



Toronto and Region **Conservation** Authority

Executive Committee Meeting Agenda

February 3, 2023

9:30 A.M.

The meeting will be conducted via a video conference
Members of the public may view the livestream at the following link:

<https://video.isilive.ca/trca/live.html>

Members:

Paul Ainslie
Dave Barton
Shelley Carroll
Joanne Dies
Paula Fletcher
Chris Fonseca
Linda Jackson
Amber Morley
Steve Pellegrini
Anthony Perruzza
Rowena Santos
Dianne Saxe

Pages

1. CALL TO ORDER
2. ACKNOWLEDGEMENT OF INDIGENOUS TERRITORY
3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

4. MINUTES OF MEETING #6/22, HELD ON OCTOBER 7, 2022

[Minutes Link](#)

5. DELEGATIONS

6. PRESENTATIONS

7. CORRESPONDENCE

8. SECTION I - ITEMS FOR BOARD OF DIRECTORS ACTION

8.1 REQUEST FOR TENDER FOR SUPPLY AND DELIVERY OF VARIOUS AGGREGATES TO BLUFFER'S SW HEADLAND (PHASE 3)

6

1. Award of Request for Tender (RFT) No. 10038870 - Supply and Delivery of 800 Tonnes of 0.5 – 1 Tonne Armourstone.
2. Award of Request for Tender (RFT) No. 10038871 - Supply and Delivery of 4,400 Tonnes of 225 – 450mm rip rap.
3. Award of Request for Tender (RFT) No. 10038872 - Supply and Delivery of 2,300 Tonnes of 2 – 4 Tonne Stackable Armourstone.
4. Award of Request for Tender (RFT) No. 10038873 - Supply and Delivery of 1,200 Tonnes of 2 – 4 Tonne Non-Stackable Armourstone.
5. Award of Request for Tender (RFT) No. 10038874 - Supply and Delivery of 2,700 Tonnes of 3 – 5 Tonne Non-Stackable Armourstone.
6. Award of Request for Tender (RFT) No. 10038875 - Supply and Delivery of 1,400 Tonnes of 4 – 6 Tonne Stackable Armourstone.
7. Award of Request for Tender (RFT) No. 10038876 - Supply and Delivery of 7,000 Tonnes of 4 – 6 Tonne Non-Stackable Armourstone.
8. Award of Request for Tender (RFT) No.10038877 - Supply and Delivery of 10,800 Tonnes of 5 – 7 Tonne Non-Stackable Armourstone.

8.2 VENDOR OF RECORD ARRANGEMENT FOR RENTAL OF OPERATED HEAVY CONSTRUCTION EQUIPMENT – CONTRACT EXTENSION

15

Extension of Contract No. 10035339 for a Vendor of Record (VOR) arrangement for operated heavy construction equipment from April 1, 2023 to April 1, 2025

9.	SECTION II - ITEMS FOR EXECUTIVE COMMITTEE ACTION	
9.1	ACQUISITION FROM VALLEY MAJOR DEVELOPMENTS LTD, CITY OF VAUGHAN	18
	Acquisition of property located south of Major Mackenzie Drive and east of Pine Valley Drive, municipally known as 4433, 4455, 4477 Major Mackenzie Drive, in the City of Vaughan, Regional Municipality of York, under the “Greenlands Acquisition Project for 2021-2030,” Flood Plain and Conservation Component, Humber River watershed (CFN 62394)	
9.2	LEASE RENEWAL - TREETOP TREKKING	23
	Renewal of lease agreement between Toronto and Region Conservation Authority (TRCA) and Treetop Trekking for Bruce’s Mill and Heart Lake Conservation Parks	
9.3	APPLICATIONS FOR PERMITS PURSUANT TO S.28.0.1 OF THE CONSERVATION AUTHORITIES ACT Mayfield Developments Inc., Caledon	26
	Issuance of permission pursuant to Section 28.0.1 of the <u>Conservation Authorities Act</u> to make alterations within a Regulated Area to facilitate the construction of a residential plan of subdivision at 12259 Chinguacousy Road, Town of Caledon, Region of Peel	
9.4	HUMAN RESOURCES AND PAYROLL INFORMATION SYSTEM - CONTRACT EXTENSION	37
	Request to extend existing contract for Toronto and Region Conservation Authority’s (TRCA) Human Resources Information System (HRIS) for HR and Payroll systems and information services and ongoing HRIS support	
9.5	INFRASTRUCTURE CANADA DISASTER MITIGATION AND ADAPTATION FUND APPROVAL	40
	To authorize Toronto and Region Conservation Authority (TRCA) to enter into a contribution agreement with Infrastructure Canada in support of the Beverley Acres German Mills Creek Erosion Control project	
10.	SECTION III - ITEMS FOR THE INFORMATION OF THE BOARD	
10.1	2022 YEAR-END FUNDING AND GRANTS PROGRAM UPDATE	42
	To provide a year-end update to Toronto and Region Conservation Authority’s (TRCA) Board of Directors on the Funding and Grants program and to highlight program successes as of December 31, 2022	
10.2	Q4 COMMUNICATIONS, MARKETING, AND EVENTS REPORT SUMMARY (OCTOBER 1, 2022 TO DECEMBER 31, 2022)	50
	Information report regarding Toronto and Region Conservation Authority (TRCA) corporate media communication activities and events during the fourth quarter of 2022 (October 1, 2022 – December 31, 2022)	

11. SECTION IV - ONTARIO REGULATION 166/06, AS AMENDED

58

11.1 STANDARD DELEGATED PERMITS FOR RECEIPT - STAFF APPROVED AND ISSUED

Standard Delegated Permits are processed by Development and Engineering Services Division staff, authorized by designated staff appointed as Authorized Signatories by the Board of Directors and received monthly by the Executive Committee. Permits categorized as Standard Delegated Permits are: standard, routine infrastructure works, emergency infrastructure works, minor works, and permits after the fact/resolution of violations

STANDARD DELEGATED PERMITS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 59)

PERMISSION FOR ROUTINE INFRASTRUCTURE WORKS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 71)

MINOR WORKS LETTER OF APPROVAL FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 80)

PERMITS AFTER THE FACT / RESOLUTION OF VIOLATIONS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 84)

12. CLOSED SESSION

12.1 UPDATE ON FOOD SERVICES AGREEMENT – FEBRUARY 2023

Pursuant to subsection C.4.(2)(g) of TRCA's Board of Directors Administrative By-Law, as the subject matter includes advice that is subject to solicitor-client privilege

(Closed session report will be circulated to Executive Committee Members separately)

12.2 TRCA'S NEW ADMINISTRATIVE BUILDING PROJECT FINANCIAL UPDATE – JANUARY 2023

Pursuant to Section C.4.(e) of the TRCA Board of Directors Administrative By-Law, as the subject matter consists of litigation or potential litigation, affecting TRCA

(Closed session report will be circulated to Executive Committee Members separately)

13. NEW BUSINESS

NEXT MEETING OF THE EXECUTIVE COMMITTEE #2/23, TO BE HELD VIA VIDEOCONFERENCE ON MARCH 3, 2023 AT 9:30 A.M.

John MacKenzie, Chief Executive Officer

/jh

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, February 3, 2023 Meeting

FROM: Anil Wijesooriya, Director, Restoration and Infrastructure

RE: **REQUEST FOR TENDER FOR SUPPLY AND DELIVERY OF VARIOUS AGGREGATES TO BLUFFER'S SW HEADLAND (PHASE 3)**
RFT No. 10038870, 10038871, 10038872, 10038873, 10038874, 10038875, 10038876, 10038877

KEY ISSUE

1. Award of Request for Tender (RFT) No. 10038870 - Supply and Delivery of 800 Tonnes of 0.5 – 1 Tonne Armourstone.
2. Award of Request for Tender (RFT) No. 10038871 - Supply and Delivery of 4,400 Tonnes of 225 – 450mm rip rap.
3. Award of Request for Tender (RFT) No. 10038872 - Supply and Delivery of 2,300 Tonnes of 2 – 4 Tonne Stackable Armourstone.
4. Award of Request for Tender (RFT) No. 10038873 - Supply and Delivery of 1,200 Tonnes of 2 – 4 Tonne Non-Stackable Armourstone.
5. Award of Request for Tender (RFT) No. 10038874 - Supply and Delivery of 2,700 Tonnes of 3 – 5 Tonne Non-Stackable Armourstone.
6. Award of Request for Tender (RFT) No. 10038875 - Supply and Delivery of 1,400 Tonnes of 4 – 6 Tonne Stackable Armourstone.
7. Award of Request for Tender (RFT) No. 10038876 - Supply and Delivery of 7,000 Tonnes of 4 – 6 Tonne Non-Stackable Armourstone.
8. Award of Request for Tender (RFT) No. 10038877 - Supply and Delivery of 10,800 Tonnes of 5 – 7 Tonne Non-Stackable Armourstone.

RECOMMENDATION:

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a project that requires supply and delivery of various aggregates;

AND WHEREAS TRCA solicited tenders through a publicly advertised process;

THEREFORE, THE EXECUTIVE COMMITTEE RECOMMENDS THAT Request for Tender (RFT) No. 10038870 for Supply and Delivery of 800 Tonnes of 0.5 – 1 Tonne Armourstone be awarded to Glenn Windrem Trucking at a total cost not to exceed \$50,800 plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$5,080 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT RFT No. 10038871 for Supply and Delivery of 4,400 Tonnes of 225 – 450mm rip rap be awarded to Glenn Windrem Trucking at a total cost not to exceed \$191,400 plus applicable taxes, to be expended as authorized by TRCA staff;

Item 8.1

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$19,140 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT RFT No. 10038872 for Supply and Delivery of 2,300 Tonnes of 2 – 4 Tonne Stackable Armourstone be awarded to Gott Natural Stone '99 Inc. at a total cost not to exceed \$208,564 plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$20,856 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT RFT No. 10038873 for Supply and Delivery of 1,200 Tonnes of 2 – 4 Tonne Non-Stackable Armourstone be awarded to Gott Natural Stone '99 Inc. at a total cost not to exceed \$108,816 plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$10,882 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT RFT No. 10038874 for Supply and Delivery of 2,700 Tonnes of 3 – 5 Tonne Non-Stackable Armourstone be awarded to Glenn Windrem Trucking at a total cost not to exceed \$228,420 plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$22,842 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT RFT No. 10038875 for Supply and Delivery of 1,400 Tonnes of 4 – 6 Tonne Stackable Armourstone be awarded to Gott Natural Stone '99 Inc. at a total cost not to exceed \$126,952 plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$12,695 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT RFT No. 10038876 for Supply and Delivery of 7,000 Tonnes of 4 – 6 Tonne Non-Stackable Armourstone be awarded to Glenn Windrem Trucking at a total cost not to exceed \$592,200 plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$59,220 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

THAT RFT No. 10038877 for Supply and Delivery of 10,800 Tonnes of 5 – 7 Tonne Non-Stackable Armourstone be awarded to Glenn Windrem Trucking at a total cost not to exceed \$913,680 plus applicable taxes, to be expended as authorized by TRCA staff;

Item 8.1

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$91,368 (approximately 10% of the project cost), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary

THAT should TRCA staff be unable to negotiate a contract with the above-mentioned bidders, staff be authorized to enter into and conclude contract negotiations with other bidders that submitted quotations, beginning with the next lowest bid meeting TRCA specifications;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

Bluffer's Park was built in the 1970's and opened to the public as a waterfront park in 1981. Erosion control structures along the shoreline of the park include a series of headlands, beaches and revetments. The structures within the Bluffer's Park Southwest Headland and Beach Major Maintenance Project have been monitored annually by TRCA's Erosion Risk Management Program since 2006. Based on TRCA monitoring records, the southwest headland and adjacent beach within the project area in Bluffer's Park had been in poor condition and recommended for major maintenance since 2009.

A Shoreline Conditions Review undertaken by Shoreplan Engineering in 2010 stated that the instability of the headland was likely caused by a combination of toe instability, lack of consistent double layer placement of armourstone in various areas, lack of sufficient filter layering below the primary armourstone, an over steepened structure slope, and wave overtopping. Preliminary solutions identified were modification of the existing structure or a complete rebuild utilizing existing material when possible and supplementing with new material as required. In 2016, TRCA undertook interim maintenance works, also known as Phase I of the Project, to improve headland stability until a permanent solution could be implemented.

During the same Shoreline Conditions Review, it was determined that erosion of sand material along the over-steepened portion of the bank is resulting from a lack of coarse material to provide stability and an appropriate beach width to dissipate waves before reaching the back portion of the bank.

Shoreplan Engineering was retained in 2017 under Contract #10002436 to provide detailed design solutions for the headland and beach. The final detailed designs were determined through the Class Environmental Assessment for Remedial Flood and Erosion Projects process. The design solution for the headland involved filling in existing voids and adding a second layer of armourstone protection. The design solution for the beach involved a slight realignment and the addition of cobble material to provide a wider beach profile.

Maintenance works on the beach, also known as Phase II of the Project, were completed in 2018. Phase III maintenance works on the headland, originally scheduled for 2019, were deferred following a severe storm event in April 2018 that caused significant damage to another location within Bluffer's Park. Phase III maintenance works on the headland are now scheduled for May 2023 pending receipt of all permits and approvals required for construction.

Item 8.1

RATIONALE

Request for Tender documents were issued on November 18, 2022, on the public procurement website, www.Biddongo.com. The RFTs closed on December 5, 2022. One addendum was issued to respond to questions received.

A total of eight (8) firms downloaded the documents and submissions were received from the five (5) underlined proponents:

1. CDR Young's Aggregates
2. Construct Connect
3. Doornekamp Construction
4. Dufferin Aggregates
5. Glenn Windrem Trucking
6. Gott Natural Stone '99 Inc.
7. Lafarge Canada
8. Stonescape Quarry

Tenders were opened on December 5, 2022, with the following results:

1. RFT # 10038870 – Supply and Delivery of 800 Tonnes of 0.5 – 1 Tonne Armourstone to Bluffer's SW Headland (Phase 3).

Proponent	Fee (Plus HST)
Glenn Windrem Trucking	\$50,800
Doornekamp Construction	\$61,600
Dufferin Aggregates	\$139,400

Staff reviewed the bid received from Glenn Windrem Trucking against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10038870 be awarded to Glenn Windrem Trucking at a total cost not to exceed \$50,800, plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

2. RFT # 10038871 – Supply and Delivery of 4,400 Tonnes of 225 – 450mm rip rap to Bluffer's SW Headland (Phase 3).

Proponent	Fee (Plus HST)
Glenn Windrem Trucking	\$191,400
Dufferin Aggregates	\$262,372
Doornekamp Construction	\$290,400

Item 8.1

Staff reviewed the bid received from Glenn Windrem Trucking against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10038871 be awarded to Glenn Windrem Trucking at a total cost not to exceed \$191,400, plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

3. RFT # 10038872 – Supply and Delivery of 2,300 Tonnes of 2 – 4 Tonne Stackable Armourstone to Bluffer's SW Headland (Phase 3).

Proponent	Fee (Plus HST)
Gott Natural Stone '99 Inc.	\$208,564
Glenn Windrem Trucking	\$225,400
CDR Young's Aggregates	\$246,100

Staff reviewed the bid received from Gott Natural Stone '99 Inc. against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10038872 be awarded to Gott Natural Stone '99 Inc. at a total cost not to exceed \$208,564, plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

4. RFT # 10038873 – Supply and Delivery of 1,200 Tonnes of 2 – 4 Tonne Non-Stackable Armourstone to Bluffer's SW Headland (Phase 3).

Proponent	Fee (Plus HST)
Gott Natural Stone '99 Inc.	\$108,816
Glenn Windrem Trucking	\$112,800
CDR Young's Aggregates	\$128,400
Dufferin Aggregates	\$132,900

Staff reviewed the bid received from Gott Natural Stone '99 Inc. against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10038873 be awarded to Gott Natural Stone '99 Inc. at a total cost not to exceed \$108,816, plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

Item 8.1

5. RFT # 10038874 – Supply and Delivery of 2,700 Tonnes of 3 – 5 Tonne Non-Stackable Armourstone to Bluffer's SW Headland (Phase 3).

Proponent	Fee (Plus HST)
Glenn Windrem Trucking	\$228,420
Gott Natural Stone '99 Inc.	\$244,836
CDR Young's Aggregates	\$288,900

Staff reviewed the bid received from Glenn Windrem Trucking against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10038874 be awarded to Glenn Windrem Trucking at a total cost not to exceed \$228,420, plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

6. RFT # 10038875 – Supply and Delivery of 1,400 Tonnes of 4 – 6 Tonne Stackable Armourstone to Bluffer's SW Headland (Phase 3).

Proponent	Fee (Plus HST)
Gott Natural Stone '99 Inc.	\$126,952
Glenn Windrem Trucking	\$135,800
CDR Young's Aggregates	\$149,800

Staff reviewed the bid received from Gott Natural Stone '99 Inc. against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10038875 be awarded to Gott Natural Stone '99 Inc. at a total cost not to exceed \$126,952, plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

Item 8.1

7. RFT # 10038876 – Supply and Delivery of 7,000 Tonnes of 4 – 6 Tonne Non-Stackable Armourstone to Bluffer's SW Headland (Phase 3).

Proponent	Fee (Plus HST)
Glenn Windrem Trucking	\$592,200
Gott Natural Stone '99 Inc.	\$634,760
CDR Young's Aggregates	\$749,000

Staff reviewed the bid received from Glenn Windrem Trucking against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10038876 be awarded to Glenn Windrem Trucking at a total cost not to exceed \$592,200, plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

8. RFT # 10038877 – Supply and Delivery of 10,800 Tonnes of 5 – 7 Tonne Non-Stackable Armourstone to Bluffer's SW Headland (Phase 3).

Proponent	Fee (Plus HST)
Glenn Windrem Trucking	\$913,680
Gott Natural Stone '99 Inc.	\$979,344
CDR Young's Aggregates	\$1,155,600

Staff reviewed the bid received from Glenn Windrem Trucking against its own cost estimate and has determined that the bid is of reasonable value and meets the requirements as outlined in the RFT documents. Therefore, it is recommended that contract No. 10038876 be awarded to Glenn Windrem Trucking at a total cost not to exceed \$913,680, plus 10% contingency, plus applicable taxes, it being the lowest bid meeting TRCA's specifications.

A Committee consisted of the consulting engineer and a TRCA site supervisor conducted quarry visits to the lowest 2 bidders of all eight (8) contracts above. The engineer report concluded that all stone materials of Glenn Windrem Trucking quarries and Gott Natural Stone '99 Inc. quarries were suitable for the purpose.

Relationship to TRCA's 2022-2034 Strategic Plan

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 1 Environmental Protection and Hazard Management:

- 1.1 Deliver provincially mandated services pertaining to flood and erosion hazards

Item 8.1

FINANCIAL DETAILS

The estimated project cost for construction of the Bluffer's Southwest Headland and Beach Major Maintenance Project (Phase III) Project is \$6 million, net of all applicable taxes (\$6.17 million net of HST recoveries).

Funds to support these contracts will be recovered through the service agreement with the City of Toronto and tracked under account code 241-08.

Report prepared by: Ahmed Al-Allo, Jet Taylor

Emails: ahmed.alallo@trca.ca; jet.taylor@trca.ca

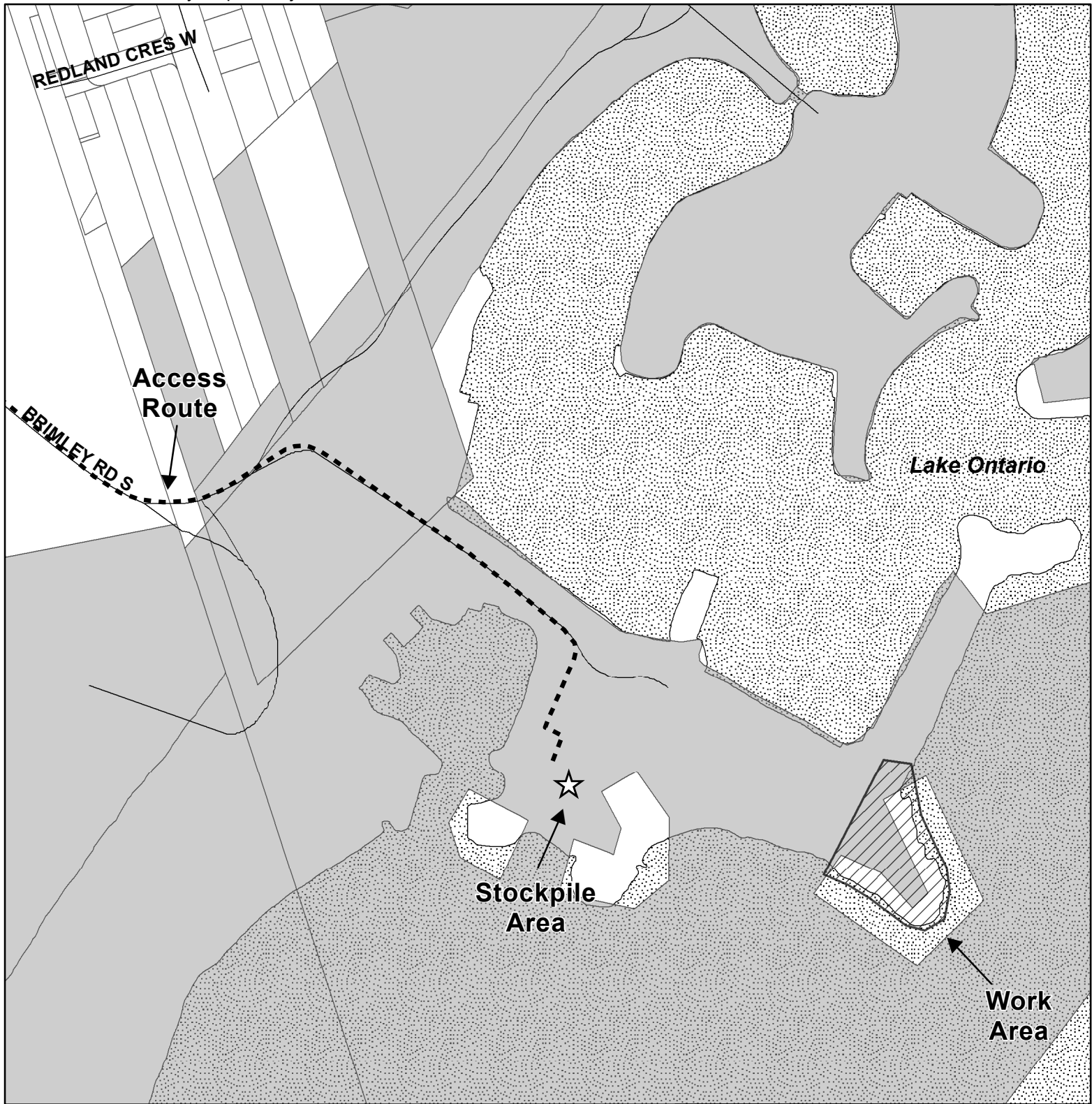
For Information contact: Jet Taylor, (365) 566-2378

Email: jet.taylor@trca.ca

Date: January 23, 2023

Attachments: 1

Attachment 1 - Key Map of Project Location

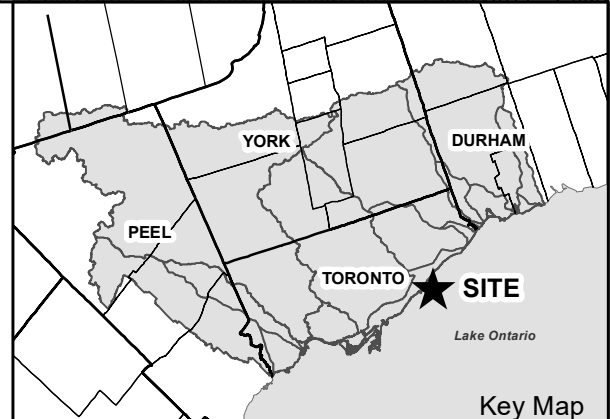


Attachment 1 - Key Map of Project Location

- ☆ Stockpile Area
- - - Access Route
- ▨ Work Area
- ~ Watercourse
- Floodline
- TRCA Property
- ▤ Lake Ontario



0 75 150
m



Key Map

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, February 3, 2023 Meeting

FROM: Anil Wijesooriya, Director, Restoration and Infrastructure

RE: **VENDOR OF RECORD ARRANGEMENT FOR RENTAL OF OPERATED HEAVY CONSTRUCTION EQUIPMENT – CONTRACT EXTENSION**
Contract No. 10035339

KEY ISSUE

Extension of Contract No. 10035339 for a Vendor of Record (VOR) arrangement for operated heavy construction equipment from April 1, 2023 to April 1, 2025.

RECOMMENDATION:

WHEREAS Toronto and Region Conservation Authority (TRCA) is engaged in a variety of programs/projects that require operated heavy construction equipment;

WHEREAS TRCA solicited proposals through a publicly advertised process and awarded Contract No. 10035339 to Dynex Construction Inc., Sartor Environmental Group Inc., TMI Contracting & Equipment Rentals Ltd. and Valefield Contracting Inc at Board of Directors Meeting RES.#A32/21;

AND WHEREAS staff are satisfied with the goods and services provided to date under the current contract;

THEREFORE THE EXECUTIVE COMMITTEE RECOMMENDS THAT TRCA staff be directed to exercise their contractual right to extend the VOR arrangement with Dynex Construction Inc., Sartor Environmental Group Inc., TMI Contracting & Equipment Rentals Ltd. and Valefield Contracting Inc for an additional two (2) years, to April 1, 2025, at a total cost not to exceed \$17,875,000, plus applicable taxes; to be expended as authorized by TRCA staff;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement these extensions, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

TRCA requires operated construction equipment for construction of a variety of engineering, habitat restoration and trail building projects throughout TRCA's jurisdiction. Through a VOR arrangement for rental of operated equipment, Vendors are authorized to provide these services for a defined period of time and with fixed unit pricing.

In accordance with the contract documents for the VOR arrangement, staff may issue Purchase Orders for any Vendor on the list with the equipment, expertise and experience required for their project or program requirements.

Item 8.2

Furthermore, where the Vendors on the VOR list are not available for a particular project within the timelines required for TRCA to meet its deliverables, staff are authorized to procure the required services separately following TRCA's Procurement Policy.

Vendors are to provide all resources required to service the divisional or program needs of TRCA in accordance with applicable laws, codes, standards, terms and conditions of the vendor of record agreement.

At the Board of Directors Meeting held on February 26, 2021, Resolution # A32/21 was approved in part as follows:

THEREFORE, LET IT BE RESOLVED THAT Request for Proposal (RFP) No. 10035339 - Vendors of Record for Rental of Operated Heavy Construction Equipment be awarded to Dynex Construction Inc., Sartor Environmental Group Inc., TMI Contracting & Equipment Rentals Ltd. and Valefield Contracting Inc for two (2) years at a total cost not to exceed \$13,250,500, plus applicable taxes, to be expended as authorized by TRCA staff;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of \$1,325,050 (approximately 10% of the anticipated expenditures), plus applicable taxes, in excess of the contract cost as a contingency allowance if deemed necessary;

Furthermore, the VOR agreements with all Vendors has the option to extend the contract by one (1) additional two (2) year term, at TRCA's discretion and upon written notice to the Vendors.

RATIONALE

On December 1, 2022, the Evaluation Committee for this contract conducted an annual review of the performance of the Vendors for Contract 10035339. The Committee recommended extending the current contract for an additional two (2) years with all Vendors, as the value and quality of services delivered under this contract was deemed satisfactory.

It is estimated that extending the expiry date from April 1, 2023, to April 1, 2025 will account for an increase in spending of up to \$17,875,000, plus applicable taxes. This estimate is based on the average daily expenditures recorded at the time of writing this report. This value also includes the potential for unit price increases as well as an assumed increase in workload.

Relationship to TRCA's 2022-2034 Strategic Plan

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 1 Environmental Protection and Hazard Management:

- 1.1 Deliver provincially mandated services pertaining to flood and erosion hazards

Pillar 1 Environmental Protection and Hazard Management:

- 1.2 Leadership in greenspace conservation

Pillar 4 Service Excellence:

4.3 Responsive relationships and a trusted brand with a reputation for excellence

FINANCIAL DETAILS

The anticipated value to extend the contract from April 1, 2023 to April 1, 2025 and the value increase required for the initial contract term to April 1, 2023 is a total of \$17,875,000, plus applicable taxes.

Vendors may increase unit rates to a maximum of the preceding year's [Ontario Consumer Price Index \(Toronto – All Items category\)](#) as published by Statistics Canada, at the time of extension. The most recent data published by Statistics Canada at the time of writing this report indicates a change of +6.4% for the period of October 2021 – October 2022, which could potentially translate to a 6.4% increase in Vendor unit rates across all equipment categories. For this reason, the value increase being proposed assumes a +6.4% increase of unit rates at the time of extension (April 1, 2022) for all Vendors.

While TRCA staff have made every reasonable effort to accurately forecast expenditures under this VOR contract, an increase or decrease in workload will have an impact on the value of this contract. All Vendors on the VOR list understand both the potential cost and resource implications associated with changes in workload. Operated heavy equipment will be provided on an “as required” basis with no minimum orders guaranteed.

Services provided under this VOR are used to support a variety of capital and cost recoverable project accounts. The funds required for purchase of these services are budgeted directly within these accounts.

Report prepared by: Alex Barber

Email: alex.barber@trca.ca

For Information contact: Mike Puusa, (647) 212-2941

Email: mike.puusa@trca.ca

Date: December 7, 2022

Section II – Items for Executive Committee Action

TO: Chair and Members of the Executive Committee
Friday, February 3, 2023 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **ACQUISITION FROM VALLEY MAJOR DEVELOPMENTS LTD. CITY OF VAUGHAN**
Greenspace Acquisition Project 2021 – 2030. Flood Plain and Conservation Component, Humber River Watershed
Valley Major Developments Ltd. (CFN 62394)

KEY ISSUE

Acquisition of property located south of Major Mackenzie Drive and east of Pine Valley Drive, municipally known as 4433, 4455, 4477 Major Mackenzie Drive, in the City of Vaughan, Regional Municipality of York, under the “Greenlands Acquisition Project for 2021-2030,” Flood Plain and Conservation Component, Humber River watershed (CFN 62394).

RECOMMENDATION:

THAT THE EXECUTIVE COMMITTEE RECOMMENDS THAT 1.08 hectares (2.68 acres), more or less, of vacant land, located south of Major Mackenzie Drive and east of Pine Valley Drive, said land being Part of Lots 2, 3 and 4 on Registered Plan M-1194, designated as Parts 3, 4, 13, 14, 18 and 19 on draft Registered Plan by R. Avis Surveying Inc, Drawing No. 3031-2R.DWG, municipally known as 4433, 4455, and 4477 Major Mackenzie Drive, in the City of Vaughan, Regional Municipality of York, be purchased from Valley Major Developments Ltd;

THAT the purchase price be \$2.00;

THAT Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;

THAT TRCA enter into a Limiting Distance Agreement with the City of Vaughan and Valley Major Developments in respect to a portion of the lands to be conveyed to TRCA;

THAT consideration of One Hundred Ten Thousand, One Hundred Seventy Five Dollars (\$110,175), inclusive of HST, be paid to TRCA from Valley Major Developments for the Limiting Distance Agreement;

THAT TRCA receive conveyance of the land free from encumbrance, subject to the Limiting Distance Agreement and existing service easements;

THAT the Limiting Distance Agreement be executed, and the transaction be completed at the earliest possible date and all reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid by Valley Major Developments;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

BACKGROUND

Resolution #A28/20 at Board of Directors Meeting #3/20, held on April 24, 2020, approved the Greenspace Acquisition Project for 2021-2030.

Negotiations have been conducted with Scott Lafete, Development Manager at Marlin Spring, acting as agent for the owners Valley Major Development Ltd.

Access to the subject lands will be achieved through contiguous TRCA owned lands with frontage off Pine Valley Drive.

Through staff review of combined Official Plan Amendment Application, Zoning By-law Amendment Application, and Site Plan Application for a residential townhouse development, TRCA staff established the limits of the open space land and requested that certain lands be conveyed into public ownership. Through discussions with the City of Vaughan, it was determined that the lands are to be conveyed to TRCA.

Subsequent to that determination, it was established that a Limiting Distance Agreement would be required to comply with the Ontario Building Code to meet certain requirements related to *unprotected openings* as defined in the Building Code. As such, the proponent requested a Limiting Distance Agreement whereby TRCA agrees that it shall not construct, or cause or permit to be constructed, any building or other structure on the subject lands within the Limiting Distance Area (approximately 0.01 hectares or 0.02 acres).

A Narrative Appraisal Report and Valuation Analysis was prepared by D. Bottero & Associates Limited for TRCA for the purposes of determining compensation for burdening the lands to be conveyed to TRCA by the Limiting Distance Agreement. The appraisal assessed the value of the area at One Hundred Twenty Dollars (\$120) per square foot. Staff negotiated compensation based on 75% of the appraised value of the Limiting Distance Area.

As such, Valley Major Developments Ltd. has agreed to pay TRCA the sum of One Hundred Ten Thousand, One Hundred Seventy-Five Dollars (\$110,175), inclusive of HST, upon TRCA's execution of the Limiting Distance Agreement.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The subject lands fall within TRCA's plan for acquisition as outlined in the approved Greenspace Acquisition Project for 2021-2030. Through the review of the Official Plan Amendment Application OP.17.005, Zoning By-law Amendment Application Z.17.013, and Site Plan Application DA.17.084 for residential development, TRCA staff established the limits of the open space land.

Item 9.1

This acquisition opportunity was brought through Planning applications to facilitate development that will involve construction of 93, 3-storey townhouse dwelling units on the subject lands.

The Regulatory Floodplain and valley corridor associated with the watercourse is contained within the lands to be conveyed to TRCA. The subject lands are vacant, and portions of the lands to be conveyed will be subject to restoration works and additional plantings.

Relationship to TRCA's 2022-2034 Strategic Plan

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 1 Environmental Protection and Hazard Management:

- 1.4 Balance development and growth to protect the natural environment ensuring safe sustainable development

Pillar 3 Community Prosperity:

- 3.1 Connect communities to nature and greenspace

TAXES AND MAINTENANCE

Based on TRCA's preliminary review of the environmental criteria for lands that are eligible to receive a property tax exemption under the provincial Conservation Land Tax Incentive Program, staff believe that the subject property should be eligible for a tax exemption. While it is expected that the subject parcel of land will not significantly impact TRCA's maintenance costs at this location, an assessment of the aggregate acquisitions in the area will be undertaken and the results will be integrated into TRCA's land management program and associated budgets.

FINANCIAL DETAILS

The consideration is based on a market value appraisal by D. Bottero & Associates Limited. The funds received as part of the limited distancing agreement are not restricted.

Report prepared by: Dan Nguyen

Email: dan.nguyen@trca.ca

For Information contact: Alexander Schuler, (437) 880-1950

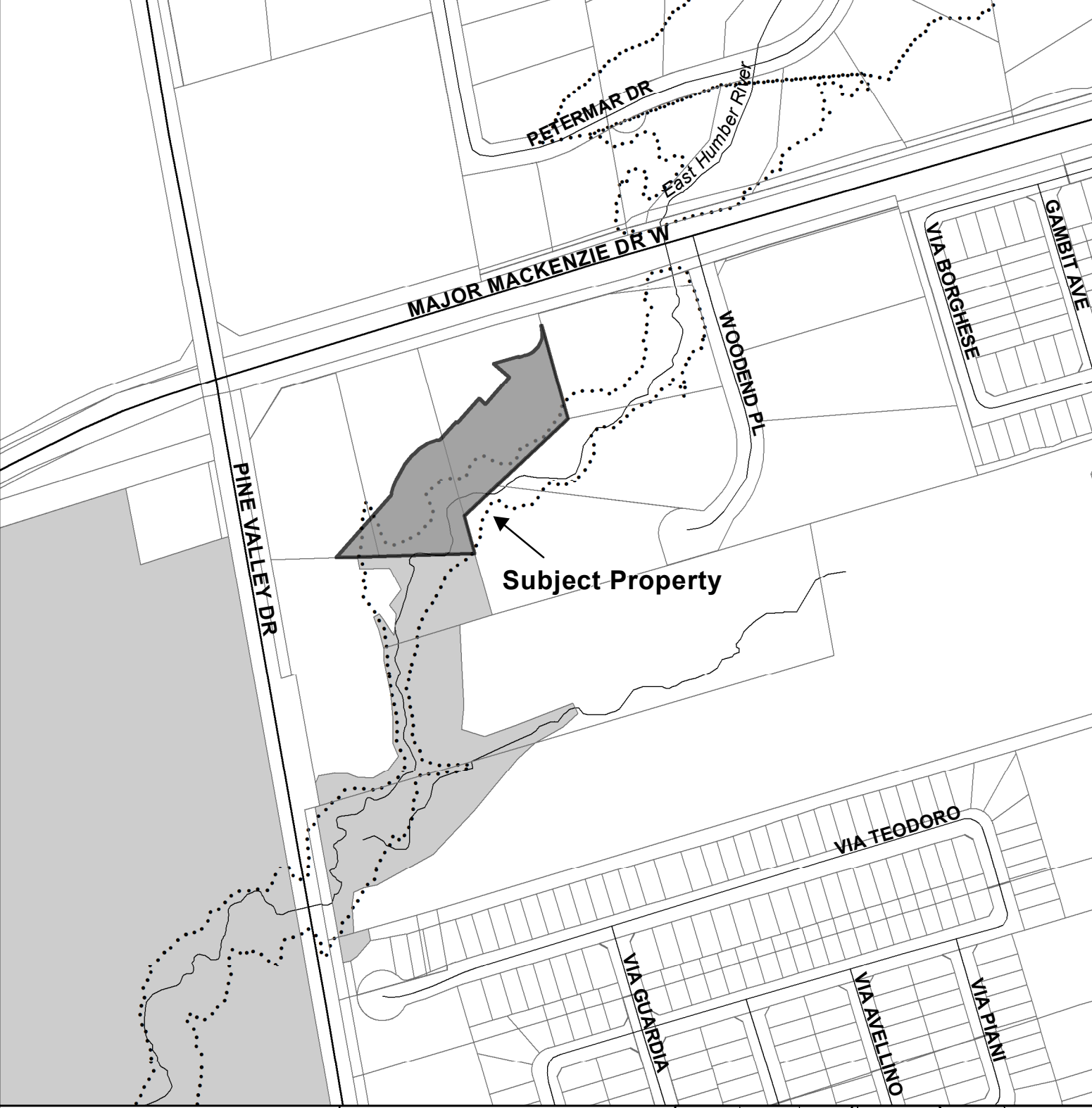
Email: alexander.schuler@trca.ca

Date: November 30, 2022

Attachments: 2

Attachment 1: Site Plan - South of Major Mackenzie Drive and East of Pine Valley Drive, Vaughan

Attachment 2: Orthophoto - South of Major Mackenzie Drive and East of Pine Valley Drive, Vaughan

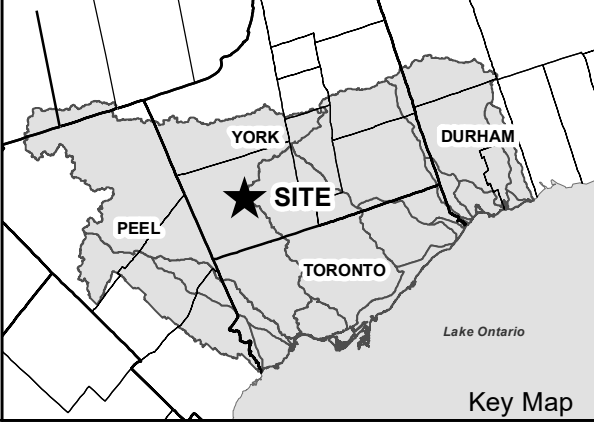


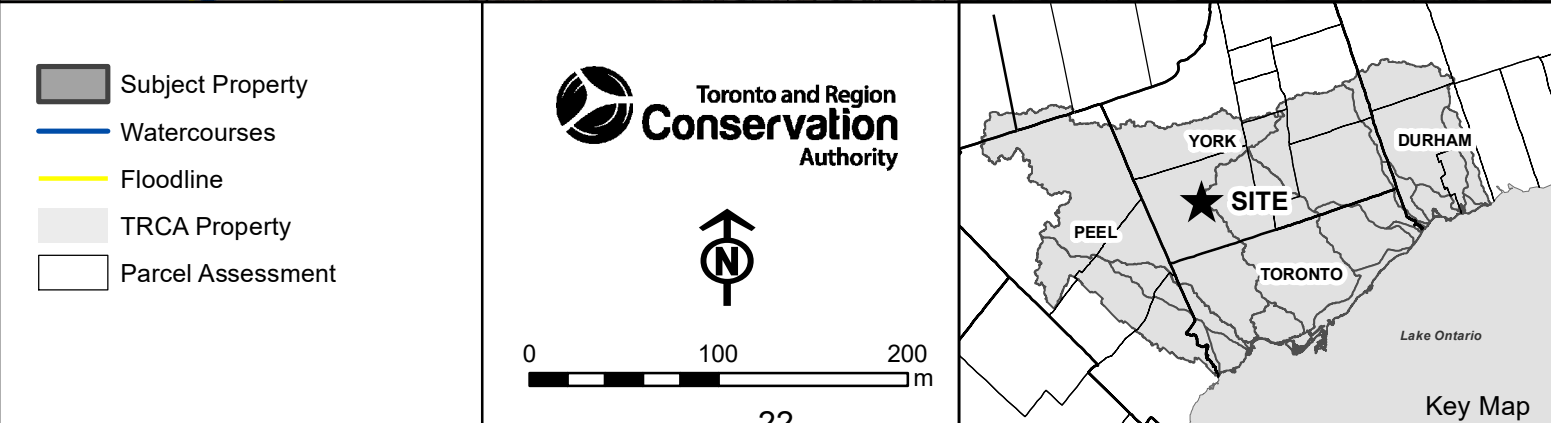
Legend:

- Subject Property
- Watercourse
- Floodline
- TRCA Property
- Parcel Assessment

Toronto and Region
Conservation
Authority

0 100 200
m





Section II - Items for Executive Committee Action

TO: Chair and Members of the Executive Committee
Friday, February 3, 2023 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **LEASE RENEWAL – TREETOP TREKKING**
Renew 10-Year Lease Agreements at Bruce's Mill and Heart Lake
Conservation Park

KEY ISSUE

Renewal of lease agreement between Toronto and Region Conservation Authority (TRCA) and Treetop Trekking for Bruce's Mill and Heart Lake Conservation Parks.

RECOMMENDATION:

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS TRCA has been requested by Treetop Trekking Inc. to renew existing lease agreements between TRCA and Treetop Trekking Inc. at Bruce's Mill and Heart Lake;

WHEREAS it is in the opinion of TRCA staff that it is in the best interest of TRCA in furthering its objectives under the Conservation Authorities Act, to renew the existing leases;

THEREFORE, LET IT BE RESOLVED THAT TRCA enter into lease agreements with Treetop Trekking Inc. on the following terms and conditions;

- (i) A ten-year term with a second ten-year term, at the option of TRCA in its sole discretion;**
- (ii) Rental rate for each Park is \$62,400 per year, indexed at 2% annually;**
- (iii) Treetop Trekking Inc. pays TRCA gross revenue of 7% in Year 1, 8% in Year 2, and 9% in Years 3-10;**
- (iv) Treetop Trekking will make a \$300,000 total capital investment into 5 structures at Bruce's Mill, within the first five years of the first term;**
- (v) Treetop Trekking is solely responsible for obtaining all required approvals and permits, and to pay all costs associated with maintenance, renovation, repair and installation, if any, of facility equipment;**
- (vi) Treetop Trekking will pay to clean on-site washroom facilities on a weekly basis.**

AND FURTHER THAT authorized TRCA officials are directed to take whatever action may be required to finalize the transactions, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

Treetop Trekking Inc. is owned and operated by Aux Deux Moulins Development Inc. (ADMD). ADMD is a Canadian leader in the development and operation of adventure parks within forested environments. The Corporation has owned and operated 14 adventure parks: seven in Ontario and seven in Quebec over a 17-year period.

Treetop's range of outdoor activities including Treewalk Village, Zipline and the Sun Canopy Walk provide a unique vantage point of forests for all ages of users with various skill levels. The structures are designed, constructed, and operated taking into account environmental sustainability principles. Treetop's continued success is dependent upon naturally maintained natural surroundings and environmental protection.

Bruce's Mill Conservation Park

Treetop Trekking's operation at Bruce's Mill includes six aerial courses: two of each beginner, intermediate and advanced level courses. The park also includes a 600ft long Monarch Zipline, three Discovery Courses, a Treewalk Village and twelve treehouses. The Treewalk Village is open all winter.

Heart Lake Conservation Park

Treetop's operation at Heart Lake includes five aerial courses for beginners, intermediate, and for advanced participants of all ages. The adventure course also provides a Red-Tailed Hawk Observation Course reaching up to 60ft in the air.

TRCA Board of Directors approved lease extensions at Bruce's Mill and Heart Lake Conservation Parks between TRCA and Treetop Trekking Inc. in 2019.

At Board of Directors Meeting, held on November 29, 2019, Resolution #A218/19 was approved as follows:

Based on the success of the existing lease agreements with Treetop Trekking Inc., Toronto and Region Conservation Authority (TRCA) proposes the following three modifications: (1) An amendment to the lease agreement at Heart Lake Conservation Area (Heart Lake), (2) An initiation of a lease agreement for development of an Adventure Park at Petticoat Creek Conservation Area (Petticoat Creek) and (3) An extension of lease agreements for both Heart Lake and Bruce's Mill Conservation Area (Bruce's Mill)(Executive Committee RES.#B116/19.

Subsequent to the Board Resolution in 2019, it was identified that the lease extensions should be for a period of greater than five years, to facilitate further investment into the properties. In addition, Treetop Trekking has elected not to proceed with the development of the adventure park at Petticoat Creek at this time until further feasibility studies are completed.

RATIONALE

The revenue generating agreement with Treetop Trekking Inc. is mutually beneficial for both organizations and helps to integrate the human experience in natural environments taking into account sustainability principles.

Item 9.2

Relationship to TRCA's 2022-2034 Strategic Plan

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 2 Knowledge Economy:

2.2 Collaboration to advance a green transition

Pillar 2 Knowledge Economy:

2.4 Integrate environmental considerations and science into decision making

Pillar 3 Community Prosperity:

3.1 Connect communities to nature and greenspace

Pillar 4 Service Excellence:

4.3 Responsive relationships and a trusted brand with a reputation for excellence

FINANCIAL DETAILS

The partnership with Treetop Trekking at Bruce's Mill and Heart Lake has been helpful in allowing TRCA to offset operating and capital costs at Bruce's Mill and Heart Lake. With respect to the capital investment at the five structures at Bruce's Mill, Treetop will undertake maintenance and interior improvements to the Maple Sugar Shack and adjustments to a picnic shelter and three sheds. All work, including any electrical or other trade work that might be necessary will be done by qualified professionals and they will obtain any necessary permits as well as TRCA's approval for all work.

Report prepared by: Andrew Savor

Email: andrew.savor@trca.ca

For Information contact: Richard Ubbens, (437) 240-7216; Alexander Schuler, (437) 880-1950

Emails: richard.ubbens@trca.ca; alexander.schuler@trca.ca

Date: January 11, 2023

Section II – Items for Executive Committee Action

TO: Chair and Members of the Executive Committee
Friday, February 3, 2023 Meeting

FROM: Sameer Dhalla, Director, Development and Engineering Services

RE: **APPLICATIONS FOR PERMITS PURSUANT TO S.28.0.1 OF THE CONSERVATION AUTHORITIES ACT Mayfield Developments Inc., Caledon**
CFN 68143 requesting permission for Development, Interference with Wetlands & Alterations to Shorelines & Watercourses pursuant to Ontario Regulation 166/06, 12259 Chinguacousy Road, Caledon, Ontario (Lot 19 and 20, Concession 2, Chinguacousy, Town of Caledon, Regional Municipality of Peel) by Mayfield Developments Inc.

KEY ISSUE

Issuance of permission pursuant to Section 28.0.1 of the Conservation Authorities Act to make alterations within a Regulated Area to facilitate the construction of a residential plan of subdivision at 12259 Chinguacousy Road, Town of Caledon, Region of Peel.

RECOMMENDATION:

WHEREAS the Minister of Municipal Affairs and Housing (MMAH) issued a Minister's Zoning Order (MZO) for the subject property on July 10, 2020, as Ontario Regulation 362/20;

WHEREAS Section 28.0.1 of the Conservation Authorities Act requires the Authority to issue permission for a development project that has been authorized by a Minister's Zoning Order (MZO) issued under the Planning Act, and where the lands in question are not located within a Greenbelt Area as identified through Section 2 of the Greenbelt Act;

WHEREAS Section 28.0.1 of the Conservation Authorities Act requires that the Authority shall not refuse to grant permission for a development project that has been authorized by an MZO, outside of the Greenbelt, under subsection (3) despite, (a) anything in Section 28 or in a regulation made under Section 28, and (b) anything in subsection 3(5) of the Planning Act;

WHEREAS Section 28.0.1(6), of the Conservation Authorities Act, permits the Authority to attach conditions to the permission, including conditions to mitigate any effects the development may have on the control of flooding, erosion, dynamic beaches, or unstable soil or bedrock and/or in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property;

WHEREAS Section 28.0.1(24), of the Conservation Authorities Act, provides that where a permit is to be issued pursuant to Ontario Regulation 166/06, the applicant is required to enter into an agreement with the Conservation Authority;

AND WHEREAS Toronto and Region Conservation Authority (TRCA) staff, in the absence of an approved MZO, would normally issue a Section 28 Permit for the construction of a residential plan of subdivision, and it has been demonstrated there will no impact on the control of flooding, erosion, dynamic beaches, previous tests of pollution, the conservation of land, and new tests of unstable soils or bedrock, or jeopardize the health or safety of persons or result in the damage or destruction of property;

THEREFORE, LET IT BE RESOLVED THAT Mayfield Developments Inc. in the Town of Caledon be granted permission through a Permit to construct the residential plan of subdivision at 12259 Chinguacousy Road, Town of Caledon, Region of Peel;

THAT TRCA staff seek full cost recovery in accordance with TRCA's Administrative Fee Schedule; and

AND FURTHER THAT the Executive Committee authorize the entering into of an agreement related to the Permit for the site works.

MZO PERMIT SUMMARY

- Section 28.0.1 applies, and the Board must issue this permit.
- TRCA Staff support the issuance of this permit application as the applicant has demonstrated that it does not impact flooding, erosion, dynamic beaches, or unstable soil or bedrock, or jeopardize the health or safety of persons or result in the damage or destruction of property
- The conditions of this permit are standard conditions and have been agreed upon by the proponent with their filing of this application.
- An Agreement is required and will include standard Permit conditions.
- This report and approval are required to allow the applicant to proceed with construction.

BACKGROUND

Permit Applications, Property Descriptions and Background

The owner has applied for permission pursuant to Ontario Regulation 166/06, and Section 28.0.1 of the Conservation Authorities Act to construct a 497-unit, residential plan of subdivision draft plan of subdivision #21T-20006C, including a stormwater management facility, park, greenway corridor on lands known municipally as 12259 Chinguacousy Road, Caledon, Ontario. The lands are located at the East of Chinguacousy Road and North of Mayfield Road (Draft Plan map - **Attachment 1**).

The subject 25.74-hectare property is located within the Mayfield West Phase 2 community (Secondary Plan map – **Attachment 2**). Technical studies to support a Municipal Comprehensive Review (MCR) to expand the settlement boundaries of the existing Mayfield West Rural Service Centre (which included Phase 1) were initiated in 2008.

The original boundaries of the Mayfield West Phase 2 master-planned community were

Item 9.2

determined based on the 2006 Growth Plan population and employment allocations and minimum density targets. The Growth Plan was amended in 2013 and included updated 2031 population and employment numbers for Peel Region. As a result, the Mayfield West Phase 2 boundary was split into 2 distinct stages (Stage 1 to accommodate required growth to 2031 and Stage 2, which includes the plan subject to this application, for future growth). Stage 1 was approved by the OLT in 2017 under Regional Official Plan Amendment (ROPA) 29. A future MCR was required to bring Stage 2 into the urban settlement boundary for post-2031 growth.

To recognize the unique planning history of the Phase 2 community, ROPA 34 was submitted in 2017 to expand the Mayfield West Rural Service Centre to include this subdivision and the remainder of the Stage 2 lands in advance of another MCR. While review of ROPA 34 was underway, the Growth Plan was amended in 2017 and required municipalities subject to the plan to complete their MCR for plan conformity by July 1, 2022.

Supporting studies for ROPA 34 were finalized in early 2020 and Region of Peel staff with TRCA and Town staff support, recommended adoption of ROPA 34 at the March 12, 2020 Regional Council meeting. However, council deferred the adoption of ROPA 34 until completion of the Region's MCR. In response to the deferral, an MZO was issued on July 10, 2020 (MZO Map 244 - **Attachment 3**), which had the effect of providing detailed zoning provisions to allow urban land uses on the subject lands without the comprehensive policy framework typically afforded by the Regional Official Plan, local Official Plan and Secondary Plan. To provide a policy framework for the Stage 2 lands, which includes other smaller properties that excluded from the issued MZO, council rescinded the deferred resolution from March 2020 and adopted ROPA 34 in September 2020. The adoption provides a comprehensive policy framework for the Stage 2 lands, ensuring the protection of the natural heritage system throughout the community and ensuring that recommendations from completed technical studies are implemented. The Town has since amended the Mayfield West Phase 2 Secondary Plan and various OP schedules to include the Stage 2 lands and Stage 2 area-specific policies through a local Official Plan Amendment (OPA 255). Subsequent implementation and development sequencing studies have been approved to provide for orderly growth in the Stage 2 lands, which covers a total area of 105 hectares and will house 7,000 people and 500 jobs.

Supporting technical studies were completed for the Stage 2 community, including a Comprehensive Environmental Impact Study and Management Plan (CEISMP) that built on the work already completed for Stage 1 and the previous Phase 2 boundaries. The policy framework adopted through ROPA 34 also required the completion of a block-level Environmental Implementation Report (EIR) and Functional Servicing Study (FSR). These studies informed the layout of the subdivisions within the Stage 2 community. With respect to this particular subdivision, Etobicoke Creek flows from West to East to the North of the property. Etobicoke Creek and adjacent lands are located within the limits of the Greenbelt Plan. The regulatory floodplain, stable slope limit of the valley corridor, or the Greenbelt Plan limit have informed the limits of development for this subdivision. Note that the MZO for urban uses does not include portions of the Greenbelt Plan, however, the stormwater management facility associated with this plan

Item 9.2

of subdivision is located within the Greenbelt Plan area, outside of the valley system and defined vegetation protection zones. The facility location, which conforms with Section 4.2.3.3 of the Greenbelt Plan and other applicable policies, was approved in principle with TRCA staff support through the CEISMP process prior to the initiation of ROPA 34. A separate permit will be required for the stormwater management facility. The plan includes a terrestrial greenway corridor to provide connection to a Provincially Significant Wetland (PSW)/woodland block at the southeast corner of the plan area and to Fletcher's Creek beyond, both features located in Credit Valley Conservation's jurisdiction. Private and Public Low Impact Development (LID) measures are proposed within the subdivision to ensure that pre-development water balance is maintained. Two stormwater management ponds will service the subdivision based on the drainage divide through the lands. One pond is located within the CVC's jurisdiction and will drain a portion of the subdivision lands; the other proposed with this application is within TRCA's jurisdiction and will outlet treated stormwater to a stone core wetland, to dissipate flows, provide additional filtration and infiltration prior to out letting to Etobicoke Creek.

Mandatory Permits for MZO Development Projects

Section 28.0.1 of the amended Conservation Authorities Act (CA Act) applies to a development project that has been authorized by an MZO under the Planning Act, within an area regulated under Section 28(1) of the CA Act, outside of the Greenbelt Area. In TRCA's case, the regulated area is prescribed in Ontario Regulation 166/06.

The provisions of this new Section of the Act are summarized as follows:

- CAs shall issue a permit.
- CAs may only impose conditions to the permit, including conditions to mitigate:
 - Any effects the development project is likely to have on the control of flooding, erosion, dynamic beaches or unstable soil or bedrock;
 - Any conditions or circumstances created by the development project that, in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property; or
 - Any other matters that may be prescribed by the regulation.
- An applicant has the right to a Hearing before the authority (Board) if there is an objection to the permit conditions being imposed by the CA. No hearing was requested for this permit application and the applicant has confirmed their consent to the conditions.
- If the applicant still objects to conditions following a decision of the Hearing Board, the applicant has the option to either request a Minister's review (MNRF) or appeal to the OLT.
- All MZO-related CA permits must have an agreement with the permittee (can include all parties, e.g., municipalities, on consent of applicant).
- The agreement shall set out actions that the holder of the permission must complete or satisfy to compensate for ecological impacts, and any other impacts that may result from the development project.
- The agreement must be executed before work commences on the site; some enforcement provisions through court proceedings are in effect for MZO permits.

Item 9.2

In summary, TRCA must issue a permit for development projects on lands subject to an MZO, outside of the Greenbelt, and can make that permission subject to conditions and must enter into an agreement with the landowner/applicant. Consistent with current practice, Board approval is required.

RATIONALE

Review of Permit Application by TRCA Staff

The applications have been reviewed by TRCA's geotechnical, water resources, hydrogeology, and ecology staff. The proposed site alteration does not impact:

- the control of flooding – all works are located outside of the regional storm floodplain;
- erosion – no geotechnical/slope stability issues have been identified;
- dynamic beaches – not applicable;
- unstable soil – no organic soils or leda clays are located on the lands subject to the MZO;
- unstable bedrock – karst topography is not located within or immediately adjacent to the site;
- and/or in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property – the stormwater facilities have been sized and located based on current best practices.

Note that upon royal assent, Bill 23 repealed clause 28.0.1 (6) (a) of the Conservation Authorities Act, removing the ability of Conservation Authorities to attach conditions mitigating the effects an MZO development project would have on the conservation of land and pollution. It is worthwhile to note that an agreement under 28.0.1 (25) can still require compensation for ecological impacts. As a result of Bill 23, the amended clause 28.0.1 (6) now includes the ability to attach conditions mitigating the effects of a development project on unstable soil and bedrock.

For clarity, Bill 23 also proposes to similarly repeal, under clause 28.1 (1) (a), the conservation of land and pollution tests and add the unstable soil and bedrock tests by way of amendment, for applications where an MZO has not been issued, but this does not come into force until an enabling regulation is proclaimed. Clause 28 (1) 2 of the Conservation Authorities Act already prohibited development on hazardous lands where a permit had not been issued. Hazardous lands are defined under 28(25) as land that could be unsafe for development because of naturally occurring processes associated with unstable soil or bedrock.

Even though this application was submitted prior to the royal assent of Bill 23, the application is now subject to the amendments of the Bill. However, the application in staff's opinion would not have affected the conservation of land or pollution tests as the development project is located outside of the NHS and sediment and erosion controls, in accordance with TRCA's guidelines, are proposed to mitigate any construction-related impacts to the adjacent NHS.

Policy Guidelines:

The proposed works are consistent with Section 8.4 (General Regulation Policies) and 8.5 (Valley and Stream Corridors) of the Living City Policies for Planning and

Development in TRCA Watersheds.

SUMMARY CONCLUSION

Approval of permission for development within the TRCA's regulated area is required to allow development to commence. Staff are recommending the issuance of this Permit based upon TRCA's standard permit conditions (Standard Permit Conditions - **Attachment 4**), which will be included in the Agreement as required by the updated Conservation Authorities Act.

Report prepared by: Jason Wagler

Email: jason.wagler@trca.ca

For Information contact: Jason Wagler, (437) 880-1941

Email: jason.wagler@trca.ca

Date: November 28, 2022

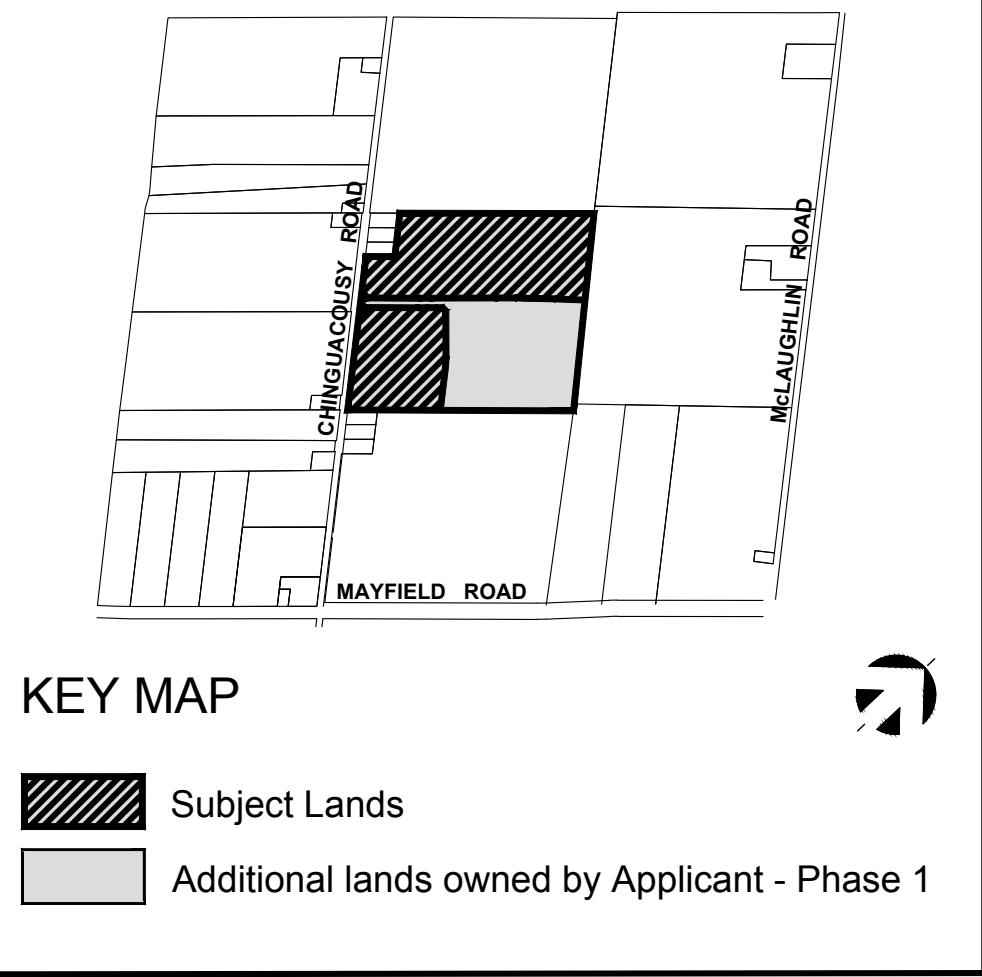
Attachments: 4

Attachment 1: Draft Plan Map

Attachment 2: Secondary Plan Map

Attachment 3: Minister's Zoning Order (MZO) Ontario Regulation 362-20 Map 244

Attachment 4: Standard Permit Conditions



DRAFT PLAN OF SUBDIVISION
FILE: 21T-20006C

PART OF LOTS 19 & 20
CONCESSION 2, W.H.S.
(GEOGRAPHIC TOWNSHIP OF CHINGUACOUSY)
12259 CHINGUACOUSY ROAD
TOWN OF CALEDON
REGIONAL MUNICIPALITY OF PEEL

MATTAMY - MAYFIELD WEST
PHASE 2

OWNER'S AUTHORIZATION
I HEREBY AUTHORIZE KORSIK URBAN PLANNING TO PREPARE AND SUBMIT THIS
DRAFT PLAN OF SUBDIVISION TO THE TOWN OF CALEDON FOR APPROVAL.

SIGNED _____ DATE _____
John D'Angelo
Mayfield Developments Inc.
71 Buttermill Avenue, Vaughan, ON,
Milton, ON, L9T 8Z4
Tel. (905) 738-0105

SURVEYOR'S CERTIFICATE
I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED AS
SHOWN ON THIS PLAN AND THEIR RELATIONSHIP TO ADJACENT LANDS ARE
CORRECTLY AND ACCURATELY SHOWN.

SIGNED R. Den Broeder DATE April 4, 2018
Ross DenBroeder, Ontario Land Surveyor
RADY-PENTEK & EDWARD SURVEYING LTD.
ONTARIO LAND SURVEYORS
643 CHRISLER ROAD, SUITE 7, WOODBRIDGE, ONTARIO L4L 8A3
Tel. (416) 635-5000 Fax (416) 635-5001

ADDITIONAL INFORMATION (UNDER SECTION 51 (17) OF THE PLANNING ACT)
A) SHOWN ON PLAN G) SHOWN ON PLAN
B) SHOWN ON PLAN H) MUNICIPAL AND PIPED WATER TO BE PROVIDED
C) SHOWN ON PLAN I) CLAY LOAM
D) SHOWN ON PLAN J) SHOWN ON PLAN
E) SHOWN ON PLAN K) SANITARY AND STORM SEWERS TO BE PROVIDED
F) SHOWN ON PLAN L) SHOWN ON PLAN

LAND USE SCHEDULE

Land Use	Lot/Block	Lot/ Block Total	Area (ha)	Units
Detached Residential (11.0 m)	1-7, 11-15, 19-32, 39-65, 67-69, 82-84, 87-89, 102-104, 107-109, 122-124, 130-134, 136-139, 142, 143, 147, 154, 155, 160, 161, 174-177, 182-191, 195-204, 213-219, 226-230, 233-241, 248-258, 264-271, 274, 277-285, 294-302, 305, 308-316, 322-338	197	6.27	197
Detached Residential (9.15 m)	8-10, 16, 17, 33-38, 66, 70-81, 85, 86, 90-101, 105, 106, 110-121, 125-129, 135, 140, 141, 144-146, 148-153, 156-159, 162-173, 178-181, 192-194, 205-212, 220-225, 231, 232, 242-247, 259-263, 272, 273, 275, 276, 286-293, 303, 304, 306, 307, 317-321	140	3.94	140
Heritage House	18	1	0.09	1
Back-to-Back Towns (6.40 m)	339-342	4	0.55	58
Rear Lane Towns (6.05 m)	343-358	16	1.28	101
Affordable Housing - Region of Peel	359	1	0.99	
Affordable Housing - Habitat for Humanity	360	1	0.19	
Road Widening	361, 362	2	0.40	
Neighbourhood Park	363	1	0.75	
Greenbelt / SWM Pond	364	1	4.65	
Greenbelt Corridor	365	1	0.76	
Servicing Block (5 m/10.6 m)	366-368	3	0.05	
0.3m Reserve	369-372	4	0.00	
8m Lane ROW (391 m)				0.32
16m Road ROW (207 m)				0.34
18m Road ROW (2,814 m)				5.16
Totals	372	372	25.74	497

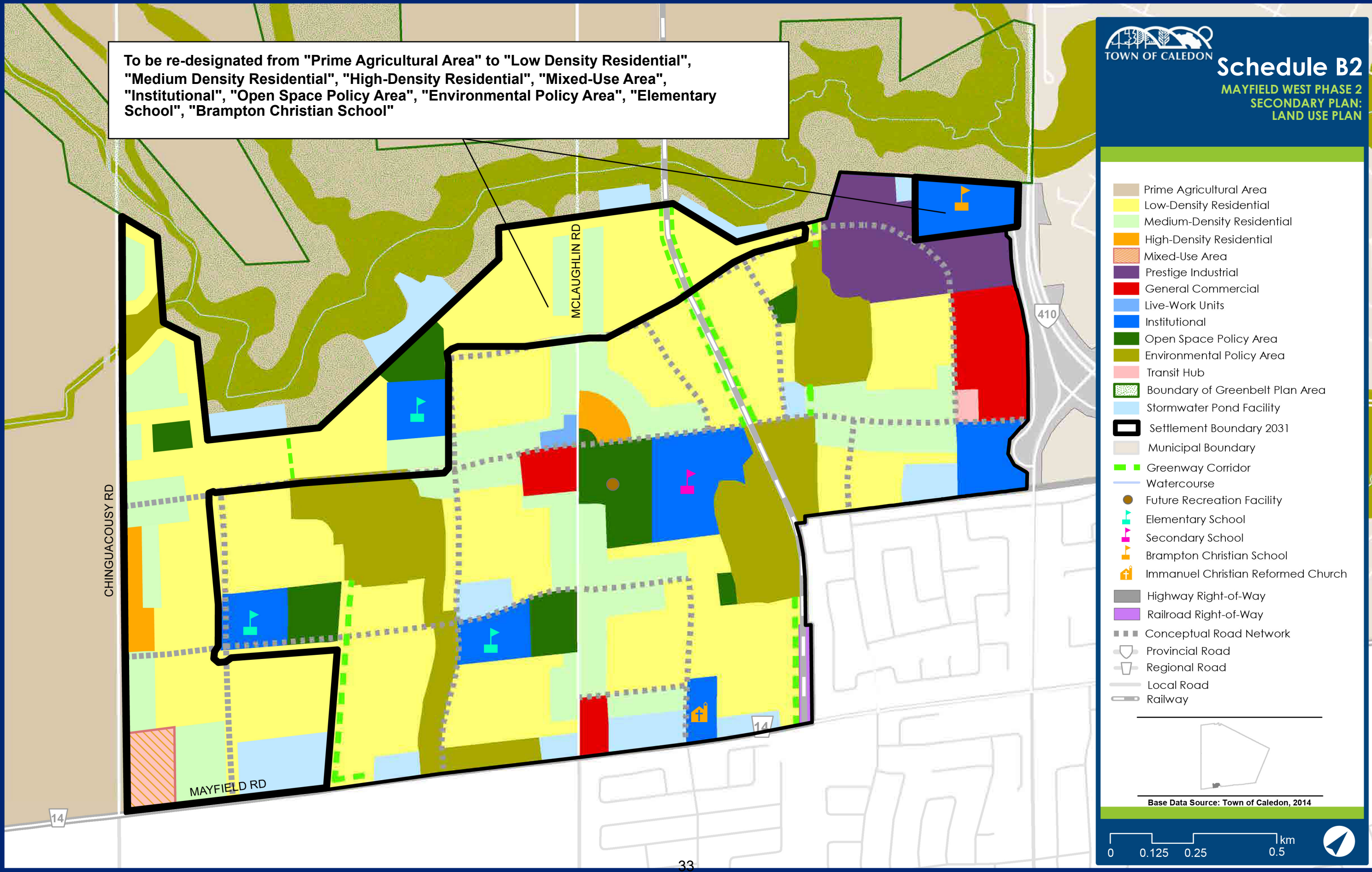
27/05/22	Additional road widening block, B2B relotting	C	KC
21/04/22	Resubmission - local ROW and lotting revisions, 36m road widening	C	KC
12/08/21	Resubmission - lotting revisions	B	KC
03/12/20	Original Submission	A	KC
DATE [D.M.Y.]	REVISION	DWG	BY

NOTES:
* Local/Local corner radii = 5m
* All roads intersecting with Tim Manley Avenue = 7.5m x 7.5m daylight triangle
* Pavement illustration is diagrammatic

SCALE 1:1500 June 6, 2022

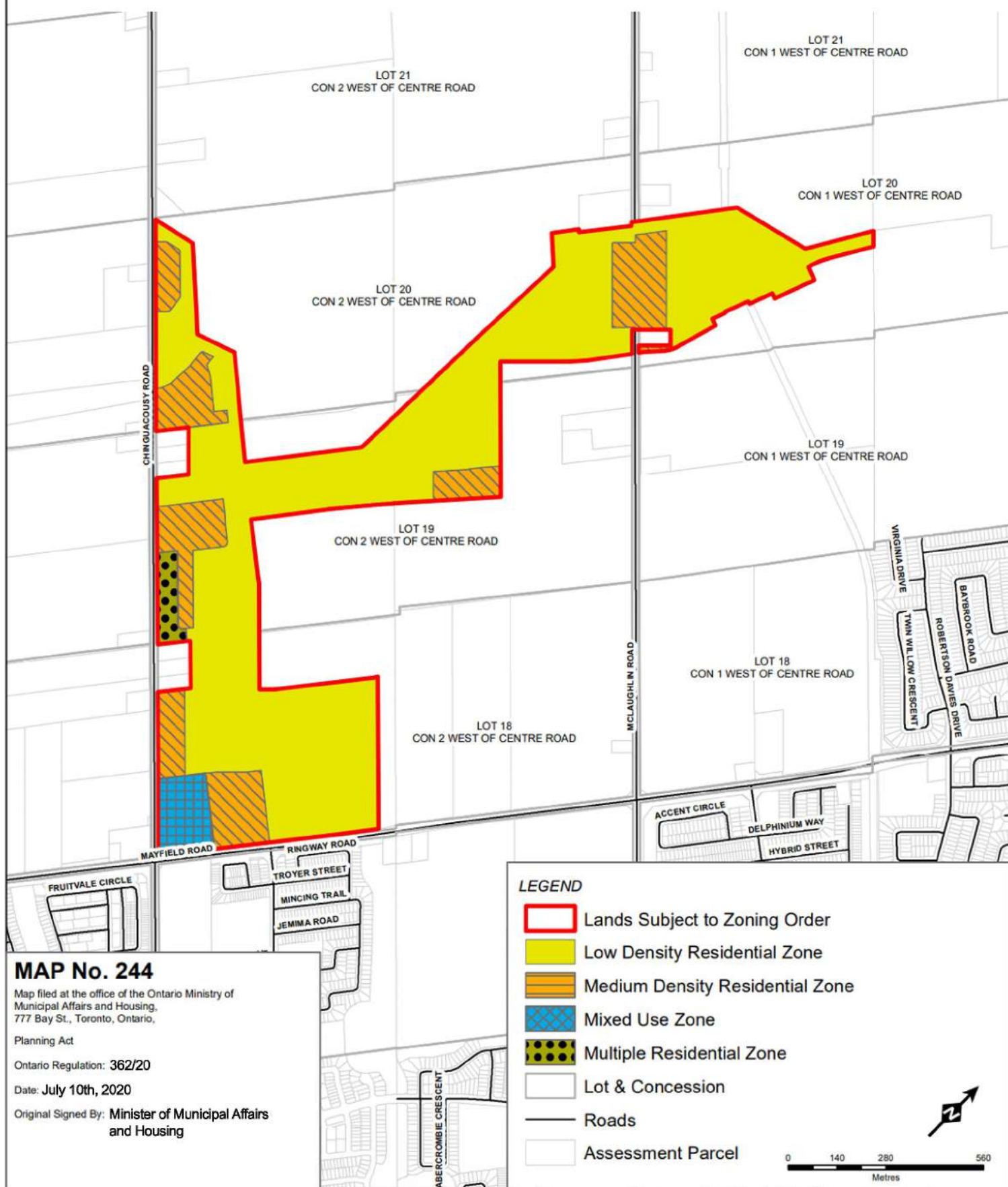
DRAWN BY: KC CHECKED BY: SP

206-277 Lakeshore Road East
Oakville, Ontario L6J 1H9
T: 905-257-0227
info@korsiak.com



Attachment 3: Minister's Zoning Order (MZO) - Ontario Regulation 362-20, Map 244

Part Lots 18-20, Concessions 1 & 2, W.H.S. Town of Caledon, Regional Municipality of Peel



Attachment 4

Standard conditions for approval by Board of Directors on February 3, 2023

1. The Owner shall strictly adhere to the approved TRCA permit, plans, documents and conditions, including TRCA redline revisions, herein referred to as the “works”, to the satisfaction of TRCA. The Owner further acknowledges that all proposed revisions to the design of this project that impact TRCA interests must be submitted for review and approval by TRCA prior to implementation of the redesigned works.
2. The Owner shall notify TRCA Enforcement staff 48 hours prior to the commencement of any of the works referred to in this permit and within 48 hours upon completion of the works referred to herein.
3. The Owner shall grant permission for TRCA staff, agents, representatives, or other persons as may be reasonably required by TRCA, in its opinion, to enter the premises without notice at reasonable times, for the purpose of inspecting compliance with the approved works, and the Terms and Conditions of this permit, and to conduct all required discussions with the Owner, their agents, consultants or representatives with respect to the works.
4. The Owner acknowledges that this permit is non-transferrable and is issued only to the current owner of the property. The Owner further acknowledges that upon transfer of the property into different ownership, this permit shall be terminated and a new permit must be obtained from TRCA by the new owner. In the case of municipal or utility projects, where works may extend beyond lands owned or easements held by the municipality or utility provider, landowner authorization is required to the satisfaction of TRCA.
5. This permit is valid for a period of two years from the date of issue unless otherwise specified on the permit. The Owner acknowledges that it is the responsibility of the owner to ensure a valid permit is in effect at the time works are occurring; and, if it is anticipated that works will not be completed within the allotted time, the Owner shall notify TRCA at least 60 days prior to the expiration date on the permit if an extension will be requested.
6. The Owner shall ensure all excess fill (soil or otherwise) generated from the works will not be stockpiled and/or disposed of within any area regulated by TRCA (on or off-site) pursuant to Ontario Regulation 166/06, as amended, without a permit from TRCA.
7. The Owner shall install effective erosion and sediment control measures prior to the commencement of the approved works and maintain such measures in good working order throughout all phases of the works to the satisfaction of TRCA.

8. The Owner acknowledges that the erosion and sediment control strategies outlined on the approved plans are not static and that the Owner shall upgrade and amend the erosion and sediment control strategies as site conditions change to prevent sediment releases to the natural environment to the satisfaction of TRCA.
9. The Owner shall repair any breaches of the erosion and sediment control measures within 48 hours of the breach to the satisfaction of TRCA.
10. The Owner shall make every reasonable effort to minimize the amount of land disturbed during the works and shall temporarily stabilize disturbed areas within 30 days of the date the areas become inactive to the satisfaction of TRCA.
11. The Owner shall permanently stabilize all disturbed areas immediately following the completion of the works and remove/dispose of sediment controls from the site to the satisfaction of TRCA.
12. The Owner shall arrange a final site inspection of the works with TRCA Enforcement staff prior to the expiration date on the permit to ensure compliance with the terms and conditions of the permit to the satisfaction of TRCA.
13. The Owner shall pay any additional fees required by TRCA in accordance with the TRCA Administrative Fee Schedule for Permitting Services, as may be amended, within 15 days of being advised of such in writing by TRCA for staff time allocated to the project regarding issues of non-compliance and/or additional technical review, consultation and site visits beyond TRCA's standard compliance inspections.

Section II – Items for Executive Committee Action

TO: Chair and Members of the Executive Committee
Friday, February 3, 2023 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **HUMAN RESOURCES AND PAYROLL INFORMATION SYSTEM - CONTRACT EXTENSION**
Extension of contract #10007362 to May 31, 2028

KEY ISSUE

Request to extend existing contract for Toronto and Region Conservation Authority's (TRCA) Human Resources Information System (HRIS) for HR and Payroll systems and information services and ongoing HRIS support.

RECOMMENDATION:

WHEREAS TRCA requires a HRIS and continued systems support;

AND WHEREAS TRCA solicited proposals through a publicly advertised process in 2018 and evaluated the proposals based on the criteria outlined in RFP#:10007632;

AND WHEREAS Ceridian HCM Inc. was the successful highest ranked proponent;

AND WHEREAS staff are satisfied with the services provided to date under the current contract;

THEREFORE, LET IT BE RESOLVED THAT TRCA staff be directed to exercise their contractual right to extend the arrangement with Ceridian HCM Inc. up to an additional five (5) years, to May 31, 2028, at a total cost not to exceed \$1,450,000 plus applicable taxes;

THAT TRCA staff be authorized to approve additional expenditures to a maximum of 15% of the contract cost as a contingency allowance if deemed necessary;

AND FURTHER THAT authorized TRCA officials be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

TRCA requires a HRIS for payroll and HR services to conduct ongoing business operations. Human Resources and Finance are responsible for the administration, reporting, management and oversight of all matters related to the employment of all TRCA employees. These responsibilities include recruitment, job postings, interviews, onboarding, compensation, performance, payroll processing, pension and benefits administration, time, and attendance, and learning and development.

At Authority Meeting #3/18, Friday, April 20, 2018, Resolution #A42/18 was approved awarding the contract (#100007362) to Ceridian HCM Inc. for a period of 5 years. Ceridian HCM Inc. were the only proponent able to offer a fully integrated software solution for all functions identified in the scope of work.

RATIONALE

The approved five-year period for Contract #100007362 will expire in May 2023, and Finance and Human Resources staff recommend extending this Contract with Ceridian HCM Inc. up to an additional five (5) year term, ending May 31, 2028. The value and quality of services delivered by the vendors has been deemed satisfactory and meets TRCA Human Resources and Payroll business requirements.

The contract extension will provide TRCA with HRIS services and support to continue end-user Human Resources and Payroll services technology without disruption to operations. In addition, without a contract in place, as Ceridian HCM Inc.'s products evolve and become more complex and more flexible, the per employee per month rate will increase. By signing a renewal contract, any increases will be limited to annual inflation only.

As part of TRCA's IT Strategy and Workplan, a review of the existing Enterprise Resource Planning (ERP) system is planned to start in 2023. The review will assess current systems against business requirements, in support of the continued effort to integrate TRCA systems. This work includes exploring the integration of our HRIS. The contract extension will provide sufficient time to complete this review, make the proper assessments and implement any new systems if required.

Relationship to TRCA's 2022-2034 Strategic Plan

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 4 Service Excellence:

4.2 Provide and manage an efficient and adaptable organization

Pillar 4 Service Excellence:

4.4 Transparent decision making and accountable results

FINANCIAL DETAILS

There is a positive financial impact by exercising TRCA's contractual right to extend the contract for an additional five years. In doing so, this will substantially reduce staff time and administrative costs associated with conducting a new procurement process and potential implementation of a new HRIS. The extension also allows TRCA to leverage the investments that have been made building out the existing system to meet the organization's needs.

The cost of the proposed five-year contract is \$1,450,000 plus 15% contingency, plus HST. This contract cost consists of annual costs of \$268,067 plus HST starting in 2023. The contract cost is estimated based on the total 2022 employee headcount and is scalable, taking into consideration the fluctuating employee headcount at each pay period, and employee access to the various software components. The annual costs will be adjusted each subsequent year by the annual inflation rate.

Item 9.4

Report prepared by: John Arcella

Email: john.arcella@trca.ca

For Information contact: John Arcella, (437) 880-2334

Email: john.arcella@trca.ca

Date: December 21, 2022

Section II - Items for Executive Committee Action

TO: Chair and Members of the Executive Committee
Friday, February 3, 2023 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **INFRASTRUCTURE CANADA DISASTER MITIGATION AND ADAPTATION FUND APPROVAL**

KEY ISSUE

To authorize Toronto and Region Conservation Authority (TRCA) to enter into a contribution agreement with Infrastructure Canada in support of the Beverley Acres German Mills Creek Erosion Control project.

RECOMMENDATION:

IT IS RECOMMENDED THAT TRCA staff be authorized to enter into a contribution agreement with Infrastructure Canada to support the Beverley Acres German Mills Creek Erosion Control project.

BACKGROUND

TRCA's Funding and Grants program staff, in collaboration with Erosion Risk Management staff, submitted an application to Infrastructure Canada's Disaster Mitigation and Adaptation Fund in November of 2021 in support of a project to repair critical erosion infrastructure within the Beverley Acres community in the City of Richmond Hill.

In October 2022, staff received confirmation that the application was approved for funding.

RATIONALE

Infrastructure Canada has approved funding for the above project and is prepared to enter into a contribution agreement to support the project, pending evidence of authorization to enter into the agreement by TRCA's Board of Directors.

Relationship to TRCA's 2022-2034 Strategic Plan

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 1 Environmental Protection and Hazard Management:

- 1.1 Deliver provincially mandated services pertaining to flood and erosion hazards

FINANCIAL DETAILS

Infrastructure Canada will support TRCA's Beverley Acres German Mills Creek Erosion Control project with a contribution of \$1,829,650 towards a total project budget of \$5,001,000. The remainder of contributions will come from York Region capital funding for the Watershed Erosion Monitoring and Maintenance Program.

Item 9.5

DETAILS OF WORK TO BE DONE

Pending Board approval, TRCA will enter into an agreement with Infrastructure Canada to receive funding support to rehabilitate and expand erosion control structures along the watercourse in Beverley Acres for sanitary infrastructure and private property protection, including the remediation of 200 linear metres of the water course using natural design principles.

Report prepared by: Max Smith

Email: max.smith@trca.ca

For Information contact: Michael Tolensky, (437) 880-2278

Email: michael.tolensky@trca.ca

Date: January 23, 2023

Section III – Items for the Information of the Board

TO: Chair and Members of the Executive Committee
Friday, February 3, 2023 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **2022 YEAR-END FUNDING AND GRANTS PROGRAM UPDATE**

KEY ISSUE

To provide a year-end update to Toronto and Region Conservation Authority's (TRCA) Board of Directors on the Funding and Grants program and to highlight program successes as of December 31, 2022.

RECOMMENDATION:

IT IS RECOMMENDED THAT the 2022 Year-End Funding and Grants program update, be received.

BACKGROUND

The Funding and Grants program within the Strategic Business Planning and Performance business unit provides timely and seamless support for all TRCA and Toronto and Region Conservation Foundation (TRCF) funding and grant applications. This program provides opportunities for TRCA programs and services to diversify their revenue streams through additional support provided through the centralized funding and grants team. The funding and grants team also assists in strengthening leadership and collaboration among all divisions to ensure consensus in the prioritization and strategic positioning of all new funding opportunities.

RATIONALE

Attachment 1 provides a summary of the status of funding applications submitted as of December 31, 2022, which are organized based on their current status of approved, under review, and declined grants.

Relationship to TRCA's 2022-2034 Strategic Plan

This report supports the following Pillars and Outcomes set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 4 Service Excellence:

4.2 Provide and manage an efficient and adaptable organization

Pillar 4 Service Excellence:

4.3 Responsive relationships and a trusted brand with a reputation for excellence

FINANCIAL DETAILS

Between January 1, 2022 and December 31, 2022, the Funding and Grants program facilitated a total of 82 grant submissions with a total request value of \$24.5M. The

Item 10.1

additional revenues and support generated through the funding and grants program help to provide projects and programs with an increasingly sustainable business model by reducing reliance on partner municipality funding.

TRCA currently has \$7.9M in grant applications under review with various funding programs following grant applications that were submitted in 2022. Throughout 2022, TRCA received notice that \$14.2M had been awarded through the Funding and Grants program, and that \$8.9M had been declined. This indicates a program success rate of 61% as of December 31, 2022.

Table 1: Year-End Grant Program Update

Grant Status	# of Grants	Approved/Requested Funding \$ (000's)
Under Review Grants	22	7,894
Awarded Grants	52	14,159
Declined Grants	31	8,912

The Funding and Grants program successfully generated revenues for a wide variety of projects and programs across TRCA's divisions. Excluding grant programs with organization-wide benefits (such as Canada Summer Jobs), well over \$2M in grant revenue was generated for each of Education & Training; Conservation Parks & Lands; Development & Engineering; and Restoration & Infrastructure.

Table 2: Year-End Grant Awards by Division

TRCA Division	# of Grants	Approved Funding \$ (000's)
Education & Training	20	2,287
Conservation Parks & Lands	8	4,435
Development & Engineering	14	2,684
Restoration & Infrastructure	8	2,885

A significant portion of TRCA's grant funding for 2022 was awarded through the Federal Economic Development Agency for Southern Ontario's Canada Community Revitalization Fund (CCRF). With the \$5.5M in grant revenue generated through the fund, TRCA is updating critical infrastructure at ten sites across its jurisdiction. Improvements include paving of roads and parking lots, retrofitting and rebuilding of park washrooms, trail construction, installation of picnic benches and shelters, and hazard removal. After a successful round of applications in the CCRF's first intake, the Funding and Grants team was able to successfully negotiate a second round of project funding to increase revenues through the program by more than 100%.

In addition to the divisional grants outlined in Table 2 above, TRCA was also awarded a record \$1.5M through the Canada Summer Jobs program. The Funding and Grants team has been managing TRCA's Canada Summer Jobs applications since 2018. Since 2020, TRCA's annual award through the program has increased by 160%, with wage subsidies benefitting TRCA projects and programs across the jurisdiction at sites including field centres, conservation parks, restoration sites, and many more.

Item 10.1

As well as the funding applications submitted and/or awarded in the 2022 fiscal year, TRCA continued to manage successful grants and funding from previous fiscal years that were still active in 2022. TRCA had budgeted a total of \$20.1M in revenues for 2022, which is representative of all sources of grant funding.

As of December 31, 2022, TRCA had earned 36% of its budgeted grant revenue for 2022. The percentage of revenue appears low as a result of the timing of invoicing for the Disaster Mitigation and Adaptation Fund (DMAF). TRCA staff continue to work closely with Infrastructure Canada program officers and will continue to report on the status of these projects.

DETAILS OF WORK TO BE DONE

Since 2021, the Funding and Grants team has increased its outreach and collaboration with funding partners resulting in the identification of additional funding opportunities beyond what was initially identified through public calls for proposals. The team is committed to continuing to develop professional channels with its funding partners to further increase the success and efficiency of the Funding and Grants program.

With the help of staff from across the organization, the Funding and Grants team has identified potential upcoming funding calls well in advance of their formal public announcement. By anticipating upcoming intakes of programs such as the Disaster and Mitigation Adaptation Fund and additional funding streams through Canada's National Adaptation Strategy, the Funding and Grants team is able to more efficiently collaborate with TRCA staff, municipal partners and other stakeholders to identify eligible programs, secure matching funding and develop and submit strong funding proposals for future grant intakes.

The Funding and Grants team will also continue to work closely with Toronto and Region Conservation Foundation (TRCF) and TRCA's partner municipalities to support joint interests. Staff are currently collaborating to develop a new Strategic Plan for TRCF, as well as revised fundraising strategies, policies and procedures to better enable TRCF to fundraise and direct funding to key TRCA priorities. The Funding and Grants team also continues to explore opportunities to put forward joint applications and co-applicant submissions wherever possible to ensure that the co-benefits of collaborative projects will be realized.

Report prepared by: Max Smith

Email: max.smith@trca.ca

For Information contact: Michael Tolensky, (437) 880-2278

Email: michael.tolensky@trca.ca

Date: December 21, 2022

Attachments: 1

Attachment 1: Year-End Grant Program Update January 1, 2022 to December 31, 2022

Attachment 1: Year-End Grant Program Update January 1, 2022 to December 31, 2022

Funding Body	Funding Program/Stream	Project Title	Project Status	Approved / Requested Amount (\$000's)
Grants Under Review				
Arbour Day Foundation	TD Green Spaces	Growing Co-Benefits through Green Infrastructure Project in Bramalea SNAP	Under Review	24
Bedolfe Foundation	Bedolfe Foundation Grant	Environmental Leaders of Tomorrow	Under Review	45
Employment and Social Development Canada	Enabling Accessibility Fund	Accessible Washrooms at Black Creek	Under Review	84
Environment and Climate Change Canada	Habitat Stewardship Program (Terrestrial)	Claireville Chorus Frog Wetland Restoration	Under Review	100
Environment and Climate Change Canada	Habitat Stewardship Program (Terrestrial)	Meadow Restoration and Strategic Planning	Under Review	200
Environment and Climate Change Canada	EcoAction Community Funding Program	Local Healing Forests for Healthy Watersheds	Under Review	82
Environment and Climate Change Canada	EcoAction Community Funding Program	Floatable Waste Collaborative Action in Lake Ontario and Toronto's Inner Harbour	Under Review	99
Environment and Climate Change Canada	EcoAction Community Funding Program	The Community LID Eco Action with Nature (CLEAN) Stormwater Program	Under Review	100
Environment and Climate Change Canada	Environmental Damages Fund	Amos Pond Eco-Passage	Under Review	366
Environment and Climate Change Canada	Environmental Damages Fund	Humber River Barrier Mitigation Project	Under Review	172
Fisheries and Oceans Canada	Habitat Stewardship Program (Aquatic)	Brock North Wetland Complex	Under Review	100
Fisheries and Oceans Canada	Habitat Stewardship Program (Aquatic)	Chrysanthemum Valley Restoration	Under Review	100
Infrastructure Canada (INFC)	Natural Infrastructure Fund	Natural Infrastructure Solutions in Emancipation Park	Under Review	248
Infrastructure Canada (INFC)	Natural Infrastructure Fund	Erosion West of Highland Creek	Under Review	1,000
Infrastructure Canada (INFC)	Natural Infrastructure Fund	The Meadoway (Section 5, Phase 2) Multi-Use Trail and Restoration Project at East Highland Creek, Scarborough	Under Review	1,000
Infrastructure Canada (INFC)	Natural Infrastructure Fund	Carruthers Creek Watershed Plan	Under Review	1,000
Infrastructure Canada (INFC)	Natural Infrastructure Fund	Wetland restoration in the Brock North Property	Under Review	1,000
Infrastructure Canada (INFC)	Natural Infrastructure Fund	Seaton Natural Heritage System Wetland Restoration	Under Review	952
Infrastructure Canada (INFC)	Natural Infrastructure Fund	Invasive Plant Management	Under Review	834
Natural Resources Canada (NRCan)	Toward's Net-Zero Homes and Communities	Pilots and Communications for New Heat Pump Technologies	Under Review	191
Peter Gilgan Foundation	Climate Resilience Grant	The ALL IN! Project - Community Mobilization and Partnerships	Under Review	100
York Region	Pedestrian and Cycling Municipal Partnership Program	Macleod Estate Trail Project	Under Review	97
Subtotal - Under Review Grants				\$ 7,894

Attachment 1: Year-End Grant Program Update January 1, 2022 to December 31, 2022

Funding Body	Funding Program/Stream	Project Title	Project Status	Approved / Requested Amount (\$000's)
Awarded Grants				
Canadian Tire	Jumpstart Community Development Grant	Kortright Access to Outdoor Rec	Awarded	26
City of Toronto - Urban Forestry	Community Planting and Stewardship Grant	Toronto Tree Cover Project	Awarded	98
Employment and Social Development Canada	Canada Summer Jobs	TRCA Canada Summer Jobs (2022)	Awarded	1,466
Environment and Climate Change Canada	Nature Smart Climate Solutions Fund	Nature-based Solutions Mapping Tool	Awarded	150
Environment and Climate Change Canada	EcoAction Community Funding Program	Sponge Neighbourhoods (SNAP)	Awarded	95
Environment and Climate Change Canada	Great Lakes Protection Initiative	Gibraltar Point Restoration	Awarded	136
Environment and Climate Change Canada	Great Lakes Protection Initiative	Toronto and Region RAP Governance	Awarded	270
Environment and Climate Change Canada	Great Lakes Protection Initiative	Waterfront Integrated Restoration Prioritization	Awarded	75
Environment and Climate Change Canada	Great Lakes Protection Initiative	Engaging Communities in Western Lake Ontario to Protect and Restore Water Quality	Awarded	51
Federal Economic Development Agency for Southern Ontario	Tourism Relief Fund	Black Creek Pioneer Village	Awarded	483
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	Improvement to the Oak Ridges Corridor Conservation Reserve	Awarded	236
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	Improvement of Altona Forest Trail	Awarded	198
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	Improvement of Bolton Camp Site	Awarded	750
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	Improvement of Albion Hills Conservation Park	Awarded	360
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	Improvement to the Petticoat Creek Conservation Park	Awarded	741
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	Improvement of Bruce's Mill Conservation Park	Awarded	741
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	Improvement of Claremont Nature Centre	Awarded	322
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	Improvement of Claireville Conservation Area	Awarded	750
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	Improvement of Heart Lake Conservation Park	Awarded	667
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	Improvement of Boyd Conservation Park	Awarded	743
Fisheries and Oceans Canada	Habitat Stewardship Program (Aquatic)	Purpleville Restoration Project	Awarded	73
Fisheries and Oceans Canada (DFO)	Contributions to Support the Aquatic Invasive Species Program	Asian Carp Monitoring (2022-2025)	Awarded	360
Fisheries and Oceans Canada (DFO)	Canada Nature Fund for Aquatic Species at Risk	TRCA Aquatic SAR Recovery and Protection Program	Awarded	107
Forests Ontario	Grasslands Stewardship Initiative	Albion Hills Project	Awarded	17
Gift Funds Canada	Climate Impact Fund	Hybrid Home Heating Pilot in Peel	Awarded	20
Heritage Canada	Young Canada Works in Heritage Organizations	Archaeology	Awarded	6
Heritage Canada	Young Canada Works in Heritage Organizations	Black Creek Pioneer Village	Awarded	8
Heritage Canada	Celebrate Canada	Walking Together: Changing the Narrative	Awarded	10
Infrastructure Canada (INFC)	Disaster Mitigation and Adaptation Fund	Beverley Acres German Mills Creek Erosion Control	Awarded	1,830

Attachment 1: Year-End Grant Program Update January 1, 2022 to December 31, 2022

Funding Body	Funding Program/Stream	Project Title	Project Status	Approved / Requested Amount (\$000's)
Awarded Grants - Continued				
Ministry of Natural Resources and Forestry (MNRF)	Watershed and Erosion Control Infrastructure Program	TRCA WECI Projects	Awarded	671
Ministry of Natural Resources and Forestry (MNRF)	Section 39	TRCA Section 39 Funding	Awarded	400
Ministry of Natural Resources and Forestry (MNRF)	Flood Hazard and Identification Mapping Program	Frenchman's Bay Watershed Hydrology and Flood Mapping Update	Awarded	123
Ministry of Natural Resources and Forestry (MNRF)	Flood Hazard and Identification Mapping Program	Lake Wilcox 2D Model and Flood Plain Mapping Update	Awarded	130
Ministry of Natural Resources and Forestry (MNRF)	Flood Hazard and Identification Mapping Program	2023 Jurisdictional LiDAR Acquisition	Awarded	122
Ministry of Natural Resources and Forestry (MNRF)	Flood Hazard and Identification Mapping Program	TRCA Jurisdictional Flood Plain Spills Assessment	Awarded	83
Ministry of the Environment, Conservation and Parks	MECP Great Lakes Program	Identifying Local Factors Affecting Stream Chloride Concentrations in the Toronto Region	Awarded	40
Ministry of the Environment, Conservation and Parks	MECP Great Lakes Program	High-resolution Temporal Chloride Patterns and Contributions from Urbanized Watersheds	Awarded	73
Ministry of the Environment, Conservation and Parks	MECP Great Lakes Program	Rural Clean Water Program	Awarded	40
Ministry of the Environment, Conservation and Parks	MECP Great Lakes Program	Toronto and Region RAP Governance	Awarded	400
Ministry of the Environment, Conservation and Parks	MECP Great Lakes Program	Lake Ontario Tributary Monitoring	Awarded	173
Ministry of Tourism, Culture and Sport	Reconnect Festival and Event Program	Forgetful Elf	Awarded	31
Ministry of Tourism, Culture and Sport	Community Museum Operating and Pay Equity Grant	TRCA CMOG 2022-23	Awarded	221
Natural Resources Canada	2 Billion Trees	TRCA Planting Projects	Awarded	641
Ontario Power Generation (OPG)	Corporate Citizenship Program (CCP)	Environmental Stewardship Pickering	Awarded	17
Public Health Agency of Canada	Intersectoral Action Fund	Growing Healthy Towers: Transformative Partners for a Healthy Built Environment	Awarded	117
TD Foundation	TD Friends of the Environment Foundation Grant	Aldo Meadow Controlled Burn	Awarded	13
TD Foundation	TD Friends of the Environment Foundation Grant	Milkweed and Monarchs	Awarded	14
TD Foundation	TD Friends of the Environment Foundation Grant	Citizen Science Volunteer Program	Awarded	10
TD Foundation	TD Friends of the Environment Foundation Grant	Girls Can Too: Building Communities and Fostering Sustainability	Awarded	6
TD Foundation	TD Friends of the Environment Foundation Grant	The Meadoway Schools Program and Community Outreach	Awarded	12
TD Foundation	TD Friends of the Environment Foundation Grant	Medicine Wheel Garden	Awarded	8
Town of Ajax	Ajax Community Partnership Fund	Ajax Youth Greening Project	Awarded	25
Subtotal - Awarded Grants				\$ 14,159

Attachment 1: Year-End Grant Program Update January 1, 2022 to December 31, 2022

Funding Body	Funding Program/Stream	Project Title	Project Status	Approved / Requested Amount (\$000's)
Declined Grants				
Environment and Climate Change Canada	Habitat Stewardship Program (Terrestrial)	The 4M Project (Extension)	Declined	82
Environment and Climate Change Canada	Habitat Stewardship Program (Terrestrial)	Nobleton Tract	Declined	54
Environment and Climate Change Canada	Nature Smart Climate Solutions	Albion Hills Conservation Park Expansion	Declined	696
Environment and Climate Change Canada	Nature Smart Climate Solutions	Brock North Wetland and Grassland Restoration	Declined	321
Environment and Climate Change Canada	Nature Smart Climate Solutions	Carruthers Creek Watershed Plan	Declined	1,260
Environment and Climate Change Canada	EcoAction Community Funding Program	Floatable Waste Collaborative Action in Toronto's Inner Harbour	Declined	87
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	The Retrofit of Petticoat Creek Workshop and Administration Centre	Declined	615
Greenbelt Foundation	Resilient Greenbelt	Finding Space in Nature - Integrated Restoration Prioritization	Declined	80
Hydro One	Energizing Life Community Fund	Sparkling a Safe and Welcoming Community through Community Art and Intersection	Declined	24
Infrastructure Canada	Active Transportation Fund	The Air, The Climate and Us!	Declined	50
Infrastructure Canada	Active Transportation Fund	Bike the Creek Community Active Transportation Awareness Event	Declined	22
Infrastructure Canada (INFC)	Disaster Mitigation and Adaptation Fund	Major Upgrades at Palgrave, Upper and Lower Dams in Caledon	Declined	1,120
Infrastructure Canada (INFC)	Disaster Mitigation and Adaptation Fund	Stouffville Flood Infrastructure Major Maintenance Project	Declined	720
Infrastructure Canada	Active Transportation Fund	The Meadoway Multi-Use Trail Safety and Accessibility Project	Declined	173
Infrastructure Canada	Active Transportation Fund	Nashville Conservation Reserve Accessible Multi-Use Trail and Parking Area	Declined	600
Infrastructure Canada	Active Transportation Fund	Claireville North Multi-Use Trail	Declined	840
Intact Foundation	Intact Municipal Climate Resiliency Grant	Education and Awareness Initiative for Flood Risk Mitigation on Industrial SMEs	Declined	100
Intact Foundation	Intact Municipal Climate Resiliency Grant	Toronto and Region Flood Forecasting and Warning Network Expansion	Declined	95
Metcalf Foundation	Opportunities Fund	Improving Economic Livelihoods in the Rexdale Neighbourhood	Declined	76
Ministry of the Environment, Conservation and Parks	Great Lakes Local Action Fund	Floatable Waste Collaborative Action in Toronto's Inner Harbour	Declined	100
Ministry of the Environment, Conservation and Parks	Great Lakes Local Action Fund	Arsenal Lands Wetland and Tommy Thompson Park Community Restoration	Declined	44
Ministry of Natural Resources and Forestry (MNRF)	Flood Hazard and Identification Mapping Program	Region of Peel - Flood Vulnerable Road and Crossing Hydraulic Capacity Assessment	Declined	155
Ministry of Natural Resources and Forestry (MNRF)	Flood Hazard and Identification Mapping Program	Temporary Stream Gauge Installation and Data Collection	Declined	10
Ministry of Tourism, Culture and Sport	Reconnect Festival and Event Program	Kortright Magical Christmas Forest	Declined	68
My Main Street	Community Activator Grant	Bramalea SNAP	Declined	74
My Main Street	Community Activator Grant	Thornhill SNAP	Declined	96
TD Foundation	Connected Communities - Arts and Culture	Invented: Propelled by Imagination (at Black Creek Pioneer Village).	Declined	90
TD Foundation	TD Ready Challenge	Climate Action Today	Declined	1,000
TD Foundation	TD Friends of the Environment Foundation Grant	Ecohealth Action in Parkdale	Declined	13

Attachment 1: Year-End Grant Program Update January 1, 2022 to December 31, 2022

Funding Body	Funding Program/Stream	Project Title	Project Status	Approved / Requested Amount (\$000's)
TD Foundation	TD Friends of the Environment Foundation Grant	Sound Minds	Declined	11
WWF Canada	Canada's Nature and Climate Grant Program	Brock South: Restoring Forests for Today and Future	Declined	236
Subtotal Declined Grants				\$ 8,912

Section III – Items for the Information of the Board

TO: Chair and Members of the Executive Committee
Friday, February 3, 2023 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **Q4 COMMUNICATIONS, MARKETING, AND EVENTS REPORT SUMMARY (OCTOBER 1, 2022 TO DECEMBER 31, 2022)**

KEY ISSUE

Information report regarding Toronto and Region Conservation Authority (TRCA) corporate media communication activities and events during the fourth quarter of 2022 (October 1, 2022 – December 31, 2022).

RECOMMENDATION:

THAT the Q4 Communications, Marketing and Events Report Summary for October 1, 2022 to December 31, 2022, be received.

BACKGROUND

The Communications, Marketing and Events (CME) business unit with involvement of program areas across TRCA's Divisions carry out corporate communications programs to provide TRCA with a unified voice that aligns consistently with strategic priorities. The work of CME includes monitoring results to identify opportunities for improvements. Working with staff from all divisions and external program and service providers, the business units deliver communications campaigns through traditional media outlets and online social media channels. Content is typically disseminated through materials such as news releases and media advisories, direct outreach to targeted journalists, producers and editors, and responses to incoming media inquiries. Digital campaigns involve posting visual and written content on websites and distribution via social media platforms. All media activity is supported by ongoing assessment and deployment of technology tools and processes to maximize effectiveness.

OVERVIEW:

This report covers communications and marketing activities for TRCA between October 1, 2022 – December 31, 2022, achieved by the Communications, Marketing and Events (CME) Team.

Q4 Successes

1. CME assisted with TRCA's annual TRCA Adventures of Salmon (Oct. 2) by providing guidance with the overall communications plan and support at the event itself to help drive awareness and registration.
2. CME launched an integrated communications plan to promote TRCA Youth opportunities within TRCA. This included targeted messaging, creation of graphics, strategic website updates and scheduling of messages on various digital platforms (TRCA.CA, social media and Newsletters).

Item 10.2

3. CME also assisted with the execution of TRCA's Adventures of Salmon Festival by assisting with the creation and execution of the communications plan that helped to drive awareness of the 2022 Adventures of Salmon Festival. With the event moving back to an in-person event, the event was considered sold out based on registration.

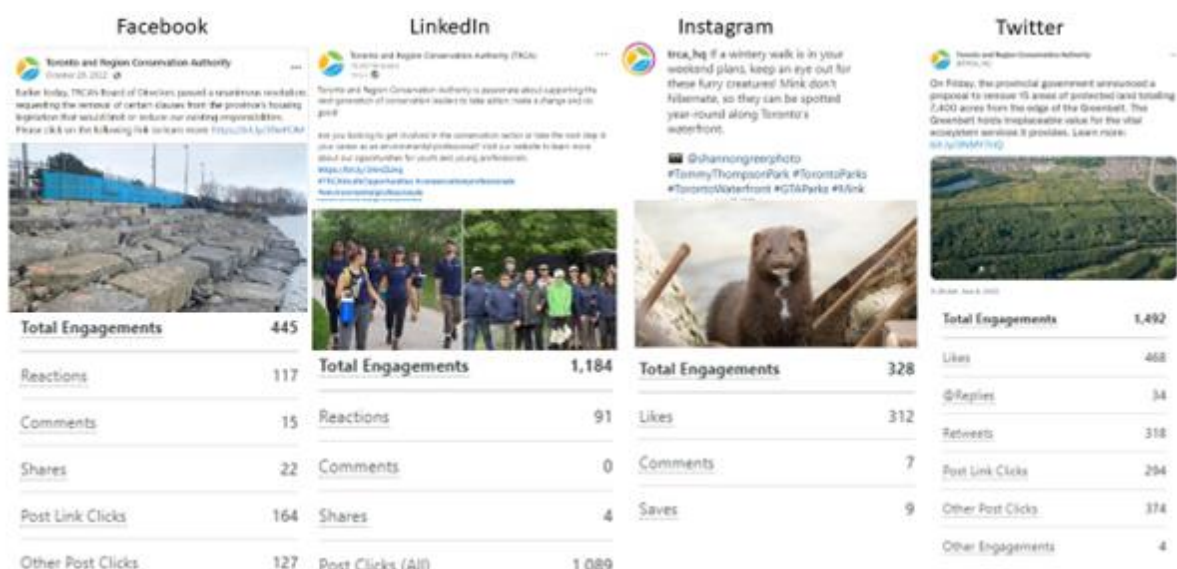
Key Q4 Communications Metrics

1. A total of **55** newsletter campaigns were issued with an average open rate (AOR) of **43.40%** and a click rate (CR) of **6.83%** which is above the benchmarks for the non-profit sector (25.17% AOR / 2.79% CR). These rates remained well above the total average for all industry standards (21.33% AOR / 2.62% CR).
2. Social media audience growth rate was **2.6%** from Q3 2022 to Q4 2022. Social media audience engagement increased **57.3%** from Q3 2022 to Q4 2022 with a total of **73,254** interactions during Q4 2022. The increase was largely due to Facebook and LinkedIn engagement increasing **56%** and **150%** respectively. Interaction increase during Q4 can be traced to actively providing more ways for viewers to be interactive, such as; viewing more photos, asking for feedback and incorporating more videos into our weekly posts. TRCA's Facebook account continues to account for the most direct links to TRCA's website.
3. Total traffic on www.trca.ca during the year (Jan-Dec) totalled 2.20 Million visits, down 14% from the previous year in 2021 (2.51 Million). This most likely is due in large part to the decrease in Paid Google Ads purchased in 2022 compared to the previous year due to utilizing an outside vendor and limiting the ads to specific campaigns.

Q4 Social Activity

During Q4 2022, social media content focused on the promotion of "Things to Do" and "Places to Visit" relating to TRCA Parks, events that TRCA offered, but also included news related to provincial government announcements. Major campaigns of note included TRCA's efforts around promoting Conservation Park passes and activities available at TRCA Parks, while also focusing on a Youth campaign to highlight the number of opportunities TRCA offers for youth to get involved with our efforts and programs.

TRCA's top organic posts per social media account were as follows;



1. The top **Facebook** post highlighted above received the most total engagements because of the nature of the content relating to changes in government policy that could affect the natural environment and public safety related to flooding. The post saw a number of comments and “Link” click throughs to the full story on trca.ca.
2. The top **LinkedIn** post did well in terms of overall engagement due in part to the nature of the content as it related to “Youth” opportunities resonating with both young and older demographics on LinkedIn.
3. The top **Instagram** post did well in terms of engagement as images of animals, birds and other species when posted on Instagram generally do well with increased engagement, such as “likes”.
4. The top **Twitter** post highlighted above received the most total engagements because of the nature of the content relating to changes in government policy affecting lands that were considered protected garnishing strong reactions from citizens in the GTA. The post’s engagement included a high click through rate to the full story on trca.ca.

Q4 Events Summary

TRCA's Events team provides strategic direction and assistance to all TRCA business units as required, to stage or participate in successful events, and takes the lead in managing signature TRCA events.

The Events team coordinated and implemented the following events in Q4.

Jim Tovey Lakeview Conservation Area Site Tour

On November 4th, TRCA and Credit Valley Conservation (CVC) hosted an on-site visit to the Jim Tovey Lakeview Conservation Area project site. Staff from TRCA and CVC provided an overview of the project, a progress report and led discussions around what the community can look forward to upon completion of the project.

Item 10.2

Participants were shuttled around the property and visited various sites including:

- Cell 1, to learn about the design features and creation of the Serson Creek wetland;
- The Promontory, to learn about the public realm component and terrestrial restoration; and
- The Central Cobble Beach and Amphitheatre, to learn about shoreline protection and offshore islands and their construction process.

This project would not be possible without significant support from the Region of Peel and the City of Mississauga and close cooperation on securing all necessary approvals from senior levels of government.

There were many dignitaries in attendance including: MPP Rudy Cuzzetto, CVC Chair Tom Adams, Councillor John Brennan, Councillor Stephen Dasko, TRCA Chair Jennifer Innis, TRCA Board member Maria Kelleher, Mayor Bonnie Crombie, Mayor Sandy Brown, and Mayor Allan Thompson.

Seasonal Staff Learning Day

On December 7th, TRCA hosted a learning day for seasonal staff. 40 seasonal staff from across the organization participated in this engaging and in-depth tour of Tommy Thompson Park and Black Creek Pioneer Village. The day began with a warm welcome and introduction from members of TRCA's SLT team and then staff embarked on a school bus to learn about the many programs at Tommy Thompson Park and the work that is being done at Ashbridges Bay.

Staff returned to Black Creek to continue learning about the Black Creek land use and trail planning, the Super Trail connection through Boyd Conservation Park and the role of planning throughout these processes. The day ended with an interactive walking tour of the Village where staff learned about the history and future vision of Black Creek.

TRCA Staff Pancake Breakfast

On December 14th, TRCA hosted its annual staff pancake breakfast at the Kortright Centre for Conservation. After a two-year hiatus, staff came together to enjoy a wonderful breakfast with their colleagues. 335 staff were in attendance in addition to previous TRCA Vice Chair Jack Heath.

Event Spotlight - TRCA Adventures of Salmon

On October 2nd, TRCA Adventures of Salmon (formerly called The Salmon Festival) returned in-person after a 2-year hiatus due to Covid-19.

This free community event attracted more than 1,900 participants who engaged in a self-guided tour along the trails to view the annual Salmon migration from Lake Ontario and up Highland Creek as it passes through Morningside Park.

Participants explored the marked trail and engaged in educational activities about Salmon and their migration, along with enjoyment of these natural spaces. Staff further encouraged the community to be stewards for the creeks and rivers of the bioregion to ensure water quality and habitats are safe for Salmon to maintain their life cycle.

As part of this event, TRCA staff also hosted two smaller guided walk events to view and learn about salmon. 18 participants took part in the October 15th walk at Étienne

Item 10.2

Brûlé Park and 34 participants took part in the October 16th walk at Bob Hunter Memorial Park.

Q4 Media Coverage – Summary

Requests for information or interviews occurred from various members of the media during Q4 2022 either through:

- our Media Request Form on our website
- our media email alias
- directly to our Communications and Media Relations Specialist
- our information email alias regarding media/research requests
- reaching out to other staff at TRCA who notified the CME team

TRCA received **15** requests in Q4 through our online Media Request form. Of the 15 total requests, **5** were for TV/Radio, with the remaining related to print or online.

Highlighted below is a combination of the following:

- Media requests to TRCA that resulted in media coverage.
- Additional organic coverage where TRCA was mentioned by name or TRCA's key findings/reports were referenced.
- Articles that resulted directly from TRCA issuing a press release.

October 2022

Date	Media Outlet	Title	Link
October 27, 2022	Metroland	YOU ASKED: Solve the mystery — what are those boxes beside the Humber River trail in Bolton?	STORY LINK
<i>Relates to Environmental Education. Toronto and Region Conservation Authority and Credit Valley Conservation install bat boxes to provide animal habitats.</i>			
October 31, 2022	Toronto Star	Does Doug Ford's new housing bill cut natural disaster protections for developments? GTA mayors ask for 'pause' to sort out plan.	STORY LINK
<i>Relates to the risks to homeowners and the environment with the province's new housing bill and changes to the Conservation Authorities Act, and the desire of GTA mayors to pause the bill to discuss the concerns further.</i>			

Item 10.2

November 2022

Date	Media Outlet	Title	Link
November 1, 2022	Royal Ontario Museum	Great Lakes, Great Invaders	STORY LINK
<i>Relates to the prevention of a Grass Carp invasion in the Great Lakes to protect native fish and water conditions. TRCA named as a partner of the Department of Fisheries and Oceans Canada to surveil the Great Lakes and for photo credit.</i>			
November 4, 2022	CBC Kids News	A 'unicorn' catch: Toronto fish is good sign for the ecosystem	STORY LINK
<i>Relates to returning muskie population in Toronto Harbour and improving ecosystem.</i>			
November 23, 2022	Toronto Star	'Conservation authority prepares for battle over unauthorized wetlands clearing	STORY LINK
<i>Kelly LaRocca, elected Chief of the Mississauga's of Scugog Island First Nation, released a statement on Monday condemning the destruction and it was noted that TRCA had not granted permission to alter the wetlands.</i>			

December 2022

Date	Media Outlet	Title	Link
December 14, 2022	Toronto.com	Jim Tovey Lakeview Conservation Area project received 'Reach Out' Brownie Award	STORY LINK
<i>Relates to the Jim Tovey Lakeview Conservation Area project receiving "Reach Out" Brownie Award for excellence in communications, marketing and public engagement.</i>			
December 15, 2022	The Weather Network	The most epic Santa visits in the Greater Toronto Area	STORY LINK
<i>Relates to Christmas town at Black Creek Pioneer Village. Mention in the article removed upon event completion, but still appears in main video.</i>			
December 24, 2022	Toronto Star	Toronto winter storm updates: More than a third of flights cancelled at Pearson airport; up to 100 vehicles involved in collisions on 401	STORY LINK
<i>Relates to hazardous conditions due to rain, snow melt and rising water levels. References a water safety message TRCA issued on December 22.</i>			
December 26, 2022	The Narwal	Our top images from 2022 speak to the resilience of nature and	STORY LINK

Item 10.2

		the power of the human spirit	
<i>Features Tommy Thompson Park and its unique offerings.</i>			
December 30, 2022	CityNews	Significant rainfall expected in Toronto, southern Ontario through weekend	<u>STORY LINK</u>
<i>Relates to significant rainfall. Referenced TRCA's 'Watershed Conditions Statement.'</i>			

Media Releases:

TRCA was involved with 3 Media Releases this quarter, which led to additional media coverage:

Date of Media List Distribution	Joint Release	Link
October 28, 2022	TRCA RESPONDS TO THE MORE HOMES BUILT FASTER ACT AND ASSOCIATED POSTINGS AND PROPOSED CHANGES TO HOUSING AND LAND USE POLICIES	https://trca.ca/news/trca-response-more-homes-built-faster-act-proposed-changes-housing-land-use-policies/
November 8, 2022	TRCA RESPONDS TO PLANNED DEVELOPMENT OF 50,000 NEW HOMES ON PROTECTED GREENBELT LAND	https://trca.ca/news/response-development-homes-protected-greenbelt-land/
November 25, 2022	TRCA RECIPIENT OF 2022 REACH OUT BROWNIE AWARD FOR WORK ON JIM TOVEY LAKEVIEW CONSERVATION AREA PROJECT	https://trca.ca/news/2022-brownie-award-jim-tovey-lakeview/

The above releases also resulted in significant follow up including television and radio interviews including interviews of TRCA's CEO on CBC's Metro Morning and CBC Toronto evening news.

Q4 Key Learnings

1. Utilizing Facebook and Instagram stories and reels as a way to further promote TRCA initiatives has increased overall engagement. The additional efforts have also provided a platform to showcase the personalities of the Board of Directors and staff at TRCA. An emphasis will be made to continue these efforts across all our programs and to actively involve new members of the Board of Directors as a key part of our External Communications Strategy.
2. Proactively sending out Event information to media contacts before TRCA signature events has helped gain organic coverage on 3rd party event calendars.

Item 10.2

A focus to continue this effort will be part of all TRCA event communication plans.

3. A continued focus on the overall organization content calendar will be a priority into 2023 as the calendar provides a clear view (month by month and week by week) of the messages that need to be scheduled in advance.

2023 Q1 Look Ahead

Below is a list of upcoming communications activities set for Q1 2023:

1. Communication support will be provided during Q1 to promote the following:
 - Summer Camp Registration
 - Summer Job Recruitment
 - Spring Break Activities (PA Day Camps, BCPV and Kortright activities, other TRCA Parks)
 - TRCA Maple Syrup Event
 - Source to Stream Conference
 - TRCA's Winter Contest
2. Planning of communication support will begin for TRCA major events, including:
 - TRCA Bike the Creek
 - TRCA TTP Spring Bird Festival at TTP

Relationship to TRCA's 2022-2034 Strategic Plan

This report supports the following Pillar and Outcome set forth in TRCA's 2023-2034 Strategic Plan:

Pillar 4 Service Excellence:

- 4.3 Responsive relationships and a trusted brand with a reputation for excellence

Report prepared by: Michael Bortolussi, Leigh Mitchell, Crystal Lee, Sabrina Minnella

Emails: michael.bortolussi@trca.ca; leigh.mitchell@trca.ca; crystal.lee@trca.ca; sabrina.minnella@trca.ca

For Information contact: Michael Tolensky, (437) 880-2278

Email: michael.tolensky@trca.ca

Date: January 23, 2023

Section IV – Ontario Regulation 166/06, as amended

TO: Chair and Members of the Executive Committee
Select a date Meeting

FROM: Sameer Dhalla, Director, Development and Engineering Services

RE: **STANDARD DELEGATED PERMITS FOR RECEIPT – STAFF APPROVED AND ISSUED**

KEY ISSUE

Standard Delegated Permits are processed by Development and Engineering Services Division staff, authorized by designated staff appointed as Authorized Signatories by the Board of Directors and received monthly by the Executive Committee. Permits categorized as Standard Delegated Permits are: standard, routine infrastructure works, emergency infrastructure works, minor works, and permits after the fact/resolution of violations.

STANDARD DELEGATED PERMITS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 59)

PERMISSION FOR ROUTINE INFRASTRUCTURE WORKS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 71)

MINOR WORKS LETTER OF APPROVAL FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 80)

PERMITS AFTER THE FACT / RESOLUTION OF VIOLATIONS FOR RECEIPT – STAFF APPROVED AND ISSUED (Page 84)

RECOMMENDATION:

THAT standard delegated permits, permission for routine infrastructure works, minor works letters of approval, and permits after the fact / resolution of violations granted by Toronto and Region Conservation Authority staff, in accordance with Ontario Regulation 166/06, as amended, which are listed below, be received.

STANDARD DELEGATED PERMITS FOR RECEIPT– STAFF APPROVED AND ISSUED

Delegated Permits are processed by Development and Engineering Services Division staff, authorized by designated staff appointed as Authorized Signatories by the Board of Directors and received monthly by the Executive Committee. Delegated permits are categorized as standard, routine infrastructure works, emergency infrastructure works, minor works and permits after the fact/resolution of violations. Standard permits are non-complex permissions consistent with TRCA approved policies and procedures and issued for a time period of two years or less.

CITY OF BRAMPTON

C&A PINHO INVESTMENTS - Mimico Creek Watershed

The purpose is to facilitate, within TRCA's Regulated Area of the Mimico Creek Watershed, the development of a new 185 sq. m. (2,000 sq. ft.) addition, modifications to existing parking, and other minor exterior works on lands known municipally as 12 Indell Lane, in the City of Brampton.

CFN: 68151 - Application #: 1522/22/BRAM

Report Prepared by: Anthony Syhlonyk

Email: anthony.syhlonyk@trca.ca

For information contact: Anthony Sun, (437) 880-2283

Email: anthony.sun@trca.ca

Date: December 22, 2022

REGIONAL MUNICIPALITY OF PEEL - Humber River Watershed

The purpose is to install a 600 mm diameter CPP watermain and 1200 mm diameter CPP forcemain on Queen Street East between Goreway Drive and Cherrycrest Drive, in the City of Brampton. No in-water works are associated with this proposal.

CFN: 67174 - Application #: 0635/22/BRAM

Report Prepared by: Emma Benko

Email: emma.benko@trca.ca

For information contact: Emma Benko, (437) 880-2422

Email: emma.benko@trca.ca

Date: December 12, 2022

Item 11.1

REGIONAL MUNICIPALITY OF PEEL - Etobicoke Creek Watershed

The purpose is to install a 400 mm diameter watermain via trenchless methods on Williams Parkway, approximately 100 m east of Main Street North, in the City of Brampton. No in-water works are associated with this proposal.

CFN: 67878 - Application #: 1165/22/BRAM

Report Prepared by: Emma Benko

Email: emma.benko@trca.ca

For information contact: Emma Benko, (437) 880-2422

Email: emma.benko@trca.ca

Date: December 9, 2022

CITY OF PICKERING

716 SIMPSON AVENUE - Frenchman's Bay Watershed

The purpose is to construct a new two storey single family dwelling with rear deck where an existing one storey dwelling is currently located at 716 Simpson Avenue in the City of Pickering.

CFN: 68234 - Application #: 0046/23/PICK

Report Prepared by: Stephanie Dore

Email: stephanie.dore@trca.ca

For information contact: Stephanie Dore, (437) 880-2469

Email: stephanie.dore@trca.ca

Date: January 18, 2023

CITY OF RICHMOND HILL

8 BRIDGEWATER DRIVE - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of Rouge River Watershed in order to facilitate the construction of a two storey single detached dwelling. The subject property is located at 8 Bridgewater Drive, in the City of Richmond Hill.

CFN: 68111 - Application #: 1426/22/RH

Report Prepared by: Graham Burgess

Email: graham.burgess@trca.ca

For information contact: Anthony Sun, (437) 880-2283

Email: anthony.sun@trca.ca

Date: December 23, 2022

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)

78 RAVENSCREST DRIVE - Mimico Creek Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Mimico Creek Watershed to facilitate construction of a new replacement single-family dwelling at 78 Ravenscrest Drive in the City of Toronto (Etobicoke York Community Council Area).

CFN: 68215 - Application #: 1392/22/TOR

Report Prepared by: Justin Lim

Email: justin.lim@trca.ca

For information contact: Mark Rapus, (437) 880-2417

Email: mark.rapus@trca.ca

Date: January 17, 2023

CITY OF TORONTO - Humber River Watershed

The purpose is to replace an existing perimeter chain link fence with a 2.4-metre-high security fence at the Humber Wastewater Treatment Plant, located at 130 The Queensway, in the City of Toronto. No in-water work is associated with this project.

CFN: 65474 - Application #: 0960/21/TOR

Report Prepared by: Madison Antonangeli

Email: madison.antonangeli@trca.ca

For information contact: Madison Antonangeli, (437) 880-2394

Email: madison.antonangeli@trca.ca

Date: December 20, 2022

CITY OF TORONTO - Mimico Creek Watershed

The purpose is to undertake emergency works to rehabilitate an existing bridge (Bridge 431) located on Highway 27 over Mimico Creek, approximately 250 m north of Highway 401, in the City of Toronto. This permit is in accordance with the TRCA Permission for Emergency Infrastructure Works Review Protocol (Authority Res. #A105/15).

CFN: 67188 - Application #: 0614/22/TOR

Report Prepared by: Corinna Thomassen-Darby

Email: corinna.thomassen-darby@trca.ca

For information contact: Corinna Thomassen-Darby, (437) 880-2391

Email: corinna.thomassen-darby@trca.ca

Date: May 20, 2022

41 CORDELLA AVENUE - Humber River Watershed

The purpose is to construct a single storey rear addition to the existing detached dwelling at 41 Cordella Avenue in the City of Toronto (Etobicoke York).

CFN: 68031 - Application #: 1316/22/TOR

Report Prepared by: Nicole Moxley

Email: nicole.moxley@trca.ca

For information contact: Nicole Moxley, (437) 880-2418

Email: nicole.moxley@trca.ca

Date: December 20, 2022

59 MONTERREY DRIVE - Humber River Watershed

The purpose is to carry out interior works to establish an additional dwelling unit within the existing single family detached dwelling at 59 Monterrey Drive in the City of Toronto (Etobicoke York).

CFN: 68332 - Application #: 1526/22/TOR

Report Prepared by: Nicole Moxley

Email: nicole.moxley@trca.ca

For information contact: Nicole Moxley, (437) 880-2418

Email: nicole.moxley@trca.ca

Date: December 23, 2022

TRILLIUM HEALTH PARTNERS - Etobicoke Creek Watershed

The purpose is to construct a new 9-storey patient tower and 2-storey central utility plant at 150 Sherway Drive (Queensway Health Centre) in the City of Toronto (Etobicoke York). The proposed works include the construction of new roadways, driveways, and parking to support the new patient tower.

CFN: 68226 - Application #: 1439/22/TOR

Report Prepared by: Nicole Moxley

Email: nicole.moxley@trca.ca

For information contact: Nicole Moxley, (437) 880-2418

Email: nicole.moxley@trca.ca

Date: December 23, 2022

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

3100 KS FT LP - Humber River Watershed

The purpose is to construct a new 13 storey residential building with three levels of underground parking and associated site servicing at 3100 Keele Street in the City of Toronto (North York Community Council Area).

CFN: 68222 - Application #: 1435/22/TOR

Report Prepared by: Mark Rapus

Email: mark.rapus@trca.ca

For information contact: Mark Rapus, (437) 880-2417

Email: mark.rapus@trca.ca

Date: December 23, 2022

23 DON RIDGE DRIVE - Don River Watershed

The purpose is to construct a two storey replacement dwelling with integral garage, rear pool, patio and basement walkout at 23 Don Ridge Drive in the City of Toronto (North York Community Council Area).

CFN: 67746 - Application #: 1134/22/TOR

Report Prepared by: Terina Tam

Email: terina.tam@trca.ca

For information contact: Mark Rapus, (437) 880-2417

Email: mark.rapus@trca.ca

Date: December 21, 2022

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

9 FENWOOD HEIGHTS - Waterfront Watershed

The purpose is to construct a front and rear addition and underpin the basement of an existing two-storey dwelling located at 9 Fenwood Heights in the City of Toronto (Scarborough Community Council Area). In addition, retaining walls are proposed in the rear yard.

CFN: 66910 - Application #: 0352/22/TOR

Report Prepared by: Heather Rodriguez

Email: heather.rodriguez@trca.ca

For information contact: Mark Rapus, (437) 880-2417

Email: mark.rapus@trca.ca

Date: December 22, 2022

Item 11.1

HILTON HOMES LTD. - Waterfront Watershed

The purpose is to construct a 2 storey replacement dwelling and an attached deck at 24 Larwood Boulevard in the City of Toronto (Scarborough Community Council Area).

CFN: 66358 - Application #: 0078/22/TOR

Report Prepared by: Heather Rodriguez

Email: heather.rodriquez@trca.ca

For information contact: Mark Rapus, (437) 880-2417

Email: mark.rapus@trca.ca

Date: January 17, 2022

CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

BRANKSOME HALL - Don River Watershed

The purpose is to facilitate replacement of an outdoor classroom and to carry out slope stabilization works at 10 Elm Avenue in the City of Toronto (Toronto and East York).

CFN: 68246 - Application #: 1512/22/TOR

Report Prepared by: Daniel Pina

Email: daniel.pina@trca.ca

For information contact: Nicole Moxley, (437) 880-2418

Email: nicole.moxley@trca.ca

Date: December 19, 2022

CITY OF TORONTO - Don River Watershed

The purpose is to conduct channel restoration works of 200 metre stretch of Taylor Massey Creek, east of Dawes Road and north of Crescent Town Road, in the City of Toronto.

CFN: 66944 - Application #: 0329/22/TOR

Report Prepared by: Justin Lee Pack

Email: justin.leepack@trca.ca

For information contact: Justin Lee Pack, (437) 880-2392

Email: justin.leepack@trca.ca

Date: January 5, 2023

19 DACRE CRESCENT - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed to facilitate the construction of a replacement wooden deck attached to the back of the dwelling at 19 Dacre Crescent, Toronto.

CFN: 67598 - Application #: 0863/22/TOR

Report Prepared by: Andrea Lam

Email: andrea.lam@trca.ca

For information contact: Mark Rapus, (437) 880-2417

Email: mark.rapus@trca.ca

Date: January 6, 2023

77 RIVERVIEW GARDENS - Humber River Watershed

The purpose is to construct a one-storey rear addition, basement addition and to underpin the basement in order to increase ceiling height at 77 Riverview Gardens in the City of Toronto (Toronto and East York).

CFN: 66914 - Application #: 0382/22/TOR

Report Prepared by: Daniel Pina

Email: daniel.pina@trca.ca

For information contact: Nicole Moxley, (437) 880-2418

Email: nicole.moxley@trca.ca

Date: January 16, 2023

190 PARKVIEW HILL CRESCENT - Don River Watershed

The purpose is to construct a two-storey rear addition and to replace a side deck to the two-storey single family dwelling at 190 Parkview Hill Crescent in the City of Toronto (Toronto and East York).

CFN: 68224 - Application #: 1437/22/TOR

Report Prepared by: Daniel Pina

Email: daniel.pina@trca.ca

For information contact: Nicole Moxley, (437) 880-2418

Email: nicole.moxley@trca.ca

Date: December 23, 2022

Item 11.1

TORONTO HYDRO-ELECTRIC SYSTEM LIMITED - Waterfront Watershed

The purpose is to install two new condensing units at 500 Commissioners Street. No in-water works are associated with the proposed project.

CFN: 68200 - Application #: 1344/22/TOR

Report Prepared by: Justin Lee Pack

Email: justin.leepack@trca.ca

For information contact: Justin Lee Pack, (437) 880-2392

Email: justin.leepack@trca.ca

Date: January 5, 2023

48 SUMMERHILL GARDENS - Don River Watershed

The purpose is to facilitate replacement of four rear balconies at 48 Summerhill Gardens in the City of Toronto (Toronto and East York).

CFN: 67661 - Application #: 1038/22/TOR

Report Prepared by: Daniel Pina

Email: daniel.pina@trca.ca

For information contact: Nicole Moxley, (437) 880-2418

Email: nicole.moxley@trca.ca

Date: January 17, 2023

CITY OF VAUGHAN

MARTIN GROVE NORTH PROPERTIES LTD. AND MARTIN GROVE SOUTH PROPERTIES LTD. - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River watershed in order to facilitate alteration of a watercourse including realignment and site alteration involving cut/fill grading works. The subject property is located on lands known municipally as 7300 and 7370 Martin Grove Road, in the City of Vaughan.

CFN: 67813 - Application #: 1086/22/VAUG

Report Prepared by: Stephen Bohan

Email: stephen.bohan@trca.ca

For information contact: Stephen Bohan, (437) 880-1944

Email: stephen.bohan@trca.ca

Date: January 17, 2023

Item 11.1

4801 KIRBY ROAD - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the construction of a 395.6 sq. m. (4258 sq. ft.) garage and associated driveway extension. The subject property is located on lands known municipally as 4801 Kirby Road, in the City of Vaughan.

CFN: 68113 - Application #: 1487/22/VAUG

Report Prepared by: Kristen Regier

Email: kristen.regier@trca.ca

For information contact: Stephen Bohan, (437) 880-1944

Email: stephen.bohan@trca.ca

Date: December 9, 2022

4990 KING VAUGHAN ROAD - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River watershed in order to facilitate the construction of a 1,048 sq. m. (11,285 sq. ft.) residential dwelling, driveway, and associated landscaping. The subject property is located on lands known municipally as 4990 King Vaughan Road, in the City of Vaughan.

CFN: 68518 - Application #: 0032/23/VAUG

Report Prepared by: Kristen Regier

Email: kristen.regier@trca.ca

For information contact: Stephen Bohan, (437) 880-1944

Email: stephen.bohan@trca.ca

Date: January 12, 2023

TOWN OF CALEDON

14 MULLOY COURT - Humber River Watershed

The purpose is to undertake works within a TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a new 540.73 sq.m. (5,820.6 sq.ft.) single family one storey residential dwelling with attached garage, 57.74 sq.m. (621.5 sq.ft.) detached garage, in-ground swimming pool, patio area, cabana, a new driveway access and septic system on a vacant lot of record associated with a municipal building permit and municipal site plan application (Town File No. SPA 22-49). The subject property is located at 14 Mulloy Court, in the Town of Caledon.

CFN: 67788 - Application #: 1219/22/CAL

Report Prepared by: Andrea Terella

Email: andrea.terella@trca.ca

For information contact: Nick Cascone, (437) 880-1943

Email: nick.cascone@trca.ca

Date: January 16, 2023

DUCKS UNLIMITED CANADA - Humber River Watershed

The purpose is to undertake structure rehabilitation at the Caledon Tract Wetland located at 5396 Beech Grove Side Road, in the Town of Caledon. The proposed works will be undertaken in dry working conditions.

CFN: 67848 - Application #: 1094/22/CAL

Report Prepared by: Kristen Sullivan

Email: kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, (437) 880-2425

Email: kristen.sullivan@trca.ca

Date: December 20, 2022

15015 MOUNT WOLFE ROAD - Humber River Watershed

The purpose is to undertake works within a TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 47.6 sq.m. in- ground swimming pool, 74.3 sq.m. pool house including surrounding patio area, all associated with a municipal building permit and municipal site plan application (Town File No. SPA 22-15). The subject property is located at 15015 Mount Wolfe Road, in the Town of Caledon.

CFN: 68156 - Application #: 1513/22/CAL

Report Prepared by: Andrea Terella

Email: andrea.terella@trca.ca

For information contact: Nick Cascone, (437) 880-1943

Email: nick.cascone@trca.ca

Date: December 14, 2022

TOWNSHIP OF KING

TOWNSHIP OF KING - Humber River Watershed

The purpose is to undertake removal of accumulated sediment from the culvert and watercourse located between 211 Kingcross Drive and 221 Kingscross Drive, in the Township of King. The proposed works are to improve drainage and alleviate flooding in the project area. The works will be completed in the dry. This permit is in accordance with TRCA Permission for Emergency Infrastructure Works Review Protocol (Authority Res. #A105/15).

CFN: 67685 - Application #: 0979/22/KING

Report Prepared by: George Tsourounis

Email: george.tsourounis@trca.ca

For information contact: George Tsourounis, (437) 880-2472

Email: george.tsourounis@trca.ca

Date: January 11, 2023

TOWNSHIP OF UXBRIDGE

1730 CONCESSION ROAD 4 - Duffins Creek Watershed

The purpose is to construct a two storey replacement dwelling, swimming pool and septic system at 1730 Concession Road 4 in the Town of Uxbridge.

CFN: 67299 - Application #: 0694/22/UXB

Report Prepared by: Heather Rodriguez

Email: heather.rodriguez@trca.ca

For information contact: Stephanie Dore, (437) 880-2469

Email: stephanie.dore@trca.ca

Date: December 20, 2022

PERMISSION FOR ROUTINE INFRASTRUCTURE WORKS FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for Routine Infrastructure Works, including Emergency Infrastructure Works permissions, are subject to authorization by staff designated as Authorized Signatories as per Authority Res. #A198/13 and #A103/15, respectively. All routine and emergency infrastructure works are located within a regulated area, generally within or adjacent to the natural hazard or natural feature and in the opinion of staff do not affect the control of flooding, erosion, dynamic beaches, pollution or the conservation of land.

CITY OF MARKHAM

ACRONYM SOLUTIONS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at Bur Oak Avenue and Highway 7, in the City of Markham, Rouge River Watershed as located on property owned by the Regional Municipality of York. The purpose is to undertake installation of a high density polyethylene (HDPE) conduit at the north-west corner of Bur Oak Avenue and Highway 7, in the City of Markham. The proposed project also includes installation of an Acronym vault on Highway 7, in the City of Markham. The proposed conduit will cross above a culvert on Highway 7, approximately 18 m west of Bur Oak Avenue. No in-water works are associated with this project.

CFN: 67464 - Application #: 0816/22/MARK

Report Prepared by: George Tsourounis

Email: george.tsourounis@trca.ca

For information contact: George Tsourounis, (437) 880-2472

Email: george.tsourounis@trca.ca

Date: January 4, 2023

CITY OF PICKERING

TRANS-NORTHERN PIPELINES INC.

To undertake structure maintenance on a section of pipeline northeast of Brock Road and Taunton Road, in the City of Pickering, Duffins Creek Watershed as located on property owned by Infrastructure Ontario. The purpose is to undertake an integrity dig on a section of pipeline northeast of Taunton Road and Brock Road in the City of Pickering. No in-water work is within the scope of this project.

CFN: 67689 - Application #: 1030/22/PICK

Report Prepared by: Margie Akins

Email: margie.akins@trca.ca

For information contact: Nathan Jenkins, (437) 880-2395

Email: nathan.jenkins@trca.ca

Date: January 10, 2023

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)

ENBRIDGE PIPELINES INC.

To conduct an integrity dig to inspect and undertake any necessary maintenance on an existing pipeline adjacent to the Humber Trail southeast of Thistle Down Boulevard in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on property owned by Toronto and Region Conservation Authority. The purpose is to conduct an integrity dig to inspect and undertake any necessary maintenance on an existing pipeline adjacent to the Humber Trail southeast of Thistle Down Boulevard in the City of Toronto. No in-water work is associated with this project.

CFN: 67559 - Application #: 0846/22/TOR

Report Prepared by: Corinna Thomassen-Darby

Email: corinna.thomassen-darby@trca.ca

For information contact: Corinna Thomassen-Darby, (437) 880-2391

Email: corinna.thomassen-darby@trca.ca

Date: December 21, 2022

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway along Skyway Avenue and Galaxy Boulevard, located south of Dixon Road, in the City of Toronto (Etobicoke York Community Council Area), Etobicoke Creek Watershed, as located on property owned by the City of Toronto and Toronto Hydro-Electric Systems Limited. The purpose is to install new fibre optic cable and communication conduit along Skyway Avenue and Galaxy Boulevard, located south of Dixon Road, in the City of Toronto. No in-water work is associated with this project.

CFN: 66072 - Application #: 1391/21/TOR

Report Prepared by: Madison Antonangeli

Email: madison.antonangeli@trca.ca

For information contact: Madison Antonangeli, (437) 880-2394

Email: madison.antonangeli@trca.ca

Date: December 21, 2022

TORONTO HYDRO-ELECTRIC SYSTEM LIMITED

To undertake sewer, watermain or utility installation or maintenance within an existing roadway southwest of the Highway 27 and Humber College Boulevard intersection, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed, as located on property owned by the City of Toronto. The purpose is to install overhead and underground hydro services to an existing substation at Humber College Boulevard, located southwest of the Highway 27 and Humber College Boulevard intersection, in the City of Toronto. No in-water work is associated with this project.

CFN: 67867 - Application #: 1135/22/TOR

Report Prepared by: Madison Antonangeli

Email: madison.antonangeli@trca.ca

For information contact: Madison Antonangeli, (437) 880-2394

Email: madison.antonangeli@trca.ca

Date: January 4, 2023

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 331 Sheldrake Boulevard, in the City of Toronto (North York Community Council Area), Don River Watershed, as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 1 PE IP gas pipeline at 331 Sheldrake Boulevard, in the City of Toronto. No in-water work is associated with this project.

CFN: 68284 - Application #: 1473/22/TOR

Report Prepared by: Aliyah Khan

Email: aliyah.khan@trca.ca

For information contact: Aliyah Khan, (437) 880-2387

Email: aliyah.khan@trca.ca

Date: January 6, 2023

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 83 Forest Heights Boulevard, in the City of Toronto (North York Community Council Area), Don River Watershed, as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 1 PE IP gas pipeline at 83 Forest Heights Boulevard, in the City of Toronto. No in-water work is associated with this project.

CFN: 68285 - Application #: 1474/22/TOR

Report Prepared by: Aliyah Khan

Email: aliyah.khan@trca.ca

For information contact: Aliyah Khan, (437) 880-2387

Email: aliyah.khan@trca.ca

Date: January 6, 2023

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 27 Hi Mount Drive, in the City of Toronto (North York Community Council Area), Don River Watershed, as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 1 PE IP gas pipeline at 27 Hi Mount Drive, in the City of Toronto. No in-water work is associated with this project.

CFN: 68292 - Application #: 1488/22/TOR

Report Prepared by: Aliyah Khan

Email: aliyah.khan@trca.ca

For information contact: Aliyah Khan, (437) 880-2387

Email: aliyah.khan@trca.ca

Date: January 6, 2023

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 176 Sandringham Drive, in the City of Toronto (North York Community Council Area), Don River Watershed, as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 1 PE IP gas pipeline at 176 Sandringham Drive, in the City of Toronto. No in-water work is associated with this project.

CFN: 68303 - Application #: 0007/23/TOR

Report Prepared by: Aliyah Khan

Email: aliyah.khan@trca.ca

For information contact: Aliyah Khan, (437) 880-2387

Email: aliyah.khan@trca.ca

Date: January 17, 2023

Item 11.1

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 3 Old Yonge Street, in the City of Toronto (North York Community Council Area), Don River Watershed, as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 1 PE HP gas pipeline at 3 Old Yonge Street, in the City of Toronto. No in-water work is associated with this project.

CFN: 68304 - Application #: 0008/23/TOR

Report Prepared by: Aliyah Khan

Email: aliyah.khan@trca.ca

For information contact: Aliyah Khan, (437) 880-2387

Email: aliyah.khan@trca.ca

Date: January 18, 2023

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 2 Page Avenue, in the City of Toronto (North York Community Council Area), Don River Watershed, as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 1 PE IP gas pipeline at 2 Page Avenue, in the City of Toronto. No in-water work is associated with this project.

CFN: 68308 - Application #: 0010/23/TOR

Report Prepared by: Aliyah Khan

Email: aliyah.khan@trca.ca

For information contact: Aliyah Khan, (437) 880-2387

Email: aliyah.khan@trca.ca

Date: January 18, 2023

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

CITY OF TORONTO

To undertake sewer and watermain or utility installation or maintenance within an existing roadway along McLevin Avenue, in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto. The purpose is to rehabilitate a 300 mm diameter watermain along McLevin Avenue from Markham Road to Greenspire Road in the City of Toronto. No in-water works are within the scope of this project.

CFN: 67691 - Application #: 0983/22/TOR

Report Prepared by: Margie Akins

Email: margie.akins@trca.ca

For information contact: Margie Akins, (437) 880-2388

Email: margie.akins@trca.ca

Date: January 13, 2023

TORONTO HYDRO-ELECTRIC SYSTEM LIMITED

To undertake utility pole installation on Beechgrove Drive, approximately 670 meters south of Lawrence Avenue East, in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto. The purpose is to replace a hydro pole on Beechgrove Drive in the City of Toronto. No in-water works are within the scope of this project.

CFN: 67850 - Application #: 1084/22/TOR

Report Prepared by: Margie Akins

Email: margie.akins@trca.ca

For information contact: Margie Akins, (437) 880-2388

Email: margie.akins@trca.ca

Date: January 9, 2023

Item 11.1

TORONTO HYDRO-ELECTRIC SYSTEM LIMITED

To undertake utility pole installation at 4022 Sheppard Avenue East, in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto. The purpose is to install a utility pole at 4022 Sheppard Avenue East in the City of Toronto. No in-water works are within the scope of this project.

CFN: 67855 - Application #: 1083/22/TOR

Report Prepared by: Margie Akins

Email: margie.akers@trca.ca

For information contact: Margie Akins, (437) 880-2388

Email: margie.akers@trca.ca

Date: January 9, 2023

TORONTO HYDRO-ELECTRIC SYSTEM LIMITED

To undertake utility pole installation at 85 Sylvan Avenue, in the City of Toronto (Scarborough Community Council Area), Waterfront Watershed as located on the property owned by City of Toronto. The purpose is to install a utility pole at 85 Sylvan Avenue in the City of Toronto. No in-water works are within the scope of this project.

CFN: 67856 - Application #: 1085/22/TOR

Report Prepared by: Margie Akins

Email: margie.akers@trca.ca

For information contact: Margie Akins, (437) 880-2388

Email: margie.akers@trca.ca

Date: January 9, 2023

TOWN OF CALEDON

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility watercourse crossing by trenchless technology along Mayfield Road between Coleraine Drive and Pillsworth Road, in the Town of Caledon and the City of Brampton, Humber River Watershed, as located on property owned by the Regional Municipality of Peel. The purpose is to install an NPS 4 ST DFBE XHP gas pipeline along Mayfield Road, in the Town of Caledon and the City of Brampton. No in-water work is associated with this project.

CFN: 68199 - Application #: 1429/22/CAL

Report Prepared by: Aliyah Khan

Email: aliyah.khan@trca.ca

For information contact: Aliyah Khan, (437) 880-2387

Email: aliyah.khan@trca.ca

Date: December 19, 2022

MINOR WORKS LETTER OF APPROVAL FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for Minor Works Letter of Approval are issued for works located within a regulated area, adjacent to a natural feature or natural hazard, that do not affect the control of flooding, erosion, dynamic beaches, pollution or the conservation of land. Permissions include ancillary structures such as decks, garages, sheds, pools and minor fill placement/landscaping.

CITY OF BRAMPTON

37 RAINBROOK CLOSE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Block 130, Plan M1821, Block 62, Plan M1745, Lot 130, Plan, (37 Rainbrook Close), in the City of Brampton, Humber River Watershed.

CFN: 68158 - Application #: 1523/22/BRAM

Report Prepared by: Marina Janakovic

Email: marina.janakovic@trca.ca

For information contact: Anthony Sun, (437) 880-2283

Email: anthony.sun@trca.ca

Date: January 19, 2023

23 HOLLOWGROVE BOULEVARD

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 12, Concession 7, (23 Hollowgrove Boulevard), in the City of Brampton, Humber River Watershed.

CFN: 68565 - Application #: 0034/23/BRAM

Report Prepared by: Marina Janakovic

Email: marina.janakovic@trca.ca

For information contact: Anthony Sun, (437) 880-2283

Email: anthony.sun@trca.ca

Date: January 19, 2023

13 FROBISCHER DRIVE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 15, Concession 6, (13 Frobischer Drive), in the City of Brampton, Humber River Watershed.

CFN: 68161 - Application #: 0018/23/BRAM

Report Prepared by: Marina Janakovic

Email: marina.janakovic@trca.ca

For information contact: Anthony Sun, (437) 880-2283

Email: anthony.sun@trca.ca

Date: January 9, 2023

54 ESKER DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 47, Plan 43M 537, (54 Esker Drive), in the City of Brampton, Etobicoke Creek Watershed.

CFN: 68163 - Application #: 0021/23/BRAM

Report Prepared by: Marina Janakovic

Email: marina.janakovic@trca.ca

For information contact: Anthony Sun, (437) 880-2283

Email: anthony.sun@trca.ca

Date: January 9, 2023

62 WATSONBROOK DRIVE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 85, Plan M1740, (62 Watsonbrook Drive), in the City of Brampton, Humber River Watershed.

CFN: 68164 - Application #: 0047/23/BRAM

Report Prepared by: Marina Janakovic

Email: marina.janakovic@trca.ca

For information contact: Anthony Sun, (437) 880-2283

Email: anthony.sun@trca.ca

Date: January 19, 2023

11 BELLEVILLE DRIVE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 222, Plan M1601, (11 Belleville Drive), in the City of Brampton, Humber River Watershed.

CFN: 68165 - Application #: 0038/23/BRAM

Report Prepared by: Marina Janakovic

Email: marina.janakovic@trca.ca

For information contact: Anthony Sun, (437) 880-2283

Email: anthony.sun@trca.ca

Date: January 17, 2023

CITY OF MARKHAM

4898 16TH AVENUE

To undertake a municipal or utility project on Lot 16, Concession 6, (4898 16th Avenue), in the City of Markham, Rouge River Watershed.

CFN: 67959 - Application #: 0006/23/MARK

Report Prepared by: Michelle Bates

Email: michelle.bates@trca.ca

For information contact: Michelle Bates, (437) 880-2287

Email: michelle.bates@trca.ca

Date: January 9, 2023

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)

55 ASTORIA AVENUE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Part Lot 33, Plan 1030, (55 Astoria Avenue), in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed.

CFN: 68247 - Application #: 1517/22/TOR

Report Prepared by: Jessica Kaatz

Email: jessica.kaatz@trca.ca

For information contact: Mark Rapus, (437) 880-2417

Email: mark.rapus@trca.ca

Date: January 3, 2023

Item 11.1

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

33 LAKESIDE AVENUE

To construct a ground floor addition or structure greater than 50 sq. m (538 sq. ft) but less than 150 sq. m (1614 sq. ft) on Lot 23, Block E, Plan 1538, (33 Lakeside Avenue), in the City of Toronto (Scarborough Community Council Area), Waterfront Watershed.

CFN: 68333 - Application #: 1527/22/TOR

Report Prepared by: Justin Lim

Email: justin.lim@trca.ca

For information contact: Mark Rapus, (437) 880-2417

Email: mark.rapus@trca.ca

Date: January 4, 2023

CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

231 RIVERSIDE DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 41, Concession 1 Lot 144, Plan M356, (231 Riverside Drive), in the City of Toronto (Toronto and East York Community Council Area), Humber River Watershed.

CFN: 68238 - Application #: 1460/22/TOR

Report Prepared by: Daniel O'Connor

Email: daniel.oconnor@trca.ca

For information contact: Nicole Moxley, (437) 880-2418

Email: nicole.moxley@trca.ca

Date: January 9, 2023

PERMITS AFTER THE FACT / RESOLUTION OF VIOLATIONS FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for works undertaken without the benefit of a TRCA permit in a regulated area, where such works comply with TRCA policies and procedures, are considered permits after the fact and subject to an additional administrative fee.

CITY OF RICHMOND HILL

165 LENNOX AVENUE - Don River Watershed

The purpose is to allow the continued construction a replacement 2-storey dwelling and conduct associated minor grading works within a Regulated Area of the Don River watershed at 165 Lennox Avenue in the City of Richmond Hill.

CFN: 68515 - Application #: 1529/22/RH

Report Prepared by: Anthony Sun

Email: anthony.sun@trca.ca

For information contact: Anthony Sun, (437) 880-2283

Email: anthony.sun@trca.ca

Date: January 17, 2023

CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

CITY OF TORONTO - Waterfront Watershed

The purpose is to construct a new steel sheet pile wall with associated tie-backs along the boat harbour at 30 Ashbridge's Bay Park Road in the City of Toronto (Toronto and East York).

CFN: 68241 - Application #: 1519/22/TOR

Report Prepared by: Daniel Pina

Email: daniel.pina@trca.ca

For information contact: Nicole Moxley, (437) 880-2418

Email: nicole.moxley@trca.ca

Date: January 16, 2023

Report prepared by: Grace Conte

Email: grace.conte@trca.ca

For Information contact: Grace Conte, (437) 880-2414

Email: grace.conte@trca.ca

Date: January 23, 2023