

PRESENT

Paul Ainslie, Chair
Dave Barton, Vice Chair
Navjit Kaur Brar
Vincent Crisanti
Paula Fletcher
Laura Isidean
Linda Jackson
Parthi Kandavel
Joe Li
Joseph Ogilvie
Steve Pellegrini
Anthony Perruzza
Mario Russo
Rowena Santos
Anub Simson
Barry Warner
David West

ABSENT

Kevin Ashe
Stephen Dasko
Joanne Dies
Chris Fonseca
Hugo Kroon
Nick Mantas
Jennifer McKelvie
Dianne Saxe
Connie Tang

1. CALL TO ORDER

Board of Directors Meeting #2/25 was held via videoconference, on February 21, 2025. The Chair, Paul Ainslie, called the meeting to order at 9:34 a.m.

2. ACKNOWLEDGEMENT OF INDIGENOUS TERRITORY

The Chair recited the Acknowledgement of Indigenous Territory.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

4. MINUTES OF THE TRCA BOARD OF DIRECTORS MEETING #1/25, HELD ON JANUARY 24, 2025

RES.#A 9/25

Moved By: Steve Pellegrini

Seconded By: Mario Russo

THAT the Minutes of the Board of Directors Meeting #1/25, held on Friday January 24, 2025, be approved.

Carried

5. DELEGATIONS

None.

6. PRESENTATIONS

7. CORRESPONDENCE

None.

8. SECTION I - ITEMS FOR BOARD OF DIRECTORS ACTION

8.1 REQUEST FOR EXTENSION OF CONTRACT 10036957 FOR THE HUMBER BAY PARK REVITALIZATION AND BOARDWALK PROJECT

RES.#A 10/25

Moved By: Steve Pellegrini

Seconded By: Dave Barton

WHEREAS Toronto and Region Conservation Authority (TRCA) has entered into a letter of agreement with the City of Toronto to implement a portion of the Humber Bay Parks Master Plan at Humber Bay Park East;

AND WHEREAS TRCA entered into Contract #10036957 for the construction of a boardwalk, two (2) bridges and a shoreline

pond wall for the Humber Bay Park East Revitalization Project with Hobden Construction Company Ltd. at a total cost not to exceed \$2,073,169.27, plus 15% contingency and HST;

AND WHEREAS the City of Toronto has directed the TRCA to expand the scope of the project and achieve higher CSA Bridge design standards than was specified at the at the time of original contract execution;

THEREFORE LET IT BE RESOLVED THAT Contract # 10036957 to Hobden Construction Company Ltd. be increased by \$1,268,147.70 plus 15% contingency and HST;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action is required to implement the contract, including obtaining necessary approvals and the signing and execution of any documents.

Carried

8.2 MEMORANDUMS OF UNDERSTANDING WITH POST SECONDARY INSTITUTIONS AND SCHOOL BOARDS

RES.#A 11/25

Moved By: Steve Pellegrini
Seconded By: Dave Barton

THAT TRCA staff be authorized to enter into MOU's and other related agreements with post-secondary institutions in Ontario and school boards in TRCA's jurisdiction for the purposes of collaborative partnerships, delivery of fee-for-service work, and other programs and projects of mutual interest.

Carried

**8.3 2025 CITY OF TORONTO BOARD OF DIRECTORS RESIGNATION
AND REGION OF PEEL VACANCY ON TRCA'S EXECUTIVE
COMMITTEE**

RES.#A 12/25

Moved By: Steve Pellegrini
Seconded By: Dave Barton

**IT IS RECOMMENDED THAT the resignation from City of Toronto
Councillor Jon Burnside from TRCA's Board of Directors, be
received;**

**AND THAT the resignation from Region of Peel Councillor
Stephen Dasko from TRCA's Executive Committee, be received;**

**AND that the Board of Directors appoint TRCA Board Member
Rowena Santos to the Executive Committee to fill the vacancy
left by Region of Peel Councillor Stephen Dasko.**

Carried

**8.4 VENDORS OF RECORD ARRANGEMENT FOR RENTAL OF
CONSTRUCTION FENCE - CONTRACT VALUE EXTENSION**

RES.#A 13/25

Moved By: Steve Pellegrini
Seconded By: Dave Barton

**WHEREAS Toronto and Region Conservation Authority (TRCA)
is engaged in a variety of programs/projects that require
construction fence rental for site security and public safety;**

**AND WHEREAS TRCA solicited quotations through a publicly
advertised process and awarded Contract 10040197 to Super
Save Group of Companies and Sunbelt Rentals of Canada;**

**AND WHEREAS TRCA staff have observed a significant increase
in demand for construction fence rentals at TRCA projects than
originally forecasted;**

**THEREFORE LET IT BE RESOLVED THAT TRCA staff be
authorized to increase the value of Contract No. 10040197 by an**

additional \$186,500, plus applicable taxes, to account for additional spending forecasted to reach completion of the term;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement this contract value extension, including the obtaining of necessary approvals and the signing and execution of any documents.

Carried

8.5 VENDORS OF RECORD ARRANGEMENT FOR RENTAL OF OPERATED CONSTRUCTION EQUIPMENT

RES.#A 14/25

Moved By: Steve Pellegrini
Seconded By: Dave Barton

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require operated construction equipment;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria outlined in this report;

THEREFORE LET IT BE RESOLVED THAT TRCA staff be directed to establish a Vendor of Record arrangement with Dynex Construction Inc., Sartor Environmental Group Inc., TMI Contracting & Equipment Rental Ltd. and Valefield Contracting Inc for the supply of operated construction equipment for a term of two (2) years with an option at TRCA staff's discretion to extend for an additional two (2) one (1) year terms at a total cost not to exceed \$28,850,000.00, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$4,327,500.00 (approximately 15% of the anticipated contract value), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

Carried

8.6 ANNUAL CAPITAL PLAN FOR ADMINISTRATIVE BUILDINGS AND PUBLIC FACING FACILITIES 2025

RES.#A 15/25

Moved By: Steve Pellegrini
Seconded By: Dave Barton

IT IS RECOMMENDED THAT the report on the Annual Capital Plan for Administrative Buildings and public facing Facilities, be received for information;

AND THAT the Annual Capital Plan and Asset Management Strategy inform annual budget and funding discussions with participating municipalities and grant requests to senior levels of government.

Carried

8.7 ENDORSEMENT OF TRCA'S ACCESSIBILITY POLICY

RES.#A 16/25

Moved By: Steve Pellegrini
Seconded By: Dave Barton

THAT TRCA's Accessibility Policy, be endorsed.

Carried

8.8 CONTRACT RENEWAL FOR MICROSOFT ENTERPRISE AGREEMENT FOR OFFICE 365 AND AZURE CLOUD SERVICES

WHEREAS TRCA is engaged in operations that requires a vendor authorized as a Microsoft Licensing Solutions Provider (LSP) for the continued provisioning of O365 and Azure services;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria;

AND WHEREAS TRCA awarded a contract to Long View Systems Corporation in November 2019 through Request for Proposal (RFP) No. 10021875 at a total cost not to exceed \$594,472, plus a 10% contingency;

AND WHEREAS TRCA subsequently renewed the agreement in February 2022 for an additional 3-year term, increasing the value to \$800,280.44;

AND WHEREAS TRCA staff require the continued use of O365 and Azure to address business needs;

AND WHEREAS a new Purchase Order with Longview Systems will be required to reflect a new term and price increases in support of TRCA projects and operations;

THEREFORE LET IT BE RESOLVED THAT staff be directed to renew its Microsoft Enterprise Agreement through Longview Systems Corporation for an additional 3-year term at a total cost not to exceed \$750,000, plus a 10% contingency, plus applicable taxes, to be expended as authorized by TRCA staff;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

AMENDMENT NO. 1:

RES.#A 17/25

Moved By: Dave Barton

Seconded By: Joseph Ogilvie

THAT clause 7 be amended to adjust the amount to reflect the correct financial impact found in the financial details of the report as “...\$825,000, plus a 10% contingency...”

Carried

MAIN MOTION, AS AMENDED:

RES.#A 18/25

Moved By: Mario Russo

Seconded By: Dave Barton

WHEREAS TRCA is engaged in operations that requires a vendor authorized as a Microsoft Licensing Solutions Provider (LSP) for the continued provisioning of O365 and Azure services;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria; AND WHEREAS TRCA awarded a contract to Long View Systems Corporation in November 2019 through Request for Proposal (RFP) No. 10021875 at a total cost not to exceed \$594,472, plus a 10% contingency;

AND WHEREAS TRCA subsequently renewed the agreement in February 2022 for an additional 3-year term, increasing the value to \$800,280.44; AND WHEREAS TRCA staff require the continued use of O365 and Azure to address business needs;

AND WHEREAS a new Purchase Order with Longview Systems will be required to reflect a new term and price increases in support of TRCA projects and operations;

THEREFORE LET IT BE RESOLVED THAT staff be directed to renew its Microsoft Enterprise Agreement through Longview

Systems Corporation for an additional 3-year term at a total cost not to exceed \$825,000, plus a 10% contingency, plus applicable taxes, to be expended as authorized by TRCA staff;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

Carried

9. SECTION III - ITEMS FOR THE INFORMATION OF THE BOARD

9.1 2024 ECOSYSTEM COMPENSATION PROGRAM AND FINANCES SUMMARY REPORT

RES.#A 19/25

Moved By: Anub Simson

Seconded By: Rowena Santos

IT IS RECOMMENDED THAT the 2024 Ecosystem Compensation Program and Finances Summary Report be received for information;

AND THAT staff report back with recommended improvements to the Program based on consultation with municipal partners, Building Industry and Land Development Association (BILD), and other interested parties.

Carried

**9.2 PROCUREMENTS APPROVED UNDER DELEGATED AUTHORITY
OVER WINTER RECESS IN 2024 AND EARLY 2025**

RES.#A 20/25

Moved By: Anub Simson

Seconded By: Rowena Santos

IT IS RECOMMENDED THAT the information on procurements approved by the CEO under delegated authority over the winter recess in 2024 and early 2025, be received.

Carried

**9.3 WATERFRONT INTEGRATED RESTORATION PRIORITIZATION
TOOL**

RES.#A 21/25

Moved By: Anub Simson

Seconded By: Rowena Santos

IT IS RECOMMENDED THAT the Waterfront Integrated Restoration Prioritization (WIRP) report be received;

AND THAT TRCA work with partners to educate them on the WIRP and to integrate where possible, the restoration opportunities identified in this report in projects being advanced and delivered along the Lake Ontario Waterfront in TRCA's jurisdiction;

AND THAT staff continue to work with other partners including other CAs to develop a long-term restoration strategy to inform planning initiatives in the Lake Ontario Western Basin.

Carried

9.4 TRCA'S COMMITMENT TO INDIGENOUS ENGAGEMENT EFFORTS 2024

RES.#A 22/25

Moved By: Anub Simson
Seconded By: Mario Russo

THAT the update on TRCA's Commitment to Indigenous Engagement Efforts be received.

Carried

10. MATERIAL FROM EXECUTIVE COMMITTEE MEETING

10.1 SECTION I - ITEMS FOR BOARD OF DIRECTORS ACTION

10.1.1 VENDOR OF RECORD ARRANGEMENT FOR SUPPLY AND DELIVERY OF CUSTODIAL AND JANITORIAL SUPPLIES, EQUIPMENT AND RELATED SERVICES

RES.#A 23/25

Moved By: Barry Warner
Seconded By: Anthony Perruzza

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require cleaning and janitorial supplies, equipment and services;

AND WHEREAS TRCA utilized a cooperative procurement process through the Ontario Education Collaborative Marketplace (OECM) and evaluated the proposals based on the criteria outlined in this report;

THEREFORE LET IT BE RESOLVED THAT TRCA staff be directed to establish a Vendor of Record arrangement with Mister Chemical Ltd., Staples Professional Inc., and Bunzl Canada Inc. for supply of cleaning and janitorial supplies, equipment and services until March 31st, 2028;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract,

including the obtaining of necessary approvals and the signing and execution of any documents.

Carried

**10.1.2 RFT 10040440 - THE MEADOWAY MULTI-USE TRAIL -
IMPLEMENTATION OF SECTION 3, TORONTO**

RES.#A 24/25

Moved By: Barry Warner

Seconded By: Anthony Perruzza

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires construction services;

AND WHEREAS TRCA solicited tenders through a publicly advertised process;

THEREFORE, LET IT BE RESOLVED THAT RFT No. 10040440 for The Meadoway Multi-Use Trail- Implementation of Section 3 be awarded to Dynex Construction Inc. at a total cost of \$2,133,770.00, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$21,338.00 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned proponent, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted quotations, beginning with the next lowest compliant bid;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and execution of any contract documents.

Carried

10.2 SECTION II - ITEMS FOR EXECUTIVE COMMITTEE ACTION

10.2.1 VENDOR OF RECORD ARRANGEMENT FOR SUPPLY AND DELIVERY OF NATIVE PLANT SEED

RES.#A 25/25

Moved By: Barry Warner

Seconded By: Parthi Kandavel

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that supply and deliver native plant seed;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria outlined in this report;

THEREFORE LET IT BE RESOLVED THAT TRCA staff be directed to establish a VOR arrangement with Eco Man Corporation, Northern Wildflowers Inc., Quality Seed Ltd., and St. Williams Nursery & Ecology Centre Inc., for the supply and delivery of native seed for a two (2) year period at a total cost not to exceed \$450,000 plus applicable taxes, plus 10% contingency, to be expended as authorized by TRCA staff;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

Carried

10.2.2 DISPOSITION FOR PERMANENT EASEMENT TO CITY OF TORONTO

RES.#A 26/25

Moved By: Barry Warner

Seconded By: Parthi Kandavel

WHEREAS TRCA is in receipt of a request from the City of Toronto for the conveyance for a permanent easement of TRCA-owned lands located west of Weston Road and north of Starview Lane, in the City of Toronto, required for the Humber River Outfall Replacement Project, Humber River watershed;

AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the Conservation Authorities Act to cooperate with City of Toronto in this instance;

THEREFORE LET IT BE RESOLVED THAT a parcel of TRCA-owned land containing 0.03 hectares (0.08 acres), more or less, of vacant land, required for the Humber River Outfall Replacement Project, designated as Part 1 and 2 on a draft Plan prepared by Land and Property Surveys as job number 20-05055, on July 30, 2024 in the City of Toronto, be conveyed to the City of Toronto;

THAT consideration be the nominal sum of \$2.00 and all legal, survey and other costs to be paid by the City of Toronto;

THAT the City of Toronto is to fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this conveyance or the carrying out of construction;

THAT an archaeological investigation be completed, with any mitigation measures to be carried out to the satisfaction of TRCA staff, at the expense of City of Toronto;

THAT a permit pursuant to the Conservation Authorities Act and Ontario Regulation 41/24 be obtained prior to the commencement of construction;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including

obtaining any necessary approvals and the signing and execution of documents.

Carried

10.2.3 DISPOSITION TO REGIONAL MUNICIPALITY OF YORK FOR TELECOMMUNICATIONS

RES.#A 27/25

Moved By: Barry Warner

Seconded By: Parthi Kandavel

IT IS RECOMMENDED THAT WHEREAS TRCA is in receipt of a request from the Regional Municipality of York to grant a permanent non-exclusive easement of TRCA-owned lands located north of Steeles Avenue West and west of Jane Street, municipally known as 7060 Jane Street, in the City of Vaughan, Regional Municipality of York, required for cable conduit installation, Humber River watershed;

AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the Conservation Authorities Act to cooperate with Regional Municipality of York in this instance subject to any consents, approvals or agreements required from the City of Toronto and/or the City of Vaughan for the current easements that are already in place on the same lands;

THEREFORE LET IT BE RESOLVED THAT the Regional Municipality of York be granted a non-exclusive permanent easement on a parcel of TRCA-owned land containing 0.0372 hectares (0.0920 acres), more or less, of vacant land, required for cable conduit installation, designated as Part 1-5 (inclusive) on draft plan by Delph & Jenkins North Ltd. OLS, Project 22333-1, dated January 14, 2023 in the City of Vaughan, Regional Municipality of York, be conveyed to the Regional Municipality of York, subject to any consents, approvals or agreements required from the respective municipalities for the current easements that are already in place on the same lands;

THAT consideration be \$118,404 and all legal, survey and other costs to be paid by the Regional Municipality of York;

THAT the Regional Municipality of York is to fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this conveyance or the carrying out of construction;

THAT an archaeological investigation be completed, with any mitigation measures being carried out to the satisfaction of TRCA staff, at the expense of Regional Municipality of York;

THAT said easement be subject to the approval of the Minister of the Natural Resources and Forestry be informed of this disposition in accordance with Section 21(6) of the Conservation Authorities Act;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

Carried

**10.2.4 REQUEST FOR EXTENSION OF CONTRACT 10035348 –
ROSEDALE VALLEY ROAD MULTI USE TRAIL IMPROVEMENTS
PROJECT**

RES.#A 28/25

Moved By: Barry Warner
Seconded By: Parthi Kandavel

IT IS RECOMMENDED THAT the Board of Directors approve the Extension of Contract 10035348 – Rosedale Valley Road Multi Use Trail Improvements Project to allow for project completion.

Carried

10.3 SECTION III - ITEMS FOR THE INFORMATION OF THE BOARD

10.3.1 2024 YEAR-END FUNDING AND GRANTS PROGRAM UPDATE

RES.#A 29/25

Moved By: David West

Seconded By: Dave Barton

IT IS RECOMMENDED THAT the 2024 Year-End Funding and Grants Program Update, be received.

Carried

10.3.2 2024 NINE MONTHS FINANCIAL REPORTS

RES.#A 30/25

Moved By: David West

Seconded By: Dave Barton

IT IS RECOMMENDED THAT the 2024 Financial Report for the nine-month period ending September 30, 2024, be received.

Carried

10.3.3 2024 Q4 COMMUNICATIONS, MARKETING, AND EVENTS REPORT SUMMARY

RES.#A 31/25

Moved By: David West

Seconded By: Dave Barton

IT IS RECOMMENDED THAT the Q4 Communications, Marketing and Events Report Summary for October 1 - December 31, 2024, be received.

Carried

10.4 SECTION IV - PERMITS ISSUED UNDER SECTION 28.1 OF THE CONSERVATION AUTHORITIES AT

RES.#A 32/25

Moved By: Paula Fletcher

Seconded By: Joseph Ogilvie

THAT standard delegated permits, permission for routine infrastructure works, emergency infrastructure works, letters of approval, and permits after the fact/resolution of violations granted by Toronto and Region Conservation Authority (TRCA) staff, in accordance with Section 28.1 of the Conservation Authorities Act, which are listed within this report, be received.

Carried

10.5 FEBRUARY 7, 2025 EXECUTIVE MEETING CLOSED SESSION ITEMS

10.5.1 2024 COMPREHENSIVE COMPENSATION BENCHMARKING AND TOTAL REWARDS REVIEW

RES.#A 33/25

Moved By: Anub Simson

Seconded By: Rowena Santos

IT IS RECOMMENDED THAT the confidential information provided in the 2024 Comprehensive Compensation Benchmarking and Total Rewards Review, be received;

AND THAT staff be directed to proceed with the recommendations as listed within the confidential report.

Carried

11. CLOSED SESSION

None.

12. NEW BUSINESS

None.

13. ADJOURNMENT

ON MOTION from Anthony Perruzza, the meeting was adjourned at 9:47 a.m.

Paul Ainslie,
Chair

John MacKenzie,
Secretary-Treasurer