Security Officer to contain, mitigate and resolve the cyber security incident or data breach.

**AND WHEREAS** the parties share a mutual interest to achieve the above objectives, this MOU seeks to address the request from the CISO and establish the terms and conditions of a collaboration in working towards their common cybersecurity goals.

**NOW THEREFORE** in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged by the parties, the parties hereto agree as follows:

1. This MOU shall commence on the Effective Date and shall continue for a period of four (4) years (the “**Initial Term**”). Thereafter this MOU shall automatically renew and continue for additional periods of four (4) years each (each a “**Renewal Term**”) on the same terms and conditions, unless either party provides written notice of termination to the other party at least sixty (60) days to the other party at any time or prior to the expiry of the Initial Term or Renewal Term.
2. This MOU shall be reviewed by the parties on an annual basis to determine if any changes or amendments are required.
3. The Parties agree as follows:
  - a) Information Sharing:
    - Upon the commencement of this MOU, the TRCA will provide the City with details about its current cybersecurity programs and activities.
    - Annually, and sooner if significant changes occur, the TRCA will update the City on any modifications to its cybersecurity programs and activities.
    - The parties agree to meet regularly throughout the Term of the MOU.
  - b) Review and Assessment:
    - The City will review and assess the information provided by the TRCA within the Confirmation Program Assessment
    - The City will offer recommendations to support improvements in the TRCA’s cybersecurity programs and activities.
    - TRCA will review the recommendations and at its discretion, prioritize and implement recommendations based on budget resources and operational needs.
  - c) Consultation:
    - The TRCA, at its discretion, will consult with the City to assist with TRCA cybersecurity program planning. This may include, but is not limited to:
      - Privacy Impact Assessments
      - Threat Risk Assessments; or
      - Procurement Advisory.
    - The City shall make themselves available to provide consultation to the TRCA on an ad hoc basis to support this mutual goal.

d) Data Breach:

- At its discretion, the TRCA will consult with the City during a cyber incident to determine appropriate steps to address the situation.

4. Confidential Information:

- a) The parties shall treat as confidential information acquired or produced through the performance of this MOU, or any information provided in confidence to the other party, unless the parties agree that the information is public information, or it is required to be made available to the public in accordance with the Act.
- b) The parties agree not to disclose any confidential information without first obtaining the written permission of the other party.
- c) The parties agree that all confidential information will be reported in private during any governance meeting.
- d) The parties agree that any report or update that has been provided through a governance meeting will be provided to the other party for their information.

5. Notwithstanding any provision in the MOU, the parties acknowledge and agree that nothing in this MOU shall be construed as amending, modifying, superseding or otherwise affecting any existing agreements between the City and the TRCA entered into prior to the Effective Date of this MOU.

6. The City and TRCA will continue to work together to identify opportunities for further collaboration to the benefit of both parties and ensure efficiency, transparency and accountability in the use of public sector resources.

7. The parties shall work together to reach agreement on and resolve any issues that arise through the implementation of this MOU, and if required any issues shall be resolved by the parties' senior executive leadership.

8. This MOU may be executed in counterparts and when each party has executed a counterpart, each of such counterparts shall be deemed to be an original and all of such counterparts, when taken together, shall constitute one and the same agreement. The parties may sign this MOU by means of electronic signature and deliver this MOU by electronic transmission.

**[SIGNATURE PAGE FOLLOWS]**

**IN WITNESS WHEREOF**, the parties have entered into this MOU as of the Effective Date.

**TORONTO AND REGION  
CONSERVATION AUTHORITY**

Per: \_\_\_\_\_  
Name: John MacKenzie  
Title: Chief Executive Officer

Per: \_\_\_\_\_  
Name: Paul Ainslie  
Title: Chair

**CITY OF TORONTO**

Per: \_\_\_\_\_  
Name: Maneesh Agnihotri  
Title: Chief Information  
Security Officer (CISO)

**Section II – Items for Executive Committee Action**

**TO:** Chair and Members of the Executive Committee  
Friday, May 9, 2025 Meeting

**FROM:** Alex Schuler, Associate Director, Property and Asset  
Management

On Behalf of John MacKenzie, Chief Executive Officer

**RE: DISPOSITION TO METROLINX FOR THE FINCH WEST  
LIGHT RAIL TRANSIT (FWLRT) PROJECT (CFN 71368)**

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**KEY ISSUE**

Conveyance of land to address a request from Metrolinx for fee simple conveyance of Toronto and Region Conservation Authority-owned (TRCA) land located 205 Humber College Blvd, Etobicoke, ON M9W 5L7 43.729105, -79.60163 (CFN 71368).

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT WHEREAS TRCA is in receipt of a request from Metrolinx for a land conveyance of TRCA-owned land located 205 Humber College Blvd, Etobicoke, ON M9W 5L7, required for the FWLRT Project, Humber River watershed;**

**AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the Conservation Authorities Act to cooperate with Metrolinx in this instance;**

**THEREFORE, LET IT BE RESOLVED THAT the parcel of TRCA-owned land, containing a total of 0.000498 hectares (0.0012305848 acres), more or less, of vacant land, and identified as Part 2 on Registered Plan M-1954, required for the FLWRT Project (PIN 073712122), in Etobicoke, be conveyed to Metrolinx;**

**THAT consideration be \$2,572.80 and all legal, survey and other costs to be paid by Metrolinx;**

**AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining**

**any necessary approvals and the signing and execution of documents.**

### **BACKGROUND**

This request is being brought to the attention of the Executive Committee in accordance with the request for disposition of TRCA-owned property to Metrolinx for the FWLRT Project. Specifically, Metrolinx contacted TRCA Property staff with request to sell the land located at 205 Humber College Blvd, Etobicoke, ON M9W 5L7 43.729105, -79.60163. The installed Traction Power Substation (TPSS) Duct banks infrastructure for the FWLRT Project slightly extended out beyond the limits of property that was previously acquired by Metrolinx (Disposition approved on September 24, 2021 Meeting, Item 8.4 of the Agenda) from TRCA for the project, and therefore Metrolinx's contractor (Mosaic) has submitted an additional property request, as shown on the Attachment #1 & Attachment #2.

### **RATIONALE**

TRCA has successfully come to terms with Metrolinx on a fair market value for the minor real estate interests requested, and TRCA Planning and Technical staff have completed a review of the project to ensure the detailed design and construction are in accordance with TRCA regulatory permitting responsibilities under Section 28.1 of the Conservation Authorities Act.

### **Relationship to TRCA's 2023-2034 Strategic Plan**

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

#### **Pillar 1 Environmental Protection and Hazard Management:**

- 1.4 Balance development and growth to protect the natural environment ensuring safe sustainable development

#### **Pillar 3 Community Prosperity:**

- 3.1 Connect communities to nature and greenspace

### **FINANCIAL DETAILS**

Metrolinx has agreed to pay \$2,572.80 for the land conveyance and assume all legal, survey, and other costs involved in completing this transaction.

## **Item 9.1**

**Report prepared by: Nikita Chekov, Senior Property Agent**

**Email: [nikita.chekov@trca.ca](mailto:nikita.chekov@trca.ca)**

**For Information contact: Alexander Schuler (437) 880-1950, Nikita Chekov, (437) 880-1954**

**Email: [nikita.chekov@trca.ca](mailto:nikita.chekov@trca.ca)**

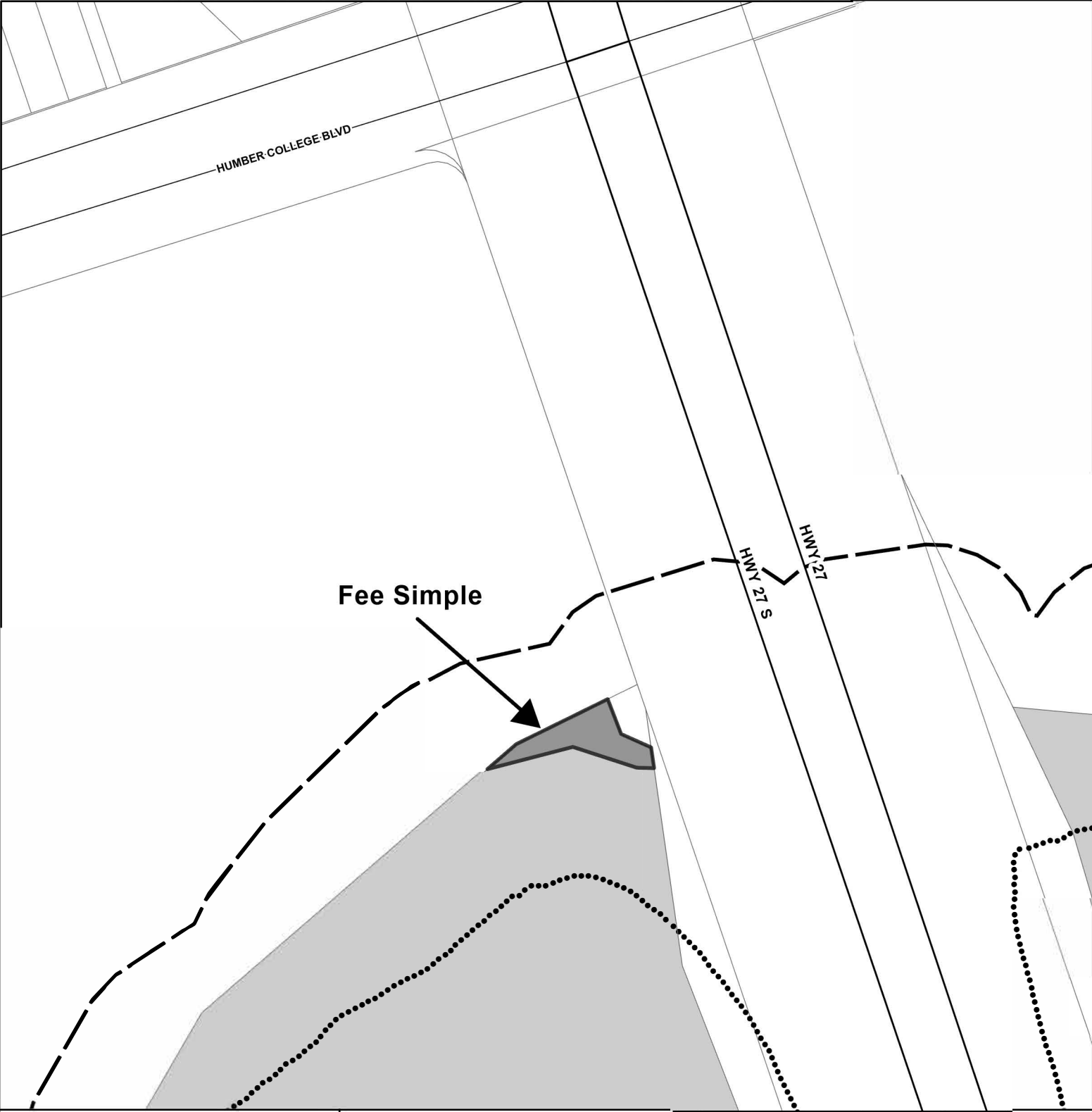
**Date: February 12, 2025**







**Attachments: 2**


Attachment 1: Orthophoto - 205 Humber College Blvd, Etobicoke

Attachment 2: Site Plan - 205 Humber College Blvd, Etobicoke






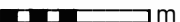
-  Metrolinx Deposition
-  Watercourse
-  Regulated Area 2023
-  TRCA Property
-  Parcel Assessment
-  Floodline



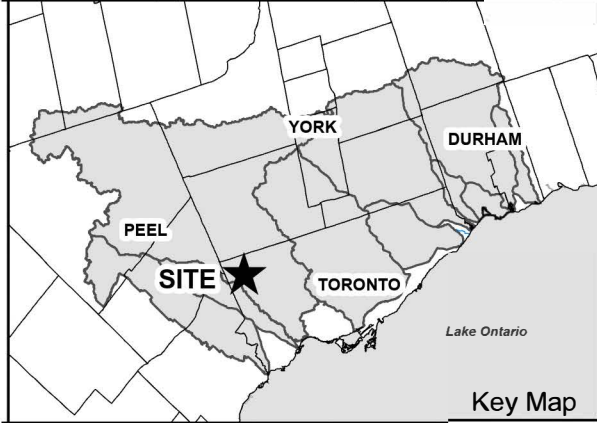
Toronto and Region  
**Conservation**  
Authority

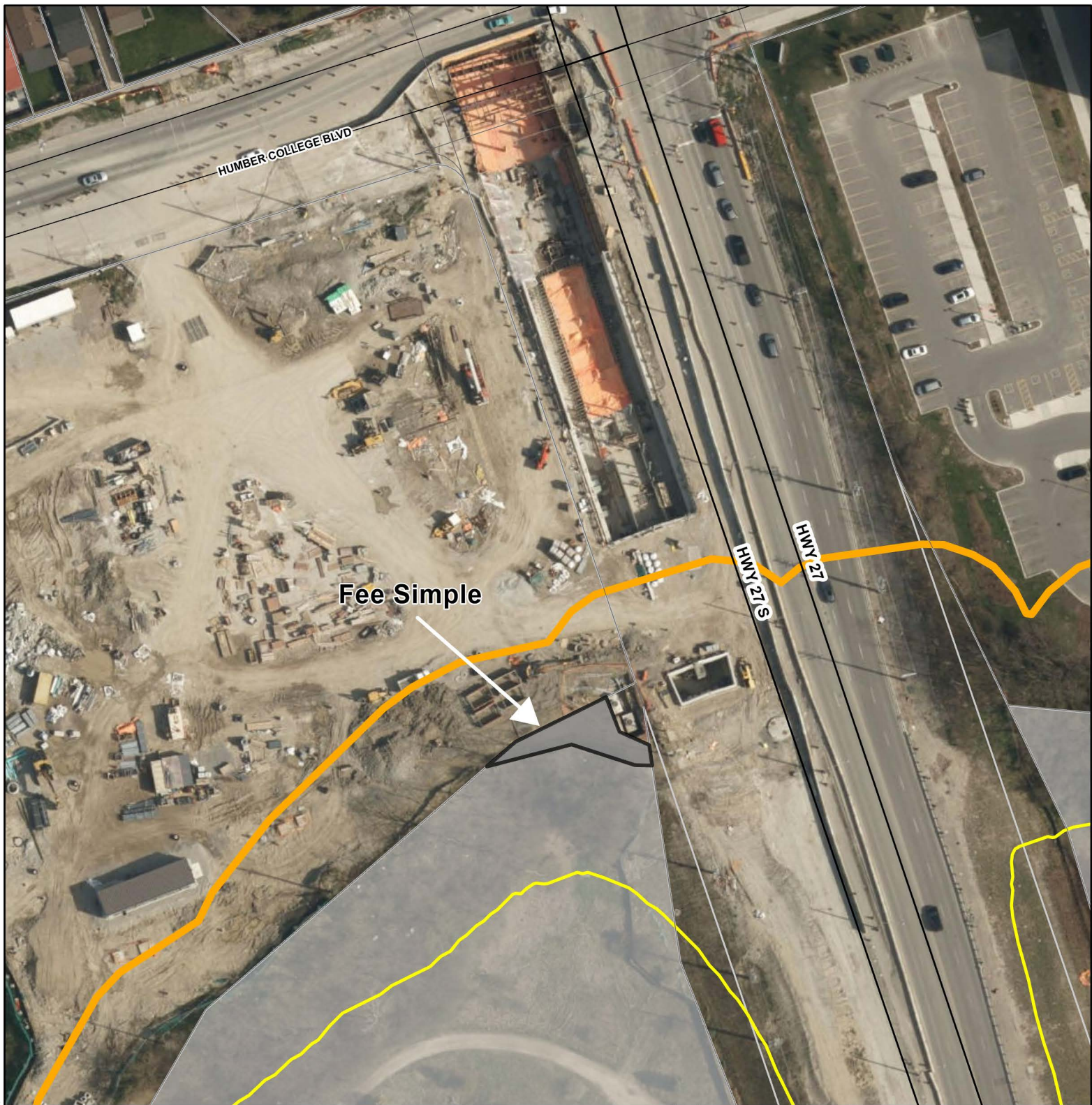







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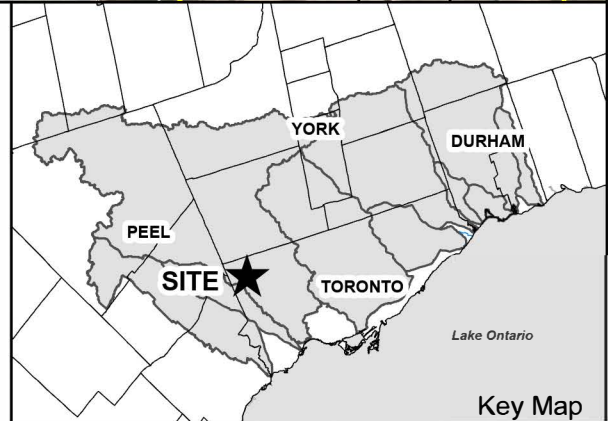


-  Metrolinx Deposition
-  Floodline
-  Regulated Area 2023
-  TRCA Property
-  Parcel Assessment

 **Toronto and Region  
Conservation  
Authority**



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**Section II – Items for Executive Committee Action**

**TO:** Chair and Members of the Executive Committee  
Friday, May 9, 2025 Meeting

**FROM:** Alexander Schuler, Associate Director, Property and Asset Management  
  
On Behalf of John MacKenzie, Chief Executive Officer

**RE: DISPOSITION OF PERMANENT EASEMENT TO CITY OF TORONTO FOR TORONTO RAVINE SEWER REPLACEMENT PROJECT (CFN 71373)**  
Request from the City of Toronto for a Permanent Easement on Toronto and Region Conservation Authority-owned Lands Required for Toronto Ravine Sewer Replacement Project, City of Toronto, Don River Watershed (CFN 71373)

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**KEY ISSUE**

Receipt of a request from the City of Toronto, for a permanent easement on Toronto and Region Conservation Authority (TRCA) owned lands located south of St. Clair Avenue East and Woodbine Heights Boulevard intersection, in the City of Toronto, required for Toronto Ravine Sewer Replacement Project, Don River watershed (CFN 71373).

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT WHEREAS TRCA is in receipt of a request from the City of Toronto for a permanent easement on TRCA-owned lands located south of St. Clair Avenue East and Woodbine Heights Boulevard intersection, in the City of Toronto, required for Toronto Ravine Sewer Replacement Project, Don River watershed;**

**AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the Conservation Authorities Act to cooperate with City of Toronto in this instance;**

**THEREFORE LET IT BE RESOLVED THAT a permanent easement on a parcel of TRCA-owned land containing 0.113 hectares (0.28 acres), more or less, of vacant land, required for Toronto Ravine Sewer Replacement Project, said lands being Part of Lot 10 and Part of Road allowance between Lots 5 and 10, Concession 2 from the Bay and Part of Park Lands registered Plan 3437, designated as Part 2 on Draft**

## Item 9.2

**Plan prepared by Land and Property Surveys as job number 2024-04812 on March 25, 2025, in the City of Toronto, be conveyed to the City of Toronto;**

**THAT consideration be the nominal sum of \$2.00 and all legal, survey and other costs to be paid by the City of Toronto;**

**THAT the City of Toronto is to fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this conveyance or the carrying out of construction;**

**THAT an archaeological investigation be completed, with any mitigation measures being carried out to the satisfaction of TRCA staff, at the expense of City of Toronto;**

**THAT a permit pursuant to the Conservation Authorities Act and Ontario Regulation 41/24 be obtained prior to the commencement of construction;**

**AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.**

### **BACKGROUND**

The subject TRCA-owned lands were acquired from The Corporation of the Township of East York, on November 24, 1961 under the Don River Flood Plain Lands project.

Attachment 1 is a sketch illustrating the location of the subject TRCA-owned lands.

Attachment 2 is an orthophoto illustrating the location of the subject TRCA-owned lands.

The City of Toronto has requested a permanent easement on TRCA-owned lands required for the Toronto Ravine Sewer Replacement Project (the "Project"), located south of St. Clair Avenue East and Woodbine Heights Boulevard intersection, in the City of Toronto, required for sewer replacement, Don River watershed.

The Toronto Ravine Sewer Replacement Project involves the replacement

## Item 9.2

of 214 m of an existing 900 mm storm sewer with a new 900 mm diameter concrete storm sewer, located in the valley from St. Clair Avenue East and Woodbine Heights Boulevard to an outfall at Taylor Massey Creek, within TRCA-owned lands. The purpose of this project is to maintain aging municipal infrastructure. The scope of work on TRCA-owned lands involves open cut excavation, installation of 900 mm diameter concrete storm sewer, three maintenance holes and drop pipes, outfall reconstruction, backfilling of the excavation area, and slope stabilization at the outfall area.

### **RATIONALE**

The conveyance furthers the objectives of the TRCA under the Conservation Authorities Act. Moreover, TRCA technical planning staff have also reviewed and approve of the Project.

Furthermore, the City of Toronto and the TRCA have historically transferred lands to each other for nominal consideration. The City's request to continue this approach for the Project aligns with this practice.

### **Relationship to TRCA's 2023-2034 Strategic Plan**

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

#### **Pillar 1 Environmental Protection and Hazard Management:**

- 1.4 Balance development and growth to protect the natural environment ensuring safe sustainable development

### **FINANCIAL DETAILS**

The City of Toronto has agreed to assume all legal, survey and other costs involved in completing this transaction.

**Report prepared by: Lendita Konjuvca, Property Agent**

**Email: [Lendita.Konjuvca@trca.ca](mailto:Lendita.Konjuvca@trca.ca)**

**For Information contact: Lendita Konjuvca, (437) 880-1963; Alexander Schuler, (437) 880-1950**

**Emails: [Lendita.Konjuvca@trca.ca](mailto:Lendita.Konjuvca@trca.ca); [Alexander.Schuler@trca.ca](mailto:Alexander.Schuler@trca.ca)**

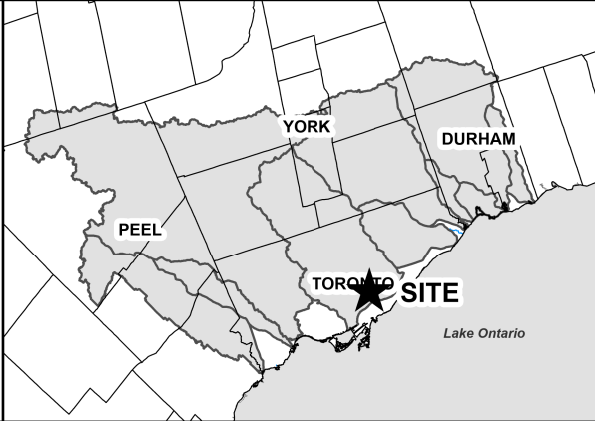
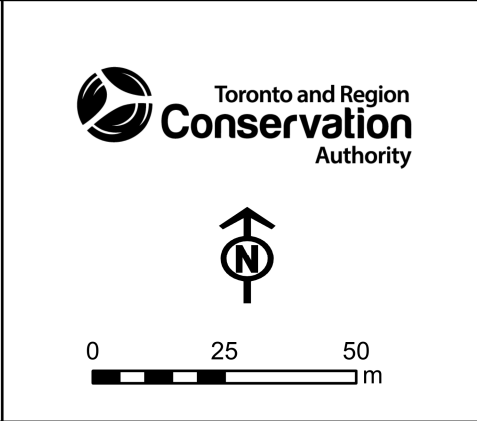
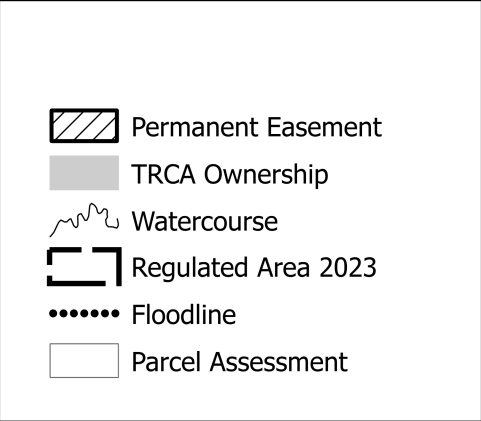
**Date: March 24, 2025**

**Attachments: 2**

## **Item 9.2**








Attachment 1: Site Plan – Sewer replacement at St. Clair Avenue East, City of Toronto

Attachment 2: Orthophoto - Sewer replacement at St. Clair Avenue East, City of Toronto



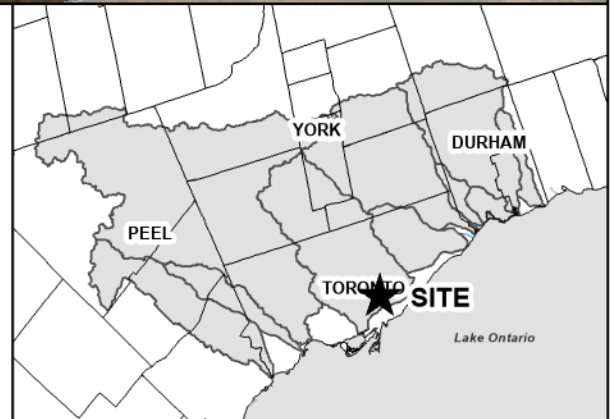




-  Permanent Easement
-  TRCA Ownership
-  Watercourses
-  Floodline
-  Crest of Slope
-  Regulated Area 2023
-  Parcel Assessment



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**Section II – Items for Executive Committee Action**

**TO:** Chair and Members of the Executive Committee  
Friday, May 9, 2025 Meeting

**FROM:** Alexander Schuler, Associate Director, Property and Asset  
Management

On behalf of John MacKenzie, Chief Executive Officer

**RE: METROLINX LAND REQUIREMENTS ON TRCA  
PROPERTY FOR EGLINTON CROSSTOWN WEST  
EXTENSION (CFN 71381)**

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**KEY ISSUE**

Settlement of compensation for Toronto and Region Conservation Authority (TRCA) lands required for the construction of the Eglinton Crosstown West Extension (ECWE) project, located west of Jane Street, north of Eglinton Avenue West and east of Emmet Avenue.

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT a settlement of compensation be completed with Metrolinx with respect to an expropriation of lands municipally known as 565 Scarlett Rd; 101 Emmett Ave; 3650 Eglinton Ave W; and 3601 Eglinton Ave W, and more specifically described in Attachment 1 – Expropriated Lands Description (collectively the “Expropriated lands”);**

**THAT the total compensation be \$200,000.00, consisting of \$95,102.00 on account of the market value for the expropriated lands pursuant to the s. 25 Offers, and \$104,898.00 as an administrative cost of settlement, inclusive of statutory interest in accordance with Section 33 of the Expropriations Act;**

**THAT TRCA provide Metrolinx with a full and complete release of all claims on expropriated lands pursuant to the Expropriations Act;**

**AND FURTHER THAT authorized TRCA officials be directed to take whatever actions may be required to give effect thereto including the obtaining of necessary approvals and the signing and execution of**

**any documents, including an agreement on full and final release and settlement.**

## **BACKGROUND**

On November 23, 2022, Metrolinx registered the expropriation plan on title to the Expropriated lands and thereby expropriated all right, title, and interest in the Expropriated lands, as described in the Attachment #1. Under cover of letters dated February 16, 2023, Metrolinx served TRCA with the Section 25 offers, in accordance with the Expropriations Act, providing total compensation of \$95,102.00. The Section 25 offer provides compensation without prejudicing further claims for compensation including injurious affection and/or disturbance damages as a result of the expropriation. Negotiations continued between Metrolinx and TRCA staff, which resulted in negotiating a Full and Final Settlement Agreement, providing a total compensation of \$200,000, consisting of \$95,102.00 on account of the market value for the Expropriated lands pursuant to the Section 25 offers, and \$104,898.00 as an administrative cost of settlement, inclusive of statutory interest in accordance with section 33 of the Expropriations Act.

## **RATIONALE**

Metrolinx, as a regional transit agency in Ontario, has specific powers under the Expropriations Act. These powers allow Metrolinx to acquire land necessary for public transit projects. Property owners whose land is expropriated are entitled to compensation, which is determined based on the market value of the property and any damages caused by the expropriation. Staff deem the abovementioned compensation fair and reasonable with respect to the market value of the expropriated interests and successfully negotiated additional compensation for administrative costs. Accordingly, the endorsement of this report will permit TRCA to finalize approval of a negotiated compensation for the Expropriated lands and further execution of a Full and final Settlement Agreement.

Staff will continue to work with Metrolinx to expedite the review of property requirements to support voluntary negotiation, as well as continue to report to the Executive Committee and the Board of Directors for property dispositions and expropriations.

## **Relationship to TRCA's 2023-2034 Strategic Plan**

This report supports the following Pillars and Outcomes set forth in TRCA's

2023-2034 Strategic Plan:

**Pillar 4 Service Excellence:**

4.4 Transparent decision making and accountable results

**FINANCIAL DETAILS**

A Full and Final Settlement Agreement negotiated with Metrolinx provides a total compensation of \$200,000.

**Report prepared by: Nikita Chekov, Senior Property Agent**

**Email: [nikita.chekov@trca.ca](mailto:nikita.chekov@trca.ca)**

**For Information contact: Alexander Schuler (437) 880-1950, Nikita Chekov, (437) 880-1954**

**Email: [nikita.chekov@trca.ca](mailto:nikita.chekov@trca.ca)**

**Date: April 16, 2025**

Attachment 1 - Expropriated Lands Description

Attachment 2 - Orthophoto

# Attachment 1 - Expropriated Lands Description

Pre-expropriation Legal Description of the Subject Lands	Municipal Address	Expropriation Plan No.	Required Lands
<b>PIN 07378-0218:</b> BLK C, PL 6234 ; LTS 83, 84, 85, 86, 87, 88, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114 & 115, PL 2002 ; PT RAYMORE DR, PL 2002 , (ALSO KNOWN AS RIVERSIDE DR) CLOSED BY EB191564 LYING E OF LINE DRAWN NLY ALONG THE PRODUCTION NLY OF THE ELY LIMIT OF LT 89 PL 2002 ; GILHAVEN AV, PL 2002 , (ALSO KNOWN AS FOURTH AV) CLOSED BY EB191564 ; LTS 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94 & 95, PL 2199 ; RAYMORE DRIVE, PL 2199 , (ALSO KNOWN AS RIVERSIDE DRIVE) CLOSED BY EB191564 ; GILHAVEN AVENUE, PL 2199 , (ALSO KNOWN AS FOURTH AVENUE) CLOSED BY EB191564 ; 1 FOOT RESERVE, PL 2199 , AT S END OF GILHAVEN AV ; PT LT 19, CON C FRONTING THE HUMBER , ALSO KNOWN AS ; PT LT 19, CON D FRONTING THE HUMBER , AS IN EB229684 EXCEPT ROW THEREIN ; PT LTS 16, 17 & 18, CON D FRONTING THE HUMBER , ALSO KNOWN AS ; PT LTS 16, 17 & 18, CON C FRONTING THE HUMBER , AS IN EB234232, EB255967, EB148056, EB266295, EB264400, EB258532, EB303833, EB256608, EB281459, EB262688, EB265635, EB259661, EB257059, EB257576, EB265945, EB272169, EB265573, EB272590, EB265850, EB256754 EXCEPT ROW THEREIN, EB279646, EB257368, EB312877, EB277471, EB255353, EB257857, EB285427, EB291277, EB294217, EB258536, EB268545, EB264246, EB261905, EB280164, EB264241, EB258934, EB268364 AND EB267205 LYING N OF PL 64R2378, EXCEPT PT 1 PL 64R9252 AND PT 1 & 2 PL 64R9253. ; S/T EB181646,EB181647,EB233492,EB245762,EB246688,EB250942,E B259069,EB269691,EB361381,EB381835,EB451431,EB502929 ETOBICOKE , CITY OF TORONTO	565 Scarlett Rd (101 Emmett Ave)	AT6229281	Fee Simple Interest: Parts 8,9 and 10 Temporary Easement 5 yrs: 12, 26, 61 to 63 Temporary Easement 7 yrs: 11, 24, 25, 64 to 67 and 69

# Attachment 1 - Expropriated Lands Description

<p><b>PIN 10508-0724:</b> PT RDAL BTN LT 10 HUMBER RANGE CON 3 FTB &amp; LT 1 CON 5 WYS TWP OF YORK PT 6 64R2576; PT RDAL BTN CON 4 WYS &amp; CON 5 WYS TWP OF YORK PT 11 64R3809, PT 13 64R2915; PT LT 15 PL 285 TWP OF YORK PT 10 64R3809; PT LT 2 PL 1522 TWP OF YORK PT 3 64R13209; PT LT 1-2 CON 5 WYS TWP OF YORK AS IN CY469848, CY480268, CY482401, CY486346, CY675047, EXPROP PL 7082 (CY491556), EXPROP PL 6862 (CY483511), EXPROP PL 7577 (CY508302), EXPROP PL 6645 (CY479244), EXPROP PL 6644(CY479243), EXPROP PL 7082 (CY491556), EXPROP PL 6551 (CY476340), EXPROP PL 6873 (CY483531), EXPROP PL 7574 (CY508298), PT 10, 64R2576, PT 8, 64R3809, PT 4 AND 18, 64R2915, PT LT 1 CON 5 WYS TWP OF YORK BEING PHIPSON AV CLOSED BY CY532163 AS IN CY532298, ALL LYING W OF JANE ST, N OF EGLINTON AV W, AND E OF THE ELY LIMIT OF EMMETT AV; S/T CY619244, CY657210E; TORONTO (YORK) , CITY OF TORONTO</p>	101 Emmett Ave	AT6228817	<p>Fee Simple Interest: 1, 2, 3, 12, 14, 15, 17, 18 and 19            Permanent Easement: 8, 9, 10 and 21            Temporary Easement 5 yrs: 4, 7, 11, 16, 20 and 22            Temporary Easement 7 yrs: 5, 6 and 13</p>
<p><b>PIN 10508-0725:</b> PT LT 2, 1 CON 5 WYS TWP OF YORK PT 1, 2, 3, 4, 5, 6, 7, 8 &amp; 9, 64R6782, AS IN CY469848, EXPROP PL 6551 (CY476340), EXPROP PL 6873 (CY483531), EXPROP PL 7570 (CY508287), CY525243 (THIRDLY), CY589928 (SECONDLY) &amp; CY657210; LYING W OF EMMETT AV, N OF EGLINTON AV W; S/T CY458285, CY480494, CY534230, CY559280; S/T CY619244; CITY OF TORONTO</p>	101 Emmett Ave	AT6229281	<p>Fee Simple Interest: 1 to 7, 52, 53, 57 and 58            Permanent Easement: 18, 21, 29, 37, 38 and 68            Temporary Easement 5 yrs: 13, 14, 17, 19, 22, 23, 27, 28, 30 to 36, 39, 40, 47, 51, 54 to 56, 59 to 60            Temporary Easement 7 yrs: 15, 16, 20, 41 to 46, 48 to 50</p>

# Attachment 1 - Expropriated Lands Description

<p><b>PIN 10509-0090:</b> PT LT 1 PL 1510 TWP OF YORK; PT LT 2 PL 1510 TWP OF YORK; PT LT 3 PL 1510 TWP OF YORK; PT LT 4 PL 1510 TWP OF YORK; PT LT 5 PL 1510 TWP OF YORK; PT LT 6 PL 1510 TWP OF YORK; PT LT 7 PL 1510 TWP OF YORK; PT LT 8 PL 1510 TWP OF YORK; PT LT A PL 1510 TWP OF YORK; PT LT 13 PL 285 TWP OF YORK; PT LT 14 PL 285 TWP OF YORK; PT LT 15 PL 285 TWP OF YORK; PT LT 13 PL 1030 TWP OF YORK; PT LT 14 PL 1030 TWP OF YORK; PT BLK A PL 2480 TWP OF YORK; RDAL BTN LT 1 CON 4 WYS AND LT 40 CON 3 FTB TWP OF YORK CLOSED BY CY598856; AS IN CY472165; CY472534, CY483517 EXCEPT PT 15, 64R3809, CY483518, CY484424, CY581768, CY511184 PT 3, 10, 12, 64R2915, PT 3, 9, 64R2576; S/T &amp; T/W CY581768; S/T CY617828, CY619244; TORONTO (YORK) , CITY OF TORONTO; SUBJECT TO AN EASEMENT OVER PART OF ROAD ALLOWANCE BETWEEN LOT 1 CONCESSION 4 W.Y.S. AND LOT 40 CONCESSION 3 F.T.B.; PART 1 66R-30654 AS IN AT5337491</p>	<p>3650 Eglinton Ave W</p>	<p>AT6229649 &amp; AT6229802</p>	<p><i>Parts 1-35 on Plan AT6229649:</i> All right, title and interest: 1 to 4, 20 and 35 Permanent Limited Interest: 15, 16, 17, 24 and 25 Temporary Limited Interest 5 yrs: 6, 8, 10, 13, 21, 22, 23, 26 to 31 and 34 Temporary Limited Interest 7 yrs: 5, 7, 9, 11, 12, 14, 18, 19, 32 and 33 <i>Parts 1-61 on Plan AT6229802:</i> All right, title and interest: 1, 2 and 13 Permanent Limited Interest: 3, 9 to 12, 14, 15, 25, 27, 28, 33, 35, 37, 39, 44, 46, 48 and 50 Temporary Limited Interest 5 yrs: 6, 29, 40, 41, 51, 56, 59 and 60 Temporary Limited Interest 7 yrs: 4, 5, 7, 8, 16 to 24, 26, 30 to 32, 34, 36, 38, 42, 43, 45, 47, 49, 52 to 55, 57, 58 and 61</p>
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**Attachment 1 - Expropriated Lands Description**

<b>PIN 10510-0049:</b> LT 6, 16-23, 7-9 PL 1030 TWP OF YORK; BLK B PL 2480 TWP OF YORK EXCEPT PT 4, 64R2576; LANE PL 1030 TWP OF YORK; PT LANE PL 953 TWP OF YORK PT 14, 64R2576; PT LT 13-14 PL 1030 TWP OF YORK AS IN CY576448; PT BLK A PL 2480 TWP OF YORK AS IN CY576448, CY519469 & CY483523; PT LT 15, 1-2, 4-5 PL 1030 TWP OF YORK AS IN CY591861 & PT 4, 64R3809, AS IN CY675048 & PT 1, 64R10209, AS IN CY675048 EXCEPT PT 8, 64R10209; PT LT 19 PL 953 TWP OF YORK AS IN CY675048 & PT 3, 4, 5 & 6, 64R15362; S/T TB926394; TORONTO (YORK) , CITY OF TORONTO	3601 Eglinton Ave W	AT6228560	Temporary Limited Interest 7 yrs: Part 1
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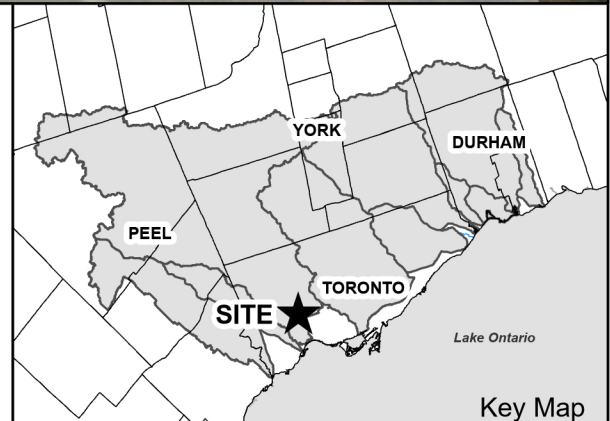
Expropriation

- Floodline
- Regulated Area 2023
- TRCA Property
- Parcel Assessment
- Fee Simple (AT6228560)

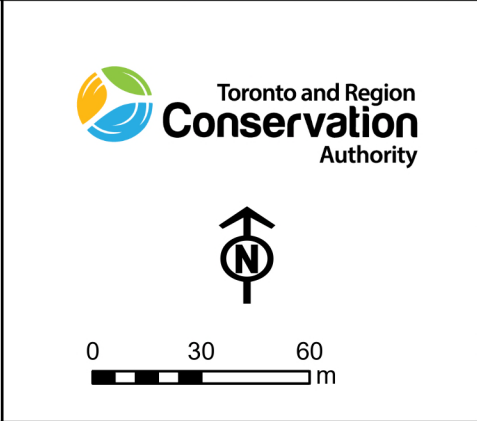
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Authority**



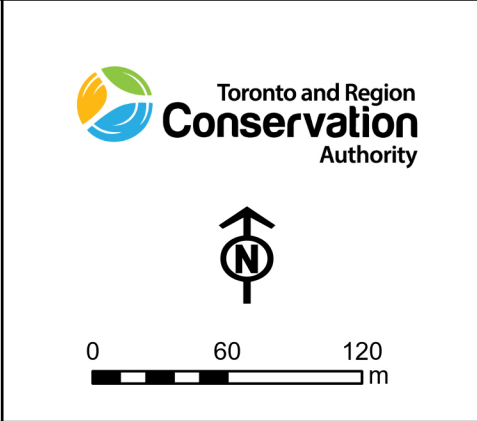
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Floodline

Regulated Area 2023


TRCA Property

Parcel Assessment


Fee Simple (AT6229649)

Permanent Easement (AT6229649)

Temporary Easement (AT6229649)



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**Section II – Items for Executive Committee Action**

**TO:** Chair and Members of the Executive Committee  
Friday, May 9, 2025 Meeting

**FROM:** Alexander Schuler, Associate Director, Property and Asset  
Management

On Behalf of John MacKenzie, Chief Executive Officer

**RE: REQUEST FOR A RELEASE OF CONSERVATION  
EASEMENT AT 50 LAKE FOREST DRIVE, RICHMOND  
HILL, REGIONAL MUNICIPALITY OF YORK (CFN 71367)**

---

**KEY ISSUE**

Request from owner of the property at 50 Lake Forest Drive to free the property title from a TRCA easement and a restrictive covenant in order to pursue development of the vacant portions of the property with another single-family dwelling. Pursuant to Sections 4.2 and 4.3 of the Conservation Land Act, Conservation Authorities require the consent of the Minister for the release of the easement and discharge of a restrictive covenant.

**RECOMMENDATION:**

**WHEREAS** TRCA is in receipt of a request from Mr. Mauro Brancato, the owner of 50 Lake Forest Drive, to free the property and title from a TRCA easement and a restrictive covenant as part of his effort to secure planning approvals for this property;

**AND WHEREAS** pursuant to Sections 4.2 and 4.3 of the Conservation Land Act the release of the easement and discharge of a restrictive covenant require the consent of the Minister of Natural Resources (Minister);

**AND WHEREAS** staff have reviewed the request and deem that the proposed development will not result in any negative environmental impact related to TRCA's mandated areas of review;

**THEREFORE IT IS RECOMMENDED THAT** TRCA staff proceed with a request to the Minister for a consent for the disposition of the easement and discharge of the restrictive covenant;

**AND THAT, if the Minister grants consent pursuant to Sections 4.2 and 4.3 of the Conservation Land Act, that TRCA receive compensation of \$459,000, in addition to the proponent paying all legal, survey, and other costs that may be required for closing;**

**AND FURTHER THAT, if the Minister grants consent pursuant to Sections 4.2 and 4.3 of the Conservation Land Act, authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.**

## **BACKGROUND**

### Easement description and acquisition history

The easement encompassing a total area of 0.156 acres (0.063 hectares) and identified as Part of Lot 1 on Plan 65M-3824 designated as Part 8 on Registered plan 65R-28085 YR692433 (Attachment 1), is municipally known as 50 Lake Forest Drive, Richmond Hill, Regional Municipality of York. The easement also has a restrictive covenant that restricts changes to the grade and landscaping, erection of buildings, and other restrictions associated with the purposes of the conservation easement. The easement was originally acquired by TRCA from Zavala Developments Inc. pursuant to the Conservation Land Act for a total consideration of the sum of two dollars (\$2.00), with no municipal or provincial funding involved in the acquisition.

### Request and review from the adjacent landowner

Mr. Mauro Brancato is the owner of the larger parent property, which includes a single-family house adjacent to the easement to TRCA-owned lands. Mr. Brancato wishes to purchase the easement from TRCA with the goal of eventually re-zoning the lot and developing it for a new single-family dwelling, contingent upon securing the necessary construction and rezoning permits. To support the request, Mr. Brancato has submitted technical reports that demonstrate the lands subject to the easement are adequately set back from the wetland and related features in compliance with the Living City Policies for development within TRCA's watershed.

TRCA's planning and technical staff have reviewed the reports commissioned to TRCA staff and concur with the findings that the proposed development will not result in any negative environmental impact related to TRCA's mandated areas of review.

As a result, if the necessary Provincial approvals are obtained, TRCA Property staff may proceed with the disposition of the easement and discharge of the above-mentioned restrictive covenant on these lands. According to Sections 4.2 and 4.3 of the Conservation Land Act, the release of the easement and discharge of a restrictive covenant require the consent of the Minister. The owner will be responsible for obtaining all required municipal approvals.

#### Appraisal and negotiated compensation

TRCA has commissioned an appraisal for the easement that affects only a portion of the larger property. In such instances, 50% of the land's value-in-contribution is commonly identified, and thus in this instance the easement acquisition is valued at \$459,000. Accordingly, pending approval from the Minister under Section 4.3 of the Conservation Land Act, TRCA will obtain \$459,000 in compensation from the proponent, as well as any other required closing costs.

#### **RATIONALE**

Board of Directors approval is required for the disposition. Upon approval, TRCA will formally request for consent from the Minister in accordance with Sections 4.2 and 4.3 of the Conservation Land Act.

#### **Relationship to TRCA's 2023-2034 Strategic Plan**

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

##### **Pillar 4 Service Excellence:**

4.4 Transparent decision making and accountable results

##### **Pillar 4 Service Excellence:**

4.3 Responsive relationships and a trusted brand with a reputation for excellence

##### **Pillar 1 Environmental Protection and Hazard Management:**

1.1 Deliver provincially mandated services pertaining to flood and erosion hazards

## **FINANCIAL DETAILS**

The negotiated compensation for selling the easement and lifting the restrictive covenant is \$459,000. All associated legal, survey, and other transaction costs will be borne by Mr. Brancato.

**Report prepared by: Nikita Chekov, Senior Property Agent**

**Email: [nikita.chekov@trca.ca](mailto:nikita.chekov@trca.ca)**

**For Information contact: Alexander Schuler (437) 880-1950, Nikita Chekov, (437) 880-1954**

**Email: [nikita.chekov@trca.ca](mailto:nikita.chekov@trca.ca)**

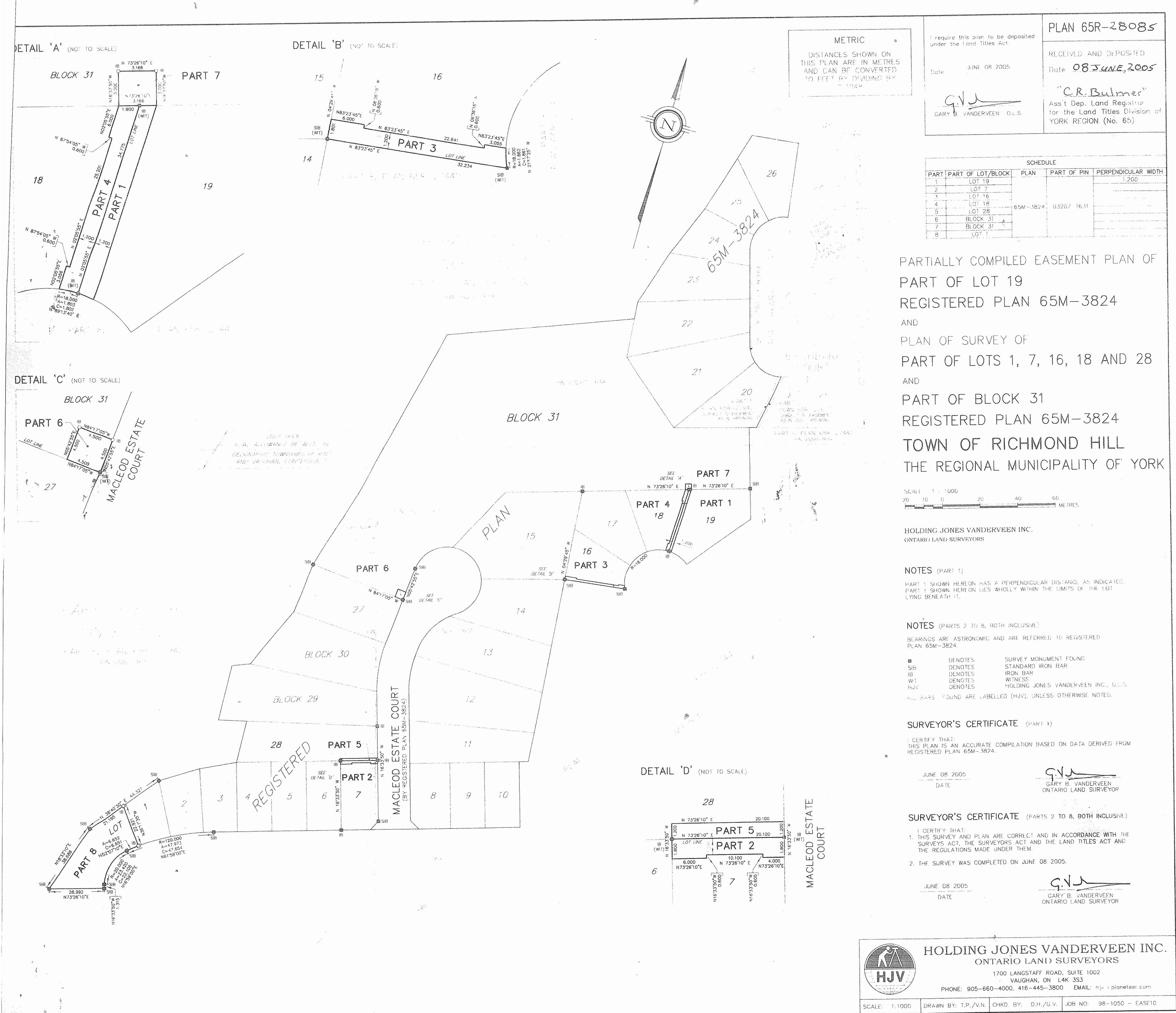
**Date: April 17, 2025**

Attachment 1: R-Plan 65R-28085

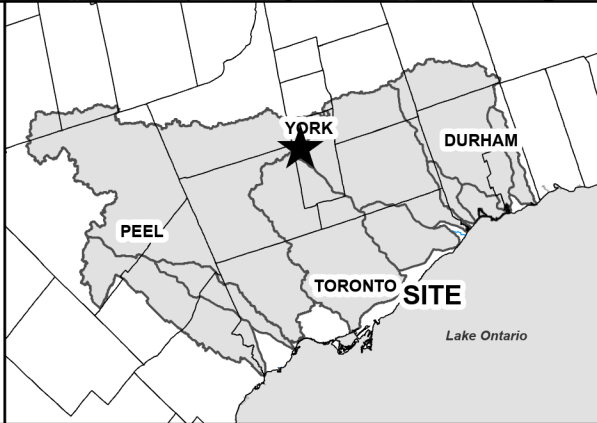
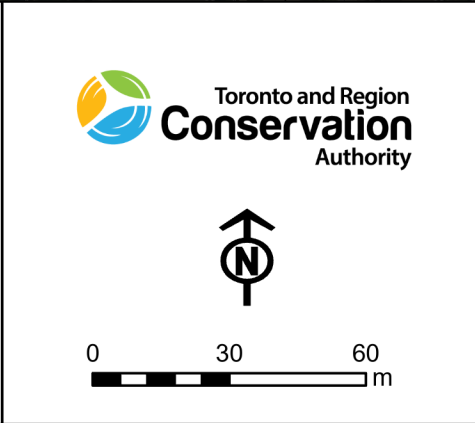
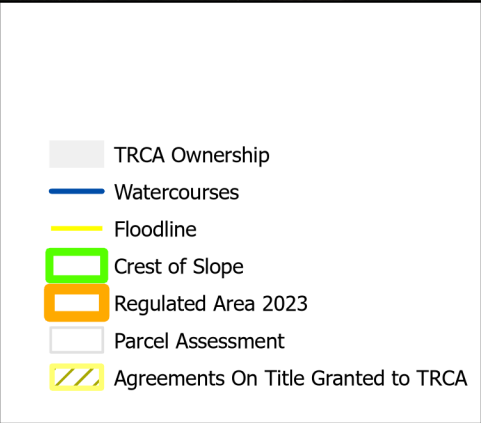
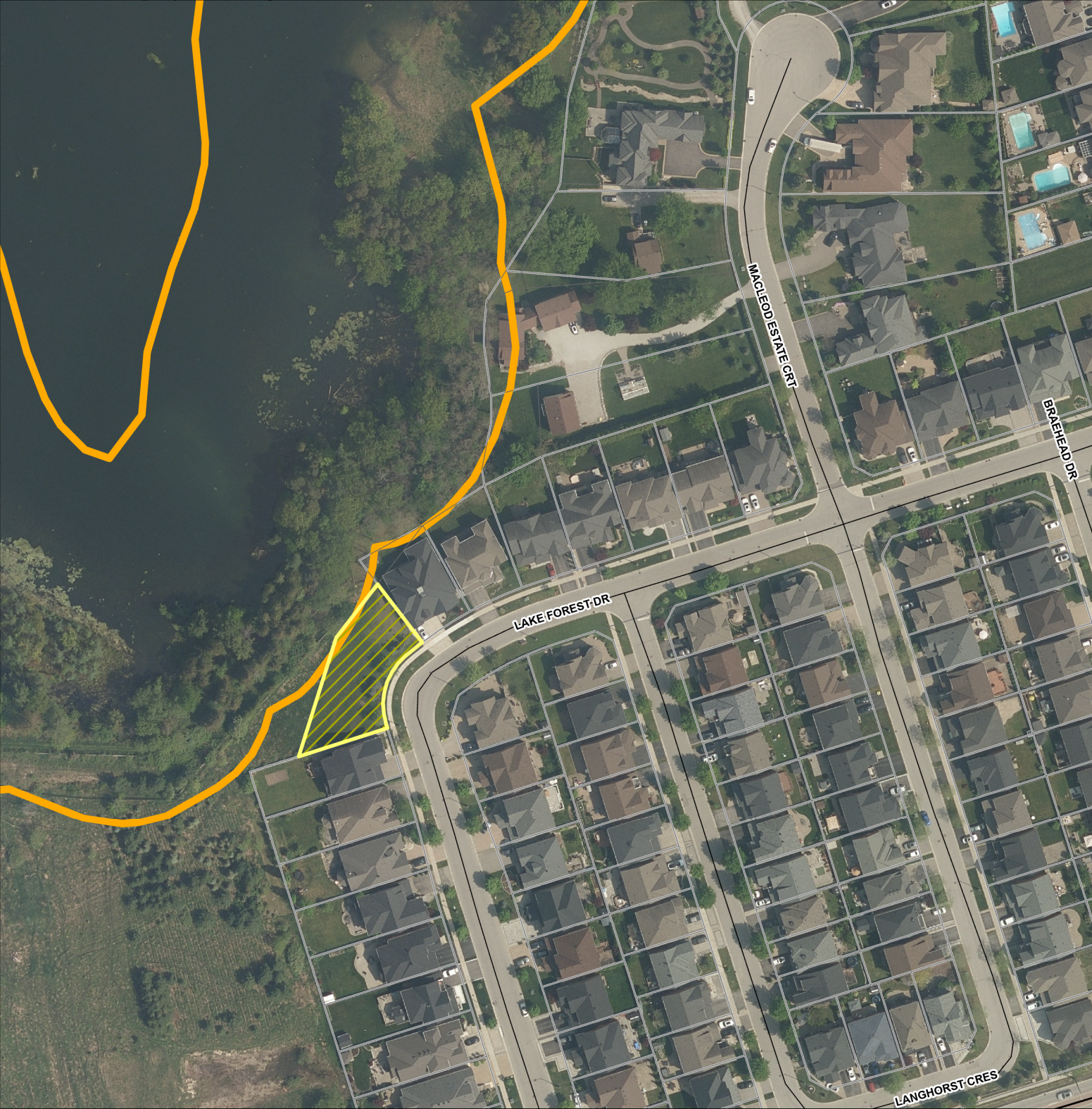
Attachment 2: Property Aerial Image



Attachment 1: R-Plan 65R-28085









**Section II – Items for Executive Committee Action**

**TO:** Chair and Members of the Executive Committee  
Friday, May 9, 2025 Meeting

**FROM:** Anil Wijesooriya, Director, Restoration and Infrastructure

**RE: REQUEST FOR TENDER FOR REQUEST FOR TENDER OF  
GENERAL CONTRACTORS FOR EAST HUMBER RIVER  
BANK STABILIZATION PROJECT**  
RFT No. 10042488

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**KEY ISSUE**

Award of Request for Tender (RFT) No. 10042488 for the East Humber River Bank Stabilization Project.

**RECOMMENDATION:**

**WHEREAS** Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires general contracting services;

**AND WHEREAS** TRCA solicited tenders through a publicly advertised process;

**THEREFORE LET IT BE RESOLVED THAT** RFT No. 10042488 for the East Humber River Bank Stabilization Project be awarded to Dynex Construction Inc. at a total cost not to exceed \$293,684.00, plus applicable taxes, to be expended as authorized by Toronto and Region Conservation Authority (TRCA) staff;

**THAT** TRCA staff be authorized to approve additional expenditures to a maximum of \$29,368.40 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

**THAT** should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;

**AND FURTHER THAT** authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution

of any documents.

### BACKGROUND

The East Humber River, within TRCA-owned lands, contains an asset that is currently failing and requires repair. This TRCA asset is located within Boyd Conservation Area, east of Stegman's Mill Road and Bindertwine Park. The armourstone wall, originally constructed to protect the William Granger Trail, is in poor condition, with displaced armourstones in the watercourse and significant cracking throughout the structure. Erosion scours are present both upstream and downstream of the failing wall. The downstream scour is encroaching on the existing trail, while slumping is occurring near the upstream scour.

This project consists of removal of the failing wall, installation of a replacement armourstone retaining wall, vegetated rock buttress, and stone toe trenches, and restoration works to provide continued erosion protection.

### RATIONALE

A Request for Pre-Qualification (RFPQ) for general contractors was publicly advertised on the public procurement website [www.bidsandtenders.ca](http://www.bidsandtenders.ca) on January 8, 2025 and closed on January 31, 2025. General contractors interested in pre-qualifying were advised that in order to receive a tender package they must meet the following criteria;

- A minimum total score of 65% in the following categories;
  - Company Information & Resources (weighted 20%)
  - Project Experience (weighted 40%)
  - Health & Safety (weighted 15%)
  - Qualification & Experience of Personnel (weighted 25%)

A total of thirty-seven (37) firms downloaded the documents and nineteen (19) pre-qualification submissions were received from the following Proponents:

- 560789 Ontario Limited o/a R&M Construction
- 614128 Ontario Limited o/a Trisan Construction
- Arenes Construction Ltd.
- Buildscapes Construction Ltd.
- Cambridge Landscaping & Construction Ltd.
- Clearway Construction Inc.
- CMB Excavation

## Item 9.5

- Dynex Construction Inc.
- Esposito Bros. Construction Ltd.
- Hawkins Contracting Services Limited
- Kehoe Marine Construction Ltd.
- Lancoa Contracting Inc.
- Lyncon Construction Inc.
- M & S Architectural Concrete Ltd.
- Metric Contracting Services Corporation
- QM Environmental
- Rutherford Contracting Ltd.
- T.A.A Construction Inc.
- Vasq Ltd.

The tenders from Arenes Construction Ltd., Lancoa Contracting Inc., M & S Architectural Concrete Ltd., QM Environmental, T.A.A. Construction Inc., and Vasq Ltd. were disqualified because they did not meet the mandatory submission requirements.

An Evaluation Committee comprised of staff from Erosion Risk Management and Construction Services reviewed the pre-qualification documents based on the criteria above. Based on the evaluation results, Request for Tender documents were issued on March 6, 2025 to the following six (6) Proponent(s):

- 560789 Ontario Limited o/a R&M Construction
- Clearway Construction Inc.
- Dynex Construction Inc.
- Hawkins Contracting Services Limited
- Lyncon Construction Inc.
- Metric Contracting Services Corporation

A mandatory meeting and site tour was held on March 13, 2025. The RFT closed on April 16, 2025.

Four (4) addendums were issued to respond to questions received.

One (1) Proponent did not submit a bid before the closing deadline.

The Procurement Opening Committee opened the Tenders on April 17, 2025 at 1:00 PM with the following results:

## Item 9.5

Proponent	Fee (Plus HST)
Dynex Construction Inc.	\$293,684.00
560789 Ontario Limited o/a R&M Construction	\$368,359.15
Metric Contracting Services Corporation	\$464,077.35
Hawkins Contracting Services Limited	\$493,116.98
Lyncon Construction Inc.	\$639,399.20

Staff reviewed the bid received from Dynex Construction Inc. against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10042488 be awarded to Dynex Construction Inc. at a total cost not to exceed \$293,684.00 plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

### **Relationship to TRCA's 2023-2034 Strategic Plan**

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

### **Pillar 1 Environmental Protection and Hazard Management:**

- 1.1 Deliver provincially mandated services pertaining to flood and erosion hazards

### **FINANCIAL DETAILS**

Funds for the contract are identified in the 2025 York Region capital budget for TRCA's Erosion Hazard Monitoring and Maintenance Program.

**Report prepared by: Courtney Munro, Senior Project Manager**

**Email: Courtney.Munro@trca.ca**

**For Information contact: Phil Wolfrain, (416) 902-3709**

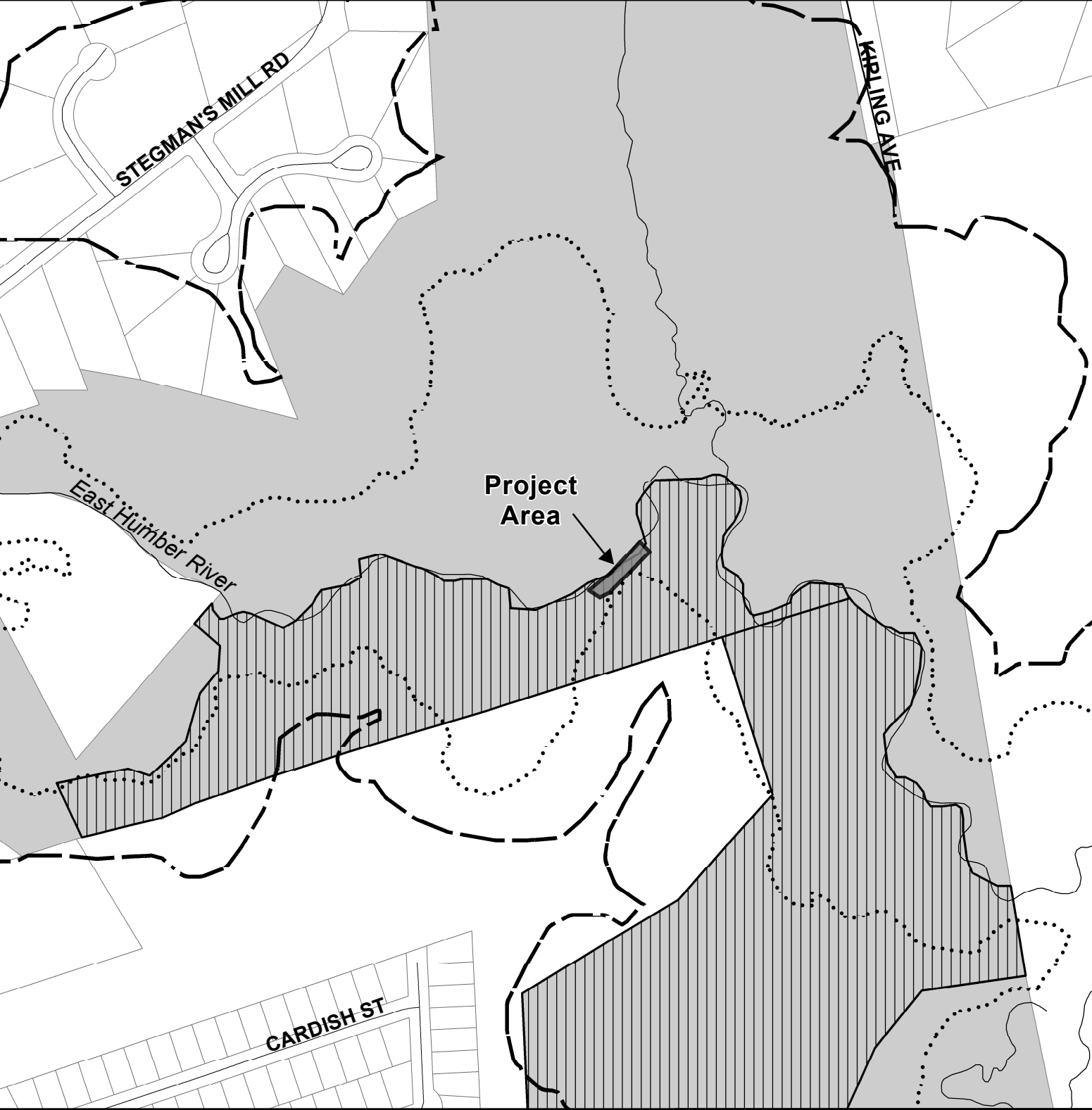
**Email: Phil.Wolfrain@trca.ca**

**Date: April 21, 2025**

**Attachments: 1**

Attachment 1: Project Location Map

Attachment 1 - Project Location Map



Legend:

- ~~~~~ Watercourse
- ..... Floodline
- Project Area
- Regulation Area 2023
- TRCA Property
- Parcel Assessment
- Lease Area

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**Section III – Items for the Information of the Board**

**TO:** Chair and Members of the Executive Committee  
Friday, May 9, 2025 Meeting

**FROM:** Linda Charlebois, Director, Corporate Services

**RE: Q1 COMMUNICATIONS, MARKETING, AND EVENTS  
REPORT SUMMARY (JANUARY 1 - MARCH 31, 2025)**

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**KEY ISSUE**

Information report regarding Toronto and Region Conservation Authority (TRCA) corporate media communication activities during the first quarter of 2025 (January 1 - March 31, 2025).

**RECOMMENDATION:**

**THAT the Q1 Communications, Marketing and Events Report Summary for January 1 - March 31, 2025, be received.**

**BACKGROUND**

The Communications, Marketing and Events (CME) business unit with involvement of program areas across TRCA's Divisions carry out corporate communications programs to provide TRCA with a unified voice that aligns consistently with strategic priorities, and monitors results to identify opportunities for improvements. Working with staff from all divisions and external program and service providers, the business units deliver communications campaigns through traditional media outlets and online social media channels. Content is typically disseminated through materials such as news releases and media advisories, direct outreach to targeted journalists, producers and editors, and responses to incoming media inquiries. Digital campaigns involve posting visual and written content on websites and distribution via social media platforms. All media activity is supported by ongoing assessment and deployment of technology tools and processes to maximize effectiveness.

**OVERVIEW:**

This report covers communications and marketing activities for TRCA between January 1 - March 31, 2025, achieved by the CME Team.

### **Q1 Successes**

1. The CME team successfully led the communications strategy supporting staff relocation to TRCA's new administrative office building. This included the development and rollout of key communications assets such as a series of informative emails, a professionally designed tenant handbook, detailed floor plans, and other supporting materials. CME also coordinated and delivered a successful Welcome Week event, held from February 18 to 21, which warmly welcomed staff to the new building with refreshments and snacks.
2. CME has transitioned paid advertising support to a specialized external media buying agency, leveraging more efficient media buys and expertise in support of paid promotional strategies for The Village at Black Creek and Conservation, Parks and Lands.
3. CME's media relations efforts resulted in coverage of TRCA's seasonal hiring strategy in several community publications, helping to bolster recruitment.
4. Proactive media relations outreach in support of Sugarbush Maple Syrup Festival also resulted in significant media coverage of the event, including broadcast remote segments.

### **Key Q1 Communications Metrics**

1. TRCA delivered three consolidated monthly newsletters during Q1, achieving a 50.1% average open rate (AOR) and a 4.26% click rate (CR). Both metrics significantly exceed non-profit industry benchmarks (25.17% AOR, 2.79% CR), highlighting strong audience engagement.
2. Google Grant Campaigns resulted in 90,437 impressions, 11,457 clicks, at a value of \$67,950 US dollars in free Google ads.
3. CME developed and executed a comprehensive communications strategy to build awareness and drive attendance to the Source to Stream conference, resulting in 859 attendees. The campaign generated 25,320 impressions and 1,062 website clicks through a combination of organic and paid social media. Engagement for organic social media was high at 15%.
4. CME promoted Conservation, Parks and Lands winter activities through 33 organic social media posts that resulted in a total of 22,574 impressions and 625 engagements. Cross-country skiing at



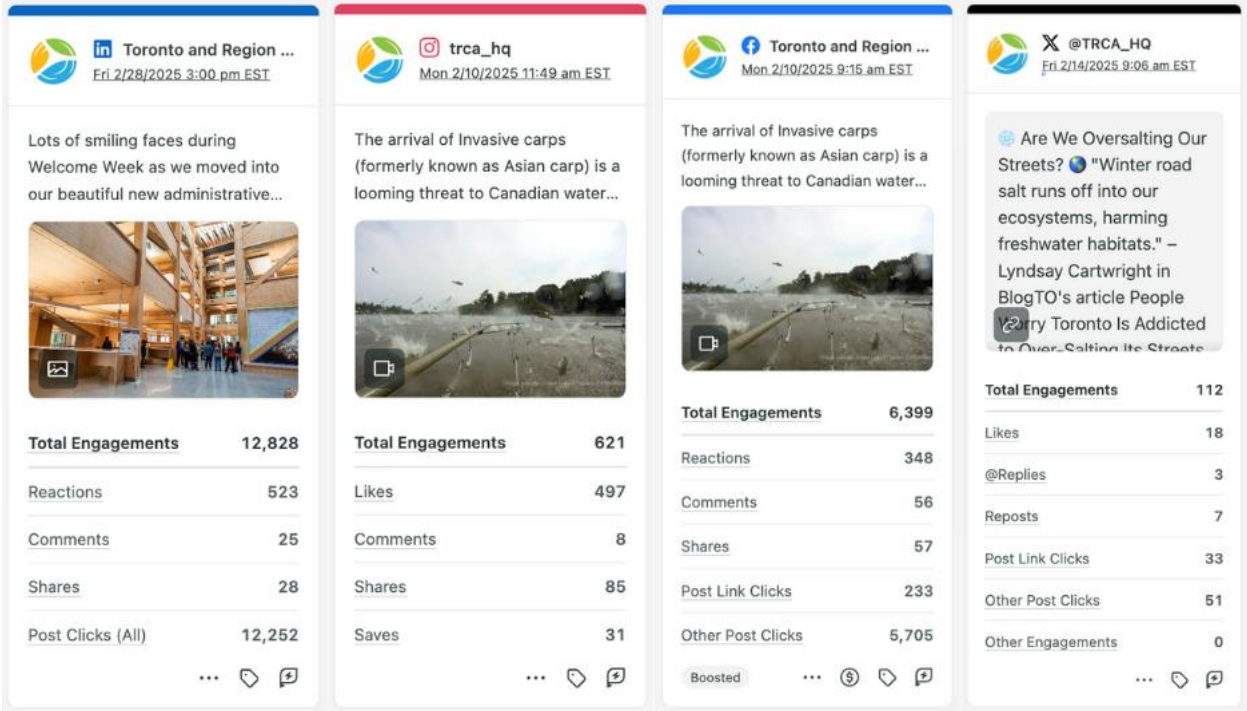
# Item 10.1

Albion Hills Conservation Park was also promoted through paid Google ads that resulted in 359,595 impressions and 3,107 clicks to the cross-country ski page.

## Q1 Social Activity

In Q1 2025, TRCA’s social media strategy focused on highlighting seasonal activities, recruitment efforts, and key organizational milestones. Winter activities at TRCA parks, including cross-country skiing, were promoted to encourage visitors to embrace the outdoors during the colder months. Looking ahead to summer, the seasonal hiring campaign was launched, emphasizing roles such as lifeguards, camp counsellors, and park attendants. Early promotions for TRCA’s summer camps also encouraged families to plan ahead. As the new year began, TRCA reflected on its achievements through the release of its annual report and marked a fresh start with the announcement of its new administrative office building, setting the stage for another year of meaningful conservation work.

## TRCA’s top organic posts per social media account were as follows:



## Item 10.1

1. On **LinkedIn**, the top-performing post celebrated the opening of TRCA's brand-new administrative office building at 5 Shoreham Drive, marking the first week of staff settling into the building. This milestone announcement resonated with our professional audience as it highlighted TRCA's commitment to sustainability, with the new office serving as a benchmark for environmentally friendly building practices. The post also emphasized the historical significance of returning to a former office location, creating a sense of familiarity and pride among staff and stakeholders. The combination of major organizational news, sustainability achievements, and an engaging celebratory tone contributed to this post's strong performance.
2. On **Instagram**, the top-performing post featured an educational and professionally produced video about the looming threat of invasive carps and the ongoing efforts to prevent their establishment in Canadian waters. The video's visually striking and informative content captured users' attention while effectively conveying a complex conservation issue. Additionally, the post benefited from being a collaborative post with partners, extending its reach and credibility. The combination of strong visuals, engaging educational messaging, and cross-promotion with partners contributed to this post's outstanding performance.
3. On **Facebook**, the top-performing post, like Instagram, featured an educational and professionally produced video about the looming threat of invasive carps and the efforts to prevent their establishment in Canadian waters. The video's visually striking and informative content captured users' attention while effectively conveying a complex conservation issue. Its combination of strong visuals, engaging educational messaging, and a compelling call to action contributed to its outstanding performance.
4. On **X (Twitter)**, the top-performing post focused on the environmental impact of road salt, highlighting a BlogTO article that featured a quote from TRCA staff. External media coverage often grabs attention, particularly when it comes from a well-known local publication, and the inclusion of expert insight from a TRCA staff member added credibility and authority to the discussion. Additionally, the post resonated with followers as it addressed a common winter concern while providing actionable solutions, reinforcing TRCA's role as a trusted source for environmental education.

### **Q1 Events Summary**

TRCA's Events team provides strategic direction and assistance to all TRCA business units, as required, to stage or participate in successful events, and leads the management of signature TRCA events.

The Events team coordinated and implemented the following events in Q1.

#### **TRCA's Annual General Meeting**

On January 24, TRCA held its Annual General Meeting (AGM) and recognized the following members for their six years of dedicated service on TRCA's Board of Directors:

- Regional Councillor Joanne Dies;
- Deputy Mayor, Local and Regional Councillor Linda Jackson;
- Mayor Steve Pellegrini; and
- Regional Councillor Rowena Santos.

The following outgoing members were recognized for their service on TRCA's board:

- Deputy Mayor and Councillor Amber Morley;
- Councillor Jamaal Myers; and
- Councillor Gord Perks.

Additionally, Toronto and Region Conservation Foundation (TRCF) Board member, Vitu Mhango, presented the awards for the B. Harper Bull Scholarship to the following award recipients:

- Biancka Pragash;
- Wyatt Weatherson; and
- Yazan Zamel.

#### **Welcome Week at 5 Shoreham**

From February 18 to 20, TRCA hosted its Welcome Week for more than 300 staff at our newly opened Administrative Office Building at 5 Shoreham Drive. The event offered employees an opportunity to become familiar with their new workspace and foster a sense of connection to the site.

## Item 10.1

Orientation tours were held throughout the week, guiding staff through the office layout and highlighting key features and amenities designed to support collaboration, sustainability, and well-being.

### Sugarbush Maple Syrup Festival Official Launch

On March 8, TRCA officially launched the Sugarbush Maple Syrup Festival and celebrated its partnership with 407 ETR, now in the second year of a three-year sponsorship commitment. Guests enjoyed a guided tour of the maple syrup trail, explored site offerings, and learning how syrup production has evolved over time.

Distinguished guests who attended and delivered remarks included:

- Darryl Gray, Director, Education and Training, TRCA;
- Christina Basil, Vice President, Communications and Government Relations, 407 ETR; and
- Anna Roberts, Member of Parliament for King–Vaughan.

Other notable guests in attendance included:

- Anna-Louise Richardson, Chair, Regional Watershed Alliance.

The Sugarbush Maple Syrup Festival remains a perennial favourite, drawing thousands of visitors and promoting local tourism. It also provides valuable educational opportunities and fosters strong community ties.

The festival ran from March 8 to April 6 at two TRCA locations: Bruce's Mill Conservation Park and the Kortright Centre for Conservation, attracting more than 24,000 visitors.

### **Event Spotlight – Source to Stream**

On March 26 and 27, TRCA, in collaboration with Credit Valley Conservation (CVC) and Lake Simcoe Region Conservation Authority (LSRCA), hosted *Source to Stream*, Canada's premier stormwater and erosion and sediment control conference at Pearson Convention Centre in Brampton. The event was presented through the Sustainable Technologies Evaluation Program (STEP).

John MacKenzie, CEO of TRCA, and Quentin Hanchard, CAO of CVC, delivered opening remarks, setting a celebratory tone to launch the conference.

## Item 10.1

The event highlighted innovative projects and initiatives addressing sustainable water management, with a specific focus on urban runoff, green infrastructure, erosion and sediment control, and the restoration of natural systems. Over the course of the two-day event, attendees exchanged ideas that are shaping the future of community design and environmental protection.

From new stormwater innovations and erosion control strategies to nature-based solutions, the conference showcased practical approaches that make a measurable difference. This year's program introduced cutting-edge concepts and technologies, including Montreal's sponge parks, artificial intelligence applications, and next-generation drones, to transform how water resources are managed and protected.

The 2025 conference hosted:

- 859 attendees;
- 64 exhibitor booths;
- 8 student poster displays; and
- 37 presentations.

### **Q1 Media Coverage – Summary**

Requests for information or interviews occurred from various members of the media during Q1 2025 through:

- Our Media Request Form or direct media email on our website;
- Directly to our Communications and Media Relations Specialist; and
- Contacting staff at TRCA who notified CME.

TRCA received **56** requests in Q1 through our online Media Request form and other methods listed above. Of the **56** total requests, **22** were for TV/Radio, with the remaining related to print or online.

Highlighted below is a combination of:

- Media requests to TRCA resulting in media coverage;
- Additional organic coverage where TRCA was mentioned by name;
- TRCA's key findings/reports were referenced; and

## Item 10.1

- Articles that resulted directly from TRCA issuing a media advisory / media release.

TRCA received more than **117** media mentions in Q1 2025, including **17** on TV or radio. The remaining mentions were in print or online articles.

### January 2025

Date	Media Outlet	Title	Link
January 8, 2025	Beach Metro News	Winter birding events slated for Tommy Thompson Park this month	<a href="#">STORY LINK</a>
<b>Information</b>			
The article highlighted the range of opportunities available in January to learn about local nature and wildlife at a series of public events at Tommy Thompson Park hosted by TRCA.			
January 17, 2025	CP24	Two snowy owls found dead in Toronto park infected with bird flu: TRCA	<a href="#">STORY LINK</a>
<b>Information</b>			
The article confirmed that two snowy owls found dead at Tommy Thompson Park in late December had tested positive for bird flu. Karen McDonald, Senior Manager of Restoration & Infrastructure at TRCA, was quoted in the article.			
January 27, 2025	Government of Canada	Government of Canada Announces Intent to significantly expand Rouge National Urban Park	<a href="#">STORY LINK</a>
<b>Information</b>			
The article discussed the Government of Canada's announcement of its intention to transfer the administration of ecologically significant lands from Transport Canada's Pickering Lands to Rouge National Urban Park. It also mentioned TRCA's previous transfer of 119 hectares to Parks Canada to support the potential expansion of Rouge National Urban Park.			

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**February 2025**

Date	Media Outlet	Title	Link
February 7, 2025	CityNews	Using grass to decontaminate salty soil	<a href="#">STORY LINK</a>
<b>Information</b>			
The report highlighted a study at Pearson International Airport that is making progress in identifying a species of grass that could help decontaminate soil affected by excessive road salt. It featured an interview with Lyndsay Cartwright, Research Scientist in Watershed Planning and Ecosystem Science at TRCA.			
February 7, 2025	Caledon Enterprise	'Perfect spot': Head to Albion Hills Conservation Park in Caledon for winter fun	<a href="#">STORY LINK</a>
<b>Information</b>			
The article highlighted Albion Hills Conservation Park as a winter getaway in the Greater Toronto Area, located in Caledon. The park offered a range of activities, including skiing, snowshoeing, tobogganing, and snow biking (also known as fat biking), making it an ideal destination for family and friends.			
February 10, 2025	CBC	Local angler catches 2nd recorded muskie in Toronto Harbour in the last 30 years	<a href="#">STORY LINK</a>
<b>Information</b>			
The report covered a resident's catch of the second muskie recorded in Toronto Harbour in the past 30 years, which occurred in December. The story featured an interview with Rick Portiss, Senior Manager of Aquatic Monitoring & Management at TRCA.			
February 10, 2025	Yorkregion.com	Toronto and Region Conservation Authority hiring for 2025 season, with 500 jobs available across GTA	<a href="#">STORY LINK</a>
<b>Information</b>			
An article about Toronto and Region Conservation Authority (TRCA) hiring for approximately 500 seasonal positions across the Greater Toronto Area			

## Item 10.1

for 2025, with roles in customer service, lifeguarding, community programs, and more.

February 25, 2025	CHCH	March break family fun with Destination Ontario	<a href="#">STORY LINK</a>
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### Information

The report highlighted March break family activities with Destination Ontario, including tree-top trekking and a lesson on how sap is harvested from trees and brought to the kitchen table at Bruce's Mill. The story featured an interview with Mary Gawen, Supervisor of Community Outreach & Education at TRCA.

## March 2025

Date	Media Outlet	Title	Link
March 4, 2025	CityNews	Toronto residents concerned leftover snow and rain will lead to flooding	<a href="#">STORY LINK</a>

### Information

The report covered a snowstorm in Toronto and growing concerns about flooding in areas like the Beaches, with warmer temperatures and rain in the forecast. It featured an interview with David Kellershohn, Associate Director of Engineering Services at TRCA.

March 10, 2025.	CityNews	Maple Syrup festivals - a sweet start to spring	<a href="#">STORY LINK</a>
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### Information

A report highlighting some of the sugar bush activities taking place this March, including a visit to Bruce's Mill Conservation Park during the Maple Syrup Festival. The segment features an interview with Mary Gawen, Supervisor of Community Outreach & Education at TRCA.

March 10, 2025.	CBC Podcast: This is Toronto.	Nature is healing, and it looks like a giant ball of slime in the Don River	<a href="#">STORY LINK</a>
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## Item 10.1

<b>Information</b>			
The podcast explored why the discovery of a 'jelly blob' in the Don River had excited scientists. The episode featured an interview with Rick Portiss from TRCA.			
March 12, 2025	The Weather Network	Are Ice Jams a Concern in Ontario as Temperatures Warm?	<a href="#">STORY LINK</a>
<b>Information</b>			
The report covered TRCA's efforts to monitor ice jams and flooding this spring. The story featured an interview with David Kellershohn, Associate Director of Engineering Services at TRCA.			
March 20, 2025	Water Canada	Reclaiming Nature	<a href="#">STORY LINK</a>
<b>Information</b>			
The article discussed the transformation of fallow urban land into wetlands in the Town of Ajax, creating vital habitats, mitigating flooding, and enhancing climate resilience. The story featured an interview with John Stille, Senior Manager of Restoration & Infrastructure at TRCA.			
March 25, 2025	Toronto Star	10 fun, exciting, cultural, outdoorsy, science-y, scary things to do on March Break that your kids (and you!) will love	<a href="#">STORY LINK</a>
<b>Information</b>			
An article highlighting fun, family-friendly activities for children during March Break, featuring the Sugarbush Maple Syrup Festival at Kortright Centre for Conservation.			
April 3, 2025	Breakfast Television	Discover Canada's rich maple syrup history with this fun + immersive experience	<a href="#">STORY LINK</a>
<b>Information</b>			
A report about interactive ways to learn about the rich history and traditions of maple syrup in Canada, featuring an interview with Jennifer Ouimette, Program Manager of Kortright Programs at TRCA.			

### Media Releases:

TRCA was involved with **8** Media Releases and blogs this quarter:

## Item 10.1

Date of Media List Distribution	Joint Release	Link
January 14, 2025	Kick Off the New Year with TRCA's Family-Friendly Events and Workshops	<a href="#">STORY LINK</a>
January 27, 2025.	2025-2026 Executive Committee Elected at TRCA Annual General Meeting	<a href="#">STORY LINK</a>
February 12, 2025	February and March Fun with TRCA	<a href="#">STORY LINK</a>
March 3, 2025	Spring Safety Reminder: Stay Safe Around Water	<a href="#">STORY LINK</a>
March 12, 2025	Exploring our Natural Wonders: TRCA's The Nature School	<a href="#">STORY LINK</a>
March 13, 2025	Tap into a Canadian Tradition at the Sugarbush Maple Syrup Festival	<a href="#">STORY LINK</a>
March 14, 2025	TRCA Gears Up for March Maple Madness and More!	<a href="#">STORY LINK</a>

### Media Advisories:

TRCA was involved with **6** Media Advisories this quarter, which led to additional media coverage:

Date of Media List Distribution	Title
January 7, 2025	Kick off the new year with TRCA's family-friendly events and workshops!
January 30, 2025	Hit the Trails This Winter in the GTA!
February 6, 2025	TRCA's Maple Syrup Festival is coming! And much more!
February 25, 2025	Celebrate the arrival of spring with the annual Sugarbush Maple Syrup Festival – a beloved Ontario tradition!
March 10, 2025	Join TRCA for March (Maple) Madness and so much more!
March 28, 2025	Celebrate Earth Week with TRCA: Community, Conservation, and Citizen Science in Action!

### **Q1 Key Learnings**

1. TRCA's multi-channel approach—including traditional media, digital campaigns, newsletters, and social media—continues to yield significant results. Newsletter performance far exceeded non-profit industry benchmarks with a 50.1% average open rate and a 4.26% click-through rate. Google Grant campaigns and paid media buys also proved effective, delivering more than 90,000 impressions and expanding awareness for key initiatives such as the Source to Stream conference and Conservation Parks winter activities.
2. TRCA events played a key role in delivering high-impact experiences for both internal and external audiences. Welcome Week successfully introduced more than 300 employees to TRCA's new Administrative Office Building, while high-profile events like the Sugarbush Maple Syrup Festival and the Source to Stream conference attracted significant participation, with more than 24,000 and 850 attendees, respectively. These events reinforce TRCA's ability to engage stakeholders, celebrate milestones, and amplify educational programming.
3. TRCA received more than 117 media mentions in Q1, including 17 on television or radio, reflecting the value of consistent and proactive media engagement. Strategic outreach supported seasonal hiring, festival promotion, and TRCA's response to conservation issues—from invasive species to flood preparedness. Top-performing social media posts showcased TRCA's leadership on sustainability, education, and innovation, helping to establish the organization as a trusted voice in environmental stewardship.

### **2025 Q2 Look Ahead**

Below is a list of upcoming communications activities set for Q2 2025:

1. Communication support will be provided during Q2 to promote the following:
  - TRCA officially opened its new administrative office building at 5 Shoreham Drive on April 25, 2025. The event showcases the organization's commitment to sustainability, innovation, and community leadership. CME supported the event through strategic media outreach, dignitary coordination, onsite logistics, and internal communications.

## Item 10.1

- As the spring and summer seasons unfold, TRCA will promote the reopening of parks and natural spaces throughout its jurisdiction. Campaigns will encourage residents to explore local trails, conservation areas, and seasonal programming and experiences such as golfing and fishing, helping to deepen community connections with nature.
  - CME will undertake a targeted market research initiative to guide the development and promotion of TRCA's educational offerings. This research will gather quantitative insights into Ontario parents' and teachers' perceptions of outdoor learning opportunities, including Nature School, field trips, and summer camps. Findings will help shape messaging, address barriers, and inform strategic direction for 2025–2026 programming.
2. Planning of communication support will begin for TRCA major events, including:
- TRCA Bird Festival at Tommy Thompson Park – May 10, 2025  
CME will support the promotion of the Bird Festival, a public event celebrating bird conservation efforts, taking place at Tommy Thompson Park. The event will invite the public to learn about TRCA's conservation initiatives alongside the work of valued partners. CME will provide digital marketing, branding, and media relations to raise awareness and drive attendance.
  - TurtleFest – May 18, 2025  
CME will support the promotion and delivery of TurtleFest, a public event celebrating turtle conservation efforts, taking place at Heart Lake Conservation Park. The event will invite the public to learn about TRCA's conservation initiatives alongside the work of valued partners. CME will provide digital marketing, branding, and media relations to raise awareness and drive attendance.
  - Bike the Creek – June 7, 2025  
CME will support the promotion of Bike the Creek, a public event that raises awareness on the benefits of cycling and how active transportation is essential to building a healthy and sustainable community. The event will invite the public to ride and learn about TRCA's trail initiatives alongside the work of

## Item 10.1

valued partners. CME will provide digital marketing, branding, and media relations to raise awareness and drive attendance.

- Celebrate the Humber – June 14, 2025

CME will provide communications support for Celebrate the Humber, an annual event that invites the public to explore the rich natural and cultural heritage of the Humber River, a designated Canadian Heritage River. This year's event will take place along the Humber River Recreation Trail in Toronto, with featured stops at key locations including the historic bridge at Étienne Brulé Park.

### **Relationship to TRCA's 2023-2034 Strategic Plan**

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

#### **Pillar 4 Service Excellence:**

4.3 Responsive relationships and a trusted brand with a reputation for excellence

**Report prepared by: Miguel Pacheco, Senior Manager, Communications, Marketing and Events**

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**Date: April 15, 2025**

### Section III – Items for the Information of the Board

**TO:** Chair and Members of the Executive Committee  
Friday, May 9, 2025 Meeting

**FROM:** Linda Charlebois, Director, Corporate Services

**RE: 2025 THREE MONTH FINANCIAL REPORT**

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#### **KEY ISSUE**

Receipt of Toronto and Region Conservation Authority's (TRCA) unaudited expenditures as of the end of the first quarter, March 31<sup>st</sup>, 2025, for informational purposes.

#### **RECOMMENDATION:**

**IT IS RECOMMENDED THAT the 2025 financial report for the three-month period ending March 31, 2025, be received for information.**

#### **BACKGROUND**

As part of TRCA's financial governance procedures, staff are presenting the 2025 Three Month Financial Report, covering the period from January 1, 2025, through to March 31, 2025. This report provides information on the expenditure rate for the first three months of 2025.

#### **RATIONALE**

TRCA prioritizes transparency and accountability in spending, revenue recognition, and performance evaluation against approved budgets, both at the organizational level and within individual project and programs. This is further supported by TRCA's core values which prioritize accountability of staff to be increasingly responsible for their actions, behaviours, and outcomes. TRCA recognizes that all projects and programs have cost implications and that all expenditures support practical and affordable service delivery. Transparency throughout the budget management process is achieved in part through the analysis and reporting on year-to-date revenues/expenses as compared to the current fiscal year budget. In addition, TRCA regularly collaborates with municipal and government agency partners, sharing budget expenditure and variance information throughout the year and during budget planning for the upcoming fiscal period. In order to improve the accuracy in reporting anticipated issues in

## Item 10.2

expenditures, TRCA established a seasonal forecasting baseline using historical data from the past three years to estimate the seasonal variances within each program area.

### Relationship to TRCA's 2023-2034 Strategic Plan

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

#### Pillar 4 Service Excellence:

4.4 Transparent decision making and accountable results

### FINANCIAL DETAILS

Capital and operating reports by Service Area and underlying Program Areas are provided in Attachments 1 and 2, respectively. The attachments provide a summary analysis of expenditures to date and the variance explanations by Program Area which have a variance threshold of +/- 10% and \$500,000 from anticipated quarterly spend rates. This threshold ensures attention is directed to significant or unexpected deviations while maintaining operational efficiency. Variances falling within these thresholds are considered to be within the expected range.

A summary of the three-month operating and capital expenditures is shown in Table 1 below.

**Table 1 – Three-Month Expenditure Variance in Dollars**

	<b>Budget</b>	<b>Three-Month Anticipated</b>	<b>Actual Expenditure</b>	<b>Variance</b>
Capital	133,181,000	21,036,200	18,063,855	(2,972,345)
Operating	59,748,000	13,674,000	12,378,886	(1,295,114)
<b>Net</b>	<b>192,929,000</b>	<b>34,710,200</b>	<b>30,442,741</b>	<b>(4,267,459)</b>

The capital report contains two (2) reportable variances for the three-month period, whereas the operating report contains no reportable variance. Attachment 3 provides explanations for each reportable variance.



## Item 10.2

### **DETAILS OF WORK TO BE DONE**

As TRCA's financial governance procedures and systems continue to evolve over time, internal processes for in-year vendor billing, customer invoices and recognition of deferred revenue and internal recoveries will become a greater area of focus for the organization. TRCA will continue to monitor expenditure trends closely and adjust forecasting as needed to ensure strong fiscal management across all service areas.

**Report prepared by: Jenifer Moravek, Senior Manager, Strategic Business Planning and Performance**

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**Email: [linda.charlebois@trca.ca](mailto:linda.charlebois@trca.ca)**

**Date: May 9, 2025**

**Attachments: 3**

Attachment 1: 2025 Three Month Capital Budget Expenditures

Attachment 2: 2025 Three Month Operating Budget Expenditures

Attachment 3: 2025 Three Month Variance Explanations

Attachment 1: TRCA 2025 Three Month Capital Expenditures

Program Area	2025 Budgeted Capital Expenditure (\$)	2025 Anticipated Capital Expenditure (\$)	2025 Actual Capital Expenditure (\$)	2025 Capital Expenditure Variance (\$)	Variance (%)	Reportable Q1 Capital Expenditure Variance
Watershed Planning and Reporting	983,000	214,000	292,864	78,864	36.9%	
Climate Science	1,358,000	313,000	190,179	-122,821	-39.2%	
Water Resource Science	4,148,000	947,000	765,374	-181,626	-19.2%	
Erosion Management	41,677,000	6,517,000	5,261,002	-1,255,998	-19.3%	A
Flood Management	3,957,000	887,000	889,626	2,626	0.3%	
Biodiversity Monitoring	1,977,000	400,000	409,882	9,882	2.5%	
Ecosystem Management Research and Directions	10,764,000	1,724,000	1,646,863	-77,137	-4.5%	
Forest Management	1,368,000	283,000	194,509	-88,491	-31.3%	
Restoration and Regeneration	19,675,000	2,178,000	2,415,171	237,171	10.9%	
Greenspace Securement	798,000	130,000	79,125	-50,875	-39.1%	
Greenspace Management	9,718,000	1,373,000	916,971	-456,029	-33.2%	
Waterfront Parks	10,977,000	1,497,000	191,970	-1,305,030	-87.2%	B
Conservation Parks	194,000	61,000	12,537	-48,463	-79.4%	
Trails	4,832,000	715,000	381,779	-333,221	-46.6%	
Black Creek Pioneer Village	371,000	36,500	386,738	350,238	959.6%	
Events and Festivals	0	0	0	0	0.0%	
Environmental Assessment Planning and Permitting	1,088,000	82,000	24,663	-57,337	-69.9%	
Policy Development and Review	500,000	95,000	121,842	26,842	28.3%	
School Programs	2,452,000	444,800	293,381	-151,419	-34.0%	
Newcomer Services	168,000	29,000	45,178	16,178	55.8%	
Family and Community Programs	52,000	12,700	12,672	-28	-0.2%	
Living City Transition Program	5,756,000	1,309,000	1,114,484	-194,516	-14.9%	
Community Engagement	3,610,000	587,000	447,892	-139,108	-23.7%	
Financial Management	152,000	21,200	7,651	-13,549	-63.9%	
Corporate Management and Governance	5,996,000	971,000	1,587,907	616,907	63.5%	
Human Resources	110,000	110,000	309,721	199,721	181.6%	
Information Infrastructure and Management	500,000	99,000	68,668	-30,332	-30.6%	
Project Recoveries	0	0	-4,796	-4,796	0.0%	
Vehicles and Equipment	0	0	0	0	0.0%	
Grand Total	133,181,000	21,036,200	18,063,855	-2,972,345	-14.1%	

## Attachment 2: TRCA 2025 Three Month Operating Expenditures

Program Area	2025 Budgeted Operating Expenditure (\$)	2025 Anticipated Operating Expenditure (\$)	2025 Actual Operating Expenditure (\$)	2025 Q1 Capital Expenditure Variance (\$)	Variance (%)
Watershed Planning and Reporting	336,000	74,400	61,412	-12,988	-17%
Erosion Management	182,000	44,000	54,219	10,219	23%
Flood Management	1,268,000	297,000	268,327	-28,673	-10%
Forest Management	136,000	25,000	10,901	-14,099	-56%
Restoration and Regeneration	606,000	504,000	226,394	-277,606	-55%
Greenspace Management	1,019,000	421,400	356,415	-64,985	-15%
Rental Properties	2,003,000	457,000	340,531	-116,469	-25%
Conservation Parks	7,035,000	888,000	808,430	-79,570	-9%
Bathurst Glen Golf Course	1,514,000	141,000	154,206	13,206	9%
Black Creek Pioneer Village	3,649,000	651,000	627,912	-23,088	-4%
Events and Festivals	559,000	224,000	237,659	13,659	6%
Development Planning and Regulation Permitting	9,807,000	2,328,000	1,905,526	-422,474	-18%
Environmental Assessment Planning and Permitting	6,598,000	1,610,000	1,222,321	-387,679	-24%
Policy Development and Review	388,000	90,700	76,671	-14,029	-15%
School Programs	6,957,000	1,216,000	1,392,804	176,804	15%
Newcomer Services	1,217,000	312,000	246,442	-65,559	-21%
Family and Community Programs	1,378,000	248,000	226,418	-21,582	-9%
Community Engagement	350,000	119,000	33,415	-85,585	-72%
Financial Management	4,272,000	521,000	844,260	323,260	62%
Corporate Management and Governance	7,126,000	2,324,000	2,103,748	-220,252	-9%
Human Resources	2,541,000	536,600	464,865	-71,735	-13%
Corporate Communications	1,742,000	425,400	371,819	-53,581	-13%
Information Infrastructure and Management	3,539,000	853,000	880,349	27,349	3%
Project Recoveries	-4,418,000	-622,000	-690,132	-68,132	11%
Vehicles and Equipment	-56,000	-14,500	153,978	168,478	-1162%
<b>Grand Total</b>	<b>59,748,000</b>	<b>13,674,000</b>	<b>12,378,886</b>	<b>-1,295,114</b>	<b>-9%</b>

### Attachment 3: 2025 Three Month Variance Explanations

#### Capital Reportable Variance Notes

<b>A</b>	The lower-than-anticipated expenditures are related to projects within the Erosion Management program, including Toronto Island Park Flood and Erosion Mitigation, Colonel Sam Smith Park, Beverley Acres - German Mills Creek Erosion Control, Topcliff Avenue Erosion Control, and Yellow Creek near Summerhill Gardens. Underspending reflects staff advancing contracts for specialized implementation, with major cost-incurring phases scheduled to occur in the second half of 2025 for multiple concurrent projects using in-house and contracted crews. Once these are taken into account, the variance is \$550K and 8.5% which is within the acceptable threshold.
<b>B</b>	The lower-than-anticipated expenditures are related to the Scarborough Waterfront Project (Brimley Multi-Use Trail component), which has experienced delays due to additional design work requested by the City and extended timelines of permits and property related negotiations arising from changes requested by the City. The tender has been released with substantial completion anticipated by Q4 2026. Once these situations are taken into account, the variance is \$195K and 13% which is within the acceptable threshold.

**Section IV – Permits Issued under Section 28.1 of the Conservation Authorities Act**

**TO:** Chair and Members of the Executive Committee  
Friday, May 9, 2025 Meeting

**FROM:** Sameer Dhalla, Director, Development and Engineering Services

**RE:** **STANDARD DELEGATED PERMITS FOR RECEIPT – STAFF APPROVED AND ISSUED – May 9, 2025**

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**KEY ISSUE**

Standard Delegated Permits are processed by Development and Engineering Services Division staff, approved by senior staff designated as Authorized Signatories by the Board of Directors and received monthly by the Executive Committee. Standard Delegated Permits are categorized as: standard, routine infrastructure works, emergency infrastructure works, and permits after the fact/resolution of violations.

STANDARD DELEGATED PERMITS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 77)

PERMISSION FOR ROUTINE INFRASTRUCTURE WORKS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 114)

PERMITS AFTER THE FACT / RESOLUTION OF VIOLATIONS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 135)

**RECOMMENDATION:**

**THAT standard delegated permits, permission for routine infrastructure works, emergency infrastructure works, letters of approval, and permits after the fact/resolution of violations granted by Toronto and Region Conservation Authority (TRCA) staff, in accordance with Section 28.1 of the Conservation Authorities Act, which are listed within this report, be received.**

## **STANDARD DELEGATED PERMITS FOR RECEIPT– STAFF APPROVED AND ISSUED**

**Delegated Permits are processed by Development and Engineering Services Division staff, approved by senior staff designated as Authorized Signatories by the Board of Directors and received monthly by the Executive Committee. Delegated permits are categorized as standard, routine infrastructure works, emergency infrastructure works, and permits after the fact/resolution of violations. Standard permits are non-complex permissions consistent with TRCA policies and procedures.**

### **CITY OF BRAMPTON**

#### **CITY OF BRAMPTON - Etobicoke Creek Watershed**

The purpose is to construct an arena at 20 Victoria Crescent, in the City of Brampton. The new area will be located on a similar footprint of the existing community centre which was previously demolished. No in-water works are associated with this proposal.

**CFN: PER-IPP-2025-00513**

**Report prepared by: Aliyah Khan, Planner**

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**Email: [aliyah.khan@trca.ca](mailto:aliyah.khan@trca.ca)**

**Date: March 6, 2025**

## **REGION OF PEEL - Humber River Watershed**

The purpose is to undertake the road reconstruction and widening of Mayfield Road between Dixie Road and Bramalea Road, in the City of Brampton. All works will be undertaken in dry conditions.

**CFN: PER-IPP-2024-00181**

**Report prepared by: Shirin Varzgani, Senior Planner**

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**For information contact: Shirin Varzgani, (437) 880-2429**

**Email: shirin.varzgani@trca.ca**

**Date: March 11, 2025**

## **CITY OF MARKHAM**

### **CITY OF MARKHAM - Rouge River Watershed**

The purpose is to undertake rehabilitation of the stormwater management pond located south of Green Lane, and west of Bronte Road, in the City of Markham. All works will be undertaken in the dry working conditions.

**CFN: PER-IPP-2024-00267**

**Report prepared by: Harsha Gammanpila, Planner**

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**Email: Harsha.Gammanpila@trca.ca**

**Date: February 27, 2025**



**CITY OF MARKHAM - Rouge River Watershed**

The purpose is to construct two new 3.0 m wide multi-use paths to connect Denby Valley Park to Mildred Temple Park under the existing Highway 7 Bridge east of Main Street, and to connect Austin Drive Park to Bullock Drive along north side of Highway 7 in the City of Markham. All works will be undertaken in the dry working conditions.

**CFN: 70121**

**Report prepared by: Harsha Gammanpila, Planner**

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**Email: Harsha.Gammanpila@trca.ca**

**Date: March 5, 2025**

**CITY OF MARKHAM - Rouge River Watershed**

The purpose is to undertake routine stormwater management pond maintenance and rehabilitation works including sediment removal located at 51 Lemsford Drive, south of 14th Avenue, in the City of Markham. All works will be undertaken in the dry working conditions.

**CFN: PER-IPP-2025-00531**

**Report prepared by: Harsha Gammanpila, Planner**

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**Email: Harsha.Gammanpila@trca.ca**

**Date: March 4, 2025**

**45 THORNEY BRAE DRIVE - Don River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed to facilitate the construction of a 1 storey addition to the front and 2 storey addition to the rear of the existing dwelling on the property located at 45 Thorney Brae Drive in the City of Markham.

**CFN: PER-DPP-2025-00719**

**Report prepared by: Matthew Pereira, Planner I**

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**For information contact: Hamedeh Razavi, (437) 880-1940**

**Email: [Hamedeh.Razavi@trca.ca](mailto:Hamedeh.Razavi@trca.ca)**

**Date: March 14, 2025**

**52 BERKELEY COURT - Rouge River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed to facilitate the removal of an existing pavilion and the construction of a 1-storey addition to the existing dwelling on the property located at 52 Berkeley Court in the City of Markham.

**CFN: PER-DPP-2025-00774**

**Report prepared by: Matthew Pereira, Planner I**

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**For information contact: Hamedeh Razavi, (437) 880-1940**

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**Date: March 5, 2025**

### **CITY OF MARKHAM - Rouge River Watershed**

The purpose is to rehabilitate the existing watermain on Highway 7, Green Lane, Princess Street and Tuclor Lane in the City of Markham. The proposed works include relining of the existing watermain. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00331**

**Report prepared by: Harsha Gammanpila, Planner**

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**Date: March 4, 2025**

### **31 BAKERDALE ROAD - Rouge River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed to facilitate the construction of a 2-storey addition and a wooden deck to the rear of the existing dwelling on the property located at 31 Bakerdale Road in the City of Markham.

**CFN: 68757**

**Report prepared by: Matthew Pereira, Planner I**

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**Date: March 20, 2025**

### **CITY OF MARKHAM - Rouge River Watershed**

The purpose is to undertake decommission the stormwater management pond located on the east side of the Spy Court, near Highway 7 and Woodbine Avenue in the City of Markham. The works will also include erosion mitigation along the ditch from the storm sewer outfall to its confluence at the Rouge River. All works will be undertaken in the dry working conditions.

**CFN: PER-IPP-2024-00269**

**Report prepared by: Harsha Gammanpila, Planner**

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**Date: February 27, 2025**

### **CITY OF MARKHAM - Rouge River Watershed**

The purpose is to replace an existing storm sewer with from Maple Street to Mount Joy Creek, connecting to the existing box culvert under Church Street, in the City of Markham. The proposed works also include associated road reconstruction, within the municipal right-of-way of Church Street. The work will be undertaken in dry working conditions.

**CFN: PER-IPP-2024-00211**

**Report prepared by: Harsha Gammanpila, Planner**

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**Date: April 4, 2025**

## **CITY OF PICKERING**

### **CITY OF PICKERING - Frenchman's Bay Watershed**

The purpose is to construct a new pathway and repave existing pathways within Douglas Park, located south of Radom Street, in the City of Pickering. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00492**

**Report prepared by: Melena Misasi, Planner I**

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**Email: melena.misasi@trca.ca**

**Date: February 24, 2025**

### **938 LIVERPOOL ROAD - Frenchman's Bay Watershed**

The purpose is to install a temporary service trailer and complete minor parking lot repairs during internal alterations to the existing commercial building at 938 Liverpool Road, in the City of Pickering.

**CFN: PER-DPP-2025-00813**

**Report prepared by: Megan Cranfield, Planner I**

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**For information contact: Terina Tam, (437) 880-2421**

**Email: Terina.Tam@trca.ca**

**Date: March 24, 2025**

## **CITY OF RICHMOND HILL**

### **11901 YONGE STREET - Rouge River Watershed**

The purpose is to conduct grading works and construct an addition to an existing golf course club house within a Regulated Area of the Rouge River watershed at 11901 Yonge Street in the City of Richmond Hill.

**CFN: PER-DPP-2025-00686**

**Report prepared by: Anthony Sun, Senior Planner**

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**Email: [anthony.sun@trca.ca](mailto:anthony.sun@trca.ca)**

**Date: April 7, 2025**

### **30 SYLVAN CRESCENT - Humber River Watershed**

The purpose is to undertake works within TRCA's regulated area of the Humber River Watershed in order to facilitate the construction of a 33.63 sq.m. new ground floor addition with a new 115.29 sq.m. second storey addition above the new ground floor addition as well as the existing 1 storey dwelling, as well as a new 14.09 sq.m. attached sunroom, a new 17.57 sq.m. covered porch, and wooden deck at the rear of the existing dwelling. A 37.62 sq.m. attached garage is also proposed and the existing detached garage is proposed to be demolished. All works are associated with a municipal building permit. The subject property is located at 30 Sylvan Crescent, in the City of Richmond Hill.

**CFN: PER-DPP-2024-00560**

**Report prepared by: Nida Mirza, Planner**

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**For information contact: Anthony Sun, (437) 880-2283**

**Email: [anthony.sun@trca.ca](mailto:anthony.sun@trca.ca)**

**Date: March 3, 2025**

### **17 LEISURE LANE - Don River Watershed**

The purpose is to undertake works within the TRCA Regulated Area of the Don River Watershed in order to facilitate the construction of a 220.25 sq.m. 2 storey replacement dwelling at the location of the existing 1 storey dwelling, associated covered porch and pavestone patio, all associated with a municipal building permit. The subject property is located at 17 Leisure Lane, in the City of Richmond Hill.

**CFN: PER-DPP-2024-00586**

**Report prepared by: Nida Mirza, Planner**

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**For information contact: Anthony Sun, (437) 880-2283**

**Email: anthony.sun@trca.ca**

**Date: March 21, 2025**

### **18 LOYAL BLUE CRESCENT - Rouge River Watershed**

The purpose is to recognize an existing basement apartment within the TRCA Regulated Area of the Rouge River Watershed associated with a municipal building permit. The subject property is located at 18 Loyal Blue Crescent in the City of Richmond Hill.

**CFN: PER-DPP-2025-00826**

**Report prepared by: Porter Greatrex, Planner I**

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**For information contact: Anthony Sun, (437) 880-2283**

**Email: anthony.sun@trca.ca**

**Date: March 31, 2025**

**14 CEDAR SPRINGS DRIVE - Don River Watershed**

The purpose is to recognize an existing basement apartment within the TRCA Regulated Area of the Don River Watershed associated with a municipal building permit. The subject property is located at 14 Cedar Springs Drive in the City of Richmond Hill.

**CFN: PER-DPP-2025-00825**

**Report prepared by: Porter Greatrex, Planner I**

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**Email: anthony.sun@trca.ca**

**Date: March 31, 2025**

**CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)****10 RIDGEVALLEY CRESCENT - Humber River Watershed**

The purpose is to construct an in-ground pool, pool cabana, and changeroom to the rear of the existing one-storey single family dwelling at 10 Ridgevalley Crescent in the City of Toronto (Etobicoke York).

**CFN: 70716**

**Report prepared by: Daniel Pina, Senior Planner**

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**For information contact: Daniel Pina, (437) 880-2413**

**Email: daniel.pina@trca.ca**

**Date: March 19, 2025**



**89 COMAY ROAD - Humber River Watershed**

The purpose is to construct a replacement two-storey dwelling with rear basement walkout and rear yard pool at 89 Comay Road in the City of Toronto (Etobicoke).

**CFN: PER-DPP-2024-00387**

**Report prepared by: Amber Murphy, Planner I**

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**For information contact: Mark Howard, (437) 880-1942**

**Email: [Mark.Howard@trca.ca](mailto:Mark.Howard@trca.ca)**

**Date: March 10, 2025**

**CITY OF TORONTO - Mimico Creek Watershed**

The purpose is to undertake emergency works to replace a section of an existing sanitary trunk sewer in Tom Riley Park, located southeast of Islington Avenue and Dundas Street West, in the City of Toronto. This permit was reviewed in accordance with the TRCA Permission for Emergency Infrastructure Works Review Protocol (Authority Res. #A105/15).

**CFN: 70118**

**Report prepared by: Madison Antonangeli, Planner**

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**For information contact: Madison Antonangeli, (437) 880-2394**

**Email: [madison.antonangeli@trca.ca](mailto:madison.antonangeli@trca.ca)**

**Date: February 28, 2025**

**6 BEAUCOURT ROAD - Mimico Creek Watershed**

The purpose is to construct an at-grade patio, outdoor sauna, and outdoor dining area with a pergola in the rear yard of the existing dwelling at 6 Beaucourt Road, City of Toronto (Etobicoke York).

**CFN: PER-DPP-2025-00764**

**Report prepared by: Matthew Willoughby, Planner I**

**Email: Matthew.Willoughby@trca.ca**

**For information contact: Daniel Pina, (437) 880-2413**

**Email: daniel.pina@trca.ca**

**Date: March 13, 2025**

**156 HUMBERVALE BOULEVARD - Mimico Creek Watershed**

The purpose is to convert the existing attached garage into an additional dwelling unit at 156 Humbervale Boulevard, City of Toronto (Etobicoke York).

**CFN: PER-DPP-2025-00725**

**Report prepared by: Matthew Willoughby, Planner I**

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**For information contact: Mark Howard, (437) 880-1942**

**Email: Mark.Howard@trca.ca**

**Date: March 10, 2025**

### **91 RUSTIC ROAD - Humber River Watershed**

The purpose is to construct replacement roof structures (canopies) over existing interlock and asphalt pavement attached to the rear and east sides of the existing dwelling, construct replacement carport attached to the east side of the dwelling, and to construct a rear basement walkout at 91 Rustic Road in the City of Toronto (Etobicoke York).

**CFN: PER-DPP-2024-00147**

**Report prepared by: Amber Murphy, Planner I**

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**For information contact: Mark Howard, (437) 880-1942**

**Email: [Mark.Howard@trca.ca](mailto:Mark.Howard@trca.ca)**

**Date: March 7, 2025**

### **36 WESTLEIGH CRESCENT - Etobicoke Creek Watershed**

The purpose is to construct a two-storey replacement dwelling with a garage, patio, and covered porch in the rear yard of the proposed dwelling at 36 Westleigh Crescent, City of Toronto (Etobicoke York).

**CFN: PER-DPP-2025-00853**

**Report prepared by: Matthew Willoughby, Planner I**

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**For information contact: Daniel Pina, (437) 880-2413**

**Email: [daniel.pina@trca.ca](mailto:daniel.pina@trca.ca)**

**Date: April 9, 2025**

**78 GRACEFIELD AVENUE - Humber River Watershed**

The purpose is to construct a two-storey replacement dwelling, a front porch, and a sunken patio in the rear yard of the existing dwelling at 78 Gracefield Avenue, City of Toronto (Etobicoke York).

**CFN: PER-DPP-2024-00634**

**Report prepared by: Matthew Willoughby, Planner I**

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**Date: April 9, 2025**

**100 GLENADEN AVENUE EAST - Humber River Watershed**

The purpose is to construct a replacement two-storey dwelling with an attached covered patio in the rear yard at 100 Glenaden Avenue East, City of Toronto (Etobicoke York).

**CFN: PER-DPP-2024-00404**

**Report prepared by: Matthew Willoughby, Planner I**

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**Email: daniel.pina@trca.ca**

**Date: April 1, 2025**

## **CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)**

### **35 DONWOODS DRIVE - Don River Watershed**

The purpose is to construct a replacement two-storey dwelling with front integral basement garage and basement walkout in front, and attached deck and replacement pool in the rear yard at 35 Donwoods Drive in the City of Toronto (North York).

**CFN: PER-DPP-2025-00745**

**Report prepared by: Amber Murphy, Planner I**

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**For information contact: Daniel Pina, (437) 880-2413**

**Email: [daniel.pina@trca.ca](mailto:daniel.pina@trca.ca)**

**Date: March 12, 2025**

### **LEADING OUTDOOR - Don River Watershed**

The purpose is to install a new billboard ground sign at 1601 Eglinton Avenue East, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00251**

**Report prepared by: Jackie Ho, Planner**

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**Email: [jackie.ho@trca.ca](mailto:jackie.ho@trca.ca)**

**Date: March 12, 2025**

**123 BURBANK DRIVE - Don River Watershed**

The purpose is to construct a three-storey larger replacement dwelling with an integral garage and rear terrace at 123 Burbank Drive in the City of Toronto (North York).

**CFN: 69219**

**Report prepared by: Daniel Pina, Senior Planner**

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**For information contact: Daniel Pina, (437) 880-2413**

**Email: daniel.pina@trca.ca**

**Date: March 27, 2025**

**68 RYKERT CRESCENT - Don River Watershed**

The purpose is to construct second-storey additions over an existing garage and dwelling, basement walkout, and new deck and steps attached to the rear of the existing dwelling at 68 Rykert Crescent in the City of Toronto (North York).

**CFN: PER-DPP-2025-00708**

**Report prepared by: Amber Murphy, Planner I**

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**For information contact: Daniel Pina, (437) 880-2413**

**Email: daniel.pina@trca.ca**

**Date: March 26, 2025**

**55 ASPENWOOD DRIVE - Don River Watershed**

The purpose is to construct a replacement two-storey single family dwelling with integral ground-floor garage in front, attached ground-floor deck in rear, rear basement walkout, and rear yard patio at 55 Aspenwood Drive in the City of Toronto (North York).

**CFN: PER-DPP-2025-00799**

**Report prepared by: Amber Murphy, Planner I**

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**For information contact: Daniel Pina, (437) 880-2413**

**Email: [daniel.pina@trca.ca](mailto:daniel.pina@trca.ca)**

**Date: March 20, 2025**

**68 BANSTOCK DRIVE - Don River Watershed**

The purpose is to construct a replacement rear second-storey deck, replacement side deck with new stairs to ground attached, replacement rear ground floor patio (replace concrete with pavers), and internal renovations at 68 Banstock Drive in the City of Toronto (North York).

**CFN: PER-DPP-2025-00758**

**Report prepared by: Amber Murphy, Planner I**

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**Date: March 28, 2025**

## **CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)**

### **55 FISHLEIGH DRIVE - Lake Ontario Waterfront**

The purpose is to construct second and third storey additions above the existing single-storey dwelling, a three-storey front addition, a three-storey rear addition, an additional dwelling unit in the basement, and a landscaped patio with sunken hot tub in the rear yard at 55 Fishleigh Drive in the City of Toronto (Scarborough).

**CFN: PER-DPP-2025-00806**

**Report prepared by: Matthew Willoughby, Planner I**

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**Email: [nicole.moxley@trca.ca](mailto:nicole.moxley@trca.ca)**

**Date: March 27, 2025**

### **29 TARDREE PLACE - Don River Watershed**

The purpose is to construct a three-storey triplex, a two-storey garden suite, a two-storey detached garage, and a driveway extension in the rear yard at 29 Tardree Place, City of Toronto (Scarborough).

**CFN: PER-DPP-2024-00588**

**Report prepared by: Matthew Willoughby, Planner I**

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**Email: [Michael.Brestansky@trca.ca](mailto:Michael.Brestansky@trca.ca)**

**Date: April 8, 2025**



**9 CRESCENTWOOD ROAD - Lake Ontario Waterfront**

The purpose is to construct a two-storey front addition to the existing two-storey detached dwelling at 9 Crescentwood Road in the City of Toronto (Scarborough).

**CFN: PER-DPP-2025-00814**

**Report prepared by: Daniel O'Connor, Planner**

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**For information contact: Daniel Pina, (437) 880-2413**

**Email: daniel.pina@trca.ca**

**Date: March 25, 2025**

**79 CLIFFCREST DRIVE - Lake Ontario Waterfront**

The purpose is to construct two roof dormers, roof extension over the front porch, and a cantilevered bay window to the existing dwelling at 79 Cliffcrest Drive in the City of Toronto (North York).

**CFN: PER-DPP-2025-00780**

**Report prepared by: Amber Murphy, Planner I**

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**Date: March 28, 2025**

**33 DOLPHIN DRIVE - Don River Watershed**

The purpose is to construct a basement extension with walkout, two-storey addition, and attached deck to the rear of an existing dwelling at 33 Dolphin Drive in the City of Toronto (Scarborough).

**CFN: PER-DPP-2024-00269**

**Report prepared by: Amber Murphy, Planner I**

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**Date: April 2, 2025**

**CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)**

**1233-1243 QUEEN STREET EAST AND 77 LESLIE STREET - Lake Ontario Waterfront**

The purpose is to facilitate construction of an 8-storey mixed use residential building containing 145 residential units at 1233-1243 Queen Street East and 77 Leslie Street in the City of Toronto (Toronto and East York). The proposal also involves construction of one level of underground parking.

**CFN: PER-DPP-2025-00770**

**Report prepared by: Daniel Pina, Senior Planner**

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**Date: March 20, 2025**

**2 PARK VISTA - Don River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Don River watershed in order to facilitate the construction of 8 additional dwelling units within the existing building. The subject property is located on lands known municipally as 2 Park Vista, in the City of Toronto (Toronto and East York).

**CFN: PER-DPP-2025-00840**

**Report prepared by: Kristen Regier, Planner**

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**Date: April 8, 2025**

### **TORONTO TRANSIT COMMISSION - Lake Ontario Waterfront**

The purpose is to develop a new service bay extension at the Russell Carhouse Streetcar Maintenance and Storage Yard at 1411 Queen Street East, in the City of Toronto. No in-water works are associated with this project.

**CFN: PER-IPP-2024-00471**

**Report prepared by: Jackie Ho, Planner**

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**Date: March 5, 2025**

### **99 KNOX AVENUE - PART 2 - Lake Ontario Waterfront**

The purpose is to construct a new three-storey semi-detached dwelling unit with a covered front porch, a front basement walkout, rear access stairs, and a one-storey semi-detached garden suite at 99 Knox Avenue - Part 2 in the City of Toronto (Toronto and East York). The existing dwelling and detached garage are to be demolished.

**CFN: PER-DPP-2025-00728**

**Report prepared by: Alex Huang, Planner I**

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**For information contact: Nicole Moxley, (437) 880-2418**

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**Date: February 28, 2025**

**36 WOODFIELD ROAD - Lake Ontario Waterfront**

The purpose is to underpin the basement of the existing single-family dwelling at 36 Woodfield Road in the City of Toronto (Toronto and East York).

**CFN: PER-DPP-2025-00763**

**Report prepared by: Alex Huang, Planner I**

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**Email: nicole.moxley@trca.ca**

**Date: March 14, 2025**

**WATERFRONT TORONTO - Lake Ontario Waterfront**

The purpose is to extend Queens Quay East and realign Parliament Street, south of the Gardiner Expressway, in the City of Toronto.

**CFN: PER-IPP-2024-00354**

**Report prepared by: Zack Carlan, Senior Planner**

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**Date: April 7, 2025**

**HYDRO ONE NETWORKS INC.**

The purpose is to undertake the realignment and replacement of a transmission pole #5 and transmission lines north of Walmsley Brook, located west of Beth Nealson Drive, in the City of Toronto, where this infrastructure conflicts with the proposed alignment for the future Ontario Line Subway project. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00388**

**Report prepared by: Sabriya Jahangir, Planner**

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**Email: sabriya.jahangir@trca.ca**

**Date: February 27, 2025**

**99 KNOX AVENUE - PART 1 - Lake Ontario Waterfront**

The purpose is to construct a new three-storey semi-detached dwelling unit with a covered front porch, a front basement walkout, rear access stairs, and a one-storey semi-detached garden suite at 99 Knox Avenue - Part 1 in the City of Toronto (Toronto and East York). The existing dwelling and detached garage are to be demolished.

**CFN: PER-DPP-2025-00727**

**Report prepared by: Alex Huang, Planner I**

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**Date: February 28, 2025**

**431 ARLINGTON AVENUE - Don River Watershed**

The purpose is to construct a front one-storey addition, a rear two-storey addition and underpin the basement to the existing single-family dwelling at 431 Arlington Avenue in the City of Toronto (Toronto and East York).

**CFN: PER-DPP-2025-00757**

**Report prepared by: Alex Huang, Planner I**

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**Date: April 4, 2025**

**328 GAINSBOROUGH ROAD - Lake Ontario Waterfront**

The purpose is to construct a rear two-storey addition and rear basement extension to the single-family dwelling at 328 Gainsborough Road in the City of Toronto (Toronto and East York).

**CFN: PER-DPP-2025-00696**

**Report prepared by: Alex Huang, Planner I**

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**Date: March 14, 2025**

## **CITY OF VAUGHAN**

### **10 PETER MORSE WAY - Don River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed to facilitate the construction of an in-ground swimming pool (~29.7 sq.m) and associated hard landscaping and grading at 10 Peter Morse Way in the City of Vaughan.

**CFN: PER-DPP-2025-00775**

**Report prepared by: Cameron McDonald, Planner I**

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**For information contact: Erinn Lee, (437) 880-2284**

**Email: [erinn.lee@trca.ca](mailto:erinn.lee@trca.ca)**

**Date: March 31, 2025**

### **62 BRODA DRIVE - Humber River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed to facilitate the installation of a private water connection to municipal servicing at 62 Broda Drive in the City of Vaughan.

**CFN: PER-DPP-2025-00821**

**Report prepared by: Cameron McDonald, Planner I**

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**Date: March 26, 2025**

### **78 SYLVAN BROOK AVENUE - Humber River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed to facilitate the replacement and expansion of an existing dwelling (~364.3 sq.m) with an attached garage (~152.2 sq.m), attached covered porch (~41.4 sq.m), attached covered patio (~65.3 sq.m), attached cabana (~55.8 sq.m), retaining walls, and associated hard landscaping and grading at 78 Sylvan Brook in the City of Vaughan.

**CFN: PER-DPP-2025-00781**

**Report prepared by: Cameron McDonald, Planner I**

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**For information contact: Erinn Lee, (437) 880-2284**

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**Date: April 1, 2025**

### **133 CLARENCE STREET - Humber River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed to facilitate the installation of three replacement windows, two new windows, and one new door in the basement of an existing dwelling at 133 Clarence Street in the City of Vaughan.

**CFN: PER-DPP-2024-00121**

**Report prepared by: Cameron McDonald, Planner I**

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**Date: March 13, 2025**



### **151 LADY NADIA DRIVE - Don River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed to facilitate the construction of an in-ground swimming pool and associated hard landscaping and grading in the rear yard at 151 Lady Nadia Drive in the City of Vaughan.

**CFN: PER-DPP-2025-00827**

**Report prepared by: Cameron McDonald, Planner I**

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**Date: March 28, 2025**

### **CITY OF VAUGHAN - Humber River Watershed**

The purpose is to construct active transportation facilities including multi-use pathway (MUP), cycle tracks, sidewalks and streetlighting on Jane Street from Highway 7 to about 200 meter (m) north of Pennsylvania Avenue, and from Rutherford Road to about 300 m north of Rutherford Road. All the works are within the road right-of-way (ROW) of Jane Street. No in-water works are within the scope of this project.

**CFN: 69382**

**Report prepared by: Manirul Islam, Planner**

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**Date: March 17, 2025**

### **CITY OF VAUGHAN - Don River Watershed**

The purpose is to undertake rehabilitation works at Ramsey Armitage Park Trail pedestrian bridge located about 550 m east of Goodman Crescent, in the City of Vaughan. The proposed works include widening of existing pedestrian bridge, extension of abutments, installation of galvanized steel approach railing, restoration of channel and embankments. All works will be undertaken in the dry working conditions.

**CFN: PER-IPP-2024-00468**

**Report prepared by: Manirul Islam, Planner**

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**Date: March 20, 2025**

### **68 THORNIDGE DRIVE - Don River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed to facilitate the construction of a second storey dwelling addition and staircase (~55.2 sq.m) over an existing attached garage at 68 Thornridge Drive in the City of Vaughan.

**CFN: PER-DPP-2025-00822**

**Report prepared by: Cameron McDonald, Planner I**

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**Email: erinn.lee@trca.ca**

**Date: March 27, 2025**

## **YORK REGION DISTRICT SCHOOL BOARD - Humber River Watershed**

The purpose is to replace existing asphalt running track and natural grass sports field with a new rubberized surface running track and synthetic turf field located at 4901 Rutherford Road, in the City of Vaughan. The proposed works also include removal and replace existing irrigation and subdrainage system. No in-water works are within the scope of this project.

**CFN: PER-IPP-2024-00407**

**Report prepared by: Manirul Islam, Planner**

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**Date: March 18, 2025**

## **208 CENTRE STREET - Don River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed to facilitate the construction a replacement two-storey Dwelling (266.0 sq.m) with an attached garage and associated hard landscaping and grading at 208 Centre Street in the City of Vaughan.

**CFN: PER-DPP-2025-00753**

**Report prepared by: Cameron McDonald, Planner I**

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**For information contact: Erinn Lee, (437) 880-2284**

**Email: erinn.lee@trca.ca**

**Date: March 7, 2025**

## **REGIONAL MUNICIPALITY OF YORK - Humber River Watershed**

The purpose is to replace the existing corrugated steel pipe (CSP) twin culverts with precast concrete box culvert on Pine Valley Drive, approximately 400 m south of Major Mackenzie Drive, in the City of Vaughan. The proposed works also include road restoration and construction of armourstone retaining walls on the east and west sides of Pine Valley Drive. All works will be undertaken in the dry working conditions.

**CFN: PER-IPP-2024-00314**

**Report prepared by: Nasim Shakouri, Planner**

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**Date: March 14, 2025**

## **20 LLOYD STREET - Humber River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Humber River watershed in order to facilitate site alteration works including topsoil stripping and installation of sediment and erosion controls associated with a draft approved plan of subdivision (19T-19V007). The subject property is located on lands known municipally as 20 Lloyd Street in the City of Vaughan.

**CFN: PER-DPP-2025-00743**

**Report prepared by: Erinn Lee, Senior Planner**

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**Date: March 13, 2025**

**60 THISTLE RIDGE DRIVE - Humber River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed to facilitate the construction of a rear yard dwelling addition (~14.2 sq.m) at 60 Thistle Ridge Drive in the City of Vaughan.

**CFN: PER-DPP-2025-00795**

**Report prepared by: Cameron McDonald, Planner I**

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**For information contact: Erinn Lee, (437) 880-2284**

**Email: erinn.lee@trca.ca**

**Date: March 19, 2025**

**TOWN OF CALEDON****166 KING STREET WEST - Humber River Watershed**

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 79.66 sq.m. two-storey garage with a breezeway and a 8.6 sq.m. one-storey vestibule over the existing front porch and a new 3.1 sq.m. front porch, all associated with a municipal building permit. The subject property is located at 166 King Street West, in the Town of Caledon.

**CFN: PER-DPP-2025-00808**

**Report prepared by: Graham Burgess, Planner I**

**Email: Graham.Burgess@trca.ca**

**For information contact: Nick Cascone, (437) 880-1943**

**Email: Nick.Cascone@trca.ca**

**Date: April 4, 2025**

**REGIONAL MUNICIPALITY OF PEEL - Etobicoke Creek Watershed**

The purpose is to construct an elevated reservoir on an existing fill pad, reservoir distribution building, two (2) large diameter feeder mains, asphalt driveway, parking areas, snow storage facility, and a combined overflow/stormwater management pond located at 3121 King Street, approximately 380 m east of Highway 10, in the Town of Caledon.

**CFN: 69913**

**Report prepared by: Kristen Sullivan, Planner**

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**Date: March 17, 2025**

**9 MEADOW BROOK COURT - Humber River Watershed**

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a new 44.59 sq.m. in-ground pool and interlock patio, all associated with a municipal building permit. The subject property is located at 9 Meadow Brook Court, in the Town of Caledon.

**CFN: PER-DPP-2025-00783**

**Report prepared by: Graham Burgess, Planner I**

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**For information contact: Nick Cascone, (437) 880-1943**

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**Date: April 4, 2025**

## **TOWN OF WHITCHURCH-STOUFFVILLE**

### **3576 BETHESDA SIDE ROAD - Rouge River Watershed**

The purpose is to undertake work within TRCA's Regulated Area of the Rouge River Watershed to facilitate the installation of agricultural tile drainage. The subject property is located at 3576 Bethesda Side Road in the Town of Whitchurch-Stouffville.

**CFN: PER-DPP-2025-00730**

**Report prepared by: Hamedeh Razavi, Senior Planner**

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**Email: Hamedeh.Razavi@trca.ca**

**Date: March 11, 2025**

### **54 RINGWOOD DRIVE - Rouge River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to facilitate the construction of a two-storey institutional building with parking spaces at the property municipally known as 54 Ringwood Drive in the Town of Whitchurch-Stouffville.

**CFN: PER-DPP-2025-00784**

**Report prepared by: Rameez Sadafal, Planner**

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**For information contact: Hamedeh Razavi, (437) 880-1940**

**Email: Hamedeh.Razavi@trca.ca**

**Date: March 28, 2025**

## **TOWNSHIP OF KING**

### **TOWNSHIP OF KING - Humber River Watershed**

The purpose is to undertake road improvement works on 16th Sideroad from east of Highway 400 to Jane Street, in the Township of King. The proposed works include improvements to the existing road, maintenance cleanout of the existing drainage ditches and replacement of an existing 0.5 m diameter cross culvert with a 0.450 m diameter high density polyethylene (HDPE) culvert. All works will be undertaken in dry working conditions.

**CFN: PER-IPP-2025-00528**

**Report prepared by: Manirul Islam, Planner**

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**Date: April 4, 2025**

### **REGIONAL MUNICIPALITY OF YORK - Rouge River Watershed**

The purpose is to replace an existing 21 m x 450 mm corrugated steel pipe (CSP) culvert with 24 m x 750 mm high density polyethylene (HDPE) culvert on Bloomington Road, 750 m east of Woodbine Avenue, in the Town of Whitchurch-Stouffville. The proposed work also includes replacing an existing 18.9 m x 900 mm corrugated steel pipe (CSP) culvert with 20 m x 900 mm high density polyethylene (HDPE) culvert on Weston Road, 390 m south of 16th Sideroad, in the Township of King. All works will be undertaken in the dry working conditions.

**CFN: PER-IPP-2024-00451**

**Report prepared by: Nasim Shakouri, Planner**

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**For information contact: Nasim Shakouri, (437) 880-2379**

**Email: nasim.shakouri@trca.ca**

**Date: April 2, 2025**



**12800 KEELE STREET - Humber River Watershed**

The purpose is to undertake works within the TRCA's Regulated Area of the Humber River Watershed to facilitate the grading associated with the construction of a by-pass storm sewer that will be owned and maintained by the Region of York in support of the construction of a 6 storey apartment building, all associated with a municipal building permit. The subject property is located at 12800 Keele Street, in the Township of King.

**CFN: PER-DPP-2024-00435****Report prepared by: Nida Mirza, Planner****Email: nida.mirza@trca.ca****For information contact: Anthony Sun, (437) 880-2283****Email: anthony.sun@trca.ca****Date: March 21, 2025****98 ROBERT BERRY CRESCENT - Humber River Watershed**

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 28.25 square metre deck located at the rear of the existing dwelling, associated with a municipal building permit. The subject property is located at 98 Robert Berry Crescent in the Township of King.

**CFN: PER-DPP-2025-00791****Report prepared by: Porter Greatrex, Planner I****Email: porter.greatrex@trca.ca****For information contact: Anthony Sun, (437) 880-2283****Email: anthony.sun@trca.ca****Date: March 13, 2025**

**27 BURTON GROVE - Humber River Watershed**

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a replacement sports court, and landscaping all associated with a municipal building permit. The subject property is located at 27 Burton Grove in the Township of King.

**CFN: PER-DPP-2025-00707**

**Report prepared by: Porter Greatrex, Planner I**

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**For information contact: Anthony Sun, (437) 880-2283**

**Email: anthony.sun@trca.ca**

**Date: April 1, 2025**

**7665 15TH SIDEROAD - Humber River Watershed**

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a two-storey 1116.84 square metre single detached replacement dwelling and a replacement septic system, all associated with a municipal building permit. The subject property is located at 7665 15th Sideroad in the Township of King.

**CFN: PER-DPP-2025-00750**

**Report prepared by: Porter Greatrex, Planner I**

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**Email: anthony.sun@trca.ca**

**Date: March 19, 2025**

## **TOWNSHIP OF UXBRIDGE**

### **1440 CONCESSION ROAD 7 - Duffins Creek Watershed**

The purpose is to facilitate the like-for-like replacement of an existing berm on lands owned by the Glen Major Anglers Club, located at 1440 Concession Road 7, in the Township of Uxbridge.

**CFN: PER-DPP-2025-00842**

**Report prepared by: Megan Cranfield, Planner I**

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**For information contact: Terina Tam, (437) 880-2421**

**Email: [Terina.Tam@trca.ca](mailto:Terina.Tam@trca.ca)**

**Date: April 3, 2025**

## **PERMISSION FOR ROUTINE INFRASTRUCTURE WORKS FOR RECEIPT – STAFF APPROVED AND ISSUED**

**Permission for Routine Infrastructure Works, including Emergency Infrastructure Works permissions, per Authority RES.#A 198/13 and #A103/15 respectively. are approved by senior staff designated as Authorized Signatories. All routine and emergency infrastructure works are located within a regulated area, generally within or adjacent to the natural hazard or natural feature and consistent with TRCA policies and procedures.**

### **CITY OF BRAMPTON**

#### **ENBRIDGE GAS INC. - Etobicoke Creek Watershed**

The purpose is to install NPS 2 PE IP and NPS 4 PE IP gas pipelines in a new subdivision, on the east side of the Heart Lake Road and New Pines Trail intersection, in the City of Brampton. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00622**

**Report prepared by: Melena Misasi, Planner I**

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**For information contact: Melena Misasi, (437) 880-1987**

**Email: [melena.misasi@trca.ca](mailto:melena.misasi@trca.ca)**

**Date: March 31, 2025**

**ENBRIDGE GAS INC. - Etobicoke Creek Watershed**

The purpose is to install NPS 2 ST YJ IP, NPS 2 PE IP, and NPS 4 PE IP gas pipelines and a header station at 15 Sandalwood Parkway West, southwest of the Sandalwood Parkway West and Hurontario Street intersection, in the City of Brampton. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00564**

**Report prepared by: Melena Misasi, Planner I**

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**For information contact: Melena Misasi, (437) 880-1987**

**Email: melena.misasi@trca.ca**

**Date: March 12, 2025**

**CITY OF BRAMPTON - Etobicoke Creek Watershed**

The purpose is to remove and replace an existing children's playground at Tara Park, located at 482 Main Street North, in the City of Brampton. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00590**

**Report prepared by: Aliyah Khan, Planner**

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**For information contact: Aliyah Khan, (437) 880-2387**

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**Date: March 26, 2025**

## **CITY OF MARKHAM**

### **CITY OF MARKHAM - Rouge River Watershed**

The purpose is to undertake rehabilitation works on an existing precast concrete culvert located 45 m east of Addiscott Crescent, in the City of Markham. The proposed works include concrete removal, patch repairs, waterproofing and asphalt application. All works will be undertaken in the dry working conditions.

**CFN: PER-IPP-2024-00232**

**Report prepared by: Harsha Gammanpila, Planner**

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**For information contact: Harsha Gammanpila, (437) 880-2423**

**Email: Harsha.Gammanpila@trca.ca**

**Date: February 14, 2025**

### **ALECTRA UTILITIES CORPORATION - Rouge River Watershed**

The purpose is to remove and replace hydro poles and anchors on Elgin Mills Road, west of Warden Avenue, in the City of Markham. No in-water works are associated with this project.

**CFN: PER-IPP-2024-00438**

**Report prepared by: Harsha Gammanpila, Planner**

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**Date: March 18, 2025**

**ALECTRA UTILITIES CORPORATION - Rouge River Watershed**

The purpose is to remove and replace hydro poles and anchors on 16th Avenue, east of Woodbine Avenue, in the City of Markham. No in-water works are associated with this project.

**CFN: PER-IPP-2024-00472**

**Report prepared by: Harsha Gammanpila, Planner**

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**For information contact: Harsha Gammanpila, (437) 880-2423**

**Email: Harsha.Gammanpila@trca.ca**

**Date: March 18, 2025**

**CITY OF MARKHAM - Rouge River Watershed**

The purpose is to construct an armourestone retaining wall with a vegetated buttress to stabilize the Rouge River bank and slope located at 8202 McCowan Road, in the City of Markham. This permit was reviewed in accordance with the TRCA Permission for Emergency Infrastructure Works Review Protocol (Authority Res. #A105/15). All works will be undertaken in the dry working conditions.

**CFN: PER-IPP-2025-00499**

**Report prepared by: Harsha Gammanpila, Planner**

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**Date: February 26, 2025**

## **CITY OF MISSISSAUGA**

### **ENBRIDGE GAS INC. - Etobicoke Creek Watershed**

The purpose is to install copper wiring along an existing pipeline within a utility corridor on the northwest side of the Eastgate Parkway and Tomken Road intersection, in the City of Mississauga. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00275**

**Report prepared by: Melena Misasi, Planner I**

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**Date: March 14, 2025**

## **CITY OF PICKERING**

### **BELL CANADA - Frenchman's Bay Watershed**

The purpose is to install a communication conduit along Kingston Road, between Dixie Road and Bainbridge Drive, in the City of Pickering. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00527**

**Report prepared by: Michele Green, Planner I**

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**For information contact: Michele Green, (647) 426-8551**

**Email: michele.green@trca.ca**

**Date: March 20, 2025**



**DURHAM ONENET INC. - Frenchman's Bay Watershed**

The purpose is to install high-density polyethylene (HDPE) conduits and vaults along Finch Avenue between Dixie Road and Brock Road, in the City of Pickering. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00429**

**Report prepared by: Melena Misasi, Planner I**

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**Email: melena.misasi@trca.ca**

**Date: February 18, 2025**

**DURHAM ONENET INC. - Frenchman's Bay Watershed**

The purpose is to install a high-density polyethylene (HDPE) conduit and vaults along Finch Avenue, between Whites Road and Dixie Road, in the City of Pickering. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00423**

**Report prepared by: Melena Misasi, Planner I**

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**For information contact: Melena Misasi, (437) 880-1987**

**Email: melena.misasi@trca.ca**

**Date: February 26, 2025**

**ROGERS COMMUNICATIONS CANADA INC. - Duffins Creek Watershed**

The purpose is to undertake conduit installation along Sideline 26, north of Taunton Road, in the City of Pickering. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00576**

**Report prepared by: Melena Misasi, Planner I**

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**Date: March 11, 2025**

**ELEXICON ENERGY INC. - Frenchman's Bay Watershed**

The purpose is to install 7 utility poles east of Krosno Boulevard, along Krosno Creek and west and east of Sandy Beach Road, located southeast of the Krosno Boulevard and Bayly Street intersection, in the City of Pickering. No in-water work is associated with the project.

**CFN: PER-IPP-2025-00483**

**Report prepared by: Melena Misasi, Planner I**

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**For information contact: Melena Misasi, (437) 880-1987**

**Email: melena.misasi@trca.ca**

**Date: February 10, 2025**

### **CITY OF PICKERING - Petticoat Creek Watershed**

The purpose is to install solar-powered light posts along an existing pathway in the Woodview Tot Lot Park, located at 119 Sweetbriar Court, in the City of Pickering. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00497**

**Report prepared by: Michele Green, Planner I**

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**Date: March 26, 2025**

### **CITY OF RICHMOND HILL**

#### **TELMAX - Don River Watershed**

The purpose is to install micro-duct along Kersey Crescent between Marsi Road and May Avenue, in the City of Richmond Hill. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00616**

**Report prepared by: Harsha Gammanpila, Planner**

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**Date: March 27, 2025**

**YORK TELECOM NETWORK INC. - Rouge River Watershed**

The purpose is to undertake the installation of 1x2 way and 2x7 way multi duct conduit on Reesor Road from 14th Avenue to Steeles Avenue East, in the City of Markham. The proposed conduit will cross below a creek approximately at 7551 Reesor Road. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00361**

**Report prepared by: Luca Sperini, Planner I**

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**Date: March 26, 2025**

**TELMAX - Don River Watershed**

The purpose is to install micro-duct along Walmer Road, between Pemberton Road and Weldrick Road West, in the City of Richmond Hill. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00600**

**Report prepared by: Harsha Gammanpila, Planner**

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**Date: March 26, 2025**

**CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)**

**CITY OF TORONTO - Humber River Watershed**

The purpose is to undertake storm sewer replacement works along Eglinton Avenue West, between Jane Street and Gilmour Crescent, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00548**

**Report prepared by: Abineaga Muralitharan, Planner I**

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**Date: March 18, 2025**

**CITY OF TORONTO - Humber River Watershed**

The purpose is to undertake bridge rehabilitation works on Eglinton Avenue, east of Scarlett Road, in the City of Toronto.

**CFN: 70793**

**Report prepared by: Jackie Ho, Planner**

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**Date: March 26, 2025**

## **TORONTO HYDRO ELECTRIC SYSTEMS LIMITED - Humber River Watershed**

The purpose is to undertake duct bank installation works along Bulbourne Road, between Garfella Drive and Stevenson Road, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00518**

**Report prepared by: Abineaga Muralitharan, Planner I**

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**Date: March 24, 2025**

## **CITY OF TORONTO - Humber River Watershed**

The purpose is to undertake sewer rehabilitation work at Lookout Place south of Cornelius Parkway, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00229**

**Report prepared by: Abineaga Muralitharan, Planner I**

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**Date: January 27, 2025**

**CITY OF TORONTO - Etobicoke Creek Watershed**

The purpose is to structurally rehabilitate a 300 mm watermain along Burnhamthorpe Road, in the City of Toronto. No in-water works is within the scope of the project.

**CFN: PER-IPP-2024-00323**

**Report prepared by: Sabriya Jahangir, Planner**

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**For information contact: Sabriya Jahangir, (437) 880-2343**

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**Date: December 5, 2024**

**CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)****ENBRIDGE GAS INC. - Humber River Watershed**

The purpose is to relocate approximately 29m of an NPS 12 ST HP gas main in the Jane Street and Downsview Avenue intersection, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00546**

**Report prepared by: Melena Misasi, Planner I**

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**Date: February 21, 2025**

**TORONTO HYDRO-ELECTRIC SYSTEM LIMITED - Don River  
Watershed**

The purpose is to undertake ductbank installation within a new roadway at 57 Linelle Street, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00523**

**Report prepared by: Abineaga Muralitharan, Planner I**

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**Date: March 19, 2025**

**TORONTO HYDRO-ELECTRIC SYSTEMS LIMITED - Don River  
Watershed**

The purpose is to undertake streetlight and duct installations along a pathway between Walker Road and Franklin Avenue, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00552**

**Report prepared by: Abineaga Muralitharan, Planner I**

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**Date: March 17, 2025**



## **CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)**

### **TORONTO CATHOLIC DISTRICT SCHOOL BOARD - Highland Creek Watershed**

The purpose is to re-construct the asphalt parking lot and outdoor play area at St. Aidan Catholic School, located at 3521 Finch Avenue East, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00250**

**Report prepared by: George Tsourounis, Planner**

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**Date: April 1, 2025**

### **TORONTO HYDRO-ELECTRIC SYSTEM LTD. - Rouge River Watershed**

The purpose is to replace hydro poles, transformers, and anchors at 5500 Finch Avenue East, 1201 Sewells Road, and 1203 Sewells Road, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00312**

**Report prepared by: Alan Trumble, Planner**

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**Date: February 18, 2025**

**CITY OF TORONTO - Highland Creek Watershed**

The purpose is to conduct sewer rehabilitation along Timberbank Boulevard, west of Fluellen Drive, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00337**

**Report prepared by: George Tsourounis, Planner**

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**Date: March 13, 2025**

**TORONTO HYDRO-ELECTRIC SYSTEM LIMITED - Don River Watershed**

The purpose is to remove existing hydro poles and install new hydro poles and conduits along St. Clair Avenue East, between Birchmount Road and Kennedy Road, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00543**

**Report prepared by: Michele Green, Planner I**

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**Email: [michele.green@trca.ca](mailto:michele.green@trca.ca)**

**Date: April 8, 2025**

**TORONTO HYDRO-ELECTRIC SYSTEM LIMITED - Don River Watershed**

The purpose is to remove and install hydro poles along Kennedy Road, between Corvette Avenue and St. Clair Avenue East, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00572**

**Report prepared by: Michele Green, Planner I**

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**Date: March 25, 2025**

**CITY OF TORONTO - Highland Creek Watershed**

The purpose is to undertake emergency work to repair a failed 900 mm diameter storm sewer and sinkhole located within West Highland Creek parkland at 1 Golden Gate Court, in the City of Toronto. No in-water work is associated with this project. This permit is in accordance with the TRCA Permission for Emergency Works Review Protocol (Authority Res. #A105/15).

**CFN: PER-IPP-2024-00244**

**Report prepared by: George Tsourounis, Planner**

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**Date: March 4, 2025**

**CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)**

**TORONTO HYDRO ELECTRIC-SYSTEM LIMITED - Don River Watershed**

The purpose is to undertake hydro poles replacements along Rosedale Valley Road, from below Mount Pleasant Road to Bayview Avenue, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00467**

**Report prepared by: Abineaga Muralitharan, Planner I**

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**Date: March 18, 2025**

**TORONTO HYDRO-ELECTRIC SYSTEM LIMITED - Lake Ontario Waterfront**

The purpose is to undertake duct installation works from 29 to 75 Basin Street, east of Bouchette Street, in the City of Toronto. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00320**

**Report prepared by: Jackie Ho, Planner**

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**Date: March 17, 2025**

## **CITY OF VAUGHAN**

### **ENBRIDGE GAS INC. - Humber River Watershed**

The purpose is to install approximately 185m of NPS 2 PE IP and NPS 2 ST YJ IP gas header services at 8487 Islington Avenue, in a new subdivision, in the City of Vaughan. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00584**

**Report prepared by: Melena Misasi, Planner I**

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**Date: March 17, 2025**

### **ALECTRA UTILITIES CORPORATION - Humber River Watershed**

The purpose is to remove existing anchors and install new anchors on existing hydro poles located within the road right-of-way (ROW) of Weston Road from about 100 m north of Teston Road to about 300 m south of Teston Road, in the City of Vaughan. No in-water works are proposed for this project.

**CFN: PER-IPP-2024-00469**

**Report prepared by: Manirul Islam, Planner**

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**Email: manirul.islam@trca.ca**

**Date: March 18, 2025**

### **ALECTRA UTILITIES CORPORATION - Don River Watershed**

The purpose is to remove existing hydro poles and anchors and replace with new hydro poles and anchors located on Rivermede Road between Bowes Road and Ortona Court, in the City of Vaughan. No in-water works are proposed for this project.

**CFN: PER-IPP-2025-00509**

**Report prepared by: Manirul Islam, Planner**

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**Date: April 4, 2025**

### **REGIONAL MUNICIPALITY OF PEEL**

#### **REGIONAL MUNICIPALITY OF PEEL - Humber River Watershed**

The purpose is to undertake maintenance hole rehabilitation at Humber Lea Road and King Street East in the Town of Caledon, and at Tomken Road and Pacific Circle, and Lee Drive and Willowbank Trail, in the City of Mississauga. No in-water works are associated with this project.

**CFN: PER-IPP-2024-00383**

**Report prepared by: Huda Majeed, Planner I**

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**Email: huda.majeed@trca.ca**

**Date: March 6, 2025**

## **REGIONAL MUNICIPALITY OF PEEL - Mimico Creek Watershed**

The purpose is to undertake culvert rehabilitation and replacement works on i) Old Church Road, south of Highway 50, in the Town of Caledon, ii) Dixie Road, north of King Street, in the Town of Caledon, and iii) Airport Road, west of 115 Midair Court, in the City of Brampton. No in-water works are associated with this project.

**CFN: PER-IPP-2024-00342**

**Report prepared by: Huda Majeed, Planner I**

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**Date: March 6, 2025**

## **TOWN OF CALEDON**

### **ROGERS COMMUNICATIONS CANADA INC. - Humber River Watershed**

The purpose is to install new fibre optic microducts, one new pedestal, and two new vaults along The Gore Road, between Old Church Road and King Street, and along Castlederg Side Road, between Centreville Creek Road and Humber Station Road, in the Town of Caledon. No in-water works are associated with this project.

**CFN: PER-IPP-2024-00322**

**Report prepared by: Huda Majeed, Planner 1**

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**Date: February 3, 2025**

## **TOWN OF WHITCHURCH-STOUFFVILLE**

### **REGIONAL MUNICIPALITY OF YORK - Rouge River Watershed**

The purpose is to undertake road resurfacing works on Ninth Line from 20 m north of Rupert Avenue to 55 m south of Bloomington Road, in the Town of Whitchurch-Stouffville. No in-water work is associated with this project.

**CFN: PER-IPP-2025-00498**

**Report prepared by: Nasim Shakouri, Planner**

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**Date: March 31, 2025**

### **YORK TELECOM NETWORK INC. - Humber River Watershed**

The purpose is to undertake the installation of 2x7 way multi duct conduit on 15th Side Road from 7th Concession Road to 8th Concession Road, in the Township of King. The proposed conduit will cross below a culvert at 13645, 4900, and 4714 15th Side Road. No in-water work is associated with this project.

**CFN: PER-IPP-2024-00350**

**Report prepared by: Luca Sperini, Planner I**

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**Date: March 24, 2025**



**PERMITS AFTER THE FACT / RESOLUTION OF VIOLATIONS FOR  
RECEIPT – STAFF APPROVED AND ISSUED**

**Permission for works undertaken without the benefit of a TRCA permit in a regulated area, where such works comply with TRCA policies and procedures, are considered permits after the fact and subject to an additional administrative fee.**

**CITY OF RICHMOND HILL**

**24 MARYVALE CRESCENT - Don River Watershed**

The purpose is to recognize modifications to a previously permitted addition to an existing dwelling as well as unauthorized minor grading work and landscaping works within a Regulated Area of the Don River watershed at 24 Maryvale Crescent in the City of Richmond Hill.

**CFN: PER-DPP-2025-00766**

**Report prepared by: Anthony Sun, Senior Planner**

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**Date: March 18, 2025**

**CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)**

**14 RAVENSCREST DRIVE - Mimico Creek Watershed**

The purpose is to legalize the interlock at-grade patio, gravel garden, and associated stairs in the rear yard of the existing dwelling at 14 Ravenscrest Drive, City of Toronto (Etobicoke York).

**CFN: PER-DPP-2025-00778**

**Report prepared by: Matthew Willoughby, Planner I**

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**Date: April 1, 2025**

**25 BEAUCOURT ROAD - Mimico Creek Watershed**

The purpose is to construct a second-storey addition above the existing split-level dwelling, a covered patio in the rear yard, and a covered porch in the front yard of the existing dwelling at 25 Beaucourt Road, City of Toronto (Etobicoke York Community Council Area).

**CFN: PER-DPP-2025-00800**

**Report prepared by: Matthew Willoughby, Planner I**

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**Date: April 7, 2025**

## **CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)**

### **59 BOWAN COURT - Don River Watershed**

The purpose is to underpin existing foundation and footings beneath the as-built terrace storage room, mechanical room below, and walkout basement stairs entry, as well as to legalize, after-the-fact the terrace, basement walkout, storage, and mechanical rooms at 59 Bowan Court in the City of Toronto (North York).

**CFN: PER-DPP-2025-00759**

**Report prepared by: Amber Murphy, Planner I**

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**Date: March 26, 2025**

## **CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)**

### **761 O'CONNOR DRIVE - Don River Watershed**

The purpose is to acknowledge minor grading and walkways in the rear and side yards of the existing residential triplex building at 761 O'Connor Drive in the City of Toronto (Toronto and East York).

**CFN: PER-DPP-2025-00756**

**Report prepared by: Alex Huang, Planner I**

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**Date: March 14, 2025**

## **CITY OF VAUGHAN**

### **3445 KIRBY ROAD - Humber River Watershed**

The purpose is to undertake works to legalize an existing and unauthorized garage and two barns within TRCA's Regulated Area of the Humber River Watershed at 3445 Kirby Road in the City of Vaughan.

**CFN: PER-DPP-2025-00828**

**Report prepared by: Cameron McDonald, Planner I**

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**Email: erinn.lee@trca.ca**

**Date: March 31, 2025**

## **TOWNSHIP OF KING**

### **13235 CALEDON KING TOWNLINe SOUTH - Humber River Watershed**

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed to facilitate the construction of a retaining wall associated with slope restoration works to resolve a violation on the property. The subject property is located at 13235 Caledon King Townline South, in the Township of King.

**CFN: PER-DPP-2025-00679**

**Report prepared by: Nida Mirza, Planner**

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**Email: anthony.sun@trca.ca**

**Date: February 25, 2025**

**Report prepared by: Ann Sweety, Administrative Planning Technician**

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**Date: April 22, 2025**