



Toronto and Region Conservation Authority

Board of Directors Meeting Agenda

The meeting will be conducted via a video conference
Members of the public may view the livestream at the following link:
<https://video.isilive.ca/trca/live.htm>

May 24, 2024
9:30 A.M.

Pages

1. CALL TO ORDER
2. ACKNOWLEDGEMENT OF INDIGENOUS TERRITORY
3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF
4. MINUTES OF THE TRCA BOARD OF DIRECTORS MEETING #4/24, HELD ON APRIL 19, 2024
[Minutes Link](#)
5. DELEGATIONS
6. PRESENTATIONS
7. CORRESPONDENCE

8. SECTION I - ITEMS FOR BOARD OF DIRECTORS ACTION

8.1 DISPOSITION TO METROLINX FOR THE ONTARIO LINE SUBWAY PROJECT 7

Receipt of a request from Metrolinx for permanent easements and land conveyances of Toronto and Region Conservation Authority-owned (TRCA) lands located south of Gateway Boulevard and west of Don Mills Road and north of Don Valley Parkway and west of Millwood Road, in the City of Toronto, required for the Ontario Line Subway Project (CFN 71178).

8.2 ACQUISITION FROM 850 RIVERSIDE INC. 17

Acquisition of property located west of Riverside Drive and south of Rossland Road West, municipally known as 850 Riverside Drive, in the Town of Ajax, Regional Municipality of Durham, under the “Greenspace Acquisition Project for 2021-2030,” Flood Plain and Conservation Component, Duffins Creek watershed (CFN 70534).

8.3 VENDORS OF RECORD FOR RENTAL OF CONSTRUCTION EQUIPMENT 22

Award of Request for Proposal (RFP) No. 10040929 for a Vendor of Record (VOR) arrangement for the rental of construction equipment.

8.4 REQUEST FOR PROPOSAL - SUPPLY & DELIVERY OF STAFF WORK WEAR 26

Award of Request for Proposal (RFP) No.100041036 for the supply and delivery of work wear for Toronto and Region Conservation Authority (TRCA) staff.

9. SECTION III - ITEMS FOR THE INFORMATION OF THE BOARD

10. MATERIAL FROM EXECUTIVE COMMITTEE MEETING

10.1 SECTION I - ITEMS FOR BOARD OF DIRECTORS ACTION

10.1.1 COMMUNITY GARDEN LEASE - REENA INC.

Seek authority to lease to Reena Inc. (Reena) the community garden on Toronto and Region Conservation Authority-owned (TRCA) land located west of Bathurst Street and south of Lebovic Campus Drive, municipally known as 145 Lebovic Campus Drive, in the City of Vaughan, Regional Municipality of York, Don River watershed (CFN 55554).

(Link to report excluding appendices: [Executive Committee RES.#B 33/24](#))

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10.1.2 FRENCHMAN'S BAY YACHT CLUB INCORPORATED LEASE RENEWAL

Seek approval to renew Frenchman's Bay Yacht Club (FBYC) lease to operate a recreational boat club on Toronto and Region Conservation Authority (TRCA) land, municipally known as 635 Breezy Drive, in the City of Pickering, Regional Municipality of Durham (Frenchman's Bay Watershed).

(Link to report excluding appendices: [Executive Committee RES.#B 34/24](#))

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10.1.3 REQUEST FOR TENDER FOR SUPPLY AND DELIVERY OF VARIOUS ARMOURSTONE TO COLONEL SAM SMITH PARK MAJOR MAINTENANCE PROJECT

Award of Request for Tender (RFT) No. 10040892 - Supply and Delivery of 12,100 Tonnes of 4 – 6 Tonne Non-Stackable Armourstone.

Award of Request for Tender (RFT) No. 10040893 - Supply and Delivery of 2,825 Tonnes of 5 – 7 Tonne Non-Stackable Armourstone.

Award of Request for Tender (RFT) No. 10040894 - Supply and Delivery of 385 Tonnes of 2 – 4 Tonne Stackable Armourstone.

(Link to report excluding appendices: [Executive Committee RES.#B 35/24](#))

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10.1.4 REQUEST FOR TENDER FOR BUCKSBURN EROSION CONTROL AND OUTFALL REPLACEMENT PROJECT

Award of Request for Tender (RFT) No. 10039416 for the supply of all labour, equipment, and materials to construct a vegetated rip rap buttress with rock vanes and replace an existing stormwater outfall with an armourstone headwall, to protect two (2) residential properties along a tributary of Humber River in the City of Toronto.

(Link to report excluding appendices: [Executive Committee RES.#B 36/24](#))

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10.2 SECTION II - ITEMS FOR EXECUTIVE COMMITTEE ACTION

10.2.1 APPLICATIONS FOR PERMITS PURSUANT TO SECTION 28.1.2 OF THE CONSERVATION AUTHORITIES ACT (MINISTER'S ZONING ORDER, ONTARIO REGULATION 483/22)

Issuance of permit pursuant to Section 28.1.2 of the Conservation Authorities Act for lands subject to a Minister's Zoning Order under the Planning Act to make alterations within a Regulated Area to facilitate topsoil stripping associated with a future industrial development at 12245 Torbram Road, Town of Caledon, Region of Peel.

(Link to report excluding appendices: Executive Committee RES.#B 37/24)

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10.3 SECTION III - ITEMS FOR THE INFORMATION OF THE BOARD

10.3.1 2024 THREE MONTH FINANCIAL REPORT

Receipt of Toronto and Region Conservation Authority's (TRCA) unaudited expenditures as of the end of the first quarter, March 31st, 2024, for informational purposes.

(Link to report excluding appendices: Executive Committee RES.#B 38/24)

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10.4 SECTION IV - PERMITS UNDER SECTION 28.1 OF THE CONSERVATION AUTHORITIES ACT

10.4.1 MAJOR PERMIT APPLICATION - REGULAR - FOR APPROVAL - 32 BENNINGTON HEIGHTS, CITY OF TORONTO

Applications that involved a more complex suite of technical studies to demonstrate consistency with policies; applications that cover a significant geographic area, extensive modifications to the landscape, major infrastructure projects, applications requiring site specific conditions and permission.

(Link to report excluding appendices: Executive Committee RES.#B 39/24)

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10.4.2 MAJOR PERMIT APPLICATION - REGULAR - FOR APPROVAL - WALNUT LANE AND KINGSTON ROAD INTERSECTION TO LIVERPOOL ROAD - CITY OF PICKERING

Applications that involved a more complex suite of technical studies to demonstrate consistency with policies; applications that cover a significant geographic area, extensive modifications to the landscape, major infrastructure projects, applications requiring site specific conditions and permission.

(Link to report excluding appendices: [Executive Committee RES.#B 40/24](#))

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10.4.3 STANDARD DELEGATED PERMITS FOR RECEIPT - STAFF APPROVED AND ISSUED MAY 10, 2024

Standard Delegated Permits are processed by Development and Engineering Services Division staff, authorized by designated staff appointed as Authorized Signatories by the Board of Directors and received monthly by the Executive Committee. Permits categorized as Standard Delegated Permits are: standard, routine infrastructure works, emergency infrastructure works, minor works, and permits after the fact/resolution of violations.

(Link to report excluding appendices: [Executive Committee RES.#B 41/24](#))

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10.5 SECTION IV - ONTARIO REGULATION 166/06, AS AMENDED

10.5.1 STANDARD DELEGATED PERMITS FOR RECEIPT - STAFF APPROVED AND ISSUED - MAY 10, 2024

Standard Delegated Permits are processed by Development and Engineering Services Division staff, authorized by designated staff appointed as Authorized Signatories by the Board of Directors and received monthly by the Executive Committee. Permits categorized as Standard Delegated Permits are: standard, routine infrastructure works, emergency infrastructure works, minor works, and permits after the fact/resolution of violations.

(Link to report excluding appendices: [Executive Committee RES.#B 42/24](#))

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10.6 MAY 10, 2024 EXECUTIVE MEETING CLOSED SESSION ITEMS

(Executive Committee Closed Session Minutes from May 10, 2024 will be circulated to Board Members separately)

10.6.1 ONTARIO LANDS TRIBUNAL - UPDATE ON RECENT APPEALS DECEMBER 2023

Pursuant to Section C.4.(e) of the TRCA Board of Directors Administrative By-Law, as the subject matter consists of litigation or potential litigation, affecting TRCA.

10.6.2 ONTARIO LANDS TRIBUNAL - STATUS OF HEARINGS DECEMBER 2023

Pursuant to Section C.4.(e) of the TRCA Board of Directors Administrative By-Law, as the subject matter consists of litigation or potential litigation, affecting TRCA.

11. CLOSED SESSION

11.1 TRCA'S NEW ADMINISTRATIVE BUILDING PROJECT FINANCIAL UPDATE - MAY 2024

Pursuant to Section C.4.(e) of the TRCA Board of Directors Administrative By-Law, as the subject matter consists of litigation or potential litigation, affecting TRCA.

12. NEW BUSINESS

NEXT MEETING OF THE BOARD OF DIRECTORS #6/24, TO BE HELD ON JUNE 21, 2024 AT 9:30 AM VIA VIDEOCONFERENCE

John MacKenzie, Chief Executive Officer

/jh

13. ADJOURNMENT

Section I – Items for Board of Directors Action

TO: Chair and Members of the Board of Directors
Friday, May 24, 2024 Meeting

FROM: Alexander Schuler, Associate Director, Property and Asset Management

RE: DISPOSITION TO METROLINX FOR THE ONTARIO LINE SUBWAY PROJECT
Request from Metrolinx for Permanent Easements and Land Conveyances of Toronto and Region Conservation Authority-owned Lands Required for the Ontario Line Subway Project, City of Toronto, Don River Watershed (CFN 71178)

KEY ISSUE

Receipt of a request from Metrolinx for permanent easements and land conveyances of Toronto and Region Conservation Authority-owned (TRCA) lands located south of Gateway Boulevard and west of Don Mills Road and north of Don Valley Parkway and west of Millwood Road, in the City of Toronto, required for the Ontario Line Subway Project, Don River watershed (CFN 71178).

RECOMMENDATION:

IT IS RECOMMENDED THAT WHEREAS TRCA is in receipt of a request from Metrolinx for permanent easements and land conveyances of TRCA-owned lands located south of Gateway Boulevard and west of Don Mills Road and; north of Don Valley Parkway and west of Millwood Road, in the City of Toronto, required for the Ontario Line Subway Project, Don River watershed;

AND WHEREAS it is in the best interest of TRCA in furthering its objectives as set out in Section 20 of the Conservation Authorities Act to cooperate with Metrolinx in this instance;

THEREFORE LET IT BE RESOLVED THAT parcels of TRCA-owned land containing a total of 0.97 hectares (2.39 acres), more or less, of vacant land, required for the Ontario Line Subway Project, designated as Parts 1 and 2 on PL0500-05-EX2142 (PIN 10382-0193), Parts 1 and 2 on PL0600-05-EX2145 (PIN 10382-0057) and Parts 1-5, 13, 14-18-21 on PL0500-05-EX2207 (PIN 10369-0053), in the City of Toronto, be conveyed to Metrolinx;

THAT permanent easements containing a total of 0.25 hectares (0.62 acres), more or less, of vacant land, required for the Ontario Line Subway Project, designated Part 3 on PL0600-05-EX2145 (PIN 10382-0057) and Parts 6-10, 32 on PL0500-05-EX2207 (PIN 10369-0053), in the City of Toronto, be conveyed to Metrolinx;

THAT consideration be \$1,321,716.18 and all legal, survey and other costs to be paid by Metrolinx;

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THAT Metrolinx is to fully indemnify TRCA from any and all claims from injuries, damages or costs of any nature resulting in any way, either directly or indirectly, from this conveyance or the carrying out of construction;

THAT an archaeological investigation be completed, with any mitigation measures being carried out to the satisfaction of TRCA staff, at the expense of Metrolinx;

THAT a landscape plan be prepared for TRCA staff review and approval, in accordance with existing TRCA landscaping guidelines at the expense of Metrolinx;

THAT the Minister of Natural Resources and Forestry be informed of this disposition for provincial infrastructure in accordance with Section 21(6) of the Conservation Authorities Act;

THAT Metrolinx provide notice to the City of Toronto and Trail Users of any trail closures;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

BACKGROUND

The proposed Ontario Line Subway (OLS) Project involves the construction of a 15.6 km subway line (Attachment 1: Ontario Line Alignment) along a dedicated right-of-way, with a combination of elevated, tunneled and at-grade segments, from Exhibition/Ontario Place to the Ontario Science Centre. The OLS will accommodate current and future ridership demands on the Toronto Transit Commission (TTC) Line 1, increase capacity, and relieve crowding at the TTC Bloor-Yonge interchange station, and provide new transit capacity to relieve overcrowding on the surface transit network. In all, 15 stations are proposed, with connections to three GO Transit lines (Lakeshore East, Lakeshore West, and Stouffville), two existing subway lines (TTC Line 1 and Line 2), the Eglinton Crosstown Light Rail Transit (LRT) and several streetcar lines.

Metrolinx has requested the conveyance of TRCA-owned lands, located south of Gateway Boulevard and west of Don Mills Road and; north of Don Valley Parkway and west of Millwood Road, in the City of Toronto, required for the OLS where future tracks will be built and where the future Flemingdon Park Station will be built.

The subject TRCA-owned lands were acquired from Polyresins Inc. on December 27, 1990 under the Land Acquisition Project, 1987-1991, Thorncliffe Park Ltd. on December 13, 1961 under the Don River Floodplain Lands Project.

Where the Ministry of Natural Resources and Forestry provided funding for the acquisition of land, and the proposed disposition of those lands is for provincial or

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municipal infrastructure and utility purposes, a conservation authority is not required to engage in public consultation, however, the Minister is to be informed of the disposition.

Attachments 1-3 is a sketch illustrating the location of the subject lands. **Attachments 4-6** is an orthophoto illustrating the location of the subject lands.

RATIONALE

It is in the best interest of TRCA to work with Metrolinx in advancing their transportation's initiatives while protecting the natural environment. TRCA has successfully come to terms with Metrolinx on a fair market value for the real estate interests requested. As well, TRCA Planning and Technical staff are reviewing the project to ensure the detailed design and construction are in accordance with TRCA regulatory permitting responsibilities under Section 28.1 of the Conservation Authorities Act.

Relationship to TRCA's 2023-2034 Strategic Plan

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 1 Environmental Protection and Hazard Management:

- 1.4 Balance development and growth to protect the natural environment ensuring safe sustainable development

Pillar 3 Community Prosperity:

- 3.1 Connect communities to nature and greenspace

FINANCIAL DETAILS

Metrolinx has agreed to the land conveyance and permanent easement fee and assume all legal, survey and other costs involved in completing this transaction.

Report prepared by: Edlyn Wong, Senior Property Agent

Email: Edlyn.Wong@trca.ca

For Information contact: Edlyn Wong (437) 880-1954, Alexander Schuler (437) 880-1950,

Email: Edlyn.Wong@trca.ca, Alexander.Schuler@trca.ca

Date: April 19, 2024

Attachments: 6

Attachment 1: Site Plan –South of Gateway Boulevard and west of Don Mills Road (Part 1)

Attachment 2: Site Plan – South of Gateway Boulevard and west of Don Mills Road (Part 2)

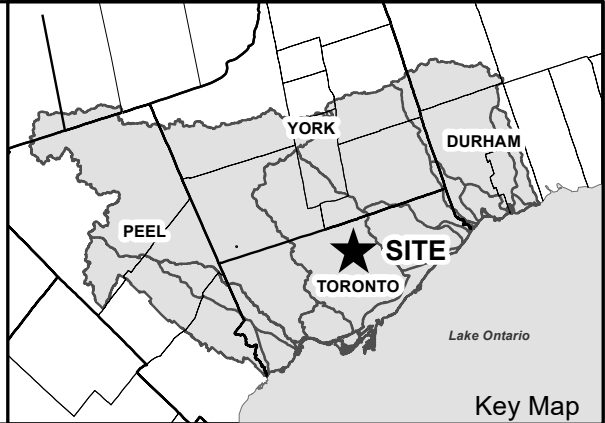
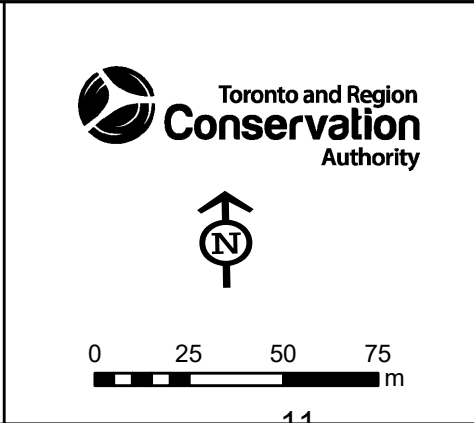
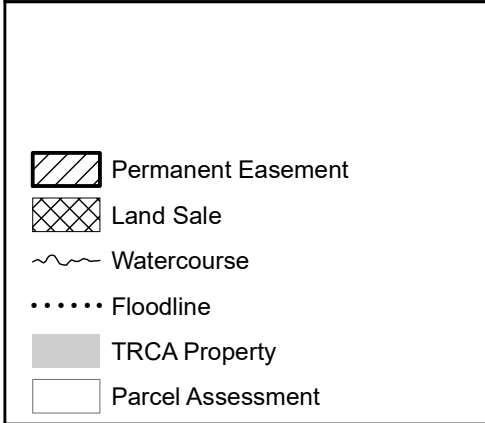
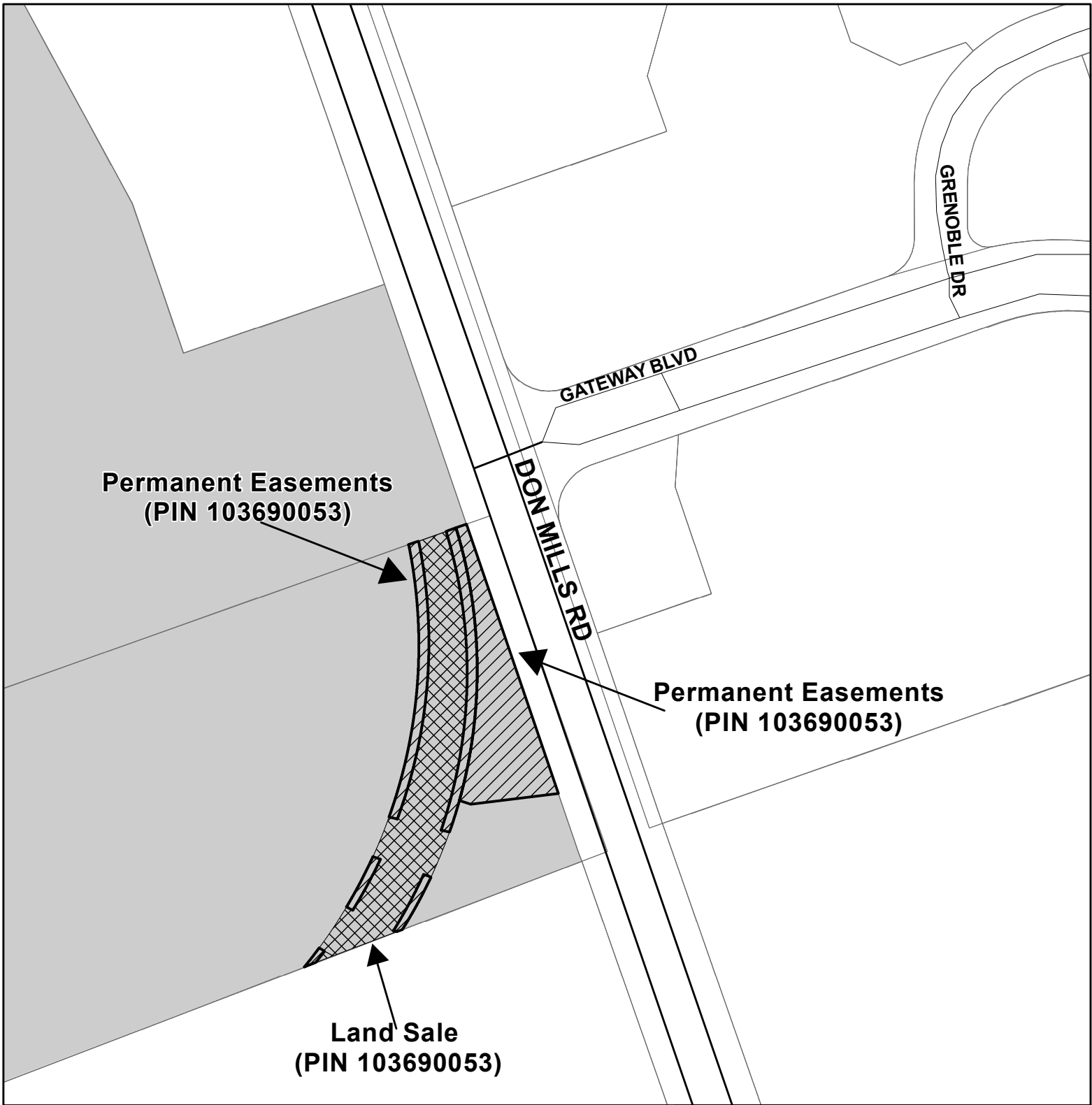
Attachment 3: Site Plan - North of Don Valley Parkway and west of Millwood Road

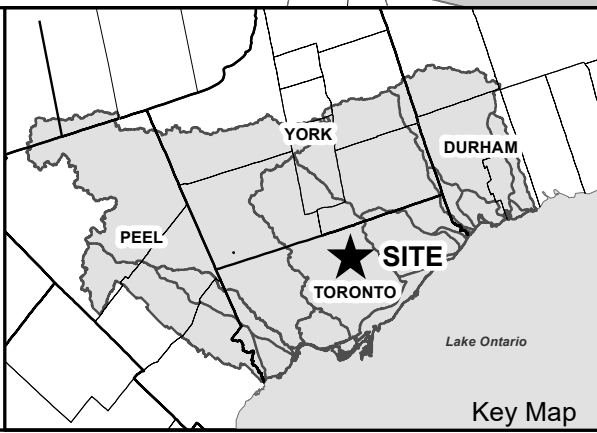
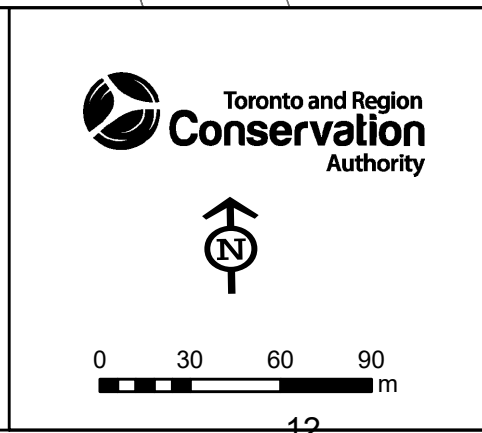
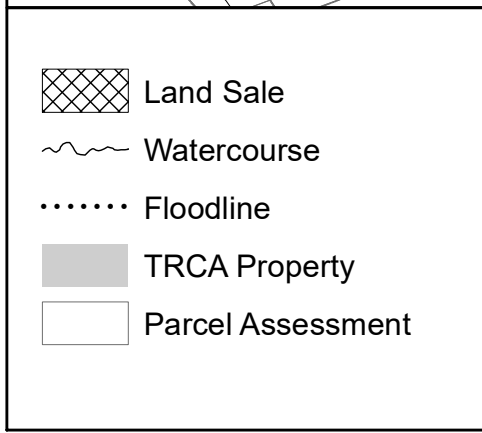
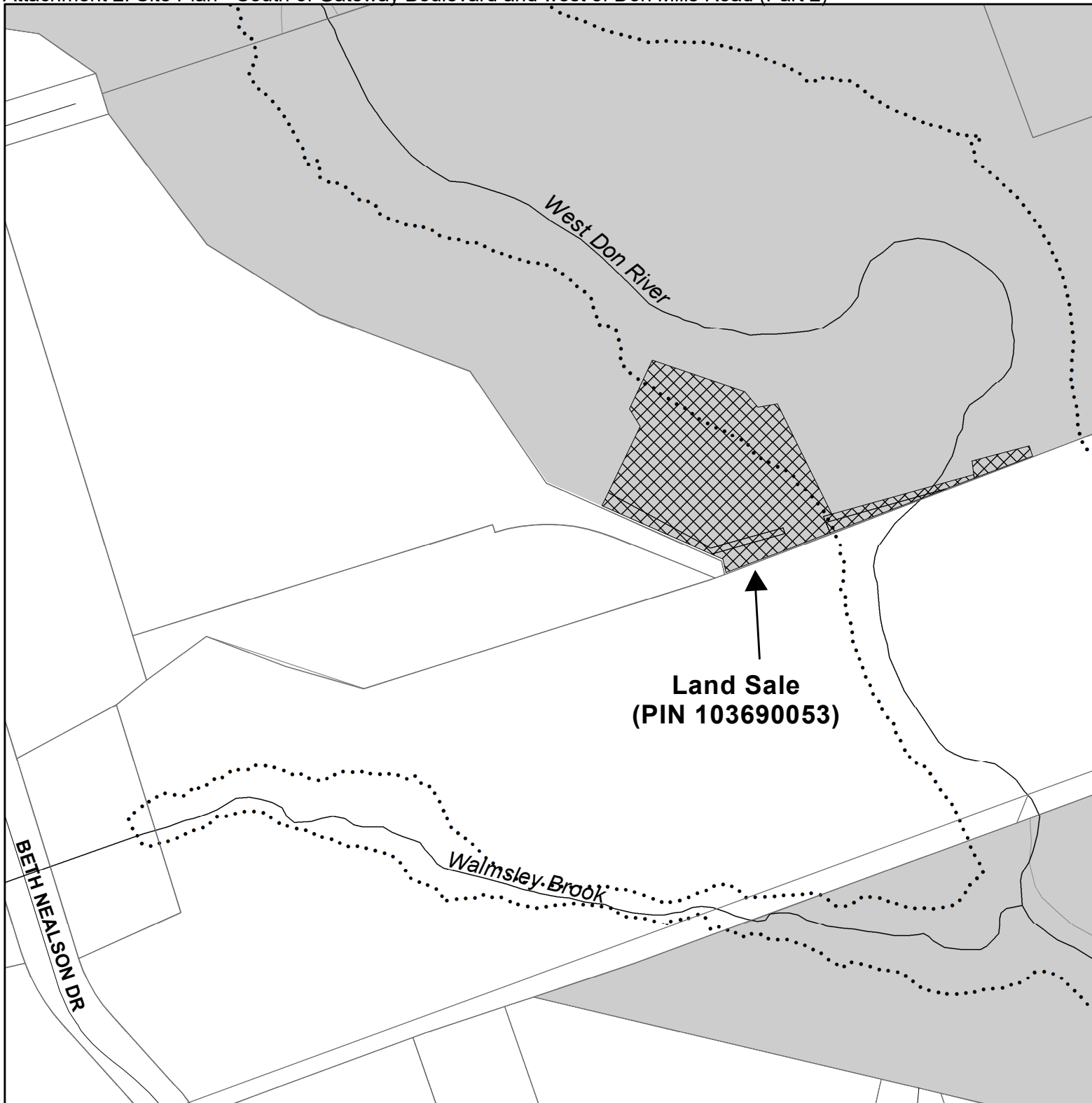
Attachment 4: Orthophoto - South of Gateway Boulevard and west of Don Mills Road (Part 1)

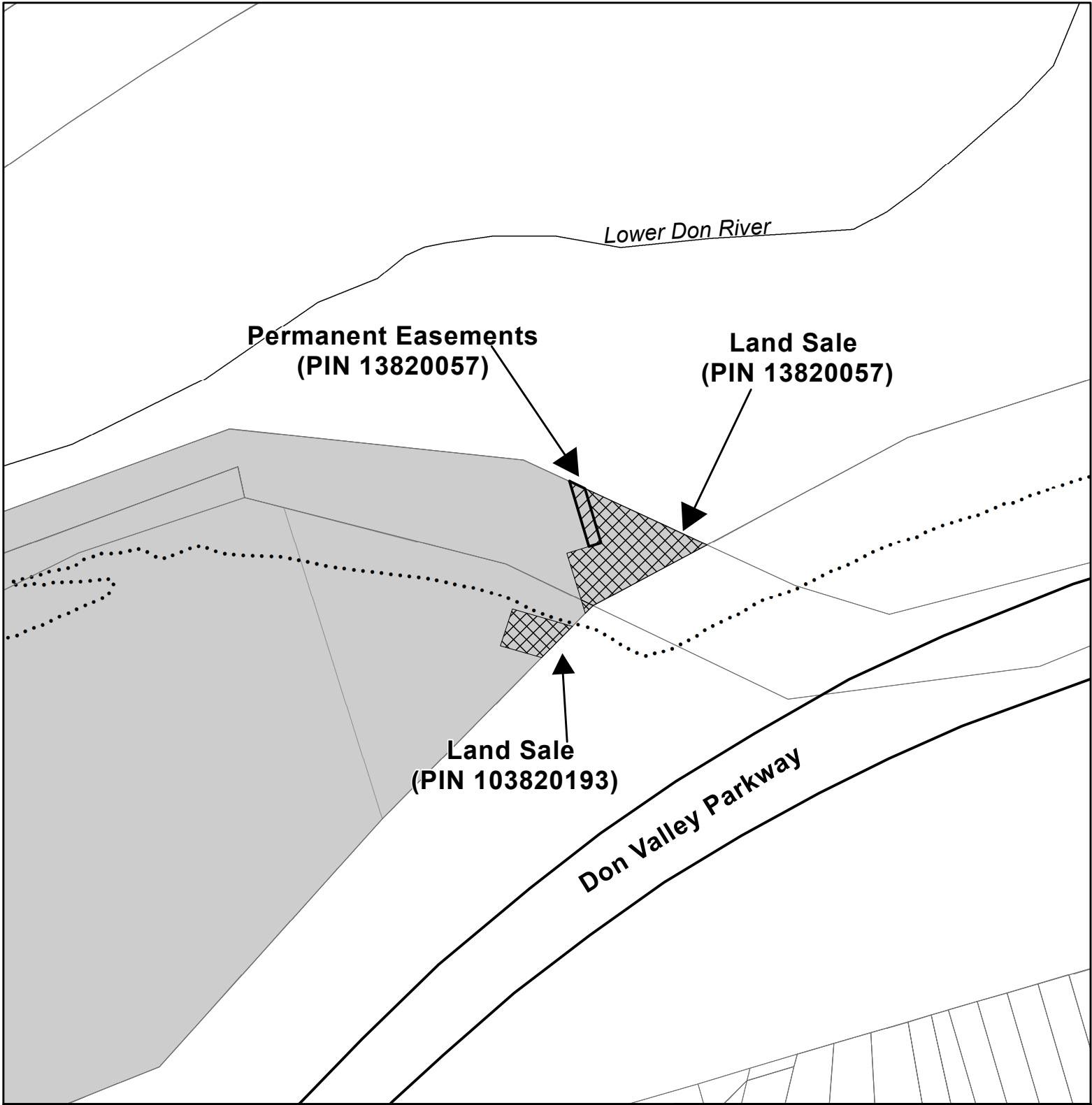
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



Attachment 5: Orthophoto – South of Gateway Boulevard and west of Don Mills Road
(Part 2)


Attachment 6: Orthophoto - North of Don Valley Parkway and west of Millwood Road







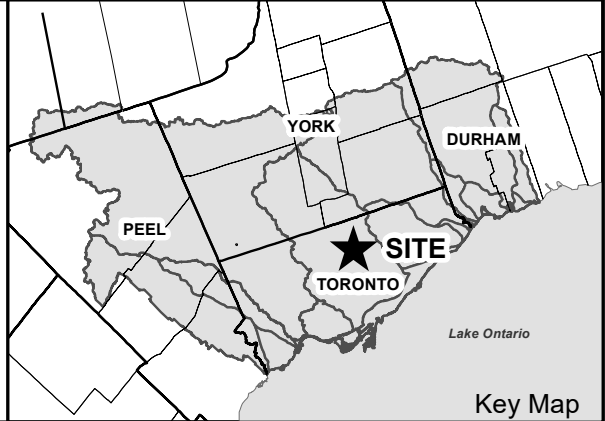


-  Permanent Easement
-  Land Sale
-  Watercourse
-  Floodline
-  TRCA Property
-  Parcel Assessment

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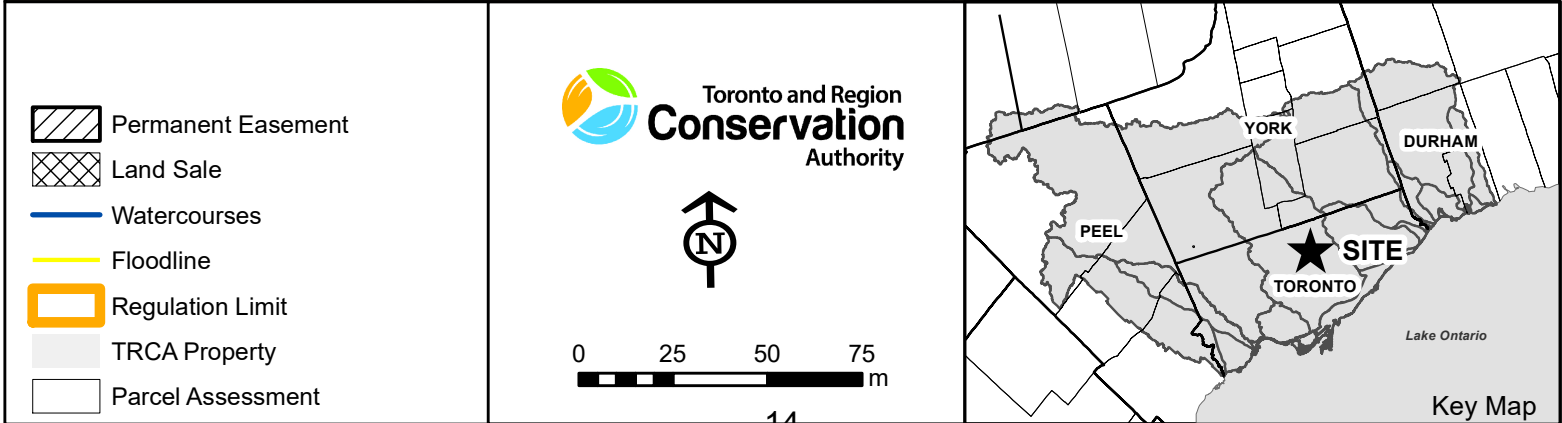


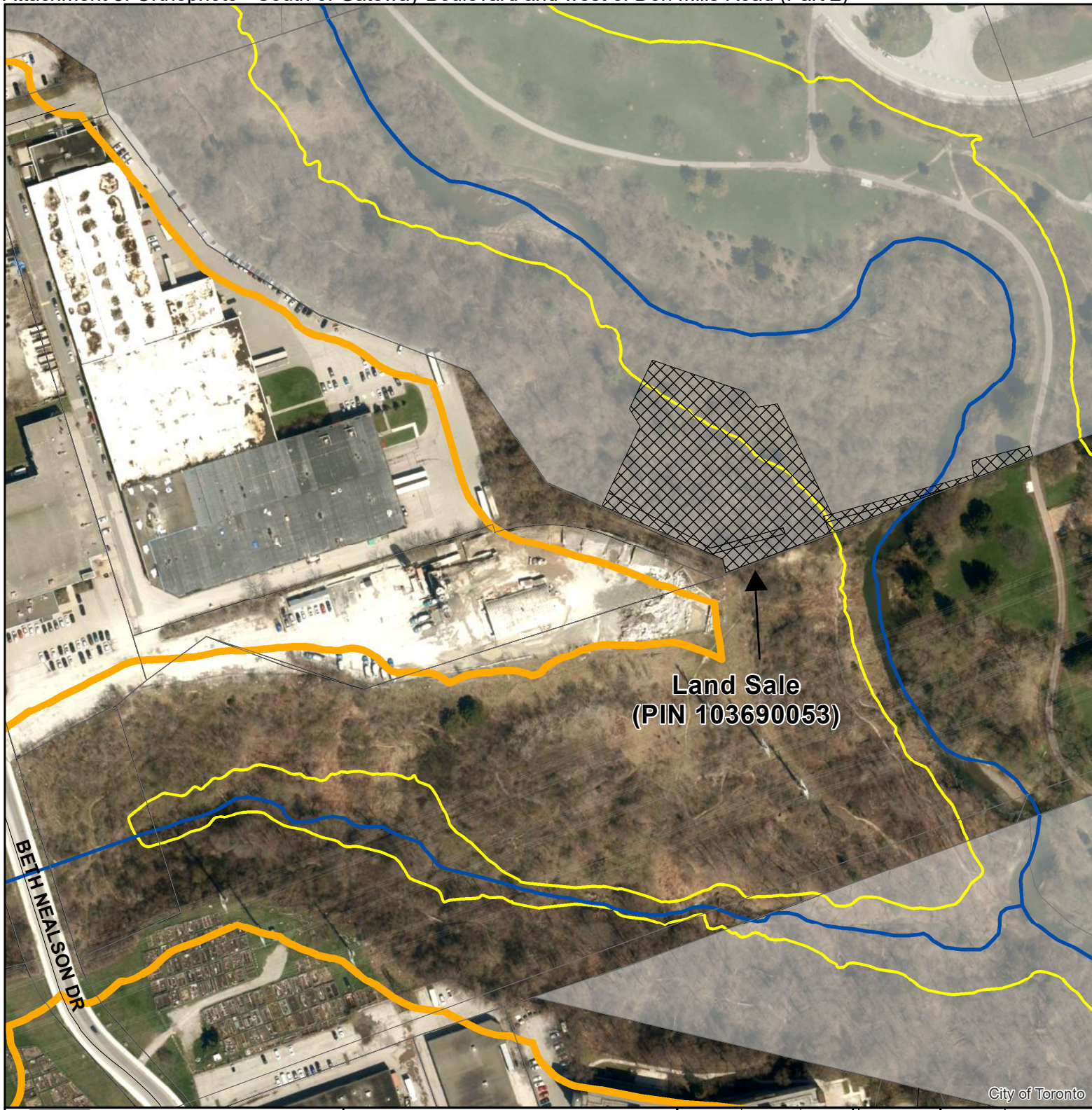
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




City of Toronto






City of Toronto

-  Land Sale
-  Watercourses
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment

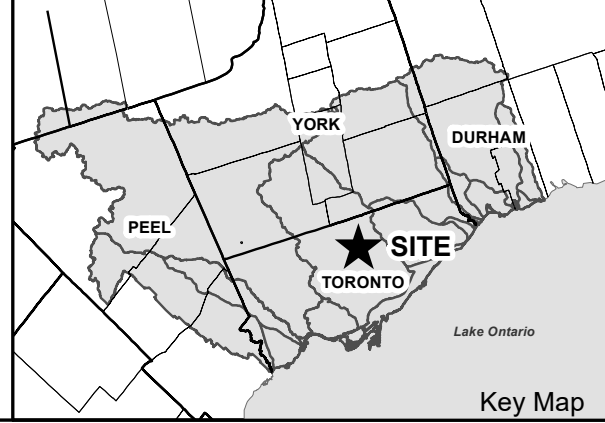


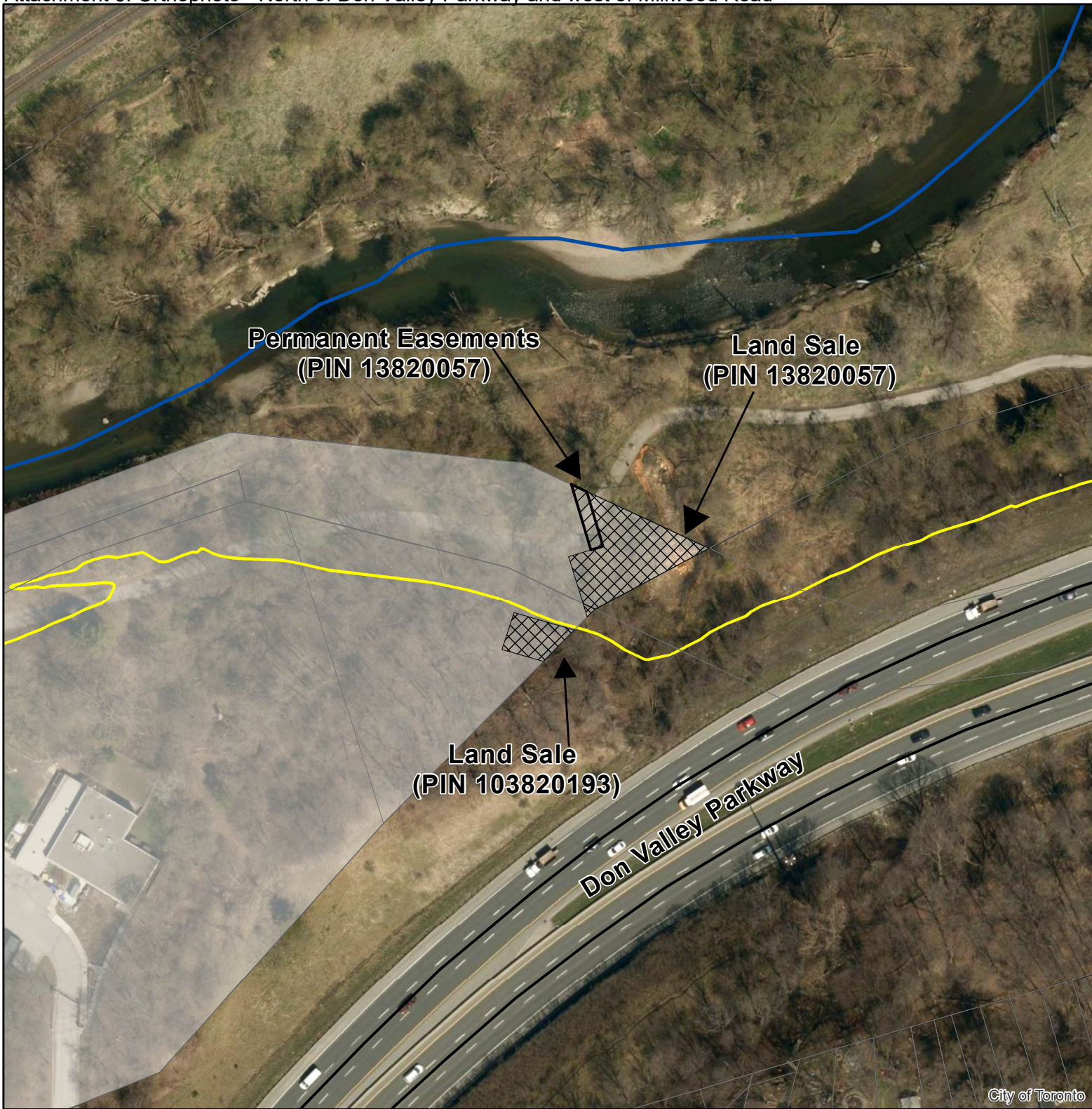
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

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City of Toronto

-  Permanent Easement
-  Land Sale
-  Watercourses
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment

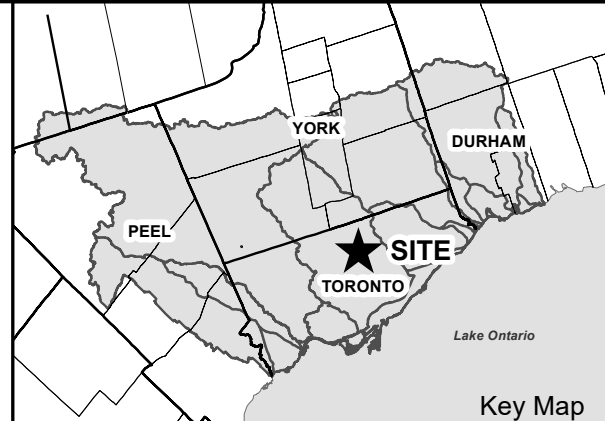


Toronto and Region
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Section I – Items for Board of Directors Action

TO: Chair and Members of the Board of Directors
Friday, May 24, 2024 Meeting

FROM: Alexander Schuler, Associate Director, Property and Asset Management

RE: **ACQUISITION FROM 850 RIVERSIDE INC.**
GREENSPACE ACQUISITION PROJECT FOR 2021-2030
Flood Plain and Conservation Component, Duffins Creek Watershed
850 Riverside Inc. (CFN 70534)

KEY ISSUE

Acquisition of property located west of Riverside Drive and south of Rossland Road West, municipally known as 850 Riverside Drive, in the Town of Ajax, Regional Municipality of Durham, under the “Greenspace Acquisition Project for 2021-2030,” Flood Plain and Conservation Component, Duffins Creek watershed (CFN 70534).

RECOMMENDATION:

IT IS RECOMMENDED THAT 1.17 hectares (0.420 acres), more or less, of vacant land, located west of Riverside Drive and south of Rossland Road, said land being Part of Lot 13 registered plan M-1157, designated as Part 7 on draft plan prepared by Z. Zeng at Mandarin Surveyors Limited under job number 2022-270, municipally known as 850 Riverside Drive, in the Town of Ajax, Regional Municipality of Durham, be purchased from 850 Riverside Inc.;

THAT the purchase price be \$2.00;

THAT Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;

THAT the transaction be completed at the earliest possible date and all reasonable expenses incurred incidental to the closing for land transfer tax and disbursements are to be paid by TRCA;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

BACKGROUND

Resolution #A28/20 at Board of Directors Meeting #3/20, held on April 24, 2020, approved the Greenspace Acquisition Project for 2021-2030.

The acquisition comes to TRCA through a rezoning application to facilitate the development of 5 single detached dwellings. The proposed Zoning By-law amendment is located on the west side of Riverside Drive, south of Rossland Road West and is currently municipally known as 850 Riverside Drive (PIN: 26439-0390). Negotiations have been conducted with Muhammad W. Khan, Director acting as agent for the

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owners 850 Riverside Drive. Access to the subject lands will be achieved through existing TRCA landholdings adjacent to Rossland Road West.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The subject lands fall within TRCA's approved plan for acquisition for the Duffins Creek Watershed as outlined in the approved Greenspace Acquisition Project for 2021-2030. Through the review of the Zoning By-law Amendment Application No. Z1/24, which was approved in March 2024, the lands have been identified as the meander belt plus 30 meters up to the northern property boundary, as required by the Town of Ajax Official Plan.

The acquired lands will be fully restored by TRCA's Restoration and Infrastructure team, and through the Town of Ajax development agreement both the required restoration funds and the land conveyance has been secured among other TRCA related interests related to fencing, access, etc. The restoration is scheduled to commence in Fall 2024, followed by the land conveyance that will be required prior to the occupancy of the first dwelling unit.

Relationship to TRCA's 2023-2034 Strategic Plan

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 1 Environmental Protection and Hazard Management:

- 1.4 Balance development and growth to protect the natural environment ensuring safe sustainable development

Pillar 3 Community Prosperity:

- 3.1 Connect communities to nature and greenspace

TAXES AND MAINTENANCE

The subject property should be eligible for a tax exemption based on TRCA's preliminary review of the environmental criteria for lands that are eligible to receive a property tax exemption under the provincial Conservation Land Tax Incentive Program. While it is expected that the subject parcel of land will not significantly impact TRCA's maintenance costs at this location, an assessment of the aggregate acquisitions in the area will be undertaken and the results will be integrated into TRCA's land management program and associated budgets.

FINANCIAL DETAILS

Funds for the costs related to this purchase are available in the TRCA land acquisition capital account.

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Report prepared by: Stella Ku, Property Agent

Email: stella.ku@trca.ca

For Information contact: Stella Ku, (437) 880-1956; Brandon Hester (437)

880.1248; Alexander Schuler, (437) 880-1950

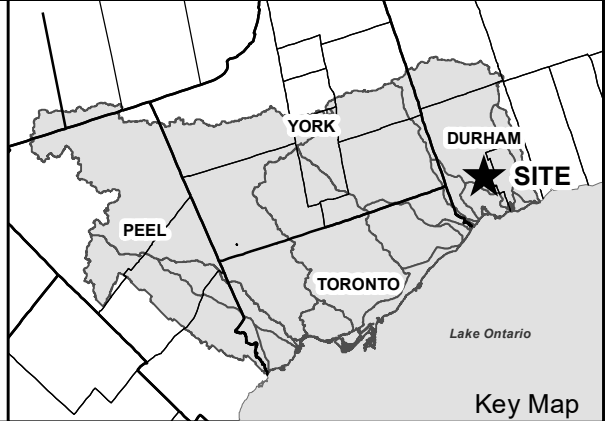
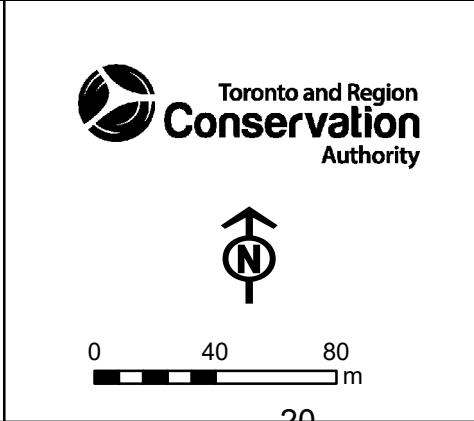
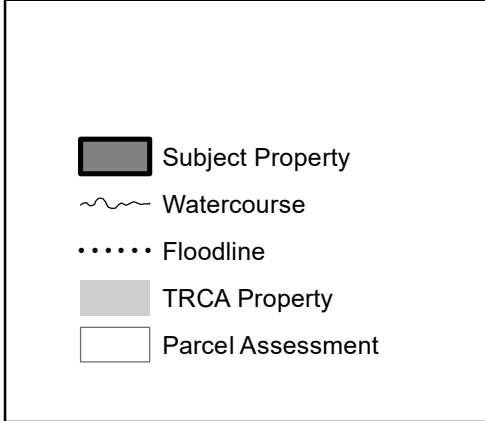
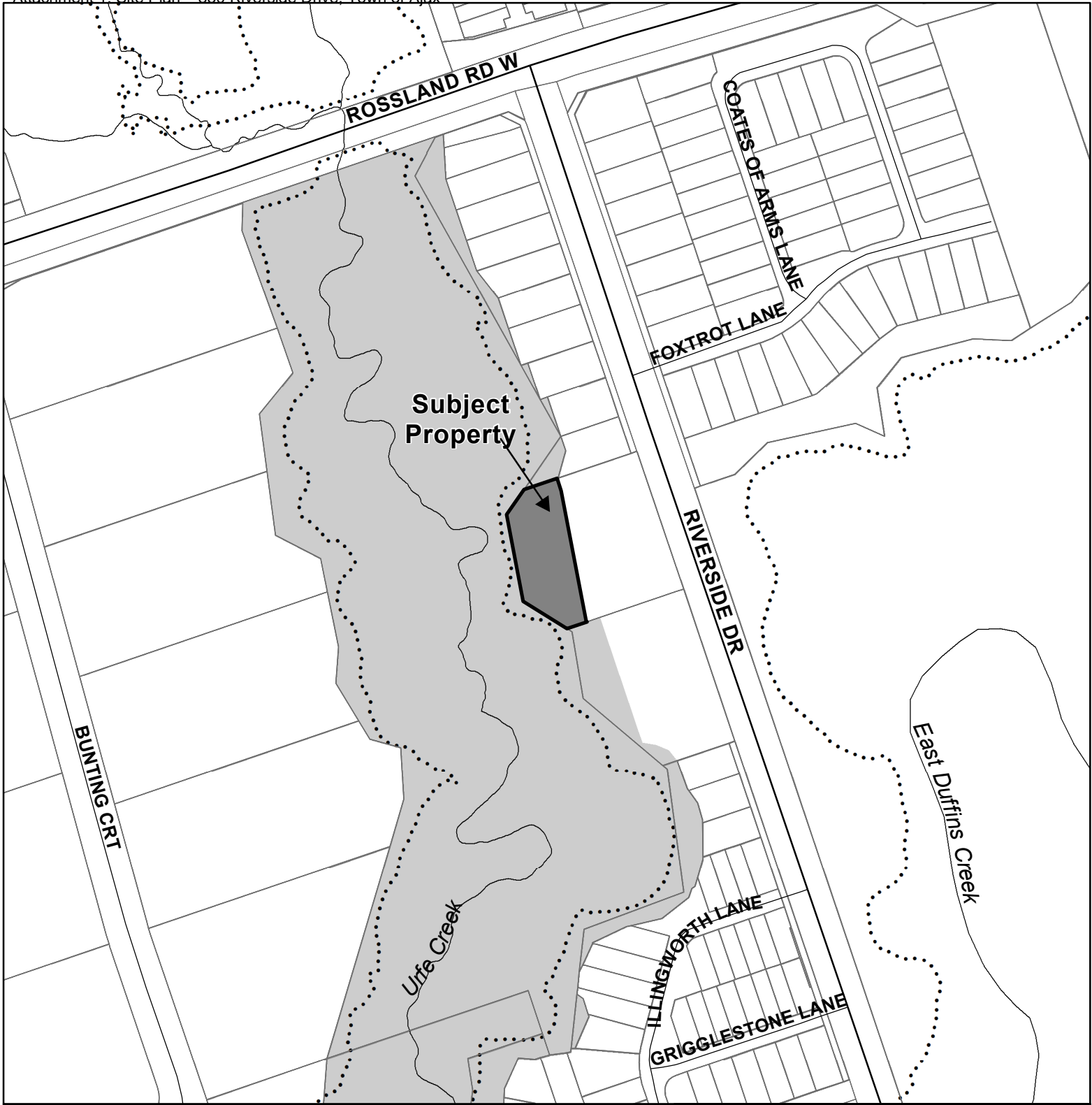
Emails: stella.ku@trca.ca; brandon.hester@trca.ca; alexander.schuler@trca.ca

Date: March 20, 2024







Attachments: 2

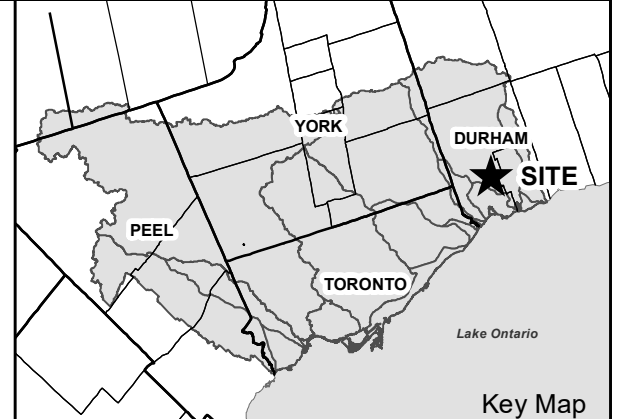
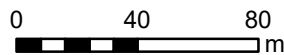
Attachment 1: Site Plan – 850 Riverside Drive, Town of Ajax

Attachment 2: Orthophoto – 850 Riverside Drive, Town of Ajax





-  Subject Property
-  Watercourses
-  Floodline
-  Regulation Limit
-  TRCA Property
-  Parcel Assessment



Section I – Items for Board of Directors Action

TO: Chair and Members of the Board of Directors
Friday, May 24, 2024 Meeting

FROM: Anil Wijesooriya, Director, Restoration and Infrastructure

RE: **VENDOR OF RECORD ARRANGEMENT FOR RENTAL OF CONSTRUCTION EQUIPMENT**
RFP No. 10040929

KEY ISSUE

Award of Request for Proposal (RFP) No. 10040929 for a Vendor of Record (VOR) arrangement for the rental of construction equipment.

RECOMMENDATION:

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require the rental of construction equipment;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on the criteria outlined in this report;

THEREFORE LET IT BE RESOLVED THAT TRCA staff be directed to establish a Vendor of Record arrangement with Atlas Dewatering Corporation, Battlefield Equipment Rentals (Division of Toromont Industries Ltd.), Cooper Equipment Rentals, Matthews Equipment Limited O/A Herc Rentals, and United Rentals of Canada, Inc. for the supply of rental construction equipment from August 1, 2024 to August 1, 2026 for a total cost not exceeding \$1,125,000, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$168,750 (15% of anticipated expenditures), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT TRCA staff have the option to extend the term of the contract by one (1) year, pending further Board of Directors approval;

THAT should TRCA staff be unable to negotiate contracts with successful Proponents, staff be authorized to enter into and conclude contract negotiations with other Proponents that submitted proposals, beginning with the next highest ranked Proponent per TRCA’s evaluation results;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

TRCA requires various construction equipment for completing a variety of engineering, habitat restoration, and trail building projects throughout TRCA’s jurisdiction. By

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establishing a VOR arrangement for rental of construction equipment, vendors are authorized to provide these goods and/or services for a defined period of time and with fixed pricing.

Categories of equipment under this VOR contract include the following:

- Air Compressors;
- Compaction Equipment;
- Concrete & Masonry Equipment;
- Earth Moving Equipment;
- Elevated Work Platforms;
- Landscaping Equipment;
- Light Use Generators & Portable lighting;
- Heavy Use Generators & Portable lighting
- Light Use Pumps; and
- Heavy Use Pumps.

Staff may contact a vendor on the list to provide rental equipment goods and/or services with a value up to \$100,000 per project, per annum. Services above this threshold are subject to TRCA's Procurement Policy. TRCA staff making orders through this contract are directed to strictly rent equipment manufactured after the year 2008. The only exception to this requirement is if there is no equipment available meeting these criteria from vendors, and sourcing such equipment would cause significant project delays.

Vendors will be required to provide all resources required to service the divisional or program needs in accordance with applicable laws, codes, standards, terms and conditions of the VOR agreement.

The VOR arrangement will be subject to annual review in order to confirm that the vendors are providing an adequate level of service and to update any applicable insurance, certifications, or policies of the vendors.

RATIONALE

RFP documentation was posted on the public procurement website www.bidsandtenders.ca on March 15, 2024 and closed on April 3, 2024. A total of thirteen (13) firms downloaded the documents and seven (7) proposals were received from the following vendor(s):

- Atlas Dewatering Corporation
- Battlefield Equipment Rentals, Division of Toromont Industries Ltd.
- Cooper Equipment Rentals
- Enduraquip Inc.
- Matthews Equipment Limited O/A Herc Rentals
- RTI Equipment Solutions Inc.
- United Rentals of Canada, Inc.

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The technical proposal from RTI Equipment Solutions Inc. and Enduraquip Inc. did not meet the minimum score of 30 points and was not evaluated further.

An Evaluation Committee comprised of staff from Restoration and Infrastructure's Construction Services business unit reviewed the proposals. The criteria used to evaluate and select the recommended Proponents included the following:

Criteria	Weight	Minimum Score
Proponent's Information and Profile	5	
Organizational Experience and Servicing Locations	10	
Company Structure	10	
Maintenance and Repair Policy	10	
Sustainability Initiatives	5	
Technical Sub-Total	40	30
Pricing	60	
Financial Sub-Total	60	
Total Points	100	

Through the evaluation process it was determined that Atlas Dewatering Corporation, Battlefield Equipment Rentals, Division of Toromont Industries Ltd., Cooper Equipment Rentals, Matthews Equipment Limited O/A Herc Rentals, and United Rentals of Canada, Inc. are the four (4) highest scoring vendors meeting the qualifications and requirements set out in the RFP for at least one of the equipment categories they were evaluated in. Therefore, staff recommends the award of contract No. 10040929 to:

- Atlas Dewatering Corporation,
- Battlefield Equipment Rentals, Division of Toromont Industries Ltd.,
- Cooper Equipment Rentals,
- Matthews Equipment Limited O/A Herc Rentals and,
- United Rentals of Canada, Inc.

Proponent's scores and staff analysis of the evaluation results can be provided in an in-camera presentation, upon request.

Relationship to TRCA's 2023-2034 Strategic Plan

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 1 Environmental Protection and Hazard Management:

- 1.1 Deliver provincially mandated services pertaining to flood and erosion hazards

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1.3 Maintain healthy and resilient watershed ecosystems in the face of a changing climate

Pillar 4 Service Excellence:

4.2 Provide and manage an efficient and adaptable organization

FINANCIAL DETAILS

Based upon expenditures for the current VOR contract for rental of construction equipment (2022-2024), the anticipated costs for the requested goods and services are estimated to be approximately \$1,125,000, plus applicable taxes, for the initial two (2) year term. While TRCA staff have made every reasonable effort to accurately forecast expenditures for this contract, TRCA is additionally recommending a 15% contingency of \$168,750, plus applicable taxes, to account for potential increases in workload and expenditures over the term of the contract.

An increase or decrease in workload will have an impact on the value of this contract. All vendors on the VOR list understand both the potential cost and resource implications associated with changes in workload. The goods and/or services will be provided on an “as required” basis with no minimum orders guaranteed. Vendors may increase rates annually, to a maximum of the preceding year’s Ontario’s Consumer Price Index as published by Statistics Canada.

The rental equipment provided through this contract are used to support a variety of capital and cost recoverable project accounts. Funds used to purchase these goods and services are budgeted directly within these accounts.

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Date: April 16, 2024

Section I – Items for Board of Directors Action

TO: Chair and Members of the Board of Directors
Friday, May 24, 2024 Meeting

FROM: Anil Wijesooriya, Director, Restoration and Infrastructure

RE: REQUEST FOR PROPOSAL: SUPPLY & DELIVERY OF STAFF WORK WEAR
RFP No. 100041036

KEY ISSUE

Award of Request for Proposal (RFP) No.100041036 for the supply and delivery of work wear for Toronto and Region Conservation Authority (TRCA) staff.

RECOMMENDATION:

WHEREAS TRCA is engaged in a variety of programs/projects that require staff to be dressed in standard TRCA work wear while working in the field and to present themselves to the public and co-workers in a professional manner of dress at all times, appropriate to the work conditions;

AND WHEREAS TRCA solicited proposals through a publicly advertised process and evaluated the proposals based on standardized criteria;

THEREFORE LET IT BE RESOLVED THAT RFP 100041036 be awarded to FM Embroidery at a total cost not to exceed \$268,523.91 plus applicable taxes for an initial duration of three (3) years, with the option to extend the agreement for two (2) more periods, each lasting one (1) year, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to authorized to approve additional expenditures to a maximum of \$53,704.782 (20% of total cost) plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

AND FURTHER THAT authorized TRCA staff be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

Given the variety of environments and the public-facing nature of TRCA’s work, high-quality work wear is an important resource for the organization. It ensures the safety and professionalism of our staff as they interact with the community and the natural elements.

Based on TRCA’s experience with work wear, product quality and durability, safety and comfort, sustainability, size, and fit range, are all important considerations. Additionally,

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delivery to our offices and the ability to add custom logos are also important. Finally, managing backorders and handling exchanges or returns efficiently is another important consideration. The contract arrangement will be subject to annual review in order to confirm that the vendor is providing an adequate level of service and to update any applicable insurance, policies and/or procedures.

RATIONALE

RFP documentation was posted on the public procurement website www.biddingo.com on March 20, 2024 and closed on April 12, 2024. Three (3) addendums were issued to respond to questions received. A total of twenty (20) firms downloaded the documents and eight (8) proposals were received from the following vendors:

- 2282952 Ontario Ltd.
- 1000690310 Ontario Limited
- DNB Media Group Inc.
- FM Embroidery
- Mark's Commercial, a division of Mark's Work Wearhouse Ltd.
- McCarthy Uniforms Inc.
- Uniform Works Ltd.
- eSupply Canada Ltd

An Evaluation Committee, comprised of staff from Restoration and Infrastructure and Conservation Parks and Lands, reviewed the proposals. The criteria used to evaluate and select the recommended Bidder included the following. The criteria used to evaluate and select the recommended Bidder included the following:

Rated Criteria	Weight
<u>Organizational Experience</u> Up to 20 points will be allocated for both experience relevant to TRCA's mandate, jurisdiction and objectives as well as overall experience in providing products and services in a timely, professional manner.	20
<u>Availability of Items</u> Up to 20 points will be allocated to Proponents that can quote on all listed items. The proponent that bids on all items will receive a score of 20.	20
<u>Rates</u> Unit pricing will be scored in comparison to those provided by the other Proponent's. The lowest unit price for items (total item cost from year 2024 - 2027) will receive a score of 10 points, the second lowest unit price a score of 9 points, the third lowest unit price a score of 8 points and so on. The total points received for all items that a Proponent bids on will then be converted to a weighted score of 60.	60
TOTAL	100
References	Pass/Fail

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FM Embroidery met all the requirements in the RFP and received the highest score from the Evaluation Committee. Therefore, staff recommends that RFP 100041036 be awarded to FM Embroidery at a total cost not to exceed \$268,523.91 plus applicable taxes, plus 20% contingency, plus applicable taxes. The term of the contract will be for an initial duration of three (3) years, with the option to extend the agreement for two (2) more periods, each lasting one (1) year, to be extended as authorized by TRCA staff. Bidder's scores and staff analysis of the evaluation results can be provided in an in-camera presentation, upon request.

Relationship to TRCA's 2023-2034 Strategic Plan

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 4 Service Excellence:

4.2 Provide and manage an efficient and adaptable organization

FINANCIAL DETAILS

The contract value is within 10% of the TRCA staff estimate, which was based on past trends and expenditures.

While TRCA staff make every reasonable effort to accurately forecast expenditure under this contract at the time of award, increases or decreases in new staff hires may have an impact on the total value of this contract.

The goods under this contract are provided on an "as required" basis with no minimum orders guaranteed. Expenses associated with this contract are charged to the respective Divisional/Business Unit account codes.

Report prepared by: Dianna Amaral, Administrative Coordinator, Restoration and Infrastructure

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Date: April 24, 2024