

Executive Committee Meeting #5/22 was held via videoconference, on Friday, September 9, 2022, pursuant to section c.12 of the Toronto and Region Conservation Authority Board of Directors Administrative By-Law. The Chair, Jennifer Innis, called the meeting to order at 9:31 a.m.

PRESENT Jennifer Innis, Chair
Jack Heath, Vice Chair
Joanne Dies
Paula Fletcher
Xiao Han
Gordon Highet
Linda Jackson

ABSENT Dipika Damerla
Maria Kelleher
Anthony Perruzza

The Chair recited the Acknowledgement of Indigenous Territory.

RES.#B 62/22 MINUTES OF MEETING #4/22, HELD ON JUNE 10, 2022

Moved By Joanne Dies

THAT the Minutes of Meeting #4/22, held on June 10, 2022, be approved.

Carried

SECTION I - ITEMS FOR BOARD OF DIRECTORS ACTION

RES.#B 63/22 LEASE RENEWAL - JESUITS OF CANADA

Moved By Xiao Han

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS TRCA received a request from Jesuits of Canada to continue passive use of TRCA open space land located east of Liverpool Road and south of Rigby Drive, in the City of Pickering, Regional Municipality of Durham, Duffins Creek watershed and Frenchman's Bay watershed;

THEREFORE LET IT BE RESOLVED THAT TRCA enter into a lease agreement with Jesuits of Canada for use of 1.6 hectares (4 acres), more or less, said land being part of Part of Lot 22, Concession 2, part of PIN 26383-0049, in the City of Pickering, Regional Municipality of Durham;

THAT the lease with Jesuits be subject to the following terms and conditions:

- (i) the term of the lease is for one year, with an annual renewal option for the next four years at TRCA's sole option;**
- (ii) consideration is \$1,056 per annum, with an annual increase of 5 percent, plus HST;**
- (iii) the Jesuits will pay for maintenance, land use costs, and required fencing, along with required approvals;**
- (iv) upon lease completion the Jesuits shall remove all equipment and materials, and restore the site to TRCA satisfaction;**
- (v) any other terms and conditions deemed appropriate by the TRCA representatives;**

AND FURTHER THAT authorized TRCA officials are directed to take the necessary action to finalize the transaction, including obtaining necessary approvals and signing and executing documents.

Carried

RES.#B 64/22 LEASE RENEWAL - WOODBRIDGE LION'S CLUB

Moved By Xiao Han

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS TRCA received a request from the Woodbridge Lion's Club to renew their lease agreement and continue their operations on TRCA land, located east of Langstaff Road and north of Meeting House Road, municipally known as 200 Clarence Street, City of Vaughan, Regional Municipality of York, Humber River watershed; THEREFORE LET IT BE RESOLVED THAT TRCA enter into a lease with the Lions Club for use of 0.096 hectares (0.239 acres), more or less, said land being part of Part of Lot 9, Concession 7, municipally known as 200 Clarence Street, City of Vaughan, Regional Municipality of York;

THAT the lease with the Lion's Club be subject to the following terms and conditions:

- (i) the term of the lease to be one year, with an annual renewal option for the next four years, at the sole option of TRCA;**
- (ii) consideration of \$1.00 per annum;**
- (iii) the Lion's Club be responsible for all approvals and costs associated with construction, maintenance, and operation of the Lion's Club;**
- (iv) the Lion's Club, upon lease completion, remove all equipment and materials associated with the construction and operation of the Lion's Club, and restore the site to TRCA satisfaction;**
- (v) the Lion's Club be responsible for all applicable taxes and utilities;**

- (vi) any other terms and conditions deemed appropriate by TRCA staff and solicitor;

AND FURTHER THAT authorized TRCA officials are directed to take the necessary action(s) to finalize the transaction, including obtaining necessary approvals and signing and executing documents.

Carried

RES.#B 65/22 LAND LEASE RENEWAL - DAVID M. STONE

Moved By Xiao Han

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS TRCA received a request from David M. Stone to renew the lease agreement and continue passive land use on property located east of Park Crescent and south of Surf Avenue, City of Pickering, Regional Municipality of Durham, Lake Ontario Waterfront; **THEREFORE LET IT BE RESOLVED THAT** TRCA continue to lease 0.016 hectares (0.04 acres), more or less, to Mr. Stone, said land being Part of Lot 38, Plan 270, designated as Part 8, Plan 40R-23867, City of Pickering, Regional Municipality of Durham;

THAT the lease is subject to the following terms and conditions:

- (i) The term of the lease is for one year, with an annual renewal option for the next four years, solely at TRCA's option;
- (ii) Consideration is \$2.00 per annum;
- (iii) Tenant is responsible for all regularly required maintenance, despite passive use purposes;
- (iv) Tenant shall indemnify TRCA for any loss or claims resulting from use of the property;
- (v) Upon lease completion, Tenant shall restore the site to TRCA's satisfaction;
- (vi) any other terms and conditions deemed appropriate by the TRCA staff and solicitor;

AND FURTHER THAT authorized TRCA officials are directed to take necessary action to finalize this transaction, including obtaining necessary approvals and signing and executing documents.

Carried

RES.#B 66/22

DONATION OF LAND 5318 OLD BROCK ROAD, CITY OF PICKERING

Moved By Xiao Han

THE EXECUTIVE COMMITTEE RECOMMENDS THAT Toronto and Region Conservation Authority (TRCA) accept title to the lands to be donated by the landowner, containing 1.3958 hectares (3.4491 acres), more or less located to the west of Old Brock Road and southwest of Uxbridge Pickering Townline Road, 5318 Old Brock Road, said land being Part of Lot 18, Concession 9 Pickering all of PIN 263910018, in the City of Pickering, Regional Municipality of Durham; THAT the donation be approved on the following basis:

- (i) The purchase price be \$2.00;**
- (ii) An income tax receipt to be made available to the owner for the final appraisal value, in accordance with the guidelines set out by the Canada Revenue Agency;**
- (iii) TRCA be responsible for appraisal, Environmental audit and vendor's reasonable legal fees associated with completion of the transaction;**

THAT TRCA extend its appreciation and thanks to the donor for their generous donation;

THAT TRCA receive conveyance of the land free from encumbrance, subject to any existing servicing easements;

THAT the transaction be completed at the earliest possible date;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

Carried

RES.#B 67/22

ACQUISITION FROM 8831467 CANADA LIMITED, CITY OF PICKERING

Moved By Xiao Han

THE EXECUTIVE COMMITTEE RECOMMENDS THAT 0.14 hectares (0.35 acres), more or less, of vacant land, located east of Altona Road and south of Sheppard Avenue, said land being Part of Lot 26 PL 228, designated as Part 3 on draft reference plan prepared by Mandarin Surveyors Limited, Job No. 2021-428, dated April 22, 2022, municipally known as 1421 Rougemount Drive, in the City of Pickering be purchased from 8831467 Canada Limited;

THAT the purchase price be \$2.00;

THAT Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;

THAT the transaction be completed at the earliest possible date and all reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid by TRCA;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

Carried

RES.#B 68/22 2022 MID-YEAR GRANT PROGRAM UPDATE

Moved By Xiao Han

IT IS RECOMMENDED THAT the staff report highlighting the mid-year Funding and Grants program update for 2022, be received.

Carried

RES.#B 69/22 2022 UPDATES TO ADMINISTRATIVE BY-LAW

Moved By Xiao Han

THAT the proposed amendments to the TRCA Board of Directors Administrative By-Law, included as Attachment 1, be approved;

AND FURTHER THAT the approved amended Board of Directors Administrative By-Law be forwarded to the Minister of Environment, Conservation and Parks, the Minister of Natural Resources and Forestry, and Conservation Ontario, partner municipalities, and be posted on TRCA's website.

Carried

**RES.#B 70/22 NAMING OF THE DAVE BARROW CENTRE FOR
CONSERVATION**

Moved By Linda Jackson

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS David Barrow has made significant contributions to the environmental and conservation community through his tenure as Mayor of Richmond Hill and as a member of TRCA's Board of Directors;

AND WHEREAS staff were directed to proceed with naming a TRCA asset in Richmond Hill after David Barrow;

AND WHEREAS AT TRCA Board of Directors meeting held on March 25, 2022 the naming of a trail in honour of Mayor David Barrow in the Jefferson Forest in Richmond Hill was approved;

AND WHEREAS it has been further proposed to rename the Swan Lake Centre in Richmond Hill the Dave Barrow Centre for Conservation;

AND WHEREAS the proposed name meets the Naming of TRCA Assets Policy in terms of the name of an individual prominent in the environmental or conservation community;

AND WHEREAS Dave Barrow, in his capacity as Mayor of Richmond Hill and member of TRCA's Board of Directors, was instrumental in the acquisition of the Swan Lake property and establishment of the Swan Lake Centre;

THEREFORE LET IT BE RESOLVED THAT the Swan Lake Centre be renamed the Dave Barrow Centre for Conservation;

AND FURTHER THAT the City of Richmond Hill, the Regional Municipality of York and the York Region District School Board be so advised.

Carried

SECTION II - ITEMS FOR EXECUTIVE COMMITTEE ACTION

RES.#B 71/22 VENDOR OF RECORD FOR CUSTODIAL SUPPLIES AND EQUIPMENT CONTRACT EXTENSION

Moved By Paula Fletcher

WHEREAS TRCA is engaged in a variety of programs/projects that require Custodial Supplies and Equipment;

AND WHEREAS the OECM has established a VOR arrangement for the supply of Custodial Supplies and Equipment (Master Agreement #2018-297-01) which TRCA has adopted;

AND WHEREAS TRCA staff originally obtained approval to access the VOR at a value not to exceed \$225,000, plus applicable taxes, plus 10% contingency for the period of August 4, 2020 to June 14, 2022, or, the expiry date of any extension to the Master Agreement;

THEREFORE LET IT BE RESOLVED THAT TRCA staff be authorized to extend the current VOR arrangement, contract No. 10033374 for the supply of Custodial Supplies and Equipment for an additional cost of \$225,000, plus applicable taxes, plus 10% contingency as the OECM Master Agreement #2018-297-01 has been extended to June 14, 2024;

AND FURTHER THAT authorized TRCA staff be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

Carried

SECTION III - ITEMS FOR THE INFORMATION OF THE BOARD

RES.#B 72/22 2022 INSURANCE PROGRAM UPDATE

Moved By Linda Jackson

IT IS RECOMMENDED THAT the staff report summarizing TRCA's insurance and surety programs, be received.

Carried

RES.#B 73/22 2022 RISK PROGRAM UPDATE

Moved By Linda Jackson

IT IS RECOMMENDED THAT the report on TRCA's Risk Management Program be received.

Carried

SECTION IV - ONTARIO REGULATION 166/06, AS AMENDED

**RES.#B 74/22 TOWN OF CALEDON - THE GORE ROAD FROM PATTERSON
SIDE ROAD TO FINNERTY SIDE ROAD**

Moved By Xiao Han

THAT permits be granted in accordance with Ontario Regulation 166/06, as amended, for Town of Caledon – The Gore Road, from Patterson Side Road to Finnerty Side Road.

Carried

**RES.#B 75/22 TOWN OF CALEDON - THE GORE ROAD FROM FINNERTY
SIDE ROAD TO HIGHWAY 9**

Moved By Xiao Han

THAT permits be granted in accordance with Ontario Regulation 166/06, as amended, for Town of Caledon - The Gore Road from Finnerty Side Road to Highway 9.

Carried

RES.#B 76/22 UPDATE ON DELEGATED MAJOR PERMITS – JULY AND AUGUST 2022

Moved By Xiao Han

THAT the staff report regarding the staff issuance of major delegated permits during the period of July and August 2022, be received.

Carried

RES.#B 77/22 STANDARD DELEGATED PERMITS FOR RECEIPT - STAFF APPROVED AND ISSUED

Moved By Xiao Han

THAT standard delegated permits, permission for routine infrastructure works, minor works letters of approval, and permits after the fact / resolution of violations granted by Toronto and Region Conservation Authority staff, in accordance with Ontario Regulation 166/06, as amended, which are listed below, be received.

Carried

CLOSED SESSION

RES.#B 78/22 2022 LITIGATION SUMMARY

Moved By Joanne Dies

IT IS RECOMMENDED THAT the staff report summarizing TRCA's outstanding litigation be received.

Carried

NEW BUSINESS

Chair Innis recognized Dr. Chopowick, who has served on TRCA's Board of Directors and Executive Committee for over 10 years as a City of Toronto citizen appointee. On behalf of TRCA's Board members and staff, Chair Innis thanked Dr. Chopowick for his years of service and wish him the best on his move to a new community.

Chair Innis reminded everyone of TRCA's Celebrate the Humber event taking place September 11, 2022. Check in times begin at 10:30 a.m. and end at 2:30 p.m., with half hour intervals for programming.

Chair Innis reminded members of the Hearing for 270 Stegman's Mill Road which is to take place 10:30 a.m. following this meeting.

ADJOURNMENT

ON MOTION by Xiao Han, the meeting be adjourned on Friday September 9, 2022 at 9:44 a.m.

Jennifer Innis
Chair

John MacKenzie
Secretary-Treasurer

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **LEASE RENEWAL- JESUITS OF CANADA**
Property located at the back of 2315 Liverpool Rd., City of Pickering, Regional Municipality of Durham, Duffins Creek Watershed and Frenchman's Bay Watershed (CFN 22118)

KEY ISSUE

Approval of Jesuits of Canada lease renewal on Toronto and Region Conservation Authority (TRCA) owned land located east of Liverpool Road and south of Rigby Drive, in the City of Pickering, Regional Municipality of Durham, Duffins Creek watershed and Frenchman's Bay watershed (CFN 22118).

RECOMMENDATION:

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS TRCA received a request from Jesuits of Canada to continue passive use of TRCA open space land located east of Liverpool Road and south of Rigby Drive, in the City of Pickering, Regional Municipality of Durham, Duffins Creek watershed and Frenchman's Bay watershed;

THEREFORE LET IT BE RESOLVED THAT TRCA enter into a lease agreement with Jesuits of Canada for use of 1.6 hectares (4 acres), more or less, said land being part of Part of Lot 22, Concession 2, part of PIN 26383-0049, in the City of Pickering, Regional Municipality of Durham;

THAT the lease with Jesuits be subject to the following terms and conditions:

- (i) the term of the lease is for one year, with an annual renewal option for the next four years at TRCA's sole option;**
- (ii) consideration is \$1,056 per annum, with an annual increase of 5 percent, plus HST;**
- (iii) the Jesuits will pay for maintenance, land use costs, and required fencing, along with required approvals;**
- (iv) upon lease completion the Jesuits shall remove all equipment and materials, and restore the site to TRCA satisfaction;**
- (v) any other terms and conditions deemed appropriate by the TRCA representatives;**

AND FURTHER THAT authorized TRCA officials are directed to take the necessary action to finalize the transaction, including obtaining necessary approvals and signing and executing documents.

BACKGROUND

At the February 4, 1970, Executive Meeting (Res. #1/70) the Committee resolved to acquire 28.328 hectares (70 acres) of land on the east and west side of Liverpool Road, Pickering, for \$130,000 from the Jesuit Fathers of Upper Canada Holding Corporation, later renamed Jesuits of Canada.

Item 7.1

Since 1970, Jesuits of Canada continued to lease approximately 1.6 hectares (4 acres) of the conveyed land on an annual basis, which their community uses as a spiritual refuge facility for non-consumptive recreational purposes. Passive recreational application is the most appropriate land use; the adjacent valley corridor, partially located within Duffins Creek watershed, is replete with dripline vegetation, wetlands and top of bank features.

Lease Agreement

The leased property is approximately 1.62 hectares (4 acres). The following are additional key terms and conditions:

1. Lease Payment: \$1,056 per annum, plus HST, with an annual increase of 5 percent, plus HST;
2. Initial Term: one year, with four one-year extension options, at TRCA's sole option;
3. Insurance: Jesuits will provide five million in commercial general liability insurance;
4. Further Approvals: Jesuits shall comply with all applicable laws, directions, rules and regulations.

RATIONALE

The Jesuits continue to assume all financial and operational responsibility for the leased land. Land improvements are not permitted without written approval from TRCA.

The lease also provides the Rene Goupil Jesuit Spiritual Refuge community with recreational land to help enhance patients' wellbeing.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan: **Strategy 7 – Building partnerships and new business models**

FINANCIAL DETAILS

TRCA will receive revenue in the amount of \$1,056 in 2022, with the lease rate increasing 5 percent annually. This lease is currently in overhold. TRCA currently absorbs the property taxes at an annual cost of \$142 (2021 rate).

Report prepared by: Lisa Valente; Andrew Savor

Emails: lisa.valente@trca.ca; andrew.savor@trca.ca

For Information contact: Andrew Savor (437) 880-1951; Alexander Schuler, (416) 625-6846

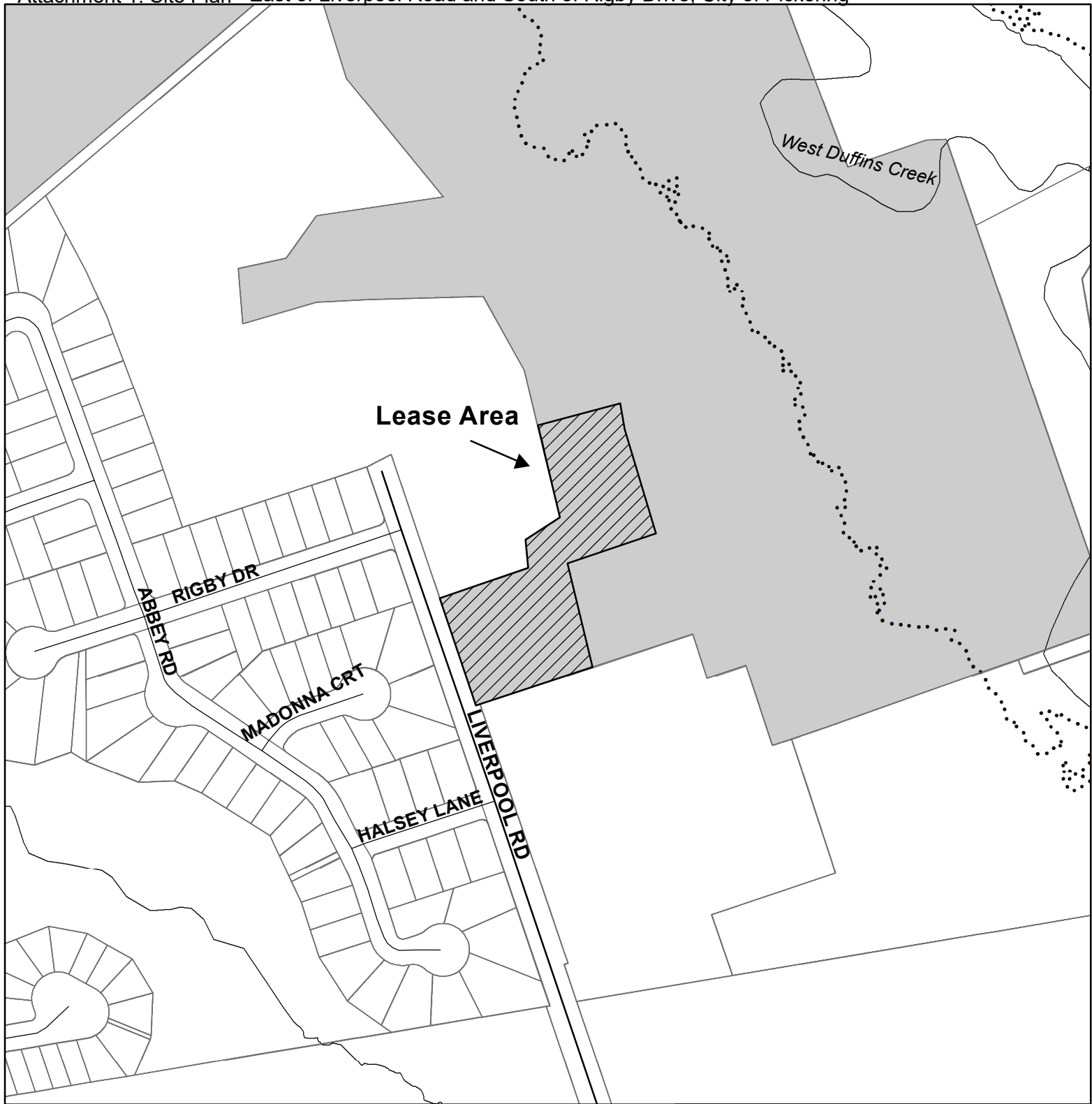
Emails: andrew.savor@trca.ca; alexander.schuler@trca.ca






Date: July 20, 2022

Attachments: 2

Attachment 1: Site Plan - East of Liverpool Road and South of Rigby Drive, City of Pickering

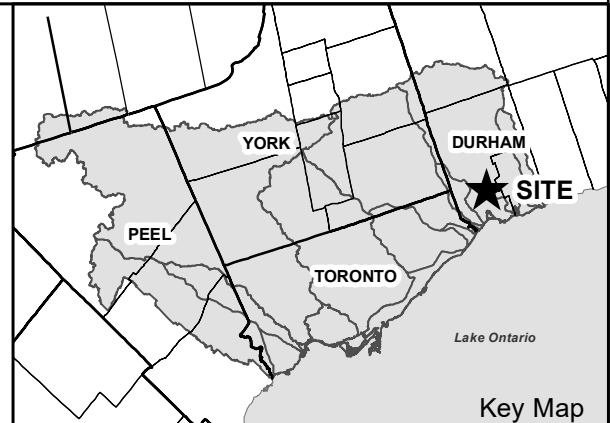
Attachment 2: Orthophoto - East of Liverpool Road and South of Rigby Drive, City of Pickering








-  Lease Area
-  Watercourse
-  Floodline
-  TRCA Property
-  Parcel Assessment



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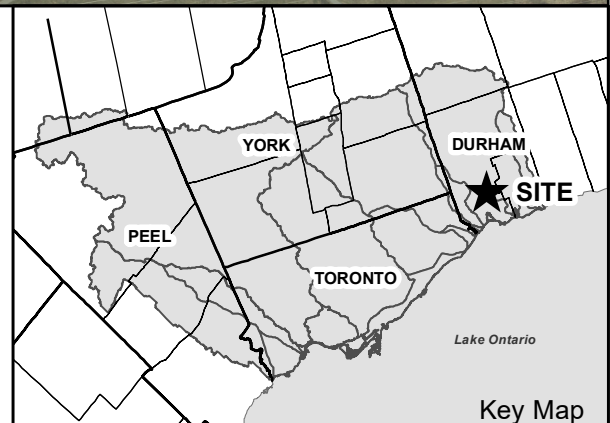




-  Lease Area
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



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Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **LEASE RENEWAL- WOODBRIDGE LION'S CLUB**
200 Clarence Street, City of Vaughan, Regional Municipality of York, Humber River Watershed (CFN 24259)

KEY ISSUE

To seek approval for Woodbridge Lion's Club lease renewal on Toronto and Region Conservation Authority (TRCA)-owned land, located east of Langstaff Road and north of Meeting House Road, municipally known as 200 Clarence Street, in the City of Vaughan, Regional Municipality of York, Humber River watershed (CFN 24259).

RECOMMENDATION:

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS TRCA received a request from the Woodbridge Lion's Club to renew their lease agreement and continue their operations on TRCA land, located east of Langstaff Road and north of Meeting House Road, municipally known as 200 Clarence Street, City of Vaughan, Regional Municipality of York, Humber River watershed;

THEREFORE LET IT BE RESOLVED THAT TRCA enter into a lease with the Lions Club for use of 0.096 hectares (0.239 acres), more or less, said land being part of Part of Lot 9, Concession 7, municipally known as 200 Clarence Street, City of Vaughan, Regional Municipality of York;

THAT the lease with the Lion's Club be subject to the following terms and conditions:

- (i) the term of the lease to be one year, with an annual renewal option for the next four years, at the sole option of TRCA;**
- (ii) consideration of \$1.00 per annum;**
- (iii) the Lion's Club be responsible for all approvals and costs associated with construction, maintenance, and operation of the Lion's Club;**
- (iv) the Lion's Club, upon lease completion, remove all equipment and materials associated with the construction and operation of the Lion's Club, and restore the site to TRCA satisfaction;**
- (v) the Lion's Club be responsible for all applicable taxes and utilities;**
- (vi) any other terms and conditions deemed appropriate by TRCA staff and solicitor;**

AND FURTHER THAT authorized TRCA officials are directed to take the necessary action(s) to finalize the transaction, including obtaining necessary approvals and signing and executing documents.

BACKGROUND

This property was acquired by the Humber Valley Conservation Authority under the Flood Home Assistance Program in 1956 from, at the time, the Village of Woodbridge. It was part of a larger acquisition of parcels just after Hurricane Hazel. Funded by the Province, numerous floodplain

Item 7.2

properties were acquired to prevent future loss of life, personal injury and serious property damage caused by flooding rivers, particularly during severe weather events.

Woodbridge Lion's Club possessed the property since the acquisition and informally used TRCA land in conjunction with their building until 1988, when an annually renewed lease was established.

This agreement continues to require the Lion's Club to assume all responsibility for the leased land, including all capital, operating, and property tax expenses. The Lion's Club may remove the building at any time during the lease, at its expense; however, it becomes TRCA property upon lease termination.

Upon expiration, or termination, at its expense, the Lion's Club shall restore the land to its original condition, to TRCA's satisfaction. The agreement also extends Lion's Club a three-month option to purchase the property, at fair market value, if TRCA decides to sell the land. Prior to selling the property, however, TRCA shall receive an independent market-value appraisal and approval from Ministry of Northern Development, Mines, Natural Resources and Forestry.

Lease Agreement

The subject land area of this lease consists of approximately 0.096 hectares (0.239 acres) of land. Key terms and conditions are:

1. Initial Term: one year, with four one-year extension options, at TRCA's sole option;
2. Rent: \$1.00 per annum;
3. Capital & Operating Expenses: Tenant's responsibility;
4. Insurance: Tenant will provide five million dollars in commercial general liability insurance;
5. Taxes and Utilities: Tenant's responsibility;
6. Further Approvals: Tenant to comply with all applicable laws, directions, rules and regulations.

RATIONALE

The lease renewal facilitates ongoing maintenance of the subject lands and permits the Lion's Club continued land use for Club operation. Lions' Clubs, such as the Woodbridge Branch, improve health and well-being, strengthen communities, and support those in need through humanitarian services that impact lives globally.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 6 – Tell the story of the Toronto region

Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

This is a nominal agreement. The Woodbridge Lion's Club pays the property taxes and all other expenses for the lands under lease.

The nominal rental rate reflects the Lion's Club long-standing community commitment. The lease rate also acknowledges the organization's commitment to maintaining the property and its sixty-six-year relationship with TRCA.

Item 7.2

Report prepared by: Lisa Valente; Andrew Savor

Emails: lisa.valente@trca.ca; andrew.savor@trca.ca

For Information contact: Andrew Savor (437) 880-1951; Alexander Schuler (416) 625-6846

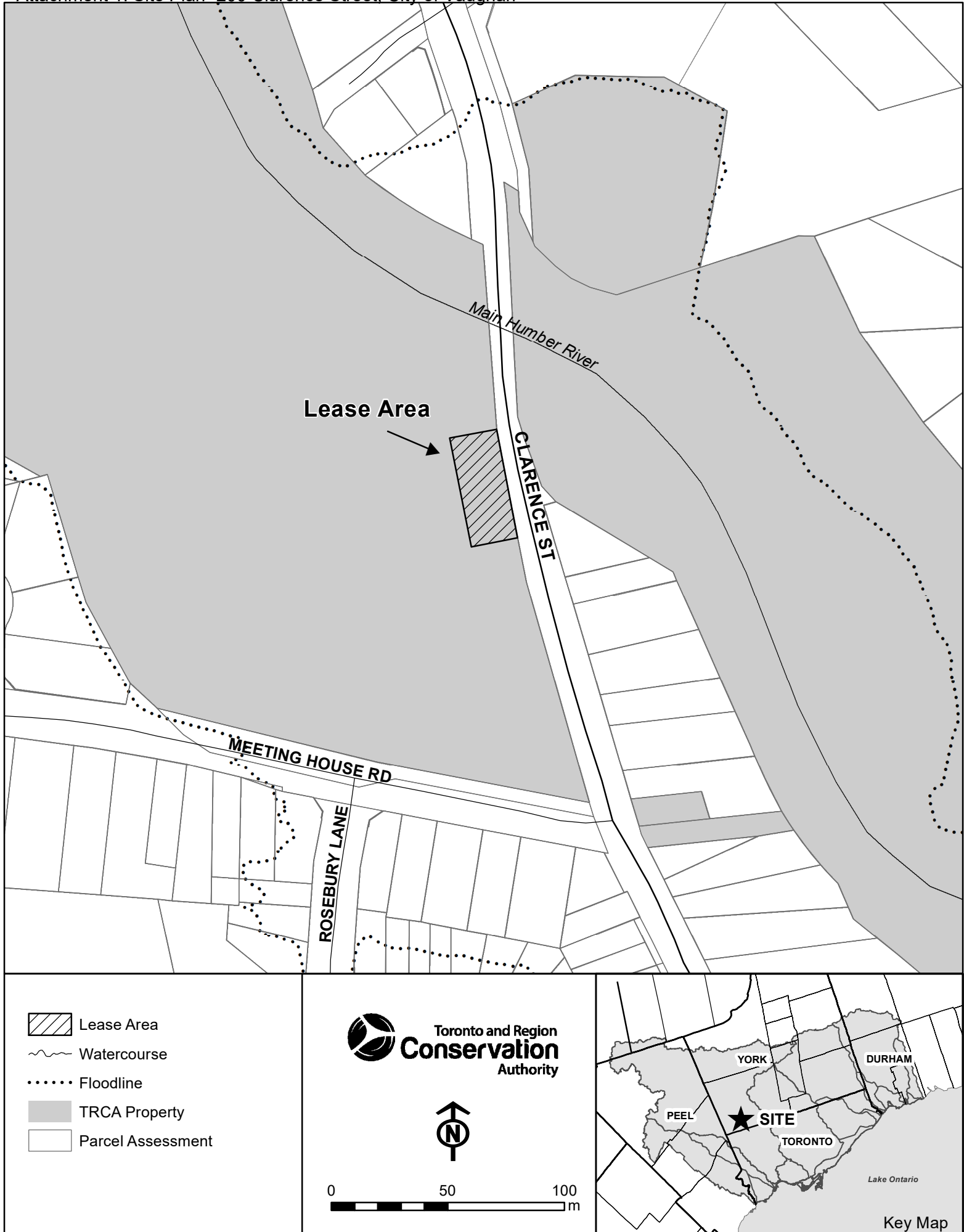
Emails: andrew.savor@trca.ca; alexander.schuler@trca.ca

Date: July 21, 2022






Attachments: 2

Attachment 1: Site Plan – 200 Clarence Street, City of Vaughan

Attachment 2: Orthophoto – 200 Clarence Street, City of Vaughan

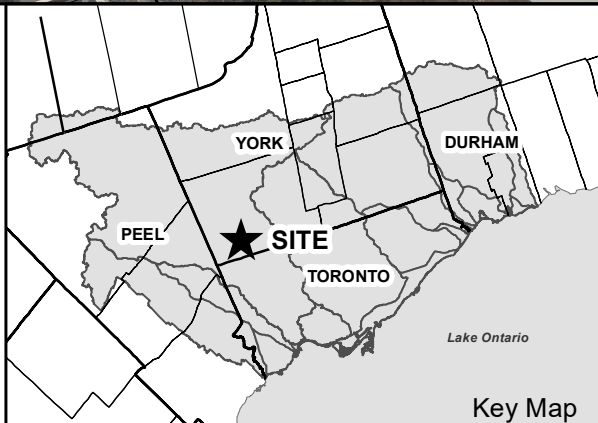




-  Lease Area
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



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Key Map

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **LAND LEASE RENEWAL – DAVID M. STONE**
East of Park Crescent and South of Surf Avenue, City of Pickering, Regional Municipality of Durham, Lake Ontario Waterfront (CFN 37383)

KEY ISSUE

Approve land lease renewal with David M. Stone on Toronto and Region Conservation Authority-owned (TRCA) land, located east of Park Crescent and south of Surf Avenue, in the City of Pickering, Regional Municipality of Durham, Lake Ontario Waterfront (CFN 37383).

RECOMMENDATION:

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS TRCA received a request from David M. Stone to renew the lease agreement and continue passive land use on property located east of Park Crescent and south of Surf Avenue, City of Pickering, Regional Municipality of Durham, Lake Ontario Waterfront;

THEREFORE LET IT BE RESOLVED THAT TRCA continue to lease 0.016 hectares (0.04 acres), more or less, to Mr. Stone, said land being Part of Lot 38, Plan 270, designated as Part 8, Plan 40R-23867, City of Pickering, Regional Municipality of Durham;

THAT the lease is subject to the following terms and conditions:

- (i) The term of the lease is for one year, with an annual renewal option for the next four years, solely at TRCA's option;**
- (ii) Consideration is \$2.00 per annum;**
- (iii) Tenant is responsible for all regularly required maintenance, despite passive use purposes;**
- (iv) Tenant shall indemnify TRCA for any loss or claims resulting from use of the property;**
- (v) Upon lease completion, Tenant shall restore the site to TRCA's satisfaction;**
- (vi) any other terms and conditions deemed appropriate by the TRCA staff and solicitor;**

AND FURTHER THAT authorized TRCA officials are directed to take necessary action to finalize this transaction, including obtaining necessary approvals and signing and executing documents.

BACKGROUND

TRCA acquired the property that David M. Stone leases from the City of Pickering on May 6, 2006. It was leased to Mr. Stone in 2008, and every year since then, mainly because his property backs onto the leased land.

The agreement with Mr. Stone has deterred unwanted waste disposal, vandalism and deterred unwelcomed guests on the property. Additionally, the tenant preserves the land's natural habitat, maintains a pollinator garden and wildflower meadow at no cost to TRCA.

Item 7.3

Lease Agreement

The leased property is approximately 0.016 hectares (0.04 acres). Key terms and conditions are:

1. Lease Payment: \$2.00 per annum;
2. Initial Term: one year, with four one-year extension provisions, at TRCA's sole option;
3. Further Approvals: Tenant will comply with any applicable laws, directions, rules and regulations.

RATIONALE

Lease renewal ensures continued property preservation at no cost to TRCA.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:
Strategy 7 – Build partnerships and new business models

FINANCIAL DETAILS

TRCA leases the property for nominal amount and absorbs annual property tax fee at \$99 (2021 rate). The tenant pays for and arranges maintenance and landscaping services.

Report prepared by: Lisa Valente; Andrew Savor

Emails: lisa.valente@trca.ca; andrew.savor@trca.ca

For Information contact: Andrew Savor (437) 880-1951; Alexander Schuler, (437) 880-1950

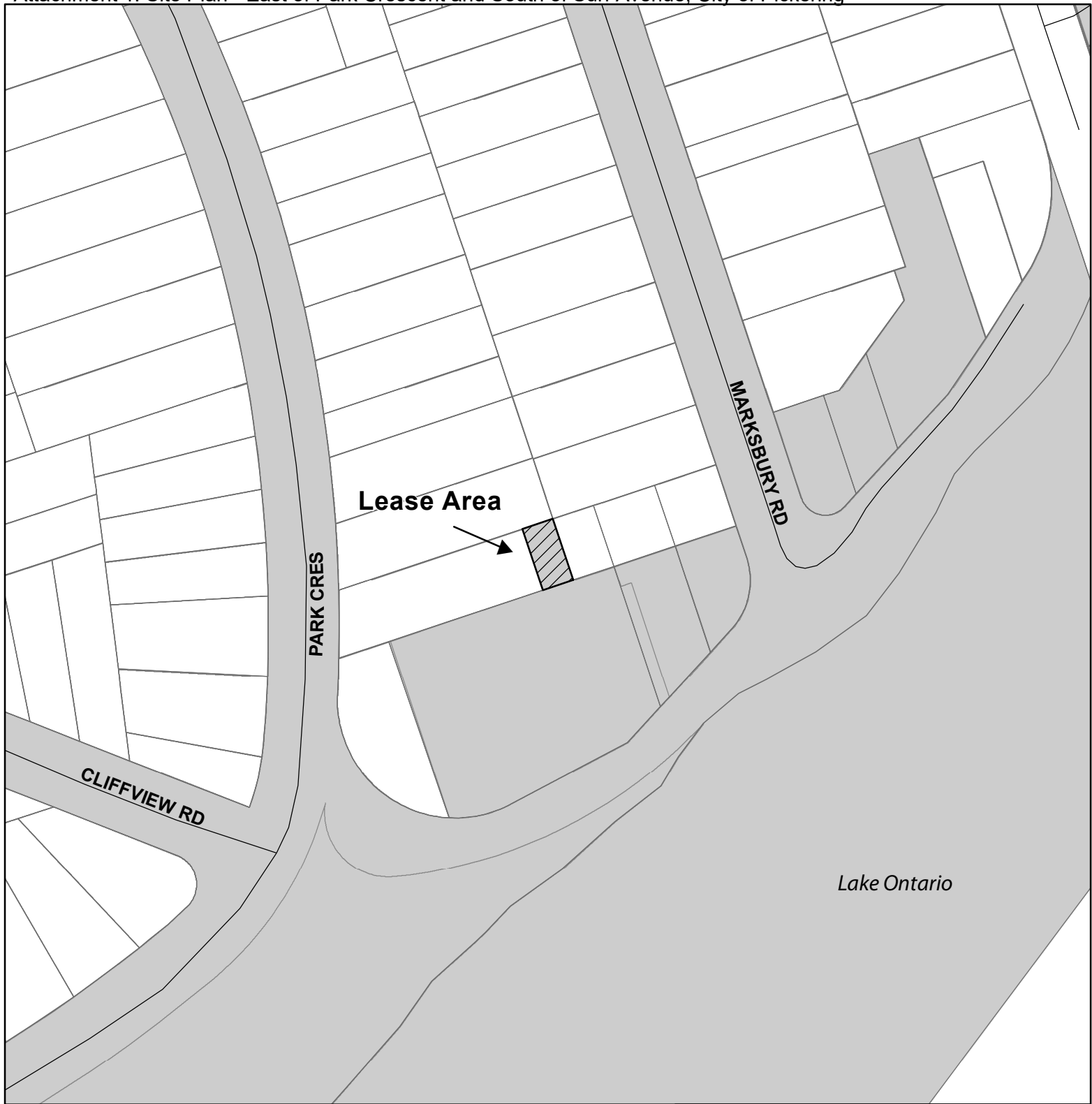
Emails: andrew.savor@trca.ca; alexander.schuler@trca.ca






Date: July 21, 2022

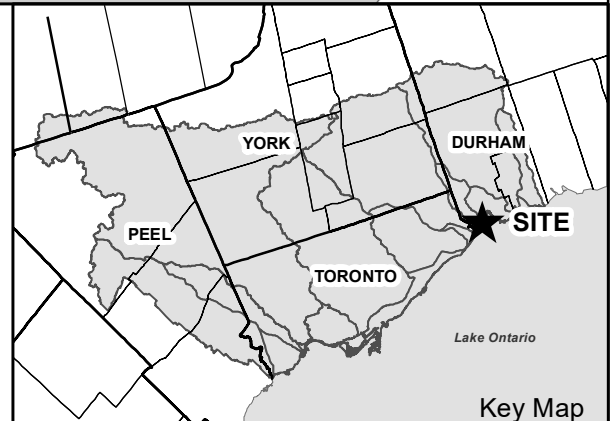
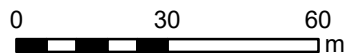
Attachments: 2

Attachment 1: Site Plan – East of Park Crescent and South of Surf Avenue, City of Pickering

Attachment 2: Orthophoto – East of Park Crescent and South of Surf Avenue, City of Pickering








-  Lease Area
-  Watercourse
-  Floodline
-  TRCA Property
-  Parcel Assessment




Key Map



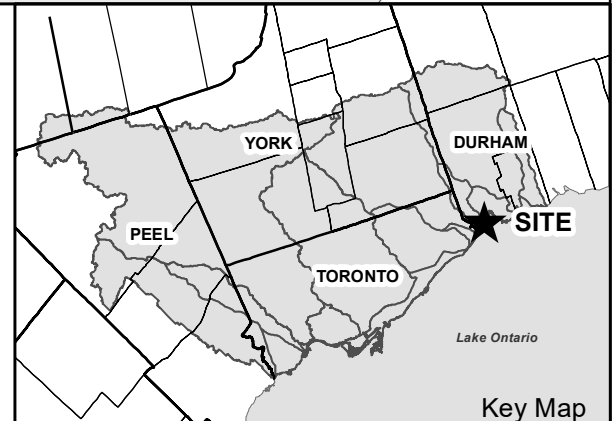
-  Lease Area
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



0 30 60 m



A scale bar showing distances in meters, with markings for 0, 30, and 60 meters.



Key Map

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **DONATION OF LAND 5318 OLD BROCK ROAD, CITY OF PICKERING**
Greenspace Acquisition Project 2021-2030
Flood Plain and Conservation Component, Duffins Creek Watershed
(CFN 67512)

KEY ISSUE

Donation of a parcel of land located west of Old Brock Road and southwest of Uxbridge Pickering Townline Road, municipally known as 5318 Old Brock Road, in the City of Pickering, Regional Municipality of Durham, under the “Greenspace Acquisition Project for 2021-2030,” Flood Plain and Conservation Component, Duffin Creek Watershed (CFN 67512).

RECOMMENDATION:

THE EXECUTIVE COMMITTEE RECOMMENDS THAT Toronto and Region Conservation Authority (TRCA) accept title to the lands to be donated by the landowner, containing 1.3958 hectares (3.4491 acres), more or less located to the west of Old Brock Road and southwest of Uxbridge Pickering Townline Road, 5318 Old Brock Road, said land being Part of Lot 18, Concession 9 Pickering all of PIN 263910018, in the City of Pickering, Regional Municipality of Durham;

THAT the donation be approved on the follow basis:

- a) The purchase price be \$2.00;
- b) An income tax receipt to be made available to the owner for the final appraisal value, in accordance with the guidelines set out by the Canada Revenue Agency;
- c) TRCA be responsible for appraisal, Environmental audit and vendor’s reasonable legal fees associated with completion of the transaction;

THAT TRCA extend its appreciation and thanks to the donor for their generous donation;

THAT TRCA receive conveyance of the land free from encumbrance, subject to any existing servicing easements;

THAT the transaction be completed at the earliest possible date;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

BACKGROUND

At Board of Directors Meeting, held on April 24, 2020, Resolution #3/20 approved the Greenspace Acquisition Project for 2021-2030.

Item 7.4

The landowner of 5318 Old Brock Road approached TRCA regarding the donation of 1.3958 hectares (3.4491 acres), the site is entirely within TRCA Regulated Area of the Duffin's Creek watershed. The site is regulated with respect to the Duffins Creek tributary which runs through the middle of the site and includes: a Regulatory Storm floodplain, meander belt, contiguous vegetation, and a top of bank associated with this ravine corridor.

The site is also within the Rural Settlement designation of the Oak Ridges Moraine Conservation Plan which would preserve the natural heritage features.

Access to the subject land will be achieved through its frontage onto Old Brock Road.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

RATIONALE

The property is part of Glen Major Wetland Complex Provincially Significant Wetland (PSW). Glen Major Wetland Complex is made up of primarily coniferous swamp. Duffin's Creek runs through the PSW and has been screened and determined to be contributing to Red Side Dace habitat in this area along with the PSW. This reach of Duffin's Creek is also a cold-water system that has a rich fish species composition which include but are not limited to Blacknose Dace, Brassy Minnow, Brook Trout, Brown Bullhead, Common Shiner, Creek Chub, Fathead Minnow, Longnose Dace, Northern Redbelly Dace, Pumpkinseed, Rainbow Darter, Slimy Sculpin, Smallmouth Bass, White Sucker etc.

The acquisition of 5318 Old Brock Road in the City of Pickering will not only expand TRCA holdings in the area but allow protection and preservation of the existing ecological structure and functions of the property.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 2 – Manage our regional water resources for current and future generations

Strategy 4 – Create complete communities that integrate nature and the built environment

TAXES AND MAINTENANCE

The subject property estimated annual property tax is \$794 and the land should be eligible to receive a property tax exemption under the provincial Conservation Land Tax Incentive Program. It is expected that the subject parcel of land will not significantly impact TRCA's maintenance costs in the area.

FINANCIAL DETAILS

Funds for the costs related to this acquisition including land appraisal, environmental audit and the vendor's reasonable legal fees associated with completion of the transaction are available in the TRCA land acquisition capital account.

Item 7.4

Report prepared by: Stella Ku

Email: stella.ku@trca.ca

For Information contacts: Stella Ku (437) 880-1956; Alexander Schuler (437) 880-1950

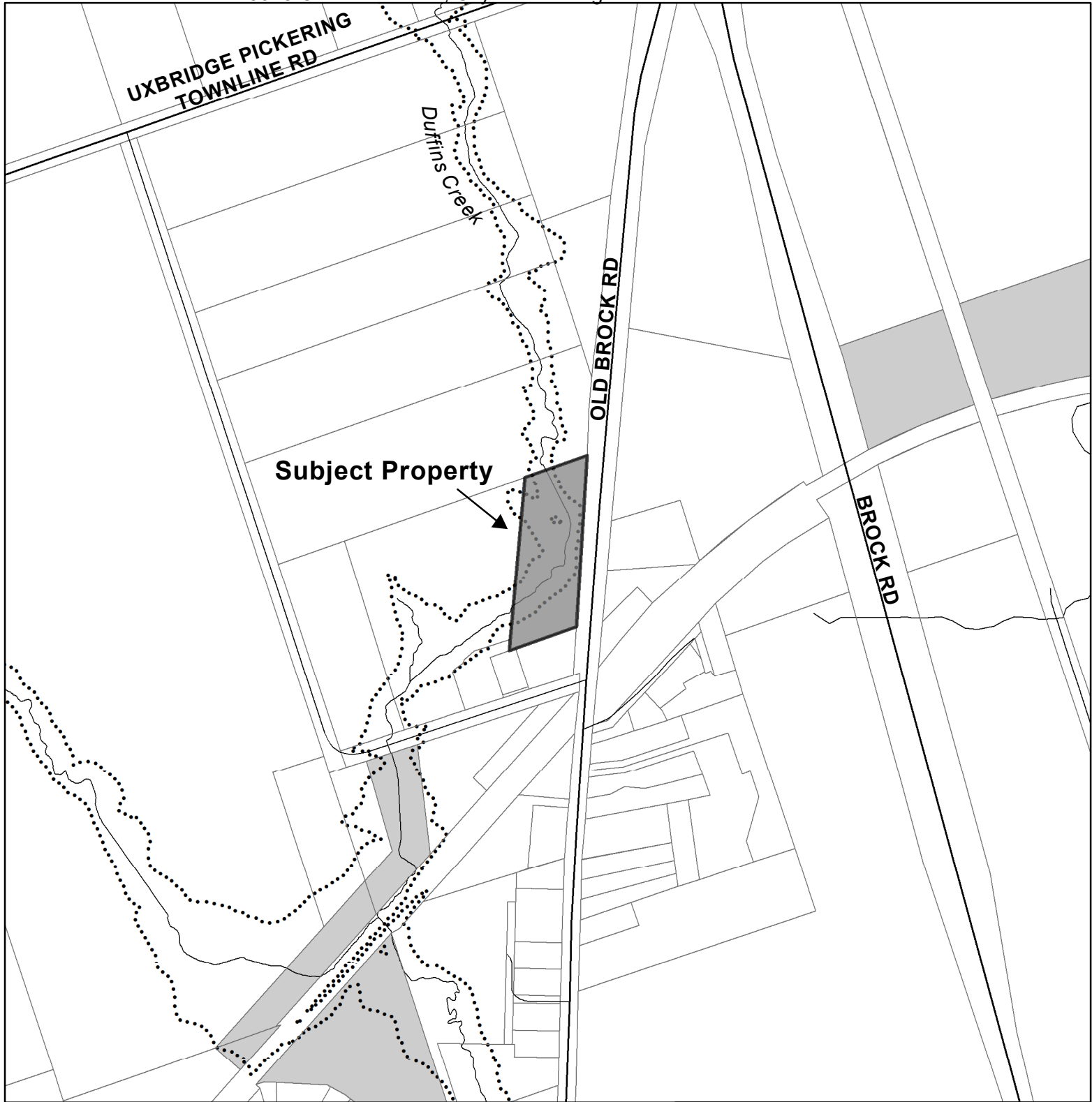
Emails: stella.ku@trca.ca; alexander.schuler@trca.ca






Date: July 19, 2022

Attachments: 2

Attachment 1: Site Plan – 5318 Old Brock Road, City of Pickering

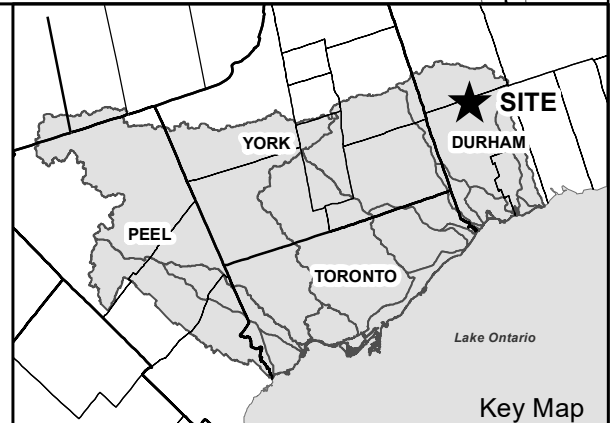
Attachment 2: Orthophoto - 5318 Old Brock Road, City of Pickering



-  Subject Property
-  Watercourse
-  Floodline
-  TRCA Property
-  Parcel Assessment








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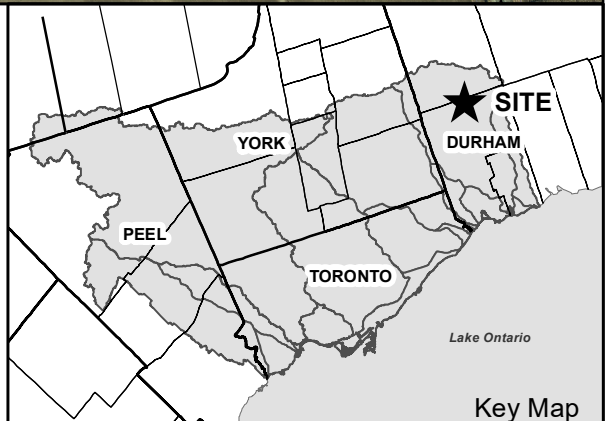
Key Map



-  Subject Property
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



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Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **ACQUISITION FROM 8831467 CANADA LIMITED, CITY OF PICKERING**
Greenspace Acquisition Project 2021 – 2030. Flood Plain and Conservation
Component, Petticoat Creek Watershed (CFN 67636)

KEY ISSUE

Acquisition of property located east of Altona Road and south of Sheppard Avenue, municipally known as 1421 Rougemount Drive, in the City of Pickering, Regional Municipality of Durham, under the “Greenlands Acquisition Project for 2021-2030,” Flood Plain and Conservation Component, Petticoat Creek watershed (CFN 67636).

RECOMMENDATION:

THE EXECUTIVE COMMITTEE RECOMMENDS THAT 0.14 hectares (0.35 acres), more or less, of vacant land, located east of Altona Road and south of Sheppard Avenue, said land being Part of Lot 26 PL 228, designated as Part 3 on draft reference plan prepared by Mandarin Surveyors Limited, Job No. 2021-428, dated April 22, 2022, municipally known as 1421 Rougemount Drive, in the City of Pickering, Regional Municipality of Durham, be purchased from 8831467 Canada Limited;

THAT the purchase price be \$2.00;

THAT Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;

THAT the transaction be completed at the earliest possible date and all reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid by TRCA;

AND FURTHER THAT authorized TRCA officials be directed to take the necessary action to finalize the transaction, including obtaining any necessary approvals and the signing and execution of documents.

BACKGROUND

Resolution #A28/20 at Board of Directors Meeting #3/20, held on April 24, 2020, approved the Greenspace Acquisition Project for 2021-2030.

Negotiations have been conducted with the owner of 1421 Rougemount Drive.

Access to the subject lands will be achieved through an existing access easement to the north between 1423 and 1425 Rougemount Drive.

Attachment 1 is a sketch illustrating the location of the subject lands. Attachment 2 is an orthophoto illustrating the location of the subject lands.

Item 7.5

RATIONALE

The subject lands fall within TRCA's plan for acquisition as outlined in the approved Greenspace Acquisition Project for 2021-2030. Through the review of the consent application (CFN 66398.01) for residential development, TRCA staff established the limits of the open space land.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:
Strategy 4 – Create complete communities that integrate nature and the built environment

TAXES AND MAINTENANCE

The subject property's estimated annual property tax is approximately \$3,565, and TRCA will endeavor to apply for property tax exemptions. Based on TRCA's preliminary review of the environmental criteria for lands that are eligible to receive a property tax exemption under the provincial Conservation Land Tax Incentive Program, a portion of the subject property should be eligible for a tax exemption. It is expected that the subject parcel of land will not significantly impact TRCA's maintenance costs at this location.

FINANCIAL DETAILS

Funds for the costs related to this purchase are available in the TRCA land acquisition capital account.

Report prepared by: Dan Nguyen

Email: dan.nguyen@trca.ca

For Information contact: Dan Nguyen, (437) 880-2284; Alexander Schuler, (437) 880-1950

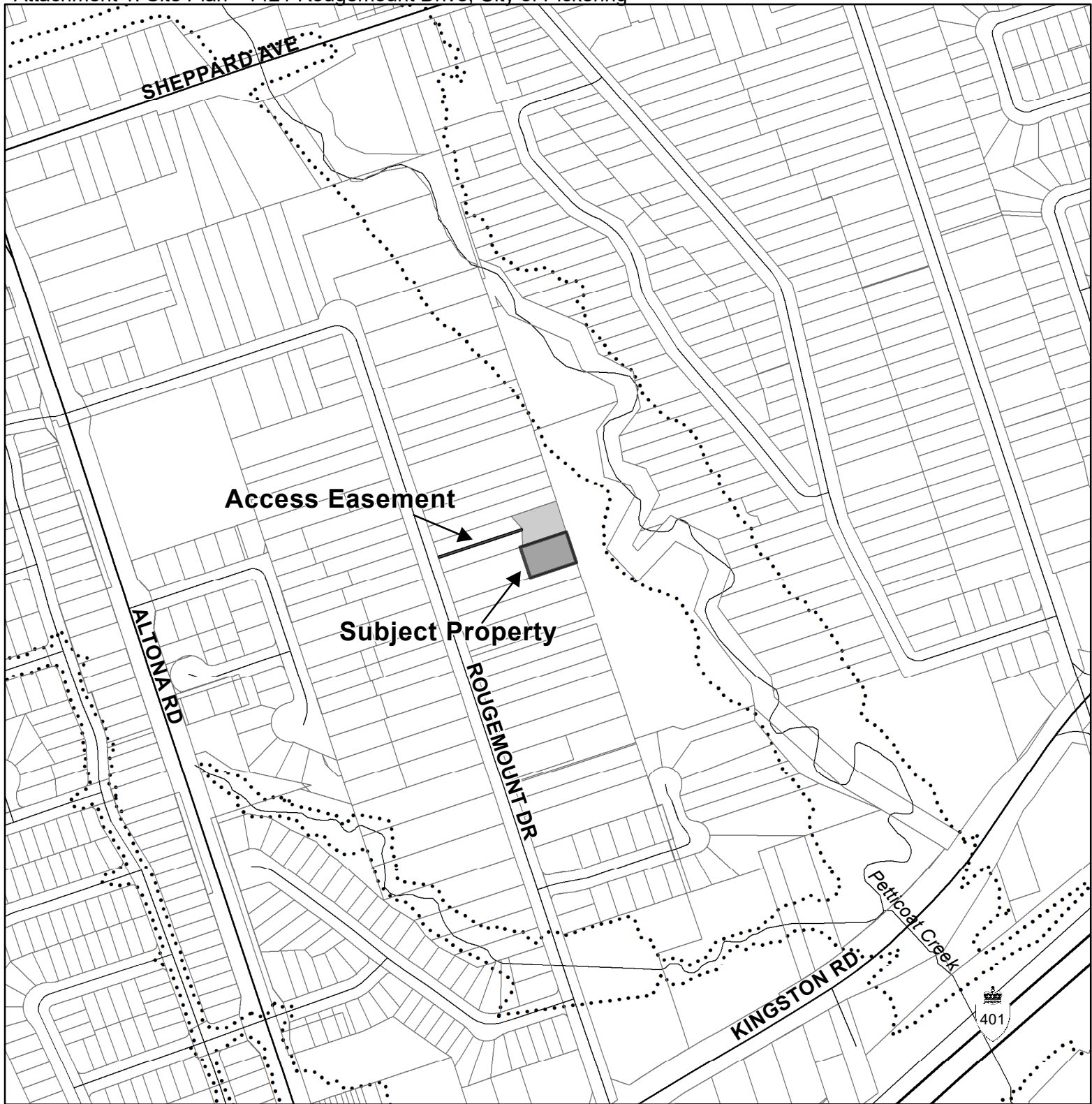
Emails: dan.nguyen@trca.ca; alexander.schuler@trca.ca







Date: July 15, 2022

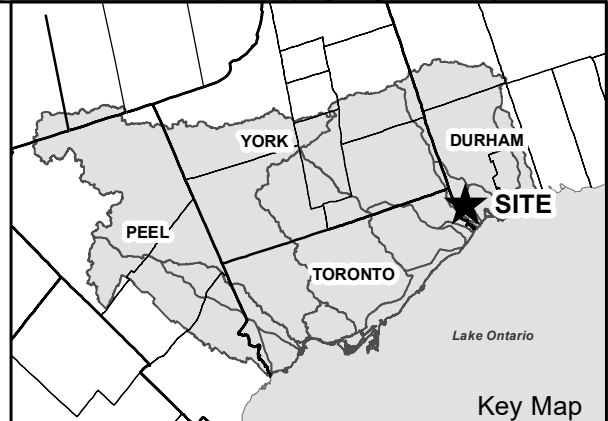
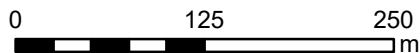
Attachments: 2

Attachment 1: Site Plan - 1421 Rougemount Drive, City of Pickering

Attachment 2: Orthophoto - 1421 Rougemount Drive, City of Pickering









-  Subject Property
-  Access Easement
-  Watercourse
-  Floodline
-  TRCA Property
-  Parcel Assessment



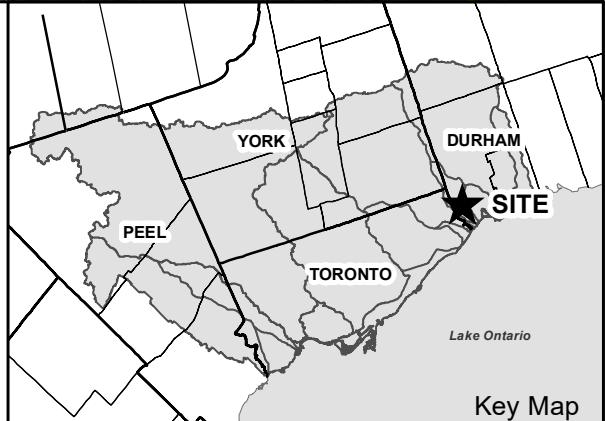
Key Map



-  Subject Property
-  Access Easement
-  Watercourses
-  Floodline
-  TRCA Property
-  Parcel Assessment



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Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **2022 MID-YEAR GRANT PROGRAM UPDATE**
Funding and Grants Program

KEY ISSUE

To provide a mid-year update to Toronto and Region Conservation Authority's (TRCA) Board of Directors on the Funding and Grants program and to highlight program successes as of July 31, 2022.

RECOMMENDATION:

IT IS RECOMMENDED THAT the staff report highlighting the mid-year Funding and Grants program update for 2022, be received.

BACKGROUND

Attachment 1 provides a summary of the status of funding applications submitted as of July 31, 2022, which are organized based on their status of approved, under review, and declined grants.

RATIONALE

Attachment 1 provides a summary of the status of funding applications submitted as of July 31, 2022, which are organized based on their status of approved, under review, and declined grants.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategies set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

Strategy 9 – Measure performance

FINANCIAL DETAILS

Between January 1, 2022, and July 31, 2022, the Funding and Grants program facilitated a total of 50 grant submissions with a total request of \$15M. The additional revenues and support generated through the program help to provide projects and programs with an increasingly sustainable business model by reducing reliance on partner municipality funding.

TRCA currently has \$7.4M in grant applications under review with various funding programs following grant applications that were submitted in 2022. Throughout 2022, TRCA received notice that \$8.8M had been awarded and that \$3.8M has been declined. This indicates a program success rate of 70% as of July 31, 2022.

Item 7.6

Table 1: Year-End Grant Program Update

Grant Status	# Of Grants	Approved/Requested Funding \$ (000's)
Under Review Grants	19	\$7,419
Awarded Grants	27	\$8,777
Declined Grants	17	\$3,817

The Funding and Grants team has developed a standard operating procedure for declined grants, including a follow-up interview with a funder representative conducted using a series of standardized questions to determine why the application was not funded and how future applications could be improved. These follow-up interviews provide valuable information regarding funder preferences as well as general improvements that could be made during the application process. Staff are informed of areas for improvement, and the Funding and Grants team makes note of lessons learned to apply to future grant cycles.

In addition to the funding applications submitted and/or awarded in the 2022 fiscal year, TRCA continues to manage successful grants and funding from previous fiscal years that are still active. TRCA had budgeted a total of \$20.1M in revenues for 2022, which is representative of all sources of grant funding.

As of July 31, 2022, TRCA had earned 18% of its budgeted grant revenue. The percentage of revenue earned appears low as a result of the timing of invoicing for the Disaster Mitigation and Adaptation Fund (DMAF). TRCA staff continue to work closely with Infrastructure Canada program officers and will continue to report on the status of these projects.

The following section highlights some of the major projects and programs that make up the budgeted total for each revenue category:

Federal

TRCA Parks and Trails Infrastructure Development and Renewal – With funding from the Federal Economic Development Agency for Southern Ontario, TRCA will update critical infrastructure at ten sites across its jurisdiction. Improvements include paving of roads and parking lots, retrofit and rebuild of park washrooms, trail construction, installation of picnic benches and shelters and hazard removal.

Toronto Region Ravine Erosion Management and Hazard Mitigation Project and Waterfront Erosion Hazard Mitigation Project– With funding from the Government of Canada's DMAF program, these projects continue to be implemented to address erosion issues within TRCA's jurisdiction. The projects address erosion along ravine systems in the Region of Peel, York Region, and the City of Toronto, as well as maintaining and restoring TRCA's extensive network of shoreline erosion control structures over the next 7 years.

The Newcomer Youth Green Economy Project (NYGEP) – With funding from Immigration, Refugees and Citizenship Canada, NYGEP supports newcomer youth interested in careers in the environmental sector by providing access to experiential learning opportunities and job skills training. Despite challenges posed by restrictions to in-person learning, staff have mobilized virtual alternatives to ensure NYGEP's continuous and successful implementation.

Item 7.6

TRCA's New Administrative Office Building – With funding from Natural Resources Canada's Green Construction through Wood (GCWood) Program, TRCA is constructing a new mass timber head office building which promises to be one of the most energy-efficient office buildings in North America once completed.

Provincial

Professional Access into Employment (PAIE) Program – With renewed funding from the Ontario Ministry of Labour, Training and Skills Development for a further 3 years of programming, the PAIE Program will continue to help internationally trained environmental engineers, geoscientists, planners, ecologists, and green building specialists to obtain commensurate employed in Ontario.

Municipal

Toronto Tree Cover Project – The Toronto Tree Cover Project has engaged communities throughout Toronto in support of the development and expansion of native tree cover on commercial, industrial and institutional lands throughout the city for over three years.

Non-Government

The Meadoway – With funding from The Weston Family Foundation, implementation of Section 5 of The Meadoway trail network has commenced with continued extensive meadow restoration, adaptive management and outreach and education programs to engage and inform members of the surrounding community. TRCA continues to work with other stakeholders to find additional funding for The Meadoway and leverage the generous investment of the Weston Family Foundation.

DETAILS OF WORK TO BE DONE

In late 2021 and early 2022, the Funding and Grants team increased its outreach and collaboration with funding partners to refine the application process, accurately identify funding opportunities that align with TRCA priorities, and streamline agreement negotiations. The team continues to develop close relationships with its funding and implementation partners to strengthen its funding applications and build upon past successes.

The *Disaster Mitigation and Adaptation Fund (DMAF)* delayed the second phase of its recent intake to accept applications to its small-scale stream (projects with budgets between \$1M and \$20M) and large-scale stream (projects with budgets greater than \$20M). The Funding and Grants team is currently collaborating with TRCA staff and municipal partners to identify eligible projects, secure matching dollars and develop and submit strong funding proposals in anticipation of an upcoming call for proposals.

The Funding and Grants team has continued to work closely with TRCA's partner municipalities to leverage grant funding received through municipal applications towards collaborative projects. TRCA has recently partnered with the City of Toronto and the City of Brampton to implement DMAF-funded projects originating from municipal-led applications, as well as the Town of Ajax to implement Investing in Canada Infrastructure Program (ICIP)-funded collaborative works. TRCA is also working with the City of Toronto to implement projects funded through Infrastructure Canada's Natural Infrastructure Fund.

Item 7.6

Report prepared by: Max Smith

Email: max.smith@trca.ca

For Information contact: Jenifer Moravek, (437) 880-2323

Email: jenifer.moravek@trca.ca

Date: August 11, 2022

Attachments: 1

Attachment 1: 2022 Mid-Year Grant Program Update

Attachment 1: 2022 Mid-Year Grant Program Update

January 1, 2022 to July 31, 2022

Funding Body	Funding Program/Stream	Project Title	Project Status	Approved / Requested Amount (\$000's)
Grants Under Review				
Canadian Tire	Jumpstart Community Development Grant - Programming	Kortright Access to Outdoor Rec	Under Review	89
Environment and Climate Change Canada	EcoAction	Sponge Neighbourhoods (SNAP)	Under Review	100
Environment and Climate Change Canada	EcoAction	Floatable Waste Collaborative Action in Toronto's Inner Harbour	Under Review	87
Environment and Climate Change Canada	Great Lakes Protection Initiative	Boyd Conservation Area Barrier Removal Project	Under Review	77
Environment and Climate Change Canada	Great Lakes Protection Initiative	Gibraltar Point Restoration	Under Review	136
Environment and Climate Change Canada	Great Lakes Protection Initiative	Toronto and Region RAP Governance	Under Review	270
Environment and Climate Change Canada	Environmental Damages Fund	Amos Pond Eco-Passage	Under Review	366
Environment and Climate Change Canada	Environmental Damages Fund	Humber River Barrier Mitigation Project	Under Review	172
Federal Economic Development Agency for Southern Ontario	Tourism Relief Fund	Black Creek Pioneer Village	Under Review	483
Infrastructure Canada	Disaster Mitigation and Adaptation Fund	Beverley Acres German Mills Creek Erosion Control	Under Review	1,830
Infrastructure Canada	Disaster Mitigation and Adaptation Fund	Major upgrades at Palgrave, Upper and Lower Dams in Caledon	Under Review	1,120
Infrastructure Canada	Disaster Mitigation and Adaptation Fund	Stouffville Flood Infrastructure Major Maintenance Project	Under Review	720
Infrastructure Canada	Active Transportation Fund	The Meadoway Multi-Use Trail Safety and Accessibility Project	Under Review	173
Infrastructure Canada	Active Transportation Fund	Nashville Conservation Reserve Accessible Multi-Use Trail and Parking Area	Under Review	600
Infrastructure Canada	Active Transportation Fund	Claireville North Multi-Use Trail	Under Review	840
Ministry of Tourism, Culture and Sport	Community Museum Operating and Pay Equity Grant	TRCA CMOG 2022-23	Under Review	221
TD Foundation	TD Friends of the Environment Foundation Grant	Aldo Meadow Controlled Burn	Under Review	13
TD Foundation	TD Green Spaces	SNAP Bramalea	Under Review	25
York Region	Pedestrian and Cycling Municipal Partnership Program	Macleod Estate Trail Project	Under Review	97
Subtotal - Under Review Grants				\$ 7,419

Attachment 1: 2022 Mid-Year Grant Program Update
January 1, 2022 to July 31, 2022

Funding Body	Funding Program/Stream	Project Title	Project Status	Approved / Requested Amount (\$000's)
Awarded Grants				
Employment and Social Development Canada	Canada Summer Jobs	TRCA Canada Summer Jobs (2022)	Awarded	1,466
Environment and Climate Change Canada	Nature Smart Climate Solutions Fund	Nature-based Solutions Mapping Tool	Awarded	150
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	1000346 - Improvement of Altona Forest Trail	Awarded	198
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	1000386 - Improvement of Bolton Camp Site	Awarded	750
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	1000342 - Improvement to the Oak Ridges Corridor Conservation Reserve	Awarded	236
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	1000387 - Improvement of Albion Hills Conservation Park	Awarded	360
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	1001591 - Improvement to the Petticoat Creek Conservation Park	Awarded	741
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	1001592 - Improvement of Bruce's Mill Conservation Park	Awarded	741
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	1001593 - Improvement of Claremont Nature Centre	Awarded	322
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	1001594 - Improvement of Claireville Conservation Area	Awarded	750
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	1001595 - Improvement of Heart Lake Conservation Park	Awarded	667
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	1001596 - Improvement of Boyd Conservation Park	Awarded	743
Fisheries and Oceans Canada	Habitat Stewardship Program (Aquatic)	Boyd Conservation Area Barrier Removal Project	Awarded	73
Gift Funds Canada	Climate Impact Fund	Hybrid Home Heating Pilot in Peel	Awarded	20
Heritage Canada	Young Canada Works in Heritage Organizations	Archaeology	Awarded	6
Heritage Canada	Young Canada Works in Heritage Organizations	Black Creek Pioneer Village	Awarded	8
Ministry of the Environment, Climate and Parks	MECP Great Lakes Program	Identifying Local Factors Affecting Stream Chloride Concentrations in the Toronto Region	Awarded	40
Ministry of the Environment, Climate and Parks	MECP Great Lakes Program	High-resolution Temporal Chloride Patterns and Contributions from Urbanized Watersheds	Awarded	73
Ministry of the Environment, Climate and Parks	MECP Great Lakes Program	Rural Clean Water Program	Awarded	40
Ministry of Natural Resources and Forestry	Watershed and Erosion Control Infrastructure Program	TRCA WECl Projects	Awarded	671
Ministry of Tourism, Culture and Sport	Reconnect Festival and Event Program	Forgetful Elf	Awarded	31
Natural Resources Canada	2 Billion Trees	TRCA Planting Projects	Awarded	641
TD Foundation	TD Friends of the Environment Foundation Grant	Milkweed and Monarchs	Awarded	14
TD Foundation	TD Friends of the Environment Foundation Grant	Citizen Science Volunteer Program	Awarded	10
TD Foundation	TD Friends of the Environment Foundation Grant	Girls Can Too: Building Communities and Fostering Sustainability	Awarded	6
TD Foundation	TD Friends of the Environment Foundation Grant	The Meadoway Schools Program and Community Outreach	Awarded	12
TD Foundation	TD Friends of the Environment Foundation Grant	Medicine Wheel Garden	Awarded	8
Subtotal - Awarded Grants				\$ 8,777

Attachment 1: 2022 Mid-Year Grant Program Update

January 1, 2022 to July 31, 2022

Funding Body	Funding Program/Stream	Project Title	Project Status	Approved / Requested Amount (\$000's)
Declined Grants				
Environment and Climate Change Canada	Habitat Stewardship Program (Terrestrial)	the 4M Project (extension)	Declined	82
Environment and Climate Change Canada	Habitat Stewardship Program (Terrestrial)	Nobleton Tract	Declined	54
Environment and Climate Change Canada	Nature Smart Climate Solutions	Albion Hills Conservation Park Expansion	Declined	696
Environment and Climate Change Canada	Nature Smart Climate Solutions	Brock North Wetland and Grassland Restoration	Declined	321
Environment and Climate Change Canada	Nature Smart Climate Solutions	Carruthers Creek Watershed Plan	Declined	1,260
Federal Economic Development Agency for Southern Ontario	Canada Community Revitalization Fund	The Retrofit of Petticoat Creek Workshop and Administration Centre	Declined	615
Hydro One	Energizing Life Community Fund	Sparking a Safe and Welcoming Community through Community Art and Intersection	Declined	24
Infrastructure Canada	Active Transportation Fund	The Air, The Climate and Us!	Declined	50
Infrastructure Canada	Active Transportation Fund	Bike the Creek Community Active Transportation Awareness Event	Declined	22
Intact Foundation	Intact Municipal Climate Resiliency Grant	Education and Awareness Initiative for Flood Risk Mitigation on Industrial SMEs	Declined	100
Intact Foundation	Intact Municipal Climate Resiliency Grant	Toronto and Region Flood Forecasting and Warning Network Expansion	Declined	95
Ministry of Tourism, Culture and Sport	Reconnect Festival and Event Program	Kortright Magical Christmas Forest	Declined	68
My Main Street	Community Activator Grant	Bramalea SNAP	Declined	74
My Main Street	Community Activator Grant	Thornhill SNAP	Declined	96
TD Foundation	TD Friends of the Environment Foundation Grant	Ecohealth Action in Parkdale	Declined	13
TD Foundation	TD Friends of the Environment Foundation Grant	Sound Minds	Declined	11
WWF Canada	Canada's Nature and Climate Grant Program	Brock South: Restoring Forests for Today and Future	Declined	236
Subtotal Declined Grants				\$ 3,817

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **2022 UPDATES TO ADMINISTRATIVE BY-LAW**
Updates to the Administrative By-Law

KEY ISSUE

Requesting approval of proposed amendments to the Toronto and Region Conservation Authority (TRCA) Board of Directors Administrative By-Law, which address participation by electronic means for hybrid meetings, updates to the Hearing Guidelines, updates to address Conservation Authority Act (CA Act) amendments and regulations and additional housekeeping items.

RECOMMENDATION:

THAT the proposed amendments to the TRCA Board of Directors Administrative By-Law, included as Attachment 1, be approved;

AND FURTHER THAT the approved amended Board of Directors Administrative By-Law be forwarded to the Minister of Environment, Conservation and Parks, the Minister of Natural Resources and Forestry, and Conservation Ontario, partner municipalities, and be posted on TRCA's website.

BACKGROUND

TRCA's Administrative By-Law was previously amended in March 2020 to include electronic meetings as a response to the in-person meeting and gathering restrictions implemented by the Province. Throughout the COVID-19 pandemic, TRCA has evolved into conducting electronic meetings for Board meeting and Board Committees hereafter referred to as Advisory Boards in the updated Administrative By-law. Similar to our municipal partners, TRCA will continue with participation by electronic means and will move to hybrid meetings under certain conditions. Prior to the pandemic, electronic participation by Members was not permitted. At the passing of Bill 68, agencies, boards, and commissions chose not to allow electronic participation for a variety of reasons including apprehension of the technology, perceived lack of accountability, accessibility to the public, and lack of funds available to invest in the required hardware and software. However, the pandemic response has proven our agility in being able to mitigate many of these concerns.

Changes have also been made to reflect CA Act amendments and regulations that were enacted in 2021 and 2022 including adjustments to reflect the new requirement for one-year terms for Chair and the Vice Chair, and the ability for the Minister of Environment Conservation and Parks (MECP) (now the Minister of Natural Resources and Forestry) to appoint an Agricultural sector representative to the Board and the parameters around which that representative can participate in Board activities. On August 30th, TRCA was informed that the Ministry of Natural Resources and Forestry (MNRF) will take on administrative duties that were previously split between MECP and MNRF which we expect will include this ministerial appointment provision. Staff are seeking more details from the Province on these changes.

Item 7.7

In addition to the updates to the Administrative By-Law, the Hearing Guidelines have been renamed to Hearing Rules (**Attachment 3**) and revised to streamline and make necessary updates including to address hearings for permit applications made under Section 28.0.1 (permits related to Minister Zoning Orders) of the Conservation Authorities Act, hearings related to the cancellation or extension of permits, electronic hearings and other housekeeping amendments to reflect current best practices. These Hearing Rules are based on the most recent version of the Conservation Authorities Act Model Hearing Guidelines (September 2021) published by Conservation Ontario and the Ministry of Natural Resources in October 2005.

RATIONALE

Based on the positive experience of electronic meetings during COVID-19, staff recommend that TRCA allow for continued electronic participation in meetings and furthermore introduce a hybrid model to allow for participation by electronic and in-person means in some meetings leading to a permanent change to a hybrid model for the future. However, to allow for hybrid meetings, the TRCA Board of Directors Administrative By-Law requires updating to define participation by electronic means and set some parameters around hybrid meetings.

Two options were initially considered to inform this update:

- 1) That all TRCA Members be physically present at TRCA Head Office for all meetings; or
- 2) That TRCA Members may participate in-person at TRCA Head Office and allow some members to participate by electronic means.

Staff have completed a scan of our area municipalities to see how they are moving forward. At this point, given that many of our municipalities will remain virtual or move towards a hybrid approach, staff are recommending that TRCA meetings remain status quo (electronic) until further consideration by the new Board of Directors. Due to voting considerations, TRCA is currently planning to have the Annual General Meeting in January 2022 as an in-person meeting with hybrid regular meetings to follow subject to Board direction.

Hybrid Meetings

TRCA's Board of Directors Administrative By-Law will require updates to accommodate a hybrid meeting approach. The Clerk's Office has also reached out to TRCA area municipalities to determine best practices and updates to their Procedure By-Laws in terms of hybrid meetings, to inform our approach. A summary of these findings is attached as **Attachment 2**. While we expect that most Board members will be returning in-person, we will require those members attending in-person to bring with them an electronic device (laptop or iPad) in order to participate in the meeting. Should a member not have access to a device the day of a meeting, Information Technology and Records Management (ITRM) may be able to provide a spare device for use. Additionally, a camera will be set up in the Waterfront and Humber Room which will be able to pick up sound and room-wide camera and video device. Having members bring in their own device will allow for individual members to appear on screen, whereas the room-wide camera and video device will pick up a group of members.

All proposed changes to the Administrative By-law are tracked and included in **Attachment 1**, and once approved, the document will be amended and formatted accordingly. Many of the recommended edits are concerned with minor wording and structural amendments, with more major changes to the Administrative By-Law outlined below:

1. Section A: Definitions

New definitions added for clarity:

- a. **“Electronic Participation / Means”** means telephone, video, or audio conferencing or other interactive method whereby Members, staff and the public are able to hear and see the person(s) participating by electronic means and the person(s) participating by electronic means are able to hear and see the speaking Members, staff, and the public.
 - Definition was included to require all Members, staff, and the public speaking on a matter to be seen and not just heard during a meeting, ensuring further transparency. This also allows for the Chair to identify raising of hands for movers and seconders. In the case of poor or less stable Internet connections, the photo icon, and or name of the participants should be visible when they are speaking.
- b. **“Executive Committee”** (also referred to as the Executive) refers to those Members/directors appointed by the Board of Directors to convene as the Executive Committee.
 - Definition was missing from the By-Law.
- c. **“Quorum”** means at any meeting of the Board of Directors, a quorum consists of one-half of the Members appointed by the participating municipalities, except where there are fewer than six (6) such Board Members, in which case three (3) such Board Members constitute a quorum. At any Executive Committee or advisory board meeting, a quorum consists of one-half of the Members, unless specified differently in the Terms of Reference.
 - Definition was missing from the By-Law and included to align with the Conservation Authorities Act Section 16.2.
- d. **“Staff Direction”** means a request made by a Member for an action or actions to be taken as a result of a motion or discussion on a motion. The direction must not be dilatory or improper or alter the content or context of a motion. Staff directions are not noted within the minutes unless an amendment is made to a recommendation.
 - Staff directions are commonly used in meetings where a Member requests staff carry out a task. For example, providing information to municipalities within TRCA’s jurisdiction, or asking for a follow up one on one more detailed briefing on a matter not involving a formal report back to the entire Board or Executive Committee. Staff directions will be tracked through eSCRIBE and submitted to report authors and directors following a meeting. These tasks can be tracked by the relevant TRCA division for progress and completion.

Revised definitions amended for clarity:

- e. **“Majority”** removed “plus one” as quorum is now defined as 50% and identified

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in Section 5(5) and in alignment with the Conservation Authorities Act, Section 16 (2).

- To align with the definition of “quorum”.

2. Section B: Governance.

- a. **Section 6 - Appointment of Auditor** – The general membership shall appoint an auditor in accordance with Section 38 of the Act.

- Added this section in accordance with Section 38 of the Conservation Authorities Act.

- b. **Section 7(2)** – included “within sixty (60) days of receiving the Auditors Report to align with legislation.

- c. **Section 13(1) – Remuneration of Board Members** – clarified to include remuneration rates will be paid to those participating by electronic means.

3. Section C: Meeting Procedures

Rules of Procedure:

- a. **Section 1(1) Rules of Procedure:** amended to remove “or other generally accepted rules of procedure” as some procedures within Roberts Rules conflicts with Bourinots Rules.
- b. **Section 1(2)** reference to committee of the whole was removed in its entirety as this standing committee structure has not been used, nor defined in the By-Law.

Agenda for the Board of Directors Meeting

- c. **Section 5(3)** was updated to include agendas are “expected to be posted on the website no later than noon on the Monday prior to the Friday meeting”. Providing a deadline for the posting of the agenda prevents Clerks Office staff from publishing agendas after hours and limits late reports. Should there be a late report, the department will be able to provide the Clerks Office with a report for publishing on the addendum agenda by the Tuesday prior to the Friday meeting. Working towards an earlier deadline for posting will allow for the CFOO and CEO to review and approve reports in a timely manner and for timely agenda compilation and posting by the Clerk. The agenda will be posted as close to noon as possible. Any new urgent reports or reports that are not ready for printing at the Friday noon deadline will be made available on the amended agenda and published no later than noon on the Tuesday prior to the meeting.
- d. **Section 5(5)** added to allow for discussion on an item that has previously been debated at the same meeting, so that a Member who for a valid reason missed the debate or question period has an opportunity to ask questions on an item. This will be different than a reconsideration, where only questions will be asked, with no direction provided. If a Member seeks to amend the motion a formal reconsideration of the item and vote to re-open the item will be required in accordance with procedure.

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Quorum

- e. **Section 6(2)** was updated to reflect waiting only 15 minutes for quorum for meetings as opposed to 30 minutes, aligning with most municipalities. It is recommended that this be applied to all committees and the Board.

Board Members Attendance:

- f. **Section 12(1)** updated to reflect “hybrid” meetings from electronic meetings. Members who wish to participate by electronic means should advise the Clerks Office at least 48 hours in advance.

Recording of Meetings

- g. **Section 20** was added to communicate to the public that the authenticity of TRCA recordings are under the custody and control of TRCA. This section will help address situations where the media or the public may use sound bites taken out of context. Members, staff, media, and the public can refer to the authentic recordings for the actual context of the meeting discussion to help address this concern.

4. Attachment 1 – Use of TRCA Resources During an Election Policy

Background

- a. **Section 2** was updated to reflect the current Municipal Elections Act Section 88.4(5) which states that “The Crown in right of Canada or Ontario, a municipality or local board” may not contribute to an election campaign and adding the reference to Section 88.19 which specifies what may fall under campaign contributions.

Definitions

- b. **Section 6** removal of “**Registrant**” and inclusion of “**Third-Party Advertisers**” as Section 70 was removed from the Municipal Elections Act in 2018.
- c. **Section 6** replaced “**Voting Day**” with “**Election Day**” as municipal and school board elections include the terminology of “voting period” for those using alternative voting methods.

5. Appendix 2 – Conflict of Interest for Board Members

Disclosure of Pecuniary Interest

- a. **Section 2** inclusion of “or a family member as identified in Section 1 of the MCIA”.

6. Appendix 5 - Executive Committee Terms of Reference - Hearing Rules (Attachment 3)

The updates reflect revisions to streamline and clarify rules around hearings and to include new clauses to address hearings on MZO permit applications, hearings on cancellation of permits and extension of permits, provisions related to electronic hearings, and other housekeeping amendments.

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Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

DETAILS OF WORK TO BE DONE

Upon the approval of the amended TRCA Board of Directors Administrative By-Law, it will be posted on TRCA's website.

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Date: August 1, 2022

Attachments: 3

Attachment 1: Proposed TRCA Board of Directors Administrative By-Law

Attachment 2: Meeting Information for Surrounding Municipalities

Attachment 3: Proposed Hearing Rules

Policy Title: BOARD OF DIRECTORS ADMINISTRATIVE BY-LAW

Policy No.: CG-1.01-P

CORPORATE POLICY & PROCEDURE

POLICY TITLE: BOARD OF DIRECTORS ADMINISTRATIVE BY-LAW

POLICY NO.: CG-1.01-P

Chapter:	Corporate Governance		
Section:	1. Administrative By-Law		
Effective Date:		Last Review Date:	Click or tap to enter a date.
Approval Authority:	Board of Directors		
Issued to:	All TRCA Employees and Board Members		
Policy Owner:	Clerk's Office		

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Background

Toronto and Region Conservation Authority (TRCA), also known as the Authority, is a non-share corporation, established as a body corporate under Section 3(4) of the *Conservation Authorities Act* (the Act) with the objects to provide, in the area over which it has jurisdiction, programs and services designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals. In addition to the many further provincial laws that reference a 'conservation authority' in a manner applicable to TRCA, the organization's governance is determined by supplemental legislation, including the Ontario *Corporations Act* and the imminent *Not-for-Profit Corporations Act*.

Under the Act, municipalities within a common watershed are enabled to petition the Province of Ontario to establish a conservation authority. The purpose of the Act is to provide for the organization and delivery of programs and services that further the conservation, restoration, development and management of natural resources in watersheds in Ontario. TRCA's watershed jurisdiction spans the entirety of the City of Toronto as well as significant portions of the regions of Durham, Peel and York, including segments within 14 lower tier municipalities.

TRCA's Board of Directors is comprised of Board Members appointed as representatives by the participating municipalities, which include:

- Township of Adjala-Tosorontio/Town of Mono
- Regional Municipality of Durham
- Regional Municipality of Peel
- City of Toronto
- Regional Municipality of York

The Board of Directors must always act within the scope of its powers outlined in the Act. The powers of a conservation authority to accomplish its objects are set out in the Act including those identified under subsection 21(1) as outlined in Appendix 10.

TRCA believes in diversity and values the benefits that diversity can bring to its Board of Directors. Diversity promotes the inclusion of different perspectives and ideas, mitigates against groupthink and ensures that TRCA has the opportunity to benefit from all available talent. The promotion of a diverse Board of Directors makes prudent business sense and makes for better corporate governance.

TRCA aspires to have a Board of Directors comprised of talented and dedicated Board Members with a diverse mix of expertise, experience, skills and backgrounds. The skills and backgrounds collectively represented on the Board of Directors should reflect the diverse nature of the business environment in which TRCA operates. For purposes of Board of Directors composition, diversity includes, but is not limited to, environmental and business experience, geography, age, gender, and ethnicity and aboriginal status.

TRCA ideally seeks a merit-based system for Board of Directors composition within a diverse and inclusive culture which solicits multiple perspectives and views and is free of conscious or unconscious bias and discrimination. When assessing Board of Directors composition or identifying suitable candidates for appointment to the Board of Directors, TRCA requests its participating municipalities consider candidates on merit against objective criteria having due regard to the benefits of diversity and the importance of the Board Member's role for TRCA.

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A. Definitions

“Act” means the *Conservation Authorities Act*, R.S.O. 1990, chapter C.27, as amended.

“Absence” means to fail to attend a scheduled meeting.

“Advisory Board” (also referred to as Advisory Committee) means a committee appointed to review and report on an area of ongoing interest to TRCA and that continues to do so on an indefinite basis and further, with the exception of the Executive Committee, shall act in an advisory capacity only and minutes of the committees shall be forwarded to the Board of Directors for information and receipt.

“Amended Agenda” (also referred to as “Addendum”) means any addition to a completed agenda or addition to an item on the agenda. An addendum or amended agenda contains supplemental documents prepared for the use at a meeting which contains additional information required for that meeting, such as reports, motions, or other material.

“Appendix” (plural being “Appendices”) means accompanying material to the Board of Directors Administrative By-law that may be approved by the Board of Directors or designate without change to the Board of Directors Administrative By-law itself.

“Board Members” or “Member” shall mean the individuals appointed to TRCA's Board of Directors by the participating municipalities in TRCA's area of jurisdiction. Board Members have the responsibilities of Directors of the corporation that is TRCA.

“Board of Directors” means the general membership, and as such is all of the Board Members collectively appointed by participating municipalities as per the requirements of the *Conservation Authorities Act*.

“Chair” means the Chairperson as referenced in the *Act* as elected by the Board of Directors.

“Chief Executive Officer” (also referred to as “CEO”) means the top-ranking employee of TRCA, which includes the responsibilities of the *Secretary-Treasurer*.

“Clerk” means the recording secretary for a meeting, who shall be TRCA's Clerk or designate.

“Consent Agenda” means a listing of items for consent being presented to the Board of Directors, for information, and consideration under one grouped vote.

“Director (Board)” shall mean the members appointed to TRCA by the participating municipalities.

“Electronic Meeting” means a meeting called and held in full or in part via electronic means (including, but not limited to, audio teleconference, video teleconference, or via means of the Internet), and with or without in-person attendance, allowing for electronic participation by Board Members.

“Electronic Participation / Means” means telephone, video or audio conferencing or other interactive method whereby Members, staff and the public are able to hear and see the person(s) participating by electronic means and the person(s) participating by electronic means

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are able to hear Members, staff and the public that are actively participating in the meeting via a deputation through pre-arranged attendance.

“Executive Committee” (also referred to as the Executive) refers to those Members / Directors appointed by the Board of Directors to convene as the Executive Committee.

“Fiscal Year” means the period from January 1 through December 31.

“Hybrid Meeting” means anywhere some Members participate by electronic means and some Members participate in-person.

“Levy” means the amount of costs apportioned to participating municipalities in accordance with the *Act* and Regulations under the *Act*.

“Majority” means on any matter, assuming quorum is present, one half of the votes of those Board Members present and voting on the matter. ~~plus one.~~

“Minister” means the Minister responsible for administration of the *Act*.

“Non-matching Levy” means that portion of TRCA’s levy that meets the definition of non-matching levy as found in Ontario Regulation 139/96.

“Officer” means the officers of TRCA empowered to sign contracts, agreements and other documents on behalf of TRCA in accordance with Section 19.1 of the *Act*, which shall include, but not be limited to the Chair, Vice-Chair and Chief Executive Officer.

“Participating Municipality” means a municipality that is designated by or under the *Act* as a participating municipality, such that it shall appoint Board Members to each conservation authority, and may be a regional or local municipality.

“Pecuniary Interest” includes the direct or indirect financial interests of a Board Member and that of a member of the Board Member’s immediate family, as outlined in the *Municipal Conflict of Interest Act*.

“Quorum” means at any meeting of the *Board of Directors*, a quorum consists of one-half of the *Members* appointed by the *participating municipalities*, except where there are fewer than six such *Board Members*, in which case three such *Board Members* constitute a quorum. At any Executive Committee or advisory board meeting, a quorum consists of one-half of the *Members*, unless specified differently in the Terms of Reference.

“Staff” means employees of TRCA as provided for under Section 18(1) of the *Act*.

“Staff Direction” means a request made by a Member for an action be taken as a result of a motion. The direction must not be dilatory or improper or alter the content or context of a motion. Staff directions are not noted within the minutes unless an amendment is made to a recommendation.

“Toronto and Region Conservation Authority” (also referred to as “TRCA” or the “Authority” herein) means the corporation of this conservation authority established under Section 5 of the *Act*.

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“Vacancy” means a position that is no longer filled due to resignation or other means.

“Vice-Chair” means the Vice-Chairperson as elected by the Board of Directors. If a first and second Vice-Chair is elected, they shall be called First Vice-Chair and Second Vice-Chair.

“Weighted Majority” means the votes of 51 per cent of those represented after the votes are weighted by the percentage that applies under Ontario Regulation 139/96 for Municipal Levies.

B. Governance

1. Board Members

(1) Appointments

Subject to any agreement under Section 14(2.1) of the *Conservation Authorities Act*, *participating municipalities* within the jurisdiction of *Toronto and Region Conservation Authority* may appoint *Board Members* in accordance with Section 14 of the *Conservation Authorities Act*. Membership numbers may be determined based on the population figures outlined in Section 2(2) in the *Act*, or by agreement that is confirmed by resolutions passed by the councils of all of the *participating municipalities*; the number of *Board Members* appointed by the City of Toronto shall at all times be equal to the total number appointed by the other participating municipalities. Appointed *Board Members* must reside in a *participating municipality* within *TRCA's* area of jurisdiction and may include citizens as well as elected members of municipal councils. **Under the Act the Province has the ability to appoint an agricultural representative. The agricultural representative has certain voting limitations compared to other Board members subject to Section 4.0.1 of the Act.** The current membership of 28 *Board Members* is a result of Authority resolution on June 27, 1984, Order in Council dated September 4, 1985 and the subsequent elimination of provincial appointees effective January 10, 1996.

Collectively, the appointed *Board Members* comprise the *Board of Directors*.

(2) Term of Member Appointments

In accordance with Section 14 of the *Act*, a *Board Member* shall be appointed for a term of up to four years and until their successor is appointed, at the discretion of the appointing municipal council; such term beginning at the first meeting of the *Board of Directors* following their appointment and ending immediately before the first meeting of the *Board of Directors* following the appointment of their replacement. The *CEO* or designate shall notify the appropriate municipality in advance of the expiration date of any *Board Member's* term, unless notified by the municipality of the *Board Member's* reappointment or the appointment of their replacement. A *Board Member* is eligible for reappointment as per the appointment terms of the *participating municipality*. A *participating municipality* may replace its representative *Board Member* at its discretion at any time prior to the end of their term.

(3) Powers of the Board of Directors

Subject to the *Act* and other applicable legislation, the *Board of Directors* is empowered without restriction to exercise all of the powers of *TRCA* set forth in the *Act*. In addition to the powers of a conservation authority under Section 21 of the *Act* for the purposes of accomplishing its objects, the powers of the *Board of Directors*, include but are not limited to, the powers outlined in *Appendix 4 –Board of Directors Terms of Reference*.

The *Board of Directors* may appoint an Executive Committee and delegate to the Committee any or all of its powers except the following, as per Section 19.1(1)(d) of the *Act*:

- i. The termination of the services of the *Secretary-Treasurer*,
- ii. The power to raise money, and
- iii. The power to enter into contracts or agreements other than those contracts or agreements as are necessarily incidental to the works approved by the *Board of Directors*.

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(4) Board Member Accountability

With the exception of the ability of the Province to appoint an agricultural representative, Participating municipalities appoint *Board Members* to the *Board of Directors* as their representatives. *Board Members* have the responsibilities of Directors of the corporation that is TRCA. While *staff* is responsible for the day-to-day operations, the *Board of Directors* is responsible for TRCA's strategic direction, matters of governance, ensuring compliance with applicable legislation, ensuring appropriate policies are in place, for the financial soundness of TRCA, and for the proper exercise of the powers of TRCA.

Board Members owe a fiduciary duty to TRCA and not their Member Municipalities, when acting as a *Board Member* of the organization (Appendix 11).

All *Board Members* have the responsibility to be guided by and adhere to the Code of Conduct for *Board Members* (Appendix 1) and Conflict of Interest for *Board Members* (Appendix 2), as adopted by the *Board of Directors*.

Board Members are responsible for:

- i. Attending all meetings of the *Board of Directors* and any briefing or training sessions provided by staff or solicitor;
- ii. Understanding the purpose, function and responsibilities of TRCA;
- iii. Being familiar with TRCA's statutory and other legal obligations, including but not limited to the roles of conservation authorities in the areas of municipal planning, plan review, and *Conservation Authorities Act* Section 28 permitting related to development activity and natural hazard prevention and management and the protection of environmental interests, in accordance with the: Policies and Procedures for Conservation Authority Plan Review and Permitting Activities (MNRF, 2010);
- iv. All matters outlined in the accompanying Terms of Reference (Appendix 4).

(5) Applicable Legislation

In addition to the *Act*, the *Board Members* are subject to other legislation, including but not limited to, the following:

- *Municipal Conflict of Interest Act*;
- *Municipal Freedom of Information and Protection of Privacy Act*.

If any part of the *Board of Directors* Administrative By-law conflicts with any provision of the *Municipal Conflict of Interest Act* or the *Municipal Freedom of Information and Protection of Privacy Act* or a provision of a Regulation made under one of those Acts, the provision of that Act or Regulation prevails.

(6) Relationship Between Board Members and Staff

The *Board of Directors* relies on the *Chief Executive Officer* to manage the operations of the organization, including all *staff* of TRCA. The *Chief Executive Officer* is accountable to the *Board of Directors*, working cooperatively to achieve the goals established by the *Board of Directors*.

The *Board of Directors* will ensure that a process exists for regular performance evaluations of the *Chief Executive Officer*.

2. Officers

The *Officers* of TRCA, and their respective responsibilities, shall be:

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(1) Chair

- Is a *Board Member* of TRCA;
- Is an elected municipal representative;
- Presides at all meetings of the *Board of Directors* (and Executive Committee, and if applicable in terms of reference, presides over advisory boards and other committees **they are part of**);
- Calls special meetings if necessary;
- Acts as a public spokesperson on behalf of the *Board of Directors*;
- Serves as a signing officer for TRCA;
- Ensures relevant information and policies are brought to the *Board of Directors* attention;
- Keeps *Board Members* apprised of significant issues in a timely fashion;
- Performs other duties when directed to do so by resolution of the *Board of Directors*.

(2) Vice-Chair

- Is a *Board Member* of TRCA;
- Is an elected municipal representative;
- Attends at all meetings of the *Board of Directors* and Executive Committee, and performs the duties of the *Vice-Chair* at such meetings;
- Carries out assignments as requested by the *Chair*;
- Understands the responsibilities of the *Chair* and acts as *Chair* immediately upon the death, incapacity to act, absence or vacancy of the *Chair* until such time as a new *Chair* is elected or until the *Chair* resumes his/her duties;
- Serves as a signing officer for TRCA **when required**.

(3) Chief Executive Officer/Secretary-Treasurer (CEO)

The duties of the *Chief Executive Officer* and Secretary-Treasurer are combined and assigned to a single position. Responsibilities of the *CEO* as assigned by the *Board of Directors* include, but are not limited to the following:

- Is an employee of TRCA;
- Fulfills the requirements of the Secretary-Treasurer as defined in the *Act*;
- Attends all meetings of the *Board of Directors* (and Executive Committee, advisory boards and other committees if applicable);
- May designate an acting *CEO* to act in their stead when required;
- Give or cause to be given all notices required by this By-law;
- Ensure the *Clerk* keeps accurate records of meetings and accounts of the *Board of Directors* (and Executive Committee advisory boards and other committees if applicable);
- Works in close collaboration with the *Chair* and *Vice-Chair* and keeps them apprised of relevant information and significant issues in a timely fashion;
- Develops a strategic plan for approval by the *Board of Directors* and implements short and long-range goals and objectives;
- Is responsible for the management of the operations of TRCA, including all *staff* and programs of TRCA;
- Ensures resolutions of the *Board of Directors* are implemented in a timely fashion;
- Develops and maintains effective relationships and ensures good communications with stakeholders, including *participating municipalities*, federal

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and provincial government ministries/agencies, indigenous communities, other conservation authorities, Conservation Ontario, and community groups and associations;

- Carry out or cause to be carried out required financial transactions on behalf of the *Board of Directors*;
- Is the custodian of the Corporate Seal;
- Serves as a signing officer for *TRCA*.

(4) Clerk

- Is an employee of *TRCA*;
- Maintains minutes and accurate accounts of the Board and advisory board meetings;
- Ensures appropriate notices are issued related to hearings and decisions as per the requirements of the Act;
- Conducts voting for meetings including the Annual General Meeting
- Is an *Officer* of the organization for the purposes of the *Municipal Freedom of Information and Protection of Privacy Act*.

(5) Staff

- Other *TRCA* staff delegated signing authority as per *TRCA*'s Signing Officers policy.

3. Absence of Chair and Vice-Chair

In the event of the absence of the *Chair* and *Vice-Chair* from any meeting, the *Board Members* shall appoint an Acting *Chair* who, for the purposes of that meeting has all the powers and shall perform all the duties of the *Chair*.

4. Representatives to Conservation Ontario Council

- (1) The *Board of Directors* may appoint up to three representatives to the Conservation Ontario Council ("Council"), designated as Voting Delegate and Alternate(s). The Council will consist of the Voting Delegates appointed by each member conservation authority. *TRCA* shall appoint the following annually, without Resolution of the *Board of Directors*:

- (a) Voting Delegate – *Chair*
- (b) First Alternate – *Vice-Chair*
- (c) Second Alternate – *Chief Executive Officer*

- (2) The Voting Delegate and Alternates shall be registered by the *Clerk* with Conservation Ontario annually.

5. Election of Chair and Vice-Chair

The election of the *Chair* and *Vice-Chair* shall be held at the Annual Meeting of the *Board of Directors* unless an exception is granted by the Minister for a two-year term in which case it would be held biennially. Should a vacancy of either position arise between the scheduled elections, election for such positions will be held at the next regular meeting of the *Board of Directors*. All elections shall be in accordance with the *Board of Directors* Procedures for Election of Officials (*Appendix 3*)

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6. Appointment of Auditor

The general membership shall appoint an auditor in accordance with Section 38 of the Act.

7. Financial Statements and Report of the Auditor

The *Board of Directors* shall receive and approve the Audited Financial Statements and Report of the Auditor annually for the previous year.

The *Board of Directors* shall forward copies of the Audited Financial Statements and Report of the Auditor to *participating municipalities* and the *Minister* and will make them available to the public by posting on the *TRCA* website in the *Board of Directors* agenda or minutes within sixty (60) days of receiving the Auditors Report.

8. Borrowing Resolution

If required, the *Board of Directors* shall establish a borrowing resolution and such resolution shall be in force until it is superseded by another borrowing resolution.

9. Levy Notice

The *levy* due to *TRCA* from *participating municipalities* shall be communicated to those municipalities in accordance with the *Act* and any applicable Regulations.

10. Signing Officers

All deeds, transfers, assignments, contracts, and obligations entered into by *TRCA* shall be signed by the signing officers of *TRCA*, or designate, as outlined in the *TRCA* policy on Signing Officers.

11. Executive Committee

- (1) The *Board of Directors* may elect or appoint an Executive Committee every two years at the Annual Meeting of the *Board of Directors*, in accordance with Section 19 of the *Act* and this By-law. The membership of the Executive Committee is outlined in *Appendix 5 – Executive Committee Terms of Reference*.
- (2) Should a vacancy on the Executive Committee arise between Annual meetings, election for such positions will be held at the next regular meeting of the *Board of Directors*. All elections shall be in accordance with the *Board of Directors* Procedures for Election of Officials (*Appendix 3*).
- (3) The Executive Committee shall have the powers outlined in the Executive Committee Terms of Reference (*Appendix 5*), and any other powers so delegated to it by the *Board of Directors*, in keeping with this By-law.
- (4) Rules and procedures governing *Board of Directors* shall be observed by all committee Members.

12. Advisory Boards and Other Committees

- (1) In accordance with Section 18(2) of the *Act*, the *Board of Directors* shall establish such advisory boards as may be required by regulation and may establish such other advisory boards as it considers appropriate. .

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- (2) The *Board of Directors* shall approve the terms of reference for all such advisory boards and committees, which shall include the role, the frequency of meetings and the number of Members required.
- (3) Rules and procedures governing *Board of Directors* shall be observed by all advisory board members.
- (4) Elections or appointment to advisory boards may happen at any regular meeting of the *Board of Directors*. Appointment shall be by way of resolution of the *Board of Directors*, whereas all elections shall be in accordance with the *Board of Directors Procedures for Election of Officials (Appendix 3)* and may happen at an advisory board meeting.
- (5) Each advisory board or committee shall report to the *Board of Directors*, presenting any recommendations made by the advisory board or committee. Each advisory board or committee shall submit meeting minutes to the *Board of Directors* in a timely manner.
- (6) The dates of all advisory board and committee meetings shall be made available to all *Board Members* of the *Board of Directors* by means of *TRCA's* website.
- (7) The Terms of Reference for advisory boards and committees are outlined in the *appendices* to this By-law.
- (8) The *Board of Directors* may from time to time establish by resolution special advisory boards and committees to deal with particular matters specified by the *Board of Directors*. The members of the special body shall be appointed by resolution of the *Board of Directors* and shall include at least one *Board Member* of the *Board of Directors* and may in addition appoint other persons to the special body. Such body shall follow the rules and procedures outlined in this By-law.

13. Remuneration of *Board Members*

- (1) Subject to compliance with applicable governing Acts, rules and regulations, remuneration may be afforded to *Board Members*. Should payment by *TRCA* of remuneration be deemed to be allowable under such law at any period in time, the *Board of Directors* shall establish by Resolution a per diem rate to be paid to *Board Members* for attendance at *Board of Directors* and Executive Committee meetings, and at such other business functions as may be from time to time requested by the *Chair*, through the *CEO*, and as approved by the Ontario Public Guardian and Trustee (PGT). In addition, an honorarium that is authorized by the PGT may be approved by the *Board of Directors* for the *Chair* and/or *Vice-Chair* as compensation for their additional responsibilities. A single per diem will be paid for attendance, either in person or by electronic means, at more than one meeting if they occur consecutively on the same day. Should payment by *TRCA* of remuneration be deemed not to be allowable under such law at any period in time, the *Clerk* shall report to the *Board of Directors* in this regard.
- (2) Remuneration shall be paid on a semi-annual basis in accordance with *TRCA's* payroll procedures.

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- (3) The *Board of Directors* shall reimburse *Board Members'* and advisory board members' reasonable travel expenses incurred commuting from home or place of work for the purpose of attending meetings and/or functions on behalf of the *Board of Directors* or advisory board. These expenses shall include:
- (a) a per-kilometre rate for use of a personal vehicle, with the per-kilometre rate to be paid at the same rate as approved for *TRCA staff*.
 - (b) public transportation (e.g., transit fare) or rented transportation costs (e.g., taxi/Uber/Lyft fare), not to exceed the cost of the per-kilometre rate that would be applied based on the distance travelled.
 - (c) 407 ETR toll fees (with the exception of video toll charges/camera charges).
- (4) Requests for such reimbursements shall be submitted to the *Clerk* in a timely fashion and shall be consistent with *TRCA* guidelines. A *Board Member* must be present for a half of the meeting in order to qualify for a reimbursement.

14. Records Retention

TRCA shall keep, retain and protect full and accurate records in accordance with *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, other applicable laws and regulations and *TRCA's* policies, as approved by the *Chief Executive Officer* from time-to-time.

15. Records Available to Public

- (1) Subject to requirements of the *MFIPPA*, *TRCA* shall maintain and adhere to policies that determine which *TRCA* information and data are made available to the public.
- (2) Pursuant to Section 3 and Subsection 49(1) of *MFIPPA*, the *Board of Directors*, as head under *MFIPPA*, hereby delegates all the powers and duties granted and vested in the head to the *Clerk*.
- (3) In accordance with the *Act*, the *Board of Directors* shall make the *Board of Directors* Administrative By-law available to the public on *TRCA's* open webpage, including written and alternative formats in accordance with the *Accessibility for Ontarians with Disabilities Act (AODA)* if requested by a member of the public.

16. By-law Review

The *Board of Directors* Administrative By-law shall be reviewed by *staff* at the earlier of every five years or when circumstances arise requiring modifications. Changes will be brought as required to the *Board of Directors* for approval.

17. Enforcement of By-law and Policies

The *Board Members* shall respect and adhere to all applicable by-laws and policies (for example, the Code of Conduct for *Board Members* and Conflict of Interest for *Board Members* – Appendices 1 and 2, respectively). *TRCA* may take reasonable measures to enforce its by-laws and policies, including the enforcement mechanisms under the *Municipal Conflict of Interest Act*. The procedure for enforcement shall be as follows:

17.1 Board Members are encouraged to resolve disagreements and conflicts through one-on-one discussion in order to remedy a behaviour or activity contrary to the *TRCA* Policies. However, it is not a precondition or a prerequisite that this discussion

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be initiated or completed prior to pursuing the Formal Complaint Procedure as described below.

17.2 The Formal Complaint Procedure shall be as follows:

- (a) A dated signed written complaint detailing the relevant particulars shall be submitted to the *Chief Executive Officer*.
- (b) Upon receipt of the complaint, the *Chief Executive Officer* or designate shall prepare an information package that shall include the following:
 - i. The Complaint;
 - ii. A copy of the Policies that are relevant;
 - iii. Such other information or documentation that the *Chief Executive Officer* deems relevant.
- (c) A Special Committee made up of two Members of the Executive Committee not directly involved in the complaint shall be formed by the *Chair* to address the complaint. In the case where the *Chair* is involved in the complaint, the *Vice-Chair* will form the Special Committee.
- (d) The information package referred to above shall be provided to the *Board Member* alleged to be in contravention forthwith and to the Special Committee on appointment.
- (e) The *Chief Executive Officer* shall submit a brief report to the Executive Committee in a closed session at a regularly scheduled meeting advising that a complaint was received, providing the following information, subject to any requests to maintain privacy which shall be administered according to applicable privacy legislation:
 - iv. Name of Alleged Offender;
 - v. Name of Complainant;
 - vi. The provision of the Policies allegedly contravened;
 - vii. A summary of the facts constituting the alleged contravention;
 - viii. The date of request.
- (f) The *Chief Executive Officer* shall forward the report to the integrity commissioner of the *Board Member's* appointing municipality to appraise them of the complaint.
- (g) The Special Committee shall complete an investigation of the complaint (which shall include an opportunity for the affected *Board Member* to respond to the allegation) within 30 days of receipt of the information package or such longer period as it may require not to exceed 60 days, and provide a report to the *Chair* (or *Vice-Chair* as the case may be) on the matter as to the validity of the complaint and its written recommendations as to the appropriate measures to be taken by the Executive Committee. The report shall be tabled in closed session at the next regularly scheduled Executive Committee meeting.
- (h) The Executive Committee shall receive the report and recommendations from the Special Committee and may determine the appropriate action(s) to be taken, if any. Following such determination by the *Executive Committee* the appointing municipality shall be notified of such determination and recommendations for action.

18. Indemnification of Board Members

- (1) TRCA will procure and maintain a program of insurance, including directors and officers liability, automobile liability and commercial general liability coverage in limits that are typical for an organization of TRCA's scale and operations for liabilities to which a Board Member or advisory board member ("Member") might ordinarily be

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exposed by reason of being a Member ("Insurance"). Insurance is the primary means by which TRCA will finance liabilities to which Members might be exposed as a result of their role as a Member.

- (2) Subject to Board of Directors approval and provided that the following criteria is met and continues to be met, TRCA shall indemnify and defend its Members and their heirs, in respect of any civil, criminal or administrative action, order, claim or proceeding, from and against all costs, charges and expenses, including all amounts paid to settle any real or potential action, claim, charge, order, or proceeding or satisfy any judgement reasonably incurred by any such Members to which any such individual is made a party by reason of being a TRCA Member ("Claim"), and to the extent only that such a Claim is not covered by Insurance when:
 - (a) A Member acted honestly, in good faith with a view to the best interests of TRCA, with due regard for the legality of their actions or omissions, and within the scope of their duties and responsibilities.
- (3) Notwithstanding the indemnity provided under 17(2), where a Member is charged with an offence under the Criminal Code, or under any other statutes(s), or a proceeding is commenced involving the member under the *Municipal Conflict of Interest Act* arising out of an act done in the performance of their official duties, indemnity under this By-law shall be subject to the Member's acquittal, and:
 - (a) The Member shall, in the first instance, be responsible for their own costs including the retaining of legal counsel or a paralegal.
 - (b) The Member must have had reasonable grounds for believing that the conduct was lawful.
 - (c) A request for indemnification shall be referred to the Executive Committee and the Board of Directors for their consideration on advice from the TRCA's Legal Counsel. The term "acquittal" shall be taken to be the same as a finding not to have contravened a statute, a dismissal of the charge(s) or proceeding and may, in appropriate circumstances, include the withdrawal of the relevant charge(s) or proceeding.
- (4) Whenever a circumstance that could give rise to a real or potential Claim is brought to the attention of a Member, the Member is to advise TRCA's Legal Counsel immediately. If requesting indemnification, the individual will provide a copy of all documents and information related to the matter. Any failure on the part of the individual to report the Claim or proceeding forthwith to Legal Counsel or to provide corresponding documentation or to cooperate in any subsequent investigation or defense of the claim may result in denial of the request for indemnity.
- (5) Where a request for indemnification has been made under this policy, TRCA's Legal Counsel shall provide a report and a recommendation to the Executive Committee and to Board of Directors for their consideration.
- (6) This policy does not apply to:
 - (a) Any Claims commenced by TRCA;
 - (b) Any Claims in which TRCA is a party adverse in interest;
 - (c) Any Claims commenced by a Member.

C. Meeting Procedures

The Meeting Procedures below governing the procedures of the *Board of Directors* shall also be observed in Executive Committee and advisory board meetings unless otherwise specified in their terms of reference, as far as they are applicable, and the words Executive Committee or advisory board shall be substituted for the words *Board of Directors* as applicable.

1. Rules of Procedure

- (1) In all matters of procedure not specifically dealt with under the *Act* and this By-law, the current edition of Robert's Rules of Order ~~or other generally accepted rules of procedure~~ shall be binding.

2. Notice of Meeting

- (1) The *Board of Directors* shall approve a schedule for regular meetings in advance, following the requirements of Frequency of Meetings outlined in the *Appendices*. The *Chief Executive Officer* shall send Notice of regular meetings to all *Board Members* at least seven calendar days in advance of a meeting. Notice of all regular or special meetings of the *Board of Directors* or its committees shall be made available to the public as soon as possible after its delivery to *Board of Directors*.
- (2) Notice of any meeting shall indicate the time and place of that meeting and the agenda for the meeting. Posting of the agenda on *TRCA's* website is deemed to meet the notice requirement.
- (3) All material and correspondence to be dealt with by the *Board of Directors* at a meeting will be submitted to the *Chief Executive Officer* or their delegate nine days in advance of the meeting to be included in the regular agenda, three days in advance of the meeting to be included with the added agenda, and one day in advance of the meeting if it is to be introduced at the meeting. The cut-off time shall be 12:00 p.m. in each instance.
- (4) The *Chair* may, at their pleasure or at the request of a *Board Member*, call a special meeting of the *Board of Directors* on seven days' notice, in writing, or as is necessary. The *Chair* shall not refuse the calling of a special meeting with majority support. The notice shall state the business of the special meeting and only that business shall be considered at that special meeting. The agenda for special meetings of the *Board of Directors* shall be prepared as the *Chair* may direct.
- (5) The *Chair* or the *Chief Executive Officer* may, by notice in writing, delivered to the *Board Members* at least 12 hours before the hour appointed for the meeting, postpone or cancel any meeting of the *Board of Directors*, Executive Committee, an advisory board or other committee until the next scheduled date, when they become aware in advance that a quorum for the meeting cannot be reached or for any other valid reason.
- (6) The *Chair* or the *Chief Executive Officer* may, if it appears that a weather event or like occurrence will prevent the *Board Members* from attending a meeting, postpone that meeting by advising as many *Board Members* as can be reached or, if warranted, hold the meeting electronically provided quorum and public participation requirements can be met. Postponement shall not be for any longer than the next regularly scheduled meeting date.

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3. Meetings Open to Public

- (1) All meetings of the *Board of Directors* and Executive Committee, regardless of whether they are held in-person or electronically, shall be open to the public. When the meeting is held electronically, TRCA shall provide alternative means of public participation.
- (2) Notwithstanding subsection C.3(1), a meeting or a part of a meeting may be closed to the public if the subject matter meets the criteria for a closed meeting as defined in Section C.4 of this By-law.
- (3) All meetings of the *Board of Directors* and Executive Committee will be webcast and be made publicly available for both live streaming and later viewing or be made similarly available using the best available technological systems, except in times of technological failure.

4. Meetings with Closed “In Camera” Sessions

- (1) Every meeting shall be open to the public as per Section 15(3) of the *Act*, subject to the exceptions set out below.
- (2) Meetings may be closed to the public if the subject matter being considered relates to:
 - (a) The security of the property of *TRCA*;
 - (b) Personal matters about an identifiable individual, including *staff* of *TRCA*;
 - (c) A proposed or pending acquisition or disposition of land by *TRCA*;
 - (d) Labour relations or employee negotiations;
 - (e) Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting *TRCA*;
 - (f) Consideration of the issuance or refusal to issue permissions pursuant to section 28 (or 28.1) of the *Act*;
 - (g) Advice that is subject to solicitor-client privilege;
 - (h) A matter in respect of which the *Board of Directors*, Executive Committee, advisory board or other body may hold a closed meeting under another Act;
 - (i) Information explicitly supplied in confidence to *TRCA* by the Government of Canada, a province or territory or a Crown agency of any of them;
 - (j) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to *TRCA*, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
 - (k) a trade secret or scientific, technical, commercial or financial information that belongs to *TRCA* and has monetary value or potential monetary value; or
 - (l) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of *TRCA*.
- (3) The *Board of Directors* shall close a meeting if the subject matter relates to the consideration of a request under *MFIPPA*.
- (4) A meeting of the *Board of Directors* may also be closed to the public if:
 - (a) the meeting is held for the purpose of educating or training the *Board Members*;and

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- (b) at such a meeting, no *Board Member* discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the *Board of Directors*.
- (5) If the requirement for a closed meeting or part of a meeting is known when the agenda or added agenda is produced, the subject matter being considered and the criteria for closed session shall be identified on the agenda.
- (6) Before holding a meeting or part of a meeting that is to be closed to the public, the *Board Members* shall state by resolution during the open session of the meeting that there will be a meeting closed to the public and the general nature of the matter to be considered at the closed meeting. Once matters have been dealt with in a closed meeting, the *Board of Directors* shall reconvene in an open session.
- (7) The *Board of Directors* shall not vote during a meeting that is closed to the public, unless:
 - (a) the meeting meets the criteria outlined in this By-law to be closed to the public;
 - (b) the vote is for a procedural matter or for giving directions or instructions to *Officers, staff* or agents of *TRCA*;
 - (c) a vote is called in connection with a decision to allow (with or without conditions) or refuse, permission following a hearing pursuant to section 28 (or 28.1) of the *Act*.
- (8) At such time as the items considered in camera can be made public, the relevant resolution(s) will be included as part of a regular *Board of Directors* agenda for information.
- (9) The *Clerk* shall implement the following procedures for handling of confidential matters:
 - (a) A public report with as much detail as is publicly available shall be circulated to *Board Members* where possible, and the confidential material shall be verbally reported in closed session. Should there be an extensive amount of confidential material for consideration, that circulation shall be by hard copy couriered or emailed in a secure digital form to the *Board Members*.
 - (b) Each confidential report shall contain a watermark with the name of the individual receiving it as a unique identifier, and hard copies shall be printed on coloured paper.
 - (c) Any materials presented to the *Board of Directors* during a closed meeting shall be returned to the *Clerk* prior to departing from the meeting and shall be treated in accordance with the *Board of Directors* procedures for handling confidential material.
 - (d) Confidential minutes will be produced for all discussions which are held in closed session where a resolution is approved. Confidential minutes will only be available to *Board Members*, eligible *staff* or legal counsel upon request or when required to be dealt with as part of a *Board of Directors* agenda, and when circulated shall be watermarked with a unique identifier.
 - (e) The *Clerk* shall maintain a log of who confidential items are circulated to, at any time it is circulated, and who returns confidential items to the *Clerk*.
 - (f) Notes will be taken of discussions of all closed session discussions, in keeping with *MFIPPA* requirements, and such notes shall only be provided to the

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Information and Privacy Commissioner or designate, if requested, as evidence of the confidential nature of the closed session.

- (10) Discussion notes and where applicable, confidential minutes will be produced by the *Clerk* for all in camera meetings and maintained as a corporate record. If the *Clerk* is not present in a closed session, a designate shall take notes of any direction provided and the nature of the discussion.

5. Agenda for Board of Directors Meetings

- (1) The *Clerk*, under the supervision of the *Chief Executive Officer*, shall prepare an agenda for all regular meetings of the *Board of Directors* that shall include, but not necessarily be limited to, the following headings: Acknowledgement of Indigenous Territory; Minutes; Disclosure of Pecuniary interest and General Nature Thereof; Delegations; Presentations; Correspondence; Items for Action or Information; Material from Executive Committee or advisory boards; Ontario Regulation 166/06, as amended; Closed Session; New Business.
- (2) The agenda for special meetings of the *Board of Directors* shall be prepared as directed by the *Chair*.
- (3) Agendas for meetings shall be forwarded to all *Board Members* at least seven calendar days in advance of the meeting, except in unforeseen circumstances preventing timely circulation and is expected to be posted on the website no later than noon on the Monday prior to the Friday meeting. In special circumstances an amended agenda may be circulated at least 2 days in advance of the meeting. Such agendas shall be made available to the public on *TRCA's* website at the same time unless the meeting is closed to the public in accordance with this By-law. Such agendas shall also be available in alternative formats, in accordance with *AODA*, if requested by interested parties.
- (4) Staff members may request to add a walk-on item to the agenda on the day of the meeting. Addition of a walk-on item requires a motion to amend the agenda and requires support of two thirds of *Board Members* present at the meeting.
- (5) The business of each meeting shall be taken up in the order in which it stands in the Agenda for that meeting, unless otherwise decided by discretion of the Chair or a two-thirds (2/3) vote of the Members present, allowing a Member not present at the time of a vote to re-open the debate on an item.

6. Quorum

- (1) At any meeting of the *Board of Directors*, a quorum consists of one-half of the *Members* appointed by the *participating municipalities*, except where there are fewer than six such *Board Members*, in which case three such *Board Members* constitute a quorum. At any Executive Committee or advisory board meeting, a quorum consists of one-half of the *Members*, unless specified differently in the Terms of Reference.
- (2) If there is no quorum within fifteen minutes (15) after the time appointed for the meeting, the *Chair* for the meeting shall declare the meeting adjourned due to a lack of a quorum, or shall recess until quorum arrives, and the *Clerk* shall record the names of the *Board Members* present and absent.

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- (3) If during a *Board of Directors* meeting a quorum is lost, then the *Chair* shall declare that the meeting shall stand recessed or adjourned, until the date of the next regular meeting or other meeting called in accordance with the provisions of this By-law **or until the quorum can be reformed**. Agenda items including delegations and presentations may be covered and presented and issues discussed, but no formal decisions may be taken by the remaining *Board Members* which do not constitute a quorum.
- (4) Where the number of *Board Members* who are unable to participate in a meeting due to the declaration of a conflict of interest as per *Appendix 2* is such that at that meeting the remaining *Board Members* are not of sufficient number to constitute a quorum, the remaining number of *Board Members* shall be deemed to constitute a quorum, provided such number is not less than two.

7. Order of Business

- (1) When quorum is first present after the time fixed for the meeting, the *Chair* shall call the meeting to order. The first order of business shall be the Acknowledgement of Indigenous Territory, which shall be read by the *Chair* at the start of each meeting.
- (2) The *Board of Directors* shall use a consent agenda procedure to expedite agenda items for which no discussion is required. The business of the *Board of Directors* shall be taken up in the order in which it stands on the agenda, with the exception that delegations and presentations shall be handled after the *Chair* conducts the consent agenda as follows:
 - (a) Following any disclosure of pecuniary interest and excluding closed session and new business agenda items, the *Chair* shall call the remaining agenda items, by section and ask if any member wishes to hold an item for discussion.
 - (b) If a member requests to hold an item, **the Chair shall indicate this verbally or electronically via the flagged hand, the Chair shall acknowledge the request and the Clerk shall make note of the member's request.**
 - (c) At the completion of each section of the agenda, the *Chair* shall call for a mover and seconder to adopt the un-held items in that section. Debate and voting shall be conducted as per this By-law.
 - (d) Once all agenda items have been addressed, the *Chair* will call the delegations and presentations, then any held agenda items in order of appearance on the agenda.
- (3) Delegations shall follow the rules outlined in Section C.13. Presentations are typically delivered by staff as allowed by the *Chief Executive Officer* and shall be allotted a maximum of 10 minutes to address the *Board of Directors*, except by leave of the *Chair*.
- (4) No *Board Member* shall present any matter to the *Board of Directors* for its consideration unless the matter appears on the agenda for the meeting of the *Board of Directors* or the matter is related to an item on the agenda and leave is granted by the *Chair* to present the matter under New Business.
- (5) A *Board Member* who wishes to discuss a matter that does not appear on the agenda may put forward a Notice of Motion under New Business to request *staff* to prepare a report back at the next meeting.

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8. Notice of Motion

- (1) Written notice of motion to be made at a *Board of Directors* meeting may be given to the *Clerk* by any *Member* of the *Board of Directors* not less than nine calendar days prior to the date and time of the meeting and shall be forthwith placed on the agenda of the next meeting. Such notice of motion shall be included in full in the agenda for the meeting concerned.
- (2) Recommendations included in reports of advisory boards that have been included in an agenda for a meeting of the *Board of Directors*, shall constitute notice of motion for that meeting.
- (3) Recommendations included in *staff* reports that have been included in an agenda for a meeting of the *Board of Directors*, shall constitute notice of motion for that meeting.
- (4) Notwithstanding the foregoing, any motion or other business may be introduced for consideration of the *Board of Directors* provided that it is made clear that to the matter is time-sensitive and that to delay discussion of the matter would not be in the best interest of the *Board of Directors*. **A two-thirds vote would be required if other business is introduced.**
- (5) To be added to an agenda, a Notice of Motion requires a mover, seconder and an affirmative vote of the two-thirds *majority* of the *Board Members* of the *Board of Directors* present.

9. Debate

- (1) The *Board of Directors* shall observe the following procedures for discussion/debate on any matter coming before it:
 - (a) A *Board Member* shall be recognized by the *Chair* prior to speaking;
 - (b) Where two or more *Board Members* address the *Chair* to speak, the *Chair* shall designate the *Member* who has the floor, who shall be the *Board Member* who in the opinion of the *Chair* was first recognized;
 - (c) Before speaking every *Board Member* shall address the *Chair*, and all questions and points of discussion shall be directed through the *Chair*;
 - (d) Where a motion is presented, either orally or in writing, it shall be moved and seconded before debate;
 - (e) No *Board Member* shall speak at any time for more than three minutes without leave of the *Chair*;
 - (f) Any *Board Member* may ask a question of the previous speaker through the *Chair*;
 - (g) The *Board Member* who has presented a motion, other than a motion to amend or dispose of a motion, may speak again to the motion immediately before the *Chair* puts the motion to a vote;
 - (h) When a motion is under debate, no motion shall be received other than a motion to amend, to defer action, to refer the question, to call the question, to adjourn, or to extend the hour of closing the proceedings;
 - (i) When a motion is under consideration, only one amendment is permitted at a time.

10. Matters of Precedence

- (1) The following matters shall have precedence over the usual order of business:

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- (a) a point of order;
 - (b) matter of privilege;
 - (c) a matter of clarification;
 - (d) a motion to suspend a rule of procedure or to request compliance with the rules of procedure;
 - (e) a motion that the question be put to a vote (motion to call the question), which shall adhere to the following rules:
 - i. This motion requires a seconder.
 - ii. This motion cannot be discussed or debated. As soon as the *Chair* hears a seconder, the vote is immediately taken.
 - iii. It takes two-thirds majority of the present and voting *Board Members* in favor to cut off debate.
 - iv. If two-thirds of the group want to stop debate and vote, then the *Chair* immediately takes the vote on the pending motion – the motion that the group is considering at this time. No further discussion is allowed.
 - (f) a motion to adjourn.
- (2) On a point of order, the *Board Member* shall ask leave of the *Chair* to raise it and after leave is granted the *Board Member* shall state the point of order to the *Chair* and remain silent and seated until the *Chair* rules. No *Board Member* shall address the *Chair* on the point of order except for the purpose of appealing the *Chair's* ruling.
- (3) A motion to adjourn or call the question (put a question to the vote) shall be put to a vote immediately without debate, except that such vote shall not be taken:
- (a) while a *Board Member* is in possession of the floor or has previously indicated to the *Chair* the desire to speak on the matter; or
 - (b) after it has been decided to put a motion to the vote and that vote is not carried or completed.
- (4) The ruling of the *Chair* shall be final except where there is an appeal the *Members* shall decide without debate and such decision is final.

11. Board Members' Attendance

- (1) *Board Members* are expected to attend all meetings of the *Board of Directors* and, if applicable, of the Executive Committee. Failure to attend two consecutive meetings without a sufficient reason provided shall cause notice to the *Board Member* and *participating municipality*. Failure to attend three consecutive meetings without a sufficient reason will cause a formal request to reappoint.
- (2) The *Clerk* shall provide a listing of *Board Members'* attendance at scheduled meetings of the *Board of Directors* to the *participating municipalities* at least annually, such that the municipal treasurers may comply with the *Municipal Act*.
- (3) Upon a *Board Member's* vacancy due to death, incapacity or resignation occurring in any office of the *Board of Directors*, the *Board of Directors* shall request the *participating municipality* that was represented by that *Board Member* to appoint a replacement. In cases of incapacity or under a requirement of the *participating municipality*, a *Board Member* may take a temporary leave of absence and advise the *Chief Executive Officer* and *participating municipality* of the leave. The *Clerk* shall record this leave of absence in attendance of meetings until the leave is either ended or the *Board Member* is replaced by the *participating municipality*.

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- (4) If a *Board Member* is unable to attend a meeting and wishes to bring any additional information or opinion pertaining to an agenda item to the *Board of Directors*, the *Board Member* shall address in writing to the *Clerk* such correspondence a minimum of two hours prior to the start of the meeting. The correspondence shall be circulated by the *Clerk* to *Board Members* in attendance.

12. Electronic Participation

- (1) **Electronic participation in** meetings shall be permitted during any period of time. For further clarity, any hearing or appeal that is dealt with in this By-Law may be conducted as a hybrid meeting with provisions for applicants and their agents to participate if the Executive Committee decides to hold any such hearing or appeal as an **electronic or hybrid** meeting. All such meetings shall be open to the public unless the meeting is closed to the public pursuant to section C.4 of this By-Law. The Clerk, in consultation with the Chief Executive Officer, may direct that a Board of Directors, Executive Committee or advisory board meeting be conducted **electronically or as a hybrid meeting**, via a meeting platform as determined by the Clerk.
- (2) A Board Member shall be permitted to participate **by electronic means** in any Board of Directors, Executive Committee or advisory board meeting. **Any** Member participating by electronic means shall have the ability to:
- (a) register a vote;
 - (b) be counted towards determining quorum for both open and closed session; and
 - (c) participate in a meeting that is closed to the public.
- (3) The Board Member or advisory board member who wishes to participate by electronic means shall provide the Clerk a minimum of **48** hours' notice, or as much time that is practically required to ensure appropriate preparations for a hybrid meeting.
- (4) Members attending by electronic means that is closed to the public shall declare at the start of the closed session that they will maintain the confidentiality of the closed session through ensuring that they are alone and that any discussions cannot be overheard.
- (5) External stakeholders and the members of the public may participate by electronic means in any meeting. Those, wishing to participate in the meeting by electronic means shall provide the Clerk a minimum of **48** hours' notice, or as much time that is practically required to ensure appropriate preparations for a hybrid meeting.
- (6) Electronic meetings shall be conducted in accordance with the procedures established by the Clerk for facilitating electronic participation, which will ensure the adequate communications during the meeting and allow members of the public to hear and observe meetings open to the public.
- (7) All meetings of the Board of Directors and Executive Committee, and other meetings as directed by the Chair, will be webcast except in times of technological failure (e.g., Internet outage, system crash). Meeting recordings shall be made publicly available for later viewing. Failure to webcast or produce a recording does not call the meeting into question.

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13. Delegations

- (1) Any person or organization shall be permitted to speak to any item on the Board of Directors, Executive Committee, or advisory board agenda, either in-person or through electronic means. In a case when TRCA offices are closed to the public, written communications will be encouraged, however a delegation through electronic means is possible by contacting the Clerk.
- (2) Any person or organization who wishes to address the *Board of Directors* may make a request in writing by such means as designated by the *Clerk*. The request should include a brief statement of the issue or matter involved, the position to be taken, and indicate the name, title (if applicable) and contact information of the proposed speaker(s). If such request is received nine calendar days in advance of a scheduled meeting, the delegation shall be listed on the regular agenda and if received three calendar days in advance shall be listed on the added agenda. The cut-off time shall be 12:00 p.m. in each instance.
- (3) If any person or organization have missed the delegation submission deadline for the electronic meeting, they should contact the Clerk no later than 9:00 a.m. on the day of the meeting to have an opportunity to request consideration of their delegation. Due to technical considerations associated with the electronic meeting conduct any later request for consideration by the Board at the 930 a.m meeting will not be accommodated.
- (4) Any person or organization requesting an opportunity to address the *Board of Directors* but not having made a written request to do so in the timelines specified above, may appear before a meeting of the *Board of Directors* but will be heard only if such motion is made by a *Board Member* at the meeting and the motion passes by the *majority* in attendance. If such motion passes, the *Chair* may immediately rule that the hearing of the delegation would be unfair or prejudicial to *Board Members* or other persons not present because of lack of advance notice and that the hearing of the delegation be deferred to the next meeting and listed on that agenda. The *Chair's* ruling may be immediately appealed by proper motion and the ruling of the meeting shall then govern.
- (5) Delegations are limited to one meeting of either the *Board of Directors*, Executive Committee, or advisory board, except by approval of the *Chair* to be heard at an additional meeting(s). This may not be applied if there is a material change in the direction of recommendations related to the item. Further, delegations will be afforded the opportunity to speak at the meeting when the decision is being made, even if they were previously allowed to speak at another meeting.
- (6) Delegations shall confine their remarks to the matters on the agenda before the *Board of Directors*. Should the request for a delegation be in regard to a matter not currently before the *Board of Directors*, the *Chief Executive Officer* may defer hearing the matter until such time as it is before the *Board of Directors* or deem the delegation frivolous.
- (7) Except by leave of the *Chair*, each delegation shall be limited to not more than two speakers, with a total time allotment limited to five minutes, for each delegation. Leave for extension may be requested in advance through the *Clerk* or at the meeting.

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- (8) When a number of people are to appear representing one interest group, it is expected that the group be represented by a maximum of two spokespersons as indicated above and be allotted a total time of a maximum of five minutes, and/or submit written submissions.
- (9) When the *Chair* believes that a large number of delegations will request an opportunity to address the *Board of Directors* with respect to a particular matter or matters, the *Chair* may summon a special meeting of the *Board of Directors* to deal with the particular matter or matters.
- (10) If the number of delegations present wishing to address a particular matter or matters is such that the meeting will not be able to deal with its agenda properly, then, on proper motion, the particular matter or matters may be adjourned to a special meeting and, if the time, date and place of the special meeting is included in the motion, no further notice of such meeting will be required.
- (11) Delegations may submit written submissions for consideration at a meeting up to the start of any meeting on which they have been approved to speak.

14. Annual Meeting

- (1) One meeting of the *Board of Directors* in each year shall be designated as the Annual Board of Directors Meeting and may include the Election of *Officers* on the agenda as required, in addition to the normal course of business.

15. Voting

- (1) In accordance with Section 16 of the *Act*:
 - (a) each *Board Member*, including the *Chair*, is entitled to one vote; and
 - (b) a *majority* vote of the *Board Members* present at any meeting is required upon all matters coming before the meeting.
- (2) If any *Board Member* abstains from voting, they shall be deemed to have voted neither in favour nor opposed to the question.
- (3) If a vote results in a tie, the motion fails.
- (4) Interrelated motions shall be voted on in the order specified in Robert's Rules of Order.
- (5) Proxy voting shall not be permitted.
- (6) Unless a *Board Member* requests a recorded vote, a vote shall be by a show of hands or such other means as the *Chair* may call. No question shall be voted upon more than once at any meeting, unless a recorded vote is requested, or a *Board Member* states immediately following the *Chair's* declaration of the results their disagreement with the *Chair's* declaration. Recorded votes shall be prohibited in Executive Committee except by ruling of the *Chair*.
- (7) If a *Board Member* present at a meeting at the time of the vote requests immediately before or after the taking of the vote that the vote be recorded, each *Board Member* present, as called by the *Clerk* in alphabetical order by surname, with the *Chair*

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voting last, except a *Board Member* who is disqualified from voting by any *Act*, shall announce their vote openly answering “yes” or “no” to the question, and the *Clerk* shall record each vote.

- (8) At the meeting of the *Board of Directors* at which the *Non-Matching Levy* is to be approved, the *Clerk* shall conduct the vote to approve the *Non-Matching Levy* by a *Weighted Majority* of the *Members* present and eligible to vote, in accordance with applicable Regulation.
- (9) Where a question under consideration contains more than one item, upon the request of any *Board Member*, a vote upon each item shall be taken separately.
- (10) No vote shall be taken by ballot or by any other method of secret voting, and every vote so taken is of no effect.
- (11) While the *Chair* is putting a question to the vote, all *Board Members* shall remain seated and not make any disturbance until the result is declared.

16. Motion to Reconsider

- (1) If a matter has been previously decided upon, it shall not be reconsidered by the *Board of Directors* within the next four (4) regular meetings after the meeting at which it was originally considered, without the consent of at least a two-thirds majority vote of the *Board Members* present.

17. Duties of the Meeting Chair

- (1) It shall be the duty of the *Chair*, with respect to any meetings over which they preside, to:
 - (a) Preserve order and decide all questions of order, subject to appeal, and without argument or comment, state the rule applicable to any point of order if called upon to do so;
 - (b) Ensure that the public in attendance does not in any way interfere or disrupt the proceedings of the *Board Members*;
 - (c) Receive and submit to a vote all motions presented by the *Board Members*, which do not contravene the rules of order or Regulations of the *Board of Directors*;
 - (d) Announce the results of the vote on any motions so presented;
 - (e) Adjourn the meeting when business is concluded.

18. Conduct of Board Members

- (1) *Board Members* shall maintain a high standard of conduct and at all times comply with applicable laws and the Code of Conduct for *Board Members* (Appendix 1).
- (2) No *Board Member* at any meeting of the *Board of Directors* shall:
 - (a) Speak in a manner that is discriminatory in nature based on an individual's race, religious beliefs, colour, gender, physical or mental disabilities, age, ancestry, place of origin, citizenship, creed, marital status, source or level of income, family status or sexual orientation;
 - (b) Leave their seat or make any disturbance while a vote is being taken or until the result is declared;
 - (c) Interrupt a speaker, except to raise a point of order or a question of privilege;

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- (d) Speak disrespectfully or use offensive words against *TRCA*, *Board Members*, *staff*, or any individual;
 - (e) Speak beyond the question(s) under debate, such that discussion shall be limited to the matters under the jurisdiction, rules and Regulations of *TRCA*;
 - (f) Resist the rules of order or disobey the decision of the *Chair* on the questions or order or practices or upon the interpretation of the By-laws.
- (3) The *Chair* shall preserve order and decide all questions of order.
- (4) The *Chair* shall have the power to eject an offending *Board Member* from a meeting and the *Board Member* shall not return to the meeting unless the remaining *Board Members* permit such return by resolution.
- (5) When a *Board Member* is speaking no other *Board Member* shall pass between the speaker and the *Chair* or interrupt the speaker except on a point of order.
- (6) Any *Board Member* may require a question or motion under debate to be read at any time except while another *Board Member* is speaking. Any *Board Member* may require a question or motion under debate to be displayed on screen at any time.

19. Minutes of Meetings

- (1) The *Chief Executive Officer* shall undertake to have a *Clerk* in attendance at meetings of the *Board of Directors* to act as the recording secretary. The *Clerk* shall make a record in the form of minutes of the meeting proceedings and in particular shall record all motions considered at the meeting.
- (2) Minutes of all meetings shall include the time and place of the meeting and a list of those *Board Members* present, including their arrival and departure times if between call to order and adjournment, and shall state all motions presented together with the mover and seconder and voting results.
- (3) Procedures for minutes of meetings closed to the public are outlined in Section C.4. of this By-law.
- (4) The minutes of the previous meeting shall be posted on the *TRCA* website as soon as they are approved by the *Chief Executive Officer* and within 30 days of the meeting, which shall constitute meeting the requirement of Section 15(2) of the *Act* to provide minutes of meetings to *Board Members* within 30 days after any meeting of the *Board of Directors*. The minutes are then ratified at the next regular meeting of the *Board of Directors*.
- (6) After the minutes have been approved by resolution, original copies may be signed by the *Chief Executive Officer* and *Chair*. All non-confidential minutes shall be available on *TRCA*'s website in perpetuity. Such minutes shall also be available for review by any member of the public at *TRCA*'s Head Office or provided in alternative formats in accordance with the *AODA*, if requested by interested parties.

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20. Recording of meetings

- (1)** Meetings that are not closed to the public may be televised, or otherwise recorded for the purpose of broadcasting to the public at large, upon approval of the Chair, and be made available to the public on the TRCA website.
- (2)** No persons shall use an electronic device as a recording device or to broadcast or otherwise publish or post audio, video or photographs of any meeting or part of a meeting. Electronic devices are permitted during an in-person, virtual, or hybrid meeting, provided that they are turned to silent or vibrate during the meeting and not used to record any aspect of the Board, Executive, or Committee meeting.
- (3)** Inability to record a meeting will not prohibit the meeting from commencing or continuing.

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D. Approval of *Board of Directors* Administrative By-law and Revocation of the Administration Regulation and Rules of Conduct

Administrative Regulation dated February 2, 1992 is hereby repealed;

Rules of Conduct dated June 24, 2016 is hereby repealed;

Board of Directors Administrative By-law v.1.0, dated September 26, 2018 is hereby repealed;

Board of Directors Administrative By-law v.2.0, dated October 25, 2019 is hereby repealed;

Board of Directors Administrative By-law v.3.0, dated April 24, 2020 is hereby repealed;

Board of Directors Administrative By-law v.4.0, dated September 25, 2020 is hereby repealed;

Board of Directors Administrative By-law v.5.0 shall come into force on the 29 day of January 2021.

Board of Directors Administrative By-law v.6.0 shall come into force on the 23 day of September, 2022.

1. Accountability

The *Chair*, *Chief Executive Officer* and *Clerk* are responsible for monitoring and maintaining compliance to the By-law and dealing with any non-compliance issues.

E. Appendices - Board of Directors

Appendix 1 - Code of Conduct for Board Members

The Code of Conduct for *Board Members* rules below governing the conduct of the *Board of Directors* shall also be observed in Executive Committee and advisory board meetings, as far as they are applicable, and the words Executive Committee or advisory board shall be substituted for the word Board of Directors as applicable.

1. Background

Toronto and Region Conservation Authority (TRCA) demands a high level of integrity and ethical conduct from its *Board Members*. *TRCA*'s reputation relies upon the good judgement of individual *Board Members*. A written code of conduct helps to ensure that all *Board Members* share a common basis for acceptable conduct. Formalized standards help to provide a reference guide and a supplement to legislative parameters within which *Board Members* must operate. Further, they enhance public confidence that *Board Members* operate from a base of integrity, justice and courtesy.

The Code of Conduct for *Board Members* is a general standard. It augments the laws which govern the behaviour of *Board Members*, and it is not intended to replace personal ethics.

This Code of Conduct for *Board Members* will also assist *Board Members* in dealing with confronting situations not adequately addressed or that may be ambiguous in *Board of Directors* resolutions, regulations, or *TRCA* policies and procedures.

2. General

All *Board Members*, whether municipal councillors, a provincial appointee, or citizen representatives of a municipality, are expected to conduct themselves in a manner that reflects positively on *TRCA*.

All *Members* shall serve in a conscientious and diligent manner. No *Board Member* shall use the influence of the office for any purpose other than for the exercise of his/her official duties.

It is expected that *Board Members* adhere to a code of conduct that:

- (a) upholds the purpose of the *Act*, mandate, vision, mission, rules and regulations of *TRCA*;
- (b) considers *TRCA*'s jurisdiction in its entirety, including their appointing municipality;
- (c) respects confidentiality;
- (d) approaches all *TRCA* issues with an open mind, with consideration for the organization as a whole;
- (e) while *Board Members* may have interests contrary to *TRCA* interests, when acting as *Board Members* they shall adhere to their fiduciary duty to consider *TRCA* interests and issues at hand above other interests and issues;
- (f) exercises the powers of a *Board Member* when acting in a *Board of Directors* meeting;
- (g) only represents the position of the *Board of Directors* at any time outside of *Board of Directors* meetings, and shall not present their individual opinion as a position of *TRCA*;
- (h) respects the democratic process and respects decisions of the *Board of Directors*;
- (i) declares any direct or indirect pecuniary interest or conflict of interest when one exists or may exist, as defined in the *Municipal Conflict of Interest Act*; and

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- (j) conducts oneself in a manner which reflects respect and professional courtesy and does not use offensive language in or against *TRCA*, *Board Members*, *staff* or any individual.

3. Gifts and Benefits

Board Members shall not accept fees, gifts, hospitality or personal benefits that are connected directly or indirectly with the performance of duties, except compensation authorized by law.

4. Confidentiality

The *Board Members* shall be governed at all times by the provisions of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*.

All information, documentation or deliberations received, reviewed or taken in a closed meeting are confidential.

Board Members shall not disclose or release by any means to any member of the public, in verbal, written or other form, any confidential information acquired by virtue of their office, except when required by law to do so.

Board Members shall not permit any persons, other than those who are entitled thereto, to have access to information which is confidential.

In the instance where a *Board Member* vacates their position on the *Board of Directors*, they will continue to be bound by *MFIPPA* requirements.

Particular care should be exercised in protecting information, including but not limited to, the following:

- (a) Human Resources matters;
- (b) Matters relating to the legal affairs of *TRCA*;
- (c) Sources of complaints where the identity of the complainant is given in confidence;
- (d) Items under negotiation;
- (e) Information about suppliers provided for evaluation that might be useful to other suppliers;
- (f) Schedules of prices in tenders or requests for proposals;
- (g) Appraised or estimated values with respect to *TRCA*'s proposed property acquisitions or dispositions;
- (h) Information deemed to be "personal information" under *MFIPPA*.

All *Board Members* are expected to sign an oath of confidentiality upon assuming the office.

5. Use of TRCA Property

No *Board Member* shall use for personal purposes any *TRCA* property, equipment, supplies or services of consequence other than for purposes connected with the discharge of *TRCA* duties or associated community activities of which *TRCA* has been advised, or as allowable by *TRCA* policies, guidelines and fee schedules.

6. Work of a Political Nature

All *Board Members* must be familiar with and act in accordance to the Use of Resources During an Election policy and procedures (Attachment 1 to Code of Conduct for Board

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Members) as approved from time-to-time. No *Board Member* shall use *TRCA* resources or act in any manner contrary to said policy and procedures.

7. Conduct at Board of Directors Meetings

During meetings of the *Board of Directors*, *Board Members* shall conduct themselves with decorum. Respect for delegations, presenters, *staff* and for fellow *Board Members* requires that all *Board Members* show courtesy and not distract from the business of the *Board of Directors* at any time during meetings. *Board Members* should be familiar with Section C.18. – Conduct of Board Members, of the Board of Directors Administrative By-law.

8. Interactions with TRCA Staff

Board Members shall be respectful of the fact that *staff* work for *TRCA* as a whole and are charged with making recommendations that reflect their professional expertise and corporate perspective, without undue influence.

When a *Board Member* requires further information related to the items on the agenda or has a question related to the *TRCA* mandate, they may direct their inquiry to the *Chief Executive Officer* and or to the appropriate divisional Director with a copy to the *Chief Executive Officer*. *Board Members* shall direct all other correspondence through the *Clerk* and or the *Chief Executive Officer* or through both.

9. Apprehension of Bias

As decisions makers, no *Board Member* shall enter into discussions with any party outside of *TRCA* that may result in either a real or perceived bias of their position on matters that may come before staff and/or the *Board of Directors*.

Executive Committee Members may act as a decision-making tribunal in the form of Hearing Board on matters related to Regulations issued under the *Conservation Authorities Act*, and in particular Section 28 (1) (or section 28.1 when in force). Executive Committee Members shall not enter into discussions outside the Hearing on such matters that may result in either a real or perceived bias of their position on the matters under the Hearing, with the exception of the *TRCA* solicitor. The *Chair* of the Executive Committee may receive a briefing from *TRCA* staff on procedural matters prior to the Hearing Board convening.

Executive Committee and *Board of Directors Members* shall not enter into discussions on the merits of a *Planning Act* application and/or an appeal to the Local Planning Appeal Tribunal (formerly Ontario Municipal Board) that may be associated with a current or likely permit application under the Act, that may result in either a real or perceived bias of their position on the permit application. However, for clarity Board members can inquire on the status of the applications or appeals to understand the context of the permit application before them.

10. Media Inquiries

The *Chair* and the *Chief Executive Officer* or their assigned designates shall represent *TRCA* in media appearances and releases. Should a *Board Member* be approached by the media to provide comments, the *Board Member* shall direct the media to the *Chief Executive Officer* or their delegate.

11. Business Relations

No *Board Member* shall borrow money from any person who regularly does business with *TRCA* unless such person is an institution or company whose shares are publicly traded and who is regularly in the business of lending money.

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No *Member* shall act as a paid agent before the *Board of Directors*, except in compliance with the terms of the *Municipal Conflict of Interest Act*.

12. Encouragement of Respect for TRCA and its Regulations

Board Members shall represent *TRCA* in a respectful way and encourage public respect for *TRCA*.

13. Harassment

It is the policy of *TRCA* that all persons be treated fairly in the workplace in an environment free of workplace harassment, sexual harassment and discrimination. Harassment of another *Board Member*, *staff* or any member of the public is misconduct and shall not be tolerated. *Board Members* shall follow *TRCA's Workplace Violence, Harassment, and Discrimination Prevention* policy as approved from time-to-time. The policy applies to any activities on or off of *TRCA* premises which could reasonably be associated with *TRCA*.

Examples of harassment that will not be tolerated include: verbal or physical abuse, threats, derogatory remarks, jokes, innuendo or taunts related to an individual's race, religious beliefs, colour, gender, physical or mental disabilities, age, ancestry, place of origin, citizenship, creed, marital status, source or level of income, family status or sexual orientation. *TRCA* will also not tolerate the display of pornographic, racist or offensive signs or images; practical jokes that result in awkwardness or embarrassment; unwelcome invitations or requests, whether indirect or explicit and any other prohibited grounds under the provisions of the *Ontario Human Rights Code*.

14. Breach of Code of Conduct

Any breach, or alleged breach, of the Code of Conduct for Board Members shall be investigated in accordance with Section B.16. - Enforcement of By-laws and Policies outlined in the *Board of Directors Administrative By-law*.

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Attachment 1 - Use of Resources During an Election Policy

1. PURPOSE

Toronto and Region Conservation Authority (TRCA, also known as the Authority) policy on "Use of Resources During an Election" provides a consistent approach and direction to *TRCA* employees on how *TRCA* resources can and cannot be used during municipal, school board, provincial and federal election campaigns or campaigns on a question on a ballot.

This policy and accompanying procedures establish guidelines on the appropriate use of resources during an election period, in order to:

- protect the interests of *Board Members*, candidates, *staff* and *TRCA*, and
- ensure accountable and transparent election practices.

2. BACKGROUND

TRCA employees may be approached by candidates to use *TRCA* resources for the purposes of campaigning. A clear policy is required to guide the action of *TRCA* employees and help determine which requests can be accommodated and which should be denied.

The *Municipal Elections Act, 1996, as amended*, specifies under Section 88.8(5) that "the Crown in the right of Canada or Ontario, a municipality, or local board" shall not make a contribution to a candidate. Contributions include, but are not limited to money, goods and services provided and accepted by or on behalf of a person for their election campaign. ~~specifies that a municipality or local board cannot make a contribution to a municipal election candidate (Section 70(4)). A "contribution" includes money, goods and services given to and accepted by or on behalf of a person for their election campaign (Section 66(1)).~~

Since a "contribution" may take the form of money, goods or services, any use of *TRCA's* resources for an election campaign by any candidate, may be considered a contribution by *TRCA*. Where a candidate pays the regular rate for goods and services as any other individual, it is not considered a contribution. If a discounted rate or free goods and services were procured, that would be considered a contribution.

3. SCOPE

This policy and accompanying procedures apply to all *Board Members*, candidates in a municipal, school board, provincial and federal election, and *TRCA staff* during an election period.

4. ROLES AND RESPONSIBILITIES

Chief Executive Officer (CEO): Procedures and guidelines pursuant to the "Use of Resources During an Election" policy shall be developed to ensure audit implementation compliance. All issues with respect to this policy and associated procedures should be directed toward the *CEO*.

Senior Leadership Team: Staff members responsible for the application of this policy to *TRCA* resources, facilities and employees managed by their Divisions.

TRCA Employees: *TRCA* employees are responsible for understanding and applying this policy and for seeking clarification and advice if required.

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5. POLICY

TRCA strives to recognize the need to balance freedom of expression and assembly of candidates with responsibilities while ensuring there is no unfair advantage, promotion or contributions to any one candidate, party, registrant or supporter of a ballot question.

TRCA cannot make a contribution (including money, goods and/or services) to any candidate, political party, registrant or a supporter of a question on a ballot during an election.

TRCA resources cannot be used to promote one candidate, political party, registrant or a supporter of a question on a ballot during an election over another candidate, political party, registrant or a supporter of a question on a ballot during an election.

This policy is intended to enable continued public and media access to candidates or registrants for information and interviews. The policy distinguishes between unplanned media scrums or chance public encounters by candidates and the media, whether in-person or online, and actual planned media events or rallies.

The policy recognizes that *Board Members* are holders of their position until their successor is appointed and supports *Board Members* in continuing to fulfill their responsibilities as *Board Members*. In addition, it recognizes that *Board Members* have political interests outside of their duties on the *Board of Directors*. In this regard, the policy does not apply to *Board Members'* using their personal resources for their own political interests, subject to this use in no way referencing *TRCA* or their capacity as a *Board Member*. Use of personal resources in this manner shall not be endorsed by *TRCA*.

The policy recognizes that Members of Council are holders of their office until the end of their term and supports *Board Members* in continuing to fulfill their responsibilities as Members of Council.

The *TRCA Clerk* shall ensure the policy contained herein and associated procedures are reviewed on a regular basis (not to exceed three years) and remain relevant to the needs of *TRCA*, in accordance with legislative requirements and good business practices.

6. DEFINITIONS

"Board Member" means any individual appointed to the *Board of Directors of Toronto and Region Conservation Authority* by a participating member municipality.

"Campaigning" means any activity by or on behalf of a candidate, political party or question on a ballot meant to elicit support during the election period. Campaigning does not include the appearance of elected officials, other candidates or their supporters, or registrants at an event in their personal capacity without the display of any signage or graphic which identifies the individual as a candidate or registrant and without the solicitation of votes.

"Campaign Materials" means any materials used to solicit votes for a candidate(s) or question in an election including but not limited to literature, banners, posters, pictures, buttons, clothing or other paraphernalia. Campaign materials include materials in all media, for example, print, displays, electronic radio or television, online including websites or social media.

"Candidate" means any person who has filed and not withdrawn a nomination for an elected office at the municipal, school board, provincial or federal level in an election or by-election.

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"TRCA Resources" includes but is not limited to *TRCA* employees, *TRCA* events, *TRCA* facilities, *TRCA* funds, *TRCA* information and *TRCA* infrastructure. These are further defined as follows:

"TRCA employees" means for the purpose of this policy, *TRCA* employees, full time, part time and contract employees, as well as paid or unpaid interns and volunteers.

"TRCA events" means events funded or organized by *TRCA* or any Board Member, including events that may be jointly organized with community organizations and/or with external sponsors. *TRCA* events include but are not limited to: community meetings and consultations, parks, recreation or cultural facility openings or celebrations and other special events.

"TRCA facilities" means any facility or property which is owned or leased by *TRCA* and which is directly managed and operated by *TRCA* divisions or programs. *TRCA* facilities do not include public rights-of-way such as sidewalks, roads and boulevards and laneways.

"TRCA funds or monies" means funding support through *TRCA*'s annual operating or capital budgets, including but not limited to funds provided directly to *TRCA* programs and services, Board Members expenses and staffing budgets.

"TRCA information" means any information in the custody and control of *TRCA*, including databases that may be the repository of names, contact information, business records, financial information or other identifiers compiled and used by *TRCA* employees to conduct *TRCA* business. Examples of *TRCA* databases include but are not limited to: Contact Manager records, lists of event attendees, partners and *TRCA* tenants. Constituent information collected by *TRCA* Board Members are not under custody or control of *TRCA* and are not considered *TRCA* information for the purpose of this policy.

"TRCA infrastructure" means any physical or technology systems that support the operation of *TRCA* programs and services, including but not limited to *TRCA*'s fleet and marine vehicles, computer network, telecommunications and email system, wireless equipment, computer hardware, software and peripherals, internet and intranet. Excludes public right-of-way including sidewalks, roads, laneways and boulevards.

"Contribution" as defined in the *Municipal Elections Act, 1996*, as amended means "money, in-kind support, goods and services given to and accepted by or on behalf of a person for their election campaign".

"Election" means an election or by-election at the municipal, school board, provincial and federal level of government, or the submission of a question or by-law to the electors.

"Election Period" – for the purposes of *TRCA*, the election period is:

- For a municipal or school board election, the election period commences upon the close of Nominations and ends on voting day.
- For a provincial or federal election, the election period commences the day the writ for the election is issued and ends on voting day.
- For a by-election, the period commences when the by-election is called or upon the close of Nominations and ends on voting day.

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"Elected Official" means an individual elected to the House of Commons, the Legislative Assembly of Ontario, a municipal council or a school board.

"Glad-handing" means attending a *TRCA* event as a private individual and interacting with other event attendees without displaying signage or disseminating material which identifies the individual as a candidate and without encouraging votes for a candidate, a political party or a position on a question on a ballot.

"Media Event" means an event such as a press conference or photo opportunity to which the media is invited and the purpose of which is to promote a candidate, a political party or a position on a question on a ballot. Features of a media event can include but are not limited to, the issuing of a media advisory stating date, time and location of briefing/press conference, use of backdrops, podiums or public address systems, the distribution of media releases and/or media kits and/or the display of signage and/or other materials to promote a candidate or a position on a question on a ballot.

"Media Scrum" means an unplanned encounter between a candidate, a registrant, their staff and/or a member or members of the media.

"News/Social Media" means online technologies and practices used to share opinions, insights, experiences and perspectives through words, pictures, music, videos and audio. Social media can take many different forms, including but not limited to internet forums, web logs (blogs), social blogs, messaging, wikis, podcasts, pictures, video, music sharing, rating and bookmarking.

"Political Party" – Political parties for provincial and federal elections are those registered with the Ontario *Election Finances Act* in the registry of parties referred to in section 374 of the *Canada Elections Act*. Political party for municipal, school board or question on a ballot means an organization whose fundamental purposes is to participate in public affairs by endorsing one or more of its members as candidates and supporting their election, or to promote the acceptance of a certain position on a question on a ballot.

"Question on a Ballot" means any question or by-law submitted to the electors by Council, a school board, an elected local board, or the Minister of Municipal Affairs and Housing under the *Municipal Elections Act, 1996*.

"Third Party" means, in relation to an election in a municipality, an individual, corporation or trade union that is registered under section 88.6 under the *Municipal Elections Act, 1996*.

"Supporter" means a supporter of a yes or no response to a question on a ballot but not incurring expenses like a registrant.

"Voting Day" means the day on which the final vote is to be taken in an election.

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Use of TRCA Resources During an Election Procedures

1. Activities Allowable during an Election Period

- 1.1 *Board Members* may directly book normally permitted space in a *Toronto and Region Conservation Authority (TRCA)* facility at the approved rate identified in the fee schedule for public facilities and programming, and any other conditions normally imposed under such permit, shall apply.
- 1.2 All-candidate meetings can be held at *TRCA* facilities provided that all candidates for an office or all registrants are invited to attend such meetings. This clause is subject to all applicable *TRCA* policies and procedures.
- 1.3 Candidate, political party, third party or a supporter of a question on a ballot during an election are permitted to distribute campaign materials only in areas permitted as per Section 1.1 above, subject to the existing permitting policies and procedures for these facilities.
- 1.4 Informal media scrums are permitted in public or common areas at *TRCA* facilities provided that no apparatus, mechanism or device for the amplification of the human voice or any sounds is used, and that the activity is not disruptive to regular *TRCA* business in the vicinity. If the media scrum is disruptive, employees may ask the participants to find an alternative location. This clause is subject to all applicable *TRCA* policies and procedures.
- 1.5 A candidate, political party, third party or a supporter of a question on a ballot during an election is permitted to attend *TRCA* events, or events held at *TRCA* facilities, in either their capacity as an appointee to *TRCA*, an elected representative or as a private citizen to glad-hand with attendees and visitors, but may not solicit votes for themselves, a political party, third party or a supporter of a question on a ballot. No election signs may be posted, and no campaign materials may be disseminated at *TRCA* events. This clause is subject to all applicable *TRCA* policies and procedures.
- 1.6 Permits for generic election-related purposes, such as teaching members of the public how to become a candidate or the knowledge to organize an election campaign, can be issued for *TRCA* facilities as long as no one particular candidate, political party, third party or a supporter of a question on a ballot during an election is promoted or endorsed at the event.
- 1.7 Elected officials are permitted to attend *TRCA*-organized events or events held on *TRCA* property and act as ceremonial participants in their capacity as elected officials, including speaking at the event and partaking in ceremonial activities. Once the writ is issued for provincial or federal elections, MPPs and MPs are no longer elected officials and therefore should not be invited to attend *TRCA* events.
- 1.8 *TRCA* online information related to *Board Members* will continue to be accessible by the public.
- 1.9 *TRCA* databases already made available for public use may be used by candidate, political party, third party or a supporter of a question on a ballot during an election.
- 1.10 *TRCA* employees may work on a campaign or support a candidate outside of their work hours, as long as they abide by *HR-4.01-P Code of Conduct* policy.

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- 1.11 Information that is requested and/or provided by *TRCA* employees to one candidate, political party, third party or a supporter of a question on a ballot during an election shall be made available to all other candidate, political party, registrant or a supporter of a question on a ballot, at their request, either through posting of the information on the internet or through other mechanisms. The provision of information to a candidate, political party, registrant or a supporter of a question on a ballot during an election will be coordinated through the *Clerk*.
- 1.12 Requests by a candidate, political party, third party or a supporter of a question on a ballot for personal meetings with *TRCA* employees, and requests for tours of *TRCA* facilities may not always be accommodated due to resource and time constraints. If a meeting or a tour is organized for one candidate, political party, registrant or a supporter of a question on a ballot during an election, *TRCA* staff would need to commit to organizing a similar meeting or tour for all other candidates, political parties, registrants or supporters of a question on a ballot, at their request.
- 1.13 A file photo of a candidate with a logo in the background may be used in campaign material.

2. Activities Not Allowable during an Election Period

- 2.1 *TRCA* resources, including but not necessarily limited to monies, facilities, equipment, supplies, services or other *TRCA* resources, may not be used at anytime to support, endorse or otherwise provide an unfair advantage to any candidate, political party, third party or a supporter of a question on a ballot at any time, whether during an election period or not, except as described in sections 1.1 - 1.3.
- 2.2 *TRCA* monies may not be used to acquire any resources for any campaign or election related activities.
- 2.3 *TRCA* employees may not campaign or actively work in support of a municipal, school board, provincial or federal candidate, political party, third party or a supporter of a question on a ballot during an election during working hours but may during non-working hours as per *HR-4.01-P Code of Conduct*.
- 2.4 *TRCA* facilities and *TRCA* infrastructure cannot be used for any election-related purposes by candidate, political party, third party or a supporter of a question on a ballot, including for the display of any campaign-related signs in windows or on the facilities, as well as for any other form of campaigning on the facilities, including distribution of election-related material, except as described in sections 1.1 - 1.3.
- 2.5 For permits, licenses, leases, or any other agreement for the use of *TRCA* facilities for the promotion of a particular candidate, political party, third party or a supporter of a question on a ballot during an election, discounted rates shall not be provided.
- 2.6 Any candidate, political party, third party or a supporter of a question on a ballot during an election shall not distribute any campaign materials in *TRCA* facilities or at *TRCA* events, except as described in section 1.3 or during all-candidates meetings.
- 2.7 *TRCA* communications materials, whether for internal or for public distribution, must not be used to:

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- a. Profile (name or photograph), make reference to and/or identify any individual as a candidate in any election or a registrant in a question on a ballot.
- b. Advocate for or against a particular candidate, political party, third party or a supporter of a question on a ballot during an election.

Communications materials include but are not limited to: media releases, media advisories, invitations for special events, flyers, posters, banners, brochures and newsletters.

- 2.8 Websites or domain names that are funded by *TRCA* must not include any campaign materials, make reference to and/or identify any individual as a candidate, political party, registrant or a supporter of a question on a ballot during an election, or profile any slogan or symbol associated with a candidate, political party, registrant or a supporter of a question on a ballot during an election.
- 2.9 News/social media sites, blogs and other new media created and managed by *TRCA* employees must not make reference to and/or identify any individual as a candidate, political party, registrant or a supporter of a question on a ballot during an election.
- 2.10 Photographic or video materials which have been or may be created by *TRCA* employees or with *TRCA* resources must not be used in any campaign materials.
- 2.11 Any *TRCA* created and owned logo must not be placed specifically in any campaign materials, except as outlined in Section 1.13 above.
- 2.12 *TRCA* databases must not be used by any candidate, political party, third party or a supporter of a question on a ballot during an election, unless the database has already been released for public use as per section 1.9.
- 2.13 *TRCA* infrastructure cannot be used for any election purposes.
- 2.14 *TRCA* employees will not perform any service, offer any advice or provide any information solely for the use of one *Board Member*, candidate, political party, registrant or a supporter of a question on a ballot during an election.
- 2.15 All printing, high speed photocopying and distribution of materials, including stationery and business cards, will be discontinued for a *Board Member*, candidate, political party, registrant or a supporter of a question on a ballot during an election, unless authorized by the *Board of Directors*, except Agendas and Minutes of *Board of Directors*, committee and advisory board meetings are exempt from this provision. If a compelling corporate need arises during the election period, a *Board Member* who is a candidate may use corporate resources to advise or contact *TRCA* constituents, in keeping with the procedures contained herein, with the consent of the *TRCA Chief Executive Officer*.
- 2.16 On any material printed or distributed by *TRCA*, any *Board Member*, candidate, political party, third party or a supporter of a question on a ballot during an election are not permitted to: illustrate that a person is a candidate registered in an election; identify where a person will be running for office; or profile or refer to candidates during an election.

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- 2.17 Use of cell phones and PDA's that are funded by *TRCA* for any election-related campaign purpose is not permitted, unless *TRCA* is reimbursed.
- 2.18 Use of *TRCA*'s voice mail system to record election related messages, and the computer network and related IT systems (including *TRCA*'s email system) to distribute election related correspondence, is not permitted.

3. Restrictions related to Services Provided to Board Members during an Election Year

As *Board Members* may also be candidates in an election, after August 1 in the municipal or school board election year, or on the day the writ for election is issued for provincial or federal elections, *TRCA* employees will discontinue the following activities for *Board Members*. The same rule applies to all *Board of Directors Members*, irrespective of whether they are seeking election in the new term or not:

- 3.1 Advertising and other communications materials paid for by *TRCA* funds and distributed by *TRCA* will not reference the name of a *Board Member*.
- 3.2 Event signage, including banners and posters, will not reference the name of a *Board Member*.
- 3.3 Media releases issued by *TRCA* employees will not reference the name of a *Board Member*.

4. Audit Compliance

- 4.1 The *Clerk* is responsible for communication of this protocol to *Board Members*.
- 4.2 The *CEO*, Senior Leadership Team, Senior Management Team, Managers and Supervisors are responsible for communication of this protocol to their staff and to investigate reported contraventions to ensure that there is compliance. All reported contraventions are to be reported to the *Clerk* or designate.
- 4.3 *TRCA staff* shall consult with the *Clerk* prior to confirming a booking with a political client, to ensure the event booking is in compliance with the policy on Use of Resources During an Election.
- 4.3 *Board Members* and *TRCA staff* are accountable to comply with this protocol.

5. Limitation

- 5.1 Nothing in this policy shall preclude a *Board Member* from performing their job as a *Board Member*, nor inhibit them from representing the interests of the governing body who appointed them.

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Appendix 2 - Conflict of Interest for Board Members

The Conflict-of-Interest rules below governing the *Board of Directors* shall also be observed in Executive Committee and advisory board meetings, as far as they are applicable, and the words Executive Committee or advisory board shall be substituted for the words *Board of Directors* as applicable.

1. *Municipal Conflict of Interest Act*

Board Members commit themselves and *TRCA* to ethical, businesslike, and lawful conduct when acting as the *Board of Directors*. *TRCA* is bound by the *Municipal Conflict of Interest Act*. This By-law is intended to assist *Board Members* in understanding their obligations. *Board Members* are required to review the *Municipal Conflict of Interest Act* on a regular basis.

2. *Disclosure of Pecuniary Interest*

Where a *Board Member* *or their family member, as defined in Section 1 of the Municipal Conflict of Interest Act*, either on their own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the *Board of Directors* at which the matter is the subject of consideration, the *Board Member* shall:

- (a) prior to any consideration of the matter at the meeting, disclose the pecuniary interest and the general nature thereof to the *Board of Directors*;
- (b) not take part in the discussion of, or vote on any question in respect of the matter; and,
- (c) not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

3. *Chair's Conflict of Interest or Pecuniary Interest*

Where the *Chair* of a meeting discloses a conflict of interest with respect to a matter under consideration at a meeting, the *Vice-Chair* shall chair that portion of the meeting. In the absence of the *Vice-Chair*, another *Board Member* shall be appointed by resolution to chair that portion of the meeting.

4. *Closed Meetings*

Where a meeting is not open to the public, a *Board Member* who has declared a conflict of interest shall leave the meeting for the part of the meeting during which the matter is under consideration.

5. *Board Member Absent*

Where the interest of a *Board Member* has not been disclosed by reason of their absence from the particular meeting, the *Board Member* shall disclose their interest and otherwise comply at the first meeting of the *Board of Directors*, Executive Committee, advisory board or committee, as the case may be, attended by them after the particular meeting.

6. *Disclosure Recorded in Minutes*

The *Clerk* shall record in reasonable detail the particulars of any disclosure of conflict of interest or pecuniary interest made by *Board Members* and whether the *Board Member* withdrew from the discussion of the matter. Such record shall appear in the minutes of that particular meeting of the *Board of Directors*. The *Clerk* shall maintain a registry in which shall be kept:

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- (a) a copy of each disclosure filed with the *Clerk*;
- (b) a copy of each declaration recorded in the open or closed session minutes.

The registry shall be available for public inspection in the manner and during the time that *TRCA* may determine.

7. Breach of Conflict of Interest for Board Members

Should a *Board Member* breach the Conflict of Interest for Board Members, they shall advise the *Chair* and *Vice-Chair*, with a copy to the *Chief Executive Officer*, as soon as possible after the breach.

Should a *Board Member* of the *Board of Directors* allege that another *Board Member* has breached the Conflict of Interest for Board Members, the said breach shall be communicated to the *Chair*, with a copy to the *Chief Executive Officer*, in writing. In the absence of the *Chair*, or if a *Board Member* alleges that the *Chair* has breached the Conflict of Interest for Board Members, the said breach shall be communicated to the *Vice-Chair*, with a copy to the *Chief Executive Officer*, in writing, following completion of the meeting at which the alleged breach occurred. The *Chair* shall not entertain discussions of an alleged breach during a meeting.

Any breach, or alleged breach, of the Conflict of Interest for Board Members shall be investigated in accordance with the Section B.16. - Enforcement of By-laws and Policies outlined in the Board of Directors Administrative By-law.

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Appendix 3 - Procedures for Election of Officers

1. Voting

All votes shall be conducted in public session by open vote and shall be recorded. Only current *Board Members* who are present may vote; no *Board Member* may vote by proxy.

2. Acting Chair

The *Clerk* or designate shall be Acting *Chair* or Returning Officer, for the purpose of Election of Officers.

3. Scrutineer(s)

The appointment of two scrutineers, along with the Acting *Chair*, is required by motion for the purpose of counting the show of hands, should an election be required. The Acting *Chair* shall call a motion for the appointment of two persons, who are not *Board Members*, in addition to themselves, to act as scrutineers. A *Board Member*, who will not stand for election, may be appointed as an additional scrutineer if requested. Due to the open voting, a *TRCA staff* member may be appointed as scrutineer(s).

4. Election Procedures

The Acting *Chair* shall advise the *Board Members* that the election will be conducted in accordance with the *Conservation Authorities Act* and the *Board of Directors Administrative By-law* as follows:

- (a) The elections shall be conducted in the following order:
 - i. Election of the *Chair*, who shall be a *Board Member*;
 - ii. Election of the *Vice-Chair*, who shall be a *Board Member*;
 - iii. Election of the remaining *Members* of the Executive Committee, if required.
- (b) The Acting *Chair* shall ask for nominations to each position;
- (c) Nominations shall be called three times and will only require a mover;
- (d) Each *Board Member* nominated shall be asked to accept the nomination. The *Board Member* must be present to accept the nomination unless the *Board Member* has advised the *Chief Executive Officer* in writing in advance of the election of their willingness to accept the nomination.
- (e) The closing of nominations shall require both a mover and a seconder;
- (f) Once voting commences, the only motion permitted will be a motion to recess.

If one Nominee:

- (g) If only one Nominee, the individual shall be declared into the position by acclamation.

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Two Nominees only:

- (h) In the event of an election, each Nominee shall be permitted not more than three minutes to speak for the office, in the order of the alphabetical listing by surnames.
- (i) Upon the acceptance by Nominees to stand for election to the position of office, the Acting *Chair* will list the names of all Nominees in alphabetical order of surnames and will conduct voting in that order. The Acting *Chair* will call for a vote on the first name, and *Board Members* will stand if they wish to vote for the Nominee. The Acting *Chair* will state the names of those standing and the Acting *Chair* and scrutineers will record the results.
- (j) There shall be one Nominee vote per *Board Member* per round of voting. A *Board Member's* first vote is deemed to be the *Board Member's* vote. If a *Board Member* votes a second time in the same round of voting, the Acting *Chair* shall advise the *Board Member* and the *Board Member's* vote shall not count. The exception is voting where multiple Nominees are to be elected for positions, as noted in Procedures (m) – (r) below.
- (k) The Acting *Chair* shall confer with the scrutineers, count the votes and declare the Nominee who receives a majority of votes as elected to the position.
- (l) If there is a tie vote, the Acting *Chair* shall declare a 10-minute recess to allow *Board Members* time to consider the matter, after which the vote shall be retaken. If the vote is again tied, the Acting *Chair* shall decide by lot the successful Nominee. The Acting *Chair* shall declare the person whose name is drawn as elected to the position.

Three or more Nominees:

- (m) First and successive votes:
 - i. The Nominee who receives a majority of votes is appointed by resolution to the position.
 - ii. If no Nominee receives a majority of votes, the Nominee with the least number of votes shall be excluded from subsequent voting and the *Board of Directors* shall proceed with the next round of voting.
 - iii. If there is a tie vote with respect to the Nominees receiving the least number of votes, the Acting *Chair* shall recess the meeting for a period of 10 minutes, after which the Acting *Chair* shall conduct another vote, and if there is still an equality of votes, then a lot shall be conducted until there is one name not drawn, and the name (or names) drawn shall go forward to the next round of voting, and the name not drawn shall be excluded from subsequent rounds of voting.
 - iv. When there are only two Nominees remaining, the procedure for Two Nominees only [procedures (h) – (l)] shall apply.

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Multiple Nominees to be elected:

- (n) If there are more Nominees than the number of available positions, the Acting *Chair* will list the names of all Nominees in alphabetical order of surnames and will conduct voting in that order. The Acting *Chair* will call for a vote on the first name and *Board Members* will stand if they wish to vote for the Nominee. The Acting *Chair* will state the names of those standing, and the Acting *Chair* and scrutineers will record the results.
- (o) Each *Board Member* may vote for a total number of nominees as positions available. A *Board Member's* first vote(s) for the available positions is deemed to be the *Board Member's* vote(s). If a *Board Member* votes more times than the number of positions available in the same round of voting, the Acting *Chair* shall advise the *Board Member* and these vote(s) shall not count.
- (p) The Nominee(s) who receive a majority of votes for the number of available positions are appointed by resolution to the positions.
- (q) If no Nominee receives a majority of votes for any of the positions remaining after those who have been elected as per clause (p) above, the Nominee with the least number of votes shall be excluded from subsequent voting and the *Board of Directors* shall proceed with the next round of voting if necessary.
- (r) If there is a tie vote with respect to the Nominees receiving the least number of votes, the Acting *Chair* shall recess the meeting for a period of 10 minutes, after which the Acting *Chair* shall conduct another vote, and if there is still an equality of votes, then a lot shall be conducted until there is one name not drawn, and the name (or names) drawn shall go forward to the next round of voting, and the name not drawn shall be excluded from subsequent rounds of voting.

The Acting *Chair* shall confer with the scrutineers and announce the results of the voting, naming the candidates and the number of votes cast for each candidate.

F. Appendices – Terms of Reference

Appendix 4 – Board of Directors Terms of Reference

Subject to the *Conservation Authorities Act* and other applicable legislation, the *Board of Directors* is a governance body empowered without restriction to exercise all of the powers of *TRCA* under the *Act*. In addition to the powers of a conservation authority under s.21 of the *Act* for the purposes of accomplishing its objects, as referenced in Section 1 of the By-law, the powers of the *Board of Directors*, include but are not limited to, the following. The administrative/operational powers of *TRCA*, including but not limited to the approval of those policies and procedures not specified herein, are delegated to the *Chief Executive Officer* or designate.

1. Oversight of TRCA

- 1.1. Setting the goals, strategies and vision of the organization.
- 1.2. Electing *Officers*, advising them and auditing their performance.
- 1.3. Safeguarding and approving changes in assets.
- 1.4. Approval of significant financial transactions as defined by *TRCA* policies and required reporting.
- 1.5. Delegating powers as permitted (i.e. signing, purchasing, investing, etc.).
- 1.6. Maintaining and adhering to the *Board of Directors Administrative By-law*.
- 1.7. Fulfilling fiduciary duties to the corporation, including ensuring adherence to all applicable legislation.
- 1.8. Direct staff to accomplish a Board directive or report back as required.

2. Staff and Legal

- 2.1. Appoint a *Chief Executive Officer (CEO)*, who shall act as a *Secretary-Treasurer* for the purposes of the *Act*. All hiring/termination must adhere to *TRCA* policies.
- 2.2. Terminate the services of the *Chief Executive Officer*.
- 2.3. Hearing of representations from staff or the *Chief Executive Officer* on any reported conflict of interest on the part of the *Chief Executive Officer*, as per the requirements of *TRCA's Code of Conduct for staff*.
- 2.4. Approve of the salary and wage schedules.
- 2.5. Instruct legal counsel on governance matters.

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3. Financial

- 3.1. Management of financial assets, including but not limited to, the ability to raise funds.
- 3.2. Approve the method of financing for any new capital projects, if external funding is required.
- 3.3. Approve details on budget allocations on any new or existing capital projects.
- 3.4. Approve by weighted vote *TRCA's* operating and capital budget (which inherently provides approval of the projects/programs to be funded) for the ensuing year and approve the non-matching levy to be paid by the *participating municipalities* subject to applicable regulations.
- 3.5. Receive and approve *TRCA's* Audited Financial Statements for the preceding year and any program requiring such documentation under provincial direction or through contract compliance.
- 3.6. Authorize the borrowing of funds on promissory note(s) of *TRCA* in accordance with subsection 3(5) of the *Act*.
- 3.7. Approval of remuneration and expense rates for *Board Members*, as applicable.
- 3.8. Receipt of procurement summary and senior staff expenses for the preceding year.

4. Contractual and Purchasing/Disposal

- 4.1. Approve any proposed acquisition, expropriation or disposition of land, and entering into contracts or agreements for the acquisition, expropriation or disposition of land subject to the requirements under the *Act*.
- 4.2. Enter into management agreements with municipal partners for maintenance and development of *TRCA*-owned lands, and approval of development requests under such management agreements.
- 4.3. Enter into contracts or agreements which are either necessarily incidental to a project approved pursuant to the *Act* or necessarily incidental to the works approved by the *Board of Directors*, in accordance with the specific monetary limits set by the *Board of Directors* and in accordance with the policies and procedures established by the *Board of Directors*.
- 4.4. Enter into agreements with municipalities where *TRCA* is situated in whole or in part within its area of jurisdiction, in respect of programs and services that *TRCA* will provide on behalf of the municipality, in accordance with the specific monetary limits set by the *Board of Directors* and in accordance with the policies and procedures established by the *Board of Directors*. *TRCA* must make such documents available to the public in such manner and reviewed at such intervals as may be determined in the agreements, as required in Section 21.1 of the *Conservation Authorities Act*.

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- 4.5. Enter into agreements with non-governmental organizations in accordance with the specific monetary limits set by the *Board of Directors* and in accordance with *TRCA's* policies and procedures.
- 4.6. Authorize the purchase of goods, equipment or services necessary for carrying on the work of *TRCA* within the approved *TRCA* budget in accordance with the specific monetary limits set by the *Board of Directors* and in accordance with *TRCA's* policies and procedures.
- 4.7. Authorize the disposal of *TRCA* assets in accordance with the specific monetary limits set by the *Board of Directors* and in accordance with *TRCA's* policies and procedures.

5. Policy Approval

- 5.1. Approve all governance related policies impacting any of the *Board of Directors* responsibilities, including, but not limited to, those listed in these terms of reference.
- 5.2. Approve policies that provide staff with benefits in excess of those provided by the *Employment Standards Act*.
- 5.3. Approve the Investment and Reserve policies.
- 5.4. In accordance with the *Act*, approve policies and regularly review such policies with respect to fees that *TRCA* may charge, which shall include the preparation, maintenance and approval of fee schedules and the manner in which such fees are determined for programs and services for *TRCA*, together with the circumstances in which a person may request that *TRCA* reconsider a fee that was charged to the person and the procedures applicable to the reconsideration, as per Section 21.2 of the *Act* and applicable Regulations.

6. General

- 6.1. Approve the minutes of a previous meeting of the Board of Directors. Receive minutes of advisory boards.
- 6.2. Approve the meeting schedule of the Board of Directors and Executive Committee annually for the upcoming meeting year.
- 6.3. Elect the Chair, Vice-Chair and the Executive Committee, and any other positions outlined in the Board of Directors Administrative By-law.
- 6.4. Approve Board Member representation on external committees.
- 6.5. Approve the creation of the Executive Committee and/or advisory boards, the members thereof and the terms of reference for the Executive Committee and/or advisory boards, and all matters relating to its governance.
- 6.6. Provide for the calling of the meetings, and the procedures to be followed at meetings, specifying which meetings, if any, may be closed to the public, through approval of the Board of Directors Administrative By-law or such similar document.

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- 6.7. Approval of TRCA organizational strategy documents including but not limited to TRCA's strategic plan; business plans; conservation park or area specific master plans; trail plans; asset management plans; asset management strategy and state of good repair reports; watershed or sub watershed plans and associated updates; and watershed report cards for TRCA's jurisdiction.
- 6.8. Approval of proposed staff comments for external purposes on, but not limited to: Acts; Regulations; Environmental Bill of Rights postings; municipality wide or larger scale official plans and amendments; special policies areas and or updates; municipal master plans; planning and environmental assessment processes; or other projects and programs as so directed by the *Chief Executive Officer*. In the case where the timeline for submission of comments does not allow time for Board Approval in advance of the submission deadline, the Board of Directors or Executive Committee shall approve comments in principle if timelines permit, based on verbal updates and or a presentation of preliminary comments by staff prior to submission and /or receive the information including the submitted comments after the fact.
- 6.9. Approval of branding of the organization and its distinct locations, programs and assets, including potential advertising for external organizations on TRCA locations and assets.
- 6.10. Hearing of representations from benefitting owners with regard to any aspect of the erosion control programs in accordance with procedures adopted by Authority Resolution #18/80. The hearing of representations from benefitting owners may occur at Executive Committee meetings if required due to timing constraints.
- 6.11. Receipt of summary of freedom of information requests responded to as per the Municipal Freedom of Information and Protection of Privacy Act.
- 6.12. Receipt of public complaints received in regard to TRCA and those received through TRCA's whistleblower hotline.
- 6.13. Responsibility for risk management, including, but not limited to, adherence to legislation, accommodation, human rights, accessibility, harassment and indemnification, and receipt of annual reporting on TRCA's risk management program.
- 6.14. The Board of Directors shall constitute itself as a separate entity named the Toronto and Region Source Protection Authority (TRSPA). Under the Clean Water Act, 2006 and its Regulations, TRCA has been designated as the lead source protection authority for the CTC Source Protection Region (Credit Valley-Toronto and Region-Central Lake Ontario conservation authorities) and therefore has additional powers delegated to the TRSPA.
- 6.15. All other such other matters as may be prescribed by regulation, policy or TRCA's Chief Executive Officer.

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7. Section 28(1) of the Act

- 7.1. Delegate any of the Board of Directors' powers relating to the issuance or cancellation of permits under this Act or the regulations, to the Executive Committee or to any other person or body, subject to any limitations or requirements that may be prescribed by regulation.
- 7.2. Delegate positive permit approvals to designated staff subject to any limitations or requirements that may be prescribed by regulation.
- 7.3. Recommend to the Minister regulations for TRCA's jurisdiction.
- 7.4. Delegate the Board of Directors' powers or duties relating to holding of hearings in relation to the permits to the Executive Committee, subject to any limitations or requirements that may be prescribed by regulation.

8. Frequency of Meetings

As per Section 15(1) of the Act, the Board of Directors shall hold at least one meeting before the 1st day of March and at least one meeting after the 1st day of July and such other meetings as it considers necessary to effectively conduct the affairs of TRCA. The schedule shall be:

- 8.1. The Board of Directors shall meet at least six times per year.
- 8.2. There shall be no scheduled meetings in the months of July and August to accommodate for summer vacation season.
- 8.3. The meetings shall be held at such date, time and place, within a participating municipality, as the Board of Directors shall adopt each year.
- 8.4. The Chair may call a special meeting of the Board of Directors as is necessary. Any Board Member, with majority support of the other Board Members, may also request the Chair to call a meeting of the Board of Directors and the Chair shall not refuse. Such special meeting shall be called on seven days' notice, in writing. That notice shall state the business of the special meeting and only that business shall be considered at that special meeting.

9. Membership

Sections 2(2) and 14 of the *Act* set out the membership of the Board of Directors.

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Appendix 5 – Executive Committee Terms of Reference

As per Sections B.10 and B.11 of the By-law, the *Board of Directors* shall approve the terms of reference for advisory boards and committees, which shall include the role, the frequency of meetings and the number of members required.

The *Board of Directors* may delegate to the Executive Committee any of its powers except the following, as per Section 19.1 (1)(d) of the *Act*:

- i. The termination of the services of the *Chief Executive Officer*,
- ii. The power to raise money, and
- iii. The power to enter into contracts or agreements other than those contracts or agreements as are necessarily incidental to the works approved by the *Board of Directors*.

The *Board of Directors* delegates the following powers to the Executive Committee and reserves the right to delegate any other such powers as the *Board of Directors* determines appropriate, such that it is in keeping with the Board of Directors Administrative By-law and the *Conservation Authorities Act*.

Should the timing be such that staff is unable to report to the Executive Committee on the following matters, staff may report to the *Board of Directors* instead, with the exception of Section 28 and Hearing Board matters, covered under Section 5 below.

1. Contractual and Purchasing/Disposal

- 1.1. To award and enter into contracts or agreements which are not for the acquisition or disposition of land but which are either necessarily incidental to a project approved pursuant to the *Act* or necessarily incidental to the works approved by the *Board of Directors*, in accordance with the specific monetary limits set by the *Board of Directors* and in accordance with *TRCA's* policies and procedures.
- 1.2. Review and make recommendations to the *Board of Directors* on: any proposed acquisition, expropriation or disposition of land, and entering into contracts or agreements for the acquisition, expropriation or disposition of land subject to the requirements under the *Act*.
- 1.3. Review and make recommendation to the *Board of Directors* on any requests for disposal of *TRCA*-owned land.
- 1.4. Authorize the purchase of goods, equipment or services necessary for carrying on the work of *TRCA* within the approved *TRCA* budget in accordance with the specific monetary limits set by the *Board of Directors* and in accordance with *TRCA's* policies and procedures.
- 1.5. Authorize the disposal of *TRCA* assets in accordance with the specific monetary limits set by the *Board of Directors* and in accordance with *TRCA's* policies and procedures.
- 1.6. Termination of agricultural leases as designated in the *TRCA's* policies.

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2. Staff and Legal

- 2.1. Authorize *TRCA* participation in Local Planning Appeal Tribunals and other tribunals on planning and development matters, and receipt of updates on activities from such tribunals.
- 2.2. Direct the staff of *TRCA* to accomplish an Executive Committee directive or report back as required.
- 2.3. Enforce adherence to the *TRCA* Board of Directors Administrative By-law and applicable Policies and determine the appropriate response to the Formal Complaint Procedure.

3. Financial

- 3.1. Review and make recommendations to the *Board of Directors* on the investment and reserve policies.
- 3.2. Review and make recommendations to the *Board of Directors* on all matters relating to preliminary estimates, budget, financial statements and related matters, including but not limited to:
 - 3.2.1. preliminary estimates;
 - 3.2.2. budget guidelines;
 - 3.2.3. annual and multi-year business plans;
 - 3.2.4. banking;
 - 3.2.5. audited financial statements from the preceding year;
 - 3.2.6. financial progress and expenditure reports;
 - 3.2.7. financial policy and procedural documents relating to, but not limited to, the above.
- 3.3. Perform the functions of an audit committee;
- 3.4. Approval for disposition of surplus project funds when a project is completed and *TRCA* is unable to make contact with the donor/grantor for approval to redistribute.
- 3.5. Approval to write-off receivables and other approval requirements of the Accounts *CS-3.32-P Overdue Accounts and Bad Debt* Expense policy, in accordance with specific dollar limits set by the *Board of Directors*.
- 3.6. Approval of annual report regarding Senior Leadership Team travel expenses in accordance with the specific monetary limits and travel expenses policy(s) and procedures set by the *Chief Executive Officer*.

4. General

- 4.1. Approve the minutes of a previous meeting of the Executive Committee.
- 4.2. Exercise such additional powers, excluding those powers set out in Section B.1.c) of the By-law and noted above in the Terms of Reference, as may be assigned to it by the *Board of Directors*, provided that a report be given to the Board of Directors for receipt at the first meeting of the *Board of Directors* thereafter.

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- 4.3. The Executive Committee may appoint sub-committees from among the *Board Members* to study, consider and report back to the Executive Committee on any subject over which the Executive Committee has jurisdiction.
- 4.4. Hearing of representations from benefitting owners with regard to any aspect of the erosion control programs in accordance with procedures adopted by Authority Resolution #18/80. May occur at *Board of Directors* meetings if required due to timing constraints.
- 4.5. Recommend and report to the *Board of Directors* on all matters not within the jurisdiction of an advisory board or which may be assigned to it by the *Board of Directors*.
- 4.6. All other such other matters as may be prescribed by regulation, policy or *TRCA's Chief Executive Officer*.

5. Section 28(1)

- 5.1. **Consideration of and decisions on requested** permit approvals subject to any limitations or requirements that may be prescribed by regulation.
- 5.2. Appointment of Enforcement Officers for the purposes of ensuring compliance with the *Act* and the regulations.
- 5.3. Review and recommend to the *Board of Directors* regulations for the *TRCA* jurisdiction.
- 5.4. Act as a Hearing Board, subject to any limitations or requirements that may be prescribed by regulation or other law. *TRCA* shall use the Ministry of Natural Resources and Forestry/Conservation Ontario Hearing Guidelines (October 2005, Amended 2018) as outlined in Attachment 1 to the Executive Committee Terms of Reference, as a guideline for conducting hearings.

6. Frequency of Meetings

The meeting schedule of the Executive Committee shall be approved annually by the *Board of Directors* for the upcoming year. The Committee shall meet at a minimum of six times per year.

There shall be no regularly meetings in the months of July, August and December to accommodate for summer vacations and holiday season. The Director, Development and Engineering Services shall be delegated the approval of all major development and infrastructure permits within the *TRCA's* regulatory jurisdiction and report back to the Board at the next regularly scheduled meeting.

The Committee may act as a Hearing Board as noted in Section 5.4., and in this capacity shall meet as required.

7. Membership

- 7.1. the *Chair* of the *Board of Directors* (elected biennially);
- 7.2. the *Vice-Chair* of the *Board of Directors* (elected biennially);

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- 7.3.** two *Board Members* appointed by the Region of Durham, who may or may not be the *Chair* and/or *Vice-Chair* of the *Board of Directors*;
- 7.4.** two *Board Members* appointed by the Region of Peel, who may or may not be the *Chair* and/or *Vice-Chair* of the *Board of Directors*;
- 7.5.** two *Board Members* appointed by the Region of York, who may or may not be the *Chair* and/or *Vice-Chair* of the *Board of Directors*;
- 7.6.** six *Board Members* appointed by The City of Toronto, who may or may not be the *Chair* and/or *Vice-Chair* of the *Board of Directors*.

If the *Board Member* appointed by the Township of Adjala/Tosorontio and Town of Mono is elected or appointed as *Chair* or *Vice-Chair* of the *Board of Directors* then such *Board Member* shall be a member of the Executive Committee in addition to those members set out in paragraphs 7.1 – 7.6, inclusive, resulting in a 13 Member Executive Committee.

Attachment 2: Summary of Meeting Information for Surrounding Municipalities

Municipality	Participation Type	Notes
Ajax	Virtual	Completely virtual. https://www.ajax.ca/Modules/bylaws/Bylaw/Download/597c9954-ce72-4800-bf2c-1352ccff6918
Durham	Hybrid	No limits, would prefer Chair and clerk staff to be in person pg. 15-17 Procedural By-law (durham.ca)
Richmond Hill	Virtual and Hybrid	Page 54: https://www.richmondhill.ca/en/resources/Procedure-By-law-74-12---Consolidated-Draft-2022-03---Accessible.pdf
Vaughan	Hybrid	No limits, https://www.vaughan.ca/cityhall/by_laws/Bylaws/7-2011%20(Consolidated).pdf section 4.7
Aurora	Hybrid	Chair to be in attendance in person no other limits (hybrid not addressed in PBL)
York	Hybrid	No limits, Implementation of Hybrid Council and Committee of the Whole Meetings - Regional Council - April 28, 2022 (escribemeetings.com)
Caledon	Hybrid	No limits, not outlined in procedure by-law preference to chair in person. https://www.caledon.ca/uploads/14/Doc_637225488391257878.pdf?ts=637940812176947205
Pickering	Hybrid	No limits, members may only participate for medical/illness reasons or in the event of implemented public health measures/restrictions. Section 9 - Report to Council (pickering.ca)
Markham	Hybrid	Public participation also hybrid. No limits. Section 4.6 https://www.markham.ca/wps/wcm/connect/markham/71e2e1bb-cdb3-4802-b382-5f577f223789/2017-5+Consolidated+v+Aug+5+2020.pdf?MOD=AJPERES&CONVERT_TO=url&CACHEID=ROOTWORKSPACE.Z18_2QD4H901OGV160QC8BLCRJ1001-71e2e1bb-cdb3-4802-b382-5f577f223789-nfanHnr
Stouffville	Hybrid	Only Chair is required in person, 3 virtual meetings per member will initiate a review of participation and request in person or requirement of authorization to continue virtually. Section 2.14 (pg. 12) https://whitchurch.civicweb.net/document/109579/
Toronto	Hybrid (year limit as of May)	There are no specific parameters, just that some or all members can participate remotely. These changes to the Procedures By-Law are time limited, and expire one year after the termination of the COVID-19 emergency (the Mayor terminated the emergency in May). Staff will be reporting back to Council early next year with recommendations on the future of electronic participation, but it expect it to continue possibly with some limitations/conditions.
Uxbridge	Hybrid	No limits, updating procedure by-law to reflect hybrid meeting practices moving forward.
King	Virtual	Completely virtual but looking to move to hybrid in the future. However, virtual is working well for their members.
Mono	Virtual	No limits, planned to transition to hybrid, however; increase in covid numbers led to decision for continuation of completely virtual meetings.
Peel	Hybrid	No limits, updating Procedure By-law to provide hybrid indefinitely. Old by-law references in section 3.6 and Appendix 6; Region of Peel By-laws - Region of Peel (peelregion.ca)
Mississauga	Hybrid	No limits, will revisit with the new term of Council.

Attachment 3: Proposed Hearing Rules

1.0 AUTHORITY AND APPLICATION

These Hearing Rules apply to hearings addressing permit applications under Ontario Regulation 166/06 made pursuant to Section 28 or Section 28.0.1 of the *Conservation Authorities Act* (“Act”), and apply to hearings addressing the cancellation or extension of permits pursuant to Sections 8 and 9 of Ontario Regulation 166/06.

- A permit application made pursuant to Section 28 of the Act may be refused if in the opinion of the Authority the proposal adversely affects the control of flooding, erosion, dynamic beaches, pollution or the conservation of land. Subsection 28(12) provides:

Right to hearing

(12) Permission required under a regulation made under clause (1) (b) or (c) shall not be refused or granted subject to conditions unless the person requesting the permission has been given the opportunity to require a hearing before the authority or, if the authority so directs, before the authority’s executive committee.

- A permit application made pursuant to Section 28.0.1 of the Act shall be approved and may be approved subject to conditions. Subsection 28.0.8(7) provides:

Hearing

(7) An authority shall not attach conditions to a permission unless the applicant for the permission has been given an opportunity to be heard by the authority.

- The Authority may cancel a permission granted under Ontario Regulation 166/06 if it is of the opinion that the conditions of the permission have not been met. Pursuant to subsection 8(2) of Ontario Regulation 166/06:

(2) Before cancelling a permission, the Authority shall give a notice of intent to cancel to the holder of the permission indicating that the permission will be cancelled unless the holder shows cause at a hearing why the permission should not be cancelled.

- The Authority may refuse to extend a permission granted under Ontario Regulation 166/06. Pursuant to subsection 9(7) of Ontario Regulation 166/06:

(7) Before refusing an extension of a permission, the Authority or its executive committee shall give notice of intent to refuse to the holder of the permission, indicating that the extension will be refused unless,
(a) the holder requires a hearing, which may be before the Authority or its executive committee, as the Authority directs; and
(b) at the hearing, the holder satisfies the Authority, or the Authority’s executive committee, as the case may be,
(i) that the requirements of clauses (3) (a) and (b) have been met, and
(ii) that circumstances beyond the control of the holder will prevent completion of the project before the expiry of the permission.

The Hearing Rules are adopted under the authority of Section 25.1 of the Statutory Powers Procedure Act (“SPPA”). The SPPA applies to the exercise of a statutory power of decision

where there is a requirement to hold a hearing before making a decision. The SPPA sets out minimum procedural requirements governing such hearings.

These Hearing Rules are based on the most recent version of the *Conservation Authorities Act Model Hearing Guidelines* (September 2021) published by Conservation Ontario and the Ministry of Natural Resources in October 2005.

2 PREHEARING PROCEDURES

2.0 Role of the Hearing Board

The Hearing Board is acting as a decision-making tribunal. The tribunal is to act fairly. Under general principles of administrative law relating to the duty of fairness, the tribunal is obliged not only to avoid any bias but also to avoid the appearance or reasonable apprehension of bias. No member of the Authority taking part in the hearing should have prior involvement with the application that could lead to a reasonable apprehension of bias on the part of that member. Where a member has a personal interest, the test is whether a reasonably well-informed person would consider that the interest might have an influence on the exercise of the official's public duty. Where a member is a municipal councilor, the *Municipal Conflict of Interest Act* applies. In the case of a previously expressed opinion, the test is that of an open mind, i.e. is the member capable of persuasion in participating in the decision making.

2.1 Request for Hearing

The applicant is entitled to reasonable notice of the hearing pursuant to the SPPA. All requests for a hearing shall be in writing and directed to the Clerk.

2.2 Notice of Hearing

The Notice of Hearing shall be sent to the applicant within sufficient time to allow the applicant to prepare for the hearing. Prior to sending the Notice of Hearing, the applicant shall be consulted to determine an agreeable date and time based on the Authority's regular meeting schedule.

The Notice of Hearing shall be sent to the applicant by email. Please refer to **Appendix A** for the form of Notice of Hearing.

2.3 Pre-submission of Reports

Staff of the Authority and the applicant may each submit written materials for distribution to the Hearing Board in advance of the Hearing. The staff report shall be provided to the applicant in advance of the deadline for submission of written materials by the applicant. The Clerk shall determine the deadlines for the submission of written materials, in accordance with the requirements governing regular meetings of the Authority.

3.0 HEARING

3.1 Public Hearing

Pursuant to the Statutory Powers Procedure Act, hearings, including electronic hearings, are required to be held in public. For electronic hearings, public attendance should be synchronous with the hearing. The exception is in very rare cases where the public interest in public hearings

is outweighed by the fact that intimate financial, personal or other matters pertaining to an identifiable individual would be disclosed at hearings.

3.2 Hearing Participants

The Act does not provide for third party status at the hearing. Any information including submissions provided by third parties should be incorporated to the extent possible in a summarized general manner within the presentation of information by, or on behalf of, the applicant or Authority staff as appropriate taking into account required timeframes imposed by the Chairperson for receiving this information in advance of the hearing.

3.3 Attendance of Hearing Board Members

The members of the Hearing Board who will make the decision must be present during the full course of the hearing. If it is necessary for a member to leave, the remaining members can continue with the hearing and render a decision. For clarity, a Member that has left a hearing where evidence is being presented cannot rejoin to participate in rendering a decision. If a short recess is required to attend to a matter this can be requested through the Chairperson.

3.4 Adjournments

The Hearing Board may adjourn a hearing on its own motion or that of the applicant or Authority staff where it is satisfied that an adjournment is necessary for an adequate hearing to be held.

3.5 Orders and Directions

The Chairperson is entitled to make orders or directions to maintain order and prevent the abuse of the hearing processes. The general form of hearing procedure is included as **Appendix C**.

3.6 Information Presented at Hearings

- (a) The SPPA, requires that a witness be informed of their right to object pursuant to the *Canada Evidence Act*. The *Canada Evidence Act* indicates that a witness shall be excused from answering questions on the basis that the answer may be incriminating. Further, answers provided during the hearing are not admissible against the witness in any criminal trial or proceeding. This information should be provided to the applicant as part of the Notice of Hearing.
- (b) It is the decision of the hearing members as to whether information is presented under oath or affirmation. It is not a legal requirement. The applicant must be informed of the above, prior to or at the start of the hearing.
- (c) The Board may authorize receiving a copy rather than the original document. However, the Board can request certified copies of the document if required.
- (d) Privileged information, such as solicitor/client correspondence, cannot be heard. Information that is not directly within the knowledge of the speaker (hearsay), if relevant to the issues of the hearing, can be heard.
- (e) The Board may take into account matters of common knowledge such as geographic or

historic facts, times measures, weights, etc., or generally recognized scientific or technical facts, information or opinions within its specialized knowledge without hearing specific information to establish their truth.

3.7 Conduct of Hearing

3.7.1 Record of Attending Hearing Board Members

A record shall be made of the members of the Hearing Board.

3.7.2 Opening Remarks

The Chairperson shall convene the hearing with opening remarks which generally; identify the applicant, the nature of the application, and the property location; outline the hearing procedures; and advise on requirements of the *Canada Evidence Act*. Please reference **Appendix D** and **Appendix E** for the form of the Opening Remarks. In an electronic hearing, all those participating must be able to clearly hear one another and any witnesses throughout the hearing.

3.7.3 Presentation of Authority Staff Information

Staff of the Authority presents the reasons supporting the recommendation for the refusal or conditions of approval of the application. Any reports, documents or plans that form part of the presentation shall be properly indexed and received.

Staff of the Authority shall not submit new technical information at the hearing without agreement or concurrence of the applicant to avoid a situation where the applicant will not have had time to review and provide a professional opinion to the Hearing Board.

3.7.4 Presentation of Applicant Information

The applicant has the opportunity to make a presentation at the conclusion of the Authority staff presentation. Any reports, documents or plans which form part of the submission should be properly indexed and received.

- The applicant may be represented by legal counsel or agent, if desired
- The applicant may present information to the Hearing Board and/or have invited advisors to present information to the Hearing Board.
- The applicant(s) presentation may include technical witnesses, such as an engineer, ecologist, hydrogeologist etc.

The applicant shall not submit new technical information at the hearing without agreement or concurrence of the Authority to avoid a situation where the Staff of the Authority will not have had time to review and provide a professional opinion to the Hearing Board.

3.7.5 Questions

Members of the Hearing Board may direct questions to each speaker as the information is being

heard. The applicant and /or agent and Authority staff will also be provided with the opportunity to ask questions.

Pursuant to the SPPA, the Chairperson can limit questioning where it is satisfied that there has been full and fair disclosure of the information presented.

3.7.6 Deliberation

After all the information is presented, the Board may adjourn the hearing and retire in private to confer. The Board may reconvene on the same date or at some later date to advise of the Board's decision. The Board members shall not discuss the hearing with others prior to the decision of the Board being finalized.

3.7.7 Adoption

A resolution advising of the Hearing Board's decision and reasons for the decision shall be adopted.

4.0. DECISION

The applicant must receive written notice of the decision. The applicant shall be informed of the right to appeal the decision within 30 days upon receipt of the written decision to the Ontario Land Tribunal.

It is important that the hearing participants have a clear understanding of why the application was refused or approved. The Board shall itemize and record information of particular significance which led to their decision.

4.1 Notice of Decision

The decision notice should include the following information:

- (a) The identification of the applicant, property and the nature of the application that was the subject of the hearing.
- (b) The decision to refuse or approve the application.

The Notice of Decision shall be forwarded to the applicant by registered mail.

4.2 Adoption

A resolution advising of the Hearing Board's decision and reasons for the decision shall be adopted.

5.0 RECORD

In the event of an appeal, the Authority shall compile a record of the hearing and a copy of the record shall be forwarded to the Ontario Land Tribunal. The record must include the following:

- (a) The application for the permit.

- (b) The Notice of Hearing.
- (c) Any orders made by the Board (e.g., for adjournments).
- (d) All information received by the Board.
- (e) Attendance of Hearing Board members
- (f) The decision and reasons for the decision.
- (g) The Notice of Decision sent to the applicant.

Appendix A

NOTICE OF HEARING

IN THE MATTER OF

The Conservation Authorities Act,
R.S.O. 1990, Chapter 27

AND IN THE MATTER OF an application by

FOR THE PERMISSION OF THE CONSERVATION AUTHORITY

Pursuant to Regulations made under
Section 28, Subsection 12 of the said Act

TAKE NOTICE THAT a Hearing before the Executive Committee of the Conservation Authority will be held under Section 28, Subsection 12 of the Conservation Authorities Act at the offices of the said Authority (ADDRESS), at the hour of , **on the day of , 202X**, [for electronic hearings, include details about the manner in which the hearing will be held] with respect to the application by (**NAME**) to permit development within an area regulated by the Authority at the property municipally known as (ADDRESS).

TAKE NOTICE THAT this applicant is invited to make a presentation and submit supporting written material in advance of the Hearing. If you intend to appear [For electronic hearings: or if you believe that holding the hearing electronically is likely to cause significant prejudice], please contact Joanne Hyde, TRCA's Clerk and Manager, Policy: joanne.hyde@trca.ca. Written material will be required by (**date**), to enable the Hearing Board to review the material prior to the Hearing. Written materials shall consist of a presentation and an indexed compendium of any other supporting materials, in two separate PDF documents that are not password protected. These submissions must be provided by the deadline noted, via email, to Joanne Hyde, TRCA's Clerk and Manager, Policy: joanne.hyde@trca.ca. Failure to comply with this requirement may result in cancellation or postponement of the Hearing.

TAKE NOTICE THAT the Hearing will be streamed live on [TRCA's website](#). The rules governing the Hearing do not provide for third parties to participate. No delegations are permitted however members of the public may make written submissions to TRCA's Board of Directors and the applicant by (**DATE**), such that any public input can be included in the Hearing record. These submissions must be provided by the deadline noted, via email, to Joanne Hyde, TRCA's Clerk and Manager, Policy: joanne.hyde@trca.ca.

TAKE NOTICE THAT this hearing is governed by the provisions of the Statutory Powers Procedure Act. Under the Act, a witness is automatically afforded a protection that is similar to the protection of the Ontario Evidence Act. This means that the evidence that a witness gives may not be used in subsequent civil proceedings or in prosecutions against the witness under a Provincial Statute. It does not relieve the witness of the obligation of this oath since matters of perjury are not affected by the automatic affording of the protection. The significance is that the legislation is Provincial and cannot affect Federal matters. If a witness requires the protection of the Canada Evidence Act that protection must be obtained in the usual manner. The Ontario

Statute requires the tribunal to draw this matter to the attention of the witness, as this tribunal has no knowledge of the affect of any evidence that a witness may give.

AND FURTHER TAKE NOTICE that if the applicant does not attend at this Hearing, the Executive Committee of the Conservation Authority may proceed the absence of the applicant.

DATED the ____ day of _____ 202X

The Executive Committee of the Toronto and
Region Conservation Authority

Per:

John MacKenzie, M.Sc.(PI) MCIP, RPP
Chief Executive Officer/Secretary-Treasurer

Appendix B

NOTICE OF HEARING

IN THE MATTER OF

The Conservation Authorities Act,
R.S.O. 1990, Chapter 27

AND IN THE MATTER OF an application by

FOR THE PERMISSION OF THE CONSERVATION AUTHORITY

Pursuant to Regulations made under
Section 28.0.1, Subsection 7 of the said Act

TAKE NOTICE THAT a Hearing before the Executive Committee of the Conservation Authority will be held under Section 28.0.1, Subsection 7 of the Conservation Authorities Act at the offices of the said Authority (ADDRESS), at the hour of , **on the day of , 202X**, [for electronic hearings, include details about the manner in which the hearing will be held] with respect to the application by (**NAME**) to permit development within an area regulated by the Authority at the property municipally known as (ADDRESS)

TAKE NOTICE THAT the applicant is invited to make a presentation and submit supporting written material in advance of the Hearing. If you intend to appear [For electronic hearings: or if you believe that holding the hearing electronically is likely to cause significant prejudice], please contact Joanne Hyde, TRCA's Clerk and Manager, Policy: joanne.hyde@trca.ca. Written material will be required by (**date**), to enable the Hearing Board to review the material prior to the Hearing. Written materials shall consist of a presentation and an indexed compendium of any other supporting materials, in two separate PDF documents that are not password protected. These submissions must be provided by the deadline noted, via email, to Joanne Hyde, TRCA's Clerk and Manager, Policy: joanne.hyde@trca.ca. Failure to comply with this requirement may result in cancellation or postponement of the Hearing.

TAKE NOTICE THAT pursuant to Section 28.0.1 of the *Conservation Authorities Act*, a conservation authority is required to grant the permission applied for and may only impose conditions to the permission. The Hearing will therefore focus on the conditions to be imposed to the granting of the permission.

TAKE NOTICE THAT the Hearing will be streamed live on [TRCA's website](#). The rules governing the Hearing do not provide for third parties to participate. No delegations are permitted however members of the public may make written submissions to TRCA's Board of Directors and the applicant by (**DATE**), such that any public input can be included in the Hearing record. These submissions must be provided by the deadline noted, via email, to Joanne Hyde, TRCA's Clerk and Manager, Policy: joanne.hyde@trca.ca.

TAKE NOTICE THAT this hearing is governed by the provisions of the Statutory Powers Procedure Act. Under the Act, a witness is automatically afforded a protection that is similar to the protection of the Ontario Evidence Act. This means that the evidence that a witness gives may not be used in subsequent civil proceedings or in prosecutions against the witness under a

Provincial Statute. It does not relieve the witness of the obligation of this oath since matters of perjury are not affected by the automatic affording of the protection. The significance is that the legislation is Provincial and cannot affect Federal matters. If a witness requires the protection of the Canada Evidence Act that protection must be obtained in the usual manner. The Ontario Statute requires the tribunal to draw this matter to the attention of the witness, as this tribunal has no knowledge of the affect of any evidence that a witness may give.

AND FURTHER TAKE NOTICE that if the applicant does not attend at this Hearing, the Executive Committee of the Conservation Authority may proceed in the absence of the applicant.

DATED the ____ day of , _____ 202X

The Board of the Toronto and Region Conservation
Authority

Per:
Chief Administrative Officer/Secretary-Treasurer

Appendix C

HEARING PROCEDURES

1. Motion to sit as Hearing Board.
2. Roll Call followed by the Chairperson's opening remarks. For electronic hearings, the Chairperson shall ensure that all parties and the Hearing Board are able to clearly hear one another and any witnesses throughout the hearing.
3. Staff will introduce to the Hearing Board the applicant/owner, his/her agent and others wishing to speak.
4. Staff will indicate the nature and location of the subject application and the conclusions.
5. Staff will present the staff report included in the Authority/Executive Committee agenda.
6. The applicant and/or their agent will present their material
7. Staff and/or the conservation authority's agent may question the applicant and/or their agent if reasonably required for a full and fair disclosure of matters presented at the Hearing.
8. The applicant and/or their agent may question the conservation authority staff and/or their agent if reasonably required for full and fair disclosure of matters presented at the Hearing.
9. The Hearing Board will question, if necessary, both the staff and the applicant/agent.
10. The Hearing Board will move into deliberation. For electronic meetings, the Hearing Board will separate from other participants for deliberation.
11. Members of the Hearing Board will move and second a motion.
12. A motion will be carried which will culminate in the decision.
13. The Hearing Board will move out of deliberation. For electronic meetings, the Hearing Board will reconvene with other participants.
14. The Chairperson or Acting Chairperson will advise the owner/applicant of the Hearing Board decision.
15. If decision is "to refuse" or "approve with conditions", the Chairperson or Acting Chairperson shall notify the owner/applicant of his/her right to appeal the decision to the Ontario Land Tribunal within 30 days of receipt of the reasons for the decision.
16. Motion to conclude Hearing.

Appendix D

CHAIRPERSON'S REMARKS WHEN DEALING WITH HEARINGS (Section 28, Subsection 12 of the *Conservation Authorities Act*) WITH RESPECT TO ONTARIO REGULATION _____ /06

We are now going to conduct a hearing under section 28 of the Conservation Authorities Act in respect of an application by _____ for a property located at _____.

The Authority has adopted regulations under section 28 of the Conservation Authorities Act which requires the permission of the Authority for development within an area regulated by the Authority in order to ensure no adverse affect on (the control of flooding, erosion, dynamic beaches or pollution or conservation of land) or to permit alteration to a shoreline or watercourse or interference with a wetland.

The Staff has reviewed this proposed work and prepared a staff report, a copy of which has been given to the applicant and the Board. The applicant was invited to file material in response to the staff report, a copy of which has also been provided to the Board.

Under Section 28 (12) of the Conservation Authorities Act, a permit application shall not be refused or granted subject to conditions unless the person requesting permission is given the opportunity to require a hearing.

In holding this hearing, the Hearing Board is to determine whether or not a permit is to be issued, with or without conditions. In doing so, we can only consider the application in the form that is before us, the staff report, such evidence as may be given and the submissions to be made on behalf of the applicant. Only technical information disclosed prior to the hearing is to be presented at the hearing.

The proceedings will be conducted according to the Statutory Powers Procedure Act. Where a body exercises a statutory power of decision and is required by its enabling statute to hold a hearing, the Statutory Powers Procedure Act applies. The Act prescribes minimum procedural rules and permits the hearing body to enact its own rules. The hearing rules in the Authority's Administrative Bylaw are the rules that have been enacted for these proceedings

Under Section 5 of the Canada Evidence Act, a witness may refuse to answer any question on the ground that the answer may tend to incriminate the person or may tend to establish his/her liability to a civil proceeding at the instance of the Crown or of any person.

The procedure in general shall be informal without the evidence before it being given under oath or affirmation.

Appendix E

CHAIRPERSON'S REMARKS WHEN DEALING WITH HEARINGS (Section 28.0.1, Subsection 7 of the *Conservation Authorities Act*) WITH RESPECT TO ONTARIO REGULATION ____ /06

We are now going to conduct a hearing under section 28.0.1 of the Conservation Authorities Act in respect of an application by _____ for a property located at _____

Under Section 28.0.1 of the Conservation Authorities Act, an Authority is required to grant permission for any application submitted under a regulation made under subsection 28(1) for permission to carry out all or part of a development project, in an area regulated by the Authority, associated with a Minister's Zoning Order, provided the criteria listed under subsection 28.0.1 (1) are met. A permission is subject to any conditions as may be attached by the Authority pursuant to subsection 28.0.1(6).

The Staff has reviewed this proposed work and prepared a staff report, including the proposed conditions of approval for the proposed work, which has been given to the applicant and the Board. The applicant was invited to file material in response to the staff report, a copy of which has also been provided to the Board.

Under Section 28.0.1 (7) of the Conservation Authorities Act, an Authority shall not attach conditions to a permission unless the applicant for the permission has been given an opportunity to be heard by the authority.

In holding this hearing, the Authority Board/Executive Committee is to determine the prescribed conditions to be attached to the approved permission. In doing so, we can only consider the application in the form that is before us, the staff report, such evidence as may be given and the submissions to be made on behalf of the applicant. Only technical information disclosed prior to the hearing is to be presented at the hearing.

The proceedings will be conducted according to the Statutory Powers Procedure Act. Where a body exercises a statutory power of decision and is required by its enabling statute to hold a hearing, the Statutory Powers Procedure Act applies. The Act prescribes minimum procedural rules and permits the hearing body to enact its own rules. The hearing guidelines in the Authority's Administrative Bylaw are the rules that have been enacted for these proceedings

Under Section 5 of the Canada Evidence Act, a witness may refuse to answer any question on the ground that the answer may tend to incriminate the person or may tend to establish his/her liability to a civil proceeding at the instance of the Crown or of any person.

The procedure in general shall be informal without the evidence before it being given under oath or affirmation unless decided by the hearing members.

Section I – Items for Board of Directors Action

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: John MacKenzie, Chief Executive Officer

RE: **NAMING OF THE DAVE BARROW CENTRE FOR CONSERVATION**
Renaming of the Swan Lake Centre to the Dave Barrow Centre for Conservation

KEY ISSUE

To recognize the long-standing service of Mayor David Barrow on Toronto and Region Conservation Authority's (TRCA) Board of Directors including his efforts on acquiring the Swan Lake property by renaming the Swan Lake Centre in Richmond Hill to the Dave Barrow Centre for Conservation.

RECOMMENDATION:

THE EXECUTIVE COMMITTEE RECOMMENDS THAT WHEREAS David Barrow has made significant contributions to the environmental and conservation community through his tenure as Mayor of Richmond Hill and as a member of TRCA's Board of Directors;

AND WHEREAS staff were directed to proceed with naming a TRCA asset in Richmond Hill after David Barrow;

AND WHEREAS AT TRCA Board of Directors meeting held on March 25, 2022 the naming of a trail in honour of Mayor David Barrow in the Jefferson Forest in Richmond Hill was approved;

AND WHEREAS it has been further proposed to rename the Swan Lake Centre in Richmond Hill the Dave Barrow Centre for Conservation;

AND WHEREAS the proposed name meets the Naming of TRCA Assets Policy in terms of the name of an individual prominent in the environmental or conservation community;

AND WHEREAS Dave Barrow, in his capacity as Mayor of Richmond Hill and member of TRCA's Board of Directors, was instrumental in the acquisition of the Swan Lake property and establishment of the Swan Lake Centre;

THEREFORE LET IT BE RESOLVED THAT the Swan Lake Centre be renamed the Dave Barrow Centre for Conservation;

AND FURTHER THAT the City of Richmond Hill, the Regional Municipality of York and the York Region District School Board be so advised.

BACKGROUND

The Swan Lake Centre

The Swan Lake Centre is a TRCA office and education facility located in Richmond Hill adjacent to the Oak Ridges Corridor Park East and Lake St. George Field Centre that provides for camp

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and outdoor education programs at the Swan Lake Outdoor Education Centre through a partnership with YMCA and York Region District School Board, as well as office accommodations for TRCA's archeological services team, including meeting and training space for internal and external users. The 50 acre property and former residence (now Swan Lake Centre) was acquired in July 2008 to complement and extend the natural heritage features of the Oak Ridges Moraine Corridor Park East and protect the important ecological and headwater features of the Swan Lake kettle lake and surrounding environs.

Since its acquisition and redevelopment, the Swan Lake Centre has become an important and growing location for TRCA and community partners to deliver programming to local residents, children and school groups. The partnership with the York Region District School Board was established under Section 197 of the Ontario Education Act in 2013 with the Swan Lake Outdoor Education Centre being developed within TRCA's Swan Lake Centre as a means to provide improved access to out-of-classroom learning related to natural science, conservation and the environment. Since then, TRCA and YMCA have expanded use of the facility to include summer camp programs, as well as TRCA delivered forest school, professional development and other education and training activities at the Swan Lake Centre.

Mayor David Barrow

Former City of Richmond Hill Mayor David Barrow was a long-standing representative for both the City of Richmond Hill and the Region of York. Over his 33 years as a public representative, former Mayor Barrow has worked diligently to support conservation values and further the protection of and access to the Toronto region's greenspaces. Mr. Barrow has always valued Richmond Hill as a community in which to live, work, play and learn and was actively involved in efforts beginning in the 90's to protect natural heritage features and functions in this part of Richmond Hill on the Oak Ridges Moraine in his various roles in public office.

His support of conservation values is exemplified through his over 18 years as a Board member of TRCA. During his long service as a Member of the Board of Directors, former Mayor Barrow served as a Member of TRCA's Executive Committee, and as a member of the Finance and Business Advisory Board, the Budget and Audit Advisory Board and the Business Excellence Advisory Board, including as Chair of the latter advisory board, in previous TRCA Advisory Board structures.

With TRCA, former Mayor Barrow consistently advocated for the conservation of the Oak Ridges Moraine through TRCA land acquisitions in the Oak Ridges area, including TRCA's Swan Lake property. He championed projects that supported responsible public access to the larger Oak Ridges Corridor Conservation Reserve complex, including the provincially owned Oak Ridges Corridor Park, and initiatives that improved environmental education at Lake St. George Field Centre and the Swan Lake Centre, including the partnership with York Region District School Board for the establishment of the Board-operated Swan Lake Outdoor Education Centre. Furthermore, he encouraged the integration of Richmond Hill and TRCA greenspaces, parks and trails to provide a more connected and enjoyable experience in the Oak Ridges community.

At Executive Committee Meeting, held on January 14, 2022, Resolution #B135/21 was approved as follows:

THE EXECUTIVE COMMITTEE RECOMMENDS THAT whereas Mayor David Barrow has served as a valued member of Toronto and Region Conservation Authority's (TRCA) Board of Directors for over 18 years;

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AND WHEREAS TRCA has a Naming of TRCA Assets Policy that established a protocol for the naming of TRCA assets;

LET IT BE RESOLVED THAT staff be directed to proceed with naming a TRCA asset in Richmond Hill after Mayor David Barrow, in consultation with his family, and in accordance with policy.

Further to this at TRCA Board Meeting held on March 25, 2022, Resolution #A24/22 was approved as follows:

THEREFORE LET IT BE RESOLVED THAT a looped section trail south of Bethesda Side Road and east of Bayview Avenue in the Jefferson Forest section of the Oak Ridges Corridor Conservation Reserve in the City of Richmond Hill be named "David Barrow Trail";

Staff have undertaken necessary work to complete the naming of the David Barrow Trail, including consultation with Mayor Barrow's family. A recognition event is planned for September 14, 2022 to commemorate Mayor Barrow's years of public service through the dedication of this trail. Further to the naming of the trail, it has been proposed to rename the Swan Lake Centre the *Dave Barrow Centre for Conservation at Swan Lake at this event.*

RATIONALE

At Authority Meeting #9/03, held on November 28, 2003, Resolution #A255/03 was approved, which set the protocol for the naming of TRCA assets. According to the protocol, a naming may contain any or all of the following:

- the name of a major individual or corporate/public sector organization, possibly a donor;
- the name of an individual prominent in the environmental or conservation community;
- a relevant historical name associated with the geographic area or community;
- the name of a strategic initiative, a citizen's group or other partnership of TRCA; and/or
- other names that may have significance for a specific site and area.

The renaming of the Swan Lake Centre after former Mayor Barrow satisfies TRCA's condition that the name is that of an individual prominent in the environmental or conservation community. The naming of TRCA assets, however, requires the approval of the Authority. TRCA staff would like to announce the renaming of the Swan Lake Centre to the Dave Barrow Centre for Conservation at Swan Lake at the Trail Dedication Ceremony on September 14, 2022. Given Executive Committee approval, staff can make a provisional announcement pending ratification of the Board of Directors on September 23, 2022.

The David Barrow Centre for Conservation at Swan Lake reflects former Mayor Barrow's commitment to creating strong and vibrant communities in which to live, work, play and learn. Former Mayor Barrow has been an advocate of conservation efforts by the City of Richmond Hill, the Region of York, and the TRCA during his time in public service. In particular, he supported the acquisition and redevelopment of the Swan Lake property into the current Swan Lake Centre, which has rapidly become a leading education and camp centre through the establishment of Swan Lake Outdoor Education Centre, operated by York Region District School Board and the ongoing and continuing partnership with YMCA for the provision of summer camps. Additionally, the Swan Lake Centre is a satellite office for TRCA staff and is a

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key training facility for both internal and external training activities that advance and support innovation in conservation and environmental management.

In proposing the renaming of the Swan Lake Centre to the Dave Barrow Centre for Conservation at Swan Lake, TRCA consulted with the Barrow family, City of Richmond Hill Council and staff, and Region of York staff, all of whom expressed their support for the naming.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 6 – Tell the story of the Toronto region

FINANCIAL DETAILS

Costs for the production and installation of updated signs at the Swan Lake Centre is estimated to be \$1,300 to \$2,000 and will be funded through TRCA's operating budget.

DETAILS OF WORK TO BE DONE

Staff will notify and work with YRDSB and YMCA to update websites and other associated materials with the new name for the facility, along with updating TRCA's website and other program-related materials as appropriate. Costs associated with these updates are expected to be minimal and can be completed as part of normal operations.

Report prepared by: Darryl Gray

Email: darryl.gray@trca.ca

For Information contact: Darryl Gray, (416) 791-0327

Email: darryl.gray@trca.ca

Date: August 17, 2022

Section II – Items for Executive Action

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Richard Ubbens, Director, Conservation Parks and Lands

RE: **VENDOR OF RECORD ARRANGEMENT FOR CUSTODIAL SUPPLIES AND EQUIPMENT CONTRACT EXTENSION**
RFP No. 10033374

KEY ISSUE

Extension of Contract No. 10033374 (Ontario Education Collaborative Marketplace (OECM) Master Agreement #2018-297-01) for a Vendor of Record (VOR) arrangement for Custodial Supplies and Equipment.

RECOMMENDATION:

WHEREAS TRCA is engaged in a variety of programs/projects that require Custodial Supplies and Equipment;

AND WHEREAS the OECM has established a VOR arrangement for the supply of Custodial Supplies and Equipment (Master Agreement #2018-297-01) which TRCA has adopted;

AND WHEREAS TRCA staff originally obtained approval to access the VOR at a value not to exceed \$225,000, plus applicable taxes, plus 10% contingency for the period of August 4, 2020 to June 14, 2022, or, the expiry date of any extension to the Master Agreement;

THEREFORE LET IT BE RESOLVED THAT TRCA staff be authorized to extend the current VOR arrangement, contract No. 10033374 for the supply of Custodial Supplies and Equipment for an additional cost of \$225,000, plus applicable taxes, plus 10% contingency as the OECM Master Agreement #2018-297-01 has been extended to June 14, 2024;

AND FURTHER THAT authorized TRCA staff be directed to take whatever action may be required to implement the contract, including the obtaining of necessary approvals and the signing and execution of any documents.

BACKGROUND

TRCA operates several public use facilities and offices that require cleaning supplies to maintain operations. These supplies ensure the hygiene and safety of visitors and staff that utilize these facilities.

TRCA will continue to leverage the OECM VOR arrangement for Custodial Supplies and Equipment. This VOR arrangement includes the supply and delivery of various cleaning supplies and PPE items to be used in response to COVID-19 and for health and safety purposes in general.

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TRCA issued second stage Request for Quotation documents to the suppliers on the VOR list on May 25th, 2020. The RFQ requested unit pricing for various cleaning supplies, including garbage bags, paper towels, toilet paper, soap, as well as various COVID-19 related PPE items such as masks, gloves, hand sanitizers and disinfectants. Quotations were received from five (5) suppliers: Bunzl, Mr. Chemical, Superior, Staples and Swish. Based on the bids received, staff recommends executing Client-Supplier Agreements with all five (5) suppliers to ensure availability of the products (especially PPE) and value for money.

Staff may contact a vendor on the list to provide cleaning supplies and equipment. Vendors will be required to provide all resources required to service the divisional or program needs in accordance with applicable laws, codes, standards, terms and conditions of the VOR agreement. The term of the agreement extension is June 14, 2024.

RATIONALE

The OECM has undertaken a competitive procurement process with various suppliers for custodial supplies and equipment. This VOR arrangement (OECM Master Agreement #2018-297-01) is available to Non-Ontario Public Service (Non-OPS) entities through execution of a separate agreement with the vendors.

Utilizing this VOR arrangement provides TRCA with cost savings in the form of staff administrative time and in the cost of actual services rendered, when compared to conducting a separate procurement process.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategic priority set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 7 – Build partnerships and new business models

Strategy 3 – Rethink greenspace to maximize its value

FINANCIAL DETAILS

The total expenditure to date on the current agreement is \$228,355, plus applicable taxes. TRCA staff are satisfied with the services provided to date. Based on a review of previous supplies provided for the period between 2020-2022, the anticipated additional cost for the two-year agreement extension is approximately \$225,000, plus applicable taxes, plus 10% contingency.

An increase or decrease in visitation to public use facilities will have an impact on the value of this contract. All vendors on the VOR list understand both the potential cost and resource implications associated with changes in public use operations. The goods and/or services will be provided on an “as required” basis with no minimum volume guaranteed.

Expenses associated with this contract are charged to the respective Business Unit or Facility accounts.

Report prepared by: Amanda Perricone

Email: amanda.perricone@trca.ca

For Information contact: Amanda Perricone, (437) 880-1913

Email: Amanda.Perricone@trca.ca

Date: August 15, 2022

Section III – Items for the Information of the Board

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **2022 INSURANCE PROGRAM UPDATE**

KEY ISSUE

Report summarizing Toronto and Region Conservation Authority's (TRCA) Insurance and Surety Programs.

RECOMMENDATION:

IT IS RECOMMENDED THAT the staff report summarizing TRCA's insurance and surety programs, be received.

BACKGROUND

As a constituent member of Conservation Ontario, TRCA participates in a cooperative insurance program available to all 36 conservation authorities ("CAs"). The Conservation Ontario Insurance Committee ("COIC"), a sub-committee of the Conservation Ontario Council, has delegated authority to select both health benefits and property/casualty insurance providers for participating member CAs.

The COIC procures the following insurance policies on behalf of its participating members through a brokerage agreement with Marsh Canada Limited:

- Property
- Cyber
- Crime
- Auto
- Commercial General Liability ("CGL")
- Errors and Omissions Liability ("E&O")
- Umbrella Liability
- Directors and Officers Liability ("D&O")
- Boiler and Machinery ("Boiler")

The above policies are purchased by COIC and issued by the insurer to each member CA. Payable premiums under each policy are subsequently divided among each member CA based upon COIC approved allocation models. The allocation models are subject to review by the COIC membership.

Cyber Insurance

TRCA's Cyber insurers have indicated that there continues to be a steady increase in cyber related attacks and losses facing Canadian public entities. Over the past two years, the average Ransomware demand increased 18,000% from \$10K to \$1.8M. In conjunction with large rate increases, insurers are increasing deductibles and rapidly tightening the minimum cyber security requirements to maintain insurability. Last year, TRCA's Cyber insurers required the implementation of Multi-Factor Authentication (MFA), which was successfully implemented in August 2021. This year, TRCA's Cyber insurers have also required formal cybersecurity training

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to be completed annually by all employees. TRCA's Information Technology and Records Management team launched the *Phishing and Security Awareness* training module on April 18, 2022, to be completed by all employees no later than May 16, 2022. TRCA is in compliance with all cyber security requirements set out by TRCA's Cyber insurers.

Errors and Omissions Insurance

Due to a change in underwriting guidelines, TRCA's Errors and Omissions (E&O) insurers had to reduce E&O limits from \$15M to \$2M. As a result of reduced limits, TRCA had to purchase three additional excess E&O policies in order to increase E&O coverage back up to \$15M, resulting in an increase in premiums by approximately 14%.

Other Insurance

In addition to the policies procured through COIC, TRCA has identified several additional exposures for which it requires coverage to conduct its business. To get the most competitive and cost-effective pricing for each coverage line, these policies have also been brokered through Marsh Canada and include:

- Non-Owned Aircraft
- Group Travel Insurance (includes Volunteer Accident Benefits)
- Remote Piloted Aircraft System (RPAS) Liability Insurance
- Marine Hull Insurance
- Contractors Pollution Liability Insurance (CPL)
- Bathurst Glen Golf Course Club Package

In addition to the above listed specialty lines of insurance, from time-to-time TRCA also procures project specific coverages, most often to facilitate major construction projects. Examples include Lakeview Waterfront Connection, Ashbridges Bay Landform Connection, and TRCA's new head office construction.

Surety Update

As per Board of Directors resolution RES.#A165/18, TRCA entered into a standby surety facility arrangement with Trisura Guarantee Insurance Company (Trisura) in 2018. TRCA entered this facility arrangement in order to be able to issue bonds for public contracts in compliance with the *Construction Act*, but also to ensure best possible rates in situations where TRCA needs to post bonds for projects within its construction portfolio. Table 1 provides a summary of bonds outstanding at the time of writing.

Table 1: Outstanding Bonds (all figures in 000's)				
Bond Number	Amount	Project	Obligee	Est Project End
TCS0123113	\$153	Sediment Removal and Maintenance of the City of Toronto's Disco Rd. Stormwater Management Facility	City of Toronto	11/30/2022
TCS0122800	\$50,328	Ashbridges Bay Treatment Plant Landform Construction	City of Toronto	4/23/2024
TCS0123188	\$339	Paul Coffey Park Restoration Project	The Corporation of the City of Mississauga	11/29/2024

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 3 – Rethink greenspace to maximize its value

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FINANCIAL DETAILS

The global insurance industry has been hardening consistently since the first quarter of 2018. A hardening market is characterized by increased premiums, reduced coverage offerings and increased underwriting or scrutiny of individual risks. Marsh Canada's 2022 Q1 Global Insurance Market Conditions Update reported that this hardening market started to stabilize in 2021 for Property, Auto and Primary Liability, but this improvement slowed in early 2022 due to the increase in catastrophe losses late in 2021. TRCA's 2022 policy renewal experienced premium increases of approximately 41% compared to premiums paid for 2021. This increase can also be attributed to the three additional excess E&O policies that were required to increase coverage. There were also significant increases in premiums for Commercial General Liability, and Directors and Officers policies that can be attributed to an increasingly litigious environment and increasing probability of the legal system to find blame and award larger judgments against organizations. According to Marsh's Insurance Market Conditions, the increases in premiums paid by TRCA are aligned with market conditions given the unique risks and factors facing Canadian public entities.

Table 2 provides a summary of premiums paid by TRCA by line of coverage for the period of 2017-2021.

Table 2: Insurance and Surety Premium Summary 2017-2022 (All figures in 000's)						
Insurance/Surety Line	2017	2018	2019	2020	2021	2022
Auto	\$63	\$60	\$58	\$75	\$87	\$86
Commercial General Liability	\$149	\$171	\$186	\$210	\$270	\$433
Crime	\$4	\$4	\$4	\$4	\$4	\$4
Errors and Omissions	\$140	\$140	\$141	\$132	\$173	\$208
1st Excess Errors and Omissions	-	-	-	-	-	\$67
2nd Excess Errors and Omissions	-	-	-	-	-	\$44
3rd Excess Errors and Omissions	-	-	-	-	-	\$32
Property and Boiler	\$229	\$232	\$253	\$303	\$355	\$482
Umbrella	\$49	\$49	\$49	\$50	\$113	\$105
Bathurst Glen	\$15	\$13	\$13	\$13	\$14	\$14
Non-Owned Aircraft	\$1	\$1	\$1	\$1	\$1	\$1
Marine	\$9	\$14	\$14	\$11	\$14	\$13
Directors and Officers	\$1	\$1	\$2	\$3	\$8	\$20
Contractor's Pollution	\$17	\$27	\$27	\$46	\$46	-
Cyber	\$9	\$9	\$9	\$9	\$7	\$25
Group and Travel	\$2	\$2	\$2	\$2	\$2	\$2
Remote Piloted Aircraft System (Drone)	\$3	\$3	\$3	\$3	\$6	\$13
Surety Maintenance	-	-	-	\$2	\$2	\$2
SUBTOTAL	\$691	\$726	\$762	\$864	\$1,102	\$1,551
% Change	5%	5%	5%	13%	28%	41%
Project Specific			\$1,373	\$701	\$12	\$389
TOTAL	\$691	\$726	\$2,135	\$1,565	\$1,114	\$1,940

Attachment 1 provides a summary of TRCA's insurance policies for the 2022-2023 policy period.

DETAILS OF WORK TO BE DONE

Staff are constantly reviewing exposure levels against current insurance limits to ensure adequate coverage. TRCA staff will continue to ensure that the correct balance between risk retention and risk transfer are achieved while ensuring both proper coverage but also maximum value from premium dollars spent.

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Report prepared by: Jessica Nigro

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For Information contact: Jessica Nigro, (437) 880-1962; Alexander Schuler, (437) 880-1950

Emails: jessica.nigro@trca.ca; alexander.schuler@trca.ca

Date: August 24, 2022

Attachments: 1

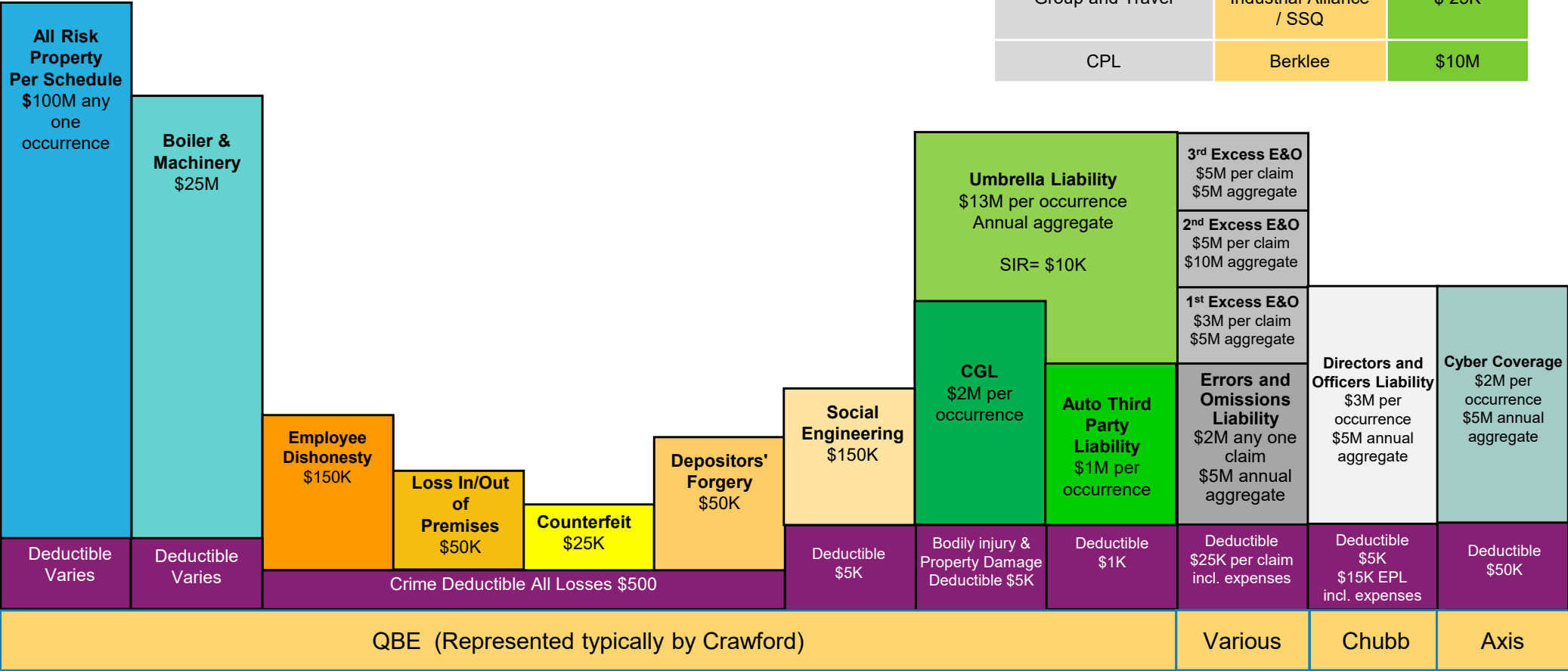
Attachment 1: Insurance Policy Summary 2022-2023 Policy Term

Insurance Policy Summary

2022-2023 Policy Term

Additional Coverage:

Policy	Insurer	Coverage
Marine	Intact	Hull Value
UAV	XL Specialty	\$ 5M
Non-Owned Aircraft	XL Specialty	\$ 1M
Bathurst Glen	Special Risk	\$ 5M
Group and Travel	Industrial Alliance / SSQ	\$ 25K
CPL	Berklee	\$10M



Insurer

Section III – Items for the Information of the Board

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Michael Tolensky, Chief Financial and Operating Officer

RE: **2022 RISK PROGRAM UPDATE**

KEY ISSUE

Update on Toronto and Region Conservation Authority's (TRCA) Risk Management Program.

RECOMMENDATION:

IT IS RECOMMENDED THAT the report on TRCA's Risk Management Program be received.

BACKGROUND

At Board of Directors Meeting #6/19, held on June 21, 2019, Resolution #A124/19 was approved as follows:

THAT TRCA's Risk Management Policy (the Policy) be approved and take effect upon approval by the Board of Directors;

The Policy provides the following guidance on the issue of risk:

- The mandate to manage the issue of risk;
- A common language around the issue of risk;
- Roles and responsibilities on the management of risk;
- A process for the management of risk;
- Principles on how the organization should address risk;
- Guidance on what level of risk is acceptable to the organization and how it should be managed; and
- A requirement to report annually on the status of TRCA's Risk Program

RATIONALE

TRCA's Risk Program ("Program") includes traditional aspects of loss, incident and insurance management activities, health and safety assessments, contract management activities, business planning components and flood and erosion risk service programs. TRCA's adoption of the Policy introduced additional enterprise risk management concepts into TRCA's risk management practice and is being guided broadly by ISO 31000:2009 Risk Management Principles and Guidelines.

More specific risk management guidance is offered by TRCA's Risk Committee ("Committee") which consists of:

- Chief Financial and Operating Officer (Chair);
- Associate Director, Property and Risk Management;
- Legal Counsel;
- Advisor, Risk Management; and
- Other subject matter experts as necessary to support the work of the Committee.

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The Committee's work is focused primarily on providing direction to the Risk Management Program, prioritizing action to manage risk, and acts as a formal risk assessment group for the organization. However, the day-to-day management of various risk issues is an enterprise-wide effort supported by the diligent contribution of staff across the entire organization. This work is facilitated by a variety of systems including TRCA's incident reporting, procurement and claims management databases. The Centralized Planning and Reporting Database, safety checks, hazard assessments, incident plans, claims processes, incident response teams and many other operations are also important parts of the enterprise-wide risk management system.

Some highlights of corporate efforts to strengthen TRCA's risk resilience include the following:

COVID-19 Response

COVID-19 has presented one of the most ongoing and challenging operational working environments in decades. Despite these challenges, under the continued guidance of the Senior Leadership Team Pandemic Response Committee, TRCA maintained healthy business continuity in 2020 and 2021 for permitted areas of business, through a suite of previously reported expenditure reductions and ongoing efforts of staff to adapt ongoing programming to meet provincial and public health directives. Starting in Spring of 2022, TRCA has implemented a phased return-to-work plan for office based staff in order to bring staff back into the office and increase collaboration.

Incident and Contingency Planning

In an ongoing effort to improve TRCA's incident management practice, staff streamlined incident reporting and emergency management information by centralizing all incident reporting through a centralized incident reporting portal accessible to all staff. To further guide the use of all incident planning, reporting activities, TRCA developed the Incident and Contingency Planning Guideline in 2020. The Guideline was developed in support of all existing corporate incident response tools and to provide additional information to support a recently launched corporate wide incident and emergency response training for all staff. Working within the existing framework, corporate facility managers and select program managers also undertook the significant effort of updating contingency plans for over 16 core services across the organization as well as Emergency Action Plans for each of TRCA's 22 facilities. Future efforts are aimed at further centralizing emergency and incident planning efforts as well as life-safety planning efforts under the direction of the corporate Asset Management Program. In 2021, the Emergency Action Plan for each of TRCA's facilities was examined and updated based on available data and identified risks that were reviewed with staff once complete. This process is currently underway for 2022 and will be accompanied by an annual "Emergency Action Plan" training session for staff, whereby all TRCA staff will review updated Emergency Action Plans annually.

Claims Management

2020 saw a drastic reduction in the number of incidents reported by staff. Year over year TRCA's incident experience saw a 60% reduction in the number of incidents reported to 76 from Jan 2020 to Jan 2021, compared to 188 incidents from Jan 2019 to Jan 2020. This trend continued through 2021, with 114 incidents reported from Jan 2021 to Jan 2022. The decrease in reported incidents is largely explained by the reduction in many of TRCA's operations, including programs in the Tourism and Recreation and Education Outreach service areas as a result of COVID-19. Together these service areas contribute to the majority of TRCA's incident reports, and the number of incidents reported in 2022 is expected to scientifically increase as a result of reopening many of these service areas. Each incident reported by staff is reviewed and assessed in order to identify any opportunities for additional risk mitigation measures. Areas for

Item 9.2

improvement in incident and claims response are currently being evaluated in support of TRCA's Certificate of Recognition certification efforts.

RISK OUTLOOK AND PRIORITIES

TRCA continually reviews risk exposures including vulnerabilities that face the organization. Reviews are undertaken through the Committee and are based on best available information including incident reports, loss data, staff interviews, industry data and global risk reports. These activities regularly identify areas for action as well as other opportunities to improve preparedness to certain exposures. Some of the ongoing priorities include:

Incident and Claims Management

TRCA continuously evaluates incident trends and identifies opportunities for risk mitigation to reduce the frequency and severity of incidents. Using TRCA's Learning Management System, multiple training sessions have also been developed to assist staff with incident investigation and reporting. This will increase the quality of information collected following an incident, so that risks can be identified, assessed, and mitigated accordingly.

Fleet and Equipment Risk

Preliminary areas for improvement around fleet risk include annual and ongoing training of staff authorized to operate fleet, remedial training for staff involved in at-fault collisions, and on-going annual motor vehicle records (abstracts) review for staff. These are areas of continual improvement and are being led by Property, Assets and Risk Management. At-fault incidents involving vehicles continue to contribute to the number incidents involving TRCA staff, and Risk Management and Fleet Services staff continue to collaborate with supervisors to address these trends.

Risk Education Program

An ongoing goal of the Risk Program is to increase the corporate knowledge base on issues of risk and risk management, and numerous guides on traditional risk issues have been developed and posted on corporate intranet services. The recent successes of the Learning and Development Team in implementing a corporate Learning Management System offers an opportunity to leverage corporate knowledge tools to boost staff familiarity on risk management concepts, contract administration, construction, insurance, surety management and other related topics.

Cyber Risk

TRCA's insurers have advised that the increase in both frequency and severity of Ransomware claims poses a significant threat to TRCA. The average Ransomware demand has increased over the past two years from \$10K to \$1.8M. As a Public Entity, TRCA is particularly susceptible to Ransomware attacks. As a result of this risk and as required by TRCA's cyber insurers, TRCA successfully implemented Multi-Factor Authentication in August of 2021, followed by a *TRCA Phishing and Security Awareness* training session launched in 2022 to be completed annually, by all employees. TRCA will continue to explore ways to educate staff on cybersecurity and increase cyber security requirements.

Cost of Risk

TRCA's primary means of financing risk is via insurance. Global premium rates continue to escalate exponentially. An ongoing goal of the risk program is to monitor and maintain renewal rates within market rates. TRCA continues to work with the Conservation Ontario Insurance Benefits Committee as well as its brokers to monitor market conditions and to review how it structures coverage to ensure TRCA maximizes the value it receives on premium dollars spent.

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In addition to these priority areas, TRCA is actively addressing exposures to other risks by regularly reviewing its business practices and making improvements to the way TRCA does its business.

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 3 – Rethink greenspace to maximize its value

DETAILS OF WORK TO BE DONE

In addition to the items previously described in the report, the Risk Management Committee will continue to review opportunities to improve TRCA's risk management framework, as well as opportunities to integrate risk management practices into existing corporate practices. The Risk Management Committee will also continue to collaborate with staff in order to identify, assess and mitigate risks as they arise.

Report prepared by: Jessica Nigro

Email: jessica.nigro@trca.ca

For Information contact: Jessica Nigro, (437) 880-1962; Alexander Schuler, (437) 880-1950

Emails: jessica.nigro@trca.ca; alexander.schuler@trca.ca

Date: June 29, 2022

Section IV – Ontario Regulation 166/06, as amended

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Sameer Dhalla, Director, Development and Engineering Services

RE: **MAJOR PERMIT APPLICATIONS – REGULAR- FOR APPROVAL
TOWN OF CALEDON - THE GORE ROAD, FROM PATTERSON SIDE
ROAD TO FINNERTY SIDE ROAD**

KEY ISSUE

The purpose is to undertake road reconstruction including improved vertical and horizontal alignments, wider shoulders for the benefit of pedestrians, cyclists and motorists and replacement of 10 culverts on The Gore Road, between Patterson Side Road and Finnerty Side Road, in the Town of Caledon.

RECOMMENDATION:

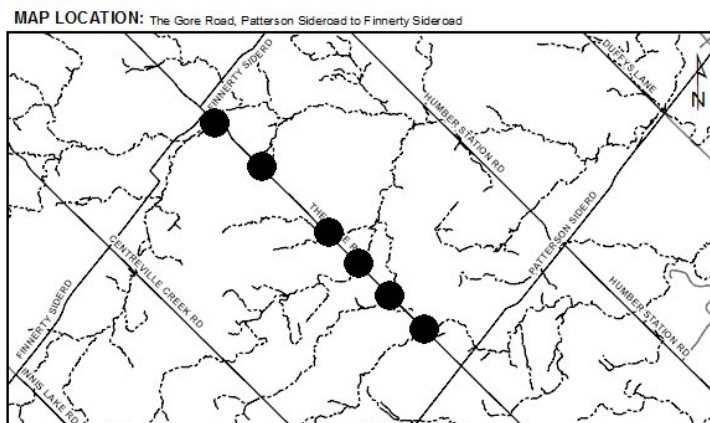
THAT permits be granted in accordance with Ontario Regulation 166/06, as amended, for Town of Caledon – The Gore Road, from Patterson Side Road to Finnerty Side Road.

TOWN OF CALEDON

REGIONAL MUNICIPALITY OF PEEL

To construct, reconstruct, erect or place a building or structure, site grade, temporarily or permanently place, dump or remove any material, originating on the site or elsewhere, interfere with a wetland, alter a watercourse on The Gore Road, from Patterson Side Road to Finnerty Side Road, in the Town of Caledon, Humber River Watershed as located on property owned by the Regional Municipality of Peel and Toronto and Region Conservation Authority.

The purpose is to undertake road reconstruction including improved vertical and horizontal alignments, wider shoulders for the benefit of pedestrians, cyclists and motorists and replacement of 10 culverts on The Gore Road, between Patterson Side Road and Finnerty Side Road, in the Town of Caledon. The works will be completed in the dry.



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The permit will be issued for the period of September 9, 2022 to September 8, 2027 in accordance with the following documents and plans which form part of this permit:

- **Plan No. G01; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - General Notes; prepared by Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. RM01; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Removals; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. RM02; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Removals; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. RM03; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Removals; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. RM04; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Removals; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. RM05; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Removals; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. ES01; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Erosion and Sediment Control - Notes and Details; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. ES02; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Erosion Sedimentation Control - 22 Finnerty Srd and Coolihans Srd; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. ES03; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Erosion and Sediment Control; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. ES04; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Erosion and Sediment Control; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. ES05; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Erosion and Sediment Control; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. ES06; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Erosion and Sediment Control; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. ES07; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Erosion and Sediment Control; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**

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- Plan No. P01; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Plan and Profile; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. P02; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Plan and Profile; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. P03; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Plan and Profile; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. P04; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Plan and Profile; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. P05; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Plan and Profile; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. P06; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Plan and Profile; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. P07; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Plan and Profile; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. P08; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Plan and Profile; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. P09; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Plan and Profile; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. P10; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Plan and Profile; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. P22; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Plan and Profile - 22 Finnerty Srd and Coolihans Srd; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-01; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID 1356 at Sta. 0+021.44; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-02; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID 1355 at Sta. 0+428.50; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-03; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID 1354 at Sta. 0+671.53; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-04; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID 1353 at Sta. 0+826.06; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;

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- Plan No. CP-05; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID 1352 at Sta. 1+191.47; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-06; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID 1350 at Sta. 2+175.36; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-07; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID 1349 at Sta. 2+337.88; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-08; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID 1348 at Sta. 2+448.52; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-09; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID N3 at Sta. 2+889.81; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-10; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID 1347 at Sta. 3+570.97; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. L01; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. L02; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. L03; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. L04; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. L05; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. TS01; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Typical Sections; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. TS02; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Typical Sections; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. TS03; The Gore Road Improvements - Typical Sections; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;

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- **Plan No. TS04; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Typical Sections; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. L12; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. D04; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Details; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. RW01; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Retaining Walls; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
Letter of Commitment (1 page); prepared by Region of Peel; dated August 3, 2022; received by TRCA August 3, 2022.

RATIONALE

The application was reviewed by staff on the basis of the following information:

Proposal:

The Regional Municipality of Peel is proposing to undertake the reconstruction of The Gore Road between Patterson Side Road and Highway 9, in the Town of Caledon. This permit includes the segment of road between Patterson Side Road and Finnerty Side Road. The segment of road improvements between Finnerty Side Road and Highway 9 will be permitted under CFN 52949. The existing road corridor is a 2 lane rural road with shoulders of varying widths and adjacent ditching. The proposed works will include the reconstruction of the road to improve the vertical and horizontal alignments and will provide wider shoulders for the benefit of pedestrians, cyclists and motorists. The imperviousness of the right-of-way will increase slightly due to the proposed minor widening of some sections of the road. This small increase in imperviousness is not expected to have an adverse impact on local flooding or storm conveyance. The overall proposal involves replacing 14 existing cross culverts, 10 of which are located between Patterson Side Road and Finnerty Side Road. The culverts are being replaced to meet Region standards (600 mm diameter minimum HDPE), satisfy geomorphological requirements and/or meet conveyance standards. Culvert N3 will not be replaced, however the existing gabion retaining wall will be replaced with a block retaining wall. The Regional Municipality of Peel has anticipated the construction for this proposal will last 4 years, as such this permit will be issued as a 5 year permit.

These works were reviewed through the Municipal Class Environmental Assessment process (Schedule B) under CFN 43948. TRCA property requirements have been reviewed and addressed under CFN 54891 (Meeting #13/15, January 15, 2016).

Control of Flooding:

The proposed works are not anticipated to impact flooding, flood storage or conveyance of flood waters.

Pollution:

Erosion and sediment control measures including cofferdam, sediment bags, fibre roll flow check dams, light-duty fibre roll barrier, will be installed as needed prior to construction and

Item 10.1

maintained for the duration of construction, and until the site is stabilized and restored in order to prevent construction generated sediments from entering the watercourse. Erosion and sediment control measures have been provided in accordance with Erosion and Sediment Control Guide for Urban Construction prepared by the Toronto and Region Conservation Authority (2019).

Dynamic Beaches:

Not applicable.

Erosion:

No geotechnical/slope stability issues have been identified.

Conservation of Land:

To protect local fish populations during their spawning, nursery and migratory periods, the Regional Municipality of Peel should ensure that in- water/near-water activities occur within the applicable timing window. The Regional Municipality of Peel should confirm timing window application and dates directly with appropriate Provincial and Federal agencies.

Plantings

All disturbed areas will be restored with native, non-invasive trees, shrubs and seedmix. For a net ecological gain, a total of 267 trees and 5151 shrubs are proposed for this segment of the proposal.

Policy Guidelines:

This proposal complies with Section 8.8 Interference with a Watercourse and Section 8.9 Infrastructure Policies of The Living City Policies for Planning and Development in the Watersheds of the Toronto and Region Conservation Authority.

CFN: 50721 - Application #: 0201/14/CAL

Report prepared by: Emma Benko

Email: emma.benko@trca.ca

For Information contact: Emma Benko, (437) 880-2422

Email: emma.benko@trca.ca

Date: August 26, 2022

Section IV – Ontario Regulation 166/06, as amended

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Sameer Dhalla, Director, Development and Engineering Services

RE: **MAJOR PERMIT APPLICATIONS – REGULAR- FOR APPROVAL
TOWN OF CALEDON – THE GORE ROAD FROM FINNERTY SIDE
ROAD TO HIGHWAY 9**

KEY ISSUE

The purpose is to undertake road reconstruction including improved vertical and horizontal alignments, wider shoulders for the benefit of pedestrians, cyclists and motorists and replacement of 4 culverts on The Gore Road between Finnerty Side Road and Highway 9, in the Town of Caledon. The works will be completed in the dry.

RECOMMENDATION:

THAT permits be granted in accordance with Ontario Regulation 166/06, as amended, for Town of Caledon - The Gore Road from Finnerty Side Road to Highway 9.

TOWN OF CALEDON

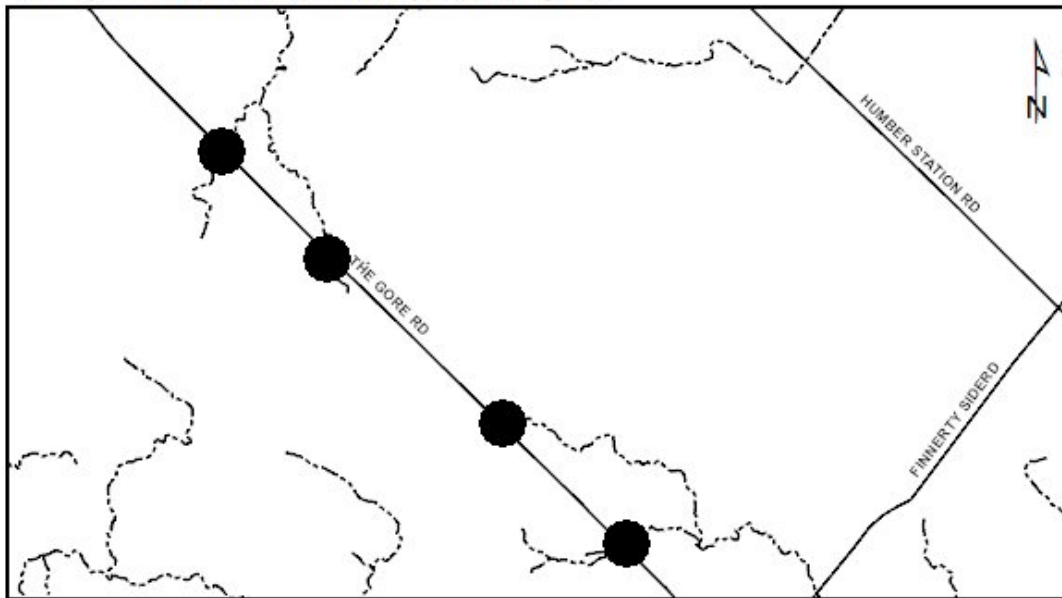
REGIONAL MUNICIPALITY OF PEEL

To construct, reconstruct, erect or place a building or structure, site grade, temporarily or permanently place, dump or remove any material, originating on the site or elsewhere, interfere with a wetland, alter a watercourse on The Gore Road from Finnerty Side Road to Highway 9, in the Town of Caledon, Humber River Watershed as located on property owned by the Regional Municipality of Peel and Toronto and Region Conservation Authority.

The purpose is to undertake road reconstruction including improved vertical and horizontal alignments, wider shoulders for the benefit of pedestrians, cyclists and motorists and replacement of 4 culverts on The Gore Road between Finnerty Side Road and Highway 9, in the Town of Caledon. The works will be completed in the dry.

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MAP LOCATION: The Gore Road, Finnerty Sideroad to Highway 9



The permit will be issued for the period of September 9, 2022 to September 8, 2027 in accordance with the following documents and plans which form part of this permit:

- **Plan No. RM06; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Removals; prepared by Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. RM07; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Removals; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. RM08; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Removals; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. RM09; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Removals; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. RM10; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Removals; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. RM11; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Removals; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. ES08; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Erosion and Sediment Control; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**
- **Plan No. ES09; The Gore Road Improvements (From Patterson Side Road to Coolihans Sideroad) - Erosion and Sediment Control; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;**

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- Plan No. CP-11; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID N2 at Sta. 4+460.21; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-12; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID N1 at Sta. 4+734.25; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-13; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan Culvert ID 1345 at Sta. 5+127.25; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-14; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan South Eco-Passage Culvert at Sta. 2+148; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. CP-15; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Crossing Culvert Plan North Eco-Passage Culvert & Wetland Crossing at Sta. 4+051.71; prepared by R.J. Burnside & Associates Limited on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. L06; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. L07; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. L08; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. L09; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. L10; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Plan No. L11; The Gore Road Improvements (From Patterson Side Road to Highway 9) - Landscape Restoration Plan; prepared by Aboud & Associates Inc. on behalf of Region of Peel; dated June 15, 2022; received by TRCA on June 17, 2022;
- Letter of Commitment (1 page); prepared by Region of Peel; dated August 3, 2022; received by TRCA August 3, 2022.

RATIONALE

The application was reviewed by staff on the basis of the following information:

Proposal:

The Regional Municipality of Peel is proposing to undertake road improvements on The Gore Road between Patterson Side Road and Highway 9, in the Town of Caledon. This permit includes the segment of road between Finnerty Side Road and Highway 9. The segment of road improvements between Patterson Side Road and Finnerty Side Road will be permitted under

Item 10.2

CFN 50721. The existing road corridor is a 2 lane rural road with shoulders of varying widths and adjacent ditching. The proposed works will include the reconstruction of the road to improve the vertical and horizontal alignments and will provide wider shoulders for the benefit of pedestrians, cyclists and motorists. The imperviousness of the right-of-way will increase slightly due to the proposed minor widening of some sections of the road. This small increase in imperviousness is not expected to have an adverse impact on local flooding or storm conveyance. The overall proposal involves replacing 14 existing cross culverts, 4 of which are located between Finnerty Side Road and Highway 9. The culverts are being replaced to meet Region Standards (600 mm diameter minimum HDPE), satisfy geomorphological requirements and/or meet conveyance standards. The culverts located at STA 2+148 and STA 4+051.71 are eco-passage culverts to allow for wildlife crossings. The Regional Municipality of Peel has anticipated the construction for this proposal will last 4 years, as such this permit will be issued as a 5 year permit.

These works were reviewed through the Municipal Class Environmental Assessment process (Schedule B) under CFN 43948. TRCA property requirements have been reviewed and addressed under CFN 54891 (Meeting #13/15, January 15, 2016).

Control of Flooding:

The proposed works are not anticipated to impact flooding, flood storage or conveyance of flood waters.

Pollution:

Erosion and sediment control measures including cofferdam, sediment bags, fibre roll flow check dams, light-duty fibre roll barrier, will be installed as needed prior to construction and maintained for the duration of construction, and until the site is stabilized and restored in order to prevent construction generated sediments from entering the watercourse. Erosion and sediment control measures have been provided in accordance with Erosion and Sediment Control Guide for Urban Construction prepared by the Toronto and Region Conservation Authority (2019).

Dynamic Beaches:

Not applicable.

Erosion:

No geotechnical/slope stability issues have been identified.

Conservation of Land:

To protect local fish populations during their spawning, nursery and migratory periods, the Regional Municipality of Peel should ensure that in- water/near-water activities occur within the applicable timing window. The Regional Municipality of Peel should confirm timing window application and dates directly with appropriate Provincial and Federal agencies.

Plantings

All disturbed areas will be restored with native, non-invasive trees, shrubs and seedmix. For a net ecological gain, a total of 193 trees and 3725 shrubs are proposed for this segment of the proposal.

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Policy Guidelines:

This proposal complies with Section 8.8 Interference with a Watercourse and Section 8.9 Infrastructure Policies of The Living City Policies for Planning and Development in the Watersheds of the Toronto and Region Conservation Authority.

CFN: 52949 - Application #: 0172/15/CAL

Report Prepared by: Emma Benko

Email: emma.benko@trca.ca

For information contact: Emma Benko, (437) 880-2422

Email: emma.benko@trca.ca

Date: August 26, 2022

Section IV – Items for the Information of the Board

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Sameer Dhalla, Director, Development and Engineering Services

RE: **UPDATE ON DELEGATED MAJOR PERMITS – JULY AND AUGUST 2022**

KEY ISSUE

Toronto and Region Conservation Authority (TRCA) staff are required to report back on any major permits issued through the approved delegated process during the months of July and August 2022.

RECOMMENDATION:

THAT the staff report regarding the staff issuance of major delegated permits during the period of July and August 2022, be received.

BACKGROUND

At Board of Directors Meeting #8/20, held on November 20, 2020, Resolution #A183/20 was approved as follows:

THAT the approval of all major development and infrastructure permits within TRCA's regulatory jurisdiction for the months of December 2021 and July, August and December 2022 be delegated to the Director, Development and Engineering Services or their designate;

THAT TRCA staff provide a report to the Executive Committee at the January and September 2022 and January 2023 meetings to summarize permits that were approved under this delegation of authority;

RATIONALE

During the months of July and August 2022, staff issued no major development permits and one major infrastructure permit within TRCA's regulatory jurisdiction, as follows:

1. A permit was issued for the installation of two watermain along Old Whitevale Road, 650 metres east of Whites Road, and to construct the new Alexander Knox Roadway (realigned Whitevale Road) from approximately 1 kilometer west of Whites Road to approximately 700 metres east of Whites Road in the City of Pickering. The proposal includes two (2) new watercourse crossings as a result of the new road construction and will also include the construction of a watermain. These works are part of the servicing for the new Seaton community in the City of Pickering and were previously reviewed through the Central Pickering Development Plan Class Environmental Assessment (EA) for Regional Services (June 2014).

As required, the Clerk provided a copy of the attached permit report to Board of Directors members in the representing the affected area for a review period of one week.

Item 10.3

Relationship to Building the Living City, the TRCA 2013-2022 Strategic Plan

This report supports the following strategy set forth in the TRCA 2013-2022 Strategic Plan:

Strategy 4 – Create complete communities that integrate nature and the built environment

FINANCIAL DETAILS

A payment of \$19,005 was provided on May 16, 2022.

DETAILS OF WORK TO BE DONE

Not applicable.

Report prepared by: Nathan Jenkins

Email: nathan.jenkins@trca.ca

For Information contact: Nathan Jenkins, (437) 880-2395

Email: nathan.jenkins@trca.ca

Date: August 30, 2022

Attachment: 1

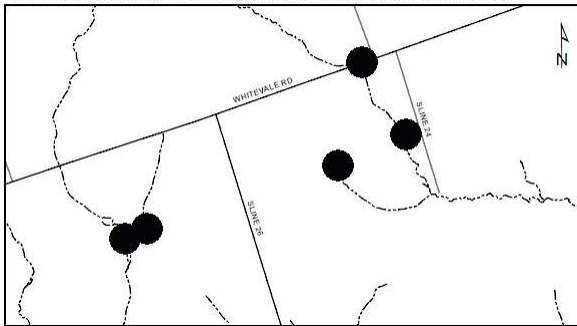
Attachment 1: CFN 63493 - Executive Report - Seaton Spine 7A

NORTH PICKERING COMMUNITY MANAGEMENT INC.

To construct, reconstruct, erect or place a building or structure, site grade, temporarily or permanently place, dump or remove any material, originating on the site or elsewhere, interfere with a wetland and alter a watercourse along Old Whitevale Road, 650 m east of Whites Road (Sideline 26); and along Alexander Knox Road (realigned Whitevale Road) from approximately 1 km west of Whites Road to approximately 700 m east of Whites Road in the City of Pickering, Duffins Creek Watershed, as located on property owned by the City of Pickering, Infrastructure Ontario, White Sun Developments Limited, and Oak Ridges Seaton Inc.

The purpose is to install two watermain along Old Whitevale Road, 650 m east of Whites Road, and to construct Alexander Knox Road (realigned Whitevale Road) from approximately 1 km west of Whites Road to approximately 700 m east of Whites Road in the City of Pickering. The proposal includes two (2) new watercourse crossings as a result of the new road construction and will also include the construction of a watermain. These works are part of the servicing for the new Seaton community in the City of Pickering and were previously reviewed through the Central Pickering Development Plan Class Environmental Assessment (EA) for Regional Services (June 2014).

MAP LOCATION: CFN 63493 - Old Whitevale Road and Alexander Knox, Watermain and Road Construction



The permit will be issued for the period of August 30, 2022 to August 29, 2024 in accordance with the following documents and plans which form part of this permit:

- **Sheet 1 of 137; The Regional Municipality of Durham, Works Department, Seaton Spine Assignment 7A, Road, Storm Sewer and Sanitary Sewer Construction, City of Pickering; prepared by the Regional Municipality of Durham; received by TRCA on July 12, 2022;**
- **Drawing Number IND-01; Sheet 2 of 137; Drawing Index; prepared by the Regional Municipality of Durham; dated April 2022; received by TRCA on July 12, 2022;**
- **Drawing Number IND-02; Sheet 3 of 137; Drawing Index; prepared by the Regional Municipality of Durham; dated April 2022; received by TRCA on July 12, 2022;**
- **Drawing Number IND-03; Sheet 4 of 137; Drawing Index; prepared by the Regional Municipality of Durham; dated April 2022; received by TRCA on July 12, 2022;**
- **Drawing Number IND-04; Sheet 5 of 137; Drawing Index; prepared by the Regional Municipality of Durham; dated April 2022; received by TRCA on July 12, 2022;**
- **Drawing Number LEG-01; Sheet 6 of 137; Legend and Abbreviations; prepared by the Regional Municipality of Durham; received by TRCA on July 12, 2022;**
- **Drawing Number RM-01; Sheet 10 of 137; Removals Plan, Alexander Knox Road (West); prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;**
- **Drawing Number RM-02; Sheet 11 of 137; Removals Plan, Alexander Knox Road (East); prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;**

- Drawing Number RM-03; Sheet 12 of 137; Removals Plan, Whitevale Road; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number GPS-01; Sheet 13 of 137; General Plan of Services, Alexander Knox Road; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number GPS-02; Sheet 14 of 137; General Plan of Services, Alexander Knox Road; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number GPS-03; Sheet 15 of 137; General Plan of Services, Feeder mains on Whitevale Road; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number STM-01; Sheet 16 of 137; Storm Drainage Plan (West), Alexander Knox Road; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number STM-02; Sheet 17 of 137; Storm Drainage Plan (East), Alexander Knox Road; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number SAN-01; Sheet 18 of 137; Sanitary Drainage Plan (West), Alexander Knox Road; prepared by the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number SAN-02; Sheet 19 of 137; Sanitary Drainage Plan (East), Alexander Knox Road; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-601; Sheet 20 of 137; Alexander Knox Road, From STA. 12+940 to STA. 13+220; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-602; Sheet 21 of 137; Alexander Knox Road, From STA. 13+220 to STA. 13+500; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-603; Sheet 22 of 137; Alexander Knox Road, From STA. 13+500 to STA. 13+760; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-606; Sheet 25 of 137; Alexander Knox Road, From STA. 14+300 to STA. 14+520; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-607; Sheet 26 of 137; Alexander Knox Road, From STA. 14+520 to STA. 14+650; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-609; Sheet 28 of 137; Whitevale Road, From STA. 1+240 to STA. 1+500; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-610; Sheet 29 of 137; Whitevale Road, From STA. 0+500 to STA. 0+729; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-611; Sheet 30 of 137; Catalina Manor, From STA. -0+030 St. to STA. 0+055, New Haven Drive, From STA. -0+050 to STA. 0+050; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-612; Sheet 31 of 137; Wyndale Place, From STA. -0+048.58 St. to STA. 0+029.02, Begonia Place – Silvermoon Drive, From STA. -0+065 to STA. 0+060; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-615; Sheet 34 of 137; Signet Square, From STA. -0+040 St. to STA. 0+045,

Waddington Way – Signet Square, From STA. -0+050 to STA. 0+050; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;

- Drawing Number S-616; Sheet 35 of 137; Access Route 1, From STA. 0+000 St. to STA. 0+120, Access Route 3, From STA. 0+000 to STA. 0+052; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-617; Sheet 36 of 137; Access Route 2A, From STA. 0+000 St. to STA. 0+087, Access Route 2B, From STA. 0+029.23 to STA. 0+059; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number S-618; Sheet 37 of 137; Culvert Crossing I-80, From STA. -0+050 St. to STA. 0+060, Culvert Crossing at STA. 14+394, From STA. -0+040 ST. to STA. 0+060; prepared by Sabourin Kimble & Associates Ltd. and Beacon Environmental on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number TX-01; Sheet 38 of 137; Alexander Knox Road, Typical Road Cross Sections; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number TX-02; Sheet 39 of 137; Alexander Knox Road, Typical Road Cross Sections; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number TX-03; Sheet 40 of 137; Alexander Knox Road, Typical Road Cross Sections; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number TX-04; Sheet 41 of 137; Alexander Knox Road, Typical Road Cross Sections; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number TX-05; Sheet 42 of 137; Alexander Knox Road, Typical Road Cross Sections; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number STR-01; Sheet 52 of 137; Alexander Knox Road Bridge over Whitevale Creek (i-79), General Arrangement; prepared by Jewell Engineering on behalf of the Regional Municipality of Durham; dated April 5, 2022; received by TRCA on July 12, 2022;
- Drawing Number STR-02; Sheet 53 of 137; Borehole Location Plan/Interpreted Stratigraphic Cross Sections A-A' and B-B'; prepared by Golder the Regional Municipality of Durham; received by TRCA on July 12, 2022;
- Drawing Number STR-03; Sheet 54 of 137; Alexander Knox Road Bridge over Whitevale Creek (i-79), Piles Layout, Excavation and Backfill Limits; prepared by Jewell Engineering on behalf of the Regional Municipality of Durham; dated April 5, 2022; received by TRCA on July 12, 2022;
- Drawing Number STR-06; Sheet 57 of 137; Alexander Knox Road Bridge over Whitevale Creek (i-79), Abutment and Wingwall Typical Sections; prepared by Jewell Engineering on behalf of the Regional Municipality of Durham; dated April 5, 2022; received by TRCA on July 12, 2022;
- Drawing Number STR-07; Sheet 58 of 137; Alexander Knox Road Bridge over Whitevale Creek (i-79), West Wingwalls; prepared by Jewell Engineering on behalf of the Regional Municipality of Durham; dated April 5, 2022; received by TRCA on July 12, 2022;
- Drawing Number STR-08; Sheet 59 of 137; Alexander Knox Road Bridge over Whitevale Creek (i-79), East Wingwalls; prepared by Jewell Engineering on behalf of the Regional Municipality of Durham; dated April 5, 2022; received by TRCA on July 12, 2022;
- Drawing Number STR-22; Sheet 73 of 137; Alexander Knox Road Bridge over Whitevale Creek (i-79), Pile Driving Control; prepared by Jewell Engineering on behalf of the Regional Municipality of Durham; dated April 5, 2022; received by TRCA on July 12, 2022;
- Drawing Number E0-02; Sheet 75 of 137; Alexander Knox, 13+310 to 13+670, Regional Lighting; prepared by the Regional Municipality of Durham; dated December 6, 2021; received by TRCA

on July 12, 2022;

- Drawing Number E0-04; Sheet 77 of 137; Alexander Knox, 14+050 to 14+420, Regional Lighting; prepared by the Regional Municipality of Durham; dated December 6, 2021; received by TRCA on July 12, 2022;
- Drawing Number E0-05; Sheet 78 of 137; Alexander Knox, 14+420 to 14+650, Regional Lighting; prepared by the Regional Municipality of Durham; dated December 6, 2021; received by TRCA on July 12, 2022;
- Drawing Number T-2; Sheet X of X; Alexander Knox Road (Reg. Rd. 40), STA 13+180 to STA 13+485, Traffic Control Signals Underground Plant; prepared by the Regional Municipality of Durham; dated March 9, 2020; received by TRCA on July 12, 2022;
- Drawing Number T-3; Sheet X of X; Alexander Knox Road (Reg. Rd. 40), STA 13+485 to STA 13+750, Traffic Control Signals Underground Plant; prepared by the Regional Municipality of Durham; dated March 9, 2020; received by TRCA on July 12, 2022;
- Drawing Number T-6; Sheet X of X; Alexander Knox Road (Reg. Rd. 40), STA 14+300 to STA 14+560, Traffic Control Signals Underground Plant; prepared by the Regional Municipality of Durham; dated March 9, 2020; received by TRCA on July 12, 2022;
- Drawing Number T-7; Sheet X of X; Alexander Knox Road (Reg. Rd. 40), STA 14+560 to STA 14+650, Traffic Control Signals Underground Plant; prepared by the Regional Municipality of Durham; dated March 9, 2020; received by TRCA on July 12, 2022;
- Drawing Number T-9; Sheet X of X; Alexander Knox Road (Reg. Rd. 40), at Begonia Place/Silvermoon Drive, Intersection Lighting Aboveground Plant; prepared by the Regional Municipality of Durham; dated March 9, 2020; received by TRCA on July 12, 2022;
- Drawing Number T-11; Sheet X of X; Alexander Knox Road (Reg. Rd. 40), Traffic Signal Standards; prepared by the Regional Municipality of Durham; dated March 9, 2020; received by TRCA on July 12, 2022;
- Drawing Number ESC-01; Sheet 98 of 137; Erosion and Sediment Control Plan, Alexander Knox Road (West) – Stage 1; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number ESC-02; Sheet 99 of 137; Erosion and Sediment Control Plan, Alexander Knox Road (East) – Stage 1; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number ESC-03; Sheet 100 of 137; Erosion and Sediment Control Plan, Whitevale Road – Stage 1; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number ESC-04; Sheet 101 of 137; Erosion and Sediment Control Plan, Alexander Knox Road (West) – Stage 2; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number ESC-05; Sheet 102 of 137; Erosion and Sediment Control Plan, Alexander Knox Road (East) – Stage 2; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number ESC-06; Sheet 103 of 137; Erosion and Sediment Control Plan, Whitevale Road – Stage 2; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April 8, 2022; received by TRCA on July 12, 2022;
- Drawing Number ESC-07; Sheet 104 of 137; Erosion and Sediment Control Plan, Details and Notes; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number ESC-08; Sheet 105 of 137; Erosion and Sediment Control Plan, Details and Notes; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number RES-1; Sheet 106; Alexander Knox Road, Whitevale Creek, (Crossing i-79) Planting Plan; prepared by Beacon Environmental on behalf of the Regional Municipality of Durham; dated July 12 2022; received by TRCA on July 12, 2022;
- Drawing Number RES-2; Sheet 107; Alexander Knox Road, Whitevale Creek, (Crossing i-79) Planting Plan; prepared by Beacon Environmental on behalf of the Regional Municipality of

- Durham; dated July 12, 2022; received by TRCA on July 12, 2022;
- Drawing Number RES-3; Sheet 108; Alexander Knox Road, Whitevale Creek, (Crossing i-79) Planting Plan; prepared by Beacon Environmental on behalf of the Regional Municipality of Durham; dated July 12, 2022; received by TRCA on July 12, 2022;
- Drawing Number RES-4; Sheet 109; Alexander Knox Road, Whitevale Creek, (Crossing i-79) Planting Plan; prepared by Beacon Environmental on behalf of the Regional Municipality of Durham; dated July 12, 2022; received by TRCA on July 12, 2022;
- Drawing Number RES-5; Sheet 110; Alexander Knox Road, Ganatsekiagon Creek Tributary, (Crossing i-79) Planting Plan; prepared by Beacon Environmental on behalf of the Regional Municipality of Durham; dated July 12, 2022; received by TRCA on July 12, 2022;
- Drawing Number RES-6; Sheet 111; Alexander Knox Road, Ganatsekiagon Creek Tributary, (Crossing i-79) Planting Plan; prepared by Beacon Environmental on behalf of the Regional Municipality of Durham; dated July 12, 2022; received by TRCA on July 12, 2022;
- Drawing Number CX-10; Sheet 122 of 137; Alexander Knox Road, From 13+400 to 13+420; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number CX-11; Sheet 123 of 137; Alexander Knox Road, From 13+440 to 13+460; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number CX-12; Sheet 124 of 137; Alexander Knox Road, From 13+480 to 13+560; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number CX-13; Sheet 125 of 137; Alexander Knox Road, From 13+563.74 to 13+602.74; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number CX-14; Sheet 126 of 137; Alexander Knox Road, From 13+620 to 13+660; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number CX-15; Sheet 127 of 137; Alexander Knox Road, From 13+680 to 13+760; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number CX-16; Sheet 128 of 137; Alexander Knox Road, From 13+780 to 13+840; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number CX-22; Sheet 134 of 137; Alexander Knox Road, From 14+320 to 14+400; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022;
- Drawing Number CX-25; Sheet 137 of 137; Alexander Knox Road, From 14+600 to 14+650; prepared by Sabourin Kimble & Associates Ltd. on behalf of the Regional Municipality of Durham; dated April, 2022; received by TRCA on July 12, 2022.

RATIONALE

The application was reviewed by staff on the basis of the following information:

Proposal:

This proposal involves the construction of two watermains (700 mm and 600 mm diameter) along the southern side of Old Whitevale Road, 650 m east of Whites Road (Sideline 26). The watermains along Old Whitevale Road will be installed via jack and bore drilling across the existing culvert i-7A-1. The watermains will be installed under the watercourse to a depth of 2.5 m.

Work will also involve the construction of approximately 1.7 km of Alexander Knox Road

(realigned Whitevale Road) from approximately 1 km west of Whites Road (Sideline 26) to approximately 700 m east of Whites Road in the City of Pickering.

Alexander Knox Road will be constructed to a width from 33 m to 40 m and will be fully urbanized with 4 traffic lanes, 2 bike lanes, turning lanes, on street parking, a raised median and sidewalks on both sides of the roadway. The new roadway will also connect to other segments of Alexander Knox Road to the east and west to be permitted separately. In addition, local storm and sanitary sewer as well as a 400 mm diameter watermain will also be constructed along the length of the road.

Along the new roadway two crossings (i-79 and i-80) will be impacted by this work as follows:

- The most western crossing i-79 will be a bridge having a span of 38.5 m, a maximum height of 5.6 m and a width of 30.0 m and will be complete with parapet walls on both the upstream and downstream sides. A maintenance access will be constructed on the northwest side of the crossing which will be over-seeded. Bioswales will be constructed which will provide further treatment of stormwater, prior to release to a tributary of the Ganatsekiagon Creek.
- Crossing i-80 will be a 5.49 m wide, 1.22 m tall and 55.2 m long closed bottom concrete box culvert with an embeddedness of 0.2 m. The sloped end treatments will result in a top length of 5.04 m, giving an openness ratio for wildlife passage of 0.11. A maintenance access will be constructed on the southwest side of the crossing between i-80 and i-79 which will be over-seeded. A maintenance access will be constructed on the northeast side of the crossing which will be restored topsoil and seeded as a cultural meadow. Bioswales will be constructed which will provide further treatment of stormwater, prior to release to a tributary of the Ganatsekiagon Creek. A 500 mm diameter CSP is proposed upstream of Crossing i-80 to provide a temporary crossing of Whitevale Creek Tributary (Reach W7-2) for construction access to i-79 eastern abutment.

Channel realignments will be required both upstream and downstream of crossings i-79 and i-80 to ensure appropriate tie-in with the existing channel. The design also maximizes the cross-sectional areas of the structures to the extent possible to allow for wildlife passage and in the i-80 culvert will include addition of stone being covered with 100 mm of a granular/topsoil or native soil mix, then compacted, to minimize interstitial spacing.

Stormwater (erosion and quantity control) will also be managed via storm sewers and overland vegetated channels to four (4) stormwater management facilities (SWMF) within the adjacent residential subdivisions. Stormwater Management Facilities 18 and 22 will be wet ponds and SWMF's 19 and 22A will be dry ponds. The SWMF's will be functioning prior to the paving of Alexander Knox Road and it is noted that all design and permitting construction requirements for those ponds will be the responsibility of the Landowners and are being undertaken through separate permit reviews and approvals. The watermain crossing at i-80 will be constructed above the culvert via open cut. The watermain crossing at i-79 will be constructed south of the bridge and beneath the creek via jack and bore drilling.

The new Alexander Knox Road will intersect with a third regulated area, located south of the roadway approximately 400 m east of Whites Road (Sideline 26), and includes drainage to an adjacent tributary via an unregulated culvert crossing the new roadway conveying stormwater.

Finally a fourth regulated area is located immediately adjacent to a tributary of the Ganatsekiagon Creek at the eastern end of this new road which will be undertaken through a

separate permit review (CFN 62458). A sediment trap and rock check weir will be constructed to mitigate sediment release during construction and facilitate local surface drainage until stormwater management facilities within the adjacent residential subdivisions are completed through separate permit reviews and approvals.

These works are part of the servicing for the new Seaton community in the City of Pickering and were previously reviewed through the Central Pickering Development Plan Class Environmental Assessment (EA) for Regional Services (June 2014).

Control of Flooding:

The proposed project is not anticipated to impact flooding, conveyance or storage of floodwaters.

Pollution:

Standard erosion and sediment control measures, including erosion control blankets, mud mats, rock check dam, fibre logs and double row silt fencing will be implemented prior to construction and maintained for the duration of construction, and until the site is stabilized and restored. Erosion and sediment control measures have been provided in accordance with the Toronto and Region Conservation Authority Erosion and Sediment Control Guide for Urban Construction (2019).

Dynamic Beaches:

Not applicable

Erosion:

No geotechnical/slope stability issues have been identified.

Conservation of Land:

Four rocket box bat structures will be installed to support local bat communities post construction. To protect local fish populations during their spawning, nursery and migratory periods, the contractor/proponent should ensure that in- water/near-water activities occur within the applicable timing window. The proponent/contractor should confirm timing window application and dates directly with appropriate Provincial and Federal agencies.

Plantings

Restoration will include 81 coniferous and 248 deciduous trees planted along disturbed areas. Approximately 2,575 mass shrub plantings will take place along the proposed bioswales, watercourses and along slopes. Edge management plantings will take place along the toe of slope at the new forest edge where culvert and grading work associated with the road is expected. Areas will be stabilized with native, non-invasive Upland Native Meadow and Creek Bank Native seed mixes, with nurse crop to stabilize slopes and swales. In addition, the sanitary sewer easement, located between and north of culvert i-79 and i-80, will be planted with extensive coniferous and deciduous trees with mass shrub plantings.

Policy Guidelines:

This proposal complies with Section 8.8 Interference with a Watercourse, and Section 8.9 Infrastructure Policies of The Living City Policies for Planning and Development in the Watersheds of the Toronto and Region Conservation Authority.

CFN: 63493 - Application #: 0633/20/PICK

Report Prepared by: Nathan Jenkins,

Email: nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, (437) 880-2427,

Email nathan.jenkins@trca.ca

Date: August 16, 2022

Section IV – Ontario Regulation 166/06, as amended

TO: Chair and Members of the Executive Committee
Friday, September 9, 2022 Meeting

FROM: Sameer Dhalla, Director, Development and Engineering Services

RE: **STANDARD DELEGATED PERMITS FOR RECEIPT – STAFF
APPROVED AND ISSUED**

KEY ISSUE

Standard Delegated Permits are processed by Development and Engineering Services Division staff, authorized by designated staff appointed as Authorized Signatories by the Board of Directors and received monthly by the Executive Committee. Permits categorized as Standard Delegated Permits are: standard, routine infrastructure works, emergency infrastructure works, minor works, and permits after the fact/resolution of violations.

STANDARD DELEGATED PERMITS FOR RECEIPT – STAFF APPROVED AND ISSUED
(Page 148)

PERMISSION FOR ROUTINE INFRASTRUCTURE WORKS FOR RECEIPT – STAFF
APPROVED AND ISSUED (Page 199)

MINOR WORKS LETTER OF APPROVAL FOR RECEIPT – STAFF APPROVED AND ISSUED
(Page 232)

PERMITS AFTER THE FACT / RESOLUTION OF VIOLATIONS FOR RECEIPT – STAFF
APPROVED AND ISSUED (Page 249)

RECOMMENDATION:

THAT standard delegated permits, permission for routine infrastructure works, minor works letters of approval, and permits after the fact / resolution of violations granted by Toronto and Region Conservation Authority staff, in accordance with Ontario Regulation 166/06, as amended, which are listed below, be received.

STANDARD DELEGATED PERMITS FOR RECEIPT– STAFF APPROVED AND ISSUED

Delegated Permits are processed by Development and Engineering Services Division staff, authorized by designated staff appointed as Authorized Signatories by the Board of Directors and received monthly by the Executive Committee. Delegated permits are categorized as standard, routine infrastructure works, emergency infrastructure works, minor works and permits after the fact/resolution of violations. Standard permits are non-complex permissions consistent with TRCA approved policies and procedures and issued for a time period of two years or less.

CITY OF BRAMPTON

1463567 ONTARIO LIMITED - Etobicoke Creek Watershed

The purpose is to permit the development of a two-storey garden/retail centre, a proposed new greenhouse and parking lot associated with a site plan application at 10753 Heart Lake Road, in the City of Brampton. This is a reissuance of previous TRCA permit No. C-191024, issued on October 8, 2019, which has since expired.

CFN: 67764 - Application #: 1018/22/BRAM

Report Prepared by: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: August 12, 2022

2185715 ONTARIO INC. (ROYAL PINE HOMES) - Humber River Watershed

The purpose is to undertake works within a TRCA Regulated Area of the Humber River Watershed to permit final grading and servicing in support of a residential subdivision at 11570 McVean Drive, in the City of Brampton.

CFN: 67003 - Application #: 0435/22/BRAM

Report Prepared by: Adam Miller, at 437-880-2366, email adam.miller@trca.ca

For information contact: Adam Miller, at 437-880-2366, email adam.miller@trca.ca

Date: August 22, 2022

BERKINFIELD MANAGEMENT INC. - Humber River Watershed

The purpose is to facilitate within TRCA's Regulated Area of the Humber River Watershed, the initial topsoil stripping and grading works within approved Draft Plan of Subdivision 21T-19019B on lands south-west of Mayfield Road and Torbram Road, in the City of Brampton.

CFN: 65583 - Application #: 1072/21/BRAM

Report Prepared by: Anthony Syhlonyk, at 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: August 11, 2021

Item 10.4

CITY OF BRAMPTON - Etobicoke Creek Watershed

The purpose is to undertake the removal and replacement of an existing pedestrian bridge at Joyce Archdekin Park, located approximately 50 m west of Main Street South on the Etobicoke Creek Trail, in the City of Brampton. The works will be completed in dry working conditions.

CFN: 64509 - Application #: 0175/21/BRAM

Report Prepared by: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

Date: August 22, 2022

CITY OF BRAMPTON - Etobicoke Creek Watershed

The purpose is to construct an arena at 20 Victoria Crescent, in the City of Brampton. The new arena will be located on a similar footprint of the existing community centre which was previously demolished. No in-water works are associated with this proposal.

CFN: 65999 - Application #: 1356/21/BRAM

Report Prepared by: Emma Benko, at 5648, email emma.benko@trca.ca

For information contact: Emma Benko, at 5648, email emma.benko@trca.ca

Date: June 14, 2022

CITY OF BRAMPTON - Etobicoke Creek Watershed

The purpose is to replace an existing 17.2 m single span pedestrian bridge with a prefabricated structural steel bridge of the same size 50 m northeast of 24 Marengo Court, in the City of Brampton. No in-water works are associated with this project.

CFN: 67239 - Application #: 0692/22/BRAM

Report Prepared by: Emma Benko, at 437-880-2422, email emma.benko@trca.ca

For information contact: Emma Benko, at 437-880-2422, email emma.benko@trca.ca

Date: July 15, 2022

DIGRAM DEVELOPMENTS BRAMPTON 3 INC. - Humber River Watershed

The purpose is to undertake works within a TRCA Regulated Area of the Humber River Watershed to facilitate topsoil stripping and rough grading in support of a residential subdivision at 0 Mayfield Road, between Bramalea Road and Torbram Road, in the City of Brampton.

CFN: 67139 - Application #: 0616/22/BRAM

Report Prepared by: Adam Miller, at 5244, email adam.miller@trca.ca

For information contact: Adam Miller, at 5244, email adam.miller@trca.ca

Date: June 10, 2022

Item 10.4

DIGRAM DEVELOPMENTS BRAMPTON INC. AND DIGRAM DEVELOPMENTS BRAMPTON 4 & 5 INC. - Humber River Watershed

The purpose is to undertake works within a TRCA Regulated Area of the Humber River Watershed to facilitate topsoil stripping and rough grading in support of a residential subdivision at 2552 Mayfield Road (Parcel 1, 2, and 6) on the west side of Torbram Road, between Countryside Drive and Mayfield Road.

CFN: 67140 - Application #: 0615/22/BRAM

Report Prepared by: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: June 14, 2022

LIV (BRAMALEA) LTD. - Humber River Watershed

The purpose is to undertake works within a TRCA Regulated Area of the Humber River Watershed in order to permit grading and servicing works in support of a townhouse development at 11613 Bramalea Road, in the City of Brampton.

CFN: 67394 - Application #: 0691/22/BRAM

Report Prepared by: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: September 9, 2022

MAPLEQUEST VENTURES INC. - Humber River Watershed

The purpose is to undertake works within a TRCA Regulated Area of the Humber River Watershed to facilitate topsoil stripping and rough grading in support of a residential subdivision at 11258 Torbram Road (Maplequest Parcel 3) on the west side of Torbram Road, between Countryside Drive and Mayfield Road.

CFN: 67412 - Application #: 0804/22/BRAM

Report Prepared by: Adam Miller, at 5244, email adam.miller@trca.ca

For information contact: Adam Miller, at 5244, email adam.miller@trca.ca

Date: July 5, 2022

PEACE TRANSPORTATION - Mimico Creek Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Mimico Creek Watershed in order to facilitate paving and the development of a full municipal services parking lot containing 54 parking spaces, and two buildings which contain a logistics office and a warehouse trucking dispatch. The subject property is located at 3 Walker Drive, in the City of Brampton.

CFN: 67398 - Application #: 0722/22/BRAM

Report Prepared by: Marina Janakovic, at 5221, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: June 16, 2022

CITY OF MARKHAM

1212763 ONTARIO LTD. - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to facilitate the construction of Stormwater Management Pond 4 and associated appurtenances and final grading and servicing on the property located at 10271 Woodbine Avenue, in the City of Markham.

CFN: 66115 - Application #: 1490/21/MARK

Report Prepared by: Jackie Burkart, at 5304, email jackie.burkart@trca.ca

For information contact: Mark Howard, at 5269, email mark.howard@trca.ca

Date: June 1, 2022

23 IDA STREET - Don River Watershed

The purpose is to undertake works with TRCA's Regulated Area of the Don River Watershed to facilitate the development of a two storey single family dwelling, two retaining walls, and stone stairs at 23 Ida Street in the City of Markham.

CFN: 67202 - Application #: 0667/22/MARK

Report Prepared by: Joshua Lacaria, at 437-880-2347, email joshua.lacaria@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 24, 2022

CANADIAN DATACENTRE PORTFOLIO VENTURE GP INC / 105 CLEGG RD OWNER LP - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed to facilitate the development of a three-storey addition to the existing industrial building and associated generators on lands known municipally as 105 Clegg Road, in the City of Markham.

CFN: 67622 - Application #: 0965/22/MARK

Report Prepared by: Hamedeh Razavi, at 437-880-1940, email hamedeh.razavi@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: July 29, 2022

27 LUNAU LANE - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed in order to reconstruct an existing deck and to install an in-ground swimming pool and associated landscaping at the rear of the existing dwelling located 27 Lunau Lane in the City of Markham.

CFN: 66999 - Application #: 0424/22/MARK

Report Prepared by: Mark Rapus, at 5259, email mark.rapus@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 8, 2022

Item 10.4

CITY OF MARKHAM - Rouge River Watershed

The purpose is to undertake construction of Markham Centre Trails Phase II located south of Rougeside Promenade, and east of Birchmount Road, in the City of Markham. The proposed multi-use trail will provide a direct permanent link to the constructed Phase I Markham Trail. The works involved construction of a 3 meter wide, 330 meter long paved multi-use trail. There are no in-water or near water works involved within the scope of the project.

CFN: 63174 - Application #: 0112/22/MARK

Report Prepared by: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

Date: July 22, 2022

CITY OF MARKHAM - Rouge River Watershed

The purpose is to undertake construction of a community park near Karachi Drive, east of Markham Road, in the City of Markham. The proposed park includes installation of the cricket field, batting cages, shade structures, two parking spaces and walkways. There are no in-water or near-water works involved within the scope of this project.

CFN: 65485 - Application #: 1577/21/MARK

Report Prepared by: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

Date: July 21, 2022

CITY OF MARKHAM - Don River Watershed

The purpose is to undertake expansion of a multi-use pathway on north side of John Street from Leslie Street to Woodbine Avenue, in the City of Markham. The proposed works intend to convert the existing sidewalk into a 3 meter wide multi-use pathway accessible for pedestrians and cyclists. No in-water works are associated with this project.

CFN: 66050 - Application #: 0113/22/MARK

Report Prepared by: Harsha Gammanpila, at 5629, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 5629, email harsha.gammanpila@trca.ca

Date: May 27, 2022

CITY OF MARKHAM - Rouge River Watershed

The purpose is to undertake replacement of a concrete culvert located on Victoria Square Boulevard, approximately 1.0 km north of Major Mackenzie Drive, in the City of Markham. The works include site preparation, removals, road restoration, creek realignment and restoration. All in-water works will be undertaken in the dry.

CFN: 66533 - Application #: 0190/22/MARK

Report Prepared by: Harsha Gammanpila, at 5629, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 5629, email harsha.gammanpila@trca.ca

Date: June 20, 2022

Item 10.4

58 NELSON STREET - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River watershed to facilitate the development of an above ground pool at 58 Nelson Street, City of Markham.

CFN: 67624 - Application #: 0976/22/MARK

Report Prepared by: Joshua Lacaria, at 437-880-2347, email joshua.lacaria@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: August 15, 2022

ENTERPRISE BOULEVARD INC. - Rouge River Watershed

The purpose is to fill and develop a condominium sales centre within lands bounded by YMCA Boulevard to the south, Warden Avenue to the west, Enterprise Boulevard to the north, and Kennedy Road to the east.

CFN: 66727 - Application #: 0173/22/MARK

Report Prepared by: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: June 1, 2022

FOREST BAY HOMES - Rouge River Watershed

The purpose is to undertake grading, servicing and landscaping works within a Regulated Area of the Rouge River watershed to facilitate the development of Block 150 within the residential Plan of Subdivision 19TM-98019 (Villages of Fairtree East) located at 6350 Steeles Avenue East, City of Markham.

CFN: 67628 - Application #: 1014/22/MARK

Report Prepared by: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: August 24, 2022

7217 BAYVIEW AVENUE - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed to facilitate the development of an inground pool, patio, and pool shed at 7217 Bayview Avenue, City of Markham.

CFN: 67206 - Application #: 0791/22/MARK

Report Prepared by: Joshua Lacaria, at 437-880-2347, email joshua.lacaria@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: July 12, 2022

Item 10.4

KP LIMITED PARTNERSHIP - Rouge River Watershed

The purpose is to undertake grading and the removal of fill as part of a cut and fill balance within TRCA's Regulated Area of the Rouge River Watershed on the York Downs West Draft Plan of Subdivision (19T-16M11) located at 4134 16th Avenue, City of Markham.

CFN: 67015 - Application #: 0506/22/MARK

Report Prepared by: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: August 24, 2022

LINDWIDE DEVELOPMENTS (CORNELL) LIMITED - Rouge River Watershed

The purpose is to conduct grading works and construct servicing related to Phase 5A of Draft Plan of Subdivision 19TM-18002 (Lindwide Properties (Cornell) Limited) in a Regulated Area of the Rouge River watershed at 6937 Highway 7 in the City of Markham.

CFN: 65640 - Application #: 1025/21/MARK

Report Prepared by: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: August 11, 2022

MARKHAM DISTRICT ENERGY INC. - Rouge River Watershed

The purpose is to undertake an extension to the existing plant building. The proposed works include construction of a new mechanical room for two new heat recovery heat pumps. No in-water works are within the scope of this project.

CFN: 67469 - Application #: 0827/22/MARK

Report Prepared by: Harsha Gammanpila, at 5629, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 5629, email harsha.gammanpila@trca.ca

Date: July 11, 2022

MATTAMY (MONARCH) LIMITED - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to facilitate final servicing and grading and the construction residential development and construction of a multi-use trail. The subject property is located on lands known municipally as 10521 Woodbine Avenue, in the City of Markham.

CFN: 67210 - Application #: 0873/22/MARK

Report Prepared by: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: July 15, 2022

Item 10.4

REDBOURNE INVESTMENTS INC. - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed to facilitate the development of a driveway from Norman Bethune Avenue at 60 Columbia Way, City of Markham.

CFN: 67198 - Application #: 0714/22/MARK

Report Prepared by: Michelle Bates, at 5618, email michelle.bates@trca.ca

For information contact: Michelle Bates, at 5618, email michelle.bates@trca.ca

Date: July 4, 2022

15 GLENBOURNE PARK DRIVE - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed to facilitate the development of a deck (terrace) accessible from the existing dwelling and rear yard, landscape steps and a french balcony on the rear side of the existing dwelling located at 15 Glenbourne Park Drive, City of Markham.

CFN: 64480 - Application #: 0330/21/MARK

Report Prepared by: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: August 17, 2022

CITY OF PICKERING

1133373 ONTARIO INC. - Duffins Creek Watershed

The purpose is to construct a sanitary sewer and storm sewer crossing on lands located north of Taunton Road, near Sideline 24 in the Seaton Community in the City of Pickering.

CFN: 67310 - Application #: 0994/22/PICK

Report Prepared by: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

For information contact: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

Date: August 4, 2022

508 ROUGEMOUNT DRIVE - Rouge River Watershed

The purpose is to construct a pool, associated hardscaping and retaining walls to the rear of the existing dwelling at 508 Rougemount Drive in the City of Pickering.

CFN: 66808 - Application #: 0552/22/PICK

Report Prepared by: Heather Rodriguez, at 6487, email heather.rodriguez@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: June 7, 2022

Item 10.4

CITY OF PICKERING - Frenchman's Bay Watershed

The purpose is to construct a washroom facility north of the existing parking lot at Beachpoint Promenade, within Rotary Frenchman's Bay West Park in the City of Pickering. No in-water work is within the scope of this project.

CFN: 60393 - Application #: 1016/18/PICK

Report Prepared by: Caroline Mugo, at 5689, email caroline.mugo@trca.ca

For information contact: Caroline Mugo, at 5689, email caroline.mugo@trca.ca

Date: July 8, 2022

CITY OF PICKERING - Frenchman's Bay Watershed

The purpose is to complete Phase 2 of the Rotary Frenchman's Bay West Master Plan which includes restoration and enhancement along Beachpoint Promenade from east of the existing parking lot to the harbour entrance in the City of Pickering.

CFN: 64779 - Application #: 1425/21/PICK

Report Prepared by: Caroline Mugo, at 437-880-2390, email caroline.mugo@trca.ca

For information contact: Caroline Mugo, at 437-880-2390, email caroline.mugo@trca.ca

Date: July 18, 2022

DG GROUP - Duffins Creek Watershed

The purpose is to construct a roof drain collector (RDC) outfall south of Taunton Road, east of Sideline 24 in the Seaton Community in the City of Pickering.

CFN: 65957 - Application #: 1514/21/PICK

Report Prepared by: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: May 23, 2022

DG GROUP - Duffins Creek Watershed

The purpose is to site grade and install stormwater management infrastructure north of Taunton Road, east of Sideline 26 in the TRCA Regulated Area in the Seaton Community in the City of Pickering.

CFN: 66275 - Application #: 1516/21/PICK

Report Prepared by: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: July 4, 2022

DG GROUP - Duffins Creek Watershed

The purpose is to site grade and install stormwater management infrastructure and two sanitary and storm sewer crossings north of Taunton Road, west of Sideline 26 in the TRCA Regulated Area in the Seaton Community in the City of Pickering.

CFN: 66276 - Application #: 1517/21/PICK

Report Prepared by: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: June 29, 2022

Item 10.4

456 TOYNEVALE ROAD - Petticoat Creek Watershed

The purpose is to construct a two-storey replacement dwelling with a rear deck and stairs at 456 Toynevale Road in the City of Pickering.

CFN: 66794 - Application #: 0300/22/PICK

Report Prepared by: Heather Rodriguez, at 437-880-2415, email heather.rodriguez@trca.ca

For information contact: Stephanie Dore, at 437-880-2469, email stephanie.dore@trca.ca

Date: July 22, 2022

493 SUMMERPARK CRESCENT - Petticoat Creek Watershed

The purpose is to replace an existing deck in the rear yard of 493 Summerpark Crescent in the City of Pickering.

CFN: 67301 - Application #: 0946/22/PICK

Report Prepared by: Heather Rodriguez, at 437-880-2415, email heather.rodriguez@trca.ca

For information contact: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

Date: July 27, 2022

1272 - 1274 WHARF STREET AND 595 ANNALAND STREET - Frenchman's Bay Watershed

The purpose is to construct an accessory building to be used for the storage of a personal boat in the front yard of 1272-1274 Wharf Street and 595 Annland Street in the City of Pickering.

CFN: 66805 - Application #: 0562/22/PICK

Report Prepared by: Heather Rodriguez, at 6487, email heather.rodriguez@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: June 13, 2022

4724 CARPENTER COURT - Duffins Creek Watershed

The purpose is to replace an existing shed with a pergola in the rear yard of the existing single family detached dwelling at 4724 Carpenter Court in the City of Pickering.

CFN: 66803 - Application #: 0512/22/PICK

Report Prepared by: Heather Rodriguez, at 6487, email heather.rodriguez@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: May 27, 2022

1845 FAIRPORT ROAD - Frenchman's Bay Watershed

The purpose is to construct a rear one-storey sunroom addition to the existing two-storey dwelling at 1845 Fairport Road in the City of Pickering.

CFN: 67302 - Application #: 0952/22/PICK

Report Prepared by: Heather Rodriguez, at 437-880-2415, email heather.rodriguez@trca.ca

For information contact: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

Date: August 5, 2022

Item 10.4

1810 GRAYABBEY COURT - Frenchman's Bay Watershed

The purpose is to construct an inground swimming pool in the rear yard of the existing dwelling at 1810 Grayabbey Court in the City of Pickering.

CFN: 67297 - Application #: 0666/22/PICK

Report Prepared by: Heather Rodriguez, at 6487, email heather.rodriguez@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: June 30, 2022

1784 APPLEVIEW ROAD - Frenchman's Bay Watershed

The purpose is to construct a two storey single family replacement dwelling at 1784 Appleview Road in the City of Pickering.

CFN: 67298 - Application #: 0758/22/PICK

Report Prepared by: Heather Rodriguez, at 437-880-2415, email heather.rodriguez@trca.ca

For information contact: Stephanie Dore, at 437-880-2469, email stephanie.dore@trca.ca

Date: August 23, 2022

SEATON TFPM INCORPORATED - Duffins Creek Watershed

The purpose is to widen Concession Road 5 and install storm, sanitary, and watermain services in the City of Pickering. No in-water works are within the scope of this project.

CFN: 65977 - Application #: 1445/21/PICK

Report Prepared by: Margie Akins, at 437-880-2388, email margie.akers@trca.ca

For information contact: Margie Akins, at 437-880-2388, email margie.akers@trca.ca

Date: August 4, 2022

950 DUNCANNON DRIVE - Frenchman's Bay Watershed

The purpose is to facilitate internal alterations to convert the existing basement into a secondary suite at 950 Duncannon Drive in the City of Pickering.

CFN: 67307 - Application #: 0957/22/PICK

Report Prepared by: Heather Rodriguez, at 437-880-2415, email heather.rodriguez@trca.ca

For information contact: Stephanie Dore, at 437-880-2469, email stephanie.dore@trca.ca

Date: August 12, 2022

Item 10.4

NORTH PICKERING COMMUNITY MANAGEMENT INC. - Duffins Creek Watershed

The purpose is to install two watermain along Old Whitevale Road, 650 m east of Whites Road, and to construct Alexander Knox Road (realigned Whitevale Road) from approximately 1 km west of Whites Road to approximately 700 m east of Whites Road in the City of Pickering. The proposal includes two (2) new watercourse crossings as a result of the new road construction and will also include the construction of a watermain. These works are part of the servicing for the new Seaton community in the City of Pickering and were previously reviewed through the Central Pickering Development Plan Class Environmental Assessment (EA) for Regional Services (June 2014).

CFN: 63493 - Application #: 0633/20/PICK

Report Prepared by: Nathan Jenkins, at 437-880-2427, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, at 437-880-2427, email nathan.jenkins@trca.ca

Date: August 16, 2022

CITY OF RICHMOND HILL

2631053 ONTARIO INC. - Rouge River Watershed

The purpose is to conduct grading associated with creating a paved area (for a new drive aisle and parking areas related to the construction of a new industrial building) within a Regulated Area of the Rouge River watershed at 168 Ultimate Drive in the City of Richmond Hill.

CFN: 66725 - Application #: 0376/22/RH

Report Prepared by: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: July 25, 2022

332 RICHMOND STREET - Don River Watershed

The purpose is to construct a replacement home, new in-ground pool and terraced patio space within a Regulated Area of the Don River watershed at 332 Richmond Street in the City of Richmond Hill.

CFN: 67232 - Application #: 0613/22/RH

Report Prepared by: Anthony Sun, at 5724, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 5724, email anthony.sun@trca.ca

Date: June 1, 2022

16 STOCKDALE CRESCENT - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed in order to facilitate the construction of an in-ground pool, associated interlock patio and decorative retaining wall in the rear yard at 16 Stockdale Crescent, in the City of Richmond Hill.

CFN: 67529 - Application #: 0893/22/RH

Report Prepared by: Linda Bui, at 437-880-2286, email linda.bui@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: August 19, 2022

Item 10.4

18 SCHOMBERG ROAD - Humber River Watershed

The purpose is to construct a replacement home, covered deck, inground pool and patio area as well as conduct associated grading works within a Regulated Area of the Humber River watershed at 18 Schomberg Road in the City of Richmond Hill.

CFN: 66885 - Application #: 0423/22/RH

Report Prepared by: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: July 26, 2022

BLUEGROVE INVESTMENTS INC. - Rouge River Watershed

The purpose is to conduct site grading and construct servicing associated with an approved Draft Plan of Subdivision (19T-14014 - Bluegrove Investments Inc.) within a Regulated Area of the Rouge River watershed at 1080 Elgin Mills Road East in the City of Richmond Hill.

CFN: 62204 - Application #: 1019/19/RH

Report Prepared by: Anthony Sun, at 5724, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 5724, email anthony.sun@trca.ca

Date: June 20, 2022

3 LAKESIDE CRESCENT AND 5 LAKESIDE CRESCENT - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the construction of two single detached dwellings at 3 and 5 Lakeside Crescent, in the City of Richmond Hill.

CFN: 67524 - Application #: 0843/22/RH

Report Prepared by: Linda Bui, at 437-880-2286, email linda.bui@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: August 12, 2022

CITY OF RICHMOND HILL - Humber River Watershed

The purpose is to undertake rehabilitation of approximately 2.3 km of Bethesda Sideroad from Anchusa Drive to Highway 404, in the City of Richmond Hill. The works will also include replacement of a culvert and construction of an asphalt multi-use pathway. All in-water and near-water works will be completed in dry working conditions.

CFN: 64373 - Application #: 0122/21/RH

Report Prepared by: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

Date: July 25, 2022

Item 10.4

CITY OF RICHMOND HILL - Don River Watershed

The purpose is to undertake retrofit of the Twickenham Pond (SWMF 16-4) by removing accumulated sediment, reconstruction of the forebay berm, maintenance access, control structure and installation of a bottom draw outlet at south-west corner of the facility, north of Canyon Hill Avenue, east of Bathurst Street, in the City of Richmond Hill. The works also include removal of SWMF 16-3 and SWMF 16-2 culverts and embankments, restoration of a natural channel and installation of a new pedestrian bridge across the restored natural channel located south of Canyon Hill Avenue. All in-water works will be undertaken in the dry.

CFN: 66530 - Application #: 0188/22/RH

Report Prepared by: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

Date: June 28, 2022

39 GERDEN DRIVE - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to facilitate the construction of a multi-level deck located at 39 Gerden Drive, in the City of Richmond Hill.

CFN: 67528 - Application #: 0889/22/RH

Report Prepared by: Linda Bui, at 437-880-2286, email linda.bui@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: July 18, 2022

38 LEORA COURT - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed in order to facilitate the development of a new window opening in basement of the existing two storey house. The subject property is located at 38 Leora Court, in the City of Richmond Hill.

CFN: 67351 - Application #: 0709/22/RH

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: July 26, 2022

DEERGATE HOLDINGS INC. - Rouge River Watershed

The purpose is to conduct topsoil stripping and rough grading associated with an approved Draft Plan of Subdivision (19T-03013 - West) within a Regulated Area of the Rouge River watershed at 11546 Leslie Street in the City of Richmond Hill.

CFN: 66045 - Application #: 1410/21/RH

Report Prepared by: Anthony Sun, at 5724, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 5724, email anthony.sun@trca.ca

Date: June 2, 2022

Item 10.4

DEERGATE HOLDINGS INC. - Rouge River Watershed

The purpose is to conduct topsoil stripping and rough grading associated with an approved Draft Plan of Subdivision (19T-03013 - East) within a Regulated Area of the Rouge River watershed at 11546 Leslie Street in the City of Richmond Hill.

CFN: 66110 - Application #: 1409/21/RH

Report Prepared by: Anthony Sun, at 5724, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 5724, email anthony.sun@trca.ca

Date: June 2, 2022

65 NAPANEE STREET - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed in order to facilitate the removal of a basement window and the construction of a walk-out basement door at 65 Napanee Street, in the City of Richmond Hill.

CFN: 67357 - Application #: 0724/22/RH

Report Prepared by: Linda Bui, at 437-880-2286, email linda.bui@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: July 25, 2022

95 SYLVAN CRESCENT - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to facilitate the construction of a two-storey single detached dwelling at 95 Sylvan Crescent, in the City of Richmond.

CFN: 66891 - Application #: 0405/22/RH

Report Prepared by: Linda Bui, at 5289, email linda.bui@trca.ca

For information contact: Anthony Sun, at 5724, email anthony.sun@trca.ca

Date: June 13, 2022

2 MARBROOK STREET - Don River Watershed

The purpose is to construct a small rear addition (to all existing floors) and a second floor balcony within TRCA's Regulated Area of the Don River Watershed at 2 Marbrook Street, in the City of Richmond Hill.

CFN: 67363 - Application #: 0728/22/RH

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: June 22, 2022

Item 10.4

112 MELBOURNE DRIVE - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to construct an addition where the existing covered porch is in the front yard (including two new main floor windows) and two windows in the basement of the existing two-storey house at 112 Melbourne Drive, in the City of Richmond Hill.

CFN: 67358 - Application #: 0727/22/RH

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: July 27, 2022

113 MAY AVENUE - Don River Watershed

The purpose is to construct ground and second floor additions to an existing dwelling within a Regulated Area of the Don River watershed at 113 May Avenue in the City of Richmond Hill.

CFN: 66656 - Application #: 0457/22/RH

Report Prepared by: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: August 8, 2022

35 GARDEN AVENUE - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed in order to facilitate the construction of a 535.74 square metre two-storey dwelling.

CFN: 67536 - Application #: 0977/22/RH

Report Prepared by: Linda Bui, at 437-880-2286, email linda.bui@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: August 19, 2022

76 WALMER ROAD - Don River Watershed

The purpose is to construct a replacement dwelling, new inground pool and new deck within a Regulated Area of the Don River watershed at 76 Walmer Road in the City of Richmond Hill.

CFN: 67121 - Application #: 0556/22/RH

Report Prepared by: Anthony Sun, at 5724, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 5724, email anthony.sun@trca.ca

Date: May 30, 2022

266 BROOKSIDE ROAD - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed in order to facilitate the construction of a carport, porch addition and in-ground swimming pool with associated pavers at 266 Brookside Road, in the City of Richmond Hill.

CFN: 67226 - Application #: 0598/22/RH

Report Prepared by: Linda Bui, at 437-880-2286, email linda.bui@trca.ca

For information contact: Linda Bui, at 437-880-2286, email linda.bui@trca.ca

Date: May 18, 2022

Item 10.4

NORTH LESLIE RESIDENTIAL LANDOWNERS GROUP INC. C/O BRATTYS BARRISTERS AND SOLICITORS - Rouge River Watershed

The purpose is to undertake Phase 3 works of the North Leslie External Spine Servicing Network (ESSN) along 19 Avenue, consisting of the installation of a 400mm diameter PVC watermain along 19th Avenue from approximately 1,000 metres west of Leslie Street Bayview Avenue, extending approximately 240 metres westward on the northside of 19th Avenue, then crossing to the southside of 19th Avenue to connect with an approved Draft Plan of Subdivision 19T-03010 (Earlglen Investments Inc.) within the existing York Region right-of-way.

CFN: 64104 - Application #: 1196/20/RH

Report Prepared by: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: August 22, 2022

REGIONAL MUNICIPALITY OF YORK - Humber River Watershed

The purpose is to construct a new 2-storey Air Management Facility (AMF) at 57 King Road, in the Oak Ridges neighbourhood of City of Richmond Hill. The project is being undertaken to address odor issues from the York-Durham Sewer System (YDSS). The proposed work also include the installation of an underground duct within the existing permanent easement along north side of 12960 Yonge Street to connect AMF to the existing YDSS shaft located on east side of Yonge Street near King Road. The proposed project will involve temporary removal of sidewalk, boulevard and curb near 12963 Yonge Street and will be reconstructed upon completion of the duct installation. No in-water work is associated with this project.

CFN: 67453 - Application #: 0815/22/RH

Report Prepared by: Nasim Shakouri, at 437-880-2427, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, at 437-880-2427, email nasim.shakouri@trca.ca

Date: July 29, 2022

23 GERDEN DRIVE - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to facilitate the construction of a second storey deck with associated stairs to the ground floor located at 23 Gerden Drive, in the City of Richmond Hill.

CFN: 67371 - Application #: 0769/22/RH

Report Prepared by: Linda Bui, at 437-880-2286, email linda.bui@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: August 11, 2022

17 AUBREY AVENUE - Humber River Watershed

The purpose is to construct a replacement home and conduct associated grading within a Regulated Area of the Humber River watershed at 17 Aubrey Avenue in the City of Richmond Hill.

CFN: 67235 - Application #: 0626/22/RH

Report Prepared by: Anthony Sun, at 5724, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 5724, email anthony.sun@trca.ca

Date: June 13, 2022

Item 10.4

36 WHITE PINE TRAIL - Rouge River Watershed

The purpose is to construct a minor addition to an existing dwelling within a Regulated Area of the Rouge River watershed at 36 White Pine Trail in the City of Richmond Hill.

CFN: 67231 - Application #: 0603/22/RH

Report Prepared by: Anthony Sun, at 5724, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 5724, email anthony.sun@trca.ca

Date: May 30, 2022

46 LENA DRIVE - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to facilitate the extension of an existing elevated above grade deck (with additional 16 sq. m; approximately 8.1m by 7.6m) located in the rear yard at 46 Lena Drive, in the City of Richmond Hill.

CFN: 67356 - Application #: 0725/22/RH

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: August 5, 2022

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)

1799077 ONTARIO INC. - Mimico Creek Watershed

The purpose is to construct a rear addition to the existing light industrial building at 310 Attwell Drive in the City of Toronto (Etobicoke York).

CFN: 66241 - Application #: 1485/21/TOR

Report Prepared by: Nicole Moxley, at 5968, email nicole.moxley@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: May 27, 2022

57 RIVERWOOD PARKWAY - Humber River Watershed

The purpose is to construct a new 2-storey single family detached dwelling including rear deck and basement walkout at 57 Riverwood Parkway in the City of Toronto (Etobicoke York). The existing dwelling will be partially demolished. The existing encroachment including fencing and a shed on TRCA-owned lands will be resolved.

CFN: 64983 - Application #: 0654/21/TOR

Report Prepared by: Nicole Moxley, at 5968, email nicole.moxley@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: May 14, 2021

Item 10.4

37 RIDGE POINT CRESCENT - Humber River Watershed

The purpose is to construct a two-storey addition and deck to the rear of the existing dwelling at 37 Ridge Point Crescent in the City of Toronto (Etobicoke York).

CFN: 67283 - Application #: 0668/22/TOR

Report Prepared by: Nicole Moxley, at 437-880-2418, email nicole.moxley@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 5, 2022

CITY OF TORONTO - Humber River Watershed

The purpose is to undertake the relining and rehabilitation of the West Humber Sanitary Trunk Sewer (STS) in the area of the West Humber Trail, between Highway 27 and Kipling Avenue, in the City of Toronto. No in-water work is within the scope of this project.

CFN: 65972 - Application #: 1245/21/TOR

Report Prepared by: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

For information contact: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

Date: August 9, 2022

CITY OF TORONTO - Humber River Watershed

The purpose is to undertake bridge rehabilitation works on the Edenbridge Drive bridge, located east of Royal York Road, over Silver Creek, in the City of Toronto.

CFN: 66059 - Application #: 1360/21/TOR

Report Prepared by: Justin Lee Pack, at 5315, email justin.leepack@trca.ca

For information contact: Justin Lee Pack, at 5315, email justin.leepack@trca.ca

Date: May 27, 2022

CITY OF TORONTO - Humber River Watershed

The purpose is to undertake bridge rehabilitation works located at Albion Road Bridge, over the West Humber River, between Arcot Boulevard and Bankfield Drive, in the City of Toronto.

CFN: 66617 - Application #: 0060/22/TOR

Report Prepared by: Alannah Slattery, at 6443, email alannah.slattery@trca.ca

For information contact: Alannah Slattery, at 6443, email alannah.slattery@trca.ca

Date: June 3, 2022

CITY OF TORONTO - Mimico Creek Watershed

The purpose is to undertake parking lot reconstruction at 4709 Dundas Street West, located east of Islington Avenue, in the City of Toronto. No in-water work is associated with this project.

CFN: 66839 - Application #: 0267/22/TOR

Report Prepared by: Madison Antonangeli, at 437-880-2394, email madison.antonangeli@trca.ca

For information contact: Madison Antonangeli, at 437-880-2394, email madison.antonangeli@trca.ca

Date: August 9, 2022

Item 10.4

42 NORANDA DRIVE - Humber River Watershed

The purpose is to facilitate the construction of a new pool in the rear yard of the existing single family detached dwelling at 42 Noranda Drive. The subject site is located east of Jane Street, south of Lawrence Avenue West in the City of Toronto (Etobicoke York Community Council Area).

CFN: 67488 - Application #: 1062/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 23, 2022

DANIELS HUMBER RIVER CORPORATION - Humber River Watershed

The purpose is to carry out grading works required to cap an existing landfill site located on Blocks 6 & 8 at 2175 Keele Street in the City of Toronto (Etobicoke-York Community Council).

CFN: 66911 - Application #: 0358/22/TOR

Report Prepared by: Mark Rapus, at 5259, email mark.rapus@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: May 12, 2022

5 WINGROVE HILL ROAD - Mimico Creek Watershed

The purpose is to construct a new rear wooden deck, staircase, hot tub, associated walkways and gardens located in the rear of the existing two-storey dwelling located at 5 Wingrove Hill Road in the City of Toronto (Etobicoke York Community Council Area).

CFN: 65522 - Application #: 0920/21/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: July 12, 2021

59 LAKE PROMENADE - Waterfront Watershed

The purpose is to construct a new three-storey single family detached dwelling with integral garage, rear deck, balcony, and basement walkout at 59 Lake Promenade in the City of Toronto (Etobicoke York). The existing dwelling is to be demolished. The proposal also involves the construction of a new shoreline protection structure.

CFN: 66344 - Application #: 0024/22/TOR

Report Prepared by: Nicole Moxley, at 5968, email nicole.moxley@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 20, 2022

21 BUSHEY AVENUE - Humber River Watershed

The purpose is to facilitate the construction of a second storey addition, a rear two-storey addition, and rear deck on the existing single family detached dwelling at 21 Bushey Avenue. A pool is also proposed. The subject site is located east of Jane Street and south of Weston Road in the City of Toronto (Etobicoke York Community Council Area).

CFN: 67289 - Application #: 0717/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 24, 2022

139 THOMPSON AVENUE - Mimico Creek Watershed

The purpose is to construct an inground pool, deck and patio in the rear yard of the existing single family detached dwelling at 139 Thompson Avenue in the City of Toronto (Etobicoke York).

CFN: 66102 - Application #: 1459/21/TOR

Report Prepared by: Nicole Moxley, at 5968, email nicole.moxley@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: May 27, 2022

105 RIVERWOOD PARKWAY - Humber River Watershed

The purpose is to construct a small front addition and partial second storey addition to the existing single storey detached dwelling at 105 Riverwood Parkway in the City of Toronto (Etobicoke York).

CFN: 67276 - Application #: 0649/22/TOR

Report Prepared by: Nicole Moxley, at 5968, email nicole.moxley@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 28, 2022

2559 ISLINGTON AVENUE - Humber River Watershed

The purpose is to facilitate the construction of a second storey addition, ground additions to the first floor at the front and side, and a proposed covered porch at the rear of the existing single family detached dwelling at 2559 Islington Avenue. A new dwelling unit is also proposed. The subject site is located west of Albion Road and north of Highway 401 in the City of Toronto (Etobicoke York Community Council Area).

CFN: 67614 - Application #: 0930/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 24, 2022

9 COSMO ROAD - Mimico Creek Watershed

The purpose is to construct a partial second storey addition to the existing two storey detached dwelling at 9 Cosmo Road in the City of Toronto (Etobicoke York Community Council Area).

CFN: 67477 - Application #: 0740/22/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Item 10.4

Date: August 10, 2022

67 RIVERCOVE DRIVE - Mimico Creek Watershed

The purpose is to facilitate the construction of a new two-storey single family detached dwelling with rear decks at 67 Rivercove Drive. The subject site is located west of Kipling Avenue, south of Rathburn Road and backs on to Echo Valley Park in the City of Toronto (Etobicoke York Community Council Area).

CFN: 67651 - Application #: 0969/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 23, 2022

TORONTO COMMUNITY HOUSING - Humber River Watershed

The purpose is to remove and replace the existing concrete walks, steps, asphalt paving, and play equipment at the existing multi-unit residential buildings located at 20, 30, and 40 Falstaff Avenue in the City of Toronto (Etobicoke York).

CFN: 67104 - Application #: 0646/22/TOR

Report Prepared by: Nicole Moxley, at 5968, email nicole.moxley@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 10, 2022

121 MERCURY ROAD - Humber River Watershed

The purpose is to construct a new pool in the rear yard of the existing two storey detached dwelling located at 121 Mercury Road in the City of Toronto (Etobicoke York Community Council Area).

CFN: 66932 - Application #: 0495/22/TOR

Report Prepared by: Kelly Hodder, at 5250, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: April 26, 2022

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

0996169 B.C LTD. - Don River Watershed

The purpose is to construct a two storey replacement dwelling with attached garage, rear patio and deck at 82 Forest Grove Drive in the City of Toronto (North York Community Council Area).

CFN: 66250 - Application #: 1544/21/TOR

Report Prepared by: Terina Tam, at 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 3, 2022

Item 10.4

AMEXON DEVELOPMENTS INC. AND HERITAGE YORK HOLDINGS INC. - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River watershed in order to facilitate the construction associated with a new mixed use development comprised of an existing office development, three new mixed use buildings with 5 new residential towers, and 4 levels of below grade parking at 1200, 1210, and 1220 Sheppard Avenue East in the City of Toronto (North York). The works are to be approved in multiple phases.

CFN: 66681 - Application #: 0157/22/TOR

Report Prepared by: Nicole Moxley, at 5968, email nicole.moxley@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: June 1, 2022

36 GLENGROVE AVENUE EAST - Don River Watershed

The purpose is to construct a replacement two storey detached dwelling at 36 Glengrove Avenue East in the City of Toronto (North York Community Council Area). The proposal also includes a replacement rear deck and landscaping.

CFN: 67472 - Application #: 0737/22/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: July 26, 2022

CITY OF TORONTO - Don River Watershed

The purpose is to undertake upgrades to the North Toronto Treatment Plant, located at 21 Redway Road, in the City of Toronto. No in-water works are associated with the proposed works.

CFN: 64905 - Application #: 1669/21/TOR

Report Prepared by: Justin Lee Pack, at 5315, email justin.leepack@trca.ca

For information contact: Justin Lee Pack, at 5315, email justin.leepack@trca.ca

Date: May 20, 2022

5 WAXWING PLACE - Don River Watershed

The purpose is to construct a replacement two storey detached dwelling with rear deck and landscaping at 5 Waxwing Place in the City of Toronto (North York Community Council Area).

CFN: 60446 - Application #: 0997/18/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 11, 2022

Item 10.4

48 FIFESHIRE ROAD - Don River Watershed

The purpose is to construct a detached two storey replacement dwelling with rear deck and pool at 48 Fifeshire Road in the City of Toronto (North York Community Council Area). The proposal also includes replacement of an existing retaining wall at the rear of the property.

CFN: 64452 - Application #: 0209/21/TOR

Report Prepared by: Terina Tam, at 6431, email terina.tam@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: July 5, 2022

10 BITTERROOT ROAD - Don River Watershed

The purpose is to construct an enlarged replacement patio, wood deck and above-ground hot tub in the rear yard of the existing detached single family dwelling at 10 Bitterroot Road in the City of Toronto (North York Community Council Area).

CFN: 67069 - Application #: 0502/22/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 15, 2022

21 RUDEN CRESCENT - Don River Watershed

The purpose is to construct a two storey side addition and second floor rear addition with associated hard landscaping to the existing single-family dwelling at 21 Ruden Crescent in the City of Toronto (North York Community Council Area).

CFN: 67091 - Application #: 0574/22/TOR

Report Prepared by: Terina Tam, at 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 14, 2022

IMH 71 THORNCLIFFE LTD. C/O STARLIGHT GROUP PROPERTY HOLDINGS INC. - Don River Watershed

The purpose is to construct parking garage roof slab waterproofing repairs at 71 Thorncliffe Park Drive in the City of Toronto (North York Community Council Area).

CFN: 66703 - Application #: 0264/22/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

Date: July 19, 2022

IMH 75 THORNCLIFFE LTD. C/O STARLIGHT GROUP PROPERTY HOLDINGS INC. - Don River Watershed

The purpose is to construct parking garage roof slab waterproofing repairs at 75 Thorncliffe Park Drive in the City of Toronto (North York Community Council Area).

CFN: 66704 - Application #: 0265/22/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

Item 10.4

Date: July 27, 2022

IMH 79 THORNCLIFFE LTD. C/O STARLIGHT GROUP PROPERTY HOLDINGS INC. - Don River Watershed

The purpose is to construct parking garage roof slab waterproofing repairs at 79 Thorncliffe Park Drive in the City of Toronto (North York Community Council Area).

CFN: 66705 - Application #: 0266/22/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

Date: July 20, 2022

10 BUSHBURY DRIVE - Don River Watershed

The purpose is to construct a two storey detached dwelling at 10 Bushbury Drive in the City of Toronto (North York Community Council Area).

CFN: 67498 - Application #: 0806/22/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: July 14, 2022

51 GLENGOWAN ROAD - Don River Watershed

The purpose is to construct a basement addition with ground floor deck extension and second storey addition to the rear of the existing dwelling at 51 Glengowan Road in the City of Toronto (North York Community Council Area).

CFN: 65825 - Application #: 1238/21/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

Date: July 14, 2022

142 SANDRINGHAM DRIVE - Don River Watershed

The purpose is to construct a pool and deck to the rear of the existing two storey detached dwelling at 142 Sandringham Drive in the City of Toronto (North York Community Council Area).

CFN: 66260 - Application #: 1572/21/TOR

Report Prepared by: Anna Lim, at 5284, email anna.lim@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: June 3, 2022

OXFORD PROPERTIES GROUP - Don River Watershed

The purpose is to facilitate the waterproofing and repair works to the existing underground parking garage at 120 Torresdale Avenue in the City of Toronto (North York Community Council Area).

CFN: 67600 - Application #: 0866/22/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 22, 2022

18 ARJAY CRESCENT - Don River Watershed

The purpose is to construct a replacement two storey detached dwelling at 18 Arjay Crescent in the City of Toronto (North York Community Council Area). The proposed works also include a pool and landscaping at the rear.

CFN: 64310 - Application #: 0095/21/TOR

Report Prepared by: Anna Lim, at 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 23, 2022

24 PARK LANE CIRCLE - Don River Watershed

The purpose is to complete construction of a new two storey single family detached dwelling with attached garage, rear upper terrace and basement walkout at 24 Park Lane Circle in the City of Toronto (North York Community Council Area).

CFN: 67085 - Application #: 0560/22/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

Date: July 26, 2022

2 OVERBANK CRESCENT - Don River Watershed

The purpose is to construct an enlarged replacement deck, patio, retaining walls and steps in the rear yard of the existing dwelling at 2 Overbank Crescent in the City of Toronto (North York Community Council Area).

CFN: 64741 - Application #: 0420/21/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 10, 2022

30 HAWKSBURY DRIVE - Don River Watershed

The purpose is to construct a two storey single family detached replacement dwelling with rear patio at 30 Hawksbury Drive in the City of Toronto (North York Community Council Area).

CFN: 65704 - Application #: 1105/21/TOR

Report Prepared by: Terina Tam, at 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 1, 2022

40 BENNINGTON HEIGHTS DRIVE - Don River Watershed

The purpose is to underpin the basement of the existing single family dwelling at 40 Bennington Heights Drive in the City of Toronto (North York Community Council Area).

CFN: 67295 - Application #: 0736/22/TOR

Report Prepared by: Terina Tam, at 6431, email terina.tam@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: July 7, 2022

Item 10.4

YONGE CITY SQUARE DEVELOPMENT INC. - Don River Watershed

The purpose is to construct a new mixed use development which includes a 28 storey, 14 storey and 9 storey building connected by a base podium at 4050 Yonge Street in the City of Toronto (North York Community Council Area). The proposal includes 4 levels of underground parking.

CFN: 67082 - Application #: 0555/22/TOR

Report Prepared by: Anna Lim, at 5284, email anna.lim@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: July 4, 2022

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

59 COPPING ROAD - Highland Creek Watershed

The purpose is to construct a one-storey rear addition, second floor sunroom, rear basement walkout, covered deck, driveway extension and two-car detached garage in the rear yard of the existing single family dwelling at 59 Copping Road in the City of Toronto (Scarborough Community Council Area).

CFN: 64620 - Application #: 0294/21/TOR

Report Prepared by: Terina Tam, at 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 24, 2022

434 LAWSON ROAD - Waterfront Watershed

The purpose is to construct a two storey single family replacement dwelling with rear uncovered wood deck and balcony at 434 Lawson Road in the City of Toronto (Scarborough Community Council Area).

CFN: 56489 - Application #: 0937/16/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

Date: July 25, 2022

CITY OF TORONTO - Highland Creek Watershed

The purpose is to undertake upgrades to the South Facility of the Highland Creek Treatment Plant in the City of Toronto. No in-water works are proposed for this project.

CFN: 64899 - Application #: 0541/21/TOR

Report Prepared by: Margie Akins, at 5925, email margie.akers@trca.ca

For information contact: Margie Akins, at 5925, email margie.akers@trca.ca

Date: June 13, 2022

CITY OF TORONTO - Highland Creek Watershed

The purpose is to replace the Silversted Drive pedestrian bridge in the City of Toronto. No in-water works are within the scope of this project.

CFN: 66310 - Application #: 1600/21/TOR

Report Prepared by: Margie Akins, at 5925, email margie.akers@trca.ca

Item 10.4

For information contact: Margie Akins, at 5925, email margie.akers@trca.ca

Date: June 17, 2022

CITY OF TORONTO - Highland Creek Watershed

The purpose is to replace the Stubbswood Square pedestrian bridge crossing East Highland Creek between Midland Avenue and Brimley Road in the City of Toronto.

CFN: 66590 - Application #: 0138/22/TOR

Report Prepared by: Margie Akins, at 437-880-2388, email margie.akers@trca.ca

For information contact: Margie Akins, at 437-880-2388, email margie.akers@trca.ca

Date: July 11, 2022

CITY OF TORONTO - Don River Watershed

The purpose is to replace the existing pedestrian bridge superstructure and abutments in St. Clair Ravine Park over Taylor Massey Creek in the City of Toronto.

CFN: 66616 - Application #: 0064/22/TOR

Report Prepared by: Margie Akins, at 437-880-2388, email margie.akers@trca.ca

For information contact: Margie Akins, at 437-880-2388, email margie.akers@trca.ca

Date: June 30, 2022

15 ROLLING MEADOWS - Highland Creek Watershed

The purpose is to construct a two storey rear addition with rear deck, armour stone retaining walls, patio and associated hard landscaping to the existing two storey single family detached dwelling at 15 Rolling Meadows in the City of Toronto (Scarborough Community Council Area).

CFN: 64964 - Application #: 0569/21/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 8, 2022

15 FLUELLEN DRIVE - Highland Creek Watershed

The purpose is to construct a rear addition, deck and ramp to the existing single family dwelling at 15 Fluellen Drive (Scarborough Community Council Area).

CFN: 67076 - Application #: 0779/22/TOR

Report Prepared by: Heather Rodriguez, at 437-880-2415, email heather.rodriguez@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: July 21, 2022

GOVERNING COUNCIL OF THE UNIVERSITY OF TORONTO - Highland Creek Watershed

The purpose is to construct a two storey institutional building, known as the Indigenous House, at 1053 Military Trail in the City of Toronto (Scarborough Community Council Area).

CFN: 64619 - Application #: 0284/21/TOR

Report Prepared by: Terina Tam, at 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: May 20, 2022

Item 10.4

65 EAST WILLOW GATE - Waterfront Watershed

The purpose is to construct a screened patio addition to the rear of the existing dwelling located at 65 East Willow Gate (Scarborough Community Council Area).

CFN: 67508 - Application #: 0836/22/TOR

Report Prepared by: Heather Rodriguez, at 437-880-2415, email heather.rodriguez@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 22, 2022

1078 MIDLAND AVENUE - Highland Creek Watershed

The purpose is to construct a two storey replacement dwelling and rear yard deck at 1078 Midland Avenue in the City of Toronto (Scarborough Community Council Area).

CFN: 67494 - Application #: 0880/22/TOR

Report Prepared by: Heather Rodriguez, at 437-880-2415, email heather.rodriguez@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 8, 2022

7 FALLINGBROOK WOODS - Waterfront Watershed

The purpose is to construct a new front porch and rear addition to the existing two storey dwelling located at 7 Fallingbrook Woods in the City of Toronto (Scarborough Community Council Area).

CFN: 66897 - Application #: 0395/22/TOR

Report Prepared by: Heather Rodriguez, at 6487, email heather.rodriguez@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 3, 2022

330 ROUGE HIGHLANDS DRIVE - Waterfront Watershed

The purpose is to construct a single family replacement dwelling with rear covered porch at 330 Rouge Highlands Drive in the City of Toronto (Scarborough Community Council Area).

CFN: 65209 - Application #: 0808/21/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 16, 2022

11 BRODERICK PLACE - Don River Watershed

The purpose is to construct a below-grade walkout patio, retaining wall, new deck and stairs in the rear yard of 11 Broderick Place in the City of Toronto.

CFN: 67101 - Application #: 0643/22/TOR

Report Prepared by: Heather Rodriguez, at 6487, email heather.rodriguez@trca.ca

For information contact: Mark Howard, at 5269, email mark.howard@trca.ca

Date: July 4, 2022

Item 10.4

5 PINE RIDGE DRIVE - Waterfront Watershed

The purpose is to construct a pool and associated hardscaping in the rear yard of 5 Pine Ridge Drive in the City of Toronto (Scarborough Community Council Area).

CFN: 67505 - Application #: 0859/22/TOR

Report Prepared by: Heather Rodriguez, at 437-880-2415, email heather.rodriguez@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 19, 2022

76 FISHLEIGH DRIVE - Waterfront Watershed

The purpose is to construct a pool and associated hardscaping to the rear of the existing dwelling at 76 Fishleigh Drive in the City of Toronto (Scarborough Community Council Area).

CFN: 67071 - Application #: 0516/22/TOR

Report Prepared by: Heather Rodriguez, at 6487, email heather.rodriguez@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 3, 2022

201 ROUGE HILLS DRIVE - Rouge River Watershed

The purpose is to construct ground floor and second floor additions with rear deck and stairs to the existing dwelling at 201 Rouge Hills Drive in the City of Toronto (Scarborough Community Council Area).

CFN: 62790 - Application #: 0114/20/TOR

Report Prepared by: Terina Tam, at 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 15, 2022

52 HOLMCREST TRAIL - Highland Creek Watershed

The purpose is to replace an existing structure with a rear porch and canopy at 52 Holmcrest Trail in the City of Toronto (Scarborough Community Council Area).

CFN: 66934 - Application #: 0500/22/TOR

Report Prepared by: Heather Rodriguez, at 6487, email heather.rodriguez@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: May 27, 2022

21 FENWOOD HEIGHTS - Waterfront Watershed

The purpose is to construct a rear two storey addition with concrete patio at grade and rear above grade deck where an existing two storey single family detached dwelling is currently located at 21 Fenwood Heights in the City of Toronto (Scarborough Community Council Area).

CFN: 61553 - Application #: 0512/19/TOR

Report Prepared by: Stephanie Dore, at 437-880-2469, email stephanie.dore@trca.ca

For information contact: Stephanie Dore, at 437-880-2469, email stephanie.dore@trca.ca

Date: July 11, 2022

CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

9 BRULE CRESCENT - Humber River Watershed

The purpose is to develop within a TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a pool and associated hardscaping in the rear yard of the existing single family detached dwelling at 9 Brule Crescent. The subject site is located west of South Kingsway and south of Bloor Street West in the City of Toronto (Toronto East York Community Council Area).

CFN: 67096 - Application #: 0618/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: May 25, 2022

48 LANGMUIR CRESCENT - Humber River Watershed

The purpose is to construct an addition consisting of a cantilevered upper window, front porch, and front basement addition with underpinning to the existing two-storey, single detached dwelling located at 28 Langmuir Crescent (Toronto and East York Community Council Area).

CFN: 67080 - Application #: 0540/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: May 5, 2022

332 BEECH AVENUE - Waterfront Watershed

The purpose is to construct a rear one storey addition to the existing two storey detached dwelling at 332 Beech Avenue in the City of Toronto (Toronto and East York Community Council Area).

CFN: 65919 - Application #: 1269/21/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 5, 2022

349 ELLIS PARK ROAD - Humber River Watershed

The purpose is to develop within a TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of an enclosed porch on the rear of the existing single family detached dwelling at 349 Ellis Park Road. The subject site is located west of Parkside Drive and south of Bloor Street West in the City of Toronto (Toronto East York Community Council Area).

CFN: 66700 - Application #: 0250/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: March 8, 2022

Item 10.4

107 CARLAW AVENUE - Waterfront Watershed

The purpose is to construct a replacement front deck attached to the existing attached dwelling located at 107 Carlaw Avenue in the City of Toronto (East York Community Council Area).

CFN: 67070 - Application #: 0503/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: April 27, 2022

12 DAVIES CRESCENT - Don River Watershed

The purpose is to construct a rear addition and second storey addition to the existing one storey detached dwelling at 12 Davies Crescent in the City of Toronto (Toronto and East York Community Council Area) The proposal also includes a rear deck, stairs and front porch.

CFN: 65823 - Application #: 1198/21/TOR

Report Prepared by: Anna Lim, at 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 16, 2022

39 WORTHINGTON CRESCENT - Humber River Watershed

The purpose is to construct a gazebo and hardscaping to the rear of the existing dwelling at 39 Worthington Crescent in the City of Toronto (Toronto and East York Community Council Area).

CFN: 66931 - Application #: 0487/22/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 10, 2022

CITY OF TORONTO - Waterfront Watershed

The purpose is to continue construction of the Coxwell Bypass LDS-3(B) shaft; a 17.6 m diameter vertical shaft connecting to the main Coxwell Bypass Tunnel, located within the Keating Rail Yard near the Don Roadway and Lakeshore Boulevard East in the City of Toronto. A TRCA permit under O.Reg.166/06 was issued for this project on July 6, 2018 (Permit No. C-180724, CFN 54144), and a permit re-issuance was approved on June 18, 2020 (Permit No. C-200439R, CFN 54144). A new permit through this application is now required for the works to continue. No in-water work is within the scope of this project.

CFN: 67152 - Application #: 0530/22/TOR

Report Prepared by: Corinna Thomassen-Darby, at 437-880-2391, email corinna.thomassen-darby@trca.ca

For information contact: Corinna Thomassen-Darby, at 437-880-2391, email corinna.thomassen-darby@trca.ca

Date: July 21, 2022

Item 10.4

23 HALFORD AVENUE - Humber River Watershed

The purpose is to construct a main floor addition and basement underpinning for the single family detached dwelling at 23 Halford Avenue. The subject site is located west of Jane Street, north of Bloor Street West in the City of Toronto (Toronto East York Community Council Area).

CFN: 67615 - Application #: 0931/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: July 25, 2022

40 CLUNY DRIVE - Don River Watershed

The purpose is to construct a partial second storey addition to the existing detached dwelling at 40 Cluny Drive in the City of Toronto (Toronto and East York Community Council Area).

CFN: 67073 - Application #: 0513/22/TOR

Report Prepared by: Anna Lim, at 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 9, 2022

20 ROSE PARK CRESCENT - Don River Watershed

The purpose is to construct a replacement detached garage to the rear of the existing dwelling at 20 Rose Park Crescent in the City of Toronto (Toronto and East York Community Council Area).

CFN: 63360 - Application #: 0590/20/TOR

Report Prepared by: Anna Lim, at 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 9, 2022

3 HARPER GARDENS - Don River Watershed

The purpose is to construct a new garage adjacent to the existing detached dwelling located at 3 Harper Gardens. The subject site is located east of Mount Pleasant Road and south of Eglinton Ave East in the City of Toronto (Toronto East York Community Council Area).

CFN: 67090 - Application #: 0573/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: May 13, 2022

24 ELLIS PARK ROAD - Don River Watershed

The purpose is to underpin the existing garage at 24 Ellis Park Road in the City of Toronto (Toronto and East York Community Council Area). The proposal also includes the replacement of the existing retaining walls and stairs along the front of the property along with minor grading.

CFN: 66256 - Application #: 1567/21/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: August 17, 2022

132 GLENWOOD CRESCENT - Don River Watershed

The purpose is to install a new pool, concrete pool deck, hot tub with raised platform, concrete walkway, and rear staircase attached to the existing detached dwelling located at 132 Glenwood Crescent in the City of Toronto (East York Community Council Area).

CFN: 63663 - Application #: 0862/20/TOR

Report Prepared by: Kelly Hodder, at 5250, email kelly.hodder@trca.ca

For information contact: Mark Howard, at 5269, email mark.howard@trca.ca

Date: September 18, 2020

24 RIVERSIDE CRESCENT - Humber River Watershed

The purpose is to replace the existing two-storey detached dwelling with a new two-storey detached dwelling, new rear decks, and new landscaping at 24 Riverside Crescent. The subject site is located west of Riverside Drive, north of The Queensway and is located within the Humber River Valley in the City of Toronto (Toronto East York Community Council Area).

CFN: 67478 - Application #: 0743/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: June 20, 2022

16 HARCROFT ROAD - Humber River Watershed

The purpose is to develop within a TRCA Regulated Area of the Humber River watershed in order to facilitate the re-construction of an existing deck to the existing single storey detached dwelling at 16 Harcourt Road. The proposed deck will have a smaller footprint than the existing deck. The subject site is located east of South Kingsway and south of Bloor Street West in the City of Toronto (Toronto East York Community Council Area).

CFN: 64449 - Application #: 0193/21/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: February 16, 2021

N.G. PROPERTIES INC. - Humber River Watershed

The purpose is to facilitate the construction of a new dwelling unit within the existing detached dwelling at 298 South Kingsway. Dormers are also proposed in the third storey, which will add habitable space. The subject site is located west of Park Side Drive, south of Bloor Street West and in the City of Toronto (Toronto East York Community Council Area).

CFN: 67473 - Application #: 0738/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 22, 2022

Item 10.4

31 MCKENZIE AVENUE - Don River Watershed

The purpose is to facilitate the construction of a 3-storey addition to the front and a 1-storey addition to the rear of the existing single family detached dwelling at 31 McKenzie Avenue. The subject site is located west of Bayview Avenue and north of Prince Edward Viaduct in the City of Toronto (Toronto East York Community Council Area).

CFN: 65527 - Application #: 0944/21/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 22, 2022

19 PALISADES - Humber River Watershed

The purpose is to construct a three storey replacement detached dwelling with rear deck at 19 Palisades in the City of Toronto (Toronto and East York Community Council Area).

CFN: 66920 - Application #: 0400/22/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: August 3, 2022

212 PARKVIEW HILL CRESCENT - Don River Watershed

The purpose is to construct a two storey rear addition and second storey addition over the existing one storey integral garage at 212 Parkview Hill Crescent in the City of Toronto (Toronto and East York Community Council Area).

CFN: 65821 - Application #: 1196/21/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: June 3, 2022

491 GLENLAKE AVENUE - Humber River Watershed

The purpose is to develop within a TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a new one-storey garage at 491 Glenlake Avenue. The subject site is located east of Jane Street, north of Bloor Street West and backs on to a steep slope in the City of Toronto (Toronto East York Community Council Area).

CFN: 66701 - Application #: 0251/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: March 8, 2022

88 PINE CRESCENT - Don River Watershed

The purpose is to construct a partial second storey addition over the existing integral garage and rear portion of the dwelling at 88 Pine Crescent in the City of Toronto (Toronto and East York Community Council Area). The proposal also includes a new pool and associated landscaping to the rear.

CFN: 66246 - Application #: 1521/21/TOR

Report Prepared by: Anna Lim, at 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 7, 2022

TORONTO TRANSIT COMMISSION - Waterfront Watershed

The purpose is to undertake upgrades to the TTC Russell Track and Yard, located at 1411 Queen Street East, in the City of Toronto. No in-water works are associated with the proposed works.

CFN: 63070 - Application #: 0107/22/TOR

Report Prepared by: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

For information contact: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

Date: July 26, 2022

63 PARKCHESTER ROAD - Humber River Watershed

The purpose is to construct a rear, side, and second storey addition to the existing 1.5 storey dwelling located at 63 Parkchester Road in the City of Toronto (Etobicoke York Community Council Area). The proposal also includes a covered deck and stairs in the rear, and a roof over the existing porch in the front of the dwelling.

CFN: 63266 - Application #: 0618/20/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: July 16, 2020

WATERFRONT TORONTO - Waterfront Watershed

The purpose is to install a flow curtain within the Keating Channel with an anchorage point at 170 Villiers Street (south dockwall) and a north anchorage point across from 170 Villiers Street at the north dockwall, in the City of Toronto. These are enabling works associated with the redevelopment of the Toronto Port Lands Flood Protection and Don Mouth Naturalization project.

CFN: 66825 - Application #: 0232/22/TOR

Report Prepared by: Sharon Lingertat, at 5717, email sharon.lingertat@trca.ca

For information contact: Sharon Lingertat, at 5717, email sharon.lingertat@trca.ca

Date: June 1, 2022

Item 10.4

8 GLEN DAVIS CRESCENT - Waterfront Watershed

The purpose is to construct additions to the existing second storey of the detached dwelling at 8 Glen Davis Crescent in the City of Toronto (Toronto and East York Community Council Area).

CFN: 67097 - Application #: 0619/22/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

Date: July 11, 2022

CITY OF VAUGHAN

2019625 ONTARIO LTD. - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River watershed in order to facilitate the construction of additions to an existing commercial building totalling 655.50 sq. m. (7055.8 sq. ft.). The subject property is located on lands known municipally as 233 Sweetriver Boulevard, in the City of Vaughan.

CFN: 67370 - Application #: 0731/22/VAUG

Report Prepared by: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

For information contact: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

Date: August 4, 2022

2506937 ONTARIO INC. - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River watershed in order to facilitate the construction of a 2,412.43 sq. m. (25,966.21 sq. ft.) multi-unit industrial building, parking lot and associated servicing works. The subject property is located on lands known municipally as 12368 & 12370 Keele Street, in the City of Vaughan.

CFN: 67525 - Application #: 0844/22/VAUG

Report Prepared by: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

For information contact: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

Date: August 10, 2022

77 WOODSTREAM INC. - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate final servicing and grading and the construction of three (3) townhouse blocks consisting of 28 residential townhouse units. The subject property is located on lands known municipally as 77 Woodstream Boulevard, in the City of Vaughan.

CFN: 67217 - Application #: 0563/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 11, 2022

Item 10.4

785343 ONTARIO LIMITED AND I&M PANDOLFO HOLDINGS - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River watershed in order to facilitate watercourse alteration involving the removal of two existing undersized driveway culverts, a private pedestrian bridge and channel restoration on lands known municipally as 7551 and 7601 Jane Street, in the City of Vaughan.

CFN: 67518 - Application #: 0825/22/VAUG

Report Prepared by: Stephen Bohan, at 5743, email stephen.bohan@trca.ca

For information contact: Stephen Bohan, at 5743, email stephen.bohan@trca.ca

Date: July 7, 2022

6 ROSLYN COURT - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the replacement of the existing dwelling with a 191.46 sq.m (2061 sq.ft) two storey single family dwelling. The subject property is located on lands known municipally as 6 Roslyn, in the City of Vaughan.

CFN: 67228 - Application #: 0605/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 19, 2022

CANADA'S WONDERLAND - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed in order to facilitate the construction of a 1434 sq.m (15437 sq. ft.) restaurant known as Frontier BBQ. The subject property is located on lands known municipally as 1 Canada's Wonderland Drive, in the City of Vaughan.

CFN: 66547 - Application #: 1617/21/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: December 14, 2021

CITY OF VAUGHAN - Humber River Watershed

The purpose is to replace an existing corrugated steel pipe-arch (CSP) culvert with a precast concrete open footing culvert on Martin Grove Road, approximately 330 m south of Roysun Road, in the City of Vaughan. The proposed works also include removal and replacement of existing concrete block retaining walls, cast-in-place concrete collars, concrete headwall, chain link fences, concrete sidewalks, road asphalt and curbs. The proposed works will be completed in dry working conditions.

CFN: 63498 - Application #: 0196/22/VAUG

Report Prepared by: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

Date: June 22, 2022

Item 10.4

CITY OF VAUGHAN - Don River Watershed

The purpose is to replace approximately 240 m of an existing 200 mm diameter ductile iron watermain by a 200 mm diameter polyvinyl chloride (PVC) watermain between Woodland Acres Crescent and Fiddlers Circle, in the City of Vaughan. All works will be limited within the City of Vaughan's 12.0 m easement limit. No in-water works are within the scope of this project.

CFN: 67042 - Application #: 0481/22/VAUG

Report Prepared by: Manirul Islam, at 437-880-2426, email manirul.islam@trca.ca

For information contact: Manirul Islam, at 437-880-2426, email manirul.islam@trca.ca

Date: August 9, 2022

CITY OF VAUGHAN - Don River Watershed

The purpose is to replace approximately 5.0 kms of 150 mm diameter metallic watermain with 150 mm diameter polyvinyl chloride (PVC) watermain and 5.7 kms of road reconstruction on Ryder Road, Gram Street, Naylon Street, Oldfield Street, and Goodman Crescent located in the Old Maple area of the City of Vaughan. All works are limited within the road right-of-way (ROW). No in-water works are within the scope of this project.

CFN: 67236 - Application #: 0637/22/VAUG

Report Prepared by: Manirul Islam, at 437-880-2426, email manirul.islam@trca.ca

For information contact: Manirul Islam, at 437-880-2426, email manirul.islam@trca.ca

Date: August 3, 2022

225 BALDING BOULEVARD - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the construction of a 478 sq.m (5145 sq.ft) single family dwelling, 60 sq.m (646 sq.ft) inground pool and a 67 sq.m (721 sq.ft) cabana. The subject property is located on lands known municipally as 225 Balding Boulevard, in the City of Vaughan.

CFN: 67521 - Application #: 0834/22/VAUG

Report Prepared by: Hamedeh Razavi, at 437-880-1940, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

Date: July 8, 2022

15 NAYLON STREET - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed in order to facilitate the replacement of the existing dwelling with a 277.97 sq.m (2992 sq.ft) two storey single family dwelling. The subject property is located on lands known municipally as 15 Naylon Street, in the City of Vaughan.

CFN: 66880 - Application #: 0379/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: April 5, 2022

Item 10.4

DUFFERIN VISTAS LTD. - Humber River Watershed

The purpose is to undertake works within a TRCA Regulated Area of the Don River Watershed to permit final grading and servicing in support of a residential subdivision at 230 Grand Trunk Avenue (Phase 1), in the City of Vaughan.

CFN: 67008 - Application #: 0446/22/VAUG

Report Prepared by: Adam Miller, at 5244, email adam.miller@trca.ca

For information contact: Adam Miller, at 5244, email adam.miller@trca.ca

Date: July 6, 2022

10 MILL STREET - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed to facilitate the construction of a 289 sq.m. (3,105 sq.ft.) two storey replacement single family dwelling. The subject property is located on lands known municipally as 10 Mill Street, in the City of Vaughan.

CFN: 67223 - Application #: 0587/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 17, 2022

75 MEETING HOUSE ROAD - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River watershed in order to facilitate the construction of a 310 sq.m (3335 sq.ft) two storey single family dwelling and associated accessory structures, including a covered deck and patio. The subject property is located on lands known municipally as 75 Meeting House Road, in the City of Vaughan.

CFN: 67383 - Application #: 0799/22/VAUG

Report Prepared by: Hamedeh Razavi, at 437-880-1940, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

Date: June 28, 2022

PRIMONT (ISLINGTON) INC. - Humber River Watershed

The purpose is to undertake works with TRCA's regulated area of the Humber River watershed in order to facilitate final servicing and grading works associated with Draft Approved Plan of Subdivision 19T-17V006. The subject property is located on lands known municipally as 7082 Islington Avenue, in the City of Vaughan.

CFN: 67374 - Application #: 0772/22/VAUG

Report Prepared by: Stephen Bohan, at 5743, email stephen.bohan@trca.ca

For information contact: Stephen Bohan, at 5743, email stephen.bohan@trca.ca

Date: July 8, 2022

Item 10.4

REGIONAL MUNICIPALITY OF YORK - Don River Watershed

The purpose is to undertake culvert rehabilitation works on Major Mackenzie Drive West, 300 m east of Highway 400, in the City of Vaughan. The proposed culvert rehabilitation works include relining an existing corrugated steel pipe (CSP) culvert using a centrifugal geospray liner construction method. All the proposed works will be undertaken in dry.

CFN: 67151 - Application #: 0785/22/VAUG

Report Prepared by: Nasim Shakouri, at 437-880-2427, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, at 437-880-2427, email nasim.shakouri@trca.ca

Date: August 16, 2022

40 HILLSIDE AVENUE - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed in order to facilitate the construction of a 342 sq.m (3681 sq.ft) first storey addition, a 233 sq.m (2508 sq.ft) second storey addition and a 41 sq.m (441 sq.ft) deck. The subject property is located on lands known municipally as 40 Hillside Avenue, in the City of Vaughan.

CFN: 67234 - Application #: 0612/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 20, 2022

32 FIRGLEN RIDGE - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the replacement of the existing dwelling with a 279 sq.m (3004 sq.ft) single family dwelling. The subject property is located on lands known municipally as 32 Firglen Ridge, in the City of Vaughan.

CFN: 67532 - Application #: 0908/22/VAUG

Report Prepared by: Hamedeh Razavi, at 437-880-1940, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

Date: July 21, 2022

YORK REGION CONDO CORPORATION NO. 661 - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the construction of a 5.74-metre pylon sign. The subject property is located on lands known municipally as 445 Edgeley Boulevard, in the City of Vaughan.

CFN: 67225 - Application #: 0611/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 2, 2022

TOWN OF AJAX

2925 BEACHVIEW STREET - Carruthers Creek Watershed

The purpose is to construct an enlarged replacement deck, patio, and associated hard landscaping in the rear yard of the existing dwelling at 2925 Beachview Street in the Town of Ajax.

CFN: 67300 - Application #: 0716/22/AJAX

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Stephanie Dore, at 437-880-2469, email stephanie.dore@trca.ca

Date: August 8, 2022

836 AUDLEY ROAD SOUTH - Carruthers Creek Watershed

The purpose is to construct an in-ground swimming pool with landscape interlocking pavers in the rear yard of the existing dwelling at 836 Audley Road South in the Town of Ajax.

CFN: 67306 - Application #: 0871/22/AJAX

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Stephanie Dore, at 437-880-2469, email stephanie.dore@trca.ca

Date: July 25, 2022

PURE INDUSTRIAL - Carruthers Creek Watershed

The purpose is to perform site stripping, site grading, fill placement and construct the temporary stormwater management facilities associated with a future one-storey industrial building located at 537 Kingston Road East in the Town of Ajax.

CFN: 64341 - Application #: 0326/21/AJAX

Report Prepared by: Stephanie Dore, at 437-880-2469, email stephanie.dore@trca.ca

For information contact: Stephanie Dore, at 437-880-2469, email stephanie.dore@trca.ca

Date: July 18, 2022

REGIONAL MUNICIPALITY OF DURHAM - Carruthers Creek Watershed

The purpose is to install two 25m³ chemical storage tanks at 71 Greenhalf Drive in the Town of Ajax. No in-water work is associated with this project.

CFN: 66951 - Application #: 0338/22/AJAX

Report Prepared by: Nathan Jenkins, at 437-880-2427, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, at 437-880-2427, email nathan.jenkins@trca.ca

Date: July 19, 2022

2964 SEABREEZE ROAD - Carruthers Creek Watershed

The purpose is to construct a two storey replacement dwelling with basement apartment, and rear covered patio located at 2964 Seabreeze Road in the Town of Ajax.

CFN: 66809 - Application #: 0664/22/AJAX

Report Prepared by: Stephanie Dore, at 5907, email stephanie.dore@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: June 22, 2022

Item 10.4

TOWN OF AJAX - Waterfront Watershed

The purpose is to replace an existing steel truss pedestrian bridge superstructure on the Waterfront Trail, located approximately 320 metres southeast of the Lake Driveway and Harwood Avenue intersection, in the Town of Ajax. No in-water work is associated with this project.

CFN: 66317 - Application #: 0340/22/AJAX

Report Prepared by: Nathan Jenkins, at 437-880-2427, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, at 437-880-2427, email nathan.jenkins@trca.ca

Date: July 20, 2022

TOWN OF CALEDON

2031818 ONTARIO LTD. - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River watershed in order to facilitate the construction of a pervious multi-use trail as well as a replacement pedestrian crossing of a tributary of the Humber River. The subject property is located on lands known municipally as '0' Airport Road, in the Town of Caledon.

CFN: 67393 - Application #: 0693/22/CAL

Report Prepared by: Anthony Syhlonyk, at 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: June 9, 2022

A-ONE CONSTRUCTION - Humber River Watershed

The purpose is to undertake works within TRCA's regulated area of the Humber River Watershed in order to facilitate the construction of a 1,289 square metre two-storey dwelling, detached garage, driveway, septic system and associated amenity spaces. The works are associated with a municipal Site Plan application (Town File: SPA 18-0087) and building permit and are located at 14560 Mount Pleasant Road in the Town of Caledon.

CFN: 67417 - Application #: 0841/22/CAL

Report Prepared by: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

For information contact: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

Date: July 25, 2022

16349 THE GORE ROAD - Humber River Watershed

The purpose is to undertake works within TRCA's regulated area of the Humber River Watershed in order to facilitate the construction of a 572.39 square metre dwelling, rear deck, driveway and septic associated with a municipal Site Plan application (SPA 21-17) and building permit. The proposed works will be located at 16349 The Gore Road, Caledon.

CFN: 67136 - Application #: 0609/22/CAL

Report Prepared by: Nick Cascone, at 5936, email nick.cascone@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 30, 2022

Item 10.4

DUNSIRE HOMES INC. - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River watershed in order to facilitate the construction of a pervious multi-use trail as well as a replacement pedestrian crossing of a tributary of the Humber River. The subject property is located on lands known municipally as '0' Airport Road, in the Town of Caledon.

CFN: 67406 - Application #: 0767/22/CAL

Report Prepared by: Anthony Syhlonyk, at 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: June 22, 2022

13444 CHINGUACOUSY ROAD - Etobicoke Creek Watershed

The purpose is to undertake works within the TRCA Regulated Area of the Etobicoke Creek Watershed in order to facilitate the construction of a 59.46 sq.m. in-ground swimming pool including patio area located at the rear of the existing residential dwelling associated with a municipal building permit. The subject property is located at 13444 Chinguacousy Road, in the Town of Caledon.

CFN: 67129 - Application #: 0584/22/CAL

Report Prepared by: Andrea Terella, at 6447, email andrea.terella@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 16, 2022

KING STATION FACILITY INC. - Humber River Watershed

The purpose is to undertake works within TRCA's regulated area of the Humber River Watershed in order to complete the construction of a condominium building and townhouse complex located at 232-240 King Street West, Caledon.

CFN: 67142 - Application #: 0629/22/CAL

Report Prepared by: Nick Cascone, at 5936, email nick.cascone@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 30, 2022

MAYFIELD DEVELOPMENTS INC. - Etobicoke Creek Watershed

The purpose is to undertake development within the TRCA's regulated area of the Etobicoke Creek Watershed by grading and conducting topsoil stripping for a future residential plan of subdivision located on lands municipally known as 12259 Chinguacousy Road, in the Town of Caledon.

CFN: 66986 - Application #: 0436/22/CAL

Report Prepared by: Jason Wagler, at 5370, email jason.wagler@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 24, 2022

9 BRIARWOOD DRIVE - Humber River Watershed

The purpose is to undertake works within TRCA's regulated area of the Humber River Watershed in order to facilitate the construction of an in-ground swimming pool, pavilion, patio and replacement septic system, associated with a municipal building permit. The works are located at 9 Briarwood Drive in the Town of Caledon.

CFN: 66773 - Application #: 0323/22/CAL

Report Prepared by: Nick Cascone, at 5936, email nick.cascone@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: March 22, 2022

MT. KOLB FARM INC. - Humber River Watershed

The purpose is to undertake works within TRCA's regulated area of the Humber River Watershed in order to facilitate the construction of a 599 square metre farm building. The works are associated with a municipal Site Plan application (Town File: SPA 22-44) and are located at 15915 Mount Hope Road in the Town of Caledon.

CFN: 67767 - Application #: 1035/22/CAL

Report Prepared by: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

For information contact: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

Date: August 17, 2022

12161 THE GORE ROAD - Humber River Watershed

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 338 sq.m. two-storey detached dwelling including a deck, septic system, detached 106 sq. m. garage/sunroom with patio area and driveway, all associated with a municipal building permit. The subject property is located at 12161 The Gore Road, in the Town of Caledon.

CFN: 65576 - Application #: 1077/21/CAL

Report Prepared by: Andrea Terella, at 437-880-1937, email andrea.terella@trca.ca

For information contact: Jason Wagler, at 437-880-1941, email jason.wagler@trca.ca

Date: August 12, 2021

13972 DIXIE ROAD - Humber River Watershed

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 228.82 sq.m. two storey single family detached replacement dwelling including an attached garage, a deck, and a new driveway, all associated with a municipal building permit and municipal variance application (Town File No. A005-22). The subject property is located at 13972 Dixie Road, in the Town of Caledon.

CFN: 67141 - Application #: 0657/22/CAL

Report Prepared by: Andrea Terella, at 437-880-1937, email andrea.terella@trca.ca

For information contact: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

Date: June 1, 2022

Item 10.4

10150 CASTLEDERG SIDEROAD - Humber River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Humber River Watershed in order to facilitate the construction of a 130.81 sq.m (1,408 sq.ft) dwelling and septic system associated with a municipal Site Plan application (Town File: SPA 17-0019) and building permit. The subject property is located at 10150 Castlederg Sideroad in the Town of Caledon.

CFN: 67135 - Application #: 0627/22/CAL

Report Prepared by: Nick Cascone, at 5936, email nick.cascone@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 30, 2022

PEEL DISTRICT SCHOOL BOARD - Humber River Watershed

The purpose is to install a grade beam for a seasonal air dome and renovate track and field facilities at 5000 Mayfield Road, in the Town of Caledon. No in-water work is associated with this proposal.

CFN: 67457 - Application #: 0809/22/CAL

Report Prepared by: Emma Benko, at 5648, email emma.benko@trca.ca

For information contact: Emma Benko, at 5648, email emma.benko@trca.ca

Date: July 12, 2022

PICKARD LANE LEASING LTD. - Humber River Watershed

The purpose is to facilitate, within TRCA's Regulated Area of the Humber River Watershed, the development of a new 1.5 storey building with a footprint of 1572.2 sq.m (16,923 sq. ft.) with associated parking on lands known municipally as 12500 Regional Road 50, in the Town of Caledon.

CFN: 67391 - Application #: 0676/22/CAL

Report Prepared by: Anthony Syhlonyk, at 5272, email anthony.syhlonyk@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: June 7, 2022

REGIONAL MUNICIPALITY OF PEEL - Humber River Watershed

The purpose is to install a bioswale and storm sewer near the intersection of Airport Road and Finnerty Sideroad (north of 17940 Airport Road), in the Town of Caledon. The works will be completed in the dry.

CFN: 65465 - Application #: 0955/21/CAL

Report Prepared by: Emma Benko, at 5648, email emma.benko@trca.ca

For information contact: Emma Benko, at 5648, email emma.benko@trca.ca

Date: June 10, 2022

Item 10.4

REGIONAL MUNICIPALITY OF PEEL - Humber River Watershed

The purpose is to replace the existing 19.6 m long, 800 mm high and 500 mm wide elliptical culvert with a 27.9 m long and 1200 mm diameter HPDE elliptical culvert at 17526 The Gore Road, in the Town of Caledon. The proposed works will be completed in the dry.

CFN: 67035 - Application #: 0453/22/CAL

Report Prepared by: Emma Benko, at 5648, email emma.benko@trca.ca

For information contact: Emma Benko, at 5648, email emma.benko@trca.ca

Date: June 14, 2022

SPITZ LANDSCAPE CONTRACTORS - Humber River Watershed

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 74.32 sq.m. in-ground swimming pool including patio area, 38.27 sq.m. pool cabana, 4.46 sq.m storage room and an open pool equipment pad located at the rear of the existing residential dwelling associated with a municipal building permit. The subject property is located at 24 Culpepper Court, in the Town of Caledon.

CFN: 67414 - Application #: 0821/22/CAL

Report Prepared by: Andrea Terella, at 437-880-1937, email andrea.terella@trca.ca

For information contact: Jason Wagler, at 437-880-1941, email jason.wagler@trca.ca

Date: July 6, 2022

17 MULLOY COURT - Humber River Watershed

The purpose is to undertake works within TRCA's regulated area of the Humber River Watershed in order to facilitate the construction of a 794.2 square metre single detached dwelling, rear patio area, pool and septic system associated with a municipal Site Plan application (SPA 2021-0081) and building permit. The proposed works are located at 17 Mulloy Court in the Town of Caledon.

CFN: 67410 - Application #: 0805/22/CAL

Report Prepared by: Nick Cascone, at 5936, email nick.cascone@trca.ca

For information contact: Nick Cascone, at 5936, email nick.cascone@trca.ca

Date: July 5, 2022

TOWN OF CALEDON - Humber River Watershed

The purpose is to undertake emergency culvert replacement of an existing corrugated steel pipe (CSP) culvert located on St. Andrew's Road, approximately 130 m south of Beech Grove Side Road, in the Town of Caledon. The proposed works are classified as "Emergency Infrastructure Works" due to the infrastructure failure as imminent and the structural soundness is questionable, representing an immediate hazard to public safety, represents a threat of injury to persons, loss of life, or loss of property (Conservation Authorities Act) and is considered urgent. This permit is in accordance with TRCA's Permission for Emergency Infrastructure Works Review Protocol (Authority Res #A105/15). Works will be undertaken in the dry.

CFN: 67179 - Application #: 0601/22/CAL

Report Prepared by: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

Date: August 10, 2022

TOWN OF MONO

COUNTY OF DUFFERIN - Humber River Watershed

The purpose is to undertake road reconstruction and select culvert replacements on Dufferin County Road 18 between King's Highway 9 and Dufferin County Road 7, in the Town of Mono. The proposed works will be completed in dry working conditions.

CFN: 67023 - Application #: 0403/22/MONO

Report Prepared by: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

Date: July 6, 2022

TOWN OF WHITCHURCH-STOUFFVILLE

333568 ONTARIO LTD. (LOGAN HOMES) - Duffins Creek Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Duffins Creek Watershed in order to facilitate the cleanout of a SWM Pond in a registered plan of subdivision 19T(W)-97.004, which is located on lands known municipally as 7 Sam Davis Court, in the Town of Whitchurch-Stouffville.

CFN: 66866 - Application #: 0305/22/WS

Report Prepared by: Jackie Burkart, at 5304, email jackie.burkart@trca.ca

For information contact: Jackie Burkart, at 5304, email jackie.burkart@trca.ca

Date: May 30, 2022

3885 BETHESDA ROAD - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed in order to facilitate the development of a two-storey replacement dwelling with an accessory (detached) garage, and a new septic system at 3885 Bethesda Road, Town of Whitchurch-Stouffville.

CFN: 67117 - Application #: 0534/22/WS

Report Prepared by: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: July 18, 2022

56 ROSE AVENUE - Duffins Creek Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Duffins Creek Watershed to facilitate the development of a two-storey replacement dwelling with an attached garage, porch and deck at 56 Rose Avenue, Town of Whitchurch-Stouffville.

CFN: 67123 - Application #: 0553/22/WS

Report Prepared by: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: July 20, 2022

Item 10.4

6 BRUCEFIELD COURT - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River watershed to facilitate the development of an inground pool, patio, and landscaping walls at 6 Brucefield Court in the Town of Whitchurch-Stouffville.

CFN: 67205 - Application #: 0781/22/WS

Report Prepared by: Joshua Lacaria, at 437-880-2347, email joshua.lacaria@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: July 12, 2022

88 BUSATO DRIVE - Don River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Don River Watershed to facilitate the development of an inground pool, patio, and landscaping walls at 88 Busato Drive, Town of Whitchurch-Stouffville.

CFN: 67216 - Application #: 0906/22/WS

Report Prepared by: Joshua Lacaria, at 437-880-2347, email joshua.lacaria@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: August 15, 2022

TOWNSHIP OF KING

FANDOR HOMES (VIA MOTO) INC. - Humber River Watershed

The purpose is to undertake works within TRCA's regulated area of the Humber River Watershed in order to facilitate the construction of a retaining wall and associated grading on four lots of an approved subdivision (19T-12K01). The works will be located at the rear of lots 32-35 on Stokes Drive in the Township of King.

CFN: 67354 - Application #: 0683/22/KING

Report Prepared by: Nick Cascone, at 5936, email nick.cascone@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 24, 2022

10 SECOND STREET - Humber River Watershed

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 135.1 sq.m. replacement single family two storey residential dwelling, including attached 34.3 sq.m. garage, rear deck and septic system, all associated with a municipal building permit. The subject property is located at 10 Second Street, in the Township of King.

CFN: 67233 - Application #: 0625/22/KING

Report Prepared by: Andrea Terella, at 6447, email andrea.terella@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 26, 2022

Item 10.4

5345 KING ROAD - Humber River Watershed

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 357.29 sq. m. replacement dwelling including attached garage and a new septic system associated with a municipal building permit. The subject property is located at 5345 King Road, in the Township of King.

CFN: 66861 - Application #: 0282/22/KING

Report Prepared by: Andrea Terella, at 437-880-1937, email andrea.terella@trca.ca

For information contact: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

Date: March 15, 2022

KINGSMEN STABLES - Humber River Watershed

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the replacement of outdoor sand ring and the installation of new driveway located to the north west of the existing residential dwelling associated with a municipal building permit. The subject property is located at 4995 15th Sideroad, in the Township of King.

CFN: 67220 - Application #: 0565/22/KING

Report Prepared by: Andrea Terella, at 6447, email andrea.terella@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 11, 2022

72 GREENSIDE DRIVE - Humber River Watershed

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 36.42 sq.m. in-ground swimming pool including patio area located at the rear of the existing residential dwelling associated with a municipal building permit. The subject property is located at 72 Greenside Drive, in the Township of King.

CFN: 67517 - Application #: 0826/22/KING

Report Prepared by: Andrea Terella, at 437-880-1937, email andrea.terella@trca.ca

For information contact: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

Date: July 6, 2022

4775 16TH SIDEROAD - Humber River Watershed

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 1582 sq.m. replacement agricultural building located at the rear of the existing residential dwelling associated with a municipal building permit. The subject property is located at 4775 16th Sideroad, in the Township of King.

CFN: 67362 - Application #: 0814/22/KING

Report Prepared by: Andrea Terella, at 6447, email andrea.terella@trca.ca

For information contact: Nick Cascone, at 5936, email nick.cascone@trca.ca

Date: July 4, 2022

Item 10.4

6655 17TH SIDEROAD - Humber River Watershed

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 556.12 sq. m. (5986 sq. ft.) replacement dwelling including garages, porches and an associated septic system, all associated with a municipal building permit and municipal site plan application (Town File No. SPD-19-46). The subject property is located at 6655 17th Sideroad, in the Township of King.

CFN: 67523 - Application #: 0845/22/KING

Report Prepared by: Andrea Terella, at 437-880-1937, email andrea.terella@trca.ca

For information contact: Jason Wagler, at 437-880-1941, email jason.wagler@trca.ca

Date: July 11, 2022

68 EAST HUMBER DRIVE - Humber River Watershed

The purpose is to undertake works within the TRCA Regulated Area of the Humber River Watershed in order to facilitate the construction of a 53.56 sq.m. in-ground swimming pool including patio area, hot tub and pool equipment are located at the rear of the existing residential dwelling associated with a municipal building permit. The subject property is located at 68 East Humber Drive, in the Township of King.

CFN: 67224 - Application #: 0588/22/KING

Report Prepared by: Andrea Terella, at 6447, email andrea.terella@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 17, 2022

THE SENECA COLLEGE OF APPLIED ARTS AND TECHNOLOGY - Humber River Watershed

The purpose is to undertake works within TRCA's regulated area of the Humber River Watershed in order to facilitate the construction of a 11,580 square metre community centre and associated parking lots and stormwater management infrastructure. The works are associated with a municipal Site Plan application (Township File: SPD-21-78) and are located at 1600 15th Sideroad in the Township of King.

CFN: 67526 - Application #: 0887/22/KING

Report Prepared by: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

For information contact: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

Date: July 21, 2022

PERMISSION FOR ROUTINE INFRASTRUCTURE WORKS FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for Routine Infrastructure Works, including Emergency Infrastructure Works permissions, are subject to authorization by staff designated as Authorized Signatories as per Authority Res. #A198/13 and #A103/15, respectively. All routine and emergency infrastructure works are located within a regulated area, generally within or adjacent to the natural hazard or natural feature and in the opinion of staff do not affect the control of flooding, erosion, dynamic beaches, pollution or the conservation of land.

CITY OF BRAMPTON

BELL CANADA

To undertake sewer and watermain or utility installation or maintenance within an existing roadway on Jordan Boulevard, in the City of Brampton, Mimico Creek Watershed as located on property owned by the City of Brampton. The purpose is to install a new 2" high density polyethylene (HDPE) conduit and grade level box (GLB) on the west side Jordan Boulevard, south of Joshua Court, in the City of Brampton. The proposed works will be undertaken in the dry.

CFN: 67173 - Application #: 0590/22/BRAM

Report Prepared by: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

Date: August 12, 2022

CITY OF BRAMPTON

To undertake road/pathway resurfacing or reconstruction on 60 Laurelcrest Street, in the City of Brampton, Etobicoke Creek Watershed as located on the property owned by the City of Brampton. The purpose is to remove and replace an existing asphalt recreation trail and construct trash receptacle pads on 60 Laurelcrest Street, in the City of Brampton. No in-water works are associated with this proposal.

CFN: 67274 - Application #: 0754/22/BRAM

Report Prepared by: Emma Benko, at 437-880-2422, email emma.benko@trca.ca

For information contact: Emma Benko, at 437-880-2422, email emma.benko@trca.ca

Date: August 16, 2022

CITY OF BRAMPTON

To undertake road/pathway resurfacing or reconstruction on 31 Austin Drive, in the City of Brampton, Etobicoke Creek Watershed as located on the property owned by the City of Brampton. The purpose is to replace an existing asphalt recreation trail and construct trash receptacle pads at 31 Austin Drive, in the City of Brampton. No in-water works are associated with this proposal.

CFN: 67275 - Application #: 0760/22/BRAM

Report Prepared by: Emma Benko, at 437-880-2422, email emma.benko@trca.ca

For information contact: Emma Benko, at 437-880-2422, email emma.benko@trca.ca

Date: August 16, 2022

Item 10.4

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance along Ecopark Close, located approximately 550 meters north east of the Heart Lake Road and Countryside Drive intersection, in the City of Brampton, Etobicoke Creek Watershed, on property owned by the City of Brampton as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 6 PE IP gas pipeline along Ecopark Close in the City of Brampton. No in water work is associated with this project.

CFN: 67153 - Application #: 0520/22/BRAM

Report Prepared by: Brooke Ellison-Wareing, at 437-880-2420, email brooke.ellisonwareing@trca.ca

For information contact: Brooke Ellison-Wareing, at 437-880-2420, email brooke.ellisonwareing@trca.ca

Date: July 13, 2022

REGIONAL MUNICIPALITY OF PEEL

To undertake structure maintenance at Balmoral Park between Balmoral Drive and Brentwood Drive in the City of Brampton, Etobicoke Creek Watershed as located on property owned by the Regional Municipality of Peel. The purpose is to undertake rehabilitation of approximately 300 m of sanitary sewer lines and maintenance holes at Balmoral Park between Balmoral Drive and Brentwood Drive, located in the City of Brampton. No in water works are within the scope of this project.

CFN: 65291 - Application #: 0827/21/BRAM

Report Prepared by: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

Date: June 30, 2022

REGIONAL MUNICIPALITY OF PEEL

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on the western end of John Street, in the City of Brampton, Etobicoke Creek Watershed as located on the property owned by the City of Brampton. The purpose is to replace a 250 mm diameter sanitary sewer with a new 250 mm and 450 mm diameter sanitary sewer and install a new 50 mm and 150 mm diameter watermain at the western end of John Street, in the City of Brampton. No in-water works are associated with this proposal.

CFN: 66599 - Application #: 0018/22/BRAM

Report Prepared by: Emma Benko, at 5648, email emma.benko@trca.ca

For information contact: Emma Benko, at 5648, email emma.benko@trca.ca

Date: July 4, 2022

Item 10.4

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Manswood Crescent at The Gore Road, in the City of Brampton, Humber River Watershed as located on the property owned by the City of Brampton. The purpose is to install new multi-ducts and a 75 mm diameter HDPE conduit on Manswood Crescent at The Gore Road, in the City of Brampton. No in-water works are within the scope of this project.

CFN: 67241 - Application #: 0638/22/BRAM

Report Prepared by: Emma Benko, at 437-880-2422, email emma.benko@trca.ca

For information contact: Emma Benko, at 437-880-2422, email emma.benko@trca.ca

Date: July 26, 2022

CITY OF MARKHAM

ALECTRA UTILITIES CORP.

To undertake utility pole installation on 19th Avenue, from Woodbine Avenue to Warden Avenue, in the City of Markham, Rouge River Watershed as located on property owned by the Tung Kee Investment Canada Ltd., City of Markham, and Regional Municipality of York. The purpose is to undertake removal and installation of hydro poles on 19th Avenue east of Woodbine Avenue, in the City of Markham. No in-water works are within the scope of this project.

CFN: 66875 - Application #: 0733/22/MARK

Report Prepared by: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

Date: August 8, 2022

BELL CANADA

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on Major Mackenzie Drive East from Warden Avenue to Old 17th Avenue, in the City of Markham, Rouge River Watershed as located on the property owned by Regional Municipality of York with permission to enter received by Bell Canada. The purpose is to undertake installation of a Bell Canada conduit on Major Mackenzie Drive East, from Warden Avenue to Old 17th Avenue, in the City of Markham. The proposed conduit will be crossing a culvert, 75 meters west of Warden Avenue. No in-water works are within the scope of this project.

CFN: 67059 - Application #: 0489/22/MARK

Report Prepared by: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

Date: August 22, 2022

Item 10.4

CIK TELECOM

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on 16th Avenue near Woodbine Avenue, in the City of Markham, Rouge River Watershed as located on property owned by the Regional Municipality of York. The purpose is to undertake installation of High-Density Polyethylene (HDPE) conduit on 16th Avenue near Woodbine Avenue, in the City of Markham. The proposed works include installation of 75 mm HDPE conduit crossing below the Rouge River on 16th Avenue, on the west side of Woodbine Avenue. The conduit also will cross below a culvert on 16th Avenue, on the east side of Woodbine Avenue. No in-water work is associated with this project.

CFN: 67687 - Application #: 0992/22/MARK

Report Prepared by: Nasim Shakouri, at 437-880-2427, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, at 437-880-2427, email nasim.shakouri@trca.ca

Date: August 19, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain, or utility installation or maintenance within a new roadway (John Carter Way), located approximately 670 metres southeast of the Markham Road and Highway 7 intersection, in the City of Markham, Rouge River Watershed as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on private property owned by the City of Markham as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install NPS 2 ST YJ IP and NPS 2 PE IP pipelines on John Carter Way, in the City of Markham. No in-water work is associated with the project.

CFN: 66945 - Application #: 0297/22/MARK

Report Prepared by: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

Date: June 7, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway along the north side of Castlemore Avenue, east and west of the Donald Cousens Parkway intersection, approximately 450 meters north of the Donald Cousens Parkway and Ninth Line intersection, in the City of Markham, Rouge River Watershed, as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Markham as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 2 PE gas pipeline along the north side of Castlemore Avenue, east and west of the Castlemore Avenue and Donald Cousens Parkway intersection in the City of Markham. No in water works are associated with this project.

CFN: 67164 - Application #: 0549/22/MARK

Report Prepared by: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

For information contact: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

Date: June 16, 2022

Item 10.4

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within new roadways east of Donald Cousens Parkway, located approximately 550 meters south west of the Ninth Line and Major Mackenzie Drive East intersection, in the City of Markham, Rouge River Watershed, as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request. The purpose is to install NPS 2 PE gas pipelines on new roadways located east of Donald Cousens Parkway, approximately 550 meters south west of the Ninth Line and Major Mackenzie Drive East intersection, in the City of Markham. No in water works are associated with this project.

CFN: 67167 - Application #: 0550/22/MARK

**Report Prepared by: Brooke Ellison-Wareing, at 6496, email
brooke.ellisonwareing@trca.ca**

**For information contact: Brooke Ellison-Wareing, at 6496, email
brooke.ellisonwareing@trca.ca**

Date: May 31, 2022

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway along Mill Street, in the City of Markham, Rouge River Watershed, as located on property owned by the City of Markham as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a new NPS 1 1/4 PE IP gas pipeline along Mill Street, in the City of Markham. No in-water work is associated with this project.

CFN: 67592 - Application #: 0927/22/MARK

Report Prepared by: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

Date: August 11, 2022

ROGERS COMMUNICATIONS CANADA INC

To undertake sewer and watermain or utility installation or maintenance within an existing roadway on YMCA Boulevard and University Boulevard, in the City of Markham Rouge River Watershed as located on property owned by the City of Markham. The purpose is to undertake installation of new Rogers underground conduit within the road right-of-way (ROW) along YMCA Boulevard and University Boulevard, in the City of Markham. No in-water works are within the scope of this project.

CFN: 67032 - Application #: 0451/22/MARK

**Report Prepared by: Harsha Gammanpila, at 437-880-2423, email
harsha.gammanpila@trca.ca**

**For information contact: Harsha Gammanpila, at 437-880-2423, email
harsha.gammanpila@trca.ca**

Date: July 18, 2022

CITY OF MISSISSAUGA

BEANFIELD METROCONNECT

To undertake sewer and watermain or utility installation or maintenance within an existing roadway on Derry Road East and Torbram Road to Derry Road West and Mavis Road, in the City of Mississauga, Etobicoke Creek Watershed as located on the property owned by City of Mississauga. The purpose is to undertake the installation of two (2) 100 mm HDPE conduits, 3 new handwells, and new aerial fiber on existing hydro poles on Derry Road East and Torbram Road to Derry Road West and Mavis Road, in the City of Mississauga. There are no in-water works associated with this proposal.

CFN: 66292 - Application #: 1594/21/MISS

Report Prepared by: Emma Benko, at 5648, email emma.benko@trca.ca

For information contact: Emma Benko, at 5648, email emma.benko@trca.ca

Date: June 10, 2022

CITY OF MISSISSAUGA

To undertake road/pathway resurfacing or reconstruction on Matheson Boulevard East approximately 470 meters east of Creekbank Drive in the City of Mississauga, Etobicoke Creek Watershed as located on the property owned by the City of Mississauga. The purpose is to resurface the road and install cycle tracks on Matheson Boulevard East, approximately 470 metres east of Creekbank Drive, in the City of Mississauga. No in-water works are associated with this project.

CFN: 67458 - Application #: 0810/22/MISS

Report Prepared by: Allison Donnelly, at 437-880-2474, email allison.donnelly@trca.ca

For information contact: Allison Donnelly, at 437-880-2474, email allison.donnelly@trca.ca

Date: July 28, 2022

CITY OF PICKERING

ELEXICON ENERGY INC.

To undertake utility pole installations along Brock Road and Elsa Storry Avenue located approximately 420 meters north of the Whitevale Road and Brock Road intersection, in the City of Pickering, Duffins Creek Watershed, as located on property owned by the City of Pickering and the Regional Municipality of Durham as per an agreement with Elexicon Energy. The purpose is to install new hydro poles along Brock Road and Elsa Storry Avenue, approximately 420 meters north of the Whitevale Road and Brock Road intersection, in the City of Pickering. No in-water work is associated with this project.

CFN: 64499 - Application #: 0165/21/PICK

Report Prepared by: Brooke Ellison-Wareing, at 437-880-2420, email brooke.ellisonwareing@trca.ca

For information contact: Brooke Ellison-Wareing, at 437-880-2420, email brooke.ellisonwareing@trca.ca

Date: June 2, 2022

Item 10.4

ELEXICON ENERGY INC.

To undertake utility pole installations along Brock Road, from Alexander Knox Road to south of Taunton Road, in the City of Pickering, Duffins Creek Watershed, as located on property owned by the Regional Municipality of Durham as per a Municipal Consent Agreement with Elexicon Energy Inc. The purpose is to install hydro pole and anchors along Brock Road from Alexander Knox Road to south of Taunton Road in the City of Pickering. No in water works are associated with this project.

CFN: 67157 - Application #: 0533/22/PICK

Report Prepared by: Brooke Ellison-Wareing, at 437-880-2420, email brooke.ellisonwareing@trca.ca

For information contact: Brooke Ellison-Wareing, at 437-880-2420, email brooke.ellisonwareing@trca.ca

Date: July 7, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 4804 Brock Road, located approximately 950 meters north of the Brock Road and 8th Concession Road intersection, in the City of Pickering, Duffins Creek Watershed as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request. The purpose is to install a farm tap (regulator) at a residential dwelling located at 4804 Brock Road in the City of Pickering. No in water works are associated with this project.

CFN: 66968 - Application #: 0385/22/PICK

Report Prepared by: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

For information contact: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

Date: June 3, 2022

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 2795 Concession Road 9, located southwest of the Concession Road 9 and Sideline 6 intersection, in the City of Pickering, Duffins Creek Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Pickering as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install NPS 1 PE IP and NPS 1 ST XHP gas pipelines and a farm tap at 2795 Concession Road 9, in the City of Pickering. No in-water work is associated with this project.

CFN: 67156 - Application #: 0532/22/PICK

Report Prepared by: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

Date: July 5, 2022

Item 10.4

TRANS-NORTHERN PIPELINES INC.

To undertake sewer, watermain or utility installation or maintenance within an existing pipeline on the west side of Rosebank Road, approximately 300 metres south of Taunton Road, in the City of Pickering, Petticoat Creek Watershed, as located on property owned by private landowners with which Trans-Northern Pipelines Inc. has existing agreements. The purpose is to conduct an integrity dig to assess an existing pipeline on the west side of Rosebank Road, approximately 300 metres south of Taunton Road, in the City of Pickering. No in-water work is associated with this project.

CFN: 66827 - Application #: 0341/22/PICK

Report Prepared by: Nathan Jenkins, at 5508, email nathan.jenkins@trca.ca

For information contact: Nathan Jenkins, at 5508, email nathan.jenkins@trca.ca

Date: June 15, 2022

CITY OF RICHMOND HILL

ALECTRA UTILITIES CORP.

To undertake utility pole installation on Major Mackenzie Drive East from Leslie Street to Woodbine Avenue, in the City of Richmond Hill and City of Markham, Rouge River Watershed as located on property owned by the Regional Municipality of York and Ministry of Transportation of Ontario (MTO). The purpose is to undertake removal and installation of hydro poles and anchors along Major Mackenzie Drive East from Leslie Street to Woodbine Avenue in the City of Richmond Hill and City of Markham. No in-water work is associated with this project.

CFN: 63892 - Application #: 1119/20/RH

Report Prepared by: Nasim Shakouri, at 437-880-2427, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, at 437-880-2427, email nasim.shakouri@trca.ca

Date: August 23, 2022

ALECTRA UTILITIES CORP.

To undertake utility pole installation on Leslie Street between Stouffville Road and 19th Avenue, in the City of Richmond Hill, Rouge River Watershed as located on property owned by the Regional Municipality of York with permission to enter received by Alectra Utilities Corp. The purpose is to undertake removal and installation of poles and anchors along Leslie Street from Stouffville Road to 19th Avenue, in the City of Richmond Hill. There are no in-water works involved within the scope of this project.

CFN: 66833 - Application #: 0272/22/RH

Report Prepared by: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

Date: July 25, 2022

Item 10.4

BELL CANADA

To undertake sewer and watermain or utility installation or maintenance within an existing roadway on North Lake Road and Kaitlin Drive, in the City of Richmond Hill, Humber River Watershed as located on property owned by the City of Richmond Hill. The purpose is to undertake installation of Bell conduits along the road right-of-way on Kaitlin Drive, Wood Rim Drive, North Lake Road, Westlea Avenue, Lakeland Crescent, Rosemary Avenue, Willowbank Avenue, Wildwood Avenue, Fergus Avenue, Moray Avenue, Lakeside Crescent, Newman Avenue, Sunbay Court, Ashfield Drive, Queensborough Court, Emily Court, Kingsmead Court, Canoe Court, Paddle Gate, Launch Gate, Sylvan Crescent and Everglades Crescent, in the City of Richmond Hill. There are no in-water or near-water works involved within the scope of this project.

CFN: 67026 - Application #: 0496/22/RH

Report Prepared by: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 437-880-2423, email harsha.gammanpila@trca.ca

Date: August 15, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance along an existing and new roadways, located immediately southwest of the intersection of Bayview Avenue and Glen Meadow Lane, in the City of Richmond Hill, Rouge River Watershed, as located on property owned by the City of Richmond Hill as per a Franchise Agreement with Enbridge Gas Inc. and as invited onto private property when the subdivision developer requested gas installation. The purpose is to install NPS 1 1/4 PE IP gas pipelines along Glen Meadow Lane and within a new subdivision located immediately south west of the intersection of Bayview Avenue and Glen Meadow Lane intersection, in the City of Richmond Hill. No in water works are associated with this project.

CFN: 65916 - Application #: 1233/21/RH

Report Prepared by: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

For information contact: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

Date: May 31, 2022

REGIONAL MUNICIPALITY OF YORK

To undertake sewer, watermain or utility watercourse crossing by trenchless technology on Gamble Road, between Jenny Thompson Court and Gamble Glen Crescent, in the City of Richmond Hill, Don River Watershed as located on property owned by the Regional Municipality of York. The purpose is to install new 2 x Dura-Line Futurepath 7 way multiduct on the north side of Gamble Road, between Jenny Thompson Court and Gamble Glen Crescent, in the City of Richmond Hill. The proposed conduit will cross below a culvert on Gamble Road, east of Jenny Thompson Court. No in-water works are within the scope of the project.

CFN: 66304 - Application #: 1574/21/RH

Report Prepared by: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

Date: June 3, 2022

Item 10.4

REGIONAL MUNICIPALITY OF YORK

To undertake sewer and watermain or utility installation or maintenance within an existing roadway on Gamble Road between Selwyn Road and Colesbrook Road, in the City of Richmond Hill, Don River Watershed as located on property owned by the Regional Municipality of York. The purpose is to install new 2 X Dura-Line Futurepath 7 way multiduct on the north side of Gamble Road between Selwyn Road and Colesbrook Road, in the City of Richmond Hill. No in-water works are within the scope of this project.

CFN: 66305 - Application #: 1575/21/RH

Report Prepared by: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

Date: June 3, 2022

REGIONAL MUNICIPALITY OF YORK

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on Bathurst Street from Elgin Mills Road to Woodland Acres Crescent, in the City of Richmond Hill, Don River Watershed as located on property owned by the Regional Municipality of York. The purpose is to install new 2 x Dura-Line Futurepath 7 way multiduct on the east side of Bathurst Street from Elgin Mills Road to Woodland Acres Crescent and the installation of YorkNet vault at the intersection of Canyon Hill Avenue and Bathurst Street, in the City of Richmond Hill. The proposed conduit will cross below a culvert on Bathurst Street, south of Canyon Hill Avenue. No in-water works are within the scope of the project.

CFN: 66313 - Application #: 1603/21/RH

Report Prepared by: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

Date: June 1, 2022

Item 10.4

REGIONAL MUNICIPALITY OF YORK

To undertake drainage structure general maintenance on west side of Leslie Street from 11611 Leslie Street to 12056 Leslie Street; east side of Leslie Street from 11611 Leslie Street to Phyllis Rawlinson Park, in the City of Richmond Hill, Rouge River Watershed; west side of Woodbine Avenue from 11795 Woodbine Avenue to 11966 Woodbine Avenue; east side of Woodbine Avenue near 11967 Woodbine Avenue; west side of Kennedy Road from 12806 Kennedy Road to 12900 Kennedy Road in the Town of Whitchurch-Stouffville, Rouge River Watershed; west side of Woodbine Avenue from 11638 Woodbine Avenue to 11760 Woodbine Avenue; both sides of 14th Avenue from Reesor Road to 11th Concession in the City of Markham, Rouge River Watershed; both sides of 15th Sideroad from Dufferin Street to Bathurst Street in the Township of King, Humber River Watershed and west side of Kennedy Road near 10992 Kennedy Road to 30 m north of Kennedy Road, in the Town of Whitchurch-Stouffville, Rouge River Watershed as located on property owned by the Regional Municipality of York. The purpose is to undertake road side maintenance works including ditching works at: west side of Leslie Street from 11611 Leslie Street to 12056 Leslie Street; east side of Leslie Street from 11611 Leslie Street to Phyllis Rawlinson Park; west side of Woodbine Avenue from 11795 Woodbine Avenue to 11966 Woodbine Avenue; east side of Woodbine Avenue near 11967 Woodbine Avenue; west side of Woodbine Avenue from 11638 Woodbine Avenue to 11760 Woodbine Avenue; west side of Kennedy Road from 12806 Kennedy Road to 12900 Kennedy Road; both sides of 14th Avenue from Reesor Road to 11th Concession; both sides of 15th Sideroad from Dufferin Street to Bathurst Street and west side of Kennedy Road near 10992 Kennedy Road to 30 m north of Kennedy Road. All the proposed works will be undertaken in dry.

CFN: 67159 - Application #: 0545/22/RH

Report Prepared by: Nasim Shakouri, at 437-880-2427, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, at 437-880-2427, email nasim.shakouri@trca.ca

Date: August 12, 2022

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway on Jefferson Sideroad west of Yonge Street, in the City of Richmond Hill, Rouge River Watershed as located on property owned by the City of Richmond Hill. The purpose is to undertake installation of high-density polyethylene (HDPE) conduit for Rogers Communications Canada Inc. within south side of the road right-of-way (ROW) of Jefferson Sideroad, west of Yonge Street, in the City of Richmond Hill. No in-water works are within the scope of this project.

CFN: 67021 - Application #: 0386/22/RH

Report Prepared by: Harsha Gammanpila, at 5629, email harsha.gammanpila@trca.ca

For information contact: Harsha Gammanpila, at 5629, email harsha.gammanpila@trca.ca

Date: July 7, 2022

Item 10.4

YORK TELECOM NETWORK INC.

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on Gamble Road, east of Rothbury Road, in the City of Richmond Hill, in the Rouge River watershed as located on property owned by the Regional Municipality of York. The purpose is to undertake installation of a 2 x 7-way conduit along Gamble Road crossing above a concrete box culvert, east of Rothbury Road. No in-water work is associated with this project.

CFN: 67166 - Application #: 0591/22/RH

Report Prepared by: George Tsourounis, at 6497, email george.tsourounis@trca.ca

For information contact: George Tsourounis, at 6497, email george.tsourounis@trca.ca

Date: June 29, 2022

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)

CITY OF TORONTO

To undertake sewer, watermain or utility installation or maintenance within Black Creek Park West, south of Alliance Avenue and within the existing roadway, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on the property owned by the City of Toronto and the Toronto and Region Conservation Authority under Management Agreement with the City of Toronto. The purpose is to reline existing storm sewers located reline existing storm sewers located within Black Creek Park West, south of Alliance Avenue and within the existing roadway. No in-water works are associated with the proposed works. No in-water works are associated with the proposed works.

CFN: 65894 - Application #: 1667/21/TOR

Report Prepared by: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

For information contact: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

Date: August 5, 2022

CITY OF TORONTO

To undertake sewer, watermain or utility installation or maintenance within an existing roadway along Martin Grove Road, located between Rexdale Boulevard and Westhumber Boulevard, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed, as located on property owned by the City of Toronto. The purpose is to replace an existing watermain along Martin Grove Road, located between Rexdale Boulevard and Westhumber Boulevard, in the City of Toronto. No in-water work is associated with this project.

CFN: 66527 - Application #: 0144/22/TOR

Report Prepared by: Madison Antonangeli, at 5650, email madison.antonangeli@trca.ca

For information contact: Madison Antonangeli, at 5650, email madison.antonangeli@trca.ca

Date: June 3, 2022

CITY OF TORONTO

To undertake road resurfacing or reconstruction, undertake sewer, watermain or utility installation or maintenance within an existing roadway along Cardell Avenue and Fairglen Crescent, located west of Weston Road, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed, as located on property owned by the City of Toronto. The purpose is to undertake road reconstruction and replace existing watermain along Cardell Avenue and Fairglen Crescent, located west of Weston Road, in the City of Toronto. No in-water work is associated with this project.

CFN: 66606 - Application #: 0051/22/TOR

Report Prepared by: Madison Antonangeli, at 437-880-2394, email madison.antonangeli@trca.ca

For information contact: Madison Antonangeli, at 437-880-2394, email madison.antonangeli@trca.ca

Date: July 21, 2022

CITY OF TORONTO

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on 21 Moon Valley Drive, north of Westhumber Boulevard, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on the property owned by City of Toronto. The purpose is to reline existing storm sewer located at 21 Moon Valley Drive, north of Westhumber Boulevard. No in-water works are associated with the proposed works.

CFN: 66946 - Application #: 0296/22/TOR

Report Prepared by: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

For information contact: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

Date: August 11, 2022

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway along Wilson Avenue between Haymarket Road and Dallner Road, from just east of the Wilson Avenue and Highway 400 intersection, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on the property owned by private landowners whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install NPS 4 PE IP, NPS 4 ST YJ IP and NPS 1 PE IP gas pipelines along Wilson Avenue between Haymarket Road and Dallner Road, in the City of Toronto. No in-water work is associated with the project.

CFN: 67176 - Application #: 0582/22/TOR

Report Prepared by: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

Date: June 20, 2022

Item 10.4

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 15 Fiesta Lane, located northwest of the South Kingsway and The Queensway intersection, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a NPS 1 PE IP gas pipeline at 15 Fiesta Lane, in the City of Toronto. No in-water work is associated with this project.

CFN: 67245 - Application #: 0620/22/TOR

Report Prepared by: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

Date: June 17, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 20 Woodgate Drive, located southwest of the Jane Street and Eglinton Avenue West intersection, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a new NPS 1 PE IP gas pipeline at 20 Woodgate Drive, in the City of Toronto. No in-water work is associated with the project.

CFN: 67246 - Application #: 0621/22/TOR

Report Prepared by: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

Date: June 17, 2022

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 161 Verobeach Boulevard, located northwest of the Weston Road and Sheppard Avenue West intersection, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a new NPS 1 PE IP gas pipeline at 161 Verobeach Boulevard, in the City of Toronto. No in-water work is associated with this project.

CFN: 67259 - Application #: 0673/22/TOR

Report Prepared by: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

Date: June 22, 2022

Item 10.4

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway on 1530 Albion Road, located approximately 450 metres northeast of the Finch Avenue West and Albion Road intersection, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request. The purpose is to install a new NPS 1 1/4 PE IP gas pipeline at 1530 Albion Road, in the City of Toronto. No in-water work is associated with this project.

CFN: 67262 - Application #: 0674/22/TOR

Report Prepared by: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

Date: June 24, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 1 Lake Crescent, in the City of Toronto (Etobicoke York Community Council Area), Etobicoke Creek Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a new NPS 1 PE MP gas pipeline at 1 Lake Crescent, in the City of Toronto. No in-water work is associated with this project.

CFN: 67585 - Application #: 0913/22/TOR

Report Prepared by: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

Date: August 8, 2022

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 104 Gulliver Road, in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a new NPS 1 SC gas pipeline at 104 Gulliver Road, in the City of Toronto. No in-water work is associated with this project.

CFN: 67706 - Application #: 1004/22/TOR

Report Prepared by: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

Date: August 24, 2022

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

BELL CANADA

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Sheppard Avenue, east of Buchan Court, in the City of Toronto (North York Community Council Area), Don River Watershed as located on the property owned by the City of Toronto. The purpose is to install new communication conduit on Sheppard Avenue, east of Buchan Court. No in-water works are associated with the proposed works.

CFN: 67027 - Application #: 0401/22/TOR

Report Prepared by: Justin Lee Pack, at 5315, email justin.leepack@trca.ca

For information contact: Justin Lee Pack, at 5315, email justin.leepack@trca.ca

Date: June 24, 2022

CITY OF TORONTO

To undertake sewer, watermain or utility installation or maintenance within an existing roadway along Donwoods Grove, located south of Donwoods Drive, in the City of Toronto (North York Community Council Area), Don River Watershed, as located on property owned by the City of Toronto. The purpose is to replace an existing watermain along Donwoods Grove, located south of Donwoods Drive, in the City of Toronto. No in-water work is associated with this project.

CFN: 65996 - Application #: 1303/21/TOR

Report Prepared by: Madison Antonangeli, at 437-880-2394, email madison.antonangeli@trca.ca

For information contact: Madison Antonangeli, at 437-880-2394, email madison.antonangeli@trca.ca

Date: July 7, 2022

CITY OF TORONTO

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on York Mills Road, east of Don Mills Road, in the City of Toronto (North York Community Council Area), Don River Watershed as located on the property owned by City of Toronto. The purpose is to reline existing storm sewers rehabilitation on York Mills Road, east of Don Mills Road. No in-water works are associated with the proposed works.

CFN: 66321 - Application #: 1660/21/TOR

Report Prepared by: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

For information contact: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

Date: June 22, 2022

Item 10.4

CITY OF TORONTO

To undertake borehole investigations on Westgate Boulevard within Westgate Ravine, in the City of Toronto (North York Community Council Area), Don River Watershed as located on the property owned by City of Toronto. The purpose is to undertake borehole investigations in support of future sanitary sewer replacement works, located on Westgate Boulevard within Westgate Ravine, in the City of Toronto.

CFN: 66529 - Application #: 0146/22/TOR

Report Prepared by: Alannah Slattery, at 6443, email alannah.slattery@trca.ca

For information contact: Alannah Slattery, at 6443, email alannah.slattery@trca.ca

Date: June 8, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain, or utility watercourse crossing by trenchless technology along south of Steeles Avenue East, from approximately 750 meters east of the Markham Road and Steeles Avenue intersection in the City of Toronto (North York Community Council Area) with a partial installation in the City of Markham, Rouge River Watershed, as located on a private easement in the City of Markham, and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 12 ST DFBE HP gas pipeline along Steeles Avenue East in the City of Toronto with a partial installation in the City of Markham. No in water works are associated with this project.

CFN: 65407 - Application #: 0103/22/TOR

Report Prepared by: Brooke Ellison-Wareing, at 437-880-2420, email brooke.ellisonwareing@trca.ca

For information contact: Brooke Ellison-Wareing, at 437-880-2420, email brooke.ellisonwareing@trca.ca

Date: June 9, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway southeast of the Leslie Street and Highway 401 intersection, in the City of Toronto (North York Community Council Area), Don River Watershed, as located on property owned by the Ministry of Transportation for which an easement will be obtained. The purpose is to install an NPS 12 ST YJ HP gas pipeline southeast of the of Leslie Street and Highway 401 intersection in the City of Toronto. No in water works are associated with this project.

CFN: 66619 - Application #: 0061/22/TOR

Report Prepared by: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

For information contact: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

Date: June 3, 2022

Item 10.4

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 122 Exbury Road, in the City of Toronto (North York Community Council Area), Humber River Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a new NPS 1/2 PE IP gas pipeline at 122 Exbury Road, in the City of Toronto. No in-water work is associated with this project.

CFN: 67175 - Application #: 0581/22/TOR

Report Prepared by: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

Date: August 9, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at the Wilson Avenue and Epic Lane Road intersection and at 1488 Wilson Avenue, approximately 200 metres east of the Wilson Avenue and Jane Street intersection, in the City of Toronto (North York Community Council Area), Humber River Watershed as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a new NPS 2 PE IP gas pipeline at the Wilson Avenue and Epic Lane Road intersection and NPS 1 PE IP gas service at 1488 Wilson Avenue, located east of the Wilson Avenue and Jane Street intersection, in the City of Toronto. No in-water work is associated with this project.

CFN: 67177 - Application #: 0583/22/TOR

Report Prepared by: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

Date: June 13, 2022

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 105 Post Road, located northwest of the Leslie Street and Lawrence Avenue East intersection, in the City of Toronto (North York Community Council Area), Don River Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install new NPS 1 PE IP gas pipeline at 105 Post Road, in the City of Toronto. No in-water work is associated with this project.

CFN: 67569 - Application #: 0869/22/TOR

Report Prepared by: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

Date: August 2, 2022

Item 10.4

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 76 Forest Grove Drive, in the City of Toronto (North York Community Council Area), Don River Watershed, as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install new NPS 1 PE IP gas pipeline at 76 Forest Grove Drive, in the City of Toronto. No in-water work is associated with this project.

CFN: 67686 - Application #: 0970/22/TOR

Report Prepared by: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

Date: August 18, 2022

TORONTO HYDRO-ELECTRIC SYSTEM LIMITED

To undertake utility pole installation on Sherwood Park Trail, east of Mount Pleasant Road and Sherwood Avenue, in the City of Toronto (North York Community Council Area), Don River Watershed as located on the property owned by the City of Toronto. The purpose is to remove and replace existing hydro poles located on Sherwood Park Trail, east of Mount Pleasant Road and Sherwood Avenue, in the City of Toronto.

CFN: 66614 - Application #: 0058/22/TOR

Report Prepared by: Alannah Slattery, at 437-880-2386, email alannah.slattery@trca.ca

For information contact: Alannah Slattery, at 437-880-2386, email alannah.slattery@trca.ca

Date: May 31, 2022

TORONTO HYDRO-ELECTRIC SYSTEM LIMITED

To undertake utility pole installation within an existing roadway on Sheppard Avenue, east of Buchan Court, in the City of Toronto (North York Community Council Area), Don River Watershed as located on the property owned by City of Toronto. The purpose is to replace and install new utility poles on Sheppard Avenue, east of Buchan Court. No in-water works are associated with the proposed works.

CFN: 67038 - Application #: 0434/22/TOR

Report Prepared by: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

For information contact: Justin Lee Pack, at 437-880-2392, email justin.leepack@trca.ca

Date: July 14, 2022

Item 10.4

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

CITY OF TORONTO

To undertake sewer, watermain, or utility watercourse crossing by trenchless technology on Ellesmere Road over West Highland Creek (east of Midland Avenue), in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto. The purpose is to undertake emergency works to rehabilitate a watermain north of Ellesmere Road crossing Highland Creek in the City of Toronto. This permit is in accordance with the TRCA Permission for Emergency Infrastructure Works Review Protocol (Authority Res. #A105/15). No in-water works are within the scope of this project.

CFN: 67273 - Application #: 0700/22/TOR

Report Prepared by: Margie Akins, at 437-880-2388, email margie.akers@trca.ca

For information contact: Margie Akins, at 437-880-2388, email margie.akers@trca.ca

Date: July 15, 2022

TELUS COMMUNICATIONS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Progress Avenue between Midland Avenue and William Kitchen Road in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto. The purpose is to install new fibre optic cables on Progress Avenue between Midland Avenue and William Kitchen Road. No in-water work is within the scope of this project.

CFN: 63596 - Application #: 0801/20/TOR

Report Prepared by: Corinna Thomassen-Darby, at 5625, email corinna.thomassen-darby@trca.ca

For information contact: Corinna Thomassen-Darby, at 5625, email corinna.thomassen-darby@trca.ca

Date: June 9, 2022

TORONTO HYDRO-ELECTRIC SYSTEM LIMITED

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Danforth Road north of Thicketwood Drive, in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on property owned by the City of Toronto. The purpose is to relocate Toronto Hydro utilities on Danforth Road north of Thicketwood Drive. No in-water works are within the scope of this project.

CFN: 66066 - Application #: 1579/21/TOR

Report Prepared by: Margie Akins, at 5925, email margie.akers@trca.ca

For information contact: Margie Akins, at 5925, email margie.akers@trca.ca

Date: June 27, 2022

Item 10.4

TORONTO HYDRO-ELECTRIC SYSTEM LIMITED

To undertake two hydro pole installations on Meadowvale Road, north of Old Finch Road in the City of Toronto (Scarborough Community Council Area), Rouge River Watershed, as located on property owned by the City of Toronto as per an agreement with Toronto Hydro-Electric System Limited. The purpose is to replace two hydro poles on Meadowvale Road in the City of Toronto. No in-water work is associated with this project.

CFN: 67242 - Application #: 0628/22/TOR

**Report Prepared by: Brooke Ellison-Wareing, at 437-880-2420, email
brooke.ellisonwareing@trca.ca**

**For information contact: Brooke Ellison-Wareing, at 437-880-2420, email
brooke.ellisonwareing@trca.ca**

Date: August 3, 2022

CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

CITY OF TORONTO

To undertake sewer, watermain or utility installation or maintenance within an existing roadway along Saulter Street, located south of Queen Street East, in the City of Toronto (Toronto and East York Community Council Area), Don River Watershed, as located on property owned by the City of Toronto. The purpose is to install a watermain along Saulter Street, located south of Queen Street East, in the City of Toronto. No in-water work is associated with this project.

CFN: 65964 - Application #: 1234/21/TOR

**Report Prepared by: Madison Antonangeli, at 437-880-2394, email
madison.antonangeli@trca.ca**

**For information contact: Madison Antonangeli, at 437-880-2394, email
madison.antonangeli@trca.ca**

Date: July 21, 2022

CITY OF TORONTO

To undertake sewer, watermain or utility installation or maintenance within an existing roadway along Woodbine Avenue and within Woodbine Beach Park, located between Lake Shore Boulevard East and the Martin Goodman Trail, in the City of Toronto (Toronto and East York Community Council Area), Waterfront Watershed, as located on property owned by the City of Toronto. The purpose is to install a watermain along Woodbine Avenue and within Woodbine Beach Park, located between Lake Shore Boulevard East and the Martin Goodman Trail, in the City of Toronto. No in-water work is associated with this project.

CFN: 65967 - Application #: 1235/21/TOR

**Report Prepared by: Madison Antonangeli, at 437-880-2394, email
madison.antonangeli@trca.ca**

**For information contact: Madison Antonangeli, at 437-880-2394, email
madison.antonangeli@trca.ca**

Date: July 21, 2022

Item 10.4

CITY OF TORONTO

To undertake sewer, watermain or utility installation or maintenance within an existing roadway along Brule Gardens and Brule Terrace, located south of Bloor Street West, in the City of Toronto (Toronto and East York Community Council Area), Humber River Watershed, as located on property owned by the City of Toronto. The purpose is to replace an existing watermain along Brule Gardens and Brule Terrace, located south of Bloor Street West, in the City of Toronto. No in-water work is associated with this project.

CFN: 66526 - Application #: 0142/22/TOR

Report Prepared by: Madison Antonangeli, at 5650, email madison.antonangeli@trca.ca

For information contact: Madison Antonangeli, at 5650, email madison.antonangeli@trca.ca

Date: June 7, 2022

CITY OF TORONTO

To undertake sewer, watermain or utility installation or maintenance within an existing roadway along Park Road, located between Collier Street and Rosedale Valley Road, in the City of Toronto (Toronto and East York Community Council Area), Don River Watershed, as located on property owned by the City of Toronto. The purpose is to replace an existing watermain along Park Road, located between Collier Street and Rosedale Valley Road, in the City of Toronto. No in-water work is associated with this project.

CFN: 66937 - Application #: 0287/22/TOR

Report Prepared by: Madison Antonangeli, at 437-880-2394, email

madison.antonangeli@trca.ca

For information contact: Madison Antonangeli, at 437-880-2394, email

madison.antonangeli@trca.ca

Date: June 15, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 1285 Queen Street East, located approximately 130 meters east of the Leslie Street and Queen Street East intersection, in the City of Toronto (Toronto and East York Community Council Area), Waterfront Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 2 PE IP gas pipeline at 1285 Queen Street East in the City of Toronto. No in water work is associated with this project.

CFN: 66848 - Application #: 0283/22/TOR

Report Prepared by: Brooke Ellison-Wareing, at 6496, email

brooke.ellisonwareing@trca.ca

For information contact: Brooke Ellison-Wareing, at 6496, email

brooke.ellisonwareing@trca.ca

Date: June 2, 2022

Item 10.4

ENBRIDGE GAS INC.

To undertake structure maintenance along Eastern Avenue between Lewis Street and Dibble Street, in the City of Toronto (Toronto and East York Community Council Area), Don River and Waterfront Watersheds, as located on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to conduct daylighting investigations along Eastern Avenue to expose an existing NPS 30 SC XHP pipeline, in the City of Toronto. No in-water work is associated with this project.

CFN: 67184 - Application #: 0585/22/TOR

Report Prepared by: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

Date: June 3, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 19 Riverside Crescent, located northwest of South Kingsway and The Queensway intersection, in the City of Toronto (Toronto and East York Community Council Area), Humber River Watershed as located on property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a new NPS 1 PE IP gas pipeline at 19 Riverside Crescent, located northwest of South Kingsway and The Queensway intersection, in the City of Toronto. No in-water work is associated with this project.

CFN: 67247 - Application #: 0630/22/TOR

Report Prepared by: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

Date: June 13, 2022

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 106 Baby Point Road, in the City of Toronto (Toronto and East York Community Council Area), Humber River Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the City of Toronto as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install NPS 1 PE IP gas pipeline at 106 Baby Point Road, in the City of Toronto. No in-water work is associated with this project.

CFN: 67447 - Application #: 0759/22/TOR

Report Prepared by: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

Date: July 7, 2022

Item 10.4

ROGERS COMMUNICATION CANADA INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway on Logan Avenue and Eastern Avenue, in the City of Toronto (Toronto and East York Community Council Area), Waterfront Watershed as located on the property owned by City of Toronto. The purpose is to install new communication conduit located at Logan Avenue and Eastern Avenue, in the City of Toronto. No in-water works are associated with the proposed works.

CFN: 66963 - Application #: 0362/22/TOR

Report Prepared by: Alannah Slattery, at 6443, email alannah.slattery@trca.ca

For information contact: Alannah Slattery, at 6443, email alannah.slattery@trca.ca

Date: June 2, 2022

CITY OF VAUGHAN

ALECTRA UTILITIES CORP.

To undertake utility pole installation on Teston Road between Jane Street and Highway 400, in the City of Vaughan, Humber River Watershed as located on property owned by the Regional Municipality of York. The purpose is to remove and install hydro poles and anchors within the road right-of-way (ROW) of Teston Road between Highway 400 and just east of Jane Street. No in-water works within the scope of this project.

CFN: 66828 - Application #: 0252/22/VAUG

Report Prepared by: Manirul Islam, at 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, at 5715, email manirul.islam@trca.ca

Date: June 20, 2022

BELL CANADA

To undertake sewer and watermain or utility watercourse crossing by trenchless technology from Clarence Street approximately 100 m south of Woburn Drive to Wycliffe Avenue approximately 60 m east of Crofters Road, in the City of Vaughan, Humber River Watershed as located on property owned by City of Vaughan. The purpose is to install high density polyethylene (HDPE) Bell conduits, polyvinyl chloride (PVCD) Bell conduits, two closure pedestal fibre (CPF) vaults, and repair an existing Bell manhole within the road right-of-way (ROW) from Clarence Street approximately 100 m south of Woburn Drive to Wycliffe Avenue approximately 60 m east of Crofters Road, in the City of Vaughan. No in-water works are within the scope of the project.

CFN: 66055 - Application #: 1355/21/VAUG

Report Prepared by: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

Date: May 31, 2022

Item 10.4

BELL CANADA

To undertake sewer and watermain or utility installation or maintenance within an existing roadway, south of 9307 Huntington Road, in the City of Vaughan, in the Humber River Watershed as located on property owned by the City of Vaughan. The purpose is to undertake installation of new grade level box (GLB) and 2.0 m split 'Y' duct, south of the driveway of 9307 Huntington Road, in the City of Vaughan. No in-water works are associated with this project.

CFN: 67054 - Application #: 0490/22/VAUG

Report Prepared by: George Tsourounis, at 437-880-2472, email george.tsourounis@trca.ca

For information contact: George Tsourounis, at 437-880-2472, email george.tsourounis@trca.ca

Date: August 8, 2022

CITY OF VAUGHAN

To undertake road/pathway resurfacing or reconstruction, undertake drainage structure general maintenance on Huntington Road between Rutherford Road and McGillivray Road, in the City of Vaughan, Humber River Watershed as located on property owned by the City of Vaughan. The purpose is to undertake emergency road maintenance works such as ditching, cleaning and subdrain installations on both side of the Huntington Road between Rutherford Road and McGillivray Road, in the City of Vaughan. The works are to address deteriorating conditions of the Huntington Road due to ponding and poor surface drainage conditions. The deteriorating road surface are raising public complaints and safety concerns and required immediate repair works. This permit is in accordance with TRCA Permission for Emergency Infrastructure Works Review Protocol (Authority Res. #A105/15).

CFN: 67053 - Application #: 0482/22/VAUG

Report Prepared by: Manirul Islam, at 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, at 5715, email manirul.islam@trca.ca

Date: June 2, 2022

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 7300 Highway 27, located approximately 500 meters north west of the Highway 407 and Highway 27 intersection in the City of Vaughan, Humber River Watershed, as located on property owned by a private landowner whom Enbridge Gas is providing service at their request, and on property owned by York Region as per a municipal agreement with Enbridge Gas Inc. and on property owned by the City of Vaughan as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 2 ST YJ, NPS 4 ST YJ and NPS 4 PE IP gas pipeline at 7300 Highway 27, located approximately 500 meters north of the Highway 407 and Highway 27 intersection in the City of Vaughan. No in water works are associated with this project.

CFN: 63990 - Application #: 0115/22/VAUG

Report Prepared by: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

For information contact: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

Date: June 10, 2022

Item 10.4

ENBRIDGE GAS INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway at 5737 Kirby Road, located approximately 800 meters east of the Kirby Road and Highway 27 intersection, in the City of Vaughan, Humber River Watershed, as located on private property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request, and on property owned by the City of Vaughan as per a Franchise Agreement with Enbridge Gas. The purpose is to install an NPS 1 PE gas pipeline at 5737 Kirby Road in the City of Vaughan. No in water works are associated with this project.

CFN: 67051 - Application #: 0480/22/VAUG

Report Prepared by: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

For information contact: Brooke Ellison-Wareing, at 6496, email brooke.ellisonwareing@trca.ca

Date: June 2, 2022

REGIONAL MUNICIPALITY OF YORK

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on the east side of Martin Grove Road, north of Highway 407, in the City of Vaughan, Humber River Watershed as located on property owned by the Regional Municipality of York. The purpose is to install new 2 x Dura-Line Futurepath 7 way multiduct on the east side of Martin Grove Road, north of Highway 407, in the City of Vaughan. The proposed conduit will cross below a watercourse on east side of Martin Grove Road. No in-water works are within the scope of the project.

CFN: 65738 - Application #: 1116/21/VAUG

Report Prepared by: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

Date: May 30, 2022

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway of Simmons Street, in the City of Vaughan, Humber River Watershed as located on property owned by the City of Vaughan. The purpose is to install high-density polyethylene (HDPE) and polyvinyl chloride (PVC) conduits for Rogers Communications Canada Inc. within the road right-of-way (ROW) of Simmons Street between Rutherford Road and Di Benetteo Lane, in the City of Vaughan. No in-water works are within the scope of this project.

CFN: 66542 - Application #: 0195/22/VAUG

Report Prepared by: Manirul Islam, at 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, at 5715, email manirul.islam@trca.ca

Date: June 1, 2022

Item 10.4

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Keele Street north of Langstaff Road, in the City of Vaughan, Don River Watershed as located on property owned by the Regional Municipality of York. The purpose is to install Rogers conduit within the road right-of-way (ROW) of Keele Street, north of Langstaff Road. No in-water works are within the scope of this project.

CFN: 67168 - Application #: 0602/22/VAUG

Report Prepared by: Manirul Islam, at 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, at 5715, email manirul.islam@trca.ca

Date: June 17, 2022

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Rutherford Road, between Thomas Cook Avenue and Ilan Ramon Boulevard, in the Don River Watershed, in the City of Vaughan as located on property owned by the Regional Municipality of York. The purpose is to undertake installation of Polyvinyl Chloride (PVC) conduits along Rutherford Road, between Thomas Cook Avenue and Ilan Ramon Boulevard, in the City of Vaughan. The proposed works also include installation of anchor and downguy on an existing hydropole. No in-water works are associated with this project.

CFN: 67441 - Application #: 0801/22/VAUG

Report Prepared by: George Tsourounis, at 437-880-2472, email george.tsourounis@trca.ca

For information contact: George Tsourounis, at 437-880-2472, email george.tsourounis@trca.ca

Date: August 11, 2022

YORK TELECOM NETWORK INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway on west side of Jane Street, north of Steeles Avenue West, in the City of Vaughan, Humber River Watershed as located on property owned by the Regional Municipality of York. The purpose is to undertake installation of a 7 way multi duct on west side of Jane Street, north of Steeles Avenue West, in the City of Vaughan. No in-water work is associated with this project.

CFN: 66607 - Application #: 0054/22/VAUG

Report Prepared by: Nasim Shakouri, at 5798, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, at 5798, email nasim.shakouri@trca.ca

Date: July 7, 2022

Item 10.4

YORK TELECOM NETWORK INC.

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on Highway 407, in the City of Vaughan, Humber River Watershed as located on property owned by the Ministry of Transportation with permission to enter received by the York Telecom Network Inc. The purpose is to install a high-density polyethylene (HDPE) 150 mm conduit under Highway 407, in the City of Vaughan. The proposed conduit will cross below a watercourse, approximately 25 m north of Highway 407. No in-water works are within the scope of the project.

CFN: 66608 - Application #: 0055/22/VAUG

Report Prepared by: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 6472, email kristen.sullivan@trca.ca

Date: June 27, 2022

YORK TELECOM NETWORK INC.

To undertake sewer and watermain or utility watercourse crossing by trenchless technology along Teston Road east of Jane Street, in the City of Vaughan, Don River Watershed as located on property owned by the Regional Municipality of York. The purpose is to undertake installation of 2 x 7 way conduit along Teston Road, east of Jane Street, in the City of Vaughan. The proposed conduit will cross below a culvert on Teston Road, approximately 215 m east of Jane Street. No in-water works are associated with this project.

CFN: 66955 - Application #: 0517/22/VAUG

Report Prepared by: George Tsourounis, at 6497, email george.tsourounis@trca.ca

For information contact: Nasim Shakouri, at 5798, email nasim.shakouri@trca.ca

Date: June 29, 2022

TOWN OF CALEDON

ACRONYM SOLUTIONS INC.

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on Mayfield Road, approximately 280 m east of The Gore Road, in the City of Brampton, Humber River Watershed as located on property owned by the Town of Caledon and partly managed by the City of Brampton. The purpose is to install a new microduct conduit crossing under the West Humber River on Mayfield Road, approximately 280 m east of The Gore Road, in the Town of Caledon. No in water works are associated with this project.

CFN: 67268 - Application #: 0703/22/CAL

Report Prepared by: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

Date: August 22, 2022

Item 10.4

ENBRIDGE GAS INC.

To undertake sewer, watermain, or utility installation or maintenance within an existing roadway at 10 Mulloy Court, located northwest of the Mount Pleasant Road and Castlederg Side Road intersection, in the Town of Caledon, Humber River Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the Town of Caledon as per a Franchise Agreement with the Enbridge Gas Inc. The purpose is to install new NPS 1 PE IP gas pipeline at 10 Mulloy Court in the Town of Caledon. No in-water work is associated with this project.

CFN: 67187 - Application #: 0624/22/CAL

Report Prepared by: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

Date: June 6, 2022

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 2739 King Street, located west of the King Street and Highway 10 intersection, in the Town of Caledon, Etobicoke Creek Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the Town of Caledon as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a new NPS 1 PE IP gas pipeline and a farm tap at 2739 King Street, in the Town of Caledon. No in-water work is associated with this project.

CFN: 67440 - Application #: 0749/22/CAL

Report Prepared by: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 6484, email aliyah.khan@trca.ca

Date: July 13, 2022

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 15 King Street East, located east of the King Street West and Queen Street North intersection, in the Town of Caledon, Humber River Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the Town of Caledon as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install an NPS 1 PE IP gas pipeline at 15 King Street East, in the Town of Caledon. No in-water work is associated with this project.

CFN: 67443 - Application #: 0776/22/CAL

Report Prepared by: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

Date: July 18, 2022

Item 10.4

REGIONAL MUNICIPALITY OF PEEL

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Calmon Drive and Victoria Crescent, in the Town of Caledon, Humber River Watershed as located on the property owned by Town of Caledon. The purpose is to undertake installation of a 200 mm HDPE watermain on Victoria Crescent and a 400 mm HDPE watermain on Calmon Drive, in the Town of Caledon. There are no in-water works involved within the scope of this project.

CFN: 66817 - Application #: 0304/22/CAL

Report Prepared by: Emma Benko, at 5648, email emma.benko@trca.ca

For information contact: Emma Benko, at 5648, email emma.benko@trca.ca

Date: June 15, 2022

TOWN OF CALEDON

To undertake drainage structure general maintenance on #35, 37 and 39 Nixon Road, in the Town of Caledon, Humber River Watershed as located on the properties owned by private landowners (#35, 37 and 39 Nixon Road) under an easement agreement with the Town of Caledon. The purpose is to undertake cleanout of a drainage ditch at #35, 37, and 39 Nixon Road, in the Town of Caledon. All works will be undertaken in dry conditions.

CFN: 64394 - Application #: 1417/21/CAL

Report Prepared by: Shirin Varzgani, at 437-880-2429, email shirin.varzgani@trca.ca

For information contact: Shirin Varzgani, at 437-880-2429, email shirin.varzgani@trca.ca

Date: August 4, 2022

TOWN OF CALEDON

To undertake structure maintenance #227 Hickman Street, in the Town of Caledon, Humber River Watershed as located on property owned by a private resident under an easement agreement with the Town of Caledon. The purpose is to undertake emergency repair works on a failed storm sewer at #227 Hickman Street. This project was reviewed in accordance with the TRCA Permission for Emergency Infrastructure Works Review Protocol (Authority Res. #A105/15).

CFN: 65392 - Application #: 0872/21/CAL

Report Prepared by: Shirin Varzgani, at 5785, email shirin.varzgani@trca.ca

For information contact: Shirin Varzgani, at 5785, email shirin.varzgani@trca.ca

Date: June 21, 2022

Item 10.4

TOWN OF CALEDON

To undertake drainage structure general maintenance within the road right-of-way of Palmer Circle, in the Town of Caledon, Humber River Watershed as located on property owned by Town of Caledon and on private property (#108, #109, and #110 Palmer Circle) with landowner authorizations. The purpose is to undertake emergency relining of two existing corrugated steel pipe (CSP) crossroad culverts located on Palmer Circle, approximately 25 m (Culvert 1) and 75 m (Culvert 2) north of Walton Drive, in the Town of Caledon. This permit is in accordance with TRCA Permission for Emergency Infrastructure Works Review Protocol (Authority Res. #A105/15). Works will be completed in dry working conditions.

CFN: 67169 - Application #: 0575/22/CAL

Report Prepared by: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

For information contact: Kristen Sullivan, at 437-880-2425, email kristen.sullivan@trca.ca

Date: July 27, 2022

TOWN OF WHITCHURCH-STOUFFVILLE

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 28 Tindale Road, in the Town of Whitchurch-Stouffville, Duffins Creek Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the Town of Whitchurch-Stouffville as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a new NPS 1 1/4 gas pipeline at 28 Tindale Road, in the Town of Whitchurch-Stouffville. No in-water works are associated with the project.

CFN: 67189 - Application #: 0633/22/WS

Report Prepared by: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

Date: August 8, 2022

TELMAX

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on Burkholder Street from Russel Avenue to Park Drive, in the Town of Whitchurch-Stouffville, Duffins Creek Watershed as located on property owned by the Town of Whitchurch-Stouffville. The purpose is to undertake installation of a 7 way multi duct on Burkholder Street from Russel Avenue to Park Drive, in the Town of Whitchurch-Stouffville. The proposed conduit will cross below Stouffville Creek on Burkholder Street, east of Franklin Street. No in-water work is associated with this project.

CFN: 66822 - Application #: 0448/22/WS

Report Prepared by: Nasim Shakouri, at 5798, email nasim.shakouri@trca.ca

For information contact: Nasim Shakouri, at 5798, email nasim.shakouri@trca.ca

Date: June 24, 2022

TOWNSHIP OF KING

ENBRIDGE GAS INC.

To undertake sewer and watermain or utility installation or maintenance within an existing roadway at 179 Martin Street, in the Township of King, Humber River Watershed, as located on the property owned by a private landowner whom Enbridge Gas Inc. is providing service at their request and on property owned by the Township of King as per a Franchise Agreement with Enbridge Gas Inc. The purpose is to install a new NPS 1 PE IP gas pipeline at 179 Martin Street, in the Township of King. No in-water work is associated with this project.

CFN: 67446 - Application #: 0780/22/KING

Report Prepared by: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

For information contact: Aliyah Khan, at 437-880-2387, email aliyah.khan@trca.ca

Date: August 17, 2022

ROGERS COMMUNICATIONS CANADA INC.

To undertake sewer, watermain or utility installation or maintenance within an existing roadway on Keele Street and East Humber Drive, in the Township of King, Humber River Watershed as located on property owned by the Regional Municipality of York and the Township of King. The purpose is to install 100 mm and 75 mm diameters high-density polyethylene (HDPE) conduits for Rogers Communications Canada Inc. within the road right-of-way (ROW) of Keele Street and East Humber Drive, in the Township of King. No in-water works are within the scope of this project.

CFN: 67185 - Application #: 0622/22/KING

Report Prepared by: Manirul Islam, at 5715, email manirul.islam@trca.ca

For information contact: Manirul Islam, at 5715, email manirul.islam@trca.ca

Date: July 8, 2022

YORK TELECOM NETWORK INC.

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on Highway 27, between Sheardown Drive and Wilsen Road, in the Township of King, in the Humber River watershed as located on property owned by the Regional Municipality of York. The purpose is to undertake installation of a 2 x 7 way conduit along Highway 27, between Sheardown Drive and Wilsen Road, in the Township of King. No in-water works are associated with this project.

CFN: 67182 - Application #: 0593/22/KING

Report Prepared by: George Tsourounis, at 437-880-2472, email george.tsourounis@trca.ca

For information contact: George Tsourounis, at 437-880-2472, email george.tsourounis@trca.ca

Date: July 21, 2022

Item 10.4

YORK TELECOM NETWORK INC.

To undertake sewer and watermain or utility watercourse crossing by trenchless technology on Highway 27, between 15th Sideroad and Fairmont Ridge Trail, in the Township of King, in the Humber River Watershed as located on property owned by the Regional Municipality of York. The purpose is to undertake installation of a 2 x 7 way conduit along Highway 27, between 15th Sideroad and Fairmont Ridge Trail, in the Township of King. No in-water works are associated with this project.

CFN: 67183 - Application #: 0595/22/KING

**Report Prepared by: George Tsourounis, at 437-880-2472, email
george.tsourounis@trca.ca**

**For information contact: George Tsourounis, at 437-880-2472, email
george.tsourounis@trca.ca**

Date: July 22, 2022

MINOR WORKS LETTER OF APPROVAL FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for Minor Works Letter of Approval are issued for works located within a regulated area, adjacent to a natural feature or natural hazard, that do not affect the control of flooding, erosion, dynamic beaches, pollution or the conservation of land. Permissions include ancillary structures such as decks, garages, sheds, pools and minor fill placement/landscaping.

CITY OF BRAMPTON

39 KENPARK AVENUE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 25, Plan 43M-520, (39 Kenpark Avenue), in the City of Brampton, Etobicoke Creek Watershed.

CFN: 67397 - Application #: 0765/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: August 22, 2022

12 PIXLEY COURT

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 193, Plan M-1506, (12 Pixley Court), in the City of Brampton, Humber River Watershed.

CFN: 67138 - Application #: 0680/22/BRAM

Report Prepared by: Marina Janakovic, at 5221, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: June 8, 2022

74 BROOKLAND DRIVE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 221, Plan 688, (74 Brookland Drive), in the City of Brampton, Etobicoke Creek Watershed.

CFN: 67145 - Application #: 0688/22/BRAM

Report Prepared by: Marina Janakovic, at 5221, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: June 21, 2022

3 CROCKER DRIVE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 84, Plan M1449, (3 Crocker Drive), in the City of Brampton, Humber River Watershed.

CFN: 67404 - Application #: 0757/22/BRAM

Report Prepared by: Marina Janakovic, at 5221, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: June 30, 2022

32 CAPE DORSET CRESCENT

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 16, Plan M1667, (32 Cape Dorset Crescent), in the City of Brampton, Humber River Watershed.

CFN: 67544 - Application #: 1033/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: August 16, 2022

LOAFERS LAKE LANE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 1R, Plan M 2080, (11 Loafers Lake Lane), in the City of Brampton, Etobicoke Creek Watershed.

CFN: 67541 - Application #: 0980/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: August 16, 2022

77 SUNFOREST DRIVE

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Lot 305, 306, Plan 43M-608, (77 Sunforest Drive), in the City of Brampton, Etobicoke Creek Watershed.

CFN: 67422 - Application #: 0905/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: August 5, 2022

24 LEEWARD DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 140, Plan 43M 820, (24 Leeward Drive), in the City of Brampton, Etobicoke Creek Watershed.

CFN: 67766 - Application #: 1036/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: August 16, 2022

66 NICEVIEW DRIVE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 252, Block 371, Plan 43M-1731, (66 Niceview Drive), in the City of Brampton, Humber River Watershed.

CFN: 67548 - Application #: 1013/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: August 11, 2022

60 TEMPLEHILL ROAD

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 89 , Plan 14226-351 7 (LT), (60 Templehill Road), in the City of Brampton, Etobicoke Creek Watershed.

CFN: 67144 - Application #: 0687/22/BRAM

Report Prepared by: Marina Janakovic, at 5221, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: June 21, 2022

80 GALLVIEW LANE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 26, Block 160, Plan 43M-1579, (80 Gallview Lane), in the City of Brampton, Humber River Watershed.

CFN: 67413 - Application #: 0892/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: July 20, 2022

80 CROCKER DRIVE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 3, Plan M-1696, (80 Crocker Drive), in the City of Brampton, Humber River Watershed.

CFN: 67549 - Application #: 1034/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: August 16, 2022

41 HOSKIN SQUARE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 6, Concession 4, (41 Hoskin Square), in the City of Brampton, Etobicoke Creek Watershed.

CFN: 67425 - Application #: 0937/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: August 16, 2022

Item 10.4

28 BAYHAMPTON DRIVE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 25, Block 162, Plan 43M-1711, (28 Bayhampton Drive), in the City of Brampton, Humber River Watershed.

CFN: 67407 - Application #: 0812/22/BRAM

Report Prepared by: Marina Janakovic, at 5221, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: July 5, 2022

39 RIVER HEIGHTS DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 87, Plan 43M-1685, (39 River Heights Drive), in the City of Brampton, Humber River Watershed.

CFN: 67131 - Application #: 0655/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: June 8, 2022

6 QUATRO CRESCENT

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 2, Plan M1713, (6 Quatro Crescent), in the City of Brampton, Humber River Watershed.

CFN: 67403 - Application #: 0756/22/BRAM

Report Prepared by: Marina Janakovic, at 5221, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: June 27, 2022

2 ESPLANADE ROAD

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 445, Plan 813, (2 Esplanade Road), in the City of Brampton, Mimico Creek Watershed.

CFN: 67545 - Application #: 0997/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: August 10, 2022

32 NEWCASTLE CRESCENT

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 150, Plan M-338, (32 Newcastle Crescent), in the City of Brampton, Etobicoke Creek Watershed.

CFN: 67420 - Application #: 0885/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

Item 10.4

**For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca
Date: July 19, 2022**

19 POPPY HILLS ROAD

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 11, Plan M1863, (19 Poppy Hills Road), in the City of Brampton, Humber River Watershed.

CFN: 67409 - Application #: 0884/22/BRAM

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 437-880-1939, email colleen.bonner@trca.ca

Date: July 19, 2022

CITY OF MARKHAM

2775310 ONTARIO INC.

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Part Lot 11, Concession 5 Lot 33, Plan 190, (4470 Highway 7 East), in the City of Markham, Rouge River Watershed as located on the property owned by 2775310 Ontario Inc.

CFN: 67204 - Application #: 0739/22/MARK

Report Prepared by: Joshua Lacaria, at 437-880-2347, email joshua.lacaria@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: June 27, 2022

8 HARE COURT

To install a swimming pool and undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Lot 23, Plan M-1899, (8 Hare Court), in the City of Markham, Rouge River Watershed.

CFN: 67201 - Application #: 0640/22/MARK

Report Prepared by: Mark Rapus, at 5259, email mark.rapus@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 7, 2022

UNISCOPE FINANCIAL CORP.

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 23, Concession 6, (10346 McCowan Road), in the City of Markham, Rouge River Watershed as located on the property owned by Uniscope Financial Corp.

CFN: 67625 - Application #: 0989/22/MARK

Report Prepared by: Joshua Lacaria, at 437-880-2347, email joshua.lacaria@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: August 10, 2022

Item 10.4

18 FOREST PARK CRESCENT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 66, Plan M-1325, (18 Forest Park Crescent), in the City of Markham, Don River Watershed.

CFN: 67621 - Application #: 0975/22/MARK

Report Prepared by: Joshua Lacaria, at 437-880-2347, email joshua.lacaria@trca.ca

For information contact: Michelle Bates, at 437-880-2287, email michelle.bates@trca.ca

Date: August 5, 2022

CITY OF MISSISSAUGA

3565 BRANDON GATE DRIVE

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads), construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) and change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 1, Plan M-7, (3565 Brandon Gate Drive), in the City of Mississauga, Mimico Creek Watershed.

CFN: 67137 - Application #: 0610/22/MISS

Report Prepared by: Marina Janakovic, at 5221, email marina.janakovic@trca.ca

For information contact: Colleen Bonner, at 5307, email colleen.bonner@trca.ca

Date: May 31, 2022

CITY OF PICKERING

CONSEIL SCOLAIRE VIAMONDE (CSV)

To construct, reconstruct, erect or place a building or structure and temporarily or permanently place, dump or remove any material, originating on the site or elsewhere on Part Lot 18, Concession 2 Plan 40R-20062, (2235 Brock Road), in the City of Pickering, Duffins Creek Watershed as located on the property owned by Conseil Scolaire Viamonde (CSV).

CFN: 67296 - Application #: 0665/22/PICK

Report Prepared by: Heather Rodriguez, at 6487, email heather.rodriguez@trca.ca

For information contact: Stephanie Dore, at 5907, email stephanie.dore@trca.ca

Date: June 27, 2022

995 MOUNTCASTLE CRESCENT

To install a swimming pool and undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on 995 Mountcastle Crescent, in the City of Pickering, Frenchman's Bay Watershed.

CFN: 67304 - Application #: 0778/22/PICK

Report Prepared by: Heather Rodriguez, at 437-880-2415, email heather.rodriguez@trca.ca

For information contact: Steve Heuchert, at 437-880-2384, email steve.heuchert@trca.ca

Date: June 27, 2022

Item 10.4

2344 WILDWOOD CRESCENT

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 68, Plan 40M-1542, (2344 Wildwood Crescent), in the City of Pickering, Petticoat Creek Watershed.

CFN: 67305 - Application #: 0847/22/PICK

Report Prepared by: Heather Rodriguez, at 437-880-2415, email heather.rodriguez@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: July 29, 2022

CITY OF RICHMOND HILL

23 THAMES COURT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part 1 Lot 55, Block 184, Plan 65M-2467, (23 Thames Court), in the City of Richmond Hill, Don River Watershed.

CFN: 67516 - Application #: 0823/22/RH

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: July 26, 2022

635 NORTH LAKE ROAD

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 4, Plan 194, (635 North Lake Road), in the City of Richmond Hill, Humber River Watershed.

CFN: 67112 - Application #: 0526/22/RH

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: July 26, 2022

2A LONG HILL DRIVE

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Lot 13, Plan 5509, (2A Long Hill Drive), in the City of Richmond Hill, Rouge River Watershed.

CFN: 67348 - Application #: 0661/22/RH

Report Prepared by: Marina Janakovic, at 437-880-2368, email marina.janakovic@trca.ca

For information contact: Anthony Sun, at 437-880-2283, email anthony.sun@trca.ca

Date: July 27, 2022

Item 10.4

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)

110 STRATHNAIRN AVENUE

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 376, Plan 1917, (110 Strathnairn Avenue), in the City of Toronto (Etobicoke York Community Council Area), Humber River Watershed.

CFN: 67613 - Application #: 0929/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 19, 2022

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

8 RUDEN CRESCENT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 4, Plan 6098, (8 Ruden Crescent), in the City of Toronto (North York Community Council Area), Don River Watershed.

CFN: 67105 - Application #: 0648/22/TOR

Report Prepared by: Anna Lim, at 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 3, 2022

187 SHERWOOD AVENUE, UNIT G

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 33, Plan 776Y, (187 Sherwood Avenue, Unit G), in the City of Toronto (North York Community Council Area), Don River Watershed.

CFN: 63645 - Application #: 0802/20/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: July 22, 2022

86 BANNATYNE DRIVE

To install a swimming pool and undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Lot 160, Plan M-843, (86 Bannatyne Drive), in the City of Toronto (North York Community Council Area), Don River Watershed.

CFN: 65812 - Application #: 1148/21/TOR

Report Prepared by: Terina Tam, at 6431, email terina.tam@trca.ca

For information contact: Steve Heuchert, at 5311, email steve.heuchert@trca.ca

Date: July 6, 2022

53 GLENTWORTH ROAD

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 63, Plan M-956, (53 Glentworth Road), in the City of Toronto (North York Community Council Area), Don River Watershed.

CFN: 65536 - Application #: 0970/21/TOR

Report Prepared by: Terina Tam, at 6431, email terina.tam@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 28, 2022

CITY OF TORONTO (SCARBOROUGH COMMUNITY COUNCIL AREA)

CITY OF TORONTO AND TORONTO POLICE SERVICE MARINE UNIT

To construct, reconstruct, erect or place a building or structure, site grade and temporarily or permanently place, dump or remove any material, originating on the site or elsewhere on , (7 Brimley Road South), in the City of Toronto (Scarborough Community Council Area), Waterfront Watershed as located on the property owned by City of Toronto and Toronto Police Service Marine Unit.

CFN: 67094 - Application #: 0641/22/TOR

Report Prepared by: Heather Rodriguez, at 437-880-2415, email

heather.rodriguez@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: July 21, 2022

170 GREYABBEY TRAIL

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 38, Plan M-977, (170 Greyabbey Trail), in the City of Toronto (Scarborough Community Council Area), Waterfront Watershed.

CFN: 67499 - Application #: 0867/22/TOR

Report Prepared by: Heather Rodriguez, at 437-880-2415, email

heather.rodriguez@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: July 21, 2022

TORONTO COMMUNITY HOUSING CORPORATION

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Block G, Plan M-1227, (90 Mornelle Court), in the City of Toronto (Scarborough Community Council Area), Highland Creek Watershed as located on the property owned by Toronto Community Housing Corporation.

CFN: 67496 - Application #: 0860/22/TOR

Report Prepared by: Heather Rodriguez, at 437-880-2415, email

heather.rodriguez@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Item 10.4

Date: August 5, 2022

CITY OF TORONTO (TORONTO AND EAST YORK COMMUNITY COUNCIL AREA)

26 EAST LYNN AVENUE

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 141, Plan 146-E, (26 East Lynn Avenue), in the City of Toronto (Toronto and East York Community Council Area), Waterfront Watershed.

CFN: 67605 - Application #: 0901/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: July 21, 2022

BRANKSOME HALL

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part 1, Part 2, Part 3 Plan 63R-1912, Part Lot 13, 14, Plan 329, Part Lot 9, Plan 24E, (120 Mount Pleasant Road), in the City of Toronto (Toronto and East York Community Council Area), Don River Watershed as located on the property owned by Branksome Hall.

CFN: 67102 - Application #: 0644/22/TOR

Report Prepared by: Anna Lim, at 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 9, 2022

BRANKSOME HALL

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 8, Plan RP-24E, PIN 211-0054, (20 Meredith Crescent), in the City of Toronto (Toronto and East York Community Council Area), Don River Watershed as located on the property owned by Branksome Hall.

CFN: 67662 - Application #: 1039/22/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 23, 2022

5 HUMBERCREST POINT

To change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 71, 72, 73, Plan 2491, (5 Humbercrest Point), in the City of Toronto (Toronto and East York Community Council Area), Humber River Watershed.

CFN: 67280 - Application #: 0653/22/TOR

Report Prepared by: Anna Lim, at 5284, email anna.lim@trca.ca

For information contact: Mark Rapus, at 5259, email mark.rapus@trca.ca

Date: June 1, 2022

Item 10.4

26 BARBARA CRESCENT

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Part Block A, Plan 2891-EAST YORK, (26 Barbara Crescent), in the City of Toronto (Toronto and East York Community Council Area), Don River Watershed.

CFN: 67645 - Application #: 0941/22/TOR

Report Prepared by: Anna Lim, at 437-880-2413, email anna.lim@trca.ca

For information contact: Mark Howard, at 437-880-1942, email mark.howard@trca.ca

Date: July 28, 2022

CITY OF VAUGHAN

ADIGA CONSTRUCTION

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 17, Concession 1 Lot 17, Plan 65M-3106, 107 Sierra Court, in the City of Vaughan, Don River Watershed as located on the property owned by Adiga Construction.

CFN: 67804 - Application #: 1044/22/VAUG

Report Prepared by: Hamedeh Razavi, at 437-880-1940, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

Date: August 25, 2022

178 ARIANNA CRESCENT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Block 9, Plan 65M4541, (178 Arianna Crescent), in the City of Vaughan, Don River Watershed.

CFN: 67384 - Application #: 0803/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 5743, email stephen.bohan@trca.ca

Date: July 11, 2022

21 JAMES STREET

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part Lot 7, Concession 7, 21 James Street, in the City of Vaughan, Humber River Watershed.

CFN: 67345 - Application #: 0659/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 10, 2022

5 CLADDAMOUR PLACE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part 1 Lot 9, Plan 65R33310, 5 Claddamour Place, in the City of Vaughan, Humber River Watershed.

CFN: 67382 - Application #: 0797/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 5743, email stephen.bohan@trca.ca

Item 10.4

Date: July 6, 2022

71 HUNTINGWOOD COURT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 30, Plan 65M-2809, 71 Huntingwood Court, in the City of Vaughan, Humber River Watershed.

CFN: 67227 - Application #: 0710/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 23, 2022

50 CLARENCE STREET

To install a swimming pool on Part Lot 7, Concession 7, 50 Clarence Street, in the City of Vaughan, Humber River Watershed.

CFN: 67537 - Application #: 0988/22/VAUG

Report Prepared by: Hamedeh Razavi, at 437-880-1940, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

Date: August 8, 2022

200 RANCH TRAIL ROAD

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 1, Concession 10, 200 Ranch Trail Road, in the City of Vaughan, Humber River Watershed.

CFN: 67809 - Application #: 1074/22/VAUG

Report Prepared by: Hamedeh Razavi, at 437-880-1940, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

Date: August 26, 2022

61 CASAVANT COURT

To install a swimming pool on Lot 1, Block 32, Plan 65M 4579, 61 Casavant Court, in the City of Vaughan, Don River Watershed.

CFN: 67361 - Application #: 0726/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 24, 2022

160 HEINTZMAN CRESCENT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 54, Plan 65M-4266, 160 Heintzman Crescent, in the City of Vaughan, Don River Watershed.

CFN: 67350 - Application #: 0682/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 10, 2022

Item 10.4

20 GAMBLE STEET

To install a swimming pool on Lot 10, Block A, Plan M-1106, 4703, 20 Gamble Street, in the City of Vaughan, Humber River Watershed.

CFN: 67538 - Application #: 0991/22/VAUG

Report Prepared by: Hamedeh Razavi, at 437-880-1940, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

Date: August 18, 2022

49 GAMBLE STREET

To construct a ground floor addition up to 50 sq. m (538 sq. ft) on Part Lot 9, Concession 7, 49 Gamble Street, in the City of Vaughan, Humber River Watershed.

CFN: 67346 - Application #: 0660/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 10, 2022

89 ALISTAIR CRESCENT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on 89 Alistair Crescent, in the City of Vaughan, Humber River Watershed.

CFN: 67359 - Application #: 0711/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 24, 2022

428 MACTIER DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part Lot 24, Concession 9 Lot 92, Plan, 428 Mactier Drive, in the City of Vaughan, Humber River Watershed.

CFN: 67372 - Application #: 0770/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 30, 2022

41 CARD LUMBER CRESCENT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 104, Plan 65M 4374, 41 Card Lumber Crescent, in the City of Vaughan, Humber River Watershed.

CFN: 67520 - Application #: 0829/22/VAUG

Report Prepared by: Hamedeh Razavi, at 437-880-1940, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

Date: July 15, 2022

Item 10.4

68 RIVIERA DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part Lot 12, Concession 3, 68 Riviera Drive, in the City of Vaughan, Don River Watershed.

CFN: 67364 - Application #: 0729/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 24, 2022

98 CLARENCE STREET

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Part Lot 8, Concession 7 Part Lot 5, Plan 546, 98 Clarence Street, in the City of Vaughan, Humber River Watershed.

CFN: 67360 - Application #: 0712/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 23, 2022

20 BIRCH HILL ROAD

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 17, Plan M-114, 20 Birch Hill Road, in the City of Vaughan, Humber River Watershed.

CFN: 67380 - Application #: 0795/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 30, 2022

111 HUNTINGWOOD COURT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 24, Plan 65-2809, 111 Huntingwood Court, in the City of Vaughan, Humber River Watershed.

CFN: 67381 - Application #: 0796/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 5743, email stephen.bohan@trca.ca

Date: July 8, 2022

TOWN OF CALEDON

2049780 ONTARIO INC.

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and change the use, size, or number of dwelling units of a structure, or undertake work that does not change the footprint of the existing structure on Lot 106, Plan 43M-651, (34 Deer Valley Drive), in the Town of Caledon, Humber River Watershed as located on the property owned by 2049780 Ontario Inc.

CFN: 67415 - Application #: 0832/22/CAL

Report Prepared by: Nick Cascone, at 5936, email nick.cascone@trca.ca

For information contact: Nick Cascone, at 5936, email nick.cascone@trca.ca

Date: July 8, 2022

13417 HEART LAKE ROAD

To undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Part Lot 25, Concession 3 EHS CHINGUACOUSY Part 2 Plan 43R10696, (13417 Heart Lake Road), in the Town of Caledon, Humber River Watershed.

CFN: 67763 - Application #: 1017/22/CAL

Report Prepared by: Andrea Terella, at 437-880-1937, email andrea.terella@trca.ca

For information contact: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

Date: August 16, 2022

17284 REGIONAL ROAD 50

To construct a ground floor addition up to 50 sq. m (538 sq. ft) on East Half Lot 27, Concession 6 ALBION, (17284 Regional Road 50), in the Town of Caledon, Humber River Watershed.

CFN: 67424 - Application #: 0918/22/CAL

Report Prepared by: Jason Wagler, at 437-880-1941, email jason.wagler@trca.ca

For information contact: Jason Wagler, at 437-880-1941, email jason.wagler@trca.ca

Date: August 2, 2022

56 GENTLE FOX DRIVE

To change the use - size - or number of dwelling units of a structure - or undertake work that does not change the footprint of the existing structure on Lot 28, Plan 43M1845, (56 Gentle Fox Drive), in the Town of Caledon, Etobicoke Creek Watershed.

CFN: 67423 - Application #: 0961/22/CAL

Report Prepared by: Andrea Terella, at 437-880-1937, email andrea.terella@trca.ca

For information contact: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

Date: August 12, 2022

Item 10.4

54 GENTLE FOX DRIVE

To install a swimming pool and undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Lot 27, Plan 43M-1845, (54 Gentle Fox Drive), in the Town of Caledon, Etobicoke Creek Watershed.

CFN: 66981 - Application #: 0686/22/CAL

Report Prepared by: Andrea Terella, at 6447, email andrea.terella@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 22, 2022

28 VICTORIA CRESCENT

To construct a ground floor addition or structure greater than 50 sq. m (538 sq. ft) but less than 150 sq. m (1614 sq. ft) on Lot 13, Plan 43R-8870, Lot 13, Plan 983, (28 Victoria Crescent), in the Town of Caledon, Humber River Watershed.

CFN: 67416 - Application #: 0909/22/CAL

Report Prepared by: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

For information contact: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

Date: July 25, 2022

21 SUNSHINE MOUNTAIN DRIVE

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot PART 10, Plan M-129, (21 Sunshine Mountain Drive), in the Town of Caledon, Humber River Watershed.

CFN: 67130 - Application #: 0561/22/CAL

Report Prepared by: Nick Cascone, at 5936, email nick.cascone@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 7, 2022

TOWNSHIP OF ADJALA-TOSORONTIO

5 HUMBER HEIGHTS TRAIL

To install a swimming pool and construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot , Concession 2 Lot 9, Plan 1265, (5 Humber Heights Trail), in the Township of Adjala-Tosorontio, Humber River Watershed.

CFN: 63564 - Application #: 0842/22/ADJ

Report Prepared by: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

For information contact: Nick Cascone, at 437-880-1943, email nick.cascone@trca.ca

Date: July 27, 2022

TOWNSHIP OF KING

84 CHUCK ORMSBY CRESCENT

To construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 15, Plan 65M-4298, (84 Chuck Ormsby Crescent), in the Township of King, Humber River Watershed.

CFN: 67221 - Application #: 0586/22/KING

Report Prepared by: Andrea Terella, at 6447, email andrea.terella@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: May 30, 2022

52 CHUCK ORMSBY CRESCENT

To install a swimming pool and construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 18, Block 45, Plan 65M-4298, (52 Chuck Ormsby Crescent), in the Township of King, Humber River Watershed.

CFN: 67522 - Application #: 0824/22/KING

Report Prepared by: Nick Cascone, at 5936, email nick.cascone@trca.ca

For information contact: Nick Cascone, at 5936, email nick.cascone@trca.ca

Date: July 8, 2022

90 ROBINSON ROAD

To install a swimming pool and undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) on Lot 6, Plan 65M-2690, (90 Robinson Road), in the Township of King, Humber River Watershed.

CFN: 67229 - Application #: 0597/22/KING

Report Prepared by: Andrea Terella, at 6447, email andrea.terella@trca.ca

For information contact: Jason Wagler, at 5370, email jason.wagler@trca.ca

Date: June 6, 2022

24 MAHAFFY COURT

To install a swimming pool, undertake minor landscaping involving the placement, removal or regrading of material of less than 30 cubic metres (equivalent to 3 truckloads) and construct a non-habitable accessory structure up to 50 sq. m (538 sq. ft) on Lot 197, Plan 65M-4448, (24 Mahaffy Court), in the Township of King, Humber River Watershed.

CFN: 67530 - Application #: 0898/22/KING

Report Prepared by: Andrea Terella, at 437-880-1937, email andrea.terella@trca.ca

For information contact: Jason Wagler, at 437-880-1941, email jason.wagler@trca.ca

Date: July 28, 2022

PERMITS AFTER THE FACT / RESOLUTION OF VIOLATIONS FOR RECEIPT – STAFF APPROVED AND ISSUED

Permission for works undertaken without the benefit of a TRCA permit in a regulated area, where such works comply with TRCA policies and procedures, are considered permits after the fact and subject to an additional administrative fee.

CITY OF RICHMOND HILL

16 BRIDGEWATER DRIVE - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed to recognize the construction of a 161 square metre carport addition at 16 Bridgewater Drive, in the City of Richmond Hill.

CFN: 66766 - Application #: 0518/22/RH

Report Prepared by: Linda Bui, at 5289, email linda.bui@trca.ca

For information contact: Anthony Sun, at 5724, email anthony.sun@trca.ca

Date: July 4, 2022

114 SELWYN ROAD - Don River Watershed

The purpose is to conduct minor grading works, construct an inground pool and patio within a Regulated Area of the Don River watershed at 114 Selwyn Road in the City of Richmond Hill.

CFN: 67108 - Application #: 0476/22/RH

Report Prepared by: Anthony Sun, at 5724, email anthony.sun@trca.ca

For information contact: Anthony Sun, at 5724, email anthony.sun@trca.ca

Date: April 25, 2022

CITY OF TORONTO (ETOBICOKE YORK COMMUNITY COUNCIL AREA)

37 MEADOW CREST ROAD - Mimico Creek Watershed

The purpose is to construct a replacement dwelling at 37 Meadow Crest Road in the City of Toronto (Etobicoke York). The existing dwelling is to be demolished.

CFN: 65798 - Application #: 1107/21/TOR

Report Prepared by: Nicole Moxley, at 437-880-2418, email nicole.moxley@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: July 19, 2022

21 MILL COVE - Humber River Watershed

The purpose is to construct a detached garage at 21 Mill Cove in the City of Toronto (Etobicoke York). The proposed garage is a replacement.

CFN: 66930 - Application #: 0486/22/TOR

Report Prepared by: Kelly Hodder, at 437-880-2416, email kelly.hodder@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: April 26, 2022

Item 10.4

CITY OF TORONTO (NORTH YORK COMMUNITY COUNCIL AREA)

PARK PROPERTY MANAGEMENT C/O KAMATO HOLDINGS LIMITED - Don River Watershed

The purpose is to legalize waterproofing repairs to the existing underground parking structure at 53 Thorncliffe Park Drive in the City of Toronto (North York Community Council Area).

CFN: 64758 - Application #: 0556/21/TOR

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Mark Rapus, at 437-880-2417, email mark.rapus@trca.ca

Date: August 3, 2022

CITY OF VAUGHAN

117 JAIMIE ROAD - Don River Watershed

The purpose is to recognize the construction of a 10 sq.m (112 sq.ft) non-habitable accessory (shed) within TRCA's Regulated Area of the Don River Watershed. The subject property is located on lands known municipally as 117 Jaimie Road, in the City of Vaughan. The described works were constructed without TRCA or municipal permits. As such, the applicant has paid double the application fee as required for voluntary compliance related to resolution of a violation of Ontario Regulation 166/06.

CFN: 66871 - Application #: 0314/22/VAUG

Report Prepared by: Hamedeh Razavi, at 5256, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 5743, email stephen.bohan@trca.ca

Date: March 22, 2022

YRSCC#988 - Humber River Watershed

The purpose is to recognize the construction of a replacement staircase structure within TRCA's Regulated Area of the Humber River Watershed. The subject property is located on lands known municipally as 33 Wallace Street, in the City of Vaughan.

CFN: 67531 - Application #: 0904/22/VAUG

Report Prepared by: Hamedeh Razavi, at 437-880-1940, email hamedeh.razavi@trca.ca

For information contact: Stephen Bohan, at 437-880-1944, email stephen.bohan@trca.ca

Date: July 20, 2022

TOWN OF AJAX

840 AUDLEY ROAD SOUTH - Carruthers Creek Watershed

The purpose is to legalize the enlarged replacement rear deck and to construct a pool and associated hard landscaping in the rear yard of the existing dwelling at 840 Audley Road South in the Town of Ajax.

CFN: 67309 - Application #: 0943/22/AJAX

Report Prepared by: Terina Tam, at 437-880-2421, email terina.tam@trca.ca

For information contact: Stephanie Dore, at 437-880-2469, email stephanie.dore@trca.ca

Date: August 15, 2022

TOWN OF WHITCHURCH-STOUFFVILLE

94 LAKEVIEW AVENUE - Rouge River Watershed

The purpose is to undertake works within TRCA's Regulated Area of the Rouge River Watershed to recognize the development of a replacement single detached dwelling and decks which commenced without authorization from TRCA (Violation No. 3400) at 94 Lakeview Avenue, in the Town of Whitchurch-Stouffville.

CFN: 66660 - Application #: 0083/22/WS

Report Prepared by: Linda Bui, at 5289, email linda.bui@trca.ca

For information contact: Michelle Bates, at 5618, email michelle.bates@trca.ca

Date: January 28, 2022

TOWNSHIP OF KING

52 NORMAN DRIVE - Humber River Watershed

The purpose is to recognize the construction of an approximately 20 m long and 0.91 m high stone landscape feature wall located at the rear of an existing dwelling within TRCA's Regulated Area of the Humber River Watershed. The works were constructed at 52 Norman Drive, in the Township of King without the benefit of TRCA and municipal permits. As such, an additional application fee of 100% was charged for this "after-the-fact" permit.

CFN: 67219 - Application #: 0681/22/KING

Report Prepared by: Andrea Terella, at 6447, email andrea.terella@trca.ca

For information contact: Nick Cascone, at 5936, email nick.cascone@trca.ca

Date: June 8, 2022

Report prepared by: Grace Conte

Email: grace.conte@trca.ca

For Information contact: Grace Conte, (437) 880-2414

Email: grace.conte@trca.ca

Date: August 29, 2022