

Board of Directors Meeting #6/22 was held via video conference, on Friday, September 23, 2022, pursuant to section c.12 of the Toronto and Region Conservation Authority Board of Directors Administrative By-Law. The Chair, Jennifer Innis, called the meeting to order at 9:32 a.m.

PRESENT Jennifer Innis, Chair

Jack Heath, Vice-Chair

Paul Ainslie Kevin Ashe Dipika Damerla Joanne Dies Joe DiPaola Chris Fonseca

Xiao Han

Gordon Highet Linda Jackson Maria Kelleher Mike Layton Josh Matlow

Basudeb Mukherjee James Pasternak Steve Pellegrini Anthony Perruzza Rowena Santos Don Sinclair

ABSENT Shelley Carroll

Paula Fletcher Mark Grimes Nick Mantas Michael Palleschi

Gino Rosati Connie Tang

The Chair recited the Acknowledgement of Indigenous Territory.

# DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Don Sinclair declared a pecuniary interest in regard to item 10.1 - Closed Session Update on the New Administrative Building Project, as his son's firm is involved in the planning function for that project. Member Sinclair did not take part in the discussion or vote on the item.

## **RES.#A** 107/22 MINUTES OF MEETING #5/22, HELD ON JUNE 24, 2022

Moved By: Paul Ainslie

Seconded By: Linda Jackson

THAT the Minutes of Meeting #5/22, HELD ON June 24, 2022 Board of Directors Meeting be approved.

Carried

#### SECTION I - ITEMS FOR BOARD OF DIRECTORS ACTION

## RES.#A 108/22 PEEL ZERO EMISSIONS VEHICLE STRATEGY ENDORSEMENT

Moved By: Steve Pellegrini Seconded By: Jack Heath

WHEREAS the Peel Climate Change Partnership (PCCP) works collaboratively on climate change initiatives that will help each partner achieve greenhouse gas emissions reduction targets and adapt to climate change;

WHEREAS international science demonstrates electric vehicles powered by low carbon electricity offer the largest potential to reduce land-based transportation emissions on a life cycle basis;

WHEREAS the PCCP Steering Committee approved and funded the development of the Peel Zero Emissions Vehicle (ZEV) Strategy in 2019;

THEREFORE LET IT BE RESOLVED THAT the Peel ZEV Strategy be received and endorsed by the Board;

AND FURTHER THAT the Board support, in principle, TRCA staff working to implement the Peel ZEV Strategy actions along with other Peel Climate Change Partnership members.

#### **AMENDMENT 1:**

#### **RES.#A** 109/22

Moved By: Jack Heath

Seconded By: Steve Pellegrini

THAT TRCA staff distribute the Peel Zero Emissions Vehicle Strategy Report and attachments to all TRCA member municipalities.

#### MAIN MOTION AS AMENDED:

#### RES.#A 110/22 PEEL ZERO EMISSIONS VEHICLE STRATEGY ENDORSEMENT

Moved By: Steve Pellegrini Seconded By: Jack Heath

WHEREAS the Peel Climate Change Partnership (PCCP) works collaboratively on climate change initiatives that will help each partner achieve greenhouse gas emissions reduction targets and adapt to climate change;

WHEREAS international science demonstrates electric vehicles powered by low carbon electricity offer the largest potential to reduce land-based transportation emissions on a life cycle basis;

WHEREAS the PCCP Steering Committee approved and funded the development of the Peel Zero Emissions Vehicle (ZEV) Strategy in 2019;

THEREFORE LET IT BE RESOLVED THAT the Peel ZEV Strategy be received and endorsed by the Board;

AND FURTHER THAT the Board support, in principle, TRCA staff working to implement the Peel ZEV Strategy actions along with other Peel Climate Change Partnership members; and

THAT TRCA staff distribute the Peel ZEV Strategy Report and attachments to all TRCA member municipalities;

Carried

#### RES.#A 111/22 ENDORSEMENT OF MINUMUM ACCESS STANDARDS

Moved By: Xiao Han

Seconded By: Chris Fonseca

WHEREAS at Meeting #2/21 held on February 26, 2021, TRCA's Board of Directors endorsed the Final Report and Recommendations of the Outdoor Education Task Force, including Recommendation #1: Establishment of a Multi-stakeholder NSEC, as a sub-committee of TRCA's Board of Directors;

AND WHEREAS NSEC, as an advisory board of TRCA's Board of Directors, has been convened to make recommendations to TRCA related to the provision of out-of-classroom learning related to natural science, conservation and the environment;

AND WHEREAS the work of NSEC informs TRCA, school boards and government and agency partners on improvements and future needs as it pertains to the provision, planning or access for students to out-of-classroom learning related to natural science, conservation and the environment in the Greater Toronto Area;

AND WHEREAS at the NSEC meeting held on June 6, 2022 the Committee endorsed a series of proposed minimum standards for student access to out-of-

classroom learning related to natural science, conservation and the environment to be considered by TRCA's Board of Directors;

THEREFORE LET IT BE RESOLVED THAT the enclosed minimum standards of student access, as recommended by NSEC, be endorsed;

THAT the NSEC report on Minimum Standards of Access be circulated to area School Boards, partner education-focused government ministries including the Provincial Ministers of Education and Environment Conservation and Parks, the federal Minister of Environment and Climate Change and crown agencies with an updated request for Provincial involvement in the next phase of Committee work.

Carried

## RES.#A 112/22 REVISED REGIONAL WATERSHED ALLIANCE (RWA) MEMBERSHIP COMPOSITION

Moved By: Xiao Han

Seconded By: Chris Fonseca

THAT the Board of Directors endorse the proposed revised membership composition structure of the RWA, as outlined in the Rationale section below, in advance of the proposed changes being made for the 2023-2025 term of the RWA;

THAT the RWA Terms of Reference be amended accordingly, pending Board approval of the revised membership composition structure;

AND FURTHER THAT TRCA staff continue to bring relevant opportunities forward for RWA involvement in TRCA- and partner-led projects and initiatives.

Carried

# RES.#A 113/22 UPDATE AND PROGRESS REPORT ON MUNICIPAL MEMORANDUMS OF UNDERSTANDING

Moved By: Xiao Han

Seconded By: Chris Fonseca

THAT the update on Memorandums of Understanding and Toronto and Region Conservation Authority's (TRCA) progress report, be received;

THAT TRCA's Board of Directors approve this progress report in fulfillment of the second progress report to be submitted to the Province by October 1, 2022, as required by O.Reg. 687/21: Transition Plans and Agreements for Programs and Services under Section 21.1.2 of the Act;

AND FURTHER THAT the Clerk and Manager, Policy, circulate this report to TRCA's municipal partners, the Ministry of Environment, Conservation and Parks (MECP), and the Ministry of Natural Resources and Forestry (MNRF) in fulfillment of requirements associated with the development and submission of regular

progress reports, and that this report also be circulated to Conservation Ontario, neighbouring conservation authorities, and the Ministry of Municipal Affairs and Housing (MMAH).

Carried

#### RES.#A 114/22 REQUEST FOR DELEGATED AUTHORITY

Moved By: Xiao Han

Seconded By: Chris Fonseca

WHEREAS no meetings of TRCA's Executive Committee and Board of Directors are scheduled for the months of July, August and December of each calendar year and meetings scheduled for September, October and November during a municipal election year may have difficulty reaching quorum due to conflicting obligations of municipally-appointed board members;

THEREFORE, LET IT BE RESOLVED THAT the CEO be delegated authority during the months of July, August and December of each calendar year;

AND THAT the CEO be delegated authority during the months of September, October and November during an election year where quorum is not met three days in advance;

AND THAT the Administrative By-Law be updated to include Section 21 providing for this authority;

AND FURTHER THAT any exercise of the authorities delegated to staff through this report will be reported back to the next available meeting.

Carried

#### SECTION III - ITEMS FOR THE INFORMATION OF THE BOARD

RES.#A 115/22 ANNUAL CAPITAL PLAN FOR ADMINISTRATIVE BUILDINGS & PUBLIC FACILITIES

Moved By: Mike Layton Seconded By: Kevin Ashe

IT IS RECOMMENDED THAT this report be received, for information;

AND THAT the Annual Capital Plan and Asset Management Strategy inform annual budget and funding discussions with participating municipalities.

## RES.#A 116/22 2021 SUMMARY OF PROCUREMENTS REPORT

Moved By: Maria Kelleher Seconded By: Linda Jackson

THAT the 2021 Summary of Procurements Report of the Toronto and Region Conservation Authority (TRCA) for approved procurements in excess of \$10,000, be received.

Carried

## RES.#A 117/22 UPDATE ON PROCUREMENTS APPROVED UNDER DELEGATED AUTHORITY

Moved By: Mike Layton Seconded By: Kevin Ashe

IT IS RECOMMENDED THAT the update on procurements approved by the Chief Executive Officer under delegated authority over 'summer recess' be received.

Carried

## MATERIAL FROM EXECUTIVE COMMITTEE MEETING

SECTION I - ITEMS FOR BOARD OF DIRCTORS ACTION

RES.#A 118/22 LEASE RENEWAL - JESUITS OF CANADA

Moved By: Jack Heath

Seconded By: Steve Pellegrini

THE BOARD OF DIRECTORS RECOMMENDS THAT WHEREAS TRCA received a request from Jesuits of Canada to continue passive use of TRCA open space land located east of Liverpool Road and south of Rigby Drive, in the City of Pickering, Regional Municipality of Durham, Duffins Creek watershed and Frenchman's Bay watershed:

THEREFORE LET IT BE RESOLVED THAT TRCA enter into a lease agreement with Jesuits of Canada for use of 1.6 hectares (4 acres), more or less, said land being part of Part of Lot 22, Concession 2, part of PIN 26383-0049, in the City of Pickering, Regional Municipality of Durham;

THAT the lease with Jesuits be subject to the following terms and conditions:

- the term of the lease is for one year, with an annual renewal option for the next four years at TRCA's sole option;
- consideration is \$1,056 per annum, with an annual increase of 5 percent, plus HST;
- the Jesuits will pay for maintenance, land use costs, and required fencing, along with required approvals;

- upon lease completion the Jesuits shall remove all equipment and materials, and restore the site to TRCA satisfaction;
- any other terms and conditions deemed appropriate by the TRCA representatives;

AND FURTHER THAT authorized TRCA officials are directed to take the necessary action to finalize the transaction, including obtaining necessary approvals and signing and executing documents.

Carried

#### RES.#A 119/22 LEASE RENEWAL - WOODBRIDGE LION'S CLUB

Moved By: Jack Heath

Seconded By: Steve Pellegrini

THE BOARD OF DIRECTORS RECOMMENDS THAT WHEREAS TRCA received a request from the Woodbridge Lion's Club to renew their lease agreement and continue their operations on TRCA land, located east of Langstaff Road and north of Meeting House Road, municipally known as 200 Clarence Street, City of Vaughan, Regional Municipality of York, Humber River watershed;

THEREFORE LET IT BE RESOLVED THAT TRCA enter into a lease with the Lions Club for use of 0.096 hectares (0.239 acres), more or less, said land being part of Part of Lot 9, Concession 7, municipally known as 200 Clarence Street, City of Vaughan, Regional Municipality of York;

THAT the lease with the Lion's Club be subject to the following terms and conditions:

- the term of the lease to be one year, with an annual renewal option for the next four years, at the sole option of TRCA;
- consideration of \$1.00 per annum;
- the Lion's Club be responsible for all approvals and costs associated with construction, maintenance, and operation of the Lion's Club;
- the Lion's Club, upon lease completion, remove all equipment and materials associated with the construction and operation of the Lion's Club, and restore the site to TRCA satisfaction;
- the Lion's Club be responsible for all applicable taxes and utilities;
- any other terms and conditions deemed appropriate by TRCA staff and solicitor;

AND FURTHER THAT authorized TRCA officials are directed to take the necessary action(s) to finalize the transaction, including obtaining necessary approvals and signing and executing documents.

Carried

#### RES.#A 120/22 LAND LEASE RENEWAL - DAVID M. STONE

Moved By: Jack Heath

Seconded By: Steve Pellegrini

THE BOARD OF DIRECTORS RECOMMENDS THAT WHEREAS TRCA received a request from David M. Stone to renew the lease agreement and continue passive land use on property located east of Park Crescent and south of Surf Avenue, City of Pickering, Regional Municipality of Durham, Lake Ontario Waterfront;

THEREFORE LET IT BE RESOLVED THAT TRCA continue to lease 0.016 hectares (0.04 acres), more or less, to Mr. Stone, said land being Part of Lot 38, Plan 270, designated as Part 8, Plan 40R-23867, City of Pickering, Regional Municipality of Durham;

THAT the lease is subject to the following terms and conditions:

- The term of the lease is for one year, with an annual renewal option for the next four years, solely at TRCA's option;
- Consideration is \$2.00 per annum;
- Tenant is responsible for all regularly required maintenance, despite passive use purposes;
- Tenant shall indemnify TRCA for any loss or claims resulting from use of the property;
- Upon lease completion, Tenant shall restore the site to TRCA's satisfaction:
- any other terms and conditions deemed appropriate by the TRCA staff and solicitor:

AND FURTHER THAT authorized TRCA officials are directed to take necessary action to finalize this transaction, including obtaining necessary approvals and signing and executing documents.

# RES.#A 121/22 DONATION OF LAND 5318 OLD BROCK ROAD, CITY OF PICKERING

Moved By: Don Sinclair Seconded By: Joanne Dies

THE BOARD OF DIRECTORS RECOMMENDS THAT Toronto and Region Conservation Authority (TRCA) accept title to the lands to be donated by the landowner, containing 1.3958 hectares (3.4491 acres), more or less located to the west of Old Brock Road and southwest of Uxbridge Pickering Townline Road, 5318 Old Brock Road, said land being Part of Lot 18, Concession 9 Pickering all of PIN 263910018, in the City of Pickering, Regional Municipality of Durham;

THAT the donation be approved on the following basis:

- The purchase price be \$2.00;
- An income tax receipt to be made available to the owner for the final appraisal value, in accordance with the guidelines set out by the Canada Revenue Agency;
- TRCA be responsible for appraisal, Environmental audit and vendor's reasonable legal fees associated with completion of the transaction;

THAT TRCA extend its appreciation and thanks to the donor for their generous donation;

THAT TRCA receive conveyance of the land free from encumbrance, subject to any existing servicing easements;

THAT the transaction be completed at the earliest possible date;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

Carried

# RES.#A 122/22 ACQUISITION FROM 8831467 CANADA LIMITED, CITY OF PICKERING

Moved By: Don Sinclair Seconded By: Joanne Dies

THE BOARD OF DIRECTORS RECOMMENDS THAT 0.14 hectares (0.35 acres), more or less, of vacant land, located east of Altona Road and south of Sheppard Avenue, said land being Part of Lot 26 PL 228, designated as Part 3 on draft reference plan prepared by Mandarin Surveyors Limited, Job No. 2021-428, dated April 22, 2022, municipally known as 1421 Rougemount Drive, in the City of Pickering be purchased from 8831467 Canada Limited;

THAT the purchase price be \$2.00;

THAT Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;

THAT the transaction be completed at the earliest possible date and all reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid by TRCA;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

Carried

## RES.#A 123/22 2022 MID-YEAR GRANT PROGRAM UPDATE

Moved By: Don Sinclair Seconded By: Joanne Dies

IT IS RECOMMENDED THAT the staff report highlighting the mid-year Funding and Grants program update for 2022, be received.

Carried

## RES.#A 124/22 2022 UPDATES TO ADMINISTRATIVE BY-LAW

Moved By: Jack Heath Seconded By: Xiao Han

THAT the proposed amendments to the TRCA Board of Directors Administrative By-Law, included as Attachment 1, be approved;

AND FURTHER THAT the approved amended Board of Directors Administrative By-Law be forwarded to the Minister of Environment, Conservation and Parks, the Minister of Natural Resources and Forestry, and Conservation Ontario, partner municipalities, and be posted on TRCA's website.

#### **AMENDMENT 1:**

### **RES.#A** 125/22

Moved By: Jack Heath Seconded By: Don Sinclair

THAT Section 5 (3) of the Administrative By-law be amended to include "and 96 hours for unscheduled meetings (excluding weekends, holidays, and office closures)" and reference to "regularly scheduled" Friday meetings.

Carried

#### MAIN MOTION AS AMENDED:

## RES.#A 126/22 2022 UPDATES TO ADMINISTRATIVE BY-LAW

Moved By: Jack Heath Seconded By: Xiao Han

THAT the proposed amendments to the TRCA Board of Directors Administrative By-law, Included as Attachment 1, be approved;

AND FURTHER THAT the approved amended Board of Directors Administrative By-law be forwarded to the Minister of Environment, Conservation and Parks, the Minister of Natural Resources and Forestry, and Conservation Ontario, partner municipalities, and be posted on TRCA's website; and

THAT Section 5 (3) of the Administrative By-law be amended to include "and 96 hours for unscheduled meetings (excluding weekends, holidays, and office closures)" and reference to "regularly scheduled" Friday meetings.

Carried

# RES.#A 127/22 NAMING OF THE DAVE BARROW CENTRE FOR CONSERVATION

Moved By: Linda Jackson Seconded By: Joe DiPaola

THE BOARD OF DIRECTORS RECOMMENDS THAT WHEREAS David Barrow has made significant contributions to the environmental and conservation community through his tenure as Mayor of Richmond Hill and as a member of TRCA's Board of Directors;

AND WHEREAS staff were directed to proceed with naming a TRCA asset in Richmond Hill after David Barrow;

AND WHEREAS AT TRCA Board of Directors meeting held on March 25, 2022 the naming of a trail in honour of Mayor David Barrow in the Jefferson Forest in Richmond Hill was approved;

AND WHEREAS it has been further proposed to rename the Swan Lake Centre in Richmond Hill the Dave Barrow Centre for Conservation;

AND WHEREAS the proposed name meets the Naming of TRCA Assets Policy in terms of the name of an individual prominent in the environmental or conservation community;

AND WHEREAS Dave Barrow, in his capacity as Mayor of Richmond Hill and member of TRCA's Board of Directors, was instrumental in the acquisition of the Swan Lake property and establishment of the Swan Lake Centre;

THEREFORE LET IT BE RESOLVED THAT the Swan Lake Centre be renamed the Dave Barrow Centre for Conservation:

AND FURTHER THAT the City of Richmond Hill, the Regional Municipality of York and the York Region District School Board be so advised.

Carried

A recorded vote was requested by Linda Jackson

For: Ainslie, Ashe, Damerla, Dies, DiPaola, Fonseca, Han, Heath, Highet, Innis, Jackson, Kelleher, Layton, Matlow, Muckherjee, Pasternak, Pellegrini, Perruzza, Santos, Sinclair

**Against: None** 

Absent: Carroll, Fletcher, Grimes, Mantas, Palleschi, Rosati, Tang

# SECTION II - ITEMS FOR EXECUTIVE COMMITTEE ACTION (FOR THE INFORMATION OF THE BOARD)

RES.#A 128/22 VENDOR OF RECORD FOR CUSTODIAL SUPPLIES AND EQUIPMENT CONTRACT EXTENSION

Moved By: Steve Pellegrini Seconded By: Xiao Han

WHEREAS TRCA is engaged in a variety of programs/projects that require Custodial Supplies and Equipment;

AND WHEREAS the OECM has established a VOR arrangement for the supply of Custodial Supplies and Equipment (Master Agreement #2018-297-01) which TRCA has adopted;

AND WHEREAS TRCA staff originally obtained approval to access the VOR at a value not to exceed \$225,000, plus applicable taxes, plus 10% contingency for the period of August 4, 2020 to June 14, 2022, or, the expiry date of any extension to the Master Agreement;

THEREFORE LET IT BE RESOLVED THAT TRCA staff be authorized to extend the current VOR arrangement, contract No. 10033374 for the supply of Custodial

Supplies and Equipment for an additional cost of \$225,000, plus applicable taxes, plus 10% contingency as the OECM Master Agreement #2018-297-01 has been extended to June 14, 2024;

AND FURTHER THAT authorized TRCA staff be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

Carried

#### SECTION III - ITEMS FOR THE INFORMATION OF THE BOARD

#### RES.#A 129/22 2022 INSURANCE PROGRAM UPDATE

Moved By: Gordon Highet Seconded By: Linda Jackson

IT IS RECOMMENDED THAT the staff report summarizing TRCA's insurance and surety programs, be received.

**Carried** 

## RES.#A 130/22 2022 RISK PROGRAM UPDATE

Moved By: Gordon Highet Seconded By: Linda Jackson

IT IS RECOMMENDED THAT the report on TRCA's Risk Management Program be received.

Carried

#### SECTION IV - ONTARIO REGULATION 166/06, AS AMENDED

RES.#A 131/22 TOWN OF CALEDON - THE GORE ROAD, FROM PATTERSON SIDE ROAD TO FINNERTY SIDE ROAD

Moved By: James Pasternak

Seconded By: Basudeb Mukherjee

THAT permits be granted in accordance with Ontario Regulation 166/06, as amended, for Town of Caledon – The Gore Road, from Patterson Side Road to Finnerty Side Road.

# RES.#A 132/22 TOWN OF CALEDON - THE GORE ROAD FROM FINNERTY SIDE ROAD TO HIGHWAY 9

Moved By: James Pasternak Seconded By: Basudeb Mukherjee

THAT permits be granted in accordance with Ontario Regulation 166/06, as amended, for Town of Caledon - The Gore Road from Finnerty Side Road to Highway 9.

Carried

# RES.#A 133/22 UPDATE ON DELEGATED MAJOR PERMITS – JULY AND AUGUST 2022

Moved By: James Pasternak Seconded By: Basudeb Mukherjee

THAT the staff report regarding the staff issuance of major delegated permits during the period of July and August 2022, be received.

Carried

# RES.#A 134/22 STANDARD DELEGATED PERMITS FOR RECEIPT - STAFF APPROVED AND ISSUED

Moved By: James Pasternak

Seconded By: Basudeb Mukherjee

THAT standard delegated permits, permission for routine infrastructure works, minor works letters of approval, and permits after the fact / resolution of violations granted by Toronto and Region Conservation Authority staff, in accordance with Ontario Regulation 166/06, as amended, which are listed below, be received.

Carried

## SEPTEMBER 9, 2022 EXECUTIVE MEETING CLOSED SESSION ITEMS

## RES.#A 135/22 2022 LITIGATION SUMMARY

Moved By: Kevin Ashe Seconded By: Xiao Han

IT IS RECOMMENDED THAT the staff report summarizing TRCA's outstanding litigation be received.

#### **CLOSED SESSION**

# RES.#A 136/22 TORONTO AND REGION CONSERVATION AUTHORITY 'S (TRCA) NEW ADMINISTRATIVE BUILDING PROJECT UPDATE

Moved By: Linda Jackson Seconded By: Maria Kelleher

THAT the Board of Directors move into closed session, pursuant to Section C.4.(e) of the TRCA Board of Directors Administrative By-Law, to discuss Item 10.1 - Toronto and Region Conservation Authority's (TRCA) New Administrative Building Project Update, as the subject matter pertains to litigation or potential litigation, affecting TRCA.

Carried

#### **RES.#A 137/22**

Moved By: Maria Kelleher Seconded By: Mike Layton

THAT the Board of Directors rise and report from closed session.

Carried

# RES.#A 138/22 TORONTO AND REGION CONSERVATION AUTHORITY 'S (TRCA) NEW ADMINISTRATIVE BUILDING PROJECT UPDATE

Moved By: Joe DiPaola

Seconded By: Steve Pellegrini

IT IS RECOMMENDED THAT the New Administrative Building Project Update report be received, for information.

Carried

#### **NEW BUSINESS**

Linda Jackson requested that staff provide an update report at the next Executive Committee on VOP 2010 Appeals for Rizmi/Milani at 11333 and 11641 Dufferin Street and 11490 Bathurst Street, City of Vaughan.

Chair Innis recognized Dr. Chopowick, who has served on TRCA's Board of Directors and Executive Committee for over 10 years as a City of Toronto citizen appointee. On behalf of TRCA's Board members and staff, Chair Innis thanked Dr. Chopowick for his years of service and wish him the best on his move to a new community.

# ADJOURNMENT ON MOTION by Anthony Perruzza, the meeting on Friday September 23, 2022, was adjourned at 10:23 a.m.

Jennifer Innis, Chair

John MacKenzie, Secretary-Treasurer